

**MCB Camp Pendleton OIC & RSO Information Bulletin and Handout**  
Date Revised – **09 May, 2022**



**All Service Members Must Be In Uniform!**

1. Testing Location - Range 107 (Building #25166), Old Skeet & Trap Range.
  - a. **NO APPOINTMENT!**
  - b. **MUST be an already certified as a Camp Pendleton OIC/RSO.**
  - c. **MUST show proof of successful completion of a FAC/JTAC school.**
  - d. **For more information call (760) 725-0357/3510/4219**

**Testing Days** (Except Holidays):  
Every Tuesday & Wednesday  
**0900-1215**

**Testing Procedures**

1. Test is open book and attendees must bring all orders and directives listed below in paper or electronic form to test.
2. **DOCUMENTS CANNOT BE SHARED.**
3. Test questions will be come from:
  - a. **FAC/JTAC Information Bulletin and Handout (dtd 09 May, 2022)**
  - b. **CAMPENO 3500.1B (dtd 05 Jan 2022)**
4. **Ensure you have read all orders and directives prior to testing.**
5. Bring Pen or pencil.
6. **Ensure your tablet is fully charged, power may not be available.**

**FAC/JTAC (Sergeant and Above)**

1. Watch the Remote FAC/JTAC Class on line on YouTube. Search **Camp Pendleton FAC** to find.
  - a. There are two Videos.
  - b. Ensure you watch each portion of the video as it is broken into parts.
2. **Bring FAC Handout to testing.**
3. **DOCUMENTS CANNOT BE SHARED.**
4. Complete the MCB Camp Pendleton Range Operations FAC/JTAC proctored testing.
5. **Local certification are valid for three years.**

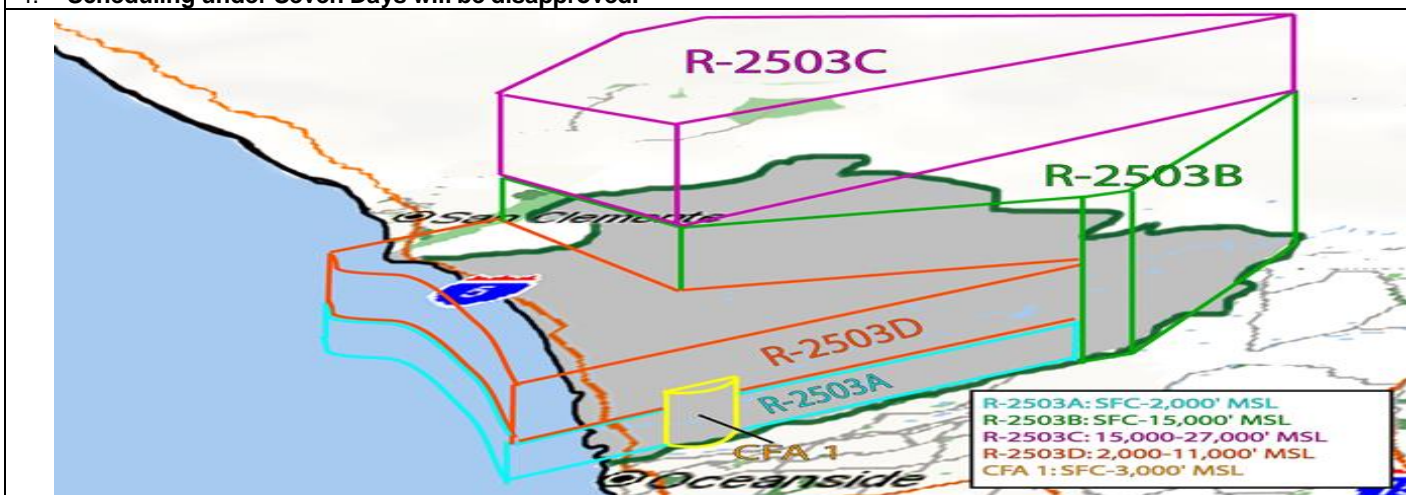
**Additional Training and Resources**

RFMSS Class/Training	Learning Resource Centers		
	AREA	PHONE NUMBER	BLDG
1. This course is conducted the First Wednesday of the month (Except Holidays) in Bldg. 2399.	14 area	760-763-4964	14125
2. Contact Range Scheduling at (760) 725-3510/4219 for information.	22 area	760-763-5035	220165
3. Prerequisites: a. Must be a member of a unit authorized to use RFMSS on Camp Pendleton b. Must be designated by unit Commanding Officer or authorized representative to attend.	33 area	760-763-3065	33524
	43 area	760-725-3127	430602
	52 area	760-725-9930	520512
	62 area	760-763-5280	62330
4. Start time is 0800 and will end at approximately 1100.			

Phone Numbers and Email	LONGRIFLE Frequencies	Vehicles All Road & River Dependent
LONGRIFLE - (760) 725-4277	40.35 FM Primary Ground Safety Net	<ol style="list-style-type: none"> <li>1. Driver must have positive Radio Communications with LONGRIFLE.</li> <li>2. All POVs require a POV Pass unless authorized to park in a parking lot within specific range special instructions</li> <li>3. <b>Vehicle must be a "truck like" vehicle – NO SEDANS, Mini Vans or motorcycles.</b></li> <li>4. Only CPFV vehicles are authorized on Fire Breaks.</li> <li>5. POVs are <b>UNAUTHORIZED</b> on Active Grenade Ranges, Demo Ranges, MP's, MFA's or AFA's.</li> <li>6. If POV pass is pulled for violations, it will not be returned or replaced.</li> <li>7. Food Truck (Roach Coach) is only authorized behind the firing line on KD Ranges with OIC approval.</li> </ol>
<b>OIC/RSO Confirmation – (760) 725-0357</b>	30.35 FM Alternate Ground Safety Net	
Range Scheduling – (760) 725-4219/3510 (760) 725-4090 (FAX)	310.3 UHF Air Safety Net	
Range Safety - (760) 763-4691	305.925 UHF Forward Air Controllers	
Range Control Officer - (760) 725-0355	255.2 UHF Forward Air Controllers	
<b>EMAIL:</b> PNDL_OTRANGEINSPECTORS@usmc.mil PNDL_OTRANGESCHEDULING@usmc.mil	123.2 VHF Used By Civilian Aircraft	
<b>SharePoint:</b> <a href="https://eis.usmc.mil/sites/mciw_rpolicy/rod/default.aspx">https://eis.usmc.mil/sites/mciw_rpolicy/rod/default.aspx</a>		

## Scheduling

1. **All scheduling requests must be submitted via their battalion utilizing RFMSS.**
  - a. Scheduling Priorities:
    - 180 Days - USMC Formal Schools
    - 120 Days - MEUs/HIMAR
    - 90 Days - Active Duty Marine & Marine Reserves
    - 60 Days - Navy, other Reserve Units and National Guard
    - 30 Days - All Other Units/Civilians
2. **Air Space**
  - a. **R2503A/B** – (0600- 2359) Available daily. Requests to utilize R2503A/B (2400 – 0600) must be submitted five (5) working days from the training event.
    - R2503C** – Requests to utilize must be submitted twenty (20) working days from the training event.
    - R2503D** – Requests to utilize must be submitted thirty five (35) working days from the training event.
3. **Air Priority Days**
  - a. **Zulu Air Priority Days** - 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Wed & Thu of the Month
  - b. **Whiskey Air Priority Times (Weekdays)** - 1400-1700 & 2000-2300
3. During air priority times/day, non-supporting ground units will be check fired
4. **Scheduling under Seven Days will be disapproved.**



### FAC Brief Sheets and Overlays

1. **Live TACP.**
  - a. FAC/JTAC **MUST** submit a FAC brief sheet and with GRG overlay (if Utilizing) no later than 14 working days prior to event.
  - b. Submit to Range Scheduling at [pndl\\_OTrangescheduling@usmc.mil](mailto:pndl_OTrangescheduling@usmc.mil) for review/approval by the RCO.
2. **SIMCAS.**
  - a. FAC/JTAC **MUST** submit a FAC brief sheet and with SIMCAS overlay (if conducting non-standard SIMCAS) no later than 14 working days prior to event.
  - b. Submit to Range Scheduling at [pndl\\_OTrangescheduling@usmc.mil](mailto:pndl_OTrangescheduling@usmc.mil) for review/approval by the RCO.

### TACP OIC & RSO Requirements

OIC/RSO FAC/JTAC/LSSO	Controls			
	With No Ground Mark – No Laser	With No Ground Mark – With Laser	With Ground Mark – No Laser	With Ground Mark – With Laser
FAC/JTAC <small>From Grd Unit</small>	Yes	Yes	Yes	Yes
LRSO <small>From Grd Unit</small>	No	Yes	No	Yes
OIC <small>From Indirect Fire Grd Unit</small>	No	No	Yes	Yes
RSO <small>From Indirect Fire Grd Unit</small>	No	No	Yes	Yes
Certified FSC <small>From Grd Unit</small>	No	No	Yes	Yes

Prior to going hot on any Live TACP/CAS event an Inspector shall make a face-to-face with the FAC/JTAC to verify the Aviation Ordnance Impact Line, HAs and BPs in impact area.

Range Air Safety Brief and Compliance Letter	Aircraft Check in and Routing by LONGRIFLE
<ol style="list-style-type: none"> <li>All Non-MAG 39 aircrews and any MAG-39 squadrons returning from deployment shall:</li> <li>Receive a Range Air Safety Brief from the Operations Officer and that Squadron must be listed on the compliance letter.</li> <li><b>Any flight that does not comply with above requirements will be limited to transition only</b></li> </ol>	<ol style="list-style-type: none"> <li>Check-in with LONGRIFLE (310.3 or 123.2) <ol style="list-style-type: none"> <li>Aircraft shall remain outside all impact areas while awaiting clearance for entry.</li> </ol> </li> <li>Range Control will verify ordinance to be expended.</li> <li>Aircraft will then be Pushed to Assigned Holding Area and receive Hot Range Brief <ol style="list-style-type: none"> <li>Verify pilot(s) have read and understood R-440/R-220 TACP special instructions.</li> </ol> </li> <li>Cleared into Impact Area by LONGRIFLE not FAC.</li> <li>Provided FAC Call Sign</li> <li>Provided TAD Freq <ol style="list-style-type: none"> <li>Then directed to contact FAC/JTAC</li> </ol> </li> <li>At no time will any Aircraft begin firing prior to the Aviation Ordinance Impact Area.</li> <li>At All Times Aircraft will monitor LONGRIFLE's Frequency</li> </ol>

Controls
<ol style="list-style-type: none"> <li><b>Type I control is used when the JTAC must visually acquire the attacking aircraft and the target for each mark.</b></li> <li>Type II control will be used when the JTAC requires control of the individual attacks but assesses that either visual acquisition of the attacking aircraft or the target at weapons release is not possible or when attacking aircraft are not in a position to acquire the mark/target prior to weapons release/launch.</li> <li>Type III control is used when the JTAC requires the ability to provide clearance for multiple attacks within a single engagement subject to specific attack restrictions. Type 3 control does not require the JTAC to visually acquire the aircraft or the target; however, all targeting data must be coordinated through the supported commander's battle staff.</li> </ol>

Live TACP	SIMCAS
1. <b>ONLY Type I Controls are authorized.</b>	1. <b>Type I, Type II or Type III Controls may be conducted.</b>

Marks, Aborts, Bombing Runs, Re-Attacks, Strafing and Laser Logs
<ol style="list-style-type: none"> <li>All TACP conducted by Non-MAG 39 Aircraft will be controlled with a mark.</li> <li>MAG 39 Aircraft may conduct "talk on" during daylight, in VFR conditions, but <b>MUST</b> be controlled with a mark at night.</li> <li>All "aborts" will be in plain language and acknowledged.</li> <li>Immediate re-attacks are <b>NOT</b> authorized.</li> <li>At any time that a RW/FW DUD occurs, JTAC will notify LONGRIFLE with the following: <ol style="list-style-type: none"> <li>Time dud occurred.</li> <li>Location (10 Digit Grid).</li> <li>DODIC.</li> </ol> </li> <li>Fixed-wing A/C is restricted to bombing only (500lbs or less). <ol style="list-style-type: none"> <li><b>One drop per pass.</b></li> <li>Strafing is <b>NOT</b> authorized.</li> </ol> </li> <li>Laser firing log shall be completed and submitted to the RCO via email NLT 24 hours from completion of firing.</li> <li>RCO email: <a href="mailto:joe.vaineharrison@usmc.mil">joe.vaineharrison@usmc.mil</a></li> </ol>

Occupation of Training Areas, Training Facilities and Ranges
<ol style="list-style-type: none"> <li><b>As a Reminder, In order to access ANY portion of the RTA, you must have:</b> <ol style="list-style-type: none"> <li>Positive radio communications with LONGRIFLE.</li> <li>Current copy of ROD Road and River Report on hand (Digital or Hard Copy).</li> <li>CAMPEN MIM on hand (Digital or Hard Copy).</li> <li>Current ROD TAAHR on hand (Digital or Hard Copy).</li> <li>CAMPEN EOM on hand (Digital or Hard Copy).</li> <li>Current Fire Danger Rating (Digital or Hard Copy).</li> <li>Authorized vehicle.</li> </ol> </li> </ol>

**Send Occupation Information**

Contact LONGRIFLE	RSO Information			OIC Information		
	Range ID	LName	Rank	Range ID	LName	Rank
1. Unit (As Scheduled in RFMSS) 2. Training Area, Range or Facility requesting to Occupy. 3. Number of Personnel and Vehicles 4. Ammunition to Be Utilized (Do Not Send DODICS unless requested). 5. Request Occupy, Training or Hot Status	1. A <b>typed</b> ORM assigning the OIC/RSO's and signed by the command (Bn/SQD CO) must be on hand in order to conduct any type of training. 2. Before going hot have all ammo annotated on NAVMC 11381 with the OICs information filled out on top. 3. Units must possess and utilize a compass and a Camp Pendleton MIM (map) to identify the lateral limits for all non-KD ranges. 4. RSO and OIC must read and understand all Regulations pertaining to the Range. 5. Unit <b>MUST</b> have Range Special Instructions <b>ON HAND</b> . 6. Verify Range Flag is posted. 7. RSO must verify Medical Support and Safety Vehicle are present.					
<b>Radio Checks</b>						
1. <b>Non-Live Fire</b> a. Radio checks at the Top of every Hour. 2. <b>Live Fire</b> a. Radio checks at the Bottom of every Hour.						

- Positive Two Way RADIO Communication is required at all Times. NO CELL PHONES!
- If communications is lost with LONGRIFLE for any reason, then **cease training** until communication with LONGRIFLE can be re-established!

**Example Radio Transmission**

- Longrifle this is (Unit) \_\_\_\_\_ in Training Area \_\_\_\_\_ at Grid \_\_\_\_\_
- Request to Occupying the Following Training Areas. \_\_\_\_\_
- Type of Training \_\_\_\_\_ Number of Personnel \_\_\_\_\_
- We (**will / will not**) be using Blanks and or PYRO. (**Verify types of Blanks/Pyro**)
- RSO (Range ID) \_\_\_\_\_ (Last Name) \_\_\_\_\_ (Rank) \_\_\_\_\_
- OIC (Range ID) \_\_\_\_\_ (Last Name) \_\_\_\_\_ (Rank) \_\_\_\_\_ (If needed)

**OIC and/or RSO Change Over**

- Ensure that new OIC and/or RSO have read have read and understand all Regulations pertaining to the Training.
- Range Special Instructions are located on the range in the ammo-can.
- RSO Contacts LONGRIFLE.
  - Send New OIC and/or New RSO Range ID, LName and Rank.

**Example Radio Transmission**

- Longrifle this is (Unit) \_\_\_\_\_ in Training Area \_\_\_\_\_
- Request to change OIC/RSO.
- New RSO (Range ID) \_\_\_\_\_ (Last Name) \_\_\_\_\_ (Rank) \_\_\_\_\_
- New OIC (Range ID) \_\_\_\_\_ (Last Name) \_\_\_\_\_ (Rank) \_\_\_\_\_ (If needed)

**Departing Training Areas, Training Facilities and Ranges**

- Police Call and accountability of all personnel/equipment is complete prior to inspection.**
- The unit must call for a police call inspection **only** when they have enough transportation to be able to depart the range with all gear and personnel directly after passing the inspection.
- Radio Checks must remain in effect until you have reached the nearest hard surface road.

**MEDEVAC Procedures**

Emergency Contact Number: LONGRIFLE RANGE OPERATIONS (760)-725-4277  
 Frequencies: Primary (FM 40.35) Alternate (FM 30.35)

- Stop Training.
- Provide Immediate Aid.
- Contact LONGRIFLE.

**Provide the Following Information**

Number Injured		Types of Injuries	Cause of Injury	Status of Injured
				Breathing/ Bleeding Conscious/ Un-Conscious
Injured		Destination of Injured	Unit POC	
Sex	Age		Name	Phone

# JTAC-CAS BRIEF SHEET (Updated 20210225)

OP: \_\_\_\_\_ Date & RCNI#: \_\_\_\_\_

**CAMP PENDLETON**  
**CERTIFIED** FAC/JTAC  
NAME/UNIT/PHONE  
**(MUST BE AT THE OP)** \_\_\_\_\_

POC # AT THE OP **(MUST BE AT THE OP)** \_\_\_\_\_

TGT MARKING UNIT \_\_\_\_\_ LOCATION \_\_\_\_\_ TYPE \_\_\_\_\_  
**ALL RSOS/OICS OF SUPPORTING RANGES MUST BE PRESENT FOR FACE TO FACE.**

Designated FSC **(MUST BE PRESENT FOR FACE TO FACE)**

\_\_\_\_\_  
Name Rank Unit

<u>CALL SIGN</u>	<u>A/C TYPE</u>	<u>TOT (LOCAL)</u>	<u>ORDNANCE REQUESTED</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SUPPORTING SQUADRON'S POC NAME AND NUMBER \_\_\_\_\_

IP TO BE USED: IP Bridge IP Oneil IP Case GRID REFERENCE GRAPHIC (Y / N) **(IF YES MUST BE INCLUDED WITH THIS BRIEF SHEET)** \_\_\_\_\_

AIRSPACE SCHEDULED TO SUPPORT TRAINING \_\_\_\_\_

BRIEF # USED TO SUPPORT TRAINING (R440, R220, ETC.) \_\_\_\_\_

LASER FP/LASER TRAINING AREA/LASER MODEL (IF SCHEDULED) \_\_\_\_\_

TAD #1 \_\_\_\_\_ TAD #2 \_\_\_\_\_ FAC's CALL SIGN \_\_\_\_\_

**Note: Units shall coordinate with Range Safety a minimum of 5 working days from the event IOT coordinate a face to face brief (MUST BE CONDUCTED DURING DAYLIGHT HOURS). POC: PNDL\_OTRANGEINSPECTORS@usmc.mil**

# JTAC-CAS BRIEF SHEET (Updated 20210225)

## Successful Scheduling Checklist:

- ✓ Ensure all required facilities are scheduled and approved in RFMSS.
- ✓ Lasers are authorized, if schedule in RFMSS/FAC Sheet and authorized by the Naval Laser Safety Review Board (**Refer CPEN Laser List in RFMSS library**).
- ✓ All Non-Mag-39 A/C are required to be annually certified to fly at CPEN (**Refer to Compliant Squadron List in RFMSS**).
- ✓ Use current R220/R440 SPINS (**found in RFMSS Library under "TACP" )**
- ✓ Live Fire Controls require a CPEN FAC (**list of certified individuals found in RFMSS in PEOPLE CERTIFICATIONS**).
- ✓ All live-fire non-standard CAS/TACP shall be briefed to the Range Control Officer, Joe Vaineharrison, NLT 14 working days from the event.
- ✓ SIMCAS aboard the base shall be scheduled in RFMSS, controlled by a certified JTAC/FAC and an approved aviation overlay has been submitted to and approved by the Range Control Officer.
- ✓ **When using any supporting fires, ensure a Fire Support Coordinator has been designated on both the unit ORM and the JTAC-CAS brief sheet.**

**Note: Units shall coordinate with Range Safety a minimum of 5 working days from the event IOT coordinate a face to face brief (MUST BE CONDUCTED DURING DAYLIGHT HOURS). POC: PNDL\_OTRANGEINSPECTORS@usmc.mil**

