



UNITED STATES MARINE CORPS

HEADQUARTERS AND SUPPORT BATTALION
MARINE CORPS BASE
BOX 555031
CAMP PENDLETON, CA 92055-5031

IN REPLY REFER TO:
1000
HQ&SPT BN
2 APR 2014

POLICY LETTER 5-14

From: Commanding Officer
To: Distribution List

Subj: RECOGNITION FOR BRILLIANCE IN THE MARINE CORPS BASICS

1. Situation. To provide policy guidance and reward Marines for excelling in Marine Corps annual training, higher education, and fundamental skills. It takes extra dedication, commitment, and personal time to obtain excellence in all Marine Corps disciplines: physical fitness, shooting scores, USMC martial arts program, water qualification, or off-duty education courses.

2. Mission. To provide incentive by rewarding a special day of liberty to all Marines in within our Battalion who achieve "brilliance in the basics."

3. Execution. Company Commanders will ensure all Marines are duly recognized with a day of special liberty for performing above Marine Corps standards.

a. Commander's Intent. To inspire Marines to train harder, seek self-improvement, and ultimately reach their optimal potential in all basic Marine Corps training-skill sets. My intent is to reward Marines a special day of liberty for accomplishing one of the following training activities:

- (1) Running a 285+ PFT or 295+ CFT, certificates awarded via Company Leadership;
- (2) Earning a Black Belt in MCMAP;
- (3) Shooting EXPERT on the pistol or rifle;
- (4) Achieving an "advanced" water qualification;
- (5) Earning an "A" in a college course (maximum = 1 day off per year);
- (6) Graduating from any PME School as a Distinguished or Honor Graduate

b. Coordinating Instructions. Before any special liberty is granted, Marines will not be on any deficiency/"hit" lists = medical, dental, audio, EMarine, etcetera.

4. Administration and Logistics. This policy will be distributed to all Company Commanders and be posted in publicly visible locations at each Company office.

5. Command and Signal.

a. This policy is effective immediately and applies to all Headquarters and Support Battalion personnel.

b. Direct any questions to your Company Commanders or the HQ&SPT BN S3 section at 760-725-5050.

SEMPER FIDELIS,

MICHAEL E. CORDERO
COLONEL USMC