THE JOINT FEDERAL TRAVEL REGULATIONS

VOLUME 1

UNIFORMED SERVICE MEMBERS

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JOINT FEDERAL TRAVEL REGULATIONS, VOL. 1 (JFTR)

CHANGE 309

1 SEPTEMBER 2012

A. Authorized Personnel. These regulation changes are issued for all persons in the Uniformed Services.

B. New Regulation Changes. Material new to this change is indicated by an asterisk (*) and is effective 1 September 2012 unless otherwise indicated.

C. Uniformed Service Principals. The following are the current Uniformed Service Principals:

SAMUEL B. RETHERFORD
Deputy Assistant Secretary of the Army
(Military Personnel)

DR. RUSSELL BELAND
Deputy Assistant Secretary of the Navy (MPP)
(Manpower and Reserve Affairs)

FRANCINE BLACKMON
Deputy Assistant Secretary of the Air Force
(Air Force Management Integration)

CURTIS B. ODOM
Director of Personnel Management
United States Coast Guard

JONATHAN W. BAILEY
RADM, NOAA
Director, NOAA Corps

SCOTT F. GIBERSON
RADM, USPHS
Director, DCCPR

D. Applicable MAP Items and Brief of Revisions. This change includes all material and revisions written in the following MAP Items:

MAP 88-12(E)/CAP 79-12(E) -- APP W Coast Guard Deletions. Deletes all Coast Guard locations in Alaska except for MSD Dutch Harbor. Affects APP W.

MAP 97-12(I)/CAP 84-12(I) -- Evacuation Allowance References Updates. Updates evacuation references in JFTR/JTR, Ch 6 (Part A). Affects pars. U6000 and U6003.

MAP 98-12(I) -- Dependency Determination. Clarifies wording on dependency determination for adopted children, illegitimate children, and stepchildren. Affects par. U10118

MAP 99-12(I)/CAP 85-12(I) -- FEML Updates. Certifies Dili, Timor-L'Este as a new USPACOM FEML location, the designated APOD is Honolulu, HI. The FEML effective date is 20 June 2012 valid for two years per DASD (MPP) memo of the same date. Affects APP S.

MAP 102-12(I)/CAP 88-12(I) -- OSD CAP and USPHS MAP Organization Updates. Updates OSD CAP relocation changes and USPHS MAP organization changes IAW HHS memo dated 13 July 2012. Affects Feedback Reporting, and pars. U4179-A7, U6001-D2d, U10000-C7, U10002, Table U10A-2, Footnote 3, and U10022-C(7).

MAP 103-12(I)/CAP 91-12(I) -- Remove Cancelled DoD Issuance. Removes DoDI 4500.42 from JFTR/JTR pars. U2405-B2 and C2405-B2. DoD issuance was cancelled on 24 May 2010. Affects par. U2405-B2.

MAP 105-12(I) – Evacuation Typo in U6054-D6. Delete reference to par. U6054-D5 and excess language in par. U6054-D6, which is a typo. There was never an intent to allow safe haven allowances when away for the safe haven only for dependents temporarily absent from the PDS when an evacuation is ordered. Any evacuated dependent away from the safe haven is authorized safe haven allowances IAW JFTR, par. U6054-D6.

MAP 106-12(I)/CAP 092-12(I) -- Dependent Travel Restriction for Pakistan. Updates APP Q1 and Q3 to establish a dependent travel restriction for travel to Pakistan.

MAP 108-12(I)/CAP 95-12(I) -- Special Conveyance/Rental Vehicles Reimbursement. Corrects erroneous wording in APP G relating to special conveyance/rental vehicles reimbursement.

JOINT FEDERAL TRAVEL REGULATIONS, VOL. 1 (JFTR)

CHANGE 309

1 SEPTEMBER 2012

The following Record-of-Changes chart reflects Joint Federal Travel Regulations, Volume 1, current and historical changes by Part or Section. It is designed to assist readers in verifying the currency of the volume.

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INTRODUCTION TO

JOINT FEDERAL TRAVEL REGULATIONS, VOLUME 1 (JFTR)

FOR UNIFORMED SERVICE MEMBERS

FOREWORD

The Per Diem, Travel and Transportation Allowance Committee (PDTATAC) publishes these regulations. PDTATAC is chartered under the Department of Defense (DoD). Its members are a Deputy Assistant Secretary from each of the military departments and the Director of the National Oceanic and Atmospheric Administration Corps (NOAA), the Commandant of the Coast Guard (USCG), and the Surgeon General of the Public Health Service (USPHS). The Committee Chair is the Deputy Assistant Secretary of Defense (Military Personnel Policy (MPP)).

PURPOSE AND AUTHORITY

JFTR pertains to per diem, travel and transportation allowances, relocation allowances, and certain other allowances of Uniformed Service Active Duty and Reserve Component members.

*When necessary, a Uniformed Service may supplement these regulations with administrative regulations (see pars. U1015 and U1020), but may not prescribe allowances that differ in amount or type from those authorized by these regulations, unless specifically permitted. DoD administrative regulations that implement these regulations must be submitted to PDTATAC for review and approval before implementation. See 37 USC §1001 and DoDD 5154.29.

If there is a headquarters' dispersal, each PDTATAC member has authority to prescribe the allowances in these regulations. Each PDTATAC member may issue necessary regulations prescribing travel, transportation, and station allowances (TLA/COLA)//BAH/OHA/FSH/CONUS COLA applicable to that Service (or those Services in the case of the DON) until the headquarters activities again are centralized. At that time, PDTATAC is again vested with the regulation-issuing authority.

JFTR is issued under the following authorities:

*1. The USC, primarily sections found in Title 37 (especially those sections concerning travel and transportation allowances in Chapters 7 and 8) and Title 10;

2. DoD Directives, such as DoDD 1315.07, and 5154.29, and DoD Instructions such as DoDI 1315.18, and 1327.06; and

3. Executive Orders and decisions of the U.S. Comptroller General (CG), Defense Office of Hearings and Appeals (DOHA), and the OSD General Counsel (OSDGC).

TRAVEL VOUCHER SETTLEMENT APPEAL AND ADVANCE DECISIONS

Under 31 USC §3702, the SECDEF settles claims involving Uniformed Service members' pay, allowances, travel, transportation, retired pay, and survivor benefits (including those of non-DoD uniformed members). The SECDEF also may issue an advance decision with respect to the same subject areas. The SECDEF has delegated claims settlement appeal authority to the Defense Office of Hearings and Appeals (DOHA).

VOUCHER SETTLEMENT APPEAL

A member appealing a travel voucher settlement must submit the appeal via the proper paying office (i.e., the office that made the payment) IAW guidance provided by that Service and IAW DoDI 1340.21. It is the member's responsibility to properly submit the travel voucher.

DOHA is the final appeal authority. A member must first submit the appeal via the proper Service address or the direction below. An appeal sent directly to DOHA is not properly submitted.

1. Army/Air Force/Marine Corps. DFAS-IN/JJFT, 8899 East 56th Street, Indianapolis, IN 46249-3700

2. Navy. DFAS-PTCA/CO, PO Box 182317, Columbus, OH 43218-2317

3. Coast Guard. Commandant (CG-1222), U.S. Coast Guard, 2100 2nd Street SW STOP 7801, Washington, DC 20593-7801

4. NOAA Corps. Director, Commissioned Personnel Center, NOAA Corps (Attn: Military Advisory Panel Member), PDTATAC (CPC1), 8403 Colesville Road, Suite 500, Silver Spring, MD 20910-6333

5. U.S. Public Health Service. Submit to the proper Operating Division IAW guidance provided by Service agreement.

The address for DOHA is: Defense Office of Hearings and Appeals (DOHA), Claims Division, PO Box 3656, Arlington, VA 22203-1995.

APPEAL PROCESS

An accountable/disbursing officer desiring an advance decision on an issue involving the interpretation of the JFTR must forward that request through appropriate command channels. See Feedback Reporting in this Introduction.

A disbursing/certifying official, or the a Component Head may request an advance decision on a question involving a payment the disbursing official or Component Head has been requested to make; or a voucher presented to a certifying official for certification. The request must be sent through the General Counsel (GC) of the Component concerned to the GC DoD. See DoDI 1340.21, effective 12 May 2004. A copy of the request should be sent to the PDTATAC Policy & Regulations Chief.

Throughout the JFTR, Comptroller General (Comp. Gen.) Decisions from the GOV'T Accountability Office (GAO), decisions from the Department of Defense Office of Hearings and Appeals (DOHA), and occasionally decisions from the General Services Administration Board of Contract Appeals (GSBCA) or Civilian Board of Contract Appeals (CBCA) are referenced. Decisions appearing in the published annual GAO volumes are cited by volume, page number, and date, e.g., 71 Comp. Gen. 530 (1992). Decisions of the Comptroller General that do not appear in the published volumes are cited by the appropriate file number and date, e.g., B-248928, 30 September 1992. DOHA decisions on their website are listed by category, type, year, and case number, e.g., Claims Program, Military Personnel Redacted Decisions, 1999, DOHA Case Number 99030812. In JFTR, these decisions are cited by DOHA claims case number and date, e.g., (DOHA Claims Case No. 97091101, 5 May 1998). GSBCA and CBCA decisions are cited using a GSBCA or CBCA number and date.

For DOHA information/decisions visit their website at: ***http://www.defenselink.mil/dodgc/doha/.***
For GSBCA decisions visit their website at: ***http://www.gsbca.gsa.gov/***.
For CBCA decisions visit their website at: ***http://www.cbca.gsa.gov***.

PARAGRAPH NUMBERING SYSTEM

The JFTR paragraph numbering system is coordinated with that of the JTR. The letter "U," precedes a JFTR 4- or 5-digit paragraph number (the first digit indicates the chapter number) and subparagraph designators, as shown in the following breakdown. ***NOTE: Not all paragraph numbers are in consecutive numerical sequence (e.g., U1010, U1011, U1012); numbers may be skipped (e.g., U5305, U5310, U5315) so that a new paragraph can be added without changing existing paragraph numbering.***

Paragraph: U5310-B2a(1)(a)

JFTR . . . . . .
Chapter 5 . . . . . .
Paragraph 310 . . . . . .
Subparagraphs . . . . . .

JFTR references and citations should be in the following format:

JFTR, par. U5310
JFTR, par. U5310-A
JFTR, par. U5310-A1
JFTR, par. U5310-A1a
JFTR, par. U5310-A1a(1)(a)
JFTR, pars. U5310-U5350

Paragraphs and subparagraphs may contain itemizations. Reference to a specific item should be in the following format:

JFTR, par. U5310-A2
JFTR, par. U5310-B4a

The most specific reference should be used.

CHANGES

Uniformed Travel Determinations (UTDs) make changes to the JFTR. A UTD is effective on its indicated date. A UTD is effective on the indicated date . It may be effective on the JFTR publication date, on the PDTATAC Chair's signature date, on a date after the last signature mutually agreed upon by the Services, or, if permitted or required by law, some other date. When an effective date is earlier than the date assigned to the published change page, the changes are disseminated using the DTMO website.

Published changes are numbered consecutively and ordinarily are issued monthly. They contain the text and rate changes directed in determinations. The determinations included in a published change are shown on the change cover sheet.

New or revised provisions appearing on a change page are indicated by a symbol placed next to the new or revised portion.

Per Diem Bulletins, published in the Federal Register, change the non-foreign OCONUS per diem rates.

FEEDBACK REPORTING

JFTR change recommendations should contain an explanation of, and rationale for, the proposed change. When the proposal relates to an actual situation, the details should be included. Submit feedback reports concerning inadequate per diem rates IAW par. U4179.

Suggestions that would improve JFTR are encouraged. Route them as follows:

1. Army. Through appropriate command channels to: HQDA (DAPE-PRR-C), 300 Army Pentagon, Washington, DC 20310-0300.

2. Navy. Through appropriate command channels to: Chief of Naval Personnel (N130C), 701 S. Courthouse Road, Building 12, Room 3R180, Arlington, VA 22204-2472.

3. Marine Corps. Through appropriate command channels to: Headquarters U.S. Marine Corps, Manpower and Reserve Affairs (MPO), 3280 Russell Road, Quantico, VA 22134-5103.

4. Air Force. Through appropriate command channels to: HQ USAF/A1PA, 1500 W. Perimeter Road, Suite 4790, Joint Base Andrews NAF Washington, MD 20762-6604.

5. Coast Guard. Directly to: Commandant (CG-1222), U.S. Coast Guard, 2100 2nd Street SW STOP 7801, Washington, DC 20593-7801.

6. NOAA Corps. Directly to: Director, Commissioned Personnel Center, NOAA Corps (Attn: Military Advisory Panel Member), PDTATAC (CPC1), 8403 Colesville Road, Suite 500, Silver Spring, MD 20910-6333.

*7. U.S. Public Health Service. Directly to: Director, Division of Commissioned Corps Personnel and Readiness, (Attn: PDTATAC MAP Member), 1101 Wootton Parkway, Plaza Level, Suite 100, Rockville, MD 20852-1061.

8. Office of the SECDEF and other DoD Components. Directly to Per Diem, Travel and Transportation Allowance Committee, 4800 Mark Center Drive, Suite 04J25-01, Alexandria, VA 22350-9000.
FAX: (571) 372-1301.

HOW TO GET THE JFTR

See the DTMO website for JFTR, Volume 1 material that can be downloaded and printed.

HOW TO OBTAIN LOCALITY PER DIEM RATES

See the DTMO website for current per diem rates.

JOINT FEDERAL TRAVEL REGULATIONS (JFTR)

VOLUME 1

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U1000-B		Adapted from C1000-B
U1015-A		Adapted from C1002-A
U2020		Adapted from C1050-B
U2010		Adapted from C1050-D
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U3225-A		Adapted from C2000-A2a
U3225-A5		Adapted from C2000-A2a, NOTE
U3210-A		Adapted from C2001-A1
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U2230-A		Adapted from C4430-A
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U2230-C5a		Adapted from C4430-C2b,Note
U3020-A2		Adapted from FTR, 301-10
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U3020-A6		Adapted from FTR, 301-10
U1225		New par.
U3100-A6		New Par.
U1000		U1000
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U1000-A2		U1000-A
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U1000-A1		U1000-B
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U2160	U1600	U1037
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PART A: ADMINISTRATION AND GENERAL PROCEDURES

U1000 APPLICATION

A. Personnel Covered. The JFTR applies to:

1. An Active or RC member, without regard to the Service, Agency (i.e., DIA), or other GOV'T entity (e.g., DHS, DoS);

2. Dependent(s) of an individual covered by JFTR (unless eligible for separate allowances); and

3. A member on loan, assignment, or detail to another Department/Agency. Except as in par. U1235, or unless otherwise provided for by law (5 USC §5536), a member on loan/assignment/detail to another department/ agency is authorized JFTR allowances, not the allowances of the department/agency to which loaned/assigned/ detailed.

B. Personnel Not Covered. The JFTR does ***not*** apply to:

1. A GOV'T civilian employee including a DoD employee appointed under 22 USC §2385(d);

2. Dependent(s) of an individual /employee covered by the JTR;

3. A NAF official and/or employee;

4. A contractor's representative and/or contractor's employee;

5. A DoD personal services contract employee (27 Comp. Gen. 695 (1948));

6. A person who performs travel under a DoD ITA;

7. A National Guard technician employed pursuant to 32 USC §709;

8. A person employed intermittently as a consultant/expert and paid on a WAE basis or a person serving without compensation or at one dollar a year;

9. A new appointee to the SES; or

10. Certain Presidential appointees.

C. Statutory Regulations. JFTR:

1. Is the basic statutory Regulation governing a Uniformed member's:

   a. Travel and transportation at GOV'T expense,

   b. Certain OCONUS station allowances (OCONUS COLA, TLA),

   c. Housing allowances (BAH, FSH, and OHA), and

   d. CONUS COLA.

2. Has the force and effect of law and is issued primarily under the authority of 37 USC §§411 and 1001.

D. Travel Not Paid for by the GOV'T

1. The JFTR:

a. Addresses allowances paid/reimbursed by the GOV'T; and

b. Does ***not*** address travel involving no reimbursement by/expense to the GOV'T (e.g., permissive travel, travel under a travel authorization but not on public business, return from leave to duty abroad, and attendance at public ceremonies).

2. A travel authorization permitting travel at the traveler's option, as distinguished from directing travel, may be issued but does not authorize travel and transportation allowances or reimbursement of any expenses.

E. Separation by Personal Choice

1. Public Health Service (PHS) Member. The Assistant Secretary for Health, or the Secretarial Process may, at the official's discretion, deny a PHS member any/all travel and transportation allowances if the member resigns/ separates, by personal choice:

a. Before completing 2 years of continuous active duty, or

b. Before completing a period of active duty agreed to in writing, or

c. Without adhering to Service policy regarding separation from the Service or release from active duty.

2. National Oceanic And Atmospheric Administration (NOAA) Corps Member. The Secretary of Commerce may, at the Secretary's discretion, deny a NOAA Corps member any/all travel and transportation allowances if the member resigns/separates, by personal choice, before completing 3 years of service from the appointment date in the NOAA Corps.

U1005 PROHIBITION NOT STATED

The JFTR creates the authority for payment of certain allowances. There may be circumstances when travel and transportation allowances are prohibited and are so stated in JFTR. ***However, just because a prohibition is not stated does not mean that an allowance exists or may be authorized (e.g., the philosophy of "It doesn't say I can't therefore I can." does not apply to JFTR.).***

U1015 IMPLEMENTATION

A. Regulatory Authority. Under DoDD 5154. 29 the provisions and subsequent changes to the JFTR are effective based on PDTATAC regulatory authority.

B. Allowance Implementation. ***The JFTR requires no further allowances implementation.***

C. Administrative Procedures

1. The Services/Agencies (separately or jointly) may issue related administrative procedures provided they do not conflict with or unnecessarily duplicate JFTR provisions.

2. The Services/Agencies (separately or jointly) should issue implementing administrative and/or procedural publications for certain allowances. The listing should be implemented by Service/Agency issuances. The following list may not be all inclusive:

a. Completion and submission of travel vouchers (Ch 2, Part K);

b. Appropriate authority/approval level for business class air travel (par. U3500);

c. Order endorsements related to foreign flag carrier use (par. U3525-F);

d. Meal ticket issuance, use, and care, and for the payment for meals procured with the tickets (par. U2030);

e. Procedures and conditions under which advance payments are authorized including those in:

(1) PDT (Ch 5);

(2) Evacuation Allowances (Ch 6);

(3) Recruiting expenses (par. U7033);

(4) TLA (par. U9157);

(5) OHA (par. U10028) ***NOTE: Advance MIHA is not authorized***.

f. Appropriate separation or retirement activities (pars. U5125-A3 and U5130-A3);

g. Claims for personally procured HHG transportation (par. U5320-D);

h. Traveler financial responsibility (pars. U2000, U3105-B, U5340-A2, U5380-A, U5417-A1d, U5420-C, U5445, U5474, and U5520);

i. Personal emergency determination (par. U7205-A);

j. Establishing dependency (APP A definition of DEPENDENT),

k. CTO use policy (par. U2400);

l. Procedures for extending evacuation safe haven allowances (par. U6054-D2);

m. Transportation of the remains of a deceased member and/or a deceased dependent (Ch 5, Part R);

n. Currency loss/gain procedures for OHA (par. U10028-D);

o. Command sponsorship criteria (APP A definition of COMMAND SPONSORED DEPENDENT);

p. Family member travel and transportation incident to the repatriation of a member held captive par. U5258);

*q. Required documentation for personally procured transportation reimbursement or dependent POC travel ICW a ship being constructed/undergoing overhaul or inactivation (pars. U5222-M5 and U7115-D);

and

*r. Dependent escort travel and transportation allowances (par. U5241-E).

U1020 SERVICE/AGENCY IMPLEMENTATION ISSUANCE REVIEW PROCESS

A. Requirement. DoDD 5154.29 requires that PDTATAC staff review all DoD written material that implements JFTR provisions to ensure per diem, travel and transportation allowances, relocation allowances, and certain other allowances are uniformly applied.

B. Application. The review process applies to all DoD Uniformed Services and DoD components. Non DoD Uniformed Services may submit their written material for review as desired.

C. Procedure. A WORD document of the written material should be forwarded, via the Service MAP representative found in the Introduction Feedback Reporting section to:

1. Email: pdtatac@dtmo.pentagon.mil; or

2. Mail:

   Per Diem, Travel and Transportation Allowance Committee
   Attn: Policy & Regulations Branch
   4800 Mark Center Drive
   Suite 04J25-01
   Alexandria, VA 22350-9000

3. Fax: (571) 372-1301

U1025 EXPENDITURE AUTHORITY

Nothing in JFTR provides authority for expenditures for purposes not provided for in appropriations and/or in law.

U1030 DUPLICATE PAYMENT

1. A duplicate payment is a GOV'T payment claimed by a traveler for an expense paid to the traveler by another entity or two payments for the same expense.

2. ***Expenses reimbursed, or to be reimbursed, by another entity must not be paid by the GOV'T.***

3. A non-deductible meal (par. U4167) provided to a traveler in a per diem status is not a duplicate payment.

4. The traveler is financially responsible for returning duplicate payments received, including any allowances covered in JFTR.

5. The Improper Payments Information Act of 2002, Public Law 107-300 may apply.

U1035 APPROPRIATE ACTION FOR FAILURE TO FOLLOW THESE REGULATIONS

A command/unit is expected to take appropriate disciplinary action when a traveler and/or AO fails to follow these Regulations. Disciplinary action should be for ***willful*** violations and may be in the form of counseling (oral/ written), non judicial action, or other appropriate personnel means. Action must ***not*** be through refusal to reimburse. See par. U2400-E for exceptions when reimbursement is ***not*** allowed.

U1040 REGULATION CHANGE EFFECTIVE DATE

A change to JFTR is effective, unless otherwise noted, on the published change date in which it first appears. This date appears in the lower left corner of each page. When an effective date is different from the published change date, that effective date is indicated.

U1045 INTERPRETATION OF THESE REGULATIONS AND THEIR UNDERLYING LAWS AND REGULATIONS

The application of basic laws, appropriation acts, JFTR, and departmental instructions to specific travel circumstances is subject to interpretation by the OSD GC and DOHA (for uniformed members), and CBCA (for a DoD civilian employee). OSD GC, DOHA, CBCA, GSBCA, and GAO decisions provide guidance for similar cases/situations involving the same circumstances and where applicable are referenced. ***Other interpretations are strictly advisory in nature.***

U1050 TERMINOLOGY

The terminology used in the JFTR may be unique to the JFTR. See APP A, Part 1 for definitions of terms, and Part 2 for acronyms. Use the relevant Chapters and Parts, with APP A to determine the exact definition of a specific term. Definitions in the JFTR are not necessarily applicable to other GOV'T regulations.

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PART B: DTS (WITHIN DoD)

U1100 GENERAL

At locations at which DoD has fielded DTS, most TDY vouchers are paid using DTS. The Services/Agencies must require that the CTO arrange commercial transportation IAW law, GOV'T policies, agreements and contracted rates using U.S.-certificated carriers and economy-/coach-class accommodations, whenever possible along usually-travelled routes. Non-DoD Uniformed Services may adopt policies similar/identical to these policies for their TMSs.

U1105 TRAVEL COMPUTED USING DTS

A. General. DTS:

1. Covers individual TDY travel for business, travel for schoolhouse training, deployment, or personnel traveling together with/without no/limited reimbursement, and certain travel under special circumstances.

2. Does ***not*** cover PCS (Ch 5), or evacuation (Ch 6).

3. Covers RC travel in locations where RC travel has been fielded by the particular Service except for:

   a. Senior ROTC,

   b. RC member travel for medical and dental care,

   c. Retiree called to active duty,

   d. A Ready RC member authorized a muster duty allowance,

   *e. An ADT tour of 140 or more days at one location (except as in par. U2240), and

   f. Active duty for other than training for more than 180 days at one location (except when due to unusual circumstances per diem is authorized IAW par. U7150-F2b(2)).

B. TDY as Part of a PCS. TDY performed as part of a PCS move (i.e., TDY en route) is not paid ***using*** DTS.

U1110 AUTHORITY AND RESPONSIBILITY

A. General. Information provided by the DTS Reservation Module or directly from the CTO is central in helping to execute the AO's responsibilities.

B. AO Authority. The AO has broad authority to:

1. Determine when TDY travel is necessary to accomplish the unit's mission,

2. Authorize travel,

3. Obligate unit travel funds,

4. Approve trip arrangements, and

5. Authorize travel expenses incurred ICW the mission and IAW JFTR.

See par. U4000 for justification.

C. AO's Responsibilities. The AO must:

1. Determine the travel purpose (see APP H) for notation on the Trip Record.

2. Use the cost estimate on the Trip Record to determine if the travel budget can support the travel. If standard arrangements made in compliance with travel policies using:

a. GOV'T negotiated airfares,

b. Lodging, and

c. Rental car rates

do not meet mission needs, the AO may authorize other travel options requested by the traveler, provided they conform to law, regulation, policy, and contractual obligations. The AO authorizes the cost estimate.

3. Obtain information on policies relating to transportation and travel arrangements from the CTO and TO, command channels, or Service headquarters to assist in travel decisions.

4. Assure the traveler has access to a GTCC (the unit's or a CBA) if the traveler does not have a GTCC IBA; and refer inquiries about card usage to the local GTCC program coordinator/TO.

5. Adhere to policies and procedures IAW JFTR, use good judgment in obligating unit funds, and ensure the traveler receives adequate reimbursement IAW JFTR.

6. Review the amounts claimed on the traveler's expense report as soon as possible after receiving it. The AO's signature on the expense report certifies:

a. Travel was taken,

b. Charges are reasonable,

c. Phone calls authorized for reimbursement are in the GOV'T's interest, and

d. Approval of authorized expenses reimbursement. Expense reports are subject to random selection for examination/audit.

D. Official Travel Combined with Leave/Personal Travel. The AO may permit a traveler to combine official travel with leave/personal travel, provided:

1. Contract city-pair airfare travel (or travel using other airfares limited to official GOV'T business) is never used for personal travel (APP P2, par. E).

2. The official transportation is arranged through the CTO.

3. Transportation reimbursement is authorized for the cost of official travel between duty stations only.

4. The traveler arranges personal travel at personal expense with the transportation reimbursement being limited to the official travel cost and no excess costs for travel or M&IE are borne by the GOV'T.; and

5. The AO does not permit a TDY trip that is an excuse for personal travel.

E. Traveler Rights and Responsibilities. A traveler:

1. Should promptly update the Trip Record, and confirm/modify arrangements, when communication with the CTO was not possible.

2. Who uses DTS for TDY over 45 days, should include a request for scheduled partial payments with the Trip Record so the traveler is paid every 30 days. This ensures the traveler is paid for expenses in about the same time as the charge card bills are received.

U1115 A TYPICAL BUSINESS TRIP

A. Before the Trip

1. Cost Estimate

a. A traveler should obtain a "should cost" estimate for the trip. It lets the traveler and the AO know up-front the standard and actual arrangements, their associated costs, and the allowance maximums.

b. It includes transportation costs to and from the TDY location, lodging costs (including tax), and rental car (if authorized) fees as determined by the use of the DTS Reservation Module, or directly from the CTO.

c. The estimate must reflect the per diem rate broken out by M&IE and lodging and should include any known planned miscellaneous expenses.

d. A traveler may ask the CTO to estimate the amount for using commercial transportation.

2. Tailoring the Trip. The AO:

a. Decides if the traveler should use non-standard arrangements for mission reasons.

b. May authorize certain changes for the traveler's convenience (e.g., using a POC instead of flying). The standard arrangement's estimate (as the AO approves for mission reasons) is the reimbursement baseline.

3. Travel Authority. The AO:

a. Authorizes the TDY,

b. Authorizes the arrangements,

c. Determines the fund cite, and

d. Obligates funds to pay for the trip, including a travel advance payment or scheduled partial payment ,if included. The resulting document is the Trip Record.

4. Travel Packet. The CTO updates the Trip Record with the confirmed reservations and commercial ticket information. The TO provides the documents needed for GOV'T transportation if the CTO does not provide this service.

5. Paying for Arranged Service and Obtaining Cash to Pay Expenses while Traveling

a. The CTO typically uses the traveler's individual (IBA) or unit GTCC to charge or hold reservations. In some cases, airline/rail tickets may also be charged to a GTCC CBA.

b. The traveler should charge other expenses incident to official travel on the IBA/unit GTCC whenever possible.

c. For official travel-related expenses that cannot be charged, the traveler can avoid using personal funds by using the IBA to obtain cash advances or travelers checks.

d. ***An advance on a unit GTCC is not allowed.***

B. During the Trip

1. Changing Plans

a. If travel plans change the traveler should call the CTO toll-free number (if possible) to modify the itinerary.

b. The CTO must update the traveler's Trip Record. Although the AO may approve changes after trip completion, the traveler should obtain the AO's authority in advance, and update the Trip Record.

c. The traveler is reimbursed AO approved Trip Record changes.

2. Receipts

a. Receipt Requirement. The DoDFMR 7000.14-R, Volume 9 based on an IRS requirement, requires that each traveler provide each receipt(s) for:

(1) Lodging, and

*(2) Individual official travel expenses of $75 or more (****NOTE: A receipt must be submitted for each transportation ticket of $75 or more for which reimbursement is desired regardless of how acquired, except that a ticket received in exchange for frequent traveler benefits is not reimbursable and should not be submitted***.)

b. Lodging Obtained through an Online Booking Agent. Lodging reimbursement is authorized for hotel lodging obtained through an online booking agent only when the traveler can provide a documented itemized receipt for room costs from the hotel or online booking agent showing the following charges (CBCA 2431-TRAV, 13 September 2011):

(1) Daily hotel room costs;

(2) Daily hotel taxes; and

(3) Daily miscellaneous fees, if applicable.

C. After the Traveler Returns

1. Completing the Expense Report. IAW DoDFMR 7000.14-R, Volume 9requirement:

a. A traveler should complete and submit the Trip Record expense portion within 5 working days after returning from the trip.

b. Required receipts (lodging, and individual expenses of $75 or more) must be attached to the expense report.

2. AO Approval. The AO must approve the expenses on the Trip Record, and review required receipts, before the traveler is reimbursed.

3. Submitting the Expense Report

a. If using the DTS, the expense report is automatically routed to a disbursing office for payment.

b. If ***not using*** the DTS, a finance office or an office contractually arranged by the traveler's Service/ Agency may provide this service.

c. The amount paid is the amount the AO approves.

4. Random Audits. Random audits of travel expense reports are conducted. The traveler or AO may be required to provide additional information to the audit team.

*5. Lost/Stolen/Unused Paper Tickets. See par. U2715.

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PART C: MISCELLANEOUS REGULATIONS, PROGRAMS, AND ALLOWANCES

U1200 DoD DOMESTIC DEPENDENT SCHOOL BOARD MEMBERS

A. Authority. The SECDEF:

1. May provide for reimbursement of a school board member for expenses incurred by that individual for travel, transportation, lodging, meals, program fees, activity fees, and other appropriate expenses.

2. Must first determine the expenses to be reasonable and necessary for the performance of school board duties by that individual.

B. Eligibility. See DoDI 1342.25, dated 30 October 1996 "School Boards for Department of Defense Domestic Dependent Elementary and Secondary Schools (DDESS);"concerning eligibility for reimbursement for official travel at.

C. Funding and Orders. DDESS funds and issues necessary orders.

U1205 GAIN-SHARING PROGRAM

The Gain-Sharing Program is a bonus-oriented incentive program designed to share GOV'T travel and transportation cost savings with a traveler. Title 5 USC, Chapter 45, Subchapter 1provides authority for a Gain-Sharing Program for a civilian employee, but there is no authority for such a program for a uniformed member. Participation in a Gain-Sharing Program is not covered by, nor addressed in, the JFTR/JTR for a uniformed member or a DoD civilian employee.

U1210 HOTEL AND MOTEL FIRE SAFETY--APPROVED ACCOMMODATIONS

A. Policy. GOV'T policy is to save lives and protect property by promoting the use of fire-safe hotels and other establishments that provide lodging.

B. GOV'T Responsibility. Each Service/DoD Component must ensure that not less than 90% of all official travelers who use commercial lodgings in the U.S. or non-foreign OCONUS areas are booked in fire-safe approved public accommodations.

C. GOV'T Requirements. Lodgings that meet GOV'T requirements are listed on the U.S. Fire Administration's Internet site.

D. Service/Agency Compliance. Services/agencies are in compliance with the 90% requirement if travel arrangements are made through use of an agency-designated Travel Management System (TMS) (see APP A definition) whenever possible (5 USC §5707a).

U1215 REGISTERED AND/OR TRUSTED TRAVELER PROGRAM MEMBERSHIP FEE

A. General. Registered and/or trusted traveler programs (i.e., Fly Clear) are voluntary individual private sector programs designed to expedite the security screening process at participating airports. Collection of the personal information requires memberships to be obtained by individual travelers as opposed to an agency.

B. Participation. Participation in this program is not required by the GOV'T. Use of GOV'T funds to obtain membership in such a program is statutorily prohibited by 5 USC §5946 per GSA Bulletin FTR 08-05 of 25 June 2008.

C. Enrollment Fee. Enrollment fees in this program are ***not*** reimbursable. See APP G.

U1220 RECRUITER-RELATED PARKING EXPENSES

A. Application. An Army, Navy, Air Force, or Marine Corps member/civilian employee is authorized reimbursement for that portion of the monthly parking expenses in excess of $25, but NTE $200.

B. Reimbursement. This reimbursement covers all expenses for parking a POC at a PDS work site or TDY site at which assigned to duty:

1. As a recruiter for any of the armed forces;

2. At an armed forces military entrance processing facility; or

3. While detailed for instructional and administrative duties at any institution where an SROTC unit is maintained.

C. Example. Monthly parking expenses of $135 warrant reimbursement of $110 ($135 - $25 = $110) while monthly parking expenses of $320 would warrant reimbursement of $200 ($320 - $25 = $295 but NTE $200).

D. Limitations. The statutory authority for this payment only extends to reimbursement of parking expenses. Contracting for parking must be derived from other legal authority, if any.

E. Recruiter Itinerary Stop Parking. See JFTR, par. U7030 for reimbursement for recruiter itinerary stop parking.

U1225 FOREIGN MILITARY TRAVEL

A. Authority. The JFTR is not the authority for payments for foreign military and an ITA is not used to support payments.

B. Defense Personnel of Developing Countries (10 USC §1051). See DoD 5105.38-M, Security Assistance Management Manual (SAMM), Chapter 10.

C. Liaison Officers (10 USC §1051a). See DoDFMR, Volume 12, Chapter 18.

D. Foreign Students at Service Academies. See DoD 5105.38-M, Security Assistance Management Manual (SAMM), Chapter 10.

E. Foreign Military Sales Related Travel of Foreign Personnel. See DoD 5105.38-M, Security Assistance Management Manual (SAMM).

U1230 CARRYING OF FIREARMS ON OFFICIAL DUTY

See DoDD 5210.56, Use of Deadly Force and the Carrying of Firearms by DoD Personnel Engaged in Law Enforcement and Security Duties. Non-DoD members should consult Service information.

***U1235 DIA MANUAL (DIAM) 100-1, VOLUME 1, CHAPTER 4**

*A. Authority. DIA prescribes regulations in DIA Manual (DIAM) 100-1, Volume 1, Chapter 4. DoDD 5154.29 ***requires that PDTATAC staff review all written material that implements the JFTR provisions***.

B. Provisions. The DIAM 100-1 provides allowances for a DoD Uniformed member, who is a U.S. national, assigned to/in designated training for assignment to an OCONUS DAS/DIA liaison detachment. The DIAM 100-1 affects dependent allowances.

C. Duplicate Reimbursement. ***A member may not receive an allowance under the DIA regulations and an allowance prescribed in the JFTR for the same purpose. The member is financially responsible for all returning any duplicate travel and transportation allowances received.***

D. Authorized Allowances. Authorized allowances include:

1. Environmental and morale leave transportation;

NOTE: Funded EML (FEML) and the 'Special R&R Program', covered under DIAM 100-1, are one in the same program. Therefore, trips under both programs are not authorized. If a total of two trips are authorized (for a 36-month tour), one may be authorized under each program or both under either program. If one trip is authorized for a 24-month tour, only one trip may be taken, but it may be taken under either program.,

2. Travel and other expenses for dependent education,

3. Home visitation between consecutive tours,

4. Dependent travel ICW TDY,

5. Dependent visitation,

6. Dependent care expenses ICW training of responsible dependents,

7. Dependent representational travel,

8. Removal of dependents and HHG, and

9. POV Transportation.

E. DIAM 100-1 Request. Address requests for copies of DIAM 100-1 to Department of Defense, Defense Intelligence Agency, ATTN: DA, Washington, DC 20340-5339.

U1240 CHAPLAIN-LED PROGRAMS

A. Authority. 10 USC §1789 authorizes the Secretary of a military department (i.e., Air Force, Army, Navy) to provide Chaplain-led programs that provide assistance to an active duty and/or RC member in an 'active status' as defined in10 USC §10141, and the member's immediate family, in building and maintaining a strong family structure.

B. Official Authorization/ITA. A chaplain and/or other member ordered, and/or family members authorized, to attend these functions in an official capacity as outlined in APP E, Part 1 are sent using an official TDY order or an ITA, as appropriate. For all others, the JFTR is not the authority for payments ICW attendance at these programs and the payments are not travel and transportation allowances.

C. Unofficial Attendance. An ITA is not used to document attendance at, or payments related to, attendance by an individual participating in an unofficial capacity at these Chaplain-led programs. The travel-directing/ sponsoring organization or agency should be consulted to determine the appropriate funds (for attendees not attending in an official capacity) for these events.

U1245 PAY AND ALLOWANCES CONTINUATION PROGRAM

If a member is authorized to participate in the Pay and Allowances Continuation Program IAW OUSD (P&R) Memorandum, 15 May 2008, and DoDFMR, Volume 7A, Chapter 13, the member is authorized IE as part of the PAC even though not in a travel status.

U1250 PILOT PROGRAM ON CAREER FLEXIBILITY TO ENHANCE RETENTION

Effective 1 January 2009 through 31 December 2012

Sec 533 of FY09 NDAA (P.L. 110-417) allows the Secretary of each military department to set up a pilot program on career flexibility to enhance retention. The pilot program allows up to 20 enlisted personnel and 20 officers of the Regular Components of each Armed Force each year to be inactivated from active duty to the Ready Reserve to meet personal or professional needs and return to active duty within 3 years. The pilot program runs from calendar years 2009-2012. A member chosen for the pilot program is authorized to select a HOS in the U.S. and receive travel and transportation allowances to that HOS upon release from active duty, rather than being limited to the HOR or PLEAD as in pars. U5125, U5225, U5360 and U5410-A3. Upon return to active duty the member is authorized travel and transportation allowances from the PLEAD, limited to the HOS at the time of release from active duty. A member must return to active duty within 3 years of release but NLT 31 December 2015.

*PART D: GIFTS, GRATUITIES AND OTHER BENEFITS RECEIVED FROM COMMERCIAL SOURCES

*U1300 RETAINING PROMOTIONAL ITEMS

A. General

1. The JFTR addresses "reimbursable" allowances funded by the GOV'T.

2. Non-reimbursable expenses, for goods/services obtained:

   a. Through personal purchase, or

   b. Under the same conditions as those offered to the general public and at no additional GOV'T cost,

do not require authorization/approval, and are not reimbursable regardless of the AO's authorization or approval.

B. Promotional Materials/Benefits

1. A traveler on official business may keep promotional material, including frequent traveler benefits, for personal use (e.g., points, miles, upgrades, or access to carrier clubs/facilities).

2. Promotional material must be:

   a. Obtained under the same terms as those offered to the general public, and

   b. At no additional GOV'T cost.

3. Examples of promotional materials include:

   a. Vendor-provided complimentary upgrades to room/transportation accommodations, and

   b. Upgrades 'purchased' using frequent traveler benefits and/or personal unreimbursed funds.

4. ***Promotional benefits/materials received from a travel service provider ICW planning and/or scheduling an official conference or other group travel (as opposed to performing official travel) are considered GOV'T property, and may only be accepted on the GOV'T's behalf.***

5. Promotional materials received for travel using other than Service/Agency funds are not covered by this rule. The traveler should seek guidance from the funding authority.

C. Seat Relinquishing

1. Voluntary. A traveler may keep payments from a carrier for voluntarily vacating a transportation seat. However, no additional per diem or reimbursable expenses may be paid as a result of the traveler's delay. ***Additional travel expenses incurred as a result of voluntarily giving up a seat are the traveler's financial responsibility.***

2. Involuntarily. If a traveler is involuntarily denied boarding on flight, compensation for the denied seat belongs to the GOV'T (59 Comp. Gen. 203 (1980)). The traveler must request that the carrier shows the "Treasurer of the United States" as payee on the compensation check and forward the payment according to Service/Agency directives.

D. Lost, Delayed, or Damaged Accompanied Baggage

1. A traveler may keep payments from a commercial carrier for accompanied baggage that has been lost, delayed, or damaged by the carrier.

2. If the traveler intends to make a claim against the GOV'T for the loss, delay, or damage, the traveler should see the Claims Office prior to accepting a carrier's compensation.

3. See 31 USC §3721 for reimbursement claims when the traveler has not been compensated by the carrier for lost or damaged baggage.

***U1305 STANDARDS OF CONDUCT AND PAYMENT ACCEPTANCE FROM NON-FEDERAL SOURCES FOR TRAVEL AND TRANSPORTATION EXPENSES**

A. DoD Services/Agencies

1. Standards of Conduct and Accommodating non-Federal sources for Travel and Transportation Expenses. See the Joint Ethics Regulation (JER), DoD 5500.7-R.

2. Acceptance of Gratuities, Favors, Payments in Cash or in Kind, Contributions, or Awards ICW Official Travel. See the Joint Ethics Regulation (JER), DoD 5500.7-R.

B. Non-DoD Services. See Service Regulations.

*PART E: COMPUTATION RULES

*U1400 GENERAL

Computation rules in the JFTR may be unique to the JFTR. Consult the relevant Chapters and Parts to determine the correct computation process for specific travel and transportation allowances.

*U1405 TDY MILEAGE, MALT, TLA/TLE, AND PER DIEM COMPUTATION

Use the actual amount without rounding when computing TDY mileage, MALT, TLA/TLE, and per diem computation.

*U1410 AEA AND PMR COMPUTATION

A. AEA

1. The AEA must not exceed the approved percentage of the maximum locality per diem rate.

2. AEA computation is rounded up to the nearest dollar. Example: $29.25 = $30.

3. When AEA for M&IE exceeds the maximum locality AEA M&IE rate, decrease the AEA M&IE rate to the allowable AEA dollar amount, and add the extra cents to the AEA lodging rate. Example: Reduce an AEA M&IE of $76.50 to $76.

B. PMR. PMR computation is rounded-up to the nearest dollar.

*U1415 CONFERENCE LODGING ALLOWANCE

1. A conference lodging allowance is:

   a. A pre-determined allowance of up to 125% of the applicable lodging per diem rate (rounded to the next highest dollar), and

   b. Usable only ICW conference attendance.

2. Example: The locality lodging rate of $100 may be increased to $125.

3. A conference lodging allowance is ***not an AEA*** and must not be used with an AEA. See APP R2, par. M.

*U1420 AEA LIMITATIONS

A. CONUS. The AEA limit is 300% of the maximum locality per diem rate.

B. OCONUS. The PDTATAC staff may authorize an AEA rate exceeding 300% of the per diem rate for a uniformed member, but only ***prior to the official travel*** IAW JFTR, par. U4250.

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CHAPTER 2

OFFICIAL TRAVEL

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PART A: GENERAL

U2000 OBLIGATION TO EXERCISE PRUDENCE IN TRAVEL

A. General. A traveler must exercise the same care and regard for incurring GOV'T paid expenses as would a prudent person traveling at personal expense.

B. Receipts. IAW DoDFMR 7000.14-R, Volume 9, a traveler must maintain records/receipts for:

1. Individual expenses of $75 or more, and

2. All lodging costs (except when authorized a flat rate 55% contingency per diem, par. U4105-I4).

Travelers are encouraged to retain all receipts in the event questions arise about expenses.

C. Traveler's Financial Responsibility. Excess costs, circuitous routes, delays or luxury accommodations that are unnecessary or unjustified are the traveler's financial responsibility.

U2005 LODGING PROGRAMS

A. General

1. The Army Lodging Success Program, Navy Elite Lodging Program, and GSA's FedRooms Lodging Program provide adequate quality lodging at/below per diem and properties often are close to TDY location worksites.

2. Use of lodging facilities in these programs often results in cost savings to the GOV'T.

3. The FedRooms Lodging Program lodging rate is indicated by the use of an 'XVU' rate code as opposed to a 'GOV' or other rate code.

4. Not all programs are available to all official travelers.

B. Not Considered GOV'T QTRS. The following are ***not*** GOV'T QTRS:

1. Army Lodging Success Program,

2. Navy Elite Lodging Program,

3. GSA's Fed Rooms Lodging Program,

4. GOV'T contracted lodging not located on an Installation to which the traveler is assigned.

See DOHA Claims Case No. 2009 CL 080602.2, 7 July 2010

C. GOV'T Contract Lodging

1. The Secretary Concerned may direct the use of GOV'T contract lodging, at or near the U.S. INSTALLATION or RESERVATION, specifically contracted for a traveler assigned TDY to a CONTINGENCY OPERATION for more than 180 days at one location.

2. Transportation between the lodging and work site should be considered when making arrangements for GOV'T contract lodging.

3. Directing the use of GOV'T contract lodging off the U.S. INSTALLATION does not permit directing the use of the GMR.

U2010 TRAVEL OFFICIAL RESPONSIBILITIES

An official responsible for directing travel and/or approving reimbursement also is responsible for ensuring that funds are used for official travel purposes and IAW the conditions prescribed.

U2015 PASSPORTS, VISAS, IMMUNIZATIONS, AND CLEARANCES

*A. General. Applicable Service/Agency written material and (for DoD) the DoD Foreign Clearance Guide (FCG) located at https://www.fcg.pentagon.mil/fcg.cfm govern the requirements/procedures and documents .relating to official travel to foreign countries regarding:

1. Passports,
2. Visas,
3. Immunizations,
4. Advance clearance,
5. Special conditions, and
6. Other restrictions.

B. No-Fee Passport. The necessary passport, visa (including green card) when required (see APP G), and record of prescribed immunization (shots) must be in the traveler's possession when traveling, and a passport for each traveler is required for travel into a foreign country, or territory under control of a foreign country.

C. Time Limitations

1. A passport should be renewed before it expires, if practicable.
2. Most visas and immunizations have time limitations.

U2020 TRAVEL JUSTIFICATION (adapted from FTR §301-71.101**)**

A. Directed Travel. GOV'T-funded travel and transportation may be directed only:

1. When officially justified, and
2. By means that meet mission requirements consistent with good management practices.

B. Traveler Expenses. A traveler must not be directed to perform official travel at:

1. Personal expense, nor
2. Reimbursement rates/amounts inconsistent with the JFTR.

C. Limited Travel Funds. Limited travel funds are not a basis for:

1. Denying official travel reimbursement, or
2. Reducing allowances.

U2025 STANDARD CONUS PER DIEM RATE

A. Definition. The Standard CONUS per diem rate is the rate for any CONUS location not included in a defined locality (county/area) in the CONUS.

B. CONUS PCS. The Standard CONUS per diem rate is used for all CONUS locations when PCS is involved.

C. Standard CONUS Per Diem Rate. The Standard CONUS per diem rate is:

Effective 1 October 2010		
LODGING	**M&IE**	**TOTAL**
$77	**$46**	**$123**

U2030 MEAL TICKETS

A. Issuance. Meal tickets may be issued only:

1. As specifically authorized in Ch 4 (for TDY and for members traveling together under an order directing no/limited reimbursement), Ch 5 (for PCS), Ch 7 (for persons in special categories), and

2. To members traveling together with no/limited reimbursement directed in the order (see JFTR, par. U4102-O) on a commercial airline flight on which courtesy meals are not served and prior arrangements have been made for the airline to serve meals in exchange for meal tickets.

B. Procedures. Service issuances apply. See par. U1015-C2d.

C. Value. The maximum rate per meal per member must not exceed the applicable amount below. Meals may be acquired at lower cost.

Effective 13 October 2009	
Meal	**Rate**
Morning	$ 7
Noon	$ 11
Evening	$23

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PART B: TRAVEL POLICY

U2100 GENERAL

JFTR applies to each traveler whose travel and transportation allowances are governed by the JFTR.

U2105 ECONOMY CLASS ACCOMMODATIONS

A Traveler must use economy/coach class accommodations unless other accommodations are authorized/approved as provided in JFTR, par. U3500, U3600, or U3650.

U2110 'OTHER THAN ECONOMY/COACH' ACCOMMODATIONS (FIRST AND BUSINESS)

A. Definition. See APP A, Part 1 for definitions of PREMIUM, FIRST, and BUSINESS CLASS accommodations.

B. Authority. See U3510-A, U3510-B, or U3620 for GOV'T funded 'other than economy/coach' accommodations authority.

C. First Class Decision Support Tool. See APP H, Part 2C, for a first class decision support tool.

D. Business Class Decision Support Tool. See APP H, Part 3B for a business class decision support tool.

E. Travel Order

1. The travel order MUST include the cost difference shown in APP H, Part 2A ('Other than economy/coach' Accommodations Reporting Data Elements and Procedures) items 13 and 14, and the information in items 16 and 17.

2. **Example**: Business/First class travel is justified and authorized/approved based on par. U3520. The cost difference between the business and coach class fare is $765. The authorization could state something similar to "LtGen. Jones, HQ USA/XXXX, (authorized/approved) 'other than economy/coach' accommodations use. Full documentation of the (authorization/approval) for 'other than economy/coach' accommodations use is on file in the approving official's office."

F. Advance Authority. Requests for 'other than economy/coach' accommodations must be made and authorized in advance of travel unless extenuating/emergency circumstances make advance authorization impossible.

G. Extenuating/Emergency Circumstances

1. If extenuating/emergency circumstances prevent advance authorization, the traveler must obtain written approval from the appropriate authority within 7 days of travel completion.

2. A travel order authorizing 'other than economy/coach' accommodations due to extenuating/emergency circumstances must:

a. Clearly explain the circumstances by providing background and justification to enable upgrade rationale audit;

b. Include the cost difference between 'other than economy/coach' and economy/coach class fares;

c. Include the authority and authorization source (memo/letter/message/etc.);

d. Include the date and position identity of the signatory for 'other than economy/coach'; and

e. Annotate appropriate GOV'T transportation documents with the same information.

H. 'Other than Economy/Coach' Accommodations Not Approved. If 'other than economy/coach' accommodations are not approved after the fact, the traveler is responsible for the cost difference between the 'other than economy/ coach' transportation used and the cost of the transportation class for which the traveler was eligible.

I. Authorizing/Approving Official. Only a person senior to the traveler may authorize/approve 'other than economy/coach' accommodations for the traveler (DoD 4500.9-R, par. E.3.1.4, Encl 3, 12 February 2005). See par. U3510.

J. Medical and Special Needs

1. See APP A, Part 1 for SPECIAL NEEDS definition.

2. 'Other than economy/coach' accommodations may be authorized/approved by the 'other than economy/ coach' AO due to medical/special needs reasons only if a competent medical authority certifies that a disability/special need exists and, in the case of a medical need, the medical condition necessitates (for a specific time period or on a permanent basis) the accommodations upgrade. Competent medical authority must certify a disability/special need, in writing, every six months. If the disability/special need is a lifelong condition, a certification statement is required every two years.

3. The 'other than economy/coach' AO must be able to determine that, at the time of travel, 'other than economy/coach' accommodations are/were necessary because the traveler is/was so disabled/limited by special needs that other lower cost economy accommodations (e.g., 'bulkhead' seating, or providing two economy seats) cannot/could not be used to meet the traveler's requirements.

4. An attendant authorized transportation under par. U7250-B or par. U7251-B may be authorized/approved 'other than economy/coach' accommodations only when the attended traveler is authorized 'other than economy/coach' accommodations use and requires attendant services en route.

5. Authority for a family member to use 'other than economy/coach' accommodations due to a disability or special need does not authorize the entire family to use 'other than economy/coach' accommodations. 'Other than economy/coach' authority is limited to the disabled traveler and attendant (if required). See APP A SPECIAL NEEDS definition.

*K. 'Other than Economy/Coach' Accommodations Not Authorized. Unless authorized/approved for medical reasons/physical handicap in par. U2110-J,'other than economy/coach' accommodations use is not authorized during:

1. PCS;

2. Emergency leave;

3. R&R;

4. FEML;

*5. Personnel evacuations; or

6. COT leave.

U2115 UNUSUAL ROUTE JUSTIFICATION

Travel other than by a usually traveled route must be justified for any excess cost to be GOV'T funded.

U2120 PERSONAL CONVENIENCE TRAVEL

A traveler may not be provided contract city pair airfares provided under GSA contract (APP P) or any other airfares intended for official GOV'T business for any portion of a route traveled for personal convenience.

U2125 TRAVELER FINANCIAL RESPONSIBILITY

The traveler is personally financially responsible for any expense accrued by not complying with the JFTR.

U2130 LEAVE

Personnel directives dictate if/how leave is charged for workday time not justified as official travel.

U2135 SUBSTANDARD ACCOMMODATIONS

A traveler may voluntarily use/accept, and the GOV'T may furnish, accommodations that do not meet minimum standards if the traveler's or Service's needs require use of these accommodations. Involuntary acceptance of sub-standard accommodations is not required.

U2140 U.S. CERTIFICATED TRANSPORTATION REIMBURSEMENT RESTRICTION

A traveler generally may not be reimbursed for travel on non U.S. certificated transportation modes if U.S. certificated transportation is available for the transportation mode. For exceptions, see the specific transportation mode.

U2145 DEPENDENT TRANSPORTATION SEATING

Each dependent traveling at GOV'T expense is allowed a seat.

U2150 SERVICE RESPONSIBILITY

Each Service/DoD COMPONENT must:

1. Only authorize/approve travel necessary to accomplish the GOV'T's mission effectively and economically.

2. Establish internal controls to ensure that only travel essential to the GOV'T's needs is authorized.

U2155 AIRPORT SELECTION

A. Multiple Airports

1. Ordinarily a traveler can use the airport that best suits the traveler's needs in an area/location with multiple airports, except when the AO determines, based on command/installation/office written policy, that a specific airport should be used after considering the most cost effective routing and transportation means (to include not only airfares, but also transportation to and from airports).

2. Potential lost work time may be considered.

3. CONUS areas/locations with multiple airports include, but are not limited to: Chicago, Dallas/Fort Worth, Detroit, Houston, Los Angeles, New York City, San Francisco, and Washington, DC.

4. ***If the command/installation/office does not have a written policy, the traveler chooses which airport to use when constructing transportation cost.***

B. Servicing Airport

1. A traveler may not be required to use a nearby airport that is not a servicing airport of either the origin or destination even though the more distant airport provides a less costly airfare unless the command/installation/ office has a written policy after considering the most cost effective routing and transportation means (to include not only airfares, but also transportation to and from airports).

2. Potential lost work time may be considered.

3. **Example**: The servicing airport for 29 Palms, CA, is Palm Springs, CA. Los Angeles, CA, may not be directed without written guidance; the servicing airport for Camp Lejeune, NC, is Jacksonville, NC, Raleigh, NC, may not be directed without written guidance; even though the more distant airports may provide less costly airfares.

U2160 TDY CANCELED OR CHANGED

A traveler must promptly cancel airline and/or lodging reservations when it is known that they will not be used (e.g., TDY canceled, curtailed or changed). All unused tickets must be promptly turned into the issuing CTO. A traveler's failure to follow these procedures may make the traveler financially liable for any resulting losses.

U2165 TDY TRAVEL INVOLVING NON PDS LOCATION

A. General. A traveler on a TDY order is authorized travel/transportation allowances NTE the actual transportation cost for the transportation mode authorized and used, NTE the constructed transportation cost between the traveler's PDS and TDY location.

B. Limitations. When TDY travel is to/from a ***non PDS*** location:

1. The traveler is responsible for all excess travel/transportation costs; and

2. Constructed costs for each trip leg must be based on the non capacity controlled city pair airfare, if available (not the capacity controlled city pair, if both airfares are available).

C. Travel Order Received while on Leave. See par. U4105-F for TDY travel/transportation allowances when a TDY order is received while a traveler is on official leave.

PART C: TRAVEL ORDER

U2200 GENERAL

A. Travel Order. An order used to document official travel and transportation and expense reimbursement is an order issued/approved by the Secretarial Process directing travel to/from/between designated points.

B. Official Travel Conditions. The order establishes conditions for GOV'T-funded official travel and transportation, and provides the reimbursement basis for the traveler.

C. Issuance Prior to Travel. An order should be issued before travel is performed.

D. Unauthorized Reimbursement

1. Travel reimbursement is not authorized when travel is performed before receipt of a written/oral order.

2. Expenses incurred before travel was contemplated/directed are not reimbursable.

E. Travel Order Necessity

1. Generally, an order is necessary except when same-day in and around local travel with no lodging requirement is involved.

2. An order is ***not*** necessary when:

a. Travel is performed at/in the immediate vicinity of the PDS (local travel), and

b. The travel claim only involves reimbursement for transportation expenses authorized/approved as being in the GOV'T's interest.

3. If an order is not issued for local travel, voucher approval is sufficient for reimbursement purposes.

U2205 RETROACTIVE ORDER MODIFICATION AND AUTHORIZATION/APPROVAL

A. Modifications

1. An order:

a. May be retroactively corrected to show the original intent, and

b. ***Must not be revoked/modified retroactively to create/deny/change an allowance*** (24 Comp. Gen. 439 (1944)). **Example**: After travel is completed, it would be improper to amend an order to 'un-authorize' POC travel that the order clearly permitted.

2. A TDY location can be changed to a PDS (see pars. U4105-J and U7125-C), but a PDS cannot be changed to a TDY station once travel to the PDS is complete (i.e., traveler has reported for duty).

B. Allowances. Some allowances (because of law) may be:

1. Authorized only in advance of travel, or

2. Approved after travel is completed, or

3. Authorized and/or approved.

See APP A for definitions of "AUTHORIZE" and "APPROVE".

C. Approval after the Fact. When an allowance may be approved after the fact, that approval, after the fact, does ***not*** constitute 'retroactive modification' of an order to create/change/deny an allowance.

D. Deductible Meals. See par. U4165 regarding the effect of deductible meals on meal rates.

U2210 TRAVEL AND REIMBURSEMENT ORDER

A. Written Order. A written order:

1. Issued by competent authority is required for expense reimbursement ICW official travel.

2. That quotes/references an authority initiating the order is competent.

3. That does not have a box to check for a particular allowance should include a statement authorizing the allowance. **Example**: DTR, 4500.9-R, Part 1, Chapter 106, par. B indicates that a statement authorizing commercial vehicle rental must be contained in an order to expedite processing at rental location.

4. May only contain authority for travel and transportation allowances provided in the JFTR (i.e., other allowances cannot be 'created' by AOs).

5. Should include notice that if the order conflicts with the JFTR, the JFTR prevails (CBCA 2143-RELO, 11 January 2011).

B. Oral Order

1. An urgent/unusual situation may require that official travel begin/be performed before a written order can be issued. Under these circumstances an oral order, conveyed by any medium, may be given. When this occurs, ***the AO must promptly issue a confirmatory written order***.

2. An oral order:

a. Given in advance of travel,

b. Subsequently confirmed in writing giving the date of the oral order, and

c. Approved by competent authority

meets the requirement for a written order.

C. Order Not Originated by Competent Authority. An order issued under unusual conditions and not originated by competent authority must be approved by the AO before travel expense reimbursement.

U2215 ITINERARY VARIATION

A. Variation Authorized in the Order. An order may include authority for itinerary variations to permit a traveler to:

1. Omit travel to named destinations,

2. Change the named destinations travel sequence,

3. Change the specified time for remaining at a named destination, and/or

4. Travel to additional destinations.

B. Variation ***Not*** Authorized in the Order. Itinerary variation:

1. Changes may be orally authorized by the AO later confirmed in writing when an order does not contain itinerary variation authority, but circumstances arising after travel begins require itinerary variation.

2. Must not be substituted for inadequate advance preparation.

3. Does not grant a blanket order.

U2220 AMENDED, MODIFIED, CANCELED, OR REVOKED ORDER

A. Effective Date of Order. When determining the travel and transportation allowances under an order that is amended, modified, canceled or revoked before the effective date, the order is effective:

1. When received by the traveler for travel performed by the traveler/dependents, or

2. When, ICW a PCS, any transportation of HHG, mobile home or POV is begun or completed, even though leave, delay, proceed time, or TDY en route is involved.

B. Retroactive Modification. See par. U2205 for retroactive modification and authorization/approval.

U2225 BLANKET/REPEAT TDY ORDER

A. Travel Order Expiration. A blanket/repeat TDY order does not expire when the traveler returns to the PDS. It continues, in effect, until expiration by:

1. Time limit contained in the order,

2. Automatic cancellation upon PCS,

3. End of the fiscal year, or

4. Revocation.

B. Written Requirements. The following statements, when applicable, must be written into the blanket/repeat TDY order.

1. Identification as a “blanket/repeat” TDY order;

2. Traveler authority to depart at such times and to travel to locations within the specified geographic area, and with such frequency as the traveler deems necessary;

3. The specific geographic area limitations (e.g., continents, countries, states, etc.);

4. The TDY travel period within a given fiscal year (i.e., a blanket/repeat TDY order cannot cross fiscal years);

5. The reason(s) the blanket/repeat TDY order is necessary;

6. Estimated travel costs (transportation, per diem, and reimbursable expenses) for the period indicated in the blanket/repeat order;

7. Authority for special conveyance use reimbursement when approved on a travel voucher as being to the GOV’T’s advantage, if appropriate;

8. Excess accompanied baggage authorization, if necessary; and

9. Other conditions, limitations, and instructions as appropriate.

C. Not Used in DTS. ***The blanket/repeat TDY order is not used in DTS.***

D. 'Other than Economy/Coach' Accommodations Not Authorized. ***A blanket/repeat TDY order must never authorize 'other than economy/coach' transportation.*** If 'other than economy/coach' accommodations are necessary for one or more specific trips, an order amendment, containing the necessary separate required statements for each such trip, must be issued.

E. AEA (***NOTE: This par. does not apply to the Coast Guard)***

1. AEA is prescribed only on an individual trip basis, and only after consideration of the facts existing in each case.

2. AEA ***must not be authorized*** as part of a blanket/repeat TDY order or used as blanket authority to authorize/approve automatic AEA for all travel to an area.

3. See par. U4215 for AEA limitations.

U2230 TIME LIMITATIONS (EXCEPT TDY FOR TRAINING)

A. General

1. The AO must determine that the assignment is not a PCS move before authorizing a long-term TDY assignment away from the PDS. All of the following criteria must be met for an assignment to be TDY (68 Comp. Gen. 465 (1989)):

a. The duties to be performed are temporary in nature,

b. The assignment is for a reasonable time duration, and

c. TDY costs are lower than round-trip PCS expenses.

2. The traveler's PDS is where the traveler spends, and is expected to spend, the most time.

3. The "temporary" designation of a traveler's duty station on an order is not necessarily controlling.

4. Long-term TDY should not exceed 180 consecutive days (64 Comp. Gen. 205 (1985); 62 id. 560 (1983)).

B. 180-Day Time Limitation

1. General. A TDY assignment at one location may not exceed 180 consecutive days, except when authorized under par. U2230-C (36 Comp. Gen. 757 (1957)).

2. Extensions

a. Bona fide assignment extensions that, when added to the originally authorized period, total 181 or more consecutive days may be directed.

b. Extensions are limited to those cases where there has been a definite change or unforeseen delays were encountered. This limitation does not apply to a traveler:

(1) Assigned TDY at more than one location that total 181 or more days if the duty period at any location is less than 180 days;

(2) Under a TDY order assigned to uniformed units deployed afloat. See pars. U4102-J and U4102-M; or

(3) TDY for training periods less than 140 days (20 weeks), including a traveler extended due to additional/extended instruction.

3. 180 Day Rule Violation. Issuing a TDY order for 179 consecutive days, followed by a brief return to the PDS, followed by another TDY order for return to the same location is a violation of the 180-consecutive-day policy if the known/reasonably anticipated, TDY duration was in excess of180 days when the initial order was issued.

4. Training Assignment. Assignment to a course of instruction of 140 or more days (20 or more weeks) at one location is a PCS except when the course is authorized as TDY under par.U2240-B. See APP A1 for PERMANENT DUTY STATION definition.

C. TDY Period in Excess of 180 Consecutive Days

1. Authorization. When mission objectives/unusual circumstances require TDY at one location for more than 180 consecutive days the appropriate authority must determine if TDY of greater than 180 days is appropriate (38 Comp. Gen. 853 (1959)).

2. Authorizing/Approving Authority

a. Authority. The appropriate authority for authorizing/approving TDY assignments in excess of 180 consecutive days at any one location is:

(1) The Secretary Concerned,

(2) The Chief of an appropriate bureau/staff agency specifically designated for that purpose, or

(3) Commander/Deputy Commander of a Combatant Command.

This authority must not be re-delegated, except as noted below.

b. Re-Delegation Exception

(1) The appropriate authority for Army for authorizing/approving TDY assignments in excess of 180 consecutive days at any one location for a member assigned to a Warrior in Transition Unit (WTU) is the Service Compensation Chief who is a 2 Star Flag Officer or equivalent.

(2) A Flag Officer or equivalent from the U.S. Army Medical Command must recommend the assignment for approval to the WTU to the Army Compensation Chief, who may then authorize/ approve TDY assignments in excess of 180 consecutive days at any one location for the member assigned to a WTU.

(3) ***The Army Compensation Chief authority must not be further re-delegated.***

3. Written Request and Justification. A written request and justification must be forwarded to the appropriate authority as soon as practicable. This determination should be made before the order is issued.

4. Order Issuance after the Fact. If the situation does not permit determination before order issuance, the order may be issued and the case submitted immediately to the appropriate authority who must:

a. Approve the order as written, or

b. Direct that the order be amended to:

(1) Terminate the duty and return the traveler to the old station or assign a new station,

(2) Change the assignment from TDY to a PCS, or

(3) Fix the period at 180 or fewer days from the reporting date at the TDY station.

5. Per Diem

a. If a traveler is transferred by a PCS order to the TDY location, per diem, being paid ICW the TDY assignment, stops on the date the traveler is notified of the transfer. See pars. U4105-J and U7125-D.

b. If a traveler is TDY in excess of 180 days without authorization/approval, the traveler's per diem stops as of the 181st day (54 Comp. Gen. 368 (1974) and B-185987, 3 November 1976). ***Authorization/ approval to exceed the 180-day TDY limitation is essential.***

6. RC Traveler. If an RC traveler received a Secretarial waiver IAW par. U7150-F, a second waiver is not required.

U2235 PCS TIME LIMITATIONS

Unless otherwise prescribed in the JFTR, a traveler's PCS order is valid for travel and transportation allowances to the new PDS named in that PCS order while the order remains in effect and prior to receipt of further PCS orders (45 Comp. Gen. 589 (1966)). **Example**: Traveler ordered PCS from A to B. Traveler later is ordered PCS from B to C. When the PCS order from B to C is issued, the PCS order from A to B may no longer be used for PCS allowances from A to B.)

U2240 TDY TIME LIMITATIONS FOR INSTRUCTION COURSES

A. TDY for Training Less Than 140 Days (20 Weeks)

1. General

a. Course(s) of instruction at a school/INSTALLATION with a scheduled duration of less than 140 days (20 weeks) are TDY.

b. No per diem is payable if prohibited by par. U7125-B.

c. If the scheduled course duration is 140 or more days, the school/INSTALLATION is that traveler's PDS, except when the course is authorized as TDY under par.U2240-B.

2. Scheduled Duration. The "scheduled duration" of a course is the actual period students receive instruction, including weekends. Intervening holiday periods (e.g., recess for Christmas) and incidental time spent prior to, or following conclusion of, a course are not part of the scheduled course duration (53 Comp. Gen. 218 (1973)).

Example 1: A traveler is scheduled for training (class is held 5 days a week) for 150 days to a course that normally lasts 139 days. During this time students are given 5 class days (an entire week) off ICW a holiday. This reduces the 150-day period to 143 days (5 class days plus 2 days for weekend). Students are also given 4 additional class days off on other holidays. Even though the length of time from the class start date to the graduation date is 150 days, the actual training period is 139 days (exclude 11 days - relating to time off for holidays). Therefore, the assignment is a TDY.

Example 2: The scheduled duration for XYZ course is 137 days (19 weeks/4 days) and the traveler, due to holidays and in/out processing, remains at the training site for 143 calendar days. Since the scheduled duration of the course is less than 140 days, regardless of the individual's time on station, the status is TDY.

3. Extensions. When a traveler attending a course(s) of instruction of less than 140 days (20 weeks) is assigned additional/extended instruction, the assignment converts to a PCS if the scheduled duration exceeds 139 days including the time remaining on the original order and the additional/extended instruction (B-143017, 17 June 1960; 46 Comp. Gen. 852 (1967); 66 id. 265 (1987)).

Example 1: A traveler is TDY for training for 133 days. On day 100, the training is extended for an additional 42 days. Since the scheduled duration of training from the date of the extension is less than 140 days (33 days remaining on the original order plus 42 days extension = 75 days), the training continues as TDY.

Example 2: A traveler is TDY for training for 133 days. On day 33, the training is extended for an additional 42 days. Since the order extends the scheduled duration beyond 139 days, (100 days remaining on the original order + 42 days extension = 142 days), the training location converts to the traveler's PDS effective the date of the extension order. Per diem is no longer payable on/after the date of the order directing the additional/extended training.

4. Limitations. A traveler's PCS order to a course of instruction may not be changed to a TDY order after arrival at the new PDS, unless the order was erroneously issued.

B. TDY vs. PCS Status for Training Courses of 20 or More Weeks

1. The Secretary Concerned (without delegation) may authorize a designated course (***excluding initial entry courses***) scheduled for:

a. 20 or more weeks, but

b. Not more than 180 days in length

to be attended and completed in a TDY status, rather than in a PCS status.

2. Requests for such action must be forwarded through Service channels to the Secretary Concerned and must include course number, description, length, school location, specific Service(s) of attendees, number of attendees who traditionally return to the previous PDS, and written justification for TDY vs. PCS.

3. The status (either TDY or PCS) of any traveler, regardless of Service affiliation or component, attending a course of instruction of 20 or more weeks must be the same. ***Exception: A traveler assigned permanently at the location of the course immediately before attending is in a PCS status during course attendance. A traveler who is to be assigned immediately for permanent duty to the location of the course after attending the course is TDY until the PDS is named.***

4. For courses attended by multiple Services, the Secretary Concerned must obtain agreement from the other affected Service Secretaries before changing the course.

C. TDY vs. PCS Status for Training Courses of more than 180 Days. When unusual circumstances (e.g., infrastructure destruction caused by hurricanes, floods, and similar events) require training courses at one location of more than 180 consecutive days to be attended in a TDY status, the Secretary Concerned must obtain authorization/ approval from PDTATAC for that/those specific course/courses to be designated a TDY course.

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PART D: TRAVEL STATUS

U2250 GENERAL

A. Authorized Allowances. A traveler is authorized travel and transportation allowances only while in a "travel status". See APP A1 for TRAVEL STATUS definition.

B. Conditions. Travel status (except as a traveler of a ship's crew) is:

1. Time spent away from the PDS on public business under competent travel orders, including necessary delays en route;

2. Travel ICW necessary TDY including time spent at a TDY station, without regard to whether duty is performed while traveling, and without regard to the length of time away from the PDS;

3. PCS travel;

4. Necessary delay(s) while awaiting further transportation after travel status has begun;

5. Travel to and/or from a hospital for observation or treatment (for travel to/from a medical facility in the local travel area, see, par. U2800-C);

6. Travel by GOV'T or other aircraft, including:

   a. Flights for training purposes made under orders of competent authority that require one or more landings away from the starting point; and

   b. All necessary delays incident to the transportation mode;

7. Flights for training purposes made in the absence of a travel order when it is necessary to remain away overnight; and

8. Other circumstances determined jointly by the Secretaries concerned before, during, or after occurrence to constitute a travel status.

C. Starting and Ending Travel. Travel status starts when the traveler leaves the PDS, residence, office, detaches from/signs out of a unit, or other departure point, and ends upon return to the residence, office, PDS; arrival at the new PDS, defined as reporting to or signing in to the new unit, or other arrival point at the trip conclusion.

D. Exclusion. Travel status does not include administrative absence. See DoDI 1327.06, Leave and Liberty, 16 June 2009, incorporating change 1, 30 September 2011, Encl 2, par. 6, subpar. (a-e)

U2255 TRAVEL STATUS START AND END

A. Aircrew Traveler or Courier

Aircrew Traveler or Courier [1]

Table U2D-1

Travel Status Chart

Travel Status Start

Rule	When Traveler Departs	And Proceeds To	And Then To	Travel Status Starts When Traveler Departs From
1	Home	Office	Flight ops/terminal at the PDS [3]	Terminal [4]
2	Home	Flight ops/terminal at the PDS [3]	N/A	Terminal [4]
3	Home	Office	Flight ops/terminal not at the PDS [3]	Office [2]
4	Home	Flight ops/terminal not at the PDS [3]	N/A	Home

Travel Status End

Rule	When Traveler Returns To	And Proceeds To	And Then To	Travel Status Ends When Traveler Returns To
5	Flight ops/terminal at the PDS [3]	Office or home	N/A	Terminal [4]
6	Flight ops/terminal not at the PDS [3]	Office	Home	Office [2]
7	Flight ops/terminal not at the PDS [3]	Home	N/A	Home

[1] A traveler performing TDY as an aircrew traveler includes a traveler for whom aircrew duty is an additional duty. Also includes an Armed Forces courier and other traveler whose primary duty makes the air terminal a regular duty place. This does not apply to an RC traveler for first and last day when called to active duty. Aircrew status for an RC traveler only applies after the traveler arrives at the active duty location and terminates when the traveler departs upon relief from active duty.

[2] Disregard travel to and from office if no duty was performed there.

[3] "At PDS" means within the limits of the PDS as defined in APP A.

[4] 'Departs from/returns to terminal' refers to "wheels up/wheels down."

B. Other than an Aircrew Traveler or Courier

Other than an Aircrew Travelers or Courier

Table U2D-2

Travel Status Chart

Travel Status Start					
Rule	**When Traveler Departs From:**	**And Proceeds to:**	**And Then To:**	**And Then To:**	**Travel Status Starts When Traveler Departs From:**
1	Home [6]	Transportation Terminal	N/A	N/A	Home [6]
2	Home	Office [1]	Transportation Terminal	N/A	Office [2/5]
3	Home	Office [1]	Another duty/ departure point within the PDS [5]	Transportation Terminal	Another duty/ departure point within the PDS [3/4]
Travel Status End					
Rule	**When Traveler Returns To:**	**And Returns To:**	**And Then To:**	**And Then To:**	**Travel Status Ends When Traveler Returns To:**
4	Terminal	Home [6]	N/A	N/A	Home [2/6]
5	Terminal	Office [1]	Home	N/A	Office [1/2/5]
6	Terminal	Another duty/ arrival point within the PDS [3/4]	Home	N/A	Another duty/ arrival point within the PDS [5]

[1] Disregard travel to/from office or other duty point if no duty was performed thereat.

[2] Applicable even though terminal is located at the PDS.

[3] Example: A traveler departs from the Navy Annex (Arlington, VA) and proceeds to Pentagon (Arlington, VA) for a briefing prior to departing on TDY. The Pentagon then becomes "another duty point." The traveler departs the Navy Annex and proceeds to a restaurant for lunch and after lunch proceeds to the terminal. The restaurant becomes the "other departure point."

[4] "Another departure/arrival point" is never a transportation terminal.

[5] Does not prevent reimbursement of transportation between home and PDS on travel days IAW JFTR, pars. U3310-B, U3315-B, and U4925.

[6] The AO may permit the traveler to start/end official travel from the location at which the traveler maintains the family residence if it is not the residence from which the traveler commutes daily to the PDS. If to the GOV'T's advantage, POC use may be authorized/ approved to start/end at the:

a. Traveler's residence (from which the traveler commutes daily to the PDS),

b. Location at which the traveler maintains the family residence if it is not the residence from which the traveler commutes daily to the PDS, or

c. Place near the traveler's residence where the POC is garaged/stored.

Relative cost should be a consideration.

Example: The traveler's PDS is Alexandria, VA. The traveler resides in Alexandria during the workweek and commutes daily to the PDS. The traveler maintains the family residence in Norfolk, VA. The traveler may be permitted to start and/or end official travel on TDY at Norfolk, VA.

C. Traveler Assigned to a Two-crew Nuclear Submarine (SSBN). Travel status ends and the traveler starts a training and rehabilitation status when:

1. The traveler arrives at the submarine's home port, and

2. No further travel away from the home port is required by the PCS order before reporting on board the submarine,

whether or not the submarine is at the home port (57 Comp. Gen. 178 (1977)).

PART E: TRAVEL ADVANCE

U2300 AUTHORITY

A. Authorization. A travel advance, as allowed by the authorizing statute:

1. May be paid when authorized on a travel order, and

2. Is not the same as authorizing GTCC IBA use for an ATM advance.

B. Regulations. A travel advance is paid IAW:

1. The DoDFMR, Volume 9 (DoD Services), and

2. Service issuances (Non-DoD Services).

U2305 TRAVELER AND SERVICE/AGENCY RESPONSIBILITY

A. Traveler Responsibility. A traveler on official business:

1. Is responsible for travel expenses, but

2. Should not have to pay official travel expenses entirely from personal funds, unless the traveler decides not to use available GOV'T resources (e.g., the GTCC or traveler's checks).

B. Service/Agency Responsibility. The Service/Agency:

a. May issue travel advances for certain authorized expenses, and

b. Should ensure a traveler takes all reasonable steps to minimize the cash burden on both the Service/DoD Component and the traveler (e.g., using the GTCC).

U2310 AUTHORIZED TRAVEL ADVANCES

A. General. A traveler may receive advance payment for expenses such as per diem, mileage, AEA, reimbursable expenses, specified travel and transportation allowances, station allowances, and housing allowances.

B. Advance Payment Information. Additional information on advance payment of allowances is located as follows:

1. Discounted Conference/Training Registration Fee (APP R2-H);

2. TDY travel (Ch 4);

3. Advance Lodging deposit (par. U4129-I);

4. Reimbursable expenses (APP G);

5. Member PCS (par. U5104);

6. Dependent outpatient travel (par. U5240-C10);

7. Dependent PDT (par. U5204);

8. HHG transportation (par. U5319);

9. Designated representatives to Yellow Ribbon (par. U5255-F);

10. Mobile home transportation (par. U5560);

11. DLA (Ch 5G, pars. U6013 and U6060);

12. Recruiting expenses (par. U7033);

13. SROTC member (par. U7154-B4);

14. Attendants on behalf of member patients (pars. U5250-G and U7252-A);

15. Escorts and attendants of dependents (par. U7555); and

16. Station (COLA and TLA) and housing (OHA & FSH) allowances (pars. U9157 and U10028). ***NOTE:*** ***Advance MIHA is not authorized.***

PART F: ARRANGING OFFICIAL TRAVEL

U2400 CTO USE

A. Policy

1. It is mandatory policy that all Uniformed Services travelers use an available contracted CTO (DTMO-contracted for DoD Services), or a GSA contracted TMC (when a contracted CTO is not available) for all official transportation requirements, except when authorized IAW par.U3045.

2. The eligible traveler must contact the responsible Agency/Service designated official if there is not an available contracted CTO to provide the official travel. DoD travelers contact DTMO.

B. Command Responsibility. A command must not permit a CTO to issue:

1. A YCA airfare purchased at GOV'T expense to a traveler when a -CA airfare is available and the AO determines that a -CA airfare meets mission needs. This ***does not*** establish the -CA as the basis for policy-constructed airfare. ***The basis for policy-constructed airfare is the YCA***.; and

2. Other than the least expensive unrestricted economy/coach class tickets purchased at GOV'T expense without prior proper authority (see pars. U3500, U3600 and U3650 for exceptions).

C. Service Regulations. See Service regulations for CTO use information.

D. Failure to Follow Regulations

1. A command/unit is expected to take appropriate disciplinary action when a traveler and/or an AO fails to follow the regulations concerning CTO use. See par. U1035.

2. A command/unit is expected to take appropriate action for reimbursement to the GOV'T when a traveler and/or AO acquires/allows a YCA airfare to be acquired when there is a _CA airfare available that meets mission needs (CBCA 1511-TRAV, 7 May 2009).

3. Disciplinary action should be for ***willful*** violations and may be in the form of counseling (oral/written), non-judicial action, or other appropriate means.

4. Disciplinary action must ***not*** be through refusal to reimburse.

5. See par. U2400-E for the exceptions when reimbursement is ***not*** allowed.

E. Reimbursement Not Allowed. ***Reimbursement is not allowed*** when the traveler does not follow the regulations for:

1. Non-U.S.-certificated carriers use. See par. U3500-H.

2. Directed transoceanic transportation. See pars. U3045-B, and U5108-A.

U2405 TRAVEL ARRANGEMENT REQUIREMENTS

A. Making Travel Arrangements. When making travel arrangements, travelers should use the following in priority order:

1. A CTO (see APP A definition and par. U2400-A), or

2. In-house travel offices.

B. Authority. All travel arrangements must be made IAW:

*1. DoDD 4500.09E, Transportation and Traffic Management, 11 September 2007, and

*2. Service regulations.

U2410 NON-U.S.-CERTIFICATED AIRCRAFT OR SHIP TRANSPORTATION

Transportation on a non-U.S.-certificated aircraft or ship must ***not*** be authorized/approved unless the conditions in, par. U3525 are met.

U2415 REIMBURSEMENT WHEN A CTO IS AVAILABLE BUT NOT USED

A. Transportation Reimbursement. When a CTO is available, but not used by the traveler, transportation cost reimbursement is limited to the amount the GOV'T would have paid if the arrangements had been made directly through a CTO.

B. Transaction Fee Reimbursement. When an available CTO is not used and no transaction fee is included in the GOV'T/GOV'T-procured transportation, the transaction fee for personally procured transportation from other than a CTO may be reimbursed as long as the total reimbursable amount for the transaction fee and transportation cost does not exceed the GOV'T/GOV'T procured transportation cost.

U2420 REIMBURSEMENT WHEN A CTO IS NOT AVAILABLE

A. General. When the AO certifies that a CTO was/is not available to arrange the required official transportation, reimbursement is for the actual authorized/approved transportation cost NTE the policy-constructed airfare (see APP A1 definition) that meets mission requirements.

B. Non-Availability Limitations. CTO service not being available should be an extremely rare occurrence. Each event of non-availability should lead to correction(s) that make CTO service available should the same situation arise again.

C. Transaction Fee Reimbursement. When a CTO is not available, the transaction fee incurred for arranging transportation is a Reimbursable Expense. See APP G.

PART G: GOV'T TRAVEL CHARGE CARD (GTCC) USE

U2500 DoD POLICY

A. General. "It is the general policy of DoD that the (GTCC) be used by DoD personnel to pay for all costs incidental to official business travel, including travel advances, lodging, transportation, rental cars, meals and other incidental expenses, unless otherwise specified," (OSD (C) memo of 28 March 1995, subject: Travel/Reengineering Implementation Memorandum #2--Maximized Use of the Travel Charge Card); and OSD (P&R) memo of 5 May 2007, subject: Reduction of Centrally Billed Accounts).

B. Program Policies and Procedures

1. DoD Uniformed Services. The GTCC program policies and procedures (including central billing and unit cards) are found in the DoDFMR 7000.14-R, Volume 9, "Travel Policy and Procedures".

2. Non-DoD Services (USCG, NOAA, and PHS Only). The GTCC program policies and procedures in the non-DoD Uniformed Services are found in Service regulations.

U2505 CENTRALLY BILLED ACCOUNT (CBA)/INDIVIDUALLY BILLED ACCOUNT (IBA) NOTIFICATION STATEMENTS

A statement must be on each travel order indicating whether transportation tickets ordinarily are purchased using a GTCC CBA, or using a GTCC IBA. ***This statement alerts voucher examiners when a transportation cost shows up as a reimbursable expense, and assists in preventing duplicate payments.***

U2510 GTCC PURPOSE AND INFORMATION

DoDFMR 7000.14-R, Volume 9, Chapter 3, par. 030607 indicates the purposes for which a DoD GTCC may be used.

U2515 GTCC USE AND RESTRICTIONS

A. General. Charging personal travel expenses is GTCC misuse. A DoD traveler who misuses the GTCC is subject to administrative and/or disciplinary action.

B. Restrictions. To prevent misuse of the GTCC IBA and city-pair airfares for leisure travel a copy of the relevant travel order must be provided to the CTO before ticketing. An electronic DTS generated order suffices to meet this requirement.

C. Exceptions. A CTO may issue tickets for official travel authorized by proper oral, letter, or message authority if travel must begin or is performed before a written travel order is issued. The official who directed the travel is responsible for providing a confirmatory travel order to the CTO.

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PART H: GOV'T QTRS USE/AVAILABILITY

U2550 NON-DOD MEMBERS GOV'T QTRS USE/AVAILABILITY

For Coast Guard, NOAA, and PHS Personnel, GOV'T QTRS are available only if use is directed in the order.

U2555 GOV'T QTRS USE

A. Directed Use. A member may be required to use GOV'T QTRS only if:

1. Sent TDY to a U.S. INSTALLATION (see APP A1); ***and***

2. The GOV'T QTRS on that U.S. INSTALLATION are adequate and available, ***and***

3. The TDY order directs their use.

B. Member Assigned to a CONTINGENCY OPERATION for More Than 180 Days at One Location

1. The Secretary Concerned may direct the use of GOV'T contract QTRS, at/near the U.S. INSTALLATION/ RESERVATION specifically contracted for a member assigned to a CONTINGENCY OPERATION for more than 180 days at one location.

2. Arrangements for GOV'T contract QTRS should consider arrangements for transportation between the lodging and work site.

3. Directed use of GOV'T contract QTRS off the U.S. INSTALLATION does not permit directed GMR.

U2560 GOV'T QTRS AVAILABLE

A. Checking GOV'T QTRS Availability

1. A member ordered to use GOV'T QTRS on a U.S. INSTALLATION (as opposed to a town/city) ***is required*** to check GOV'T QTRS availability (through the CTO) at (***not near***) the assigned U.S. INSTALLATION.

2. The member ***is not required*** to seek/check for GOV'T QTRS when TDY to a U.S. INSTALLATION/ RESERVATION after non-availability documentation has been initially provided.

3. Example: A member, who is required to check QTRS availability on arrival at a U.S. INSTALLATION, does so and certifies non-availability, or is issued non-availability documentation. The member cannot be required to re-check later for QTRS availability at that U.S. INSTALLATION during that TDY period there. See par. U2570.

B. AO Directs GOV'T QTRS. The AO:

1. May direct adequate (based on DoD and Service standards) available GOV'T QTRS use for a uniformed member on (***not near***) a U.S. INSTALLATION only if the uniformed member is TDY to that U.S. INSTALLATION. See DOHA Claims Case No. 2009-CL-080602.2, 7 July 2010).

2. ***May not*** direct the use of 'nearby' GOV'T QTRS not on that U.S. INSTALLATION.

C. Availability/Non-availability Documentation

1. Availability/non-availability must be documented (see par. U2570).

2. Non-availability documentation is required only for GOV'T QTRS on (not near) the U.S. INSTALLATION at which a member is TDY.

D. Member Uses Other Lodgings as a Personal Choice. A member:

1. Should use adequate and available GOV'T QTRS on the U.S. INSTALLATION at which assigned TDY.

2. Who uses other lodgings ***as a personal choice,*** when adequate GOV'T QTRS:

   a. Use is directed on that U.S. INSTALLATION, and

   b. Are available on that U.S. INSTALLATION,

is limited to the GOV'T QTRS lodging reimbursement cost on the U.S. INSTALLATION to which assigned TDY (44 Comp. Gen. 626 (1965)).

E. Per Diem Limitation Not Allowed. Per diem cannot be limited based on 'nearby' GOV'T QTRS that are not on the U.S. INSTALLATION, to which the member is assigned TDY, but on another 'nearby' U.S. INSTALLATION, uniformed facility, or elsewhere.

U2565 GOV'T QTRS NOT AVAILABLE

The Services have predetermined that GOV'T QTRS are ***not available:***

1. When a TDY/delay point is at other than a U.S. INSTALLATION (See APP A);

2. When an AO determines that GOV'T QTRS use would adversely affect mission performance except for:

   a. A member attending a service school at a Uniformed Service facility, and

   b. An O-7 through O-10 officer who personally determines QTRS availability;

3. During en route travel periods;

   4. For any TDY/delay of only 1 night at one location (stopover or multiple locations);

   5. When travel is ICW a PCS:

   a. When per diem is payable under 'MALT-Plus' (see JFTR, par. U5105-B);

   b. When a member is authorized concurrent travel, and the family (including the member) cannot lodge together in GOV'T QTRS at a POE/POD; or

   c. To a ship/afloat staff with an OCONUS home port, and;

      (1) A member is accompanied by dependents authorized concurrent travel;

      (2) Is put on TDY at the home port while awaiting ship/staff arrival or onward transportation;

and GOV'T QTRS are not available for the entire family; or

6. When a member is TDY at a medical facility as a non-medical attendant accompanying a dependent in an outpatient status. See JFTR, par. U7551.

U2570 TRAVEL ORDER/VOUCHER

A. Documentation. Availability/non-availability must be documented by the member by:

1. Confirmation number provided by the Service's lodging registration process; or

2. The date the member attempted to make reservations, and the phone number and name of the billeting office PoC; or

3. Member certification that GOV'T QTRS were not available on arrival.

B. Authorization/Approval. When a member provides acceptable documentation of GOV'T QTRS non-availability, the AO must authorize/approve reimbursement for commercial lodgings.

C. Paper Non-Availability Statement Not Required (Effective 1 October 1995). Per USD(P&R) memorandum, dated 29 August 1995, DoD travelers are not required to obtain paper non-availability statements to justify reimbursement for commercial lodging and per diem.

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PART I: MILEAGE AND MALT RATES

U2600 TDY & LOCAL TRAVEL

A. TDY Mileage Rate Chart TDY mileage rates for local and TDY travel are:

POC	Rate Per Mile	Effective Date
Airplane	*$1.31	*17 Apr 2012
Automobile (If no GOV is available)	*$0.555	*17 Apr 2012
Motorcycle	*$0.525	*17 Apr 2012
POC use instead of a GOV'T furnished vehicle (if a GOV is available) when use of a GOV'T furnished vehicle is to the GOV'T's advantage	*$0.23	*17 Apr 2012

B. Non Motorized Transportation Mode

1. Mileage allowance is not authorized for non motorized transportation mode (bicycle, etc.) used for official travel. See GAO decisions B-184641, 11 September 1975; B-196484, 19 February 1980 and B-201654, 12 January 1981.

2. Reimbursement of actual transportation expenses incurred in the use of the non-motorized transportation mode is limited to the most advantageous transportation mode per the AO determination.

C. Helicopter and Privately-owned Boat. Privately owned aircraft use (other than an airplane, e.g., helicopter) and privately-owned boat use are not reimbursed on a TDY mileage basis. See pars. U5905 and U5915.

D. POC Use Instead of GOV. See par. U4785 for POC use instead of a GOV.

U2605 PCS, HHT (DoD CIVILIAN EMPLOYEE), FIRST DUTY STATION, AND SEPARATION TRAVEL

A. General. The MALT amount for authorized POC use during official PCS travel is determined using the official distance for which MALT may be paid under the circumstances as determined IAW applicable JFTR provisions.

B. MALT Rate

1. ***Effective 1 January 2012***, the MALT rate per authorized POC is $.23/mile. The MALT rate in effect from 1 July – 31 December 2011 was $.235/mile.

2. The $.23/mile rate is effective for all PCS travel that commences on or after 1 January 2012 (i.e., the initial travel is started).

3. PCS travel that commenced prior to 1 January 2012 must be paid at the old rate ($.235/mile) even if the travel was not completed until after 1 January 2012.

4. Par. U5015 clarifies general information and reimbursement ICW MALT.

5. Regardless of the POC type used (except in par. U2615), this is the PCS travel MALT rate. See par. U2650 for official distance determination.

6. See par. U5105-B if there is more than one authorized traveler in a POC.

U2610 CONVERTING KILOMETERS OR NAUTICAL MILES TO MILES

A. Kilometer Conversion. To convert kilometers to statute/regular miles, multiply the number of kilometers times .62. **Example:** To convert 84 kilometers to miles, multiply 84 times .62 (84 km x .62 = 52 miles).

B. Nautical Mile Conversion. To convert nautical miles to statute/regular miles, multiply the nautical distance times 1.15077945. **Example:** To convert 53 nautical miles to miles, multiply 53 times 1.15077945 (53 nautical miles x 1.15077945 = 61 miles).

U2615 SELF PROPELLED MOBILE HOME

Mileage reimbursement for a self propelled mobile home driven overland/over water is the automobile mileage rate in par. U2600 for the official distance between authorized points. Also see par. U5510-B.

PART J: OFFICIAL DISTANCE DETERMINATION

U2650 OFFICIAL DISTANCE DETERMINATION

A. POC (Except Airplane). The Defense Table of Official Distances (DTOD):

1. Is the only official source for worldwide PCS and TDY distance information.

2. Replaces all other sources used for computing distance (except for airplanes see par. U2650-B).

3. Uses zip code to zip code distance within the CONUS and non-foreign OCONUS areas and city to city distance elsewhere (e.g., within foreign locations or to and from foreign locations).

4. Provides distances which must be rounded to the nearest mile for each leg of a journey.

5. Does ***not*** apply to the following travel distances that are determined by odometer readings:

   a. In and around the PDS or TDY sites,

   b. Between home/office and transportation terminal,

   c. For short distance moves, within the same city, or

   d. Round trip travel between home and active duty tour site for an RC member performing active duty when the member commutes under the provisions of par. U7150-B.

B. Privately Owned Airplane

1. When privately owned airplane use is authorized/approved for transportation, the distance between origin and destination must be determined from aeronautical charts issued by the Federal Aviation Administration (FAA).

2. If adverse weather, mechanical difficulty, or unusual conditions cause necessary detours, the additional air distance must be explained.

3. If distance cannot be determined by aeronautical charts, the flight time multiplied by the aircraft's cruising speed is used to determine distance.

C. Official Distance Use. The official distance is used in determining the distance between any two of the locations listed in par. U3035.

D. Personally Procured Moves. The DTOD (shortest distance) is the only official source for distances for personally procured moves.

E. Missing Location

1. Each DoD INSTALLATION (CONUS and OCONUS) should be listed in the DTOD.

2. If a facility is not listed, contact DTOD at ***https://dtod.sddc.army.mil/default.aspx*.**

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PART K: TRAVEL CLAIMS, RECEIPTS, AND TICKETS

U2700 TRAVEL VOUCHER SUBMISSION

Travelers should submit a travel voucher IAW Service administrative and/or procedural directives. Use DoDFMR, Vol. 9 except when official assignments (TDY, TCS or PCS) are funded by a non-DoD agency. Non-DoD Services should use Service regulations.

U2705 FRAUDULENT CLAIMS

A. Payment Requirements. For requirements regarding payment when fraudulent expense(s) are suspected, see:

1. DoDFMR, Vol. 9 (DoD Services/Components), or

2. Service regulations (Non-DoD Services).

B. Suspicious Expenses. When there is reasonable suspicion of a falsified expense for:

1. ***Other than*** the cost of lodging, meals or incidentals, the suspicious expense is not allowed.

2. Lodging, meals or incidentals, the applicable per diem/AEA is denied for the entire day on which the suspected expense is claimed.

C. GOV'T Reimbursement. IAW DoDFMR, Vol. 9 (or Service regulations for non-DOD Services) if payment is made before discovery of a suspected falsified expense, the payment recipient must reimburse the GOV'T (57 Comp. Gen. 664 (1978) and 61 id. 399 (1982)).

U2710 RECEIPT REQUIREMENTS

A. General

1. DoDFMR, Vol. 9 requires a receipt for each:

   a. Lodging expense, regardless of the amount, and

   b. Individual expenditure of $75 or more.

2. A receipt must show:

   a. When specific services were rendered,

   b. When articles were purchased, and

   c. The unit price.

3. Requirements for additional receipts are discouraged. If a traveler's claim has doubtful reimbursement requests, see par. U2705.

4. Travelers are advised to retain ALL receipts for tax/other purposes.

5. A 'lost receipt' statement (see U2710-B) ***is not a substitute*** for an online booking hotel receipt.

B. Lost Receipt

1. If a receipt is impracticable to obtain or it has been inadvertently lost/destroyed, a statement explaining the

circumstances must be furnished.

2. For lodging, a statement must include:

   a. The lodging facility name and address,

   b. Dates the lodging was obtained,

   c. Whether or not others shared the room (and the sharer's status as an official traveler), and

   d. The cost incurred.

C. Review and Administrative Approval

1. The AO must determine if claimed expenses are reasonable.

2. Expenses must not be approved if they are:

   a. Inflated/inaccurate, or

   b. Higher than normal for similar services in the locality.

U2715 LOST/STOLEN/UNUSED TICKET

A. General. The traveler:

1. ***Must safeguard tickets carefully at all times***;

2. Must immediately report a lost/stolen ticket to the issuing CTO;

3. Is financially responsible for purchasing a replacement ticket;

4. Must not be reimbursed for the replacement ticket purchase until the GOV'T has received a refund for the lost/stolen ticket;

5. Is authorized reimbursement initially only for the first ticket purchased (if the traveler paid for both tickets). If that first ticket is recovered, turned in for refund, and the GOV'T is repaid, reimbursement may be made for the second ticket, NTE the cost of the first ticket; and

6. Must return unused tickets to the CTO.

B. Turning in Unused Tickets. **SF-1170, Redemption of Unused Tickets**, is usable, if authorized in Service regulations ICW turning in unused tickets.

U2720 LOST/STOLEN/UNUSED GTR

A. General. A traveler/other accountable person:

1. ***Must safeguard a GTR carefully at all times.***

2. Must immediately notify the proper official, IAW Service procedures, if a GTR is lost/stolen.

3. Must immediately notify the named carrier and other local initial carriers, IAW Service procedures, if the lost/stolen GTR shows the carrier service desired and origin point.

4. Must send (***and not use***) a recovered GTR that has been reported as lost, to the activity specified IAW Service regulations.

5. May be held liable for any GOV'T expenditure caused through personal negligence (the member for the dependent also under most circumstances) in safeguarding GTRs.

B. Personal Use of GTR Prohibited. A GTR:

1. May be issued and used ***only for official travel***; and

2. ***Must not be issued/used for personal travel,*** regardless of the reason, even on a reimbursable basis.

U2725 TRAVELER WITHOUT SUFFICIENT FUNDS

A. General. A traveler without sufficient funds to purchase duplicate transportation may be furnished necessary transportation on a cost charge basis IAW Service regulations. DoD personnel see DoD 4500.9-R, DTR, Part 1. Non-DoD Services see Service regulations.

B. Transportation. Necessary transportation is furnished as a personal loan for the traveler's benefit.

C. Financial Responsibility. The traveler remains financially responsible to the GOV'T for the lost/stolen ticket cost, regardless of fault or negligence.

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PART L: LOCAL TRAVEL IN AND AROUND PDS/TDY LOCATION

U2800 GENERAL

A. Authority. Service-designated officials may authorize/approve transportation expense reimbursement incurred by a traveler conducting official business in the PDS/TDY local area.

B. Local Area. The local area is the area:

1. Classification. The local area is:

a. Within the PDS/TDY limits and the metropolitan area around the PDS/TDY area served by local public transit systems;

b. Within a local commuting area of the PDS/TDY station determined by the AO/local Service in a written directive. ***An arbitrary distance radius must not be established to define a local commuting area*** (59 Comp. Gen. 397 (1980); or

c. Separate cities, towns, or installations adjacent/close to each other, between which the commuting public travels during normal business hours on a daily basis.

2. Designation. For DoD, the installation/base/senior commander establishes the local area for all DoD personnel, even if the personnel are from more than one command, unit, installation, or component.

C. Control and Delegation

1. A commander/agency head must designate, in writing, appropriate personnel who may authorize/approve local public transit system use by a traveler, other than a traveler under an official travel order, in the performance of official business.

2. These designated officials also are responsible for:

a. Furnishing public transit system tokens/tickets, when appropriate; (***NOTE: DoD or the Service must specify the business practice for managing and safeguarding such items, if applicable),*** and

b. Authorizing/approving reimbursement claims when a traveler incurs expenses for authorized/approved local public transit system.

3. The furnishing of public transit system tokens/tickets does not relate to the transit subsidy program.

D. Reimbursable Expenses. See APP G.

E. Mass Transit Subsidy Voucher. A mass transit subsidy voucher:

1. Is ***not*** covered in the JFTR;

2. Is intended only for transportation from home to work site and return to home;

3. Is not intended for use to pay for travel to/from/between alternate work site(s); and

4. Used to travel to/from/between alternate work site(s) prevents the traveler from receiving local travel reimbursement for that travel.

F. Travel to and from Medical Facilities

1. Official Ordered Travel at GOV'T Expense

a. A member ordered to a medical facility within the local area to:

(1) Take a required physical examination, or

(2) Obtain a medical diagnosis and/or treatment,

is on official business and must be reimbursed for transportation, unless GOV'T transportation is provided.

b. Ordered travel includes additional visits if the visits are part of the required physical examination.

2. Unofficial Travel at the Member's Expense. A member who voluntarily travels to a medical facility to obtain a medical diagnosis and/or treatment (e.g., sick call, appointments) is not on official business, and reimbursement for the transportation is not authorized.

U2805 PDS AREA TRAVEL

A. General. The AO may authorize/approve reimbursement for transportation expenses in the PDS area for travel during usual official duty hours, between:

1. Office/duty point and another place of business;

2. Places of business; or

3. Residence and place of business other than office or duty point.

B. Commercial Transportation

1. Commercial transportation expense reimbursement is authorized/approved ***only*** if the expenses incurred for travel to the alternate work site exceed the expenses ordinarily incurred by the traveler to commute to the PDS workplace.

2. When reimbursement is authorized/approved, commercial travel reimbursement is authorized for actual and necessary expenses that exceed the ordinary costs incurred, for:

a. Local public transit system (when tokens, tickets or cash fares are not furnished);

b. Taxicab fares plus transportation-related tips; and

c. Hire and operation of a special conveyance including necessary parking fees.

C. POC Travel

1. General. When authorized/approved:

a. POC travel is reimbursed using the authorized TDY mileage (par. U2600) based on odometer readings (or other acceptable evidence) of the actual necessary distance traveled for conducting official business.

b. Reimbursement is for the actual cost of parking fees, ferry fares, bridge, road and tunnel tolls, and mandatory 'trip insurance' for travel in foreign countries. See APP G.

c. TDY mileage payment and expense reimbursement are made only to the traveler defraying the POC operating expenses, regardless of the number of passengers who accompany the traveler or which passengers contribute funds to defray the POC operating expenses.

2. Between Residence/PDS and Alternate Work Site within the Local Area

a. See par. U4925 for travel to/from a transportation terminal.

b. If a POC is ordinarily used to/from home, and POC travel is authorized/approved between the residence/ PDS and one or more alternate work sites within the local area, TDY mileage must be paid for the distance that exceeds the normal commuting distance.

c. If the traveler does not ordinarily travel by POC to/from home, and POC travel is authorized/ approved between the residence/PDS and one or more alternate work sites within the local area, TDY mileage must be paid for the distance driven, less the traveler's ordinary transportation cost to get to work and back home.

D. Both Commercial Transportation and POC Travel. When POC and/or commercial transportation use is authorized/approved for travel between the residence and one or more alternate work sites within the local area, the traveler is paid:

1. TDY mileage for POC use to travel to/from the commercial transportation stop/station/terminal for the distance that exceeds the commuting distance to the regular work site;

2. The actual cost of necessary POC parking; and

3. The cost of local public transit system when tokens, tickets or cash fares are not furnished ***(NOTE: The Service must specify the business practices for managing and safeguarding such items, if applicable).***

E. Examples

1. **Example 1**. The traveler ordinarily commutes by POC and the one-way commuting distance to the PDS is 35 miles. The traveler drives from the residence to alternate work site #1 (50 miles) and then to alternate work site #2 (25 miles). The traveler returns to residence (10 miles). The traveler is authorized TDY mileage for the distance that exceeds the ordinary round trip commuting distance (70 miles). The traveler is paid TDY mileage for 15 miles (50 + 25 + 10 - 70 = 15).

2. **Example 2**. The traveler ordinarily commutes by POC and the one-way commuting distance to the PDS is 15 miles. The traveler drives from the residence to the alternate work site (5 miles). The traveler returns to the residence (5 miles). The traveler ***is not*** authorized TDY mileage for the travel performed (10 miles), since the distance traveled is less than the ordinary round trip commuting distance (30 miles) to the usual duty site.

3. **Example 3**. The traveler's one-way commuting distance to the PDS is 15 miles; however, the traveler ordinarily commutes by public transportation at a daily cost of $7. The traveler drives to the PDS. The traveler then drives to an alternate work site (30 miles). The traveler returns to the residence (15 miles). The traveler is authorized TDY mileage for the distance traveled, less the $7 ordinary commuting cost. The traveler is paid for 60 miles (15 + 30 + 15 = 60 miles x TDY mileage) minus $7.

4. **Example 4**. The traveler ordinarily commutes to work by driving to a public transportation station (5 miles each way) and taking public transportation at a daily cost of $10. In the morning the traveler drives from home to an alternate work site (45 miles). In the afternoon the traveler returns to the PDS (67 miles). The traveler returns to the residence (12 miles). The traveler is authorized TDY mileage for the distance less the roundtrip distance to the public transportation station (10 miles) and daily commuting cost ($10). The traveler is paid for 114 miles (45 + 67 + 12 - 10 = 114 miles x TDY mileage) minus $10.

5. **Example 5**. The traveler's one-way commuting cost to the PDS is $3 ($6 round trip) by bus. The traveler uses the bus to the PDS ($3). Later, the traveler uses public transportation to travel to alternate work site #1 and then to alternate work site #2 using a GOV'T-furnished fare card. The traveler returns to the residence by bus at a cost of $2. The traveler ***is not*** authorized any reimbursement since the cost to the traveler is less than the traveler's ordinary cost to get to work.

6. **Example 6**. The traveler ordinarily commutes to work by car pool and the one-way commuting distance to the PDS is 20 miles. The traveler drives to the PDS (20 miles). Later, the traveler drives to alternate work site #1 (10 miles) and then to alternate work site #2 (5 miles). The traveler returns to residence (2 miles). The traveler ***is not*** authorized TDY mileage for the travel performed (37 miles) since the distance traveled is less than the commuting distance (40 miles) to the usual work site.

7. **Example 7**. The traveler ordinarily commutes by POC and the one-way commuting distance to the PDS is 10 miles. The traveler takes public transportation to an alternate duty site at a total cost of $7.50. The traveler is reimbursed the entire $7.50 (no deduction is made for the ordinary POC commute).

U2810 TRAVEL AT THE TDY LOCATION

A. Travel Points. Transportation expense reimbursement in the TDY area may be authorized/approved for travel between:

1. Lodging and duty site;

2. Duty sites; or

3. Lodging or duty site and dining facility.

B. Meals and/or Lodging Unavailable at Duty Site

1. The AO may authorize travel reimbursement when a TDY traveler cannot obtain suitable meals and/or lodging at the place of duty.

2. The traveler must furnish a statement that GOV'T transportation was not available or, if available, was not suitable for the travel involved.

3. The traveler may be reimbursed for:

a. Daily round trips between lodging and place of duty; and

b. Trips to dining establishments when suitable dining establishments are not near the lodging and/or place of duty.

C. Commercial Travel. When authorized/approved, a traveler who uses commercial transportation is authorized reimbursement of:

1. Local public transit system fares;

2. Taxicab fares plus transportation-related tips ***(when to the GOV'T's advantage)***; and

3. Special conveyance costs between lodging and duty site and between lodging/duty site and dining facility ***(when to the GOV'T's advantage)***.

D. POC Travel. If authorized/approved, POC travel in and around the TDY station is reimbursed IAW par. U2805-C.

U2815 TAXICAB USE INCIDENT TO AUTHORIZED WORK OUTSIDE REGULARLY SCHEDULED WORKING HOURS

A. General. Reimbursement for taxicab fares and transportation-related tips between the office/duty site and residence may be authorized/approved, IAW Service regulations, under the following conditions. The traveler is:

1. Officially authorized to work outside of the traveler's, regular working hours, and

2. Dependent on public transportation for travel, and

3. Traveling during hours of infrequently scheduled public transportation or darkness.

B. Authorization/Approval Authority. Taxicab fare reimbursement may be authorized/approved by the official who authorized duty outside the regular working hours or by the traveler's supervisor, if such authority has been delegated.

C. Finance Regulations Requirements. Finance regulations may require that authorization/approval indicating the use of taxis is to the GOV'T's advantage be written separately or be placed on the reimbursement voucher.

D. POC Mileage. There is no authority to reimburse POC mileage for travel ICW authorized work outside regularly scheduled working hours (58 Comp. Gen. 188 (1978); B-171969.42, 9 January 1976; B-202836, 19 November 1981; and B-307918, 20 December 2006).

U2820 VOUCHERS AND SUPPORTING DOCUMENTS

See Ch 2, Part K.

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PART A: GENERAL

SECTION 1: POLICY AND RULES

U3000 SCOPE

A. General. This Chapter applies to worldwide TDY and PCS travel by any transportation mode. It prescribes rules for accommodations a GOV'T funded traveler may use on a specific transportation mode, U.S.-certificated carrier use, travel agency use, transportation expense reimbursement, travel in and around the TDY/PDS, and baggage transportation authority.

B. CTO Use. It is MANDATORY that a traveler:

1. Uses an available contracted CTO (DTMO-contracted for DoD Services), or a GSA contracted TMC (when a contracted CTO is not available) for all official transportation requirements, or

2. Must contact the responsible Agency/Service designated official if there is not an available contracted CTO for the official travel. DoD travelers contact DTMO.

U3005 TRAVEL/TRANSPORTATION POLICY

A. General. The least expensive, unrestricted economy/coach accommodation is the standard for all passenger transportation modes.

B. Travel Prudence/Stewardship of GOV'T Funds. ***A traveler must exercise the same care in incurring expenses as would a prudent person traveling on personal business at personal expense.***

C. GSA City Pair Program/Airfares. See APP P. Contract city-pair program regulations are found in DTR 4500.9-R, Part I, Chapter 103, pars. A2 and B2.

D. Official Travel. Transportation procured and/or paid for by the GOV'T may be used only for the portion of a trip properly chargeable to the GOV'T. Any additional expense is the traveler's financial responsibility.

E. Usual Routing. Transportation professionals are typically aware of the 'usual routing' by which travelers are routed between locations.

1. The AO must justify travel other than by a usually traveled route.

2. More costly unjustified circuitous travel (e.g., personal travel detours from the usually traveled route) is the traveler's financial responsibility.

3. Travel documents must clearly show the official travel points and whether circuitous travel is for official or personal reasons.

4. Official travel locations must be identified and, if personal locations are shown, they must be clearly identified as personal/leave travel locations and state that any excess cost is paid by the traveler.

5. Examples

a. **Example 1**. A traveler is TDY from Washington, DC, to Dallas, TX, but must be routed through Denver, CO, to accompany a handicapped traveler whose PDS is Denver. The only TDY location is Dallas, but the order must document that the routing through Denver is for official business. The travel document must clearly state that the circuitous routing is for official business, at GOV'T expense, and city-pair airfares are authorized.

b. **Example 2**. A traveler TDY from Ramstein AB, GE, to Fort Bragg, NC, is authorized personal/leave travel via Miami, FL, on the return trip. The travel order must clearly identify Miami as a personal/leave location and state that excess cost is the traveler's expense and that neither city-pair airfares nor other airfares restricted to official GOV'T business may be used to or from Miami since Miami is not an official location.

F. Time. All time not justifiable as official travel time must be accounted for IAW appropriate personnel-related regulations.

G. Accommodations

1. Common Carrier Accommodations. Common carrier accommodations ICW official travel, are in Ch 3, Parts F, G, and H.

2. Medical Reasons. See par. U2110-J for medical reasons/justification for 'other than economy/coach' accommodations

3. Physical Characteristics. AOs should consider physical characteristics and not just medical, disability reasons, or special needs when recommending first-class travel, if other travel options are not available (e.g., purchase of two coach seats or reserving a coach "bulkhead" seat with extra legroom).

4. Special Needs. See APP A for SPECIAL NEEDS definition.

5. Less than Minimum Standards. A traveler may voluntarily use/accept, and the GOV'T may furnish, accommodations that do not meet minimum standards if the traveler/Service needs require use of these accommodations.

H. Non-U.S.-certificated Carrier Reimbursement. A traveler may not be reimbursed for travel at personal expense on a non-U.S.-certificated aircraft/ship, except as in par. pars. U3525 and U3665.

I. Dependent Seating. Each dependent, traveling at GOV'T expense, is authorized a seat.

J. Interlining

1. General. When interlining (automatic baggage transfer between airlines) is unavailable the traveler must go to the baggage area, pick up the luggage, go back to the terminal, stand in line, recheck through security, etc. This seriously inconveniences the traveler and could lead to missed flight connections and mission delay/ failure.

2. Interlining Unavailable. If a traveler must change airlines to get to a destination, and one/both airlines do not interline baggage, the traveler is not required to use that airline even if it is less expensive.

3. Restrictions. This does not apply to AMC Patriot Express (Category B) flights nor does it permit 'Fly America' Act violation.

U3015 COMMON CARRIER TRANSPORTATION PROCUREMENT

*A. Passenger Movement. See DTR 4500.9-R, Part I - Passenger Movement.

B. City-Pair Program. See APP P for policy and FAQs regarding the City-Pair Program.

U3020 UNUSED GOV'T-PROCURED TRANSPORTATION

A. General

1. A traveler who returns unused GOV'T procured transportation documents, complete tickets, or unused portions of tickets obtained on these documents is authorized travel and transportation allowances under Chs 3, 4 and 5 if otherwise authorized.

2. When a traveler knows transportation and/or accommodations reservations will not be used, the traveler must cancel the reservations within the specified time limit.

3. When the transportation furnished is different/less value than authorized on the ticket, or when a journey is terminated short of the specified destination, the traveler must report the facts to the servicing transportation office.

4. All adjustments ICW official transportation must be promptly processed to prevent loss to the GOV'T.

5. All unused tickets (including portions thereof), coupons, exchange orders, refund slips, airfare adjustment notices, etc., and information relating to the unused transportation must be turned into the local CTO/TMC.

6. Failure to follow these procedures may subject the traveler to liability for any resulting losses.

7. See pars. U2715 and U2720 for lost/stolen/unused ticket/GTR reimbursement.

B. GOV'T Cost Involved. When GOV'T cost is involved, the cost for:

1. Sleeping/parlor car accommodations furnished and used, and/or

2. Shipping UB on tickets without the passenger,

must be deducted from the amount otherwise payable to the traveler.

U3025 TRAVEL TIME

A. Travel by GOV'T Conveyance and/or Common Carrier on GOV'T-Procured Transportation. Travel time for travel by:

1. GOV'T conveyance (except GOV'T automobile), and/or

2. Common carrier obtained by ***GOV'T-procured transportation***

is allowed for the actual time needed to travel over the direct route including necessary delays for the transportation mode used. Travel time for travel by GOV'T automobile is computed under par. U3025-C.

B. Travel by other than Authorized Mode. A traveler who elects to travel by other than the authorized transportation mode, is limited to the actual travel time used, NTE the allowable travel time for the authorized transportation mode.

C. POC

1. TDY. Generally, 1 travel day is allowed for each 400 miles of official distance of ordered travel. If the excess distance is 1 or more miles after dividing the total official distance by 400, one additional travel day is allowed. When the total official distance is 400 or fewer miles, 1 day of travel time is allowed. This applies to travel by:

a. POC, if to the GOV'T's advantage, and

b. Special conveyance (vehicle) as an authorized TDY transportation mode, and

c. GOV'T conveyance (vehicle).

2. PCS. Generally, 1 travel day is allowed for each 350 miles of official distance of ordered travel. If the excess distance is 51 or more miles after dividing the total official distance by 350, one additional travel day is allowed. When the total official distance is 400 or fewer miles, 1 day of travel time is allowed.

3. Unauthorized Use. If a POC is used, but not authorized by the AO as being to the GOV'T's advantage, travel time is limited to that authorized in par. U3025 for the authorized commercial transportation for the official ordered travel distance.

4. Driving Distance per Day. There is no mandatory distance that must be driven per day.

D. Travel by Aero Club. When a travel order does not authorize travel by a specific transportation mode and the traveler travels by Aero Club aircraft, allowable travel time is the actual travel time, including necessary delays, NTE the time allowed if commercial transportation had been used.

E. TDY Travel by Mixed Mode

1. POC Use to the GOV'T's Advantage. If a traveler travels partly by POC and partly by common carrier for a leg of a journey, travel time is computed IAW par. U3025-C for the distance traveled by POC, to which is added the actual travel time using commercial transportation. The total allowable time cannot exceed that authorized in par. U3025-C for POC travel for the official distance of the ordered travel.

2. POC Use Not to the GOV'T's Advantage. If a traveler travels partly by POC and partly by common carrier for a leg of a journey, travel time is computed IAW par. U3025-C for the distance traveled by POC, to which is added the actual travel time using commercial transportation. The total allowable time cannot exceed that authorized in par. U3025-C for commercial transportation for the official distance of the ordered travel.

F. Special Conveyance Travel. When special conveyance use is authorized/approved, allowable travel time is the actual time needed to perform travel. ***NOTE: If travel is by vehicle, authorized travel time is computed under par. U3025-C.***

U3030 SCHEDULING TRAVEL

A. General. Travel should be by the scheduled transportation that most nearly coincides with the departure and arrival times needed to carry out the mission.

B. Factors. Consideration should be given to all of the following:

1. Duty hours;

2. Duty requirements;

3. Lodging availability at origin, destination or intermediate stops;

4. The need for onward transportation;

5. The traveler's comfort and well being;

6. The traveler being scheduled for departures and arrivals between 0600 and 2400 unless travel between 2400 and 0600 is required by the mission;

7. Arranging transportation so that the traveler is scheduled to arrive the day before the TDY actually begins;

8. Scheduling travel for a departure to enable an en route rest stop or an overnight rest period at the destination.

9. Requiring each traveler to identify travel requirements in sufficient time (if known) to arrange economy/ coach accommodations; and

10. Carefully reviewing requests for first and business-class to determine if mission needs may allow for a change in travel dates to support a lower class accommodation.

C. Early Departure. When a traveler departs early to overcome a short interval between the scheduled arrival time and the required reporting time at a duty station, the AO and/or the traveler should be prepared to provide a brief statement of the reason for departing earlier than scheduled, if such a statement is required by financial regulations.

U3035 SEPARATE JOURNEYS

When determining payable allowances, travel between any two points in the following categories is computed separately as a separate journey:

1. PDS,

2. TDY station,

3. Passenger POE,

4. Passenger POD,

5. First duty station,

6. Last duty station,

7. HOR,

8. HOS,

9. A designated place,

10. A COT leave location,

11. Safe haven location,

12. POV loading port/VPC,

12. POV unloading port/VPC

13. POV storage facility, and

14. PLEAD.

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PART A: GENERAL

SECTION 2: TRANSPORTATION REIMBURSEMENT

U3040 ALLOWABLE TRANSPORTATION EXPENSES

A. General. Transportation expenses include the cost of:

1. Airline, train (including sleeping accommodations/parlor car seats), ship (including ocean, waterway or ferry), and bus tickets;

2. Transportation to/from carrier terminals; and

3. A special conveyance.

B. POC Operating Expenses. POC operating expenses ordinarily are reimbursed through a mileage allowance for TDY or a MALT for PCS/PDT.

C. Reimbursement. Transportation expense reimbursement and mileage are in addition to per diem or actual expense allowance. See Ch 4 for TDY expense allowances; and Ch 5 for PCS expense allowances.

U3045 PERSONALLY-PROCURED COMMON CARRIER TRANSPORTATION REIMBURSEMENT

A. Mandatory Policy

1. It is mandatory policy that all Uniformed Services travelers use an available DTMO contracted CTO, or a GSA contracted TMC (when a DTMO contracted CTO is not available) for all official transportation requirements.

2. The eligible traveler must contact the responsible Agency/Service designated official if there is not an available DTMO contracted CTO/GSA contracted TMC for the official travel.

3. Payment construction comparisons provided below should in no way be interpreted to suggest that use of other than the DTMO contracted CTO (or GSA contracted TMC) is authorized or encouraged.

4. The payment options are provided for situations when the CTO (or a TMC) cannot be used.

*5. Par. U1035 applies to those who violate policy.

B. Reimbursement Limitations

1. Except for PCS transoceanic travel (see par. U5108-A), when a specific transportation mode is directed, a traveler, who must procure transportation without benefit of using a CTO, may be reimbursed for personally procured transportation NTE the directed mode cost. Otherwise, the traveler is authorized transportation cost reimbursement in pars. U3045-D, U3045-E, U3045-F, U3045-G, and U3045-H.

2. Reimbursement may not exceed the accommodations cost in Ch 3, Parts F, G, and H.

3. See Ch 4, Part K when the transportation is partly by POC.

4. If a traveler uses GOV'T-procured transportation for part of a journey (see par. U3035), the limits in pars. U3045-D and U3045-E must be reduced by its cost.

5. This policy does not apply to pars. U5108-A, U7200-F1a, U7205-A, U7206, U7400, U7450-A, U7451, U7500, U7551-D3, and U7551-D3D4.

C. Transaction Fee

1. The cost paid by the GOV'T for GOV'T/GOV'T-procured transportation, 'in house' or CTO transportation, frequently includes a transaction fee for arranging the transportation.

2. A CTO transaction fee incurred by a traveler is a miscellaneous reimbursable expense under APP G.

3. When a CTO is not available to the traveler, the transaction fee incurred for arranging transportation through other than a CTO is a miscellaneous reimbursable expense under APP G.

D. GOV'T/GOV'T-contracted Transportation/'In House' or CTO/TMC Is Available

1. General. When GOV'T/GOV'T-contracted transportation/'in house' or CTO (APP A) services are available and the traveler procures common carrier transportation (including sleeping accommodations) at personal expense under a travel authorization/order, the traveler receives reimbursement for the actual transportation cost for the transportation mode authorized and used NTE the constructed transportation cost between authorized points.

2, Constructed Cost Basis. For air transportation, constructed costs are based on the non-capacity controlled city-pair airfare, not the capacity-controlled city-pair airfare, if both are available. Otherwise, the POLICY CONSTRUCTED airfare (APP A definition) is used.

3. Constructed Cost Limitations

a. If a city pair airfare is not available between origin and destination, the constructed transportation cost is limited by the POLICY CONSTRUCTED airfare (with the par. U3520-A6 exception).

b. **Example**: There is often no city-pair airfare connecting origin and destination. Several policy airfares (see APP A) between several origins/destinations must be combined to accomplish the travel from required origin to required destination. Even if all airfares being combined are city-pair airfares, the combined airfares that eventually get the traveler from required origin to required destination does not constitute a city-pair airfare.

c. YCA city-pair airfare transportation is presumed available if there is a city-pair airfare established between the origin and destination points (as opposed to combining airfares, city-pair or otherwise between origin and destination).

E. GOV'T/GOV'T Contracted Transportation/'In House' or CTO/TMC Is Not Available

1. When GOV'T/GOV'T contracted transportation/'in house' or CTO service is not available and the traveler procures common carrier transportation at personal expense, the traveler receives reimbursement for the actual transportation cost for the mode authorized and used NTE the POLICY CONSTRUCTED commercial transportation cost between authorized points.

2. CTO service not being available should be an ***extremely rare occurrence***.

3. Each event of non-availability should lead to correction(s) that make CTO/TMC service available should the same situation arise again.

F. Transoceanic Travel - GOV'T/GOV'T-Procured Transportation Is Available

1. When GOV'T/GOV'T-procured TDY transoceanic transportation is authorized and performed by common carrier at personal expense, the traveler is authorized reimbursement NTE the amount that would have been paid for the available GOV'T/ GOV'T-procured transportation. See par. U5108-A for PCS transoceanic travel.

2. If both GOV'T and GOV'T-procured transportation are available, the lower priced mode is the maximum

reimbursement measure.

3. When GOV'T/GOV'T-procured transportation is ***not available***, reimbursement is authorized for the transportation cost NTE the POLICY CONSTRUCTED airfare available over the direct route between the origin and destination.

4. See par. U3500-P for medically inadvisable airfare.

G. Transoceanic Ferry Fares. When a TDY traveler travels at personal expense on a transoceanic ferry that is authorized/approved as being to the GOV'T's advantage, reimbursement is authorized for the cost incurred, including any part attributed to POC movement (55 Comp. Gen. 1072 (1976)). See par. U3665 for non-U.S.-certificated ferries.

H. Other Reimbursable Expenses. Reimbursement for additional transportation expenses (e.g., taxicab, bus and streetcar fares) incurred in the performance of duty is allowable as authorized in Part E.

U3050 REIMBURSEMENT FOR USE OF OTHER THAN THE AUTHORIZED TRANSPORTATION MODE OR ROUTE (FTR, §301-10, Subpart E)

A. General

1. Ch 3, Part F applies when reimbursement is limited by costs of travel by the authorized transportation mode over a usually traveled route (18 Comp. Gen. 477 (1938); 21 id. 116 (1941)).

2. The TO determines the applicable transportation mode for constructed cost purposes.

3. Except for POC travel for personal convenience, when travel by a route/transportation mode other than that authorized in a travel authorization/order, reimbursement is subject to the conditions and restrictions stated in this par.

B. GOV'T and GOV'T-procured Air Transportation Available

1. When GOV'T/GOV'T-procured air transportation use is required under pars. U3500-O, U3530, U3530-B, and U3530-C, but a traveler elects to travel by a different transportation mode at personal expense, reimbursement for the transportation cost must not exceed the amount that would have been paid for the available GOV'T/GOV'T-procured air transportation.

2. Constructed costs are based on the non-capacity controlled city-pair airfare, not the capacity-controlled city-pair airfare, if both are available.

3. If a city-pair airfare is not available between the origin and destination, the constructed cost is limited by the POLICY CONSTRUCTED airfare (APP A definition) (with the exception noted in par. U3520-A6).

4. Non-capacity controlled city-pair airfare transportation is presumed available if there is city-pair airfare between the origin and destination points, regardless of whether or not space would actually have been available had the traveler used air transportation for the official travel.

5. GOV'T/GOV'T-procured air transportation is not available when:

a. An AO determines that GOV'T and/or GOV'T-procured air transportation use for travel involves a total delay (including delay in initiation of travel from a PDS or TDY point, en route travel, and additional time at a TDY station before a traveler can proceed with assigned duties) of more than 48 hours;

b. GOV'T and/or GOV'T-procured air transportation use would involve circuitous travel or undue inconvenience; or

c. Travel via aircraft is medically inadvisable.

6. The lower-priced transportation mode is the reimbursement limit if appropriate GOV'T and GOV'T-procured transportation are both available.

7. If only GOV'T-procured transportation is available, its cost is the reimbursement limit.

C. GOV'T/GOV'T-procured Air Transportation Not Available

1. When GOV'T/GOV'T-procured air transportation is not available, or GOV'T air transportation is not available, reimbursement for transportation used must not exceed the POLICY CONSTRUCTED airfare (APP A definition) available for scheduled commercial air service over the usually traveled direct route between the origin and destination.

2. If aircraft travel is medically inadvisable, reimbursement is limited to the least costly passenger accommodations on a commercial ship.

D. Use of Non-U.S.-certificated Air Carriers or Non-U.S. Registry Ships

1. There is no reimbursement (for any leg of the journey) for transportation cost when unauthorized/ unapproved non-U.S.-certificated/registry carrier (or ship) service is used.

2. If U.S.-certificated/registry carrier/ship service is available for an entire trip and the traveler uses a non-U.S.-certificated/registry carrier/ship for any part, or all, of the trip, the transportation cost on the non-U.S.-certificated/registry carrier or ship is ***not payable*** (FTR §301-10.143).

E. Computation

1. Except as prohibited in pars. U3525 and U3660, reimbursement for travel by other than that authorized transportation mode and/or route is limited to the cost the GOV'T would have paid for the authorized transportation mode and/or route. The traveler is paid whichever (actual or constructed) is less.

2. The authorized transportation mode means the transportation mode that would have been furnished IAW these Regulations.

3. Constructed reimbursement for taxicab fares, plus tip or public transit system fares, must not exceed the amount that would have been incurred by the authorized transportation mode.

4. Per diem is limited to the amount that would have been paid for travel by the authorized transportation mode.

5. The constructed transportation cost and the normal scheduled travel time for the carrier must be obtained from the appropriate transportation officer or other authentic tariff source.

F. Dependent Travel Limited to the GOV'T-offered Air Transportation Cost. Dependent travel reimbursement is subject to the travel authorization/order limitations. See par. U3500-O.

PART B: BAGGAGE

U3100 ACCOMPANIED BAGGAGE

A. General

1. This par. prescribes transportation authority for:

   a. Accompanied baggage transported free on a transportation ticket, and

   b. Excess accompanied baggage that applies to any accompanied bag for which a fee is charged.

2. See APP A for definitions of BAGGAGE and BAGGAGE, ACCOMPANIED.

3. Rules governing accompanied baggage allowances, and charges for excess accompanied baggage are outlined in the carrier's tariff.

4. A traveler should check with individual transportation carriers, prior to travel, about limitations of baggage weight, and/or size, and/or number of bags allowed.

5. Allowances for free checkable accompanied baggage are in addition to the HHG weight allowances.

6. See par. U1300-D for lost, delayed, or damaged accompanied baggage claims.

7. See APP G for reimbursement of charges for baggage transferring, storing, checking, and handling.

B. Stopping Accompanied Baggage while the Baggage Is in Transit

1. Accompanied baggage that has been checked on a ticket beyond the point at which the traveler prematurely leaves the carrier should be stopped.

2. If accompanied baggage cannot be intercepted/transferred and goes to the original destination on an unused portion of ticket, a full explanation of the facts should be made to the transportation officer who issued the ticket at the time of transmitting the unused ticket for redemption.

3. ***Failure to observe this rule results in any excess cost to the GOV'T being the traveler's financial responsibility.***

C. Accompanied Baggage Return as Part of a Troop Movement. When a member's accompanied baggage is integrated into baggage transported as part of a troop movement but the member is later removed from the movement order, expedited transportation may be used to return/forward that member's accompanied baggage to the member. This expedited transportation must be authorized/approved IAW Service regulations.

U3105 EXCESS ACCOMPANIED BAGGAGE

A. General. Excess accompanied baggage:

1. Is accompanied baggage in excess of the weight, size, or number of pieces allowed by the transportation provider to accompany the traveler at no cost, and

2. May include the first piece of accompanied baggage, ***if there is a charge for the first piece***.

B. Traveler Responsibility. The traveler should be financially prepared to pay for excess accompanied baggage.

C. Authorization/Approval. An AO may authorize/approve reimbursement for excess accompanied baggage.

D. Expense Reimbursement (APP G)

1. Reimbursement Allowed. Examples of situations in which excess accompanied baggage may be necessary (ICW official travel) are:

a. Family size; and/or

b. A traveler with a disability/special needs (i.e., ambulatory/respiratory aids); and/or

c. Professional article(s)/material required for official duties and are not available at the TDY/next PDS location as determined by the Service's Secretarial process determination.

2. Reimbursement Not Allowed. ***Excess accompanied baggage reimbursement is not for:***

a. Pets; and/or

b. Costs incurred ICW official travel when a traveler purchases an airline ticket to accommodate circuitous travel due to personal convenience travel, and/or

c. Professional article(s)/material that are/is available or are/is not necessary at the TDY/next PDS location per the Service's Secretarial Process determination, and/or

d. The traveler's preference, personal convenience or if contrary to the GOV'T's interest.

E. Transportation Charges. Excess accompanied baggage charges that have been authorized before travel may be:

1. Included in GOV'T procured transportation documents, and/or

2. Reimbursed to the traveler, and/or

3. Paid for with a MCO.

U3110 UNACCOMPANIED BAGGAGE (UB)

UB is also commonly referred to as "Hold Baggage" by some Services/Agencies.

A. General

1. Definition. See APP A, **BAGGAGE**.

2. HHG Weight Allowance. UB weight is part of the traveler's authorized HHG weight allowance.

3. Weight Limitation. The maximum weight of UB transported by any mode, at GOV'T expense is 2,000 lbs. (net).

4. Weight Limit Example: Traveler's HHG weight allowance is 18,000 lbs. (net). The Service/OCONUS PDS imposes an admin weight limit – which is 4,500 lbs. The traveler opts to transport 800 lbs. of UB by an expedited mode. This falls within the 1,000 lbs. (net) total for the expedited transportation weight limit so it may be transported by an expedited mode. The remaining 3,700 lbs. (net) of HHG of the administrative weight limit (including up to 200 lbs. (net) of additional UB that may be transported by an expedited mode) may be transported to the OCONUS PDS.

5. Excess UB. When the total weight of UB transported exceeds 2,000 lbs. (net), excluding the weight of PBP&E, the cost of transporting the excess UB weight is the traveler's financial responsibility.

B. Expedited UB Shipments

1. Authorized Transportation. UB transportation is authorized by an expedited transportation mode when necessary to enable the traveler to carry out assigned duties and/or to prevent undue hardship to the traveler/ dependent.

2. Weight Limit. When the expedited transportation mode is commercial air, a maximum of 1,000 lbs. (net) may be transported. Total UB NTE 2,000 lbs. (net), including up to 1,000 lbs. (net) by an expedited transportation mode, may be transported at GOV'T expense if authorized IAW Service regulations.

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PART C: TRANSPORTATION MODE

U3200 MANDATORY DoD POLICY

It is ***MANDATORY*** policy that travelers use an available CTO for all official transportation requirements. See Ch 2, Part F regarding mandatory CTO use.

U3205 REQUIRED USE OF MILITARY AIRCRAFT

For the limited number of senior officials designated by SECDEF as "required use" travelers on military aircraft see DoDD 4500.56, DoD Policy on Use of GOV'T Aircraft and Air Travel, Enclosure 2.

U3210 AUTHORIZED TRANSPORTATION

A. General

1. Travel should be by the most expeditious practicable transportation mode that meets mission requirements.

2. The AO is responsible to select the transportation mode.

B. Transportation Mode. Official TDY/PCS travel may be authorized/approved on any combination of the following:

1. GOV'T (including foreign government) aircraft, train, bus, vehicle, or vessel (ocean, waterway or ferry),

2. Commercial (including GOV'T contracted) aircraft, train, bus, or ship (ocean, waterway or ferry), ***NOTE: The English Channel Tunnel (CHUNNEL) used for travel between the United Kingdom and Europe is a ferry for computation purposes.***

3. POC,

4. Special conveyance,

5. Taxicab, bus, streetcar, subway or other public conveyances, and

6. Airport limousine, or courtesy conveyance.

C. Transportation Mode Exception

1. A traveler is not required to travel via a particular transportation mode if there is a ***valid reason*** for excluding that mode. **Example**: Travel by air may be excluded if travel by that mode is precluded for medical reasons.

2. A statement on the travel order must indicate the reason for nonuse of a particular transportation mode. The statement provides travel reimbursement justification based on the authorized transportation mode, including the constructed cost based on the authorized mode if needed.

3. **Example**: Air transportation is to the GOV'T's advantage but air travel is medically precluded. The travel order must contain a statement similar to "Air transportation is medically precluded and must not be used for this traveler. Rail (or whatever other form of) transportation is authorized."

D. Arranging and Determining Transportation Modes

1. CONUS. Determination to use one, or a combination, of transportation modes for travel within CONUS must be based on the following factors:

a. Urgency and purpose of the travel;

b. Ability to provide necessary service to meet mission requirements;

c. Amount of accompanied baggage, or working equipment, necessary to accompany the traveler;

d. Savings in the traveler's productive time (workdays only);

e. Availability of adequate accommodations;

f. Any special facilities or schedule that aids in maintenance of necessary security, when applicable; and

g. Savings to the GOV'T ICW a PCS order and dependent's transportation.

2. OCONUS

a. Transportation must be arranged through an available CTO. See Ch 2, Part F.

b. The AO should specify a particular transportation mode on the order for travel to/from/within an OCONUS area. The transportation officer/CTO makes the transportation mode determination if the AO does not.

c. The transportation officer/CTO must not provide transportation via a mode that has been prohibited by the AO.

d. Travel may be approved for:

(1) AMC, including charter/individually ticketed commercial service made available by that command; at special tariff rates for DoD traffic;

(2) MSC, when available; or

(3) Commercial transportation.

e. Except for ferries, travel by ship is not to the GOV'T's advantage unless the higher costs (i.e., per diem, transportation, and lost work time) associated with ship transportation are justified.

f. Travel by ship may be authorized/approved as being to the GOV'T's advantage only through the Secretarial Process.

g. Reimbursement for ship transportation must be IAW the use of ships of U.S. registry.

h. When a traveler, authorized to use available AMC/MSC facilities, elects to use commercial air or water transportation at personal expense, reimbursement is limited IAW par. U3045-B. All travel must be made IAW Ch 2, Part F.

U3215 AO DETERMINATION

A. Transportation Not Directed. The AO, when not required to direct the transportation mode, ordinarily authorizes the transportation mode, taking into account mission requirements, time limits, transportation availability, and economic considerations.

B. TDY and Transoceanic PCS Travel. If the AO fails to make a determination or direct/authorize the transportation mode, air transportation is the authorized transportation mode for travel time and per diem calculation purposes for TDY and transoceanic PCS travel, unless the traveler demonstrates to the AO's satisfaction that air transportation cannot meet the mission requirements efficiently or economically.

U3220 DIRECTING TRANSPORTATION MODE

A. General

1. A traveler ***may not be directed*** to use a POC or a special conveyance.

2. Dependent travel ***may not be directed*** by a particular mode.

3. A traveler may select POC for overland PCS travel.

4. A traveler must comply with all regulations ICW the directed/selected transportation mode.

5. The AO may direct the use of one or more TDY transportation modes that does not involve a PCS move.

6. Service regulations may, under limited circumstances, specify when a particular mode (other than a POC or special conveyance) may be directed for an individual PCS move.

B. Reimbursement. When a specific transportation mode is directed (except PCS transoceanic travel) a traveler may be reimbursed for personally procured transportation NTE the directed mode cost. ***This does not apply to pars. U5108-A, U7200-C1a, U7205-A, U7206, U7400, U7401, U7450-A, U7451, U7500, and U7551, items 3 and 4***.

C. Reimbursable Expenses. Reimbursement is allowable for additional TDY transportation expenses (e.g., taxicab, bus, subway fares) as authorized in Ch 3, Part D.

U3225 TRANSPORTATION MODE SELECTION

A. Contract Air Service

1. City-Pair Airfare Available. Discount airfare use offered by a contract air carrier between certain cities (city-pairs) is generally to the GOV'T's advantage. These airfares should be used for official air travel between those cities. If the city-pair carrier offers both a YCA airfare and a 'Dash'CA airfare and the 'Dash'CA airfare is available when the traveler makes the reservation, the 'Dash'CA airfare (which is less expensive than the YCA airfare) must be selected.

2. City-Pair Airfare Not Available. If a city-pair airfare is not available, the policy-constructed airfare (See the APP A definition) should be used. This includes a lower airfare offered by a non-contract U.S.-certificated carrier limited to a traveler on official business, e.g., MDG, ODG, VDG, and similar airfares.

3. AO Authority. The AO retains the authority to authorize a lesser airfare (e.g., a restricted airfare) and the traveler retains the ability to seek a lesser airfare on a U.S.-certificated airline.

4. Contract Air Service Exceptions. For exceptions and specific guidelines regarding the use of contract city-pair air service, see:

   a. APP P (City Pair Program);

   b. The FTR, §301-10.107;and

   c. DoD 4500.9-R, Part I Chapter 103, pars. A2 and E.

5. Grantees. A grantee (civilian or foreign military personnel) cannot use GSA city-pair airfares. Use the chain of command for "grantee" status determinations.

B. Non-contract Air Service

1. The use of non-contract U.S.-certificated air service – when city-pair service is available - may be authorized only when justified under the conditions noted in par. U3225-A.

2. Advance authority and specific justification for non-contract air service use should be shown on the travel order or other form of travel document before the actual travel begins unless extenuating/emergency circumstances make advance authorization impossible.

3. The traveler must obtain written approval from the appropriate Service designated official at the earliest possible time after completing the travel if the requirement to use non-contract U.S.-certificated air service arose after the travel order was issued. The approval and justification must be stated on, or attached to, the travel voucher.

C. Rail or Bus Service

1. Rail/bus service may be used when it is:

a. To the GOV'T's advantage (with cost, energy, and other factors considered); and

b. Compatible with official travel requirements.

2. The use of discount fares offered to the GOV'T by rail/bus carriers is advantageous.

3. Discount fares, that meet mission requirements, should be used to the maximum extent possible.

D. Automobile

1. Rental Automobile. A DTMO contracted rental automobile is the first resource for short term automobile rental by a TDY traveler. This applies to a traveler who travels to a destination by common carrier (e.g., plane, train, or bus) and is authorized a vehicle for local area transportation.

2. GOV'T Furnished Automobile. A traveler may use a GOV'T furnished automobile if practical.

3. Cost Consideration. If cost consideration is used in determining whether a GOV'T contract rental or a GOV'T furnished automobile should be authorized, the overall cost must include administrative costs as well as costs associated with picking up and returning the automobile.

4. Traveler's Cost Liability when Selected Mode Not Used

a. The traveler should use the transportation mode authorized/approved by the AO as being to the GOV'T's advantage.

b. Any additional cost resulting from use of a transportation mode other than specifically authorized/ approved, or required by regulation (e.g., contract air service) is the traveler's financial responsibility.

E. CHUNNEL. The English Channel tunnel (CHUNNEL) used for travel between the United Kingdom and Europe is a ferry for computation purposes.

F. Non-motorized Transportation. The AO may authorize/approve:

1. A non-motorized transportation mode (e.g., bicycle, etc.), but a mileage allowance is not authorized for the official travel.

2. Reimbursement of transportation related expenses ICW non-motorized transportation, in the GOV'T's interest, NTE the most advantageous transportation mode cost, per the AO determination.

PART D: TRAVEL BY TAXICAB, SPECIAL CONVEYANCE, BUS, STREETCAR, SUBWAY, OR OTHER PUBLIC CONVEYANCE

U3300 GENERAL

A. TDY/PCS Public/Special Conveyance Reimbursement. This Part prescribes the allowable reimbursements for commonly incurred expenses associated with public/special conveyance use during TDY/PCS travel.

B. Local Travel Transportation Expenses. For non-PCS/TDY transportation expenses incurred in and around duty stations, see Ch 2, Part L.

C. Requirements. Each expense reimbursement request must be identified on the voucher by date, quantity, service, cost and other necessary expense particulars.

U3305 MISCELLANEOUS REIMBURSABLE EXPENSES

A. Allowable Reimbursement. A traveler may be reimbursed for transportation-related reimbursable expenses, described in this Part. These expenses are incurred for travel between two points that are a separate journey (see par. U3035) when TDY mileage is not payable, even though the traveler begins or ends in a TDY mileage status during the same calendar day.

B. Reimbursement Not Allowed. A traveler paid TDY mileage for the entire journey may not be reimbursed for transportation reimbursable expenses regardless of the transportation mode.

C. Special Conveyance/Rental Vehicle (Includes Rental Aircraft) Reimbursable Expenses. See APP G.

U3310 TAXICAB/LIMOUSINE SERVICE USE

A. To/from Transportation Terminal

1. Authorized Reimbursement. Reimbursement is authorized for taxi/limousine fares plus tip between:

   a. Place of residence/lodging/place of duty at the PDS/TDY station and transportation terminals;

   b. Transportation terminals if a free transfer is not provided;

   c. A transportation terminal and lodging when needed due to en route transportation delays beyond the traveler’s control; and

   d. A transportation terminal and limousine service terminal.

2. PDS Boundary for Travel Reimbursement. The traveler's PDS boundary for travel reimbursement to/from a transportation terminal serving that area includes the place from which the traveler commutes daily to/from the place of duty.

B. Between Residence and PDS on TDY Travel Day. Reimbursement is authorized for taxi/limousine fares plus tip from the:

1. Traveler's residence to the PDS on a TDY departure day requiring at least one night's lodging, and

2. PDS to the residence on the TDY return day.

U3315 BUS, STREETCAR, AND SUBWAY USE

A. To/from Transportation Terminals

1. Reimbursement is authorized for bus, streetcar, and subway fares as follows:

   a. Between places of residence, lodging, or duty at the PDS/TDY station and the transportation terminal;

   b. Between transportation terminals to change conveyance when free/timely transfer is not provided; or

   c. From transportation terminal to lodging and return when needed due to en route transportation delays beyond the traveler's control.

2. The traveler's PDS boundary for travel reimbursement to/from a transportation terminal serving that area includes the place, within a reasonable distance, from which the traveler commutes daily to/from the place of duty.

B. Between Residence and PDS on the Day Travel Is Performed. Reimbursement is authorized for bus, streetcar**,** and subway fares from the traveler's residence to the PDS on the traveler's departure day on TDY when the TDY requires at least one night's lodging and from the PDS to the traveler's residence on the return day from TDY.

U3320 SPECIAL CONVEYANCE USE

A. Authorization/Approval. An AO may:

1. Authorize/approve special conveyance (e.g., rental car) use when the use is to the GOV'T's advantage.

2. Not authorize/approve special conveyance use for a traveler's personal preference or minor inconvenience.

B. To/from Carrier Terminals. The traveler:

1. May be authorized/approved special conveyance use for travel to and from local carrier terminals;

2. May be authorized/approved special conveyance use to, from, and between carrier terminals, other than local terminals, by the AO when neither public nor GOV'T transportation between the terminals meets the ordered travel requirements; and

3. Cannot be directed to use a special conveyance for transportation to/from carrier terminals.

C. Between Duty Stations

1. The AO may authorize/approve travel by special conveyance:

   a. To, from**,** or between TDY stations under circumstances not permitting travel by the usual transportation modes, or

   b. When special conveyance use is determined to be advantageous to the GOV'T.

2. Reimbursement is authorized for the total expense incurred in the conveyance use.

D. In and around PDS/TDY Station. See Ch 2, Part L for special conveyance use reimbursement in and around the PDS/TDY station.

E. Limited to Official Purposes. Special conveyance use is limited to official purposes, including transportation to and from (65 Comp. Gen. 253 (1986)):

1. Duty sites,

2. Lodgings,

3. Dining facilities,

4. Drugstores,

5. Barber shops,

6. Places of worship,

7. Cleaning establishments, and

8. Similar places required for the traveler's subsistence, health or comfort.

F. Reimbursement

1. General. See APP G for special conveyance reimbursement (including aircraft).

2. Limitation. When the AO does not authorize/approve special conveyance use, reimbursement is limited to the appropriate TDY POC mileage rate in par. U2600 plus constructed per diem for the official distance NTE the GOV'T's constructed cost. See par. U3310-A

G. Special Conveyance Receipts. See par. U2000-B, and DoDFMR 7000.14-R, Volume 9.

U3330 SELECTING A RENTAL VEHICLE

A. Instructions and Guidance. See DTMO rental car agreement, and DTR, Part I, Passenger Movement, Chapter 106, Policy for instructions and guidance for the selection of rental vehicles**.**

B. CTO Use. It is ***mandatory policy that a traveler use an available*** CTO to obtain a rental vehicle. It is ***not mandatory*** to use a CTO when renting an airplane or bus.

C. Rental Service Cost

1. The lowest cost rental service that meets the mission transportation requirement must be selected for commercially rented vehicles.

2. The AO may authorize/approve an appropriately sized vehicle IAW mission requirements when a compact car (the 'standard' for TDY travel) does not meet the requirement.

D. DTMO Rental Car Agreement

1. Use of a company and rental car location participating in the DTMO rental car agreement is encouraged because its GOV'T rate includes full liability and vehicle loss and damage insurance coverage for the traveler and the GOV'T.

2. To view DTMO approved rental car companies and rates see rental cars, or rental trucks.

3. A vehicle participating in the DTMO rental car agreement is listed on the DTMO website, and should be rented for official GOV'T travel.

4. A vehicle offered by a participating vendor, but not listed under the agreement, is not covered under the agreement. The specific vehicle does not have the full liability and vehicle loss and damage insurance coverage, and should not be rented for official GOV'T travel unless a similar vehicle is not otherwise available.

5. Most locations have at least one participating vendor offering a 'non-standard' vehicle, when required for official GOV'T travel.

6. **Example**: Rental Car Vendor A lists a SUV as a participating vehicle under the DTMO rental car agreement. If this SUV is rented, it has full liability and vehicle loss/damage insurance coverage for the GOV'T traveler on official GOV'T business. Rental Car Vendor B does not list a SUV as a participating vehicle, but has an SUV rental available. If the traveler rents a SUV from Rental Car Vendor B, the SUV is not covered with liability and vehicle loss/damage insurance coverage.

E. Additional Rental Car Cost. A traveler disregarding rental car arrangements made by a CTO may be required to provide justification for additional rental car costs before reimbursement is allowed, or will be financially responsible for the cost difference.

F. Motor Pools and Commercial Rental Companies. See DTR, Part I, Chapter 106, and Service regulations for policies, instructions, and guidance regarding motor pools and automobile rental from commercial rental companies.

G. DTMO Vehicle Rental Agreements. DTMO vehicle rental agreements apply to all Uniformed Services.

H. Domestic and Foreign Rental Car Information. Current domestic and foreign rental car ceiling rates and additional rental vehicle information may be obtained by:

1. Mail:

   Defense Travel Management Office (DTMO)
   Commercial Travel Division
   Program Management Branch
   4800 Mark Center Drive
   Suite 04J25-01
   Alexandria, VA 22350-9000

2. Fax: (571) 372-1301, or

3. The DTMO website.

I. Reimbursement Limitation. When an available CTO is not used, reimbursement is limited to what the cost would have been if a CTO had made the rental vehicle arrangements.

J. Non-DOD Services. See Service issuances for CTO use ICW rental cars.

U3335 COURTESY TRANSPORTATION USE

Available courtesy transportation services furnished by a lodging/similar facility should be used to the maximum extent possible.

PART E: GOV'T CONVEYANCE USE ON TDY

U3400 GOV'T AUTOMOBILE USE ON TDY

A. Requirements

1. When common carrier transportation use is not to the GOV'T's advantage and an automobile is required for official travel, a GOV'T furnished automobile must be used, when available.

2. Per diem for travel by GOV'T automobile is computed as for TDY POC travel to the GOV'T's advantage.

3. Travelers are required to have a valid state, District of Columbia, or territorial motor vehicle operator's license and have travel orders authorizing the temporary use of a GOV'T-owned or contract rental vehicle.

B. Exceptions

1. A POC or special conveyance may be used when a GOV'T-furnished automobile is unavailable or its use would interfere with official business.

2. If a GOV'T-furnished automobile is not available, a GOV'T contract rental or other commercially rented automobile may be used.

C. Personal Preference. Personal preference/minor inconvenience is not a basis for authorizing/approving POC/ special conveyance use instead of a GOV'T-furnished automobile.

D. Limited to Official Purposes. Use of a GOV'T automobile is limited to official purposes, including transportation to and from (65 Comp. Gen. 253 (1986)):

1. Duty sites,

2. Lodgings,

3. Dining facilities,

4. Drugstores,

5. Barber shops,

6. Places of worship,

7. Cleaning establishments, and

8. Similar places required for the traveler's subsistence, health or comfort.

U3405 AERO CLUB AIRCRAFT USE ON TDY

A. Policy. A personal preference to use Aero Club owned or GOV'T loaned aircraft use does not take precedence over normal GOV'T conveyance use.

B. Authorization. Aero Club aircraft travel must be authorized IAW Service/DoD component's administrative regulations.

C. Allowable Travel Time for Per Diem or Actual Expenses Computation. See par. U3025-D.

D. Reimbursement Limitations

1. When the use of these aircraft is authorized/approved, reimbursement is authorized for the necessary expenses, NTE the GOV'T's commercial transportation cost.

2. Accompanying passengers receive no payment for transportation in the Aero Club aircraft.

3. When two or more official travelers are authorized to travel together in an Aero Club aircraft, reimbursement to the operator (pilot) is for the actual necessary expenses NTE the GOV'T's total commercial transportation costs for the pilot and accompanying travelers.

E. Allowable Expenses. Necessary expenses incurred include:

1. The hourly fee imposed by the Aero Club,

2. Fuel charges if not reimbursable by the Aero Club, and

3. Landing and tie-down fees (includes the hangar in severe weather) charged at en route and destination airports.

U3410 GOV'T AIRCRAFT USE ON TDY

A. Air Mobility Command (AMC)

1. Travel may be authorized by AMC aircraft IAW Service written issuances.

2. When travel is performed by scheduled AMC aircraft, the applicable Customer Identification Code (CIC) and Air Movement Designation (AMD) must be included in the travel order.

B. Military Aircraft other than AMC. Travel may be authorized by military aircraft other than AMC IAW Service written issuances.

U3415 REIMBURSABLE EXPENSES

See **Conveyance, Government** in APP G except for Aero Club aircraft (see par. U3405).

U3420 ALLOWABLE TRAVEL TIME FOR COMPUTATION OF PER DIEM OR ACTUAL EXPENSES

When TDY travel is directed and performed by GOV'T conveyance, allowable travel time is computed under par. U3025.

PART F: COMMERCIAL AIR TRANSPORTATION

U3500 GENERAL

A. Cost Efficiency. Common carrier air transportation is generally the most cost efficient and expeditious way to travel.

B. Arranging Transportation. Arranging official transportation through a DTMO contracted or GSA-contracted TMC (when a DTMO-contracted CTO is not available) is mandatory.

C. Personally Procured Transportation. See par. U3045-B for reimbursement for personally procured transportation (whether properly or improperly personally arranged) in lieu of using GOV'T/GOV'T procured transportation under this Part.

D. Grantee Status. A grantee cannot use GSA city pair airfares. Use the chain of command for "grantee" status determinations.

E. Scheduling Travel

1. Each command, member, and/or dependent should determine travel requirements in sufficient time to reserve and use economy/coach class accommodations.

2. See Ch 2, Part F ICW scheduling travel.

3. Unless proper documentation/justification is provided, each traveler and/or dependent must be provided economy/coach class accommodations for all official business travel, including PCS, TDY, COT leave, emergency leave, R&R, FEML, flights over 14 hours, and personnel evacuation.

F. Rest Periods. See, par. U4485 ICW rest periods.

G. Authorizing/Approving Officials. The officials listed in par. U3510.

1. May authorize/approve business/first class travel, and

2. Must consider each request for business/first class service individually, carefully, and consider Command/ Agency finances and mission requirements.

H. Decisions Support Tool

1. Business Class. See APP H3B

2. First Class. See APP H2C.

I. Documentation Requirements. See APP H for document requirements/procedures.

J. Travel Order. The following must be stated on the order:

1. The traveler's certification of the reason(s) for 'other than economy/coach' use.

2. Specific authorization/approval for which 'other than economy/coach' condition(s) was/were met,

3. The cost difference between 'other than economy/coach' and economy/coach class.

4. Traveler certification when a regularly scheduled flight between authorized origin and destination (including connection) points provides only 'other than economy/coach' accommodations.

5. Specific justification and the paragraph number for the specific reason for travel (for 'other than economy/ coach' travel).

K. Additional Costs

1. When requested travel accommodations are not authorized/approved, the traveler is personally financially responsible for all additional costs resulting from 'other than economy/coach' accommodations use. Additional costs are the difference between the 'other than economy/coach' cost of transportation used and the transportation class for which the traveler/dependent was eligible.

2. A traveler/dependent who purchases an airline ticket to accommodate circuitous/indirect or personal convenience travel in conjunction with official travel is not authorized reimbursement for any economy/coach cabin upgrade (e.g., 'economy plus'/'Signature seating', or advance seat assignment costs) on legs of travel to/ from personal destinations (par. U2000).

L. Advance Seat Assignment. For all ***official*** travel, a traveler and/or dependent is authorized/approved reimbursement for any advance seat assignment fee.

M. Blanket Travel Order. See APP A, BLANKET ORDER for 'other than economy/coach' transportation exceptions ICW a blanket travel order.

N. Less Than Minimum Standards. Less than minimum standards may be authorized IAW par. U3005-G.

O. Restrictions

1. An AO must strictly follow aircraft travel policy IAW Ch 3, Part C.

2. Air is the usual transportation mode to/from OCONUS.

3. GOV'T/GOV'T procured air transportation should be used for travel to/from, and between OCONUS areas.

4. Except when air travel is not possible for medical reasons, a traveler may be required to travel by regularly scheduled commercial aircraft.

5. Par. U3050-E explains computing reimbursement when other than the authorized transportation mode or route is used.

6. Reimbursement limitations for travel by an alternate mode or route must be stated on the order under which any dependent travels.

7. A traveler must make transportation arrangements IAW Ch 2, Part F.

P. Air Travel Medically Inadvisable

1. General. A traveler/dependent is not required to travel by air if medically inadvisable. When air travel is medically inadvisable for a family member, the family should not be separated unless the family agrees to be, or unless the mission requires the traveler to travel separately.

2. Bona Fide Fear or Aversion to Flying. If a traveler has a bona fide fear or aversion to flying, to the extent that serious psychological/physical reaction would result, this may be a basis for the issuance of a medical certificate precluding aircraft travel. The condition must be certified by competent medical authority (i.e., a licensed medical practitioner) and authorized by the AO in advance of travel. The traveler and the AO must each be furnished a copy of the written medical determination.

3. Ship Transportation. If ship transportation is used, when air travel is medically inadvisable, the transportation provided must be the least costly accommodations. See par. U3660 for stateroom standards and

required U.S. registry ship use.

4. Family Member's Medical Travel. Non-availability of GOV'T/GOV'T-procured air transportation does not apply for directing a traveler to use GOV'T/GOV'T-procured transportation when a medical condition prevents a family member's travel by aircraft.

U3505 ACCOMMODATIONS WHEN AUTHORIZATION/APPROVAL IS NOT NEEDED

A. Cabins Equipped with Same Seating. If an airline flight has only two cabins but equips both cabins with one type of seating (i.e., seating girth and pitch are the same), codes the airfares in the front of the airplane as full fare economy class, and only restricted economy airfares are available in the 'economy' cabin, the entire aircraft is economy seating. Qualifying for 'other than economy/coach' travel is not required to purchase a non restricted economy fare seat in the front of the aircraft as the entire aircraft is 'economy'.

B. Business/First Class Airfare Costs Less than Least Expensive Unrestricted Economy-/Coach-class Airfare. When a business-/first-class airfare costs less than the least expensive unrestricted economy/coach class airfare, no authorization/approval is required. Comparison of the business/first class airfare to an economy/coach class airfare more expensive than the least expensive unrestricted economy/coach class airfare is not authorized.

C. No Cost Upgrades. Upgrades to business/first class at no cost to the GOV'T, do not require authorization/approval.

NOTE FOR USCG: When USCG funds are used for official travel, other than economy/coach class accommodations (regardless of the transportation mode or costs) must be authorized/approved by the USCG Commandant or Vice-Commandant.

U3510 AUTHORIZING/APPROVING OFFICIALS FOR 'OTHER THAN ECONOMY/COACH' AIR ACCOMMODATIONS DETERMINATIONS

A. Authorizing/Approving Officials. The officials listed below may authorize/approve 'other than economy/coach' use for a traveler/dependent if any of the criteria in par. U3515 or U3520 are met. See DoDD 4500.9, par. 3.4.3.1, USD memo of 17 November 2003 and OMB Bulletin 93-11, 19 April 1993.

	FIRST CLASS	**BUSINESS CLASS**
OSD and Defense Agencies	Administration and Management Director. ***No further delegation.***	Administration and Management Director. May be delegated no lower than three-star or civilian equivalent level.
Joint Staff and Combatant Command	Joint Staff Director, or as delegated. Re-delegation may be no lower than a three-star major commander.	Joint Staff Director, or as delegated. May be delegated no lower than two star or civilian equivalent level.
Military Departments	Secretary may delegate to Under Secretary, Service Chiefs, Vice/Deputy Chiefs, and four-star major commanders or their three-star vice/deputy commanders. ***No further delegation***.	Secretary may delegate to Under Secretary, Service Chiefs, Vice/Deputy Chiefs, four-star major commanders, three-star deputy/vice commanders, or two star/civilian equivalent level. ***No further delegation***.
Public Health Service	Secretary of Health and Human Services. ***No further delegation***.	Flag officers at the two-star level or their civilian equivalents, to whom authority has been delegated by the first class authorizing/approving authority. ***No further delegation***.
NOAA Corps	NOAA Corps Director. ***No further delegation***.	
Coast Guard	Coast Guard Commandant/Vice Commandant. ***No further delegation***.	

B. Authorization/Approval Authority for Business Class Authorization/Approval Officials. Business class authorization/approval authorities must obtain authorization/approval ***for their own business class travel*** from the next higher approval authority. See par. U2110-I.

U3515 ECONOMY PLUS/COACH ELITE SEATING

A. General. This seating is typically designated by the airline within the economy/coach passenger cabin. The seats typically have additional legroom.

B. Authorization/Approval. The AO must determine that the additional cost of economy plus type seating is in the GOV'T's interest and/or necessary because the traveler and/or dependent is limited by a special need (see APP A) such that lesser cost economy /coach class accommodations are not adequate.

C. Additional Fee Seating. Additional fee seating includes any seating in the economy/coach cabin provided for an additional fee. This includes the aisle, window, exit row, or bulk head if there is an additional cost for this seating. Additional fee seating must be authorized/approved as being in the GOV'T's interest.

D. Airline Designation/Name. Economy plus/coach elite seating service may vary from airline to airline, and use various names, but it is in the economy/coach cabin and is ***not*** 'other than economy/coach' travel.

U3520 BUSINESS CLASS AND FIRST CLASS

A. Restrictions and Limitations

1. Stopover, Rest Stop, or Overnight Rest Period. The traveler/dependent is not eligible for business class accommodations at GOV'T expense, if an:

a. En route stopover, regardless of who pays the expenses during the stopover, is an overnight stay; or

b. En route rest stop is authorized, or

c. Overnight rest period occurs at the TDY location before beginning work.

2. Scheduled Flight Time. Scheduled flight time is the time between the scheduled aircraft departure from the airport serving the PDS/TDY point and the scheduled aircraft arrival at the airport serving the TDY point/PDS including scheduled non overnight time spent at airports during plane changes.

3. Return Flight. On TDY travel:

a. The 14-hour rule applies only to the out bound (i.e., PDS to TDY location) scheduled flight time to a TDY location.

b. For the return flight, less than business class (e.g., economy/coach) is required if the return flight is not critical and the traveler can rest before reporting back to work.

4. Contract City Pair Fare. When use of business class accommodations is authorized/approved, use of available business class airfares provided under the Contract City Pair Program is mandatory.

5. Arrival/Reporting Time Not Mission Critical. Business/first class accommodations may not be provided for official travel for PCS, R&R, FEML, personnel evacuation, COT leave, or emergency leave since arrival/reporting time in these cases is not mission critical.

6. Aircraft has Only Two Classes of Service. If an aircraft has only two classes of service (i.e., two 'cabins') with two distinctly different seating types (i.e., girth and pitch) available; and the front cabin is termed business-class by the airline and the tickets are fare-coded as business-class, then the front cabin is business-class.

B. Exceptional Circumstances. Use of business-/first-class service must not be common practice and is used only under exceptional circumstances.

*C. Authorized/Approved Circumstances for Business Class and First Class Use. Business/first class service may be authorized/approved under one or more of the conditions/circumstances listed in the following table. ***NOTE: If business-class is available, the traveler may not be moved into first-class even though both are shown. Both classes are shown in the table not to permit an option, but to permit the lowest/least expensive class to be used.*** (See ***NOTE*** for USCG in par. U3505.)

Business Class and First Class Accommodations may be Authorized/Approved Under One or More of These Conditions/Circumstances:	**BUSINESS CLASS**	**FIRST CLASS**
1. Lower Class Accommodations Are Not Reasonably Available a. Reasonably available: (1) Means that accommodations, other than first/business class, are available on an airline scheduled to leave within 24 hours of the traveler's proposed departure time, and scheduled to arrive within 24 hours before the traveler's proposed arrival time. (2) Does not include a scheduled arrival time later than the traveler's required reporting time, or a scheduled departure time earlier than the time the traveler is scheduled to complete duty. b. When 'lower class accommodations are not reasonably available' is used to justify business/first class, the authorizing/approving official must state on the order: (1) When the TDY travel was identified, and (2) When travel reservations were made, and (3) The cost difference between economy-/coach-class and business class or first class (as appropriate).	**X**	**X**
2. Mission Essential a. Space is not available in economy-/coach-class on any scheduled flight in time to accomplish the official (TDY) travel purpose/mission; a purpose/mission that is so urgent it cannot be postponed. b. When TDY travel in business/first class accommodations is authorized/approved because the mission is "so urgent it cannot be postponed," business/first class accommodations may only be authorized for the out bound flight to the TDY location. c. Economy-/coach-class is used for the return flight, if the return flight is not critical and the traveler can rest before reporting back to work. ***Business class should be used, if available.***	**X**	**X**
3. Medical Reasons. See par. U2110-Jfor medical reasons. First-class may be considered for use when business class is not available.	**X**	**X**

Business Class and First Class Accommodations may be Authorized/Approved Under One or More of These Conditions/Circumstances:	**BUSINESS CLASS**	**FIRST CLASS**
4. Exceptional Security Circumstances. These include: a. A traveler whose use of other than business class or first-class service would endanger the traveler's life, or GOV'T property. b. A protective detail agent accompanying an individual authorized to use business class or first class service. c. A courier or control officer accompanying a controlled pouch/package. ***Business class should be used, if available.***	**X**	**X**
5. Required by the Mission for Selected Personnel. This is exclusively for use ICW: a. Federal advisory committees, b. Special high level invited guests, and c. U.S. Armed Forces attachés accompanying foreign government minister traveling to the U.S. to consult with U.S. Federal GOV'T officials. This is not applicable to NOAA. ***Business class should be used, if available.***	**X**	**X**
6. Regularly Scheduled Flights. When regularly scheduled flights between the authorized origin and destination (including connection points) provide only business class, or only first class accommodations.	**X**	**X**
7. Transportation Payment by a Non-Federal Source. When a non Federal source pays, in advance, for the transportation service. a. At least one of the circumstances in this table must ***also*** be met. b. The travel order must state that transportation services have been paid, in advance, by a non federal source. c..DoD Travelers: See the Joint Ethics Regulation (JER), DoD 5500.7-R. d. Non DoD Services: See Service regulations.	**X**	**X**
8. Congressional Travel. Travel of an Armed Forces member accompanying a Member of Congress or congressional employee, on official travel under 31 USC §1108(g).	**X**	**X**
9. Adequate Sanitation/Health Standards a. Economy-/coach-class accommodations on non-U.S.-certificated carriers do not provide adequate sanitation/health standards. b. Non U.S.-certificated carrier service use must be authorized/approved IAW the Fly America Act.	**X**	**X**

Business Class and First Class Accommodations may be Authorized/Approved Under One or More of These Conditions/Circumstances:	**BUSINESS CLASS**	**FIRST CLASS**
c. See par. U3525 for rules governing U.S.-certificated carrier use.		
10. Overall Saving to GOV'T. When business class use results in overall saving to the GOV'T that would be incurred while awaiting economy-/coach-class service (e.g., no additional subsistence costs, overtime, or lost productive time). A cost comparison must be stated on the order**.**	**X**	
11. Flight Time in Excess of 14 Hours **(TDY Travel Only).** a. ***All*** of the following criteria must be met: (1) Scheduled flight time is in excess of 14 hours (this includes non overnight airport stopovers and plane changes), and (2) Origin and/or destination is OCONUS, and (3) The mission is so unexpected and urgent it cannot be delayed/postponed, and (4) A rest period cannot be scheduled en route, or at the TDY site before starting work. b. The authorizing/approving official must state on the order: (1) When the TDY travel was identified, and (2) When travel reservations were made, and (3) The cost difference between economy/coach class and business class.	**X**	
12. Required by Foreign Government Regulations, MOU/MOA/SOFA. Travel of foreign government personnel if required by that country's regulations, a memorandum of understanding (MOU), a memorandum of agreement (MOA), and/or a status of forces agreement (SOFA) when travel is done in the GOV'T's interest.	**X**	

U3525 U.S.-CERTIFICATED AIR CARRIER USE

A. Code Share Flights

1. When using code share flights involving U.S.-certificated and non-U.S.-certificated air carriers, the U.S.-certificated air carrier flight number must be used on the ticket for the travel to qualify as having been on a U.S.-certificated air carrier.

2. If the non-U.S.-certificated air carrier flight number is used on the ticket, the ticket is on a non-U.S.-certificated air carrier and a non availability of U.S.-certificated air carrier document is needed.

B. Non-U.S.-Certificated Air Carriers

1. A Uniformed Service member, DoD civilian employee, and dependent is required to use available U.S.-certificated carriers for all official commercial air transportation as indicated in par. U3500.

2. A Uniformed Service member, DoD civilian employee, or a dependent may not be authorized to travel by non-U.S.-certificated air carrier if a U.S.-certificated air carriers is available.

3. 49 USC §40118(d) permits the Secretary of State and the Administrator of AID to authorize their employees to travel by non-U.S.-certificated air carriers between two places in foreign areas even if U.S.-certificated air carriers are available. This authority does not apply to a Uniformed Service member, DoD civilian employee, or any of their dependents.

C. Most Direct Route between Two OCONUS Locations

1. The 'Fly America Act' does not mandate travel across the CONUS when traveling between two OCONUS locations (e.g., Travel from Europe may be routed in an easterly direction to Asia instead of west via CONUS).

2. When it is determined that a U.S.-certificated air carrier is or was not reasonably available for the most direct route between two OCONUS locations, use of a non-U.S.-certificated air carrier may be authorized/approved (GSBCA 16632-RELO, 15 July 2005).

D. Requirements

1. Available U.S.-certificated air carriers must be used for all commercial air transportation of persons/property when the GOV'T funds the air travel (49 USC §40118(d) and B-138942, 31 March 1981).

2. Except as provided in par. U3525-F, U.S.-certificated air carrier service is available if the:

a. Carrier performs the required commercial air transportation, and

b. Service accomplishes the mission, even though:

(1) A comparable/different kind of service by a non U.S. certificated air carrier costs less, or

(2) Non U.S. certificated air carrier service is preferred by the service/traveler,

(3) Non U.S. certificated air carrier service is more convenient for the service/traveler, or

(4) The only U.S.-certificated air carrier service available (49 USC §40102) requires boarding/leaving the carrier between midnight and 6 a.m., or travel spanning those hours (the traveler may have a brief non work period NTE 24 hours may be authorized/approved, for "acclimatization rest" at destination as well as per diem during the rest period when the destination is other than the traveler's PDS) (56 Comp. Gen. 629 (1977)).

E. Exceptions

1. Exceptions do not apply if an indirect route is used for personal convenience and a U.S. certificated carrier is available over the direct route.

2. U.S.-certificated air carrier service is not available when one of the following exceptions exists:

a. Bilateral/Multilateral Air Transportation Agreement. Transportation is provided under a bilateral/ multilateral air transportation agreement to which the U.S. GOV'T and the government of a foreign country are parties, and which the Department of Transportation has determined meets the requirements of the Fly America Act.

b. No Service on a Flight Segment. No U.S.-certificated air carrier provides service on a particular flight segment, in which case non U.S. certificated air carrier service may be used, but only to/from the ***nearest*** interchange point on a usually traveled route to connect with a U.S.-certificated air carrier service.

c. Involuntarily Rerouting. A U.S. certificated air carrier involuntarily reroutes a traveler on a non U.S. certificated air carrier. If given a choice to substitute service, the traveler should select a U.S. certificated air carrier, if it does not unduly delay the travel (59 Comp. Gen. 223 (1980)).

d. Transportation Paid for by non U.S. GOV'T Source. Air transportation on a non-U.S.-certificated air carrier is paid in full directly, or later reimbursed, by:

(1) A foreign GOV'T (e.g., under Foreign Military Sales (FMS) funded with foreign customer cash or repayable foreign military finance credits);

(2) An international agency; or

(3) Another organization. (B-138942, 31 March 1981 and 57 Comp. Gen. 546 (1978)).

NOTE: See the Security Assistance Management Manual, DoD 5105.38-M, Chapter 4, par. C4.5.12, when travel is on Security Assistance Business.

e. Travel Time

(1) Non-U.S.-certificated air carrier service would be 3 hours or less, and U.S.-certificated air carrier use would at least double en route travel time.

(2) If a U.S.-certificated air carrier offers nonstop/direct service (no aircraft change) from origin to destination, U.S.-certificated air carrier service must be used unless such use would extend travel time, including delay at origin, by 24 or more hours.

(3) If a U.S.-certificated air carrier does not offer nonstop/direct service (no aircraft change) between origin and destination, a U.S.-certificated air carrier must be used on every flight segment in which it provides service unless, when compared to using a non-U.S.-certificated air carrier, such use would:

(a) Increase the number of foreign OCONUS location aircraft changes made by 2 or more; or

(b) Extend travel time by at least 6 hours or more; or

(c) Require a connecting time of 4 or more hours at a foreign OCONUS interchange point.

(4) Examples

(a) **Example 1**. A traveler is going from Guyana to Belize. There is no nonstop travel between the two locations. There is a U.S.-certificated carrier that goes from Guyana to NY City, and then another U.S.-certificated carrier from NY City to Miami, and finally a non-U.S.-certificated airfare from Miami to Belize. Alternatively, there is a non-U.S.-certificated airfare from Guyana via Miami to Belize. The 'usual routing' would be Guyana to Miami to Belize and use of a non-U.S.-certificated carrier would be appropriate, as travel via NY City would extend the trip by over 6 hours.

(b) **Example 2**. A traveler going from Washington, DC, to Addis Ababa, Ethiopia could travel overnight using (currently) a city pair from Washington to Addis Ababa via Frankfurt on a U.S.-certificated carrier (and/or code share), with a connection time under 2 hours, and then fly to Addis Ababa on a code share. Use of an available non-U.S.-certificated carrier from Washington to Addis Ababa would require a formal exception to 'Fly America'.

(c) **Example 3**. If there is no U.S.-certificated carrier, the general rule for DoD is to use a non-U.S.-certificated carrier to the CLOSEST point at which a U.S.-certificated carrier can be found and then use a U.S.-certificated carrier for the remainder of the trip. In the reverse, use a U.S.-certificated carrier to the farthest distance possible and then use the non-U.S.-certificated carrier

for the remainder. If there is a code share airline available that uses the U.S.-certificated air carrier's flight number, that is considered to be the same as using a U.S.-certificated carrier, as long as the U.S.-certificated carrier's flight number is used.

f. AO Determination. The AO determines that a U.S.-certificated air carrier cannot provide the needed air transportation, or cannot accomplish the mission.

g. Medical Reason. Non-U.S.-certificated air carrier use is necessary for a medical reason, (including use to reduce the number of connections and possible delays when transporting persons needing medical treatment).

h. Traveler Safety

(1) Non-U.S.-certificated air carrier use is required to avoid an unreasonable safety risk (e.g., terrorist threats).

(2) Approval based on an unreasonable safety risk must be in writing, on a case by case basis. Determination and authorization/approval of non-U.S.-certificated air carrier use based on a threat against a U.S.-certificated air carrier must be supported by a travel advisory notice issued by the FAA and the DoS.

(3) Determination and authorization/approval of non-U.S.-certificated air carrier use based on a threat against GOV'T employees/other travelers must be supported by threat evidence.

i. Only First Class Available. Only first class accommodations can be furnished by a U.S.-certificated air carrier but less than first class accommodations are available on a non-U.S.-certificated air carrier (60 Comp. Gen. 34 (1980)).

j. Excess Per Diem Cost. When the total delay, including delay in initiation of travel from a TDY point, in en route travel and additional time at the TDY station before the traveler can proceed with assigned duties, involves more than 48 hours of per diem costs in excess of the per diem cost incurred if a non-U.S.-certificated service was used (56 Comp. Gen. 216 (1977)).

k. Travel between Midnight and 6 a.m.

(1) The only U.S.-certificated air carrier service between foreign OCONUS points requires:

(a) Boarding/exiting the carrier between midnight and 6 a.m., or

(b) Travel between midnight and 6 a.m.,

and a non-U.S.-certificated carrier is available that does not require travel at those hours.

(2) The traveler may travel by non-U.S.-certificated carrier to the nearest practicable interchange point on a usually traveled route to connect with a U.S.-certificated air carrier (56 Comp. Gen. 629 (1977)).

l. Transportation Paid by a non Federal Source. A non U.S. certificated carrier may be used when transportation is paid for by a non Federal source, IAW the Joint Ethics Regulation (JER), DoD 5500.07-R, or service regulations for non DoD Services.

F. Non Availability Documentation

1. Non U.S.-certificated air carrier use may be authorized/approved when the AO determines a U.S. certificated air carrier is unavailable based on par. U3525-E criteria.

2. Documentation explaining why U.S.-certificated air carrier service is not available must be provided to the traveler.

3. Endorsements on the order and/or GOV'T travel procurement document, made IAW Service regulations, are acceptable.

4. The documentation should include the:

a. Traveler's name,

b. Non-U.S.-certificated air carrier(s) used,

c. Flight identification number(s),

d. Origin, destination and en route points,

e. Date(s),

f. Justification, and

g. Authorizing/approving official's title, organization and signature.

G. Travel Schedule

1. General

a. Schedules maximizing U.S.-certificated air carrier use must be selected.

b. Schedule selection is made using the following guidelines when:

(1) U.S.-certificated air carrier service is available at the origin, schedules providing service by a usually traveled route, between origin and destination, and originating with a U.S.-certificated air carrier must be used;

(2) U.S.-certificated air carrier service is not available at origin/interchange point, non U.S. certificated air carrier service should be used only from origin to the nearest practicable interchange point on a usually traveled route, between origin and destination, to connect with a U.S.-certificated air carrier;

(3) Schedule selection leaves the traveler at a location from which there is no choice but to use non-U.S.-certificated air service between the CONUS/non foreign OCONUS location, and a foreign OCONUS location. The travel should be rerouted so that available U.S.-certificated air carriers are used.

2. Schedule Selection. The following example applies par. U3525-G1a when selecting a schedule.

3. Example

a. Assuming there are no constraints on the departure/arrival time, a traveler requiring transportation between Ankara, Turkey, and Stuttgart, Germany can accomplish required travel by any of the four schedules shown (schedules are for illustrative purposes only and do not reflect actual airline schedules):

Schedule 1				**Schedule 2**			
Monday/Tuesday/Thursday/Saturday/Sunday				Wednesday/Friday/Saturday			
	City	Time	Air Carrier		City	Time	Air Carrier
Depart:	Ankara	0830	Non U.S.	Depart:	Ankara	0800	U.S.
Arrive:	Frankfurt	1210		Arrive:	Rome	1100	
Depart:	Frankfurt	1325	Non U.S.	Depart:	Rome	1650	Non U.S.
Arrive:	Stuttgart	1410		Arrive:	Stuttgart	1940	
Schedule 3				**Schedule 4**			
Wednesday/Friday/Saturday				Daily (except Saturday)			
	City	Time	Air Carrier		City	Time	Air Carrier
Depart:	Ankara	0800	U.S.	Depart:	Ankara	1130	Non U.S.
Arrive:	Istanbul	0855		Arrive:	Istanbul	1220	
Depart:	Istanbul	1430	U.S.	Depart:	Istanbul	1430	U.S.
Arrive:	Frankfurt	1620		Arrive:	Frankfurt	1620	
Depart:	Frankfurt	1650/2120	Non U.S.	Depart:	Frankfurt	1650/2120	Non U.S.
Arrive:	Stuttgart	1730/2200		Arrive:	Stuttgart	1730/2200	

b. Using par. U3525-G, the example schedule choice is limited to schedules 2 and 3, because service is provided by a usually traveled route and originates with U.S.-certificated air carrier service.

c. Schedule 3 provides U.S.-certificated air service from Ankara via Istanbul to Frankfurt, while U.S. certificated air service is available under schedule 2 between Ankara and Rome.

d. Schedule 3 should be selected because it uses U.S. certificated air service to the farthest practical interchange point on a usually traveled route.

e. If the schedules were limited to 1 and 4, schedule 4 would be selected since it involves more U.S. certificated air carrier travel than schedule 1. 55 Comp. Gen. 1230 (1976).

H. Reimbursement. There is no transportation reimbursement, for any leg of a trip, when unauthorized/unapproved non U.S. certificated air carrier service is used. If a U.S.-certificated air carrier service is available for an entire trip and the traveler uses a non U.S.-certificated air carrier for any part of the trip, the transportation cost on the non U.S. certificated air carrier is not payable (41 CFR §301-10.143).

PART G: TRAIN TRANSPORTATION

U3600 GENERAL

A. Policy. A traveler must:

1. Use economy/coach class accommodations, unless 'other than economy/coach' is authorized IAW this Part and APP H.

2. Use adequate reserved economy/coach class accommodations when available, and

3. Be provided slumber economy/coach class sleeping accommodations, for overnight travel.

B. Authorization/Approval Exception. The following do not require authorization/approval;

1. When an ordinarily more costly accommodation costs less than the accommodations that otherwise would be provided. Comparison of the more costly accommodations to a more expensive accommodations cost than ordinarily would be authorized is not authorized.

2. Upgrades at no cost to the GOV'T.

NOTE FOR USCG: When USCG funds are used for official travel, other than economy-/coach-class accommodations (regardless of the transportation mode or costs) must be authorized/approved by the USCG Commandant or Vice-Commandant.

U3605 ECONOMY/COACH CLASS ACCOMMODATIONS

Economy/coach:

1. Is the basic accommodation service regardless of the fare paid.

2. Includes reserved coach accommodations, as well as slumber coach accommodations, when overnight train travel is involved.

U3610 SLUMBER COACH

Slumber coach includes:

1. Slumber coach accommodations on trains offering such accommodations, or

2. The least expensive sleeping accommodations available on a train that does not offer slumber coach.

U3615 'OTHER THAN ECONOMY/COACH' ACCOMMODATIONS

'Other than economy/coach' includes any accommodations above economy/coach (e.g., first class, or business class).

1. First Class. First class includes bedrooms, roomettes, club service, parlor car accommodations, or 'other than economy/coach' accommodations.

2. Business Class. Business class is above economy/coach class on AMTRAK Acela/Metroliner extra fare train, but is lower than first class.

3. No Economy/Coach-Class. If a train only has two accommodations classes (i.e., first class and business class), the business class (lowest class offered) becomes economy-/coach-class for official travel.

U3620 AO AUTHORITY

The AO can authorize/approve the following:

1. Coach Class. Any 'standard' economy (lower than 'other than economy/coach') train fares anywhere in the world. This includes slumber coach when overnight travel is involved.

2. CONUS Train Service

a. Travel by extra fare trains, in CONUS (AMTRAK Acela and Metroliner), may be authorized/approved when to the GOV'T's advantage and/or required for security reasons.

b. Extra fare train service (including Acela Express) is a class above the lowest class offered on a 'standard' economy train.

c. An extra fare train, authorized/approved by the AO, is to the GOV'T's advantage.

*d. No further agency authority is needed except for the USCG (See ***NOTE*** in par. U3600).

e. If the lowest class available is first class, the AO must comply with par. U2110 requirements for 'other than economy/coach' travel.

f. "Coach" class is the lowest available class on Amtrak Regional trains.

g. AMTRAK Acela and Metroliner first class accommodations may be authorized/approved only IAW par. U3625 (CBCA 2046-TRAV, 20 October 2010).

3. OCONUS Train Service

a. Travel by an OCONUS extra fare train (e.g., 'bullet' trains in Japan and Korea) may be authorized/ approved by the AO when its use is to the GOV'T's advantage, or is required for security reasons.

b. The lowest class available is to the GOV'T's advantage and no further agency authorization/approval is needed.

c. If the lowest class available is 'other than economy/coach', the AO still must comply with par. U2110 requirements for 'other than economy/coach' transportation annotation on the travel order.

*d. If economy/coach accommodations, on any OCONUS train do not have assigned seating, the AO (see ***NOTE*** for USCG in par. U3600) may authorize the lowest-class accommodations (even if that is called 'first class') that have assigned seating.

e. All 'other than economy/coach' accommodations may be authorized/approved only IAW par. U3625.

U3625 'OTHER THAN ECONOMY/COACH' USE DETERMINATIONS

*A. Authorizing/Approving Official. The other than economy/coach class authorizing/approving official in par. U3510 may authorize/approve the other than economy/coach class train accommodations (See ***NOTE*** for USCG in par. U3600).

B. Requirements. See par. U2110-F.

C. Decision Support Tool and Procedures. See APP H.

D. Authorization/Approval (OMB Bulletin 93-11, 19 April 1993). 'Other than economy/coach' may be authorized/ approved only under the following circumstances:

1. Coach Class Accommodations Are Not Reasonably Available. "Reasonably available":

   a. Means available coach class accommodations scheduled to:

      (1) Leave within the 24-hour period before the traveler's proposed departure time, or

      (2) Arrive within the 24-hour period before the traveler's proposed arrival time.

   b. Must also be based on slumber coach sleeping accommodations availability, for a direct route that requires overnight travel.

   c. ***Does not include*** accommodations with a scheduled:

      (1) Arrival time later than the required reporting time at the duty site, or

      (2) Departure time earlier than the traveler is scheduled to complete the duty.

2. Medical Disability/Special Need

   a. Authorization/Approval. See par. U2110-J and APP H4.

   b. Disability/Special Need

      (1) Competent medical authority must certify a disability/special need, in writing, every six months. See par. U2110-J and APP H.

      (2) When unforeseen circumstances preclude recertification, an AO may approve a onetime extension NTE 30 days.

      (3) If the disability/special need is a lifelong condition, a certification statement is required every two years.

      (4) A certification statement must include:

         (a) A written statement by a competent medical authority stating special accommodation is necessary;

         (b) An approximate duration of the special accommodation need; and

         (c) A recommendation concerning the appropriate transportation accommodations based on the disability/special need.

   c. Attendant. If an accompanying attendant is authorized IAW par. U7250-B or U7251-B, the attendant's services are required en route, the attendant may be authorized/approved to use the same 'other than economy/coach' accommodations.

3. Exceptional Security Circumstances

   a. These circumstances should only provide for the minimum 'other than economy/coach' accommodations necessary to meet the mission.

   b. Examples are:

      (1) A traveler whose coach class accommodations use would endanger the traveler's life or GOV'T property,

(2) A protective detail agent accompanying an individual authorized 'other than economy/coach' accommodations, and

(3) A courier and/or a control officer accompanying controlled pouches/packages and a lower, 'other than economy/coach', is not available.

4. Inadequate Sanitation/Health Standards. When economy-/coach-class accommodations on an authorized/approved foreign country rail carrier do not provide adequate sanitation or meet health standards.

5. Mission Requirement. When required because of agency mission.

PART H: COMMERCIAL SHIP TRANSPORTATION

U3650 GENERAL

A. Directed Transportation. Commercial transoceanic ship transportation may be directed only for operational reasons and may be authorized/approved only as in par. U3655-A.

B. Car Ferry Travel. See par. U3700.

C. Reimbursement without Authorization/Approval. Reimbursement for unauthorized/unapproved transoceanic ship transportation is based on constructed air transportation costs.

D. Authorization/Approval Exception. The following do not require authorization/approval;

1. When an ordinarily more costly accommodation costs less than the accommodations that otherwise would be provided. Comparison of the more costly accommodations to a more expensive accommodations cost than ordinarily would be provided is not authorized.; and

2. Upgrades at no cost to the GOV'T.

NOTE FOR USCG: When USCG funds are used for official travel, other than economy/coach class accommodations (regardless of the transportation mode or costs) must be authorized/approved by the USCG Commandant or Vice-Commandant.

U3655 AUTHORITY

A. General. Commercial ship use may be authorized/approved by the AO when the travel can be:

1. Completed only by ship.

2. Performed more economically or efficiently by ship.

B. Medical. See par. U2110-Jfor medical authorization/approval exceptions.

U3660 ACCOMMODATIONS

A. General. A traveler and/or dependents authorized to travel by ship at GOV'T expense must use the least costly room accommodations. More costly accommodations at GOV'T expense must be authorized/approved IAW par. U3660-C.

B. Room Rate. Rooms aboard ship are normally sold based on double occupancy and there is a rate per person. A person traveling alone is ordinarily charged 1.5 times the per person rate when not sharing the room.

C. More Costly Ship Accommodations Use (OMB Bulletin 93-11, 19 April 1993)

1. Authorization/Approval. More costly accommodations at GOV'T expense may be authorized/approved:

a. Under the circumstances specified in par. U3660-C1 and IAW par. U3510-A.

b. When less costly accommodations are not available.

c. When medical reasons require the more costly accommodations. See par. U2110-J.

d. When there are exceptional security requirements. Examples are:

(1) A traveler/dependent whose use of less costly accommodations would entail danger to the

traveler's/dependent's life or GOV'T property.

(2) Protective detail agent accompanying an individual authorized to use more costly accommodations.

(3) A courier and/or control officer accompanying a controlled pouch/package and adequate lower cost accommodations are not available.

2. Authorization/Approval Requirements. Authorization for more costly ship accommodations use at GOV'T expense should be received in advance of the travel unless extenuating/emergency circumstances make advance authorization impossible. In these cases, the traveler must request written approval from the appropriate authority at the earliest possible time. See par. U2110.

U3665 U.S. REGISTRY SHIP

A. General

1. A U.S. registry ship must be used except as in par. U3665 (46 USC §55302). This applies to all official travel and accompanied baggage transportation without regard to the source of funds used to pay (57 Comp. Gen. 546 (1978)).

2. When ship transportation is authorized/approved and a U.S. registry ship cannot provide the transportation service required, transportation may be obtained aboard a foreign-registered ship (B-190575, 1 May 1978).

B. U.S. Registry Ship Use Impracticable

1. When U.S. registry ship use would seriously interfere with/prevent the performance of official business, the AO may authorize/approve non-U.S. registry ship use.

2. Required documentation explaining why a U.S. registry ship is impracticable (par. U3525-F) must be provided to the traveler to justify transportation reimbursement. An order endorsement is acceptable.

C. U.S. Registry Ship Unavailable

1. When a U.S. registry ship is not available, the transportation/other appropriate officer may authorize/approve non-U.S. registry ship use.

2. Documentation required by par. U3525-F is used to explain why a U.S. registry ship is unavailable, and must be provided to the traveler to justify transportation reimbursement. An order endorsement is acceptable.

D. Determination Required. The authorizations/approvals referred to in par. U3665 must not be based on:

1. Inconvenience in securing transportation on a U.S. registry ship,

2. Short delays in awaiting transportation,

3. Arranging circuitous routes for traveler convenience, or

4. Similar reasons.

PART I: CAR FERRY

U3700 CAR FERRY

A. General. When a car ferry is used, a traveler/dependent traveling partly by POC partly by road and partly by car ferry (circuitously/indirectly or otherwise), is authorized the allowances in Ch 3, Part I.

B. Transportation

1. Vehicle. Only a passenger automobile, station wagon, light truck, or other similar vehicle used primarily for personal transportation, regardless of size, may be authorized.

2. TDY Travel Only. TDY mileage is authorized for the official distance from the PDS to the car ferry POE and from the car ferry POD to the TDY location.

3. PCS Travel Only. MALT is authorized for the official distance from the old PDS to the car ferry POE and from the car ferry POD to the new PDS.

4. More Than One Car Ferry. If more than one car ferry is used, TDY mileage/MALT, whichever is applicable, is payable for overland travel between ferries.

C. Ferry Fees. The traveler is authorized:

1. GOV'T-procured ferry transportation; or

2. Reimbursement for personal transportation costs on the car ferry NTE the GOV'T-procured ferry transportation cost.

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CHAPTER 4

TEMPORARY DUTY TRAVEL

PART A: TDY TRAVEL

U4000 JUSTIFICATION

*1. A TDY assignment may be authorized/approved only when necessary for official GOV'T business.

*2. Travel must be planned and scheduled to accomplish multiple objectives with minimum non-official disruptions and transportation delays whenever possible.

*3. Service procedures (see par. U2020) must be in place to evaluate TDY requests to ensure that the:

*a. Purpose is essential official business in the GOV'T's interest;

*b. Objective cannot be satisfactorily accomplished less expensively by correspondence, teleconferencing, web-based communications, or other appropriate means ***NOTE: This completed consideration must be certified in a statement on the order)***;

*c. Duration is no longer than required to complete the official TDY assignment. The traveler is financially responsible for all non-official expenses resulting ICW official TDY travel; and

*d. Number of persons assigned is held to the minimum. The number of eligible traveler(s) selected for a TDY must be based on official necessity and travelers' qualifications to best perform the mission. TDY assignment must not consider or be based on a person/persons who is not authorized to travel at GOV'T expense accompanying or joining an eligible traveler ICW the official travel; and

*4. TDY travel should not be authorized/approved for administrative personnel when such services are available at the TDY site unless sending the administrative person is essential for mission accomplishment.

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PART B: PER DIEM

U4100 GENERAL

Per diem is designed to offset lodging and M&IE costs incurred while performing travel, and/or TDY away from the PDS. Per diem is payable for whole days, except for PDS departure/return days that are reimbursed IAW par. U4147. ***The per diem rate is determined based on the TDY location, not the lodging location.*** See par. U4129-G if neither GOV'T QTRS nor commercial lodging is available at the TDY location.

NOTE 1: When the TDY point or new PDS is a reservation, station, or other established area (including established large reservation subdivisions (e.g., Pentagon, McGuire AFB, and Ft. Dix) that falls within two or more corporate city limits (e.g., the districts of Honolulu and any other such as Ewa, Hawai'i) or crosses recognized borders (e.g., Ft. Campbell is in Tennessee and Kentucky)), the per diem rate is the locality rate specifically listed for the reservation, station or other established area. See DOHA Claims Case No. 2009-CL-080602.2, 7 July 2010.

NOTE 2: When the location (reservation, station or other established area) is not specifically listed in the per diem table, the applicable per diem rate is based on the front gate location for the reservation, station or other established area. Refer to the U.S. Census Bureau website at http://quickfacts.census.gov/cgi-bin/qfd/lookup, which can help determine in which county a destination is located.

NOTE 3: If the specific location (e.g., city or town) is not listed in the per diem list, but the county is, then the county per diem rate is the rate for all cities and towns in the county. If neither the city/town nor the county is listed, that area is a Standard CONUS per diem rate location (par. U2025).

U4101 WHEN IS PER DIEM AUTHORIZED

Unless otherwise specifically provided for or restricted in JFTR, the per diem prescribed in this Part applies for all TDY periods, and related travel, including but not limited to the following:

1. Periods of necessary delay awaiting further transportation,
2. Periods of delay at POEs and PODs ICW a PCS,
3. TDY periods directed in a PCS order,
4. Delays to qualify for reduced travel fares (par. U4326-E).

U4102 CIRCUMSTANCES IN WHICH PER DIEM IS NOT AUTHORIZED

A. When Not in a Travel Status. A member is not authorized per diem for any day that is not a day in a travel status (see par. U2255-A), except as noted in par. U4102-B.

B. Day of Leave or Administrative Absence (e.g., proceed time). A member is not authorized per diem on any day not in a travel status or any day classified as leave or administrative absence (DoDI 1327.06, Leave and Liberty, 16 June 2009, incorporating change 1, 30 September 2011, Encl 2, par. 6, subpar. (a-e)). See par. U7225 when on leave during a CONTINGENCY OPERATION TDY or par. U7226 when on leave from a TDY site to visit evacuated dependents at a safe haven location.

NOTE: A day used in a constructed PCS mixed-mode travel computation does not make that day a travel day (par. U5160).

C. When PCS 'MALT-Plus' Per Diem Is Paid. A member is not authorized 'Lodging-Plus' per diem for any day that PCS 'MALT-Plus' per diem is paid.

D. Travel or TDY within PDS Limits. Except as authorized in par. U4105-H, per diem is not authorized for travel or TDY performed within the PDS limits. This does not preclude per diem payment on the departure day from or

return day to the PDS ICW TDY away from the PDS. See Ch 3 for transportation allowances. Reimbursement under par. U4510 is permitted for occasional meals and lodging necessarily procured within the PDS limits by a member escorting an arms control inspection team/a member while engaged in activities related to the implementation of an arms control treaty or agreement during the in-country period referred to in the treaty or agreement (37 USC §434). Except as indicated below, per diem is not payable at the old or new PDS for TDY en route ICW PCS travel. This applies even if the member vacated the permanent residence at the old PDS and was in temporary lodging during the TDY. ***Exception:*** A member who detaches (signs out PCS) from the old PDS, performs TDY en route elsewhere, and returns TDY en route to the old PDS is authorized per diem at the old PDS (B-161267, 30 August 1967). **Example**: A member departs the Pentagon (Arlington, VA) PCS on 15 June, performs TDY en route at Ft. Leavenworth 1 -31 July, returns TDY en route to the Pentagon 5-15 August, and then signs in PCS to Ft. Polk on 31 August. The member is authorized per diem at the Pentagon (old PDS) 5-15 August. If the member had detached on 15 June but performed TDY in Arlington, VA, first, no per diem is payable for the TDY in Arlington immediately after detachment. This does not preclude per diem 'IE' payment IAW par. U1245 for a member hospitalized at the PDS.

E. TDY within the PDS Local Area (Outside the PDS Limits). A member is not authorized per diem for TDY performed within the PDS local area (outside the PDS limits) as defined in par. U2800-B, unless overnight lodging is required. Occasional meals may be paid under par. U4510 when the member is required to procure meals at personal expense outside the PDS limits. See par. U3040 for transportation allowances. This does not preclude per diem 'IE' payment IAW par. U1245 for a member hospitalized within the PDS local area.

F. Round Trip within 12 Hours. A member is not authorized per diem for TDY that is performed entirely within 12 hours. Occasional meals may be reimbursed IAW par. U4510 when the member is required to procure a meal(s) at personal expense outside the PDS limits. See Ch 3 for transportation allowances.

G. Members Traveling Together with No/Limited Reimbursement. Members traveling together under an order directing no/limited reimbursement (par. U4102-O) are not authorized per diem except as noted in par. U4102-P. Occasional meals or QTRS necessarily procured are paid under par. U4510.

H. Navigational and Proficiency Flights. ***A member is not authorized per diem for a navigational and proficiency flight when the flight is authorized/approved at the member's request.***

I. Assigned to Two-crew Nuclear Submarines. A member under a PCS order is not authorized per diem after 2400 on the day the member, assigned to a two-crew nuclear submarine (SSBN), arrives at the ship's home port and no further travel is performed away from the home port under that order (57 Comp. Gen. 178 (1977)).

J. TDY or Training Duty aboard a GOV'T Ship. A member is not authorized per diem for any TDY period or training duty aboard a GOV'T ship when both GOV'T QTRS and dining facility/mess are available. The period during which this prohibition is in effect begins at 0001 on the day after the arrival day aboard and ends at 2400 on the day before the departure day. ***There is no per diem paid for the first and/or last travel day by GOV'T ship when it departs from the port at the member's PDS and/or returns to the port at the PDS.*** The TDY training duty is unbroken when a member transfers between GOV'T ships at the same place and the transfer is made within a 10-hour period. When lodging is required to be retained at the same or a prior TDY location, reimbursement for the lodging cost is IAW par. U4135.

K. Aboard Ship Constructed by a Commercial Contractor. A member is not authorized per diem for the period aboard a ship constructed by a commercial contractor during acceptance trials before commissioning when both QTRS and all meals are furnished without charge. The period during which this prohibition is in effect begins at 0001 on the day after the arrival day aboard and ends at 2400 on the day before the departure day. When lodging is required to be retained at the same or a prior TDY location, reimbursement for the lodging cost is made under par. U4135.

L. Field Duty. A member on field duty is not authorized per diem except when the:

1. Senior commander in charge of the exercise (or designated representative) for each operating location issues a statement to the member indicating that either GOV'T QTRS at no charge and/or GOV'T meals at no charge for an enlisted member, were not available during stated field duty periods.

2. Member is participating in the operation advance planning or critique phase.

3. Secretary Concerned authorized per diem payment to a member who is performing field duty while in a travel status IAW par. U4105-D.

The period during which this prohibition is in effect begins at 0001 on the day after the day on which field duty begins and ends at 2400 on the day before the day on which it ends. Par. U4510 permits reimbursement for occasional meals or lodging necessarily procured. ***NOTE: See par. U4800-E for a member on TDY within a Combatant Command or Joint Task Force AOR.***

M. TDY aboard Foreign (Non-government) Ship. A member is not authorized per diem for any TDY period aboard a non-government foreign ship when both QTRS and all meals are furnished without charge. The period during which this prohibition is in effect begins at 0001 on the day after the arrival day on board and ends at 2400 on the day before the departure day. If a member is required to retain unoccupied lodging at the location where TDY was performed just before performing duty aboard a non-government foreign ship, reimbursement for the lodging cost must be made under par. U4135.

N. Member in a Missing Status. A member is not authorized per diem after 2400 of the day the member is officially carried as, or determined to be, absent in a missing status under the Missing Persons Act (44 Comp. Gen. 657 (1965)).

O. Members Traveling Together. 'Members traveling together' refers to travel away from the PDS during which the mission requires the travelers to remain together as a group while actually traveling. Ordinary travel reimbursements apply unless the members' order(s) direct(s) limited or no reimbursement, in which case transportation, food, lodging, and other items ordinarily reimbursed, must be provided without cost to the members. ***No per diem is payable on days members travel when the order(s) direct(s) limited or no reimbursement for members traveling together.*** The restriction applies to per diem payment only on the travel days between duty locations and does not include per diem for full days at the duty locations. The per diem prohibition begins when the member departs the PDS and ends at 2400 the day the member arrives at the TDY location. The prohibition begins again at 0001 the departure day from the TDY location and continues until arrival at the PDS. ***Directing several members to travel together with limited or no reimbursement must never be done simply to save travel funds.*** If meals or lodging are not available, occasional meals and lodging are paid IAW par. U4510. Limited reimbursement refers to reimbursement for occasional meals and lodging.

P. Straggler. A member, who becomes separated from the others while traveling as one of several members traveling together under an order directing limited or no reimbursement, must be provided for in the manner prescribed in Ch 7, Part N.

U4105 PER DIEM PAYABLE IN SPECIFIC CASES

A. TDY ICW Fitting-out or Conversion of a Ship or Service Craft. A member, assigned to TDY ICW fitting-out or conversion of a ship (or service craft) is authorized per diem during each fitting-out or conversion period. This period includes the day the ship is commissioned or service craft is placed in-service and day the ship is decommissioned or service craft is placed out-of-service. Per diem authority ends on the date the member's assignment is changed from TDY ICW fitting-out or conversion of a ship (or service craft) to permanent duty aboard that ship (or service craft), even if that status change is effected prior to the ship commissioning or service craft placement in-service date. Par. U4102-K applies after a ship, or service craft, under construction is delivered to the GOV'T.

B. Travel by U.S. or Foreign Government Ship for 24 or More Hours

1. Member Not Charged for Meals. A member is not authorized per diem when traveling aboard a U.S. or foreign government ship when meals are furnished without charge, except on days of embarkation and debarkation if otherwise authorized under par. U4105-C.

2. Member Charged for Meals. A member traveling aboard a U.S. or foreign government ship, other than an oceangoing car ferry, of 24 or more hours as a passenger (except those aboard for TDY or training) who is charged for meals is authorized per diem equal to the cost of the meals furnished, except on the embarkation and debarkation days.

C. Travel, TDY Aboard a Commercial Ship or a U.S. GOV'T Ship Totally Leased for Commercial Operation. Except for the days of arrival/embarkation and departure/debarkation, for travel aboard a commercial ship, a per diem rate equal to the anticipated expenses should be set. The AO should state in the order the circumstances warranting the rate.

D. Field Duty. The Secretary Concerned may authorize a per diem rate in a lesser amount for a unit deployed OCONUS away from the unit's PDS. This rate is paid in lieu of the prescribed rate regardless of the OCONUS location and may be paid during a period that would otherwise be field duty, taking into account the reduced expenses, if any, a member would have while performing field duty during the period covered by the order. The authorized rate should be paid for the specified time period and be such that the total per diem paid during the entire period that the member is subject to the authorized rate is about equal to the per diem rate that would have been received for the same period**,** calculated IAW the computation procedures in this Part and excluding the time during which the member performs field duty. The Secretary Concerned may delegate this authority to prescribe such a rate to a chief of an appropriate bureau or staff agency of the appropriate Department headquarters or to a commander of an appropriate naval systems command headquarters, but there may be no further re-delegations. ***NOTE: See par. U4800-E for a member TDY within a Combatant Command or Joint Task Force AOR.***

E. Member Dies while in a TDY Status. When a member dies while in a TDY status, per diem accrues through the date of death. Reimbursement for transportation, TDY mileage, or MALT, accrues from the PDS, old station, or last TDY station (as appropriate) to the place of death NTE the ordered travel official distance.

F. Ordered to TDY while on Leave. ***This paragraph applies only if the need for the TDY is unknown to the member prior to the member's departure on leave.*** If the TDY is known by the member before departure on leave, the member is reimbursed actual travel expenses NTE the constructed round-trip cost between the PDS and TDY location. ***City-pair airfares are not authorized for use to/from the leave point if the TDY requirement is known before leave is begun (See APP P2).***

1. TDY at Leave Point. A member on leave away from the PDS, who receives a TDY order to perform TDY at the leave point, is authorized per diem for the TDY performed in compliance with the order.

2. TDY at other than Leave Point

a. Authorized to Resume Leave upon TDY Completion. A member on leave away from the PDS, who receives a TDY order to other than the leave point, is authorized round-trip transportation and per diem for travel between the leave address (or the place at which the order is received, whichever applies), and the TDY location (see par. U2165). TDY allowances are payable at the TDY location.

b. Directed to Return to PDS upon TDY Completion. A member away from the PDS, who receives a TDY order at other than the leave point, is authorized:

(1) Transportation and per diem for travel from the:

(a) Leave address (or place at which the order is received, whichever applies), to the TDY station (par. U2165), and

(b) TDY station to the PDS.

(2) TDY allowances at the TDY location.

c. Directed to Proceed to New PDS upon TDY Completion. A member directed to proceed to a new PDS upon TDY completion is authorized:

(1) PCS travel and transportation allowances for travel performed from the:

(a) Old PDS to the leave address or to the place at which the order was received, whichever applies, NTE in either case the official distance from the old PDS to the new PDS; and

(b) Leave address or place at which the order is received, as applicable, to the TDY station; and

(c) TDY station to the new PDS.

(2) TDY allowances at the TDY location.

G. Order Canceled while the Member Is en route to a TDY Station. If a TDY order is canceled while a member is en route to a TDY station, round trip travel and transportation allowances are authorized from the PDS (or residence, as appropriate) to the point at which the cancellation notification was received (includes a leave point) and return to the PDS, NTE the round trip distance from the PDS to the TDY station. ***Per diem is not authorized for any day on which member was in a leave status (51 Comp. Gen. 548 (1972)).***

H. TDY within the PDS Limits. ***The allowances in this par. are authorized when such duty is performed under emergency circumstances that threaten injury to human life or damage to Federal GOV'T property provided overnight accommodations are used by reason of such duty.*** Travel and transportation allowances are authorized for a member performing TDY (other than at the member's residence or normal duty location) within the PDS limits when authorized by competent authority. See Ch 3 for transportation allowances. Per diem ICW transportation delays at the PDS may be paid in certain extremely limited weather-related circumstances beyond the traveler's control after return to the PDS vicinity from the TDY location. See CBCA 2371-TRAV, 18 May 2011.

I. CONTINGENCY OPERATION Flat Rate Per Diem. The Secretary Concerned may authorize a CONTINGENCY OPERATION flat rate per diem for a member assigned TDY to a CONTINGENCY OPERATION for more than 180 consecutive days at one location. The CONTINGENCY OPERATION flat rate per diem is equal to 55% of the applicable maximum locality per diem rate. Retroactive application of this authority to an existing order dated prior to 1 February 2008 violates par. U2205. Except to correct or to complete an order to show the original intent, an order must not be revoked or modified retroactively to create, deny, or change an allowance (24 Comp. Gen. 439 (1944)) (See APP A).

1. Limitations. The following circumstances may affect per diem reimbursement.

a. Retained lodging expenses during a member's authorized absence (pars. U7225 and U7226).

b. CONTINGENCY OPERATION flat rate per diem applies to TDY at the specified location. If a member is sent TDY to another location, the appropriate per diem, computed using the 'Lodging-Plus' method, for that area applies.

c. Dual lodging (par. U4135).

2. Delegation Authority. The Secretary Concerned may delegate authority to prescribe a CONTINGENCY OPERATION flat per diem rate via the Secretarial Process to an official at the O-6 or GS-15 level with no further re-delegation authorized.

3. CONTINGENCY OPERATION Per Diem Exception. The Secretary Concerned or authorized delegated authority may adjust the CONTINGENCY OPERATION flat rate per diem when the 55% rate is determined to be insufficient or overly generous. ***Per diem rate adjustment must be authorized before travel.*** For example, the Secretary Concerned or the authorized delegated authority, before travel begins, may authorize the following per diem rate adjustments:

a. Lower the 55% to 50% to accommodate slightly lower than expected anticipated expenses; or

b. Increase the 55% to 60% to accommodate slightly higher than anticipated expenses; or

c. Increase the per diem in 10% increments above 60% (NTE 100%) if 60% is insufficient.

d. Full locality per diem rate (and 'Lodging-Plus' computation) continuation when reduced cost long-term rental or lease facilities are not available at the specified location.

4. Per Diem Computation. The CONTINGENCY OPERATION flat rate per diem rate is rounded up to the next higher dollar and paid in a fixed amount NTE 55% of the applicable TDY locality per diem rate, plus lodging tax (par. U4105-I4c). ***A lodging receipt is not required for lodging reimbursement (par. U2710); however, a lodging receipt may be necessary to support a lodging tax reimbursable expense (APP G) if required by a Service issuance***. Ensure the member has asked about and taken advantage of any tax exemption that may exist.

a. Pay 55% (or the appropriate percentage) of the locality per diem rate (plus CONUS lodging tax as a reimbursable expense (APP G) if applicable on the 55% or appropriate percentage) except for the days of departure from and/or return to the PDS (par. U4147).

b. Pay 75% of the M&IE rate plus the lodging cost if applicable on the arrival date at the TDY location and 75% of the M&IE on the return day at the PDS.

c. Lodging tax in CONUS and in a non-foreign OCONUS area is a reimbursable expense (APP G) in addition to the 55% (or appropriate percentage) per diem. ***Lodging tax in a FOREIGN AREA is part of the per diem lodging ceiling and is not a reimbursable expense***.

d. If authorized travel requires more than one day en route to the TDY CONTINGENCY OPERATION location where a CONTINGENCY OPERATION flat per diem rate is authorized, per diem at the stopover point is based on the stopover locality per diem rate and is not at the 55% rate (par. U4145-B). The CONTINGENCY OPERATION flat rate per diem rate is effective the day after the member reports to the TDY location (pars. U4149 or U4151).

e. For multiple TDY assignments between the CONTINGENCY OPERATION TDY location and other locations such as a uniformed service facility where GMR or PMR or similar deductible meals are available (par. U4165) or commercial lodging the locality per diem applies for the official travel days. When dual lodging is authorized, pay NTE the maximum locality per diem lodging rate (not the flat rate per diem amount) for the CONTINGENCY OPERATION TDY location (par. U4105-I1c). The applicable per diem rate is effective the day after the reporting date to the TDY location (pars. U4149 or U4151).

5. Example. A member is ordered TDY to a CONUS location for two years ICW a CONTINGENCY OPERATION. The Secretary Concerned authorizes 55% CONTINGENCY OPERATION flat rate per diem in the TDY order at the onset. The locality per diem rate for the location is $259 ($198/ $61). The actual long-term lodging cost is anticipated to be $95/night (on a monthly or yearly lease) and the daily lodging tax is $15, a reimbursable expense (APP G).

The CONTINGENCY OPERATION flat rate per diem is set at 55% or $143 ($259 x 55% = $142.45, rounded up to $143), plus lodging tax of $15/night.

Pay the reduced flat rate per diem of $143, plus $15 lodging tax/night. ***NOTE: If the $95/night rate is known before the fact, the flat rate percentage could be reduced to 50% (or $198 x .5 = $99) plus the appropriate lodging tax***.

Pay the first TDY day - $140.75 (Lodging - $95 + M&IE - $45.75 ($61 x 75% = $45.75)) plus lodging tax of $15.

Pay the second TDY day up to the day before departure from the TDY location - $143/day plus $15

lodging tax.

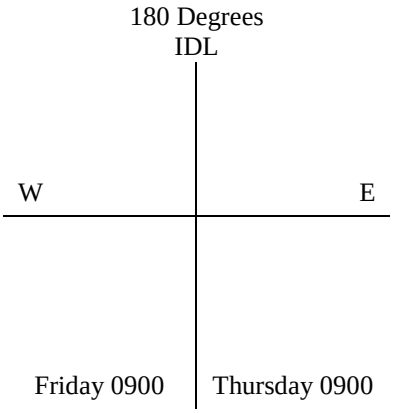
Pay the departure TDY day to the PDS - $45.75 ($61 x 75% = $45.75).

J. When the TDY Station Becomes the PDS. A member, who while at a TDY station receives a PCS order or information indicating that the member will be transferred to the TDY station on a ***specified future date,*** is authorized payment of otherwise proper TDY allowances for the TDY involved and return travel to the old PDS. See par. U7125-D if the TDY station is designated as the new PDS ***effective immediately***.

U4115 INTERNATIONAL DATE LINE

A. International Date Line (IDL). The IDL is a hypothetical line along the 180th meridian where each calendar day begins. For example, when it is Thursday east of the IDL it is Friday west of the IDL.

B. Computing Per Diem when Crossing the IDL



C. Computation. The following are examples of computing per diem and making cost comparisons under this paragraph:

Example 1
TDY Travel Involving IDL with a 'Lost' Day

The TDY location lodging cost is $135/night. The per diem rate is $225 ($135/ $90).

The traveler departs (heading west) on 8/18 and arrives at the TDY location on 8/20.

When crossing the IDL in a westward direction, the dates 8/18 -8/19 are treated as one day for per diem computation purposes because the traveler did not arrive at the TDY location until 8/20. Upon return (west to east) when traveler crosses the IDL, the traveler is paid M&IE for two 8/25 dates.

A GOV'T dining facility/mess is not available at the TDY point. AEA is not authorized.

ITINERARY			
Date	**Depart**	**Arrive**	**At**
18 Aug Wednesday	PDS/Residence		
20-24 Aug (Friday-Tuesday)			TDY Station
25 Aug Wednesday	TDY Station		
25 Aug Wednesday		PDS/Residence	

REIMBURSEMENT (Actual and Constructed Cost Comparison)		
18 Aug Wednesday	75 % x $90 =	$67.50
19 August Thursday	NO PER DIEM	
20-24 Aug (Friday-Tuesday)	$135 + $90 = $225/day x 5 days =	$1,125.00
25 Aug Wednesday	$90 (M&IE) =	$90.00
25 Aug Wednesday	75 % x $90 =	$67.50
Total		**$1,350.00**

Example 2
TDY Travel Involving IDL without a 'Lost' Day

TDY location lodging cost is $140/night. The per diem rate is $218 ($146/ $72).

The traveler departs (heading west) on 8/18 and arrives at the TDY location on 8/19.

When crossing the IDL in a westward direction, the date 8/19 (Thursday) is treated as a full day for per diem computation purposes as the traveler arrived on 8/19. Upon return (west to east) when traveler crosses the IDL, the traveler is paid M&IE for one 8/25 date.

A GOV'T dining facility/mess is not available at the TDY point. AEA is not authorized.

ITINERARY			
Date	**Depart**	**Arrive**	**At**
18 Aug Wednesday	PDS/Residence		
19-24 Aug (Thursday-Tuesday)			TDY Station
25 Aug Wednesday	TDY Station		
25 Aug Wednesday		PDS/Residence	
REIMBURSEMENT (Actual and Constructed Cost Comparison)			
18 Aug Wednesday	75 % x $72 =		$54.00
19-24 Aug (Thursday-Tuesday)	$140 + $72 = $212/day x 6 days =		$1,272.00
25 Aug Wednesday	75 % x $72 =		$54.00
Total			**$1,380.00**

U4125 PER DIEM UNDER THE 'LODGING-PLUS' COMPUTATION METHOD

Per diem computed under this Part is based on the 'Lodging-Plus' computation method. The total daily per diem amount is NTE the applicable daily locality rate. See par. U2710 and the DoDFMR 7000.14-R, Volume 9 concerning receipts.

U4127 LODGING TAX UNDER 'LODGING-PLUS'

A. CONUS and Non-foreign OCONUS Area. The locality per diem lodging ceiling in CONUS and in a non-foreign OCONUS area does not include lodging tax. Lodging tax in CONUS and in a non-foreign OCONUS area is a reimbursable expense (APP G) when per diem (or AEA as in Ch 4, Part C) is paid except when 'MALT-Plus' per diem for POC PCS travel is paid.

B. Foreign Area. The per diem locality lodging ceiling in a foreign area includes lodging tax. ***Lodging tax in a FOREIGN AREA is not a reimbursable expense when per diem (or Ch 4, Part C AEA) is paid.***

U4129 LODGING UNDER THE 'LODGING-PLUS' COMPUTATION METHOD

A. General. The amount allowed for lodging expense is the expense actually incurred or the maximum TDY locality lodging ceiling, whichever is less. TDY lodging when utilized for official travel is always based on the GOV'T's interest. Reimbursement computation is in par. U2560 for the commercial lodging cost incurred for any day that the member was TDY to a U.S. INSTALLATION and GOV'T QTRS were available and directed on that U.S. INSTALLATION. ***A lodging expense receipt is not necessary when par. U4105-I4 applies unless to validate related expenses such as lodging tax or a parking fee.***

B. Commercial Lodging. Except as provided for double occupancy in par. U4129-D, when a member uses commercial lodging facilities (i.e., hotels, motels, and boarding houses), the allowable lodging expense is based on the single room rate for the lodging used. ***The traveler must adhere to the prudent traveler rule for official travel funded***

by the GOV'T (see par. U2010). TDY lodging accommodation is not intended for any individual who is an ineligible traveler ICW the official travel order (i.e., a TDY traveler is not expected to bring family members or friends to stay in the TDY lodging).

C. GOV'T QTRS. A fee/service charge paid NTE the TDY locality lodging ceiling for GOV'T QTRS use is an allowable lodging expense. Reimbursement to the member for GOV'T QTRS use is NTE the maximum locality per diem lodging ceiling.

D. Single and Multiple Occupancy of a Room

NOTE: The following presumes there are no complications, i.e., other provisions of the JFTR that may apply, such as being TDY to a U.S. INSTALLATION and being ordered to use available GOV'T lodging.

1. Single Occupancy. Each official traveler is authorized lodging up to the authorized lodging rate.

2. Official Travelers Share a Room

a. Each official traveler is:

(1) Allocated the appropriate percentage of the room rate charged (e.g., 2 official travelers –are each allocated 50% of the room cost; 3 official travelers–each is allocated 33%) of the actual rate charged if a room is shared with another/other official traveler(s), and

(2) Responsible for their share of the applicable room rate (e.g., 2 official travelers - each is responsible for 50% of the room rate; 3 official travelers - each is responsible for 33% of the room rate.

b. Multiple occupancy of a single room ***DOES NOT LIMIT*** a traveler's lodging per diem ceiling eligibility. **Example**: Two official travelers who share a room in a $100/night lodging area have $200 with which to pay for a room.

c. Examples of Room Charge Allocation:

(1) Locality per diem lodging ceiling is $100/night. Two official travelers share a $250/night room. Each official traveler is allocated $125/night (but without an AEA, each only receives $100 reimbursement since the locality maximum lodging ceiling is $100/night).

(2) Locality per diem lodging ceiling is $100/night. Two official travelers share a $170/night room. Each official traveler is allocated $85/night – which is payable since it is below the locality lodging ceiling rate of $100/night.

3. Official Traveler Shares a Room with a Non-GOV'T Traveler(s). If the official traveler shares a room with a person(s) who is not a GOV'T traveler on official travel, then the official traveler is allowed the single room rate. ***Refer to par. U4129-E if the non-GOV'T traveler(s) is a family member or friend.***

E. Lodging with a Friend or Relative. ***Lodging cost reimbursement is not authorized for a member who stays with a friend or relative.*** A member, who lodges with a friend or relative at the friend's/relative's residence, is authorized the TDY location M&IE rate, if otherwise eligible. The lodging reimbursement examples below apply for official travel to include as an attendant/escort, evacuation, extended TDY, limited evacuation and other circumstances in which the member has the option to stay with friends or relatives. ***The Service/Agency cannot direct the member to lodge with friends or relatives. TDY lodging accommodation at GOV'T expense is not intended for an individual who is an ineligible traveler ICW an official travel order (i.e., a family member or friend is not expected to routinely share the TDY lodging). While a lodging availability situation may require a traveler to accept lodging that is more spacious than is needed for the official traveler, the official traveler is expected not to purposely accept more spacious lodging simply because the official traveler desires to provide lodging for other non-official travelers. A lodging expense receipt is not necessary when par. U4105-I4 applies unless to validate related expenses such as lodging tax or a parking fee.***

Example 1: A member (outpatient) and a DoD civilian employee (attendant), each traveling under an official TDY order to Location A, reside together with family members who live at/near Location A during the TDY. They commute daily to the TDY location. The member is not authorized lodging reimbursement, but the DoD civilian employee possibly may be eligible for reimbursement of some lodging costs. See JTR, par. C4555-B3.

Example 2: A member is TDY (active duty call-up) to Location A and stays in commercial lodging. A family member later joins the member at personal expense. The member is authorized NTE the single room rate and room tax on the single rate limited to the applicable locality lodging rate; or the reduced per diem lodging rate prescribed by the Secretarial Process authority annotated on the TDY travel order for lodging rental/lease at other than a higher rate. The lodging cost is split equally among the named people indicated on the signed rental/leased lodging agreement/contract.

Example 3: A member is TDY to Location A and stays in commercial lodging. Multiple family members later join the member at personal expense with no additional lodging expense incurred by the GOV'T. The non-GOV'T travelers are reflected as occupants on the lodging receipt. The official traveler member is authorized lodging reimbursement NTE the single room rate and room tax on the single rate limited to the applicable locality rate; or the reduced per diem lodging rate prescribed by the Secretarial Process authority annotated on the TDY travel order.

F. Lodging in other than Commercial Facilities. When no commercial lodging facilities are available (i.e., in remote areas) or when there is a room shortage because of a special event (e.g., World Fair or International Sporting Event), the cost of lodging obtained in other than commercial facilities may be allowed. Such facilities may include college dormitories or similar facilities as well as rooms made available to the public by area residents in their homes. In these cases, the member must provide a written explanation that is acceptable to the AO/designated representative.

G. Lodging Not Available at TDY Station. The TDY locality per diem rate or the AEA (Ch 4, Part C) ceiling for the location at which lodging is obtained is used for computation ***only*** when a member is TDY at a place where neither GOV'T QTRS nor commercial lodging is available. ***NOTE: This paragraph applies only when the locality per diem rate for the lodging location is higher than the locality per diem rate for the TDY location. The higher per diem rate must be authorized/approved by the AO***.

H. Online Booking Tool. Although savings may be realized through online booking agents, the traveler should follow Service/Agency procedures for making lodging reservations, or (if permitted by Service/Agency procedures) reserve a room directly with the hotel/chain (including the hotel's online website). ***Lodging reimbursement is authorized for hotel lodging obtained through an online booking agent only when the traveler can provide a documented itemized receipt for room costs from the hotel or online booking agent showing the following charges (CBCA 2431-TRAV, 13 September 2011):***

1. Daily hotel room costs;

2. Daily hotel taxes; and

3. Daily miscellaneous fees, if applicable.

I. Multiple Lessees Involving Leased or Rented Lodging. Even though a daily lodging rate is computed for TDY reimbursement, the long-term (i.e., not daily) lodging cost is split equally among the lessees indicated on the signed lease or rental agreement/contract before the daily reimbursement rate is computed. The prorated lodging cost reimbursement per person is limited to the applicable locality or the reduced per diem lodging rate prescribed by the Secretarial Process authority annotated on the TDY travel order. The applicable daily M&IE rate of the official traveler is not prorated. AEA authority must be in the GOV'T's interest IAW par. U4205 per the AO determination. ***TDY lodging accommodation is not intended for individual(s) who are ineligible traveler(s) ICW an official travel order. The traveler must adhere to the prudent traveler rules for official travel funded by the GOV'T.***

J. Advance Lodging Deposits. An advance lodging deposit is reimbursable when required by the lodging facility to secure a room reservation prior to TDY travel. The traveler is financially responsible for repayment of the advance deposit if the deposit is forfeited because the TDY travel is not performed for reasons unacceptable to the Service/ Agency.

U4131 APARTMENT, HOUSE, OR RECREATIONAL VEHICLE REIMBURSEMENT WHILE TDY

A. General. An apartment, house, or recreational vehicle (includes a mobile home, a camper, a camping trailer, or self-propelled mobile recreational vehicle) leased or rented ICW official TDY qualifies as lodging. Par. U4129-D applies for multiple occupancy involving official travelers; par. U4129-E for lodging with a friend/relative at the friend's or relative's residence; and par. U4129-I for multiple lessees of rented/leased TDY lodging.

B. Expenses. In determining the daily amount of expense items which do not accrue on a daily basis such as cost for connection/ disconnection of utilities, dumping fees, shower fees, cleaning charges, monthly telephone use fee, etc., these expenses are averaged over the number of days the traveler is authorized per diem during the entire TDY trip. Allowable lodging expenses are:

1. Apartment, house, or recreational vehicle rent;

2. Parking space for the recreational vehicle rent;

3. Appropriate and necessary furniture rental, such as a stove, refrigerators, chairs, tables, beds, sofas, television, and a vacuum cleaner;

NOTE 1: Some rental agreements (i.e., furniture rental agreements) include option-to-buy clauses that result in the renter owning the rented item (i.e., furniture) at the contract term end. A traveler may be reimbursed for the cost of such a rental agreement (i.e., cost of furniture rental as part of the lodging cost) while on TDY if the traveler has no other choice but to enter into such an agreement. However, if the traveler exercises the purchase option, the amount that is being credited toward the purchase must be returned to the GOV'T by the traveler if paid to the traveler as part of the travel claim settlement (B-259520, 7 December 1995). When a dwelling of any kind (to include a recreational vehicle) becomes purchased under some form of rent-to-buy provision, all associated costs previously claimed must be repaid.

NOTE 2: A member who rents and occupies a residence at the TDY location may not be reimbursed for the cost of: 1. shipment of furniture from a previous residence, or 2. purchase of furniture needed for unfurnished TDY lodging, even if shipment/purchase was less expensive than rental would have been. Adopted from GSBCA 16699-TRAV, 17 August 2005 at http://www.gsbca.gsa.gov/travel/u1669917.pdf.

NOTE 3: Some furniture rental agreements may require a damage waiver fee for damage protection as part of the rental cost. A traveler may be reimbursed for the cost of such a fee as part of the cost of the furniture rental while on TDY if the traveler has no other choice but to enter into such an agreement. Adopted from CBCA 1961-TRAV, 20 JULY 2010.

4. Connection, use, and disconnection costs of utilities including electricity, natural gas, water, fuel oil and sewer charges;

5. Dumping fees;

6. Shower fees;

7. Maid fees and cleaning charges;

8. Monthly telephone use fees (***does not include installation charges and unofficial long distance calls. When a personally-owned cellular phone is used in lieu of an installed phone, the monthly cell phone fee may not be claimed. See APP G for official communications.***);

9. The costs of special user fees such as cable TV charges and plug-in charges for automobile head bolt heaters, if ordinarily included in the price of a hotel/motel room in the area concerned; and

10. Exchange fee (but not the annual maintenance fee) paid by a member to acquire use of timeshare lodging at the TDY point (B-254626, 17 February 1994).

U4133 LODGING COST UNDER THE BARTER SYSTEM

A member, TDY in a remote location at which there are no GOV'T QTRS or other suitable commercial lodging facilities, may be reimbursed the cost of barter goods used in exchange for lodging obtained in private dwellings. Reimbursement may not exceed 20% of the locality per diem lodging ceiling. ***As an exception to the $75 or more receipt rule, the traveler should be prepared to provide receipts for the barter goods together with the traveler's certification that the barter goods were delivered to the householder for lodging received if required by finance regulations.***

U4135 DUAL LODGING REIMBURSEMENT ON A SINGLE DAY

A. Per Diem Basis. When the AO determines it is necessary for a traveler to retain lodging at one TDY location (Location A) for other than personal convenience and procure lodging at a second TDY location (Location B) on the same calendar day, the lodging cost incurred at the second TDY location (Location B) at which the traveler remained overnight is used for computing the member's per diem for TDY at that location (Location B) for that day.

B. AO Considerations. The AO must verify that the traveler acted reasonably and prudently. Considerations for dual lodging reimbursement include:

1. The inability to occupy lodging at the first TDY location was due to conditions beyond the traveler's control (60 Comp. Gen. 630 (1981));

2. Economical impact (daily, weekly, monthly room rate, availability, storage charges, or shipment costs) (GSBCA 15321-TRAV 26 October 2000; GSBCA 15482-TRAV 18 October 2001); and

3. Practicality of checking out (B-257670, 10 January 1995).

C. Reimbursable Expense for Lodging. The lodging cost incurred at the first location (Location A) is reimbursable as a reimbursable expense (APP G) if approved by the AO (60 Comp. Gen. 630 (1981)).

D. Maximum Reimbursement. Actual lodging cost reimbursement at the first TDY location (Location A) is NTE the amount of per diem or AEA plus lodging tax that would have been paid had the traveler remained at Location A overnight. Lodging receipts are required for dual lodging claims.

E. Limitation. ***Dual lodging exists to cover lodging expenses that arise because of unexpected circumstances beyond the traveler's control during TDY travel.*** Dual lodging must be approved after the fact by an amended order or by the approving official on the travel voucher. Any period of dual lodging reimbursement is limited to a maximum of 14 consecutive days, with extensions beyond 14 consecutive days only if approved by the Secretarial Process.

F. Long-term Dual Lodging Occupancy. ***Long-term reimbursement for dual lodging is not permitted and an order may not contain such a provision.***

G. Example. An order is prepared to direct TDY at Location C for 150 days. The AO knows the member is to spend limited time at Location C and is also going to one or more other locations for lengthy periods during the TDY period. ***Using par. U4135 to authorize multiple long periods (or a single all-encompassing period) of dual lodging reimbursement for lodging retained at Location C violates the intent of this authority and is not authorized. The known TDY locations must be named in the order.***

Example 1 ***NOTE: Lodging tax is not a reimbursable expense in addition to per diem when TDY is in a foreign area.***			
A traveler, who leased an apartment while TDY at Location A, was required to perform additional TDY in Location B for 5 days. The AO agreed that it would be more economical for the traveler to retain the Location A apartment while TDY in Location B and authorized/approved the $45/day Location A apartment cost as a reimbursable expense (APP G). The Location B lodging cost ($95/day) was used for computing the traveler's per diem while TDY in that location.			
Per Diem Rates			
Location	**Max Lodging**	**M&IE**	**Total**
A	$130	$46	$176
B	$119	$46	$165
Reimbursement for the Location A Apartment for 5 days			
Lodging Cost	Number of Days	Total	
$45	5	$225	
Per Diem for the TDY Assignment in Location B			
First Day (Departure day from Location A and arrival day in Location B):			
Lodging	M&IE	Total	
$95	$46	$141 plus lodging tax (***NOTE***)	
Second thru Fifth Day (Lodging cost + M&IE)/day x 4 days			
Lodging	M&IE	Total	
$95	$46	$141/day x 4 days = $564 plus lodging tax (***NOTE***)	
Return day to Location A (Lodging cost + M&IE)			
Lodging	M&IE	Total	
$45	$46	$91	

Example 2 ***NOTE: Lodging tax is not a reimbursable expense in addition to per diem when TDY is in a foreign area.***			
A traveler occupied GOV'T QTRS while on a training assignment at a U.S. INSTALLATION in Location C. The traveler was required to perform additional TDY for 3 days in Location D. If the traveler vacated the GOV'T QTRS (daily cost $25) while on the 3-day TDY assignment, the QTRS might not be available upon return. The AO agreed that it would be more economical for the traveler to retain the GOV'T QTRS while TDY in Location D and authorized/approved the cost of those QTRS as a reimbursable expense (APP G). The Location D lodging cost ($110/day) was used to determine the traveler's per diem while TDY there.			
Per Diem Rates			
Location	Max Lodging	M&IE	Total
C	$109	$38	$147
D	$130	$46	$176
Reimbursement for GOV'T QTRS for 3 Days			
Lodging	Number of Days	Total	
$25	3	$75	
Per Diem for the TDY Assignment in Location D			
First Day (Departure day from Location C and arrival day in Location D):			
Lodging	M&IE	Total	
$110	$46	$156 plus lodging tax (***NOTE***)	
Second and Third Day (Lodging Cost + M&IE)/day x 4 days			
Lodging	M&IE	Total	
$110	$46	$156/day x 2 days = $312 plus lodging tax (***NOTE***)	
Day of Return to Location C (Lodging Cost + M&IE)			
Lodging	M&IE	Total	
$25	$38	$63	

U4137 ALLOWABLE EXPENSES WHEN A RESIDENCE IS PURCHASED AND USED FOR TDY LODGING

Effective with an order issued on/after 1 January 2012, mortgage interest and property taxes associated with the purchase of any dwelling (to include a recreational vehicle) purchased at a TDY location may not be claimed as substantiation for payment of per diem while TDY. Effective 10 January 2012 utilities on a dwelling purchased on/after 1 January 2012 (including a recreational vehicle) may not be reimbursed. Example: Order issued 29 December 2011 and dwelling purchased 2 January 2012 = no lodging payments for purchase costs. Personnel who were issued orders before 1 January 2012 and had already purchased a dwelling at the TDY location before 1 January 2012 may continue to claim lodging costs related to the purchased dwelling until the expiration of the current TDY order including any extensions to that order limited to the following:

A. Purchased Residence. For those eligible (see above), allowable expenses are prorated based on the number of days in the month, rather than by the actual number of days the member occupied the residence (57 Comp. Gen. 147 (1977)), and include the monthly:

1. Mortgage interest;

2. Property tax; and

3. Utility costs actually incurred (does not include any installation and hook-up charges), e.g., electricity, natural gas, water, fuel oil, sewer charges, not to include entertainment utilities (e.g. cable, TV, telephone).

B. Limitation. ***In no case may the total lodging per diem payable exceed the applicable TDY maximum locality lodging ceiling unless an AEA (Ch 4, Part C) is authorized/approved. Par. U4141 does not apply when the residence is purchased.***

NOTE: A member who purchased and occupied a residence at the TDY location may not be reimbursed for any cost associated with rental, purchase or shipment of furniture.

U4139 COST FOR LODGING JOINTLY OCCUPIED BY MEMBER AND DEPENDENTS

The cost for lodging jointly occupied by a member and a dependent(s) is 50% for the member and 50% for the dependent(s) (regardless of the number of family members) when a member in a per diem status receives TLA for a dependent(s) (par. U9160-C). When a dependent(s) is not traveling at GOV'T expense, the member is authorized the single room rate.

U4140 LODGING WHEN TDY AT ONE LOCATION FOR MORE THAN 30 DAYS

If a traveler is TDY at one location for more than 30 days, lodging reservations should be made on a weekly, monthly, or other long-term basis, if possible. Follow Service/Agency procedures for making lodging arrangements (pars. U4131, U4137, and U4141).

U4141 LODGING OBTAINED ON A WEEKLY, MONTHLY, OR LONGER TERM BASIS

When a traveler obtains lodging on a weekly, monthly, or longer term basis, the daily TDY lodging cost is computed by dividing the total periodic (e.g., weekly, monthly) lodging cost by the number of days the member is authorized the lodging portion of per diem (62 Comp. Gen. 63 (1982)).

This computation presumes that the member acts prudently in renting by the week or month, and that the GOV'T cost does not exceed the cost of renting conventional lodging at a daily rate. ***NOTE: This does not apply when a residence is purchased*** (par. U4137).

Example
1. A traveler is TDY at a location at which the per diem is $136 ($80/ $56).
2. Lodging (apartment & utilities) are obtained on a long-term basis for $900/month.
3. The daily lodging cost per month is $30 ($900/30 days).
4. In June the traveler took leave for 10 days and is authorized per diem for only 20 days.
5. The daily lodging rate during June is computed to be $45/day ($900/20). Since the $45/day lodging cost does not exceed the authorized $80/day locality lodging ceiling, the traveler is reimbursed $45/day for 20 days of lodging in June.

NOTE: See par. U7225 if lodging is obtained on a daily basis and a member takes an authorized absence while on TDY in support of a CONTINGENCY OPERATION or par. U7226 if a member takes leave ICW an authorized/ordered evacuation to visit dependents at their safe haven.

U4143 LODGING AND/OR MEALS OBTAINED UNDER CONTRACT

When a contracting officer contracts for rooms and/or meals for a member traveling on TDY, the total daily amount paid by the GOV'T for the member's lodging, M&IE is NTE the applicable per diem authorized in this Part (60 Comp. Gen. 181(1981) and 62 Comp. Gen. 308 (1983)) unless an AEA is authorized/approved under Ch 4, Part C. ***NOTE: There is NO reimbursement for any items rented for contract QTRS that are rented with an "option to buy" (GSBCA 15890-TRAV, 29 July 2003).***

U4145 PER DIEM COMPUTATION

A. General. Ordinarily, per diem is based on the member's TDY location at 2400. There are occasions, however, when the member is en route to a TDY location and does not arrive at the lodging site until 2400 or later. In that

case, lodging is claimed for the preceding calendar day and the maximum per diem for the preceding day is determined as if the member had been at the stopover point or TDY location at 2400 of the preceding day. If no lodging is required, the per diem rate is still determined as if the member had been at the stopover point or TDY location at 2400 of the preceding day.

B. Stopover Point. If authorized travel requires more than 1 day and a stopover for the night that includes lodging ***(NOTE: Lodging does not include sleeping in the transportation terminal.)*** is required, per diem at the stopover point is based on the stopover point locality per diem rate.

C. M&IE Payment. The M&IE rate is payable to the member without expense itemization and without receipts. Box lunches, in-flight meals and rations furnished by the GOV'T on military aircraft are not a GOV'T dining facility/mess for per diem computation purposes. ***NOTE: See par. U4800-E for a member on TDY within a Combatant Command or Joint Task Force AOR.***

D. Meal Rate. The meal rate established by the order cannot be reduced after the ordered travel has been completed except for a deductible meal (GOV'T meals paid for by the member and consumed in a GOV'T dining facility/mess are not deductible meals). See par. U4165. However, an AO/schoolhouse commander may amend an order to direct immediate and/or future meal rate changes.

U4147 PER DIEM FOR DEPARTURE FROM AND RETURN TO PDS

A. Rate. 75% of the appropriate locality M&IE rate is paid for the days of departure from and/or return to the PDS ICW TDY, regardless of what time the member departs or returns. ***On these days, the GMR, PMR, $3.50 OCONUS IE, or reduced per diem rate do not apply.***

NOTE: As an exception, USCG members assigned to detached duty at USCG Stations (small), USCG Search and Rescue Detachments, USCG Air Facilities, USCG Auxiliary Operated Stations, and OPBAT Sites may be paid 75% of the reduced M&IE (if any) prescribed for the site.

B. Departure Day. The per diem rate for the PDS departure day is based on the member's TDY/stopover location at 2400 on that day. If the member is traveling and lodging is not procured for that night, the locality M&IE rate for the next destination (TDY/stopover point) is the applicable M&IE rate.

C. Return Day. For the day travel ends (return day to the PDS, home, or other authorized point), the per diem is based on the M&IE rate applicable to the preceding day (last TDY or authorized delay point). Any TDY en route locations, on the day travel ends, do not affect the M&IE rate for the return day unless overnight lodging is required. ***NOTE: For USCG only: For the day travel ends (return day to the PDS, home or authorized delay point), the per diem is based on the M&IE applicable to the last TDY or authorized delay point, whether or not overnight lodging was required there.***

Example	
01 Sep	Depart PDS
01 Sep	Arrive TDY A ($50 M&IE)
10 Sep	Depart TDY A
10 Sep	Arrive TDY B ($60 M&IE)
10 Sep	Depart TDY B
10 Sep	Arrive PDS
Pay 75% of $50 (TDY A M&IE for preceding day) on 10 Sep	

U4149 M&IE RATE DETERMINATION FOR CONUS FULL DAYS

A. Locality Rate. The applicable per diem rate for reimbursement of subsistence expenses incurred during official CONUS travel. Use the M&IE rate for the locality concerned.

B. GMR. The standard GMR paid for meals in a GOV'T dining facility/mess plus $5 IE is paid. This rate applies each day that:

1. Adequate GOV'T QTRS are available on the U.S. INSTALLATION, to which the member is assigned TDY (par. U4149-D),

2. The GMR is directed,

3. The GOV'T dining facility/mess is available for all three meals on the U.S. INSTALLATION to which the member is assigned TDY, and

4. The member is not traveling.

C. PMR. The PMR plus $5 IE is paid. The PMR applies each day that:

1. Adequate GOV'T QTRS are available on the U.S. INSTALLATION, to which the member is assigned TDY (par. U4149-D),

2. At least one meal is available and directed in a GOV'T dining facility/mess on the U.S. INSTALLATION to which the member is assigned TDY, and

3. The member is not traveling.

D. Member Directed to Procure Private Sector Lodging off the U.S. INSTALLATION. When adequate GOV'T QTRS are available but a member is directed to procure private sector lodging off the U.S. INSTALLATION, the member is treated as though the GOV'T QTRS are ***not available*** and is ***authorized the locality meal rate*** instead of the GMR or PMR and $5 IE. Just because GOV'T QTRS are available, a command cannot send a member into private sector lodging off the U.S. INSTALLATION and use the technical GOV'T QTRS 'availability' to reduce the locality meal rate to the GMR or PMR.

U4151 M&IE RATE DETERMINATION FOR OCONUS FULL DAYS

A. Locality Rate. The applicable per diem rate for reimbursement of subsistence expenses incurred during official OCONUS travel. Use the M&IE rate for the locality concerned.

B. GMR. The Standard GMR paid for meals in a GOV'T dining facility/mess plus the appropriate IE rate is paid. This rate applies each day that:

1. Adequate GOV'T QTRS are available on the U.S. INSTALLATION, to which the member is assigned TDY (par. U4151-E),

2. The GMR is directed,

3. The GOV'T dining facility/mess is available for all three meals on the U.S. INSTALLATION to which the member is assigned TDY, and

4. The member is not traveling.

C. PMR. The PMR plus the IE rate is paid. The PMR applies each day that:

1. Adequate GOV'T QTRS are available on the U.S. INSTALLATION, to which the member is assigned TDY (par. U4151-E),

2. At least one meal is available and directed in a GOV'T dining facility/mess on the U.S. INSTALLATION to which the member is assigned TDY, and

3. The member is not traveling.

D. OCONUS IE

1. Except for USCG members and other members traveling under USCG funds, the OCONUS locality IE rate is the applicable rate, or $3.50 when the AO determines $3.50 to be adequate for anticipated expenses. ***Regardless of the location at which the member is lodged, the $3.50 must be stated on the travel order for it to be paid for travel beginning on or after 1 July 2009. The $3.50 IE rate does not apply on any day the member is traveling.***

2. For USCG members and other members traveling on USCG funds, the OCONUS locality IE rate is the applicable rate when the member is not ordered TDY to a U.S. INSTALLATION (***http://www.defensetravel.dod.mil/site/perdiemCalc.cfm***), or $3.50 when the member is TDY to a U.S. INSTALLATION and GOV'T QTRS are available (par. U4151-E) on that U.S. INSTALLATION. Two exceptions are noted below. The AO may determine that $3.50 is:

a. Adequate when the member ***is not lodged*** on a U.S. INSTALLATION. ***The OCONUS IE rate of $3.50 may be authorized and must be stated in the order.***

b. ***Not adequate when the member is lodged on a U.S. INSTALLATION. The locality IE rate (http://http://www.defensetravel.dod.mil/site/perdiemCalc.cfm) may be authorized and must be stated in the order.***

E. Member Directed to Procure Private Sector Lodgings off the U.S. Installation. When adequate GOV'T QTRS are available but a member is directed to procure private sector lodgings off the U.S. INSTALLATION, the member is treated as though the QTRS are ***not available*** and is ***authorized the locality meal rate*** instead of the GMR or PMR plus the locality IE rate unless the $3.50 IE rate is authorized under par. U4151-D. Just because QTRS are available, a command cannot send a member into private sector lodgings off the U.S. INSTALLATION and use the technical QTRS 'availability' to reduce the locality M&IE to the GMR or PMR.

U4153 PER DIEM ON ARRIVAL AT OR DEPARTURE FROM A TDY POINT

The M&IE rate payable on the days of arrival at and departure from the TDY point is the M&IE rate for that location, unless the member is in a different TDY location at 2400 on that day. On a ship, the embarkation/ debarkation port M&IE rate applies.

U4155 SCHOOLHOUSE TRAINING (FORMAL COURSES OF INSTRUCTION)

A schoolhouse commander is authorized to determine the appropriate meal rate (GMR, PMR or locality meal rate) regardless of what the AO may put in a TDY order to the contrary. See pars. U4149-B/U4149-C for CONUS and pars. U4151-B/U4151-C for OCONUS. If there is information about the course that provides the appropriate meal rate, that information, and its source, should be documented in the order. If that information is not available prior to order issuance, it must be provided to the member by the schoolhouse commander (or designee) upon arrival at the school and submitted with the travel voucher.

U4157 LODGING PER DIEM COMPUTATION

Lodging reimbursement while on TDY or at a delay point, is NTE the locality per diem lodging ceiling for the TDY or delay location. The lodging cost or the locality lodging ceiling, whichever is less, is added to the M&IE rate for that location to determine that day's per diem rate. The total amount is NTE the maximum per diem rate for the TDY (or stopover) locality unless an AEA is authorized/approved IAW Ch 4, Part C. When lodging has been obtained at a location other than the TDY location the per diem rate for the lodging location may apply if par. U4129-G applies.

U4159 PER DIEM COMPUTATION FOR TDY OF MORE THAN 12 BUT LESS THAN 24 HOURS

M&IE of 75% of the M&IE rate for the TDY location is payable for each travel day. If more than one TDY location is

involved and lodging is not required, M&IE of 75% of the highest M&IE rate is payable on each day (e.g., 15-hour trip covering 2 days with three stops on day 1 and two stops on day 2 – the highest of the three rates on day 1 for day 1 and the highest for the 2 on day 2 for day 2). If lodging must be obtained, the rules for travel of more than 24 hours apply. ***Per diem is not authorized under par. U4159 when travel is performed in the local area unless overnight lodging is required. If overnight lodging is required in the local area these rules or rules for over 24 hours apply.*** See par. U4510 for occasional meals authority.

U4160 PER DIEM FOR TDY TRAVEL BY CAR FERRY

A. General. When a member on TDY travels by POC partly by road and partly by car ferry (circuitously or otherwise), the member is authorized per diem while traveling on the ferry. See Ch. 3, Part I for transportation reimbursement.

B. Lodging. Reimbursement for the actual cost of required accommodations (unless included in the ferry transportation cost) is authorized.

C. M&IE when Travel Includes an Overnight on a Car Ferry Anywhere in the World. M&IE is based on and computed for the member using the highest CONUS M&IE rate for the arrival day (embarkation) on the ferry through the day before the departure day (debarkation) from the ferry. M&IE for the departure day (debarkation) from the ferry is the rate applicable for the member's location at 2400 on that day. See par. U4145-A.

D. M&IE when Travel Does Not Include an Overnight on a Car Ferry. If the ferry passage does not include an overnight, the applicable M&IE while on the ferry is that rate applicable to the member's location at 2400 on the debarkation day. See par. U4145-A.

U4163 ESSENTIAL UNIT MESSING (EUM)

A. Authority. There is no authority to pay the M&IE meal portion when the Secretary Concerned, or for a JTF the Combatant/JTF Commander, determines that GOV'T dining facility/mess use is essential to accomplish training and readiness.

1. The prohibition on paying the M&IE meal portion begins at 0001 on the first full EUM day and ends at 2400 on last full EUM day.

2. The CONUS IE rate is $5, or the appropriate OCONUS IE rate, or $3.50 OCONUS when the AO determines $3.50 to be adequate for anticipated expenses. ***The $3.50 rate must be stated on the order for it to be paid.***

B. Meal Procurement Required. A member ordered to use EUM, who must procure occasional meals, is authorized reimbursement under par. U4510.

C. IE Rate. ***IAW par. U4151-D, if an order does not state otherwise, locality IE rate is paid.***

U4165 DEDUCTIBLE MEALS

A. PMR Application. The PMR in pars. U4149-C and U4151-C applies on any day (except travel days to and from the PDS) when one or two deductible meals is/are provided (APP R2, par. J). The GOV'T should not pay for the same meal twice (e.g., originally by registration fee, etc., and then again through per diem). ***A meal provided to the traveler for which the GOV'T pays nothing does not affect per diem payment.***

B. Deductible Meal. A deductible meal is a meal:

1. Made available pursuant to an agreement between a Uniformed Service and any organization, if the order directs use of the facility providing the meal(s);

2. Included in a GOV'T-paid registration fee;

3. Furnished at no cost to the traveler by a school while attending a course of instruction if the GOV'T ultimately pays the school for the meal cost;

4. Furnished by the GOV'T at no cost to a member (par. U4167);

5. Provided by a lodging establishment for which a charge is added in the lodging cost (ex., lodging cost $75 without breakfast; lodging cost $85 with breakfast); or

6. Provided by a lodging establishment when the meal(s) is/are included in the lodging cost under an agreement between the GOV'T and the lodging establishment (ex., an agency arranges for lodging at a conference/meeting and the cost of one or more meals is included in the lodging cost). ***NOTE: A negotiated rate should fall either within the locality lodging rate, or if declared (APP R), within the conference lodging rate. If the negotiated rate exceeds the locality (or conference) lodging rate, an AEA lodging rate should be provided to cover the higher lodging rate that includes the meal(s).***

NOTE: 'Light refreshments' (including a continental breakfast) are a deductible meal if otherwise qualified above and served at a meal time (e.g., breakfast - 0600-0800). Light refreshments served during a break (not at a meal time) are not a deductible meal.

C. Meals Provided/Consumed. If all three meals are provided/consumed at no cost to the traveler, only the IE amount for that day is payable ($5 CONUS IE, or the applicable locality IE rate, or $3.50 OCONUS).

D. AO Authority. The AO may authorize/approve the locality meal rate or PMR, as applicable, if the member:

1. Is unable to eat an otherwise deductible meal because of medical requirements or religious beliefs (the AO may request substantiating documentation from the appropriate professional authority), and

2. Attempted, but was unable, to make, alternative meal arrangements for a substitute meal, and

3. Must purchase a meal that satisfies the medical requirements or religious beliefs, or

4. Is unable to eat the deductible meal due to mission.

U4167 NON-DEDUCTIBLE MEALS

A. Non-Deductible Meal. The following is not a deductible meal:

1. Box/'bagged' meal from a GOV'T dining facility/mess, (which includes such things as C Rations, K Rations, MREs) - except when the GOV'T dining facility/mess box/'bagged' meal is the ***only method*** of providing an adequate meal to a member. ***NOTE: See par. U4800-E for a member on TDY within a Combatant Command or Joint Task Force AOR.***,

2. In-flight meal,

3. Rations furnished by the GOV'T on military aircraft,

4. GOV'T meal paid for by the member and consumed in a GOV'T dining facility/mess,

5. Meal furnished on commercial aircraft,

6. Meal provided by private individuals, or

7. Meal provided by a lodging establishment on a complimentary basis without adding a charge for the meal in the lodging cost (ex., lodging cost $75 with or without breakfast).

B. Meals Provided/Consumed. If all three meals are provided/consumed at no cost to the member, only the IE amount for that day is payable ($5 CONUS IE, or the applicable locality IE rate, or $3.50 OCONUS).

U4169 LODGING REQUIRED ON THE DAY TRAVEL ENDS

When lodging is required on the day travel ends and the AO authorizes/approves the member to obtain lodging, the lodging reimbursement is based on the locality rate, or AEA if appropriate, for the en route TDY site.

U4171 MEALS PROVIDED BY A COMMON CARRIER OR COMPLIMENTARY MEALS PROVIDED BY A LODGING ESTABLISHMENT

Meals provided by a common carrier do not affect per diem. Complimentary meals provided by a lodging establishment do not affect per diem as long as the room charge is the same with or without meals. Pars. U4165-B5 and U4165-B6 when a charge for meals is added to the lodging cost. Adopted from CBCA-1900-TRAV, 3 MAY 2010.

U4173 PER DIEM COMPUTATION EXAMPLES

A. GMR. The Standard GMR in the following examples is for illustrative purposes only (APP A for GMR).

B. U.S. and Non-foreign OCONUS Area Lodging Tax. The locality per diem lodging ceiling in CONUS and in a non-foreign OCONUS area does not include lodging tax. Lodging tax in CONUS and in a non-foreign OCONUS area is a reimbursable expense (APP G), except when 'MALT-Plus' per diem for POC travel is paid.

C. Foreign Lodging Tax. The locality per diem lodging ceiling in a FOREIGN AREA includes lodging tax. Lodging tax in a FOREIGN AREA is not a reimbursable expense (APP G).

D. Examples

1. **Example 1**. Per Diem Rate/POC TDY Mileage Computation

Example 1

Per Diem Rate/POC TDY Mileage Computation

A traveler is ordered TDY for two days, POC use between the residence and TDY station (not a U.S. INSTALLATION) is to the GOV'T's advantage and authorized on the order (par. U4915). The traveler arrives at the TDY station on day 2 and completes the TDY assignment on day 4.

Reimbursement is limited to the actual lodging cost NTE the maximum locality per diem lodging rate plus the appropriate M&IE.

The per diem rate for the TDY location is $131 ($85/ $46); actual lodging cost is $90/night. The per diem rate for both stopovers is $141 ($85/ $56); actual lodging cost is $60/night. The 12-hour rule does not apply because the TDY period is over 12 hours.

AEA is not used for this example but may apply for the actual lodging expense exceeding the maximum per diem lodging rate when authorized/approved by the AO (Ch 4, Part C).

ITINERARY

Date	Depart	Arrive	Per Diem Rate	Lodging Cost	POC Distance
10 May	Residence	1st Stopover	$141 ($85/ $56)	$60	400 miles
11 May	En Route	TDY Station	$131 ($85 $46)	$90	15 miles
12 May	TDY Station	TDY Station	$131 ($85/ $46)	$90	
13 May	TDY Station	2nd Stopover	$141 ($85/ $56)	$60	365 miles
14 May	En Route	Residence	Use 2nd Stopover M&IE		50 miles

REIMBURSEMENT

Day 1	$60 + [$56 x 75%] = $60 + $42 =	$102.00
Day 2	$90 = ($90 limited to $85) + $46 =	$131.00
Day 3	$90 = ($90 limited to $85) + $46 =	$131.00
Day 4	$60 + $56 =	$116.00
Day 5	$56 x 75% =	$ 42.00
1 round trip of 830 miles (official distance) x $0.555/mile =		$ 460.65
Total Reimbursement		**$982.65**

2. **Example 2**. Per Diem Rate – Standard GMR/PMR and POC TDY Mileage Computation

Example 2

Per Diem Rate – Standard GMR/PMR and POC TDY Mileage Computation

A traveler is TDY to a U.S. INSTALLATION at which GOV'T lodging ($6/night) and dining facility/mess are available. GMR is directed in the order. The AO approves the PMR on the 17th because breakfast was not available.

POC use between the residence and TDY station is to the GOV'T's advantage and is authorized on the order (par. U4915).

The maximum per diem rate is $131 ($85/ $46). Standard GMR (par. U4149-B) is $11.55 and the PMR (par. U4149-C) is $26 plus the CONUS $5 IE rate applies in this example.

NOTE: GOV'T dining facility/mess deductions are never made for arrival and departure days (par. U4147, item 1). The GMR and PMR rates used in this example are for illustrative purposes only –APP A for the current GMR.

ITINERARY			
Date	**Depart**	**Arrive**	**POC Distance**
10 March	Residence	TDY Station	325 miles
16-18 March		At TDY Station	
19 March	TDY Station	Residence	325 miles

REIMBURSEMENT		
15 March	$6 + ($46 x 75%) = $6 + $34.50 =	$ 40.50
16 March	$6 + $11.55 (GMR) + $5 (IE) =	$ 22.55
17 March	$6 + $26 (PMR) + $5 (IE) =	$ 37.00
18 March	$6 + $11.55 (GMR) + $5 (IE) =	$ 22.55
19 March	$46 x 75% =	$ 34.50
1 round trip of 650 miles (official distance) x $0.555/mile =		$ 360.75
Total Reimbursement		**$517.85**

3. **Example 3**. Per Diem Rate – AOR Travel Computation

Example 3

PER DIEM RATE – AOR TRAVEL COMPUTATION

A MEMBER IS TDY IN AN AOR

2-3 Jan	The member departed the residence via POC (2 Jan), and was en route awaiting transportation without procuring lodging.
4 Jan	Arrives at the AOR TDY station.
5-30 Jan	The member stayed in GOV'T QTRS and received $3.50 per day.
31 Jan	The member departed the AOR TDY station and arrived at another AOR location.
1 Feb	The member departed the AOR location and arrived at an approved delay stopover point, procuring lodging.
2 Feb	The member departed the stopover point and arrived at the residence.

PER DIEM COMPUTATION:

Date	Travel Plan	Transportation Mode/Means	Reason For Stop	Per Diem Rate
2 Jan	Depart Residence (Departure Day)	PA		$15 ($0/ $15) TDY Destination
	En route (no lodging required)	TP	AT	
3 Jan	En route (no lodging required)	TP	AT	$15 ($0/ $15) TDY Destination
4 Jan	Arrive TDY location (enter AOR)	TP	TD	$15 ($0/ $15) TDY Destination
5-30 Jan	TDY (AOR) (Lodging in GOV'T QTRS)	--	TD	$3.50 ($0/ $3.50) TDY Destination
31 Jan	Depart TDY (AOR)	TP	--	$3.50 AOR to AOR
	En route (AOR to AOR)	TP	AT	
1 Feb	En route (exit AOR/lodging)	TP	AD	$190 ($126/ $64) Stopover Point
2 Feb	Arrive Residence	PA	MC	$190 ($126/ $64) Preceding calendar day's M&IE rate

REIMBURSEMENT

2 Jan	$15/day x 75% = (Departure Day = 75% of TDY destination M&IE, no lodging required)	$11.25
3 Jan	$15/day x 1 day = (TDY destination M&IE, no lodging required)	$15.00
4 Jan	$15/day (TDY destination M&IE, lodging $0)	$15.00
5-30 Jan	$3.50/day x 26 days = (AOR M&IE, lodging $0)	$91.00
31 Jan	$3.50/day (En route AOR to AOR M&IE, lodging $0)	$3.50
1 Feb	$70 + $64 = $134/day (Exit AOR to AD stopover point, stopover point M&IE, lodging procured at $70)	$134.00
2 Feb	$64/day x 75% = (75% of preceding calendar day's M&IE rate)	$48.00
	MEMBER REIMBURSEMENT	**$317.75**

U4174 RETURN TO PDS DURING EXTENDED TDY

A. General

1. For this paragraph, "extended TDY" means directed travel of 3 or more weeks.

2. A member on extended TDY (other than deployment) may be authorized to periodically return in an official travel status to the PDS, or place of abode from which the member commutes daily to the PDS, on weekends or other non-workdays.

3. ***Reimbursement for transportation and per diem is on the same basis as TDY travel, but is not limited to the***

expenses otherwise payable had the member remained at the TDY location.

4. ***Authorized return to the PDS or place of abode is not authorized for Coast Guard.***

B. Authorized Return

1. ***A traveler, who travels to a location (other than the PDS or place of abode from which the traveler commutes daily to the PDS) for personal reasons and returns to the TDY location is not authorized reimbursement for transportation expenses*** (par. U4176).

2. A statement that return travel is authorized must be included in the order, or on the travel voucher if approved after the travel has been performed. ***This travel is an exception to the policy of scheduling travel during regular duty hours.*** Accordingly, the authorized return should be performed outside the member's regular duty hours or during authorized leave periods.

3. A traveler who is not authorized/approved to return to the PDS is paid for personal returns IAW par. U4175.

C. Lodging Retained at TDY Location.

1. Lodging Retained at TDY Location during Voluntary Return. If the member retains lodging at the TDY location during a voluntary (per par. U4175) return, the member is financially responsible for the retained room cost while gone except IAW pars. U7225 or U7226.

2. Lodging Retained at TDY Location during Authorized Return. The AO may authorize/approve reimbursement for the cost of lodging retained at the TDY site as mission essential considering:

a. The reasons for retaining the lodging are reasonable and necessary and not strictly for the traveler's convenience;

b. The traveler's efforts to obtain lodging on a weekly or monthly basis or other long-term rental agreement; and

c. When the retained lodging is charged on a daily basis, such factors as the TDY duration, the amount of personal belongings, the establishment's capability to store those belongings, and the traveler's ability to secure a room upon return.

3. Lodging Retained at the TDY Location Reimbursement. If authorized/approved, the costs of lodging retained at the TDY site are paid as a reimbursable expense (APP G - NTE the locality per diem lodging ceiling). See par. U7225 for lodging reimbursement if TDY supports a CONTINGENCY OPERATION.

U4175 RETURN TO PDS FROM TDY FOR PERSONAL REASONS

A. General

1. Authorized Member. Par. U4175 applies to an active or an RC member.

2. Authorized Allowances. Based on the transportation expenses incurred, a member who voluntarily returns to the PDS or residence from which the member ordinarily commutes daily to the PDS, during a TDY period, for personal reasons, is authorized the lesser of:

a. Per diem or AEA for the actual travel time ***(no per diem or AEA while at the PDS)*** to and from the PDS/residence and transportation expenses for the travel from the TDY point to the PDS/residence and return; or

b. The per diem or AEA that would have been allowed had the member stayed at the TDY point.

***NOTE*: Lodging tax is not included in the constructed cost for a CONUS/non-foreign OCONUS location as it is a reimbursable expense (APP G). FOREIGN AREA lodging tax is not a reimbursable expense.**

3. Allowances Not Authorized. No per diem is credited for any day the member was in a leave status.

4. CONTINGENCY OPERATION. See par. U7225 concerning reimbursement for lodging retained at a CONTINGENCY OPERATION TDY location during leave away from that location.

B. Computation. Following are examples of computing per diem and making cost comparisons under this paragraph:

***NOTE*: The GMR used in the following examples is for illustrative purposes only (APP A for GMR).**

1. **Example 1**

Example 1

Per Diem and POC TDY Mileage Computation

A traveler performed TDY (not at a U.S. INSTALLATION) and returned to the PDS during the TDY period on the weekend for personal reasons. The TDY location lodging cost is $65/night. The maximum per diem rate is $131 ($85/ $46). AEA is not authorized and per diem is not payable for 28 June (actual cost computation) because the traveler is at the PDS (par. U4102-D).

POC use between residence and TDY station is to the GOV'T's advantage and authorized on the order for one round trip (par. U4915).

The traveler is due $1,493.75 (constructed cost since it is less than the actual cost for this example).

AEA is not used for this example, but may apply for the actual lodging expense exceeding the maximum per diem lodging rate when authorized/approved by the AO (Ch 4, Part C).

ITINERARY			
Date	**Depart**	**Arrive**	**POC Distance**
23 June	PDS	TDY Station	325 miles
24-26 June		At TDY Station	
27 June	TDY Station	PDS (personal reasons)	325 miles
28 June		PDS	
29 June	PDS	TDY Station	325 miles
30 June-2 July		At TDY Station	
3 July	TDY Station	PDS	325 miles
REIMBURSEMENT (Actual and Constructed Cost Comparison)			
23 June	$65 + ($46 x 75%) =		$ 99.50
24 to 26 June	$65 + $46 = $111/day x 3 days =		$333.00
27 June	$46 x 75% =		$ 34.50
28 June	***Per diem is not payable at the PDS (par. U4102-D)***		$ 0.00
29 June	$65 + ($46 x 75%) =		$ 99.50
30 June-2 July	$65 + $46 = $111/day x 3 days =		$333.00
3 July	$46 x 75% =		$ 34.50
	2 round trips of 650 miles (official distance) = 1,300 miles x $0.555/mile =		$ 721.50
		Actual Cost Total	**$1,655.50**
CONSTRUCTED COST			
23 June	$65 + [$46 x 75%] = $65 + $34.50 =		$ 99.50
24 June-2 July	$65 + $46 = $111/day x 9 days =		$999.00

3 July	$46 x 75% =	$ 34.50
1 round trip of 650 miles (official distance) x $0.555/mile =		$ 360.75
	Constructed Cost Total	**$1,493.75**

2. **Example 2**

Example 2

Per Diem, Discount GMR and POC TDY Mileage Computation

A traveler is TDY at a U.S. INSTALLATION at which a GOV'T dining facility/mess is available for all meals and the lodging cost is $6/night. GOV'T dining facility/mess use is directed and per diem is not paid on 12 July (actual cost computation) while the member is at the PDS (par. U4102-D). The member returned by POC to the PDS while TDY on the weekend for personal reasons.

The maximum per diem rate is $131 ($85/ $46). The discount GMR (par. U4149-B) is $9.90 plus $5 IE for this example.

POC use between residence and TDY station is to the GOV'T's advantage and authorized on the order for one round trip (par. U4915).

The member is due $405.75 (constructed cost since it is less than the actual cost for this example).
***NOTE*: GOV'T dining facility/mess deductions are not made for arrival and departure days (par. U4147-A). The GMR rate used in the example is for illustrative purposes only – APP A for the current GMR.**

ITINERARY			
Date	**Depart**	**Arrive**	**POC Distance**
9 July	PDS	TDY Station	185 miles
10 July		At TDY Station	
11 July	TDY Station	PDS	185 miles
12 July		PDS (personal reasons)	
13 July	PDS	TDY Station	185 miles
14-15 July		At TDY Station	
16 July	TDY Station	PDS	185 miles
REIMBURSEMENT (Actual and Constructed Cost Comparison)			
9 July	$6 + [$46 x 75%] = $6 + $34.50 =		$ 40.50
10 July	$6 + $9.90 + $5 (IE) =		$ 20.90
11 July	$46 x 75% =		$ 34.50
12 July	***Per diem is not payable at the PDS (par. U4102-D)***		***$ 0.00***
13 July	$6 + [$46 x 75%] = $6 + $34.50 =		$ 40.50
14-15 July	$6 + $9.90 + $5 (IE) = $20.90/day x 2 days =		$ 41.80
16 July	$46 x 75% =		$ 34.50
2 round trips of 370 miles (official distance) x 2 = 740 miles x $0.555/mile =			$410.70
		Actual Cost Total	**$623.40**
Constructed Cost			
9 July	$6 + [$46 x 75%] = $6 + $34.50 =		$ 40.50
10-15 July	$6 + $9.90 + $5 (IE) = $20.90/days x 6 days =		$125.40
16 July	$46 x 75% =		$ 34.50
1 round trip of 370 miles (official distance) x $0.555/mile =			$205.35
		Constructed Cost Total	**$405.75**

U4176 TRAVEL TO AN ALTERNATE LOCATION ON NON-DUTY DAYS

A TDY member who travels to a location, other than the PDS or home, for personal reasons on non-duty days (and returns to the TDY location) is not authorized transportation expense reimbursement. The member is authorized only per diem-related expenses based on the TDY location per diem rate and any reimbursable expenses (APP G) that would have been allowable had the member remained at the TDY location. Reimbursement is NTE what would have been paid had the member remained at the TDY location (B-200856, 3 August, 1981; and B-214886, 3 July, 1984).

Example 1: Member TDY from Location A to Location B (with a locality per diem rate of $173 ($122/ $51) drives to Location C on Friday night and returns to Location B Sunday night. The member checks out of the Location B hotel (which cost $120/night plus a reimbursable expense for the 12% tax ($14.40) on Friday and stays in a Location C hotel Friday and Saturday nights. The member pays $145 plus a 13% tax ($18.85) per night for Location C lodging for Friday and Saturday. Even though the Location C locality per diem rate is $203 ($149/ $54), the member is limited to $122/night for lodging (and lodging tax on $122 – 12% of $122 ($14.64) and to $51/day for M&IE on Friday and Saturday. This is because the Location B locality diem rate is $173 ($122/ $51) and the member is being paid per diem that would have been paid (max $122 for lodging + $51 for M&IE) had the member remained in Location B. The member's lodging tax in Location C each night is reimbursed but limited to $14.64 per night (12% of $122). The member is reimbursed NTE $29.28 for lodging tax while in Location C. ***The member is not authorized any TDY mileage for driving between Locations B and C.***

Example 2: Member TDY from Location X to Base Y (with a maximum per diem rate of $161 ($110/ $51)) where the member is staying on the U.S. INSTALLATION for $20/night with no tax and is being paid the $29 PMR + $5 CONUS IE rate (total $34) based on the order content that indicates GOV'T QTRS and the PMR is directed. The member drives to Location Z on Friday night and returns to Base Y Sunday night. The member checks out of the Base Y GOV'T QTRS on Friday and stays in a Location Z hotel Friday and Saturday nights. The member pays $75 and 12% lodging tax ($9) for Location Z lodging each night on Friday and Saturday. Even though the Location Z per diem rate is $128 ($79/ $49), the member is limited to $20/night for lodging, no reimbursement of Location Z lodging tax, and is paid $34/day for M&IE on Friday and Saturday. This is because the member is being paid per diem ($20 for lodging + $34 for the PMR-based rate of M&IE) that would have been paid had the member remained in Base Y and limited to the GOV'T QTRS cost and PMR + CONUS "IE" since they were directed in the order. ***The member is not authorized any TDY mileage for driving between Locations Y and Z.***

Example 3: Member TDY from Location D to Location E (with a per diem rate of $161 ($110/ $51)), where the traveler is staying with friends and incurring no lodging costs. The member drives to Location F on Friday night and returns to Location E Sunday night. The member stays in a Location F hotel Friday and Saturday nights and pays $75 and 12% lodging tax ($9) for Location F lodging each night. Even though the Location F per diem rate is $114 ($70/ $44), the member is paid $75/night for lodging, and reimbursement of Location F lodging tax ($18 for both nights), and is paid $51/day for M&IE on Friday and Saturday. This is because the member is being paid per diem (NTE $110 for lodging + $51 for M&IE) that would have been paid had the member remained in Location E. The fact that the member was staying with friends has no effect on the traveler's per diem on days when not staying with friends. ***The member is not authorized any TDY mileage for driving between Locations E and F.***

U4177 NO PER DIEM OR A PER DIEM RATE IN A LESSER AMOUNT

The Secretary Concerned may authorize per diem rates in lesser amounts (to zero) when the circumstances of the travel or duty to be performed so warrant ***and are peculiar to that particular Service*** (par. U4105-D). This authority may be delegated to a chief of an appropriate bureau or staff agency of the appropriate Service, but may not be further re-delegated. ***The authorized reduced per diem rate must be stated on the order before travel begins (or as part of an order amendment/modification covering a prospective period after the original order was issued). In the absence of such authority, an order prescribing a different per diem rate is without effect and the applicable locality per diem rate is used.*** The reduced or zero per diem rate does not apply to any day the member is traveling. Reduced per diem rate establishment should incorporate an amount for clothes laundry/dry-cleaning/pressing if the travel is OCONUS or for less than 7 days in CONUS.

NOTE: As an exception, USCG members assigned to detached duty at USCG Stations (small), USCG Search and Rescue Detachments, USCG Air Facilities, USCG Auxiliary Operated Stations, and OPBAT Sites may be paid 75%

of the reduced M&IE (if any) prescribed for the site.

U4179 PER DIEM RATE REVIEW

A. General. When a member, command or AO thinks that the lodging and/or meal expenses for an area are inconsistent with the prescribed per diem rate, a letter identifying the location and nature of the problem should be sent to the appropriate activity listed in par. U4179-B via (1) the appropriate command channels and (2) via the applicable department/office listed below:

1. Army. Army Military Advisory Panel Member, HQDA, Deputy Chief of Staff G-1, Attn: DAPE-PRC, 300 Army Pentagon, Washington, DC 20310-0300.

2. Navy. Navy Military Advisory Panel Member, Chief of Naval Operations (N130C), 701 S. Courthouse Road, Building 12, Room 3R180, Arlington, VA 22204-2472.

3. Marine Corps. Marine Corps Military Advisory Panel Member, Headquarters U.S. Marine Corps, Manpower and Reserve Affairs (MPO), 3280 Russell Road, Quantico, VA 22134-5103.

4. Air Force. Air Force Military Advisory Panel Member, HQ USAF/A1PA,1500 W. Perimeter Rd, Suite 4790, Joint Base Andrews NAF Washington, MD 20762-6604.

5. Coast Guard. Commandant (CG-1222), U.S. Coast Guard, 2100 2nd Street SW STOP 7801, Washington, DC 20593-7801.

6. NOAA Corps. Director, Commissioned Personnel Center, NOAA Corps (Attn: Military Advisory Panel Member), PDTATAC (CPC1), 8403 Colesville Road, Suite 500, Silver Spring, MD 20910-6333.

*7. U.S. Public Health Service. Director, Division of Commissioned Corps Personnel and Readiness, (Attn: PDTATAC MAP Member), 1101 Wootton Parkway, Plaza Level, Suite 100, Rockville, MD 20852-1061.

8. Office of the SECDEF and other DoD COMPONENTS. Directly to the - Per Diem, Travel and Transportation Allowance Committee, ATTN: Allowances Branch, 4800 Mark Center Drive, Suite 04J25-01, Alexandria, VA 22350-9000. FAX: (571) 372-1301.

NOTE: See Ch 4, Part C for one-time necessary expenses in excess of the prescribed per diem rate.

B. Final Submission Process. The Service determines the survey request is valid (depending on the location in question along with other factors) and then may submit the request to:

CONUS Locations	Non-Foreign OCONUS Locations	Foreign OCONUS Locations
General Services Administration Office of Governmentwide Policy Office of Travel, Transportation, and Asset Management 1 Constitution Square, 6th floor (685C) 1275 First Street NE Washington, DC 20417-0001 ATTN: Jill Denning jill.denning@gsa.gov	**Defense Travel Management Office** ATTN: SPP/Allowances Branch 4800 Mark Center Drive Suite 04J25-01 Alexandria, VA 22350-9000 FAX: (571) 372-1301	**Department of State** Director of Allowances State Annex 1, Room L314 Washington, DC 20522-0103

U4181 PER DIEM AND AEA ON A SINGLE TRIP

A member performing TDY at more than one location on a per diem and actual expense basis for a single trip is authorized the allowances prescribed in par. U4260-D.

U4183 QUICK REFERENCE TABLES - PER DIEM

The following tables are for reference purposes only. Ch 4, Part B for applicable rules. Pars. U4163 & U4800 when JTF operations are involved.

Quick Reference - Per Diem TDY Travel of More Than 12 Hours						
(1) Departure Day from PDS						
	A	**B**	**C**	**D**	**E**	**F**
	Arrived at the TDY location (not on a U.S. INSTALLATIO N) on the same day as departed the PDS.	Arrived at the TDY location (on a U.S. INSTALLATION) on the same day as departed the PDS - GOV'T QTRS are occupied.	Arrived at the TDY location (on a U.S. INSTALLATIO N – GOV'T QTRS available) on the same day as departed the PDS. The member elected not to occupy available directed GOV'T QTRS.	Traveled overnight – no lodging required.	Overnight lodging required at a stopover en route to the TDY location.	Arrived at the TDY location on the same day as departed from the PDS (per diem at a lesser amount than the TDY locality rate prescribed authorized under par. U4105-I or U4177.)
Per Diem for the Departure Day from the PDS [5/]	75% of the M&IE rate for the TDY locality [1/], plus the lodging cost NTE the TDY locality maximum lodging ceiling. [2/, 4/]	75% of TDY locality M&IE rate [1/], plus the GOV'T QTRS cost[11/].	75% of the TDY locality M&IE rate [1/,] plus the cost of lodging occupied NTE the available GOV'T QTRS cost[11/]. No lodging tax reimbursement.	75% of the M&IE rate for the next destination (TDY/stopover point) locality [1/] for the departure day.	75% of the M&IE rate for the en route stopover locality, plus the lodging cost NTE the stopover locality maximum lodging ceiling. [2/, 4/]	75 % of the TDY locality M&IE rate [1/,] plus lodging [2/, 4/] cost NTE the TDY locality maximum lodging ceiling.
Footnotes After Table 4						

Quick Reference - Per Diem TDY Travel of More Than 12 Hours						
(2) Whole Travel Days – CONUS						
	A	**B**	**C**	**D**	**E**	**F**
	Traveled overnight & arrived at a CONUS TDY location (not on a U.S. INSTALLATIO N) on the day after departing the PDS.	Traveled overnight & arrived at a CONUS TDY locality (on a U.S. INSTALLATIO N) on the day after departing the PDS - GOV'T QTRS are occupied.	Each whole day at a CONUS TDY locality (not on a U.S. INSTALLATION).	Each whole day at a CONUS TDY locality (on a U.S. INSTALLATIO N) – GOV'T QTRS are occupied.	Each whole day at a CONUS TDY locality (on a U.S. INSTALLATIO N) at which a member elects not to occupy available directed GOV'T QTRS.	Each whole day at a CONUS TDY locality at which per diem in a lesser amount than the prescribed rate for TDY location was authorized under par. U4105-I or U4177.
Per Diem for Whole Travel Days [5/]	TDY locality M&IE (unless the AO specifies the PMR for deductible meals), plus the lodging cost NTE the TDY locality maximum lodging ceiling. [2/6/]	M&IE, plus the GOV'T QTRS cost. [11/] M&IE may be at the TDY locality, or PMR plus $5 IE if the AO specifies the PMR based on 1 or 2 deductible meals. [1/6/]	The CONUS TDY locality M&IE, plus the lodging cost NTE the TDY locality maximum lodging ceiling [2/] (unless the AO specifies the PMR plus $5 IE when 1 or 2 deductible meals are provided [6/] – par. U4165)	M&IE, plus the GOV'T QTRS cost[11/]. M&IE may be at (1) the TDY locality rate, (2) Standard GMR[8/] plus $5 IE, (3) PMR[6/,9/,10/] plus $5 IE, or (4) $5 IE only when the AO directs EUM (pars. U4163 & U4800) or 3 deductible meals. Pars. U4102-L, U4105-D & U4800 for field duty.	M&IE, plus the lodging cost NTE the GOV'T QTRS cost[11/]. Lodging tax is not reimbursable M&IE may be at (1) the TDY locality rate, (2) Standard GMR[8/] plus $5 IE, (3) PMR[6/,9/,10//] plus $5 IE, or (4) $5 IE only when the AO directs EUM (pars. U4163 & U4800) or 3 deductible meals. Pars. U4102-L, U4105-D & U4800 for field duty.	Per diem at the rate authorized under par. U4105-I or U4177. [7/]
Footnotes After Table 4						

Quick Reference - Per Diem TDY Travel of More Than 12 Hours						
(3) Whole Travel Days – OCONUS						
	A	**B**	**C**	**D**	**E**	**F**
	Traveled overnight & arrived at an OCONUS TDY location (not on a U.S. INSTALLATION) on the day after departing the PDS.	Traveled overnight & arrived at an OCONUS TDY locality (on a U.S. INSTALLATION) on the day after departing the PDS - GOV'T QTRS are occupied.	Each whole day at the OCONUS TDY locality (not on a U.S. INSTALLATION)	Each whole day at an OCONUS TDY locality (on a U.S. INSTALLATION) - GOV'T QTRS are occupied.	Each whole day at an OCONUS TDY locality (on a U.S. INSTALLATION) at which a member elects not to occupy available directed GOV'T QTRS.	Each whole day at an OCONUS TDY locality at which per diem in a lesser amount than the prescribed rate for the TDY location was authorized under par. U4105-I or U4177.
Per Diem for Whole Travel Days [5/]	The OCONUS TDY locality M&IE [3/] rate (unless the AO specifies the PMR for deductible meals) plus the lodging cost [4/] NTE the TDY locality lodging ceiling.	M&IE plus the GOV'T QTRS cost[11/]. (M&IE may be at the TDY locality rate, or PMR plus locality IE if the AO specifies the PMR and 1 or 2 deductible meals are provided. [1/6/)]	The OCONUS TDY locality M&IE [3/] rate plus the lodging cost [4/] NTE the TDY locality maximum lodging ceiling. If the AO specifies the PMR when 1 or 2 deductible meals are provided, the, M&IE is PMR[6/,9/,10//] plus locality or $3.50 IE [6/] – par. U4165-A.	M&IE plus the GOV'T QTRS cost. M&IE may be at (1) the TDY locality meal rate, (2) Standard GMR[8/], (3) PMR[6/,9/,10/], or (4) no meal amount when the AO directs EUM (pars. U4163 & U4800) or 3 deductible meals. Add the locality or $3.50 IE[3/.] Pars. U4102-L, U4105-D & U4800 for field duty.	M&IE plus the lodging cost NTE the GOV'T QTRS cost [4/11/]. M&IE may be at (1) the TDY locality meal rate, (2) Standard GMR[8/] (3) PMR[6/,9/,10/], or (4) no meal amount when the AO directs EUM (pars. U4163 & U4800) or 3 deductible meals. Add the locality or $3.50 IE[3/.].	Per diem at the rate authorized under par. U4105-I or U4177. [7/]
Footnotes After Table 4						

Quick Reference - Per Diem TDY Travel of More Than 12 Hours					
(4) Day of Return to PDS					
	A	**B**	**C**	**D**	**E**
	Arrived at the PDS on same day as departed the TDY location.	Traveled overnight (no lodging required) & arrived at the PDS on the day after departing the TDY location.	On the departure day from the TDY location overnight lodging was required at a stopover en route to the PDS.	On the day travel ended lodging was required en route to the PDS.	Arrived at the PDS on the same day as departed the TDY location where per diem in a lesser amount than the prescribed rate was authorized under par. U4105-I or U4177.
Per Diem for the Return Day to the PDS [5/]	75% of last TDY locality M&IE rate. [1/]	For the departure day from the TDY location, the TDY locality M&IE rate. For the arrival day at the PDS, 75% of the TDY locality M&IE rate. [1/]	For the departure day from the TDY location, M&IE, plus lodging [2/, 4/] cost NTE the stopover locality lodging ceiling. For the arrival day at the PDS, 75% of the stopover locality M&IE rate.	75% of the M&IE rate, plus the lodging cost based on the locality rate at which lodging was obtained if authorized/approved by the AO. See par. U4169.	75% of the TDY locality M&IE rate. [1/]

Footnotes

[1] GMR/PMR, a reduced per diem rate IAW pars. U4105-I and U4177 and the $3.50 IE rate do not apply on the departure day from, or return day to, the PDS, or any day the member is traveling. The PMR for deductible meals can apply on an interim travel day. ***NOTE**: As an exception, USCG members assigned to detached duty at USCG Stations (small), USCG Search and Rescue Detachments, USCG Air Facilities, USCG Auxiliary Operated Stations, and OPBAT Sites may be paid 75% of the reduced M&IE (if any) prescribed for the site.*

[2] Lodging tax is a separate reimbursable expense (APP G) in CONUS and in a non-foreign OCONUS area because lodging tax is not included in the applicable locality per diem lodging ceiling.

[3] For OCONUS travel the AO can determine that an IE of $3.50, in lieu of the TDY locality IE , is adequate for anticipated expenses. Regardless of at what location the member is lodged, the OCONUS IE rate of $3.50 may be authorized and must be stated in the order for travel beginning on or after 1 July 2009.

[4] Lodging tax ***is not*** a separate reimbursable expense in a FOREIGN AREA because a lodging tax is included in the applicable FOREIGN AREA locality per diem lodging ceiling.

[5] (a) The cost incurred during TDY travel (not after returning to the PDS) for personal laundry/dry-cleaning and pressing of clothing, up to an average of $2/day, is a reimbursable expense (APP G) in addition to per diem/AEA when travel ***within CONUS*** requires at least 7 consecutive nights TDY lodging ***in CONUS*** (i.e., 6 nights, no laundry, 7 nights, NTE $14, 8 Nights NTE $16, etc.). There must be expense; this is not an automatic payment.

(b) The cost incurred during TDY travel for personal laundry/dry-cleaning and pressing of clothing ***is not*** a reimbursable expense for ***OCONUS*** travel and is part of the IE included within the per diem rates/AEA authorized/approved for ***OCONUS*** travel.

[6] On any day that 3 deductible meals are provided without cost to the member, no meal reimbursement is allowed.

[7] When a reduced per diem rate is authorized in the traveler's order IAW par. U4105-I or U4177, the per diem authorized in the order applies beginning on the day after arrival at the TDY location and ends on the day before departing the TDY location.

[8] The GMR applies if the AO specifies the GMR based on available GOV'T dining facility/mess at the installation to which the member is TDY. See pars. U4149-B, U4151-B, and U4400.

[9] The PMR applies if the AO specifies PMR based on 1-2 GOV'T meals available in a GOV'T dining facility/mess at the installation to which the member is sent TDY. Pars. U4149-B, U4151-B, and U4400.

[10] The PMR applies if the AO specifies the PMR for deductible meals. See par. U4165.

[11] Reimbursement for GOV'T QTRS cost is NTE the maximum locality lodging ceiling.

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PART C: ACTUAL EXPENSE ALLOWANCE (AEA)

U4200 GENERAL

An AEA allows a member to be reimbursed, in unusual circumstances, for actual and necessary expenses that exceed the maximum locality per diem rate. When authorized/approved, AEA is in lieu of per diem in Part B, or the applicable per diem rate.

U4205 JUSTIFICATION

An AEA may be authorized/approved for travel when the per diem rate is insufficient for part, or all, of a travel assignment because:

1. Actual and necessary expenses (especially lodgings) exceed the maximum per diem,

2. Of special duties, or

3. Costs for items in par. U4225-A have escalated temporarily due to special/unforeseen events.

U4210 AUTHORITY/APPROVAL

The AO may authorize AEA up to 300% of the locality per diem rate (rounded to the next higher dollar). AEA:

1. May be authorized before travel begins, or approved after travel is performed, except for an AEA under par. U4250 which may be authorized only in advance of travel;

2. Should be stated in the travel order/trip record when authorized in advance of travel; and

3. May be authorized/approved for the entire trip (including travel time) or may be authorized/approved for portions of trips (with per diem automatically covering the other trip portions).

Uniformity of allowances must be ensured (if possible) among travelers traveling at GOV'T expense when they travel together and/or to the same place at which an AEA is warranted.

U4215 LIMITATIONS

1. Authority to prescribe an AEA must not be used as blanket authority to authorize/approve automatic AEA for all travel to an area.

2. AEA is prescribed only on an individual trip basis, and only after consideration of the facts existing in each case. ***AEA must not be authorized as part of a 'blanket' travel order.***

3. If it is necessary to exercise this authority repetitively or on a continuing basis in a particular area, the Service/DoD Component concerned should submit a request for a per diem rate adjustment (par. U4179).

4. The definitions and rules applicable to the per diem authorization under Ch 4, Part B while TDY apply to travel on an actual expense basis unless otherwise stated in this Part.

5. A traveler is financially responsible for excess costs and any additional expenses incurred for personal preference/convenience.

U4220 TDY ASSIGNMENTS THAT MAY WARRANT AEA AUTHORIZATION/APPROVAL

A. Examples. TDY assignments that may warrant authorization/approval of AEA include travel:

1. With a dignitary that requires use of the same hotel as the dignitary;

2. To an area where the costs have escalated for a short time period during a special function/event such as a:

   a. Missile launch,

   b. Summit meeting,

   c. Sports event,

   d. World's fair,

   e. Convention,

   f. Natural or man-made disaster (including the disaster aftermath) or

   g. Similar event;

3. To a location at which affordable lodgings are not available within a reasonable travel distance of the traveler's TDY point, and transportation costs to commute to and from the less expensive lodging facility consume most or all of any savings achieved from occupying less expensive lodging;

4. During which special duties of the assignment require the traveler to incur unusually high expenses (e.g., the traveler must procure superior/extraordinary accommodations including a suite or other QTRS for which the charge is well above what ordinarily would have been paid for accommodations);

5. During which the traveler incurs unusually high expenses because of an assignment to accompany another traveler in the situation in par. U4220-A4 above; and

6. In similar situations.

B. Travel with Certain Dignitaries. Without further demonstration of unusual/extraordinary requirements AEA is authorized for a traveler who is directed to travel as part of the party of any of the following dignitaries. Also Ch 7, Part U.

1. The U.S. President/Vice President, or members of their families;

2. U.S. Congress members;

3. U.S. Cabinet members;

4. Department Secretaries, Deputy Secretaries, Under Secretaries, or Assistant Secretaries;

5. Supreme Court Justices;

6. Chairman/Vice Chairman of the Joint Chiefs of Staff;

7. The Chief of Staff, U.S. Army; the Chief of Staff, U.S. Air Force; the Chief of Naval Operations; the Commandant, U.S. Marine Corps; the Commandant, U.S. Coast Guard; the Administrator, National Oceanic and Atmospheric Administration; and the Surgeon General, U.S. Public Health Service;

8. U.S. Ambassadors, Ministers, and Consuls to foreign countries;

9. U.S. Delegates to international conferences/meetings;

10. Very Important Persons (VIPs) as specified by the President/Vice President of the U.S.;

11. Candidates for the office of President and Vice President of the U.S. and their family members, including the persons elected to those offices; and

12. Other U.S./foreign dignitaries equivalent in rank to any of those mentioned above.

C. Air Crew Travel. Travel requirements when traveling with dignitaries do not ordinarily impose excess cost requirements on the aircrews of Special Air Missions, Air Mobility Command (AMC), or other GOV'T aircraft that provide transportation, even when assigned exclusively to that duty. ***For this reason, AEA may be authorized/ approved for any aircrew member only when the official performing travel or the crew's commander specifically requests AEA for one or more of the air crew with an acceptable explanation of why an AEA is necessary***.

U4225 EXPENSES

A. Expenses Allowed. AEAs include expenses ordinarily covered by the APP A PER DIEM definition.

B. Expenses Not Allowed. The following expenses are not allowed. The cost of meals:

1. And/or lodging procured at personal expense in lieu of meals and/or lodging provided for in a GOV'T paid registration fee;

2. Procured at the member's PDS, residence, or at/en route to/from, a nearby carrier terminal at which the member's travel begins/ends (B-189622, 24 March 1978); or

3. Purchased after leaving the carrier when meals are included in the price of a carrier ticket and are provided during the trip and there is no justifiable reason why the member did not eat the meal(s) served during the trip, or why an extra meal(s) was required. A meal furnished on the carrier that is not the quality and quantity that the member is accustomed to, is a personal preference and is not a "justifiable reason" IAW B-193504, 9 August 1979 and B-192246, 8 January1979.

U4250 OVER 300% MAXIMUM AEA

Under special/unusual circumstances or when a ***member*** has no alternative but to obtain ***OCONUS*** lodging that exceeds 300% of the applicable rate (par. U4255), an amount in excess of 300% may be authorized ***in advance only*** (47 Comp. Gen. 127 (1967)) by an AEA issued by:

1. The PDTATAC Policy & Regulations Chief. These requests must be submitted IAW pars. U4210-1 to the Per Diem, Travel and Transportation Allowance Committee by:

a. Mail: Per Diem, Travel and Transportation Allowance Committee
ATTN: Policy & Regulations Branch
4800 Mark Center Drive
Suite 04J25-01
Alexandria, VA 22350-9000

b. FAX: (571) 372-1301 or,

c. E-Mail: pdtatac@dtmo.pentagon.mil with "AEA REQUEST" in the subject line; or

2. The Secretary Concerned for specific OCONUS classified missions. ***This authority must not be re-delegated.***

***NOTE*: An AEA in excess of 300% must be: (1) made in advance of travel, (2) for an OCONUS location, and (3) for a Uniformed Service member. This AEA type cannot be authorized for civilian employees.**

U4255 REIMBURSEMENT

A. Limitations

1. The daily reimbursement limit is the lesser of the actual expenses incurred or the AEA maximum amount.

2. Expenses incurred and claimed must be reviewed, and allowed only when necessary and reasonable.

3. Depending on what AEA level is authorized/approved, reimbursement for M&IE must not exceed the percentage of AEA authorized NTE 300% of the M&IE rate for the TDY location. For example, if AEA for 200% is authorized, AEA NTE 200% of the M&IE rate for the TDY location may be paid.

B. IE. The maximum reimbursement for IE is:

1. CONUS. $5 in CONUS, and

2. OCONUS

a. The locality IE rate, or,

b. $3.50 OCONUS for all full TDY days (except interim travel days) when the AO determines the $3.50 rate is adequate to meet anticipated IE, (effective for travel beginning on or after 1 July 2009) or for a Coast Guard member TDY to a U.S. INSTALLATION and GOV'T QTRS are available on that U.S. INSTALLATION.

C. M&IE Paid on a Per Diem Basis

1. M&IE may be reimbursed under the 'Lodgings-Plus' computation method (pars. U4149 and U4151) while the lodging cost is reimbursed on an actual expense basis.

2. The amount allowed for M&IE and the lodging cost may not exceed the daily maximum authorized in the AEA for the locality.

3. **EXAMPLE**:

a. A traveler is authorized/approved an AEA for lodging.

b. The traveler is paid M&IE on a per diem basis. Itemization of M&IE is not required when M&IE is paid on a per diem basis.

c. The locality per diem rate is $60 (lodging) + $46 (M&IE) = $106 (Total).

d. The AEA must not exceed 150% of the ***total*** locality per diem rate.

e. The AEA for the maximum amount allowed for ***lodging*** is computed as follows:

(1) $106 (Total Per Diem) x 150% = $159,

(2) $159 - $46 (M&IE) = $113 maximum allowed for lodging.

***NOTE*: 'Unused' AEA lodging funds cannot be used to increase the AEA for M&IE above 150% or 300% (depending on which level is authorized/approved).**

D. Lodging and/or Meals Obtained under Contract. When a contracting officer contracts for rooms and/or meals for a TDY member, and actual expense reimbursement is authorized/approved, the total daily amount paid by the GOV'T to the vendor(s) and reimbursed to the member for lodging, and M&IE may not exceed the daily maximum authorized under pars. U4210 and U4255 (60 Comp. Gen. 181 (1981) and 62 id. 308 (1983)).

E. Itemization. A detailed statement showing itemized expenses for each calendar day, excluding items claimed separately (such as taxicab fares and registration fees) must be submitted for AEA reimbursement. For M&IE reimbursement on a per diem basis (and AEA for lodging only), itemization of M&IE is not required.

U4260 AEA COMPUTATION

A. General. The daily amount is not prorated for fractions of a day; however, expenses incurred and claimed for a fraction of a day must be reviewed and allowed by the AO to be paid. ***In no case can the amount reimbursed be more than the amount authorized/approved in an actual expense authorization for the area concerned.***

B. Meals Available under Special Arrangements. When TDY is a special mission (e.g., deployment to foreign military bases, forest fire details, rescue and aircraft recovery missions, or TDY to remote areas) and non-deductible meals are available under special arrangements; reimbursement of actual expenses for such meals is limited to the charge for each meal, NTE the arranged charges for three meals/day.

C. Averaging Expenses

1. When an AEA is authorized/approved that includes M&IE, the daily amount of IE that do not accrue on a daily basis may be averaged over the days for which AEA at the location is authorized/approved. These IEs include laundry/dry-cleaning and pressing of clothing incurred at OCONUS locations (APP A), hotel maid tips, and similar expenses. ***Averaging IE does not apply if an AEA is authorized for lodging only and M&IE is paid on a per diem basis.***

2. The cost incurred during TDY travel for personal laundry/dry-cleaning and pressing of clothing (***not before leaving or after returning to the PDS***) is:

a. A separate reimbursable expense (APP G - up to an average of $2/day) in addition to per diem/AEA when CONUS travel requires at least 7 consecutive nights of CONUS TDY lodging. For example, a member on a 10-day TDY to a CONUS location (receiving AEA while there) incurs a $40 dry-cleaning bill. The $40 cost is averaged over the 10-day TDY to equal a $4/day average cost. The member may only be reimbursed for $2/day so the total reimbursement is $20. ***NOTE: This is not payable unless expenses have been incurred.***, or

b. Not a separate reimbursable expense (APP G) for OCONUS travel and is part of the IE allowance included within the per diem rates/AEA authorized/approved for OCONUS travel. For instance, a member on an 8-day (Saturday-Saturday) TDY to an OCONUS location (receiving AEA while there) incurs a $32 dry-cleaning cost on Friday. The $32 cost is averaged over the 8-day TDY and the member may indicate that $4 was paid daily.

D. Mixed Travel (Per Diem and Actual Expense)

1. General. Mixed travel involves more than one daily maximum reimbursement rate during a single trip and/ or reimbursement on both a per diem and an actual expense basis on a single trip. The applicable rate and/or reimbursement method for each calendar day (beginning at 0001) is determined by the traveler's status and TDY location at 2400 of that calendar day (par. U4145-A). Only one rate and reimbursement method is authorized for each day except when reimbursement is authorized for occasional meals or lodging in par. U4510.

2. Departure Day Reimbursement. The reimbursement method and daily maximum for the departure day from the PDS is the same as for the first location where lodging is required.

3. Return Day Reimbursement. On the return day to the PDS, the same method and daily maximum applicable to the previous calendar day applies. Par U4147 for reimbursement method when return travel to the home/PDS requires 2 or more days.

U4265 COMPUTATION EXAMPLES

A. CONUS/Non-Foreign OCONUS. The locality per diem lodging ceiling in CONUS and in a non-foreign OCONUS area does not include lodging tax. Lodging tax in CONUS and in a non-foreign OCONUS area is a reimbursable expense (APP G) in addition to AEA.

B. OCONUS. The locality per diem lodging ceiling in a foreign OCONUS area includes lodging tax. Lodging tax in a foreign OCONUS area is part of per diem/AEA and is not a reimbursable expense.

C. Examples. Following are computation examples when travel is authorized on an actual expense basis and on an actual expense and per diem basis on the same trip:

EXAMPLE 1 **AEA Single TDY location**			
AEA authorized for lodging and M&IE paid on a per diem basis. ***Refer to par. U4250 for AEA increases beyond 300% (OCONUS TDY only). 'Unused' AEA lodging cannot be used to increase the AEA for M&IE above the authorized/approved level (NTE 300%).***			
TDY Location Per Diem w/o AEA Maximum Per Diem - $150 Lodging - $99 M&IE - $51		**TDY Location Per Diem w/AEA** AEA authorized NTE $450 ($150 x 300%) Lodging NTE $399 ($450 - $51)M&IE - $51	
ITINERARY			
Date	**Depart**	**Arrive**	**Lodging**
10 Aug	Residence	TDY	$330.00
11-12 Aug		At TDY Station Lodging - $330/day x 2 days =	$660.00
13 Aug	TDY	Residence	
REIMBURSEMENT (Denotes AEA computation)			
Date	**Computation**		**Amount**
10 Aug	$330 + [$51 x 75%] = $330 + $38.25 =		$368.25
11-12 Aug	$330 + $51 = $381/day x 2 days =		$762.00
13 Aug	$51 x 75% = $38.25		$38.25
		Total Reimbursement	**$1,168.50**

EXAMPLE 2
AEA to multiple TDY locations A, B, and C

Location A – AEA authorized for lodging, M&IE paid on a per diem basis, $332 ($331.50 = $332 = $261/ $71).
Location B – Lodging and M&IE paid on a per diem basis, $131 ($85/ $46).
Location C – Lodging and M&IE paid on a per diem basis, $136 ($85/ $51).

Refer to par. U4250 for AEA increases beyond 300% (OCONUS TDY only). 'Unused' AEA lodging cannot be used to increase the AEA for M&IE above the authorized/approved level (NTE 300%).

TDY Location 'A' Per Diem w/o AEA	**TDY Location 'A' Per Diem Rate w/AEA**
Maximum Per Diem - $221 Lodging - $150, M&IE - $71	AEA authorized NTE $332.00 ($221 x 150% = $331.50 = $332) Lodging NTE $261 ($332 - $71)M&IE - $71

ITINERARY

Date	**Depart**	**Arrive**	**Lodging**
7 Sep	Residence	TDY, Location A	$170.00
8 Sep		TDY, Location A	$170.00
9 Sep	TDY, Location A	TDY, Location B	$ 70.00
10 Sep		TDY, Location B	$ 70.00
11 Sep	TDY, Location B	TDY, Location C	$ 75.00
12 Sep	TDY, Location C	Residence	

	REIMBURSEMENT (Denotes AEA Computation)	
Date	**Computation**	**Amount**
7 Sep	$170 (AEA lodging) + [$71 x 75%] = $170 + $53.25, TDY Location A =	$223.25
8 Sep	$170 (AEA lodging) + $71 =	$241.00
9-10 Sep	$70 + $46 = $116/day x 2 days, TDY Location B =	$232.00
11 Sep	$75 + $51 = TDY Location C =	$126.00
12 Sep	$51 x 75% =	$ 38.25
	Total Reimbursement	**$860.50**

EXAMPLE 3
AEA Single TDY location
AEA authorized for lodging and M&IE

*When AEA for lodging and M&IE exceeds the maximum AEA locality per diem rate, decrease the AEA M&IE rate to the descending dollar and add the extra cents to the AEA lodging amount. The adjusted per diem AEA is $225 ($149/ $76). This applies when the individual AEA amounts exceed the maximum daily AEA rate IAW par..U1410-A3.

Refer to par. U4250 for AEA increases beyond 300% (OCONUS TDY only). ***'Unused' AEA lodging cannot be used to increase the AEA for M&IE above the authorized/approved level (NTE 300%).***

CONUS TDY Location Per Diem w/o AEA	**CONUS TDY Location Per Diem w/AEA**
Maximum Per Diem - $150 Lodging - $99, M&IE - $51	AEA authorized NTE $225 ($150/day x 150% = $225/day) Lodging NTE $149 ($99/day x 150% = $148.50 = $149, add $.50) M&IE - $76 ($51/day x 150% = $76.50 = $76, subtract $.50)

ITINERARY

Date	**Depart**	**Arrive**	**M&IE**	**Lodging**
10 Aug	Residence	En route/TDY	Dinner - $25	$130.00
11 Aug		At TDY Station	Breakfast - $6, Lunch - $10, Dinner - $24,	$130.00
11 Aug		At TDY Station	Incidental Expense - IE - $5.50	
12 Aug		At TDY Station	Breakfast - $15, Lunch - $20, Dinner - $40	$130.00
12 Aug		At TDY Station	Incidental Expense - IE - $4.50	
13 Aug	TDY	Residence	Breakfast - $5, Lunch $12	

Date	**REIMBURSEMENT** (using AEA computation)	**Amount**
10 Aug	$130 + $25 =	$155.00
11 Aug	$130 + $40 + $5.50 =	$175.50
12 Aug	$130 + $75+ $4.50 (M&IE is reduced to $76) = (Total M&IE is limited by maximum daily $76 AEA M&IE)	$206.00
13 Aug	$17	$17.00
	Total Reimbursement	**$553.50**

PART D: ALLOWABLE TRAVEL TIME FOR TDY TRAVEL

U4300 GENERAL

NOTE: It is MANDATORY policy that all Uniformed Services travelers use an available DTMO-contracted CTO, or a GSA-contracted TMC (when a DTMO-contracted CTO is not available) for all official transportation requirements. The eligible traveler must contact the responsible Agency/Service designated official if there is not an available DTMO-contracted CTO/GSA-contracted TMC for the official travel.

A. Travel Order. When an order directs travel by a specific transportation mode and the directed transportation mode is available but not used, per diem or AEA is payable for actual travel performed NTE the per diem or AEA that would have been payable if the directed transportation mode had been used. When the directed transportation mode is not available or the order does not specify any transportation mode, per diem or AEA is computed as though the transportation mode actually used was directed.

*B. Constructed Travel Computation. In determining constructed travel, the transportation allowances are based on the carrier's required check-in time plus travel time from home, office, or place travel actually began, and the carrier's scheduled arrival time at the terminal plus travel time to home, office, or place travel actually ended. See par. U4915 for travel times by different transportation modes.

C. Reimbursement Limits. ***The total per diem or AEA payable must not exceed that payable for constructed travel over a usually traveled route by air or surface common carrier, whichever more nearly meets the requirements of the order, and is more economical to the GOV'T.***

U4305 ACTUAL TRAVEL TIME

When the actual travel time is less than the time allowable under this Part, the member's actual travel time is used for computation.

U4326 TRAVEL DURING REST HOURS, A REST PERIOD AT A TDY POINT AFTER ARRIVAL, OR AN EN ROUTE REST STOP

****NOTE: The member's first consideration, when scheduling flights of 14 or more hours (see par. U3520-C11a), is to always fly in economy class and arrive the day before the TDY begins to allow for appropriate rest. Second consideration is to fly in economy class and arrange an en route rest stop (preferably at a no-cost point allowed by the airline) with arrival on the day TDY starts. The absolute last option, and clearly the most expensive option which should be avoided whenever possible, is to permit the member to travel in GOV'T-funded business accommodations with arrival on the day the TDY starts.***

A. Starting and Ending Travel

1. General

a. The order establishes when travel status starts and ends.

b. Ordinarily, a member on official travel is not required to travel during unreasonable hours (2400 – 0600).

c. When travel is between 2400 – 0600, the only acceptable sleeping accommodations are:

(1) Ship staterooms, and

(2) Train sleeping cars.

NOTE: Reclining seats on planes, trains, or buses are not acceptable sleeping accommodations. If a member is required to travel overnight (2400 - 0600) without acceptable sleeping accommodations, arrival should be scheduled to provide an en route rest stop or an appropriate rest period (NTE 24 hours) at the TDY point before the member is required to perform official duties. See pars. U4326-C and U4326-D.

d. A member should not be required to use a carrier if using that carrier requires beginning travel (i.e., leaving home or TDY lodging and/or arriving at destination) between 2400 hours and 0600 hours if there are more reasonable schedules that meet mission requirements.

e. A prudent AO should schedule travel so that lodging may be provided so the member can retire at a reasonable hour and be ready to perform official business as required (33 Comp. Gen. 221 (1953); 61 id. 448 (1982)).

f. Transportation should be arranged so that the member is scheduled to arrive the day before the TDY actually begins.

g. A member should be scheduled for a departure to allow for an en route rest stop or an overnight rest period at the destination under the circumstances in pars. U4326-B and U4326-C.

2. Travel between 0600 and 2400. Travel should be scheduled between 0600 and 2400. To prevent travel between 2400 – 0600, it is reasonable for a traveler to depart the:

a. PDS (or home as appropriate) early enough to prevent having to travel between 2400 and 0600, or

b. TDY station on the earliest available transportation accommodations the day after completing a TDY assignment, provided the traveler is not required to be at the PDS the morning after TDY completion.

3. Additional Per Diem to Travel between 0600 and 2400. Additional per diem may be authorized/approved at a TDY location only if the resulting delay in departing the TDY location permits travel between 0600 and 2400 the day after completing the TDY assignment (56 Comp. Gen. 847 (1977)).

Example 1: A member completes official TDY duty on Friday afternoon. The member could leave on Friday when official duty ends (and arrive at the PDS early on Saturday) and receive 75% M&IE for that Saturday travel day. To prevent the member from traveling between 2400 and 0600, the AO may authorize or approve departure the next day (in this case, Saturday). The member receives per diem (including lodging) for Friday. Saturday is the travel day (assuming arrival at PDS on Saturday) and the member receives 75% M&IE for Saturday. Any additional delayed days are the member's financial responsibility.

Example 2: A member is required to attend a conference that starts at 0800 on Monday morning. If the member is authorized to depart the PDS on Friday to travel during regular duty hours, payment of per diem is limited to one travel day as though the member had departed for the TDY destination on Sunday (75% M&IE plus lodging) (56 Comp. Gen. 847 (1977)). Expenses for any additional early days are the member's financial responsibility.

B. En Route Rest Stop/Rest Period at a TDY Point. Authorizing/approving an en route rest stop or rest period at a TDY point must be used only when the circumstances warrant. Rest stops must not be 'automatic'. The AO must consider each request for a rest stop en route/rest period at the TDY point individually and carefully balance good stewardship of scarce resources with the immediacy of mission requirements. See par. U4325 about scheduled travel and ***NOTE 1*** in par. U4326 on rest periods. ***Rest stops en route/rest periods at destination may not be provided for official travel for PCS, COT leave, emergency leave, R&R, FEML, and personnel evacuations. A rest stop en route/rest period at a TDY point may only be authorized when travel is to the TDY site. A rest stop en route may not be authorized for the return flight if the traveler can rest before reporting back to work.***

C. En Route Rest Stop

1. Travel during Normal Rest Hours. The AO may authorize/approve an en route rest stop when travel must be scheduled:

a. To start at, near, or after the end of the member's regularly scheduled duty hours; or

b. During usual rest hours and the transportation mode does not provide adequate sleeping accommodations. See ***NOTE 2*** following par. U4326-A1c regarding adequate sleeping accommodations.

2. OCONUS Travel Is Involved. The AO may authorize/approve a rest stop en route when:

a. The origin or destination is OCONUS; and

b. Travel is by a usually traveled route; and

c. Travel is by less than first/business-class accommodations; and

d. The scheduled flight time, including stopovers and plane changes, exceeds 14 hours by a usually traveled route. Scheduled flight time is the time between the scheduled aircraft departure from the airport serving the PDS/TDY point and the scheduled aircraft arrival at the airport serving the TDY point/PDS (the flight(s) between two duty points), ***including scheduled non-overnight time spent at airports during plane changes***.

NOTE: The "length of flight (14, 20, 30, 40 hours)" in and of itself is not sufficient justification to authorize/ approve a rest stop en route. The justification must include that the TDY mission was so unexpected that the traveler was unable to schedule a flight arriving the day prior to allow rest before starting work. The 14-hour flight time criterion is restricted to TDY travel only and may not be used to justify a rest stop for PCS, COT leave, Emergency Leave, R&R, FEML, personnel evacuation, or any other transportation. When using length of flight to justify a rest stop the AO must cause the travel order to be clearly annotated as to when the TDY travel was identified and when travel reservations were made.

3. En Route Rest Stop Prohibited. An en route rest stop at GOV'T expense is prohibited when:

a. Travel is authorized by first- or business-class service.

b. A member chooses to travel by a circuitous route, ***for personal convenience***, causing excess travel time.

c. A member takes leave at a stopover.

4. En Route Rest Stop Location. An en route rest stop:

a. May be authorized/approved at any intermediate point, and

b. Should be as near to midway in the journey as the authorized carrier scheduling permits, or

c. Scheduled at a point en route at which the carrier permits a free stopover (if possible).

5. En Route Rest Stop Duration. An en route rest stop is for a reasonable rest period, NTE 24 hours, plus necessary time to obtain the earliest transportation to the authorized destination.

6. Per Diem. The rest stop locality per diem rate applies.

D. Rest Period at the TDY Point before Reporting for Duty. A reasonable rest period at the TDY point (NTE 24 hours) should be provided before the member reports for duty when:

1. The scheduled flight time, including stopovers and plane changes, exceeds 14 hours by a usually traveled route. Scheduled flight time is the time between the scheduled aircraft departure from the airport serving PDS/TDY point and the scheduled aircraft arrival at the airport serving the TDY point/PDS (the flight(s) between two duty points), ***including scheduled non-overnight time spent at airports during plane changes***;

NOTE: The "length of flight (14, 20, 30, 40 hours)" in and of itself is not sufficient justification to authorize/ approve a rest period at the TDY point. The justification must include that the TDY mission was so unexpected that the traveler was unable to schedule a flight arriving the day prior to allow rest before starting work. The 14-hour flight time criterion is restricted to TDY travel only and may not be used to justify a rest stop for PCS, COT leave, Emergency Leave, R&R, FEML, personnel evacuation, or any other transportation. When using length of flight to justify a rest stop the AO must cause the travel order to be clearly annotated as to when the TDY travel was identified and when travel reservations were made.

2. An en route rest stop is not authorized/approved;

3. The member is not authorized first- or business-class service;

4. The member is required to travel overnight (2400 - 0600) (in which case arrival should be scheduled to provide an appropriate rest period (NTE 24 hours) at the TDY point before the member is required to perform official duties). See ***NOTE*** following par. U4326-A1c regarding scheduling an early arrival for a rest period at the TDY point if overnight (2400-0600) travel is involved.

E. Delaying Return Travel to Use Reduced Travel Fares. When, to qualify for reduced transportation fares, a member elects to stay at a TDY station longer than required by the assignment and the AO authorizes/approves the action, per diem or AEA for the additional time may be paid if the:

1. Transportation savings offsets the additional per diem or AEA cost, yielding an overall savings to the GOV'T; and

2. Delay does not extend the TDY time beyond the time when the member is required to be at work at the PDS (B-192364, 15 February 1979; B-169024, 5 May 1970).

U4335 SPECIAL CONVEYANCE TRAVEL

*Allowable travel time, when special conveyance use is authorized/approved, is the actual time needed to perform the travel. ***NOTE: If travel is by vehicle, authorized travel time is computed under par. U3025-C.***

U4340 MIXED MODES TRAVEL

*Per diem or AEA for travel performed between any two points of a separate leg of a journey (par. U3010), partly by POC and partly by common carrier, is computed as in par. U3025-E or U4920-F.

U4345 TDY DEPARTURE/RETURN FROM/TO DEPENDENTS' RESIDENCE

A. Authorization/Approval. The AO may permit the member to begin/end official travel from the location at which the member maintains the family residence if it is not the residence from which the member commutes daily to the PDS.

B. Starting/Ending Travel. If to the GOV'Ts advantage, POC use may be authorized/approved to begin/end at the:

1. Member's residence (from which the member commutes daily to the PDS),

2. Location at which the member maintains the family residence if it is not the residence from which the member commutes daily to the PDS, or

3. Place near the member's residence where the POC is garaged/stored.

C. Cost. ***Relative cost should be a consideration.***

D. Example. The member's PDS is Alexandria, VA. The member resides in Alexandria during the workweek and commutes daily to the PDS. The member maintains the family residence in Norfolk, VA. The member may be permitted to begin and/or end official travel on TDY at Norfolk, VA.

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PART E: GOV'T MESS USE/AVAILABILITY

U4400 GOV'T MESS

A. Mess Available. GOV'T mess must be used to the maximum extent practicable by members quartered on the U.S. INSTALLATION.

B. Mess Not Available. A GOV'T mess is not available:

*1. When GOV'T lodgings on the U.S. INSTALLATION are not available to a member while on official travel (see Ch 2, Part H);

2. On travel days; or

3. When an AO determines:

a. The use of the mess adversely affects mission performance;

b. There is excessive distance between the mess and places of duty, and/or of lodging;

c. Transportation is not reasonably available between the mess and places of duty, and/or of lodging; or

d. Duty hours and mess operating hours are not compatible.

C. GMR/PMR Documentation. An order must direct the GMR or PMR if one of these rates is to apply. If one of these rates is directed, but the GOV'T mess is not available, the member must be reimbursed:

1. The locality M&IE meal rate if all three meals were not available; or

2. The PMR if one or two meals were not available;

if the AO accepts the member's non-availability certification. An order modification serves to document the meal rate change.

NOTE: When an order, with the exception of an order to schoolhouse training (see par. U4155), does not direct the GMR or PMR, the locality M&IE rate is used. See par. U4165-1 for deductible meals.

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PART F: OCCASIONAL MEALS AND QTRS

U4510 OCCASIONAL MEALS AND QTRS

A. General. A member is authorized reimbursement for meals and/or QTRS under par. U4510-B when the AO determines the member must execute one of the requirements in par. U4510-A1 ***and*** is in a status listed in par. U4510-A2.

1. Requirements

   a. Procure QTRS from commercial, GOV'T or non-appropriated fund sources;

   b. Use GOV'T QTRS and pay a service charge;

   c. Retain QTRS at a prior TDY location when the retention is authorized/approved by appropriate authority; or

   d. Procure meals from commercial or non-appropriated funds sources;

2. Status

   a. Par. U4102-D: Within PDS limits only for a member escorting arms control inspection team/members while engaged in activities related to the implementation of arms control treaty or agreement during the in-country period referred to in the treaty or agreement;

   b. Par. U4102-E: TDY within the PDS local area (outside the PDS limits);

   c. Par. U4102-F: Round trips within 12 hours;

   d. Par. U4102-G: Members traveling together with no/limited reimbursement;

   e. Pars. U4102-J, U4102-K, and U4102-M: TDY or training duty aboard a ship;

   f. Par. U4102-L: Field duty;

   g. Pars. U4102-O and U4102-P: A member and/or straggler separated from others traveling together under an order directing no/limited reimbursement travel;

   h. Par. U4163: EUM;

   i. Par. U5108-C: Transportation mode directed to first duty station upon enlistment, reenlistment or induction;

   j. Par. U5120-D: PCS with TDY at a location near (but outside the limits of) the old or new PDS;

   k. Par. U7025: Travel incident to application processing;

   l. Par. U7125-E: Inpatient;

   m. Par. U7150-A: RC member travel; or

   n. Par. U7154-B7: Lodging and meal expense at a point of delay for an SROTC member performing travel to/from field training/practice cruises and delayed through no personal fault at a location where no GOV'T QTRS or dining facility/mess are available.

B. Computation

1. QTRS

*a. The amount allowed is the member's QTRS cost NTE the maximum lodging amount within the per diem rate for the TDY locality.

b. In special/unusual circumstances when the amounts claimed exceed the lodging components of the applicable per diem rates, the AO may authorize under par. U4210 reimbursement in greater amounts for the occasional QTRS cost.

c. When a member is required to procure/retain unoccupied QTRS or to procure/retain QTRS at more than one location on any calendar day, reimbursement for the cost of such QTRS is in par. U4135.

*2. Meals. If the AO determines that a member is required to procure meals, the member is authorized the actual amount paid NTE the PMR (no IE) as in pars. U4149-C or U4151-C1 based on the applicable per diem rate for the TDY locality. If more than one locality is involved on any given day, the PMR limit is based on the highest locality M&IE rate.

PART G: ITDY TRAVEL AND TRANSPORTATION ALLOWANCES FOR DEPENDENT TRAVEL

U4600 GENERAL

A. Authority. This Part prescribes dependent travel and transportation allowances when the member is assigned to ITDY IAW 37 USC 406. ITDY travel by the member via the dependent alternate place may be authorized by the Secretarial Process ***only*** to assist in moving dependents from one location to another when the dependents have been or are being moved at GOV'T expense.

B. Allowances. DLA is payable to a member when dependents relocate under an ITDY order (pars. U5620 and U5630-B16). Dependent transportation is authorized under this Part the same as for PCS. The MALT in par. U5105-B1 applies unless the dependent accompanies the member to the TDY location traveling in the same POC. If the dependent travels as a passenger, no MALT is payable for the dependent since the member receives TDY mileage. See par. U4755 for HHG transportation.

U4605 MEMBER ORDERED ON ITDY

A. General. ***Only the Service Headquarters can authorize/approve ITDY.*** When ITDY applies and the member's TDY order does not provide for return to the PDS and the TDY:

1. Is contemplated to be for 20 or more weeks at any one location, except as noted in par. U2146-B; or

2. Order does not specify or imply any limit to the period of absence from the PDS;

dependent travel and transportation allowances to an alternate place may be authorized at GOV'T expense IAW Agency/Service regulations.

B. Travel to/from the Old PDS, Alternate Place En Route to the ITDY Location. The member is authorized PCS travel and transportation allowances to accompany the dependent to the alternate place from the old PDS when authorized by the Secretarial Process under par. U4605-A. This authority, to relocate at GOV'T expense, exists ***only*** when the Secretarial Process determines that the member's presence is needed to assist the dependent(s) and not for personal convenience.

1. This may be accomplished while en route to the ITDY assignment, or as a separate PCS round trip between the old PDS and alternate place at GOV'T expense before departure on the ITDY assignment. See B-199354, 1 July 1981.

*2. Travel and transportation allowances are not authorized for travel performed prior to the official written ITDY notification IAW par. U2250. ***Round-trip transportation between the ITDY station and the alternate place at GOV'T expense to assist dependents in relocating is not authorized.***

C. Member's Return to the Old PDS or Travel via the Old PDS en route to the New PDS. The member is authorized PCS travel and transportation allowances from the ITDY location via the alternate place to which dependents were moved at GOV'T expense, en route back to the old PDS, or to a new PDS. When a member, IAW an order is required to return to the old PDS prior to travel to the new PDS via the alternate place to which dependents were moved at GOV'T expense, the member is authorized PCS travel and transportation allowances from the ITDY location via the old PDS to the alternate place to the new PDS. Return to the old PDS prior to travel to the new PDS via the alternate place must be stated in the member's order or authorized/approved through the Secretarial Process. The authority to travel via the alternate place exists only when the Secretarial Process determines it is necessary for the member to assist the dependent(s) in relocating to the PDS and not for personal convenience (e.g., a visit). ***As a reminder, reimbursement for dependent travel is limited to travel directly from the alternate location to the official destination (either old or new PDS as appropriate). Arranging a HHG/POV shipment is not an authorized reason***.

1. If the dependents were not relocated to an alternate place but remained at the PDS from which the member departed on ITDY, the member receives PCS travel and transportation allowances from the ITDY location via the old PDS to the new PDS if a new PDS is named.

2. The member's PCS travel and transportation allowances between the ITDY location and alternate place or previous PDS at which the dependents are located is limited to the GOV'T's constructed cost and POC travel is not ordinarily authorized to the alternate location or previous PDS from the ITDY location. For example, GOV'T or common carrier transportation mode and necessary travel time between the authorized points (par. U3010) is cost effective and time efficient to perform the official travel in most situations.

*3. ***The authority does not apply when the member has reported to the new PDS on subsequent PCS travel order prior to accompanying the dependent(s) from the alternate place or previous PDS where the dependents elected to remain at GOV'T expense.*** The member is financially responsible for the travel and transportation expenses if performed. See par. U2150.

D. Member's Return to the Old PDS. When:

1. The member returns from ITDY on a subsequent order (or amendment/modification to the original ITDY order) to an activity at the old PDS, or

2. Simply returns to the old PDS from ITDY,

after the dependent has been moved at GOV'T expense to the ITDY station or to alternate location; the member is authorized to travel via the alternate location to assist with dependent travel and transportation from the ITDY station or from the alternate location to the old PDS. Return transportation from CONUS to an OCONUS PDS must not be authorized/approved unless at least 12 months remain in the member's tour of duty at that PDS on the date the dependent is scheduled to, or actually does, arrive at that PDS or on the date command sponsorship again is granted, whichever is later.

U4610 DEPENDENT TRAVEL

A. Dependent Travel and Transportation to the Alternate Place. All travel and transportation authorized at GOV'T expense is to enable the dependent to establish permanent a residence during the member's ITDY assignment.

1. PDS and ITDY Stations Are Both in CONUS. Dependents' travel and transportation at GOV'T expense is authorized to any location at a cost NTE the cost from the PDS to the ITDY station.

2. PDS and ITDY Stations Are Both OCONUS. Dependents' travel and transportation at GOV'T expense is authorized to any location at a cost NTE the cost from the PDS to the ITDY station. However, if determined to be in the GOV'T's best interest, the Secretarial Process may authorize dependent travel to an alternate CONUS location without any cost limitation.

3. PDS is in CONUS and the ITDY Station is OCONUS. Only the Secretarial Process may authorize/ approve dependents' travel and transportation at GOV'T expense in this situation. When authorized/approved, transportation may be authorized from the PDS to:

a. The ITDY station;

b. A CONUS location; or

c. A non-foreign OCONUS location ***if the non-foreign OCONUS location is the member's*** HOR, PLEAD or legal residence before entering active duty or was the spouse's legal resident at the time of marriage.

Travel must not be authorized/approved to a foreign OCONUS location unless at least 12 months remain in the member's tour of duty at the OCONUS TDY station on the date the dependent is scheduled to, or actually does, arrive OCONUS.

4. PDS is OCONUS and the ITDY Station is in CONUS. The Secretarial Process may authorize/ approve dependent transportation at GOV'T expense to the ITDY station, or other alternate location, NTE the cost from the PDS to the ITDY station. See par. U4605-D.

B. PCS Order Received at the ITDY Station. When a dependent is moved at GOV'T expense to the ITDY station or other alternate location and the member receives a PCS order at the ITDY station, dependent travel and transportation allowances at GOV'T expense for travel performed to the new PDS must not exceed the cost from the ITDY station/alternate location to the new PDS.

C. Member's Return to the Old PDS. When:

1. The member returns from ITDY on a subsequent order (or amendment/modification to the original ITDY order) to an activity at the old PDS, or

2. Simply returns to the old PDS from ITDY,

after the dependent has been moved at GOV'T expense to the ITDY station or to alternate location; the member is authorized dependent travel and transportation from the ITDY station or alternate location to the old PDS. Return transportation from CONUS to an OCONUS PDS must not be authorized/approved unless at least 12 months remain in the member's tour of duty at that PDS on the date the dependent is scheduled to, or actually does, arrive at that PDS or on the date command sponsorship again is granted, whichever is later.

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PART H: HHG SHIPMENT AND STORAGE UNDER A TDY ORDER

U4700 GENERAL

This Part prescribes TDY HHG transportation allowances. ***NOTE: Delivery out of storage is authorized at GOV'T expense, regardless of the length of time in storage (as long as the member's order is and/or transportation allowances are valid). This includes shipments that have been converted to storage at the member's expense.*** For POV storage when a member is TDY on a contingency operation, Ch 5, Part E, Sec. II. For information about HHG authorized locations, Tables in par. U4780 for TDY and par. U5390 for PCS.

U4705 AUTHORIZING/APPROVING TDY HHG TRANSPORTATION

*A. General. Common carrier accompanied baggage limits may preclude a member from transporting necessary HHG items without cost. An AO or commanding officer may authorize/approve transportation of HHG required for the member's personal comfort and well-being while on TDY in addition to any UB being authorized.

*B. Restrictions. If required due to unusual circumstances, Service regulations may restrict what type(s) of HHG items may be shipped to a TDY location. For example, the Service could determine that shipment of motorcycles, boats, snowmobiles, firearms (par. U5330-J) and/or appliances is not appropriate due to local customs/laws of the TDY country or military necessity of the TDY mission. Any restriction must be stated on the TDY order.

U4710 BASIC ALLOWANCE

A. Shipments in Addition to Authorized TDY Weight Allowance. When TDY, the following may be transported in addition to the member's TDY weight allowances:

1. PBP&E (par. U5310-C), and

2. Required medical equipment (par. U5310-K).

B. Weight Allowance. The maximum weight allowances in the following table do not include accompanied baggage transported on a passenger transportation commercial ticket. They are the actual weights of unpacked and uncrated HHG. If practicable, the actual weight of unpacked and uncrated HHG is established before packing. For information on determining net shipment weight for specific transportation modes, pars. U5335-B, U5335-C, U5335-D, U5335-E, and U5335-F. ***NOTE: The Secretary Concerned may authorize a higher weight allowance (NTE a total of 1,000 lbs. including the allowance listed below) of a member below pay grade O-7, but only on a case-by-case basis. The Secretary Concerned may increase the member's weight allowance (NTE the 1,000 total as noted) if the Secretary determines that failure to increase the member's TDY weight allowance would create a significant hardship to the member.***

TDY WEIGHT ALLOWANCE (POUNDS)			
Service and Grade 1/			
Army, Air Force, & Marine Corps	**Navy, Coast Guard, & National Oceanic and Atmospheric Administration Corps**	**Public Health Service**	**Weight Allowance**
Officer Personnel			
General/General of the Army	Admiral	N/A	2000 **2/**
Lieutenant General	Vice Admiral	Surgeon General	1500
Major General	Rear Admiral (upper half)	Deputy/Assistant Surgeon General	1000
Brigadier General	Rear Admiral (lower half)	Assistant Surgeon General	1000
Colonel	Captain	Director	800
Lieutenant Colonel/Warrant Officer (W-5)	Commander/Warrant Officer (W-5)	Senior	800
Major/Warrant Officer (W-4)	Lieutenant Commander/Warrant Officer (W-4)	Full	800
Captain/Warrant Officer (W-3)	Lieutenant/Warrant Officer (W-3)	Senior Assistant	600
First Lieutenant/Contract Surgeon/Warrant Officer (W-2)	Lieutenant (Junior Grade)/Warrant Officer (W-2)	Assistant	600
Second Lieutenant/Officer Graduate of Service Academy/Warrant Officer (W-1)	Ensign/Officer Graduate of Service Academy/Warrant Officer (W-1)	Junior Assistant	600
Enlisted Personnel			
E-9	E-9	N/A	600 3/
E-8	E-8	N/A	500
E-7 to E-1	E-7 to E-1	N/A	400
Aviation Cadet	Aviation Cadet	N/A	400
Service Academy Cadet/Midshipman	Service Academy Cadet/Midshipman	N/A	350

1/ Includes a Regular member, a member of a Uniformed Service RC, and an officer holding a temporary commission in the Army/Air Force of the U.S.

2/ The Secretarial Process may authorize additional weight up to 2,000 lbs. (up to 4,000 lbs. total) for the Chiefs of Staff, U.S. Air Force and U.S. Army, the Chief of Naval Operations, the Commandant of the Marine Corps, and the Commandant of the Coast Guard.

3/ A member selected as Senior Enlisted Advisor to the Chairman of the Joint Chiefs of Staff, Sergeant Major of the Army, Master Chief Petty Officer of the Navy, Master Chief Petty Officer of the Coast Guard, Chief Master Sergeant of the Air Force, or Sergeant Major of the Marine Corps, who requires a TDY weight allowance of HHG, is authorized a weight allowance of 800 lbs. for a TDY order issued on or after receiving notice of selection to that position and for the remainder of the military career.

C. Shipment of Replacement Items. When an original TDY HHG shipment is destroyed or lost during transportation through no fault of the member, a replacement shipment, within the member's weight allowance, may be made at GOV'T expense (68 Comp. Gen. 143 (1988)).

U4715 LIMITATIONS

Under a TDY order, a temporary-to-permanent duty order, or a combination thereof, a member with an authorized/approved TDY HHG shipment may transport HHG within the TDY weight allowance between any points, if either the destination or origin (as applicable) is the TDY station, subject to the following cost limitations as applicable:

1. From PDS to TDY station;

2. Between TDY stations; or

3. From the last TDY station to the old PDS, or to the new PDS.

When a member is ordered from a TDY station to a new PDS or when a TDY station becomes a new PDS, these shipments are in addition to PCS weight allowance.

U4720 TRANSPORTATION METHODS

The transportation methods in par. U5320 apply.

U4725 FACTORS AFFECTING TDY HHG TRANSPORTATION

A. Weight Allowance. A member's grade on the day travel begins determines the weight allowance.

B. Order Amended, Modified, Canceled or Revoked. The provisions in par. U5330-C apply.

C. Improper Shipments. A designated Service representative may authorize/approve forwarding authorized shipments to the proper destination that are, through no fault of the member, misdirected or otherwise separated from the member.

U4735 WHEN EXCESS CHARGES ARE INCURRED

HHG not authorized/approved for transportation or not within the member's TDY weight allowance must not be transported with authorized HHG. The member should arrange for separate transportation of such articles. When shipments include unauthorized articles that are later disclosed, the member bears the full cost of transporting them, to the extent that cost can be identified. If the cost of transporting these articles cannot be established, par. U5340.

U4740 CALLED (OR ORDERED) TO ACTIVE DUTY

For transportation allowances of a member called (or ordered) to initial active duty for training for less than 6 months, or called (or ordered) to active duty for less than 20 weeks, par. U5345-B2. For transportation allowances when a member is relieved from such active duty, par. U5360-E.

U4745 PCS WITH TDY EN ROUTE

See par. U5345-C1.

U4750 TDY WITHOUT RETURN TO PDS OR TDY PENDING FURTHER ASSIGNMENT

Under an order from a PDS to TDY without direction to return to the PDS, or to TDY for further assignment, a member's HHG within the PCS weight allowance may be:

1. Placed in NTS for the entire TDY period under par. U4770-C; or

2. Packed and moved from GOV'T QTRS to private-sector housing in the old PCS vicinity, if required to vacate the GOV'T QTRS.

U4755 ITDY

Under an order from the PDS to TDY for an indeterminate period of time, HHG transportation within the PCS weight allowance may be made to any combination of:

1. The TDY station, or

2. Any CONUS point, or

3. Other location authorized for dependent travel by the Secretarial Process, or

4. NTS under par. U4770-C,

if the Secretarial Process authorizes/approves. HHG placed in storage or shipped under par. U4755 may be transported to the member's PDS after TDY. Ch 4, Part G, for dependent transportation.

U4760 TDY PENDING PCS ASSIGNMENT TO AN OCONUS PDS OR TO A SHIP

A. General. An order from a PDS to TDY pending PCS to:

1. OCONUS, or

2. A ship,

authorizes allowances to a member as indicated in pars. U4760-B and U4760-C.

B. Ordered to a Ship. Under an order from a PDS to TDY pending a PCS assignment to a ship other than one described in par. U4760-C, transportation of the PCS HHG weight allowance may be made to any combination of:

1. The ship's home port;

2. From GOV'T QTRS to private-sector housing in the old PDS vicinity, if required to vacate GOV'T QTRS; and

3. NTS under par. U4770-C.

C. Ordered to OCONUS Duty or to a Unit Specified as Unusually Arduous Sea Duty or Operating OCONUS for 1 Year or Longer. Under an order from a PDS to TDY pending a PCS to an:

1. OCONUS assignment, or

2. Assignment to a unit (e.g., ship or afloat staff) specified in writing by the Secretarial Process as unusually arduous sea duty or contemplated to be operating OCONUS for a continuous period of 1 year or longer on the date the unit is so specified,

PCS HHG weight allowance transportation may be made to any combination of:

1. Any CONUS location the member specifies;

2. The OCONUS duty station; and

3. NTS under par. U4770-C.

U4765 TDY ICW BUILDING, FITTING OUT, CONVERTING OR REACTIVATING A SHIP

A. General. An order from a PDS to TDY ICW building, fitting out, converting, or reactivating a ship that directs duty on board when commissioned, authorizes a member as indicated in pars. U4765-B and U4765-C.

B. Ordered to a Ship Not Specified as Unusually Arduous. Under an order to a ship other than one described in par. U4765-C, transportation of the PCS HHG weight allowance may be made to a combination of:

1. The ship's home port, and

2. NTS under par. U4770-C.

C. Ordered to a Ship Specified as Unusually Arduous Sea Duty or Operating OCONUS for 1 Year or Longer. Under an order to a ship which, after commissioning, will be unusually arduous sea duty or is contemplated to operate OCONUS for a continuous period of 1 year or longer, transportation of the PCS HHG weight allowance may be made to a combination of:

1. Any CONUS location the member specifies, and

2. NTS under par. U4770-C.

U4770 HHG STORAGE ICW TDY/DEPLOYMENT

A. Storage in Transit (SIT)

1. SIT is authorized as part of HHG transportation (***par. U4700 NOTE)***.

2. HHG, within the TDY weight allowance, may be placed in SIT when:

   a. On a PCS with TDY/deployment en route (par. U5345-C) (***NOTE below***); or

   b. TDY/deployed for 90 or fewer days if the Service designated official authorizes/approves the SIT as necessary based on the member's written statement that SIT is necessary for reasons beyond the member's control.

NOTE: When HHG are in SIT incident to a PCS and the member is TDY/deployed for 90 or more days/an indefinite period, par. U5375-B3 applies.

B. Special Storage

1. General

   a. Special storage is storage incident to TDY/deployment for 90 or more days/an indefinite period when no PCS is involved. See ***NOTE*** in par. U4770-A when PCS is involved. It includes any shipment, drayage, packing, crating, unpacking, and uncrating necessary to place HHG into/remove them from a storage facility.

   b. The Secretarial Process may authorize/approve special storage under pars. U4770-B2 and U4770-B3.

   c. The member's PCS weight allowance applies (par. U5310-B).

   d. See par. U5380-B for storage facility selection.

2. TDY/Deployment for 90 or More Days/an Indefinite Period

a. A TDY/deployment order for 90 or more days/an indefinite period may authorize a member a special storage (not ICW a PCS shipment).

b. The Secretarial Process may authorize/approve special storage, except for a member who:

(1) Is authorized HOS allowances in par. U5365-A, and

(2) Has HHG in NTS under par. U5365-C when recalled to active duty (par. U5365-H).

3. TDY/Deployment of an RC Member Called/Ordered to Active Duty under Unusual/Emergency Circumstances/Service Exigencies for other than Training

a. The Secretarial Process may authorize/approve special storage for an RC Member who is:

(1) Called/ordered to active duty under unusual/emergency circumstances or Service exigencies for other than training purposes, and

(2) Ordered to TDY or deployment.

b. The TDY/deployment can be for any length of time.

c. The TDY HHG weight allowance limitations in par. U5345-B2 for an RC member called/ordered to active duty for less than 20 weeks ***does not*** apply.

d. PCS weight allowances ***do*** apply (par. U5310-B).

C. Non-temporary Storage (NTS)

1. NTS while TDY is authorized only when a member is:

a. Ordered on a PCS:

(1) With TDY en route, or

(2) While on TDY, and

b. In the situations listed in the chart below.

2. Authorized NTS begins on the day the order is issued and continues (see par. U4770-D) as long as any of the situations in the chart below exist.

SITUATION	COMPLETION
1. TDY without return to PDS or pending further assignment (par. U4750)	1. Departure day from the TDY station incident to an order assigning a new PDS
2. ITDY (par. U4755)	2. Departure day from the last TDY station to proceed to the new PDS
3. TDY pending assignment OCONUS or to a ship (par. U4760)	3. Departure day from the last TDY station to proceed OCONUS or to the assigned ship
4. TDY ICW building, fitting out, converting or reactivating of a ship and duty aboard when commissioned (par. U4765)	4. The ship's arrival day at its assigned home port

D. Storage after TDY/Deployment Completion. HHG storage is authorized for up to 90 days after TDY/ deployment completion. Extensions to this 90-day period may be granted IAW par. U5375-B.

U4775 HHG TRANSPORTATION AFTER STORAGE

HHG stored under pars. U4750, U4755, U4760 and U5345-C1 may be transported to any subsequent PDS. Also, HHG may be shipped to any point in CONUS under par. U5350, when applicable.

U4780 HHG AUTHORIZED LOCATIONS AND WEIGHT ALLOWANCE

The following table summarizes authorized locations and weight allowance for the movement of HHG under a TDY order. The referenced paragraphs provide benefit details and ***should be reviewed for thorough understanding***.

ORDER TYPE AND JFTR REFERENCES	HHG AUTHORIZED LOCATIONS AND WEIGHT ALLOWANCE (footnote explanations follow summary)
1. TDY order, a temporary to permanent duty order, or a combination thereof (par. U4715)	1, 2, 3, 4, 5, 6, 7, 8
2. An RC member called or ordered to active duty for less than 20 weeks at one duty station under the following conditions: (a) Initial active duty for training for less than 6 months; or (b) Active duty (including active duty for training) for less than 20 weeks; or (c) Active duty for training for 20 or more weeks with less than 20 weeks at any one location (pars. U4740 and U5345-B2)	8, 10, 12, 16, 17
3. A PCS with TDY/deployment en route (pars. U4745 and U5345-C1)	1, 2, 4, 5, 6, 9
4. TDY without being directed to return to the PDS or TDY pending further assignment (pars. U4750, U4770, and U4775)	5, 6, 9, 17
5. ITDY (from a PDS to a TDY location for an indeterminate time) (pars. U4755 and U4775)	1, 4, 5, 9, 17, 20
6. From a PDS to a TDY location pending assignment to ship not designated for arduous duty and not OCONUS 1 year or more (pars. U4760-B and U4775)	4 (“ship home port”), 5, 9, 17
7. From a PDS to a TDY location pending: (1) OCONUS assignment, or (2) Pending assignment to a ship designated for unusually arduous sea duty or operating OCONUS for 1 year or more (pars. U4760-C and U4775)	4, 5, 9, 17, 20
8. Ordered from a PDS to TDY ICW building, fitting out, converting or reactivating a ship (not specified as unusually arduous) (par. U4765-B)	4 (“ship home port”), 5, 9
9. Ordered from a PDS to TDY ICW building, fitting out, converting or reactivating a ship (specified as unusually arduous) (par. U4765-C)	5, 9, 20
10. TDY/deployment of 90 or more days/an indefinite period when no PCS involved (par. U4770-B)	5 (“special storage”), 9
11. TDY/deployment of an RC member called/ordered to active duty under unusual/emergency circumstances/service exigencies for other than training (par. U4770-B3c)	5 (“special storage”), 9
12. Relief from active duty for an RC member called/ordered to: (a) Initial active duty for training for less than 6 months, or (b) Active duty for training for 20 or more weeks but less than 20 weeks at any one location, or (c) Active duty (including active duty for training) for less than 20 weeks at one duty station (par. U5360-E)	6 (“NTE 30 days”), 8, 11, 13, 15, 19
13. Recalled to active duty for TDY after separation from the service or relief from active duty (par. U5360-K)	5 (“continued storage only if member qualifies for special storage under par. U4770-B”), 8. Authorized locations depending on the TDY order. Upon separation following recall, pars. U5360-A and U5360-B for authorized places.

FOOTNOTES	HHG AUTHORIZED LOCATIONS AND WEIGHT ALLOWANCE
1	From PDS To TDY
2	From TDY To TDY
3	From Last TDY To Old PDS
4	From Last TDY To New PDS
5	NTS
6	SIT
7	TDY Weight in Addition to PCS Weight Allowance ("When a member is ordered from a TDY station to a new PDS or when a TDY station becomes a new PDS, these shipments are in addition to PCS weight allowance." par. U4715)
8	TDY Weight Allowance
9	PCS Weight Allowance
10	From HOR
11	To HOR
12	From HOS
13	To HOS
14	From PLEAD or place from which called/ordered to Active Duty for Training
15	To PLEAD or to place from which called/ordered to Active Duty for Training
16	To First PDS
17	To Any Subsequent PDS
18	From Last Duty Station
19	From PLACE HHG Last Transported at Gov't Expense
20	Any CONUS Point Selected By Member

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PART I: REIMBURSEMENT OPTIONS FOR MEMBERS ON TDY WITHIN A COMBATANT COMMAND OR JOINT TASK FORCE AOR

U4800 DEFINITIONS

A. Combatant Command AOR. A specified AOR location where various forces are moved to complete operational actions in low or high intensity operations/exercises. Organizations in the AOR are composed of direct units, coalition forces, CJCS, JTFs and other operating forces supporting the Combatant Commander's operations.

B. Joint Task Force (JTF). A force composed of assigned or attached elements of the Army, the Navy, the Marine Corps, and the Air Force, or two or more of these Services, which is constituted and so designated by the SECDEF or by the commander of a unified command or an existing JTF (as defined by Joint Publication 1-02, DoD Dictionary of Military and Associated Terms). For this Part, the definition also includes the Coast Guard.

C. Operational Deployment. Those contingencies or other operations directed by the SECDEF in support of a United Nations (UN) or Combatant Commander's mission. These include, but are not limited to, UN and JTF peacekeeping, nation building, and humanitarian missions; and operations against an actual or potential enemy (APP A1, CONTINGENCY OPERATIONS).

D. Exercises. Those Service, Combatant Commander, or CJCS training military maneuvers or simulated wartime operations whose primary purpose is to enhance unit readiness and mission capability. For example, war games, field exercises, or maneuvers that may or may not involve more than one Service. Members/units are placed in field duty.

E. TDY Options

NOTE: See par. U1245 for continuation of the IE portion of the TDY per diem for a "hospitalized member," as defined under the OUSD(P&R) Memorandum, 15 May-08 and DoDFMR, Volume 7A, Chapter 13.

1. General

a. The Combatant Commander/JTF Commander:

(1) Provides equity for travel and transportation allowances payment in the AOR and actions within the AOR;

(2) Determines the appropriate TDY option for all assigned personnel from all of the Services within the AOR which establishes the per diem meal rate and lodging conditions, after consultation with Service component commanders;

(3) May delegate authority to a subordinate commander that directs the travel in individual travel cases or specific circumstances to prescribe a different per diem rate, which includes lodging, M&IE and/or lodging rate; and

(4) Must communicate these decisions (including the appropriate meal rate and/or lodging rate) to the appropriate Services for inclusion in orders. ***NOTE: JTF exercises must be field duty***.

b. These decisions apply to all members temporarily assigned for operational deployment to a Combatant Command and/or JTF performing duty under similar conditions within the same AOR.

c. The Secretarial Process for each Service may direct a TDY option for members that is different than the one used for Combatant Command and/or JTF members:

(1) Not located in the Combatant Command's/JTF's AOR, but who are operating in a support capacity, or

(2) Are located in the Combatant Command's/JTF's AOR, but are not part of the Combatant Command/JTF.

2. Regular TDY

a. General. For regular TDY a member:

(1) Travels to one or more locations away from the PDS to perform TDY ordinarily for less than 180 days (see par. U2145-B for exceptions and waiver authority to the 180 day limit);

(2) Is reimbursed for lodging, M&IE in Ch 4, Part B or par. U4800-E2b*;* and

(3) Receiving the GMR while TDY to a Combatant Commander's/JTF Commander's AOR, who travels within that AOR, is not traveling for M&IE purposes for par. U4151-B4 (e.g., if a TDY member travels from one AOR location to another location in the same AOR, and the GMR rate applies to both locations, then the GMR applies for that day unless GOV'T meals are not available). ***NOTE:* GMR and the $3.50 incidental rate do not apply on days the member is traveling into/out of an AOR.**

b. Temporary Dining Facilities – Combatant Command or JTF

(1) If a member consumes meals at the Combatant Command's/JTF's temporary dining facility and is charged the discount GMR for meals, the member is reimbursed the discount GMR plus an IE of:

(a) $5 in CONUS, or

(b) The applicable locality IE rate or $3.50 OCONUS when the Combatant Commander/JTF commander determines $3.50 to be adequate.

(2) If the member's statement is accepted to support increased per diem for a missed meal at a Combatant Command's/JTF's temporary dining facility, the PMR is authorized for that day (pars. U4149-C and U4151-C).

(3) If a Combatant Command/JTF member outside the AOR or en route to the AOR pays the meal rate IAW the DoDFMR, Volume 12, Chapter 19 at ***http://comptroller.defense.gov/fmr/12/12_19.pdf***, reimbursement is IAW Ch 4, Part B.

c. Operational Deployment. A member on an operational deployment is on "regular" TDY (exceptions for exercises, see par. U4800-E4).

3. Essential Unit Messing (EUM). EUM may be used for operational deployments when the following circumstances apply:

a. EUM may be required in a command/organizational unit when it:

(1) Enhances operational readiness,

(2) Enhances the conduct of military operations, or

(3) Is necessary for the effective conduct of training.

b. Designation of EUM is not applied to individual service members, but is applied to:

(1) Organizational units,

(2) Operational elements, or

(3) Detachments.

c. The member is provided GOV'T QTRS, and to maintain unit readiness, is required to use a GOV'T dining facility/mess.

d. The member is paid only the incidental portion of the daily M&IE rate.

4. Field Duty. During field duty (APP A1, FIELD DUTY) the member is:

a. Subsisted in a GOV'T dining facility/mess or with an organization that is receiving field rations, and is serving with troops on maneuvers, war games, field exercises, or similar types of operations.

b. Furnished GOV'T QTRS or quartered in accommodations ordinarily associated with field exercises.

c. Not paid per diem since everything, the cost of which is ordinarily reimbursed by per diem, is furnished at no additional cost to the member, i.e., at no cost that exceeds that which the member would normally incur at the PDS.

NOTE: A Combatant Commander-/JTF-determined official may place the member in a field duty status if subsistence, obtained by contract, is furnished.

TABLE 1
JOINT TASK FORCE OPERATIONS TDY OPTIONS

TDY Option	Subsistence	Per Diem	Remarks
SUBSIST ASHORE			
Regular TDY	Commercial Lodging and Commercial Meals	Lodging and M&IE	Member Pays for Lodging and Meals
	GOV'T QTRS and GOV'T Meals - Permanent U.S. INSTALLATION	Lodging and M&IE	Member Pays for Lodging and GMR Full Meal Rate 1/ for GOV'T Meals
	GOV'T QTRS and GOV'T Meals – Temporary U.S. INSTALLATION or Temporary Dining Facility/Mess Established for JTF Operation	Lodging and M&IE	Member Pays for Lodging and for GOV'T Meals at GMR Discount Meal Rate 2/
	GOV'T QTRS and Commercial Meals	Lodging and M&IE	Member Pays for Lodging and Meals
	Commercial QTRS and GOV'T Meals **(In the AOR only)**	Lodging and M&IE	Member Pays for Lodging and Full Meal Rate for GOV'T Meals
EUM	GOV'T QTRS and GOV'T Meals Use is Essential for Training and Readiness Purposes	IE	
Field Duty	GOV'T QTRS, M&IE Provided	None	
SUBSIST ABOARD GOV'T VESSEL 3/			
TDY	GOV'T QTRS and GOV'T Meals	None	

FOOTNOTES:

1/ GMR Full Meal Rate = Food costs plus operating expenses.

2/ GMR Discount Meal Rate = Food costs only.

3/ Member/employee deployed who is ordered to subsist ashore ("Subsist Ashore" (above table) for order type and payment guidelines.)

***NOTE*: BAS, *DoDFMR, Volume 7A, Chapter 25*; or Coast Guard, *COMDTINST M7220.29 (series), Chapter 3*.**

PART K: POC TRAVEL

U4910 TDY BY POC

A. Policy. Uniformed Service policy is to authorize/approve (as distinguished from permit) POC travel if acceptable to the member and to the GOV'T's advantage, based on the facts in each case.

B. Authorization/Approval. The AO should authorize/approve POC travel only if it is to the GOV'T's advantage when compared to travel by GOV'T conveyance or commercial carrier, and not solely for member's convenience. POC use may be to the GOV'T's advantage when, for example:

1. Its use is more efficient, or economical, or results in a more expeditiously accomplished mission;

2. There is no practicable commercial transportation; or

3. Common carrier use would be so time-consuming that it would delay the mission.

POC use cannot be directed.

C. Official Distances. See par. U2020.

D. PCS Travel by POC. See Ch 5, Parts B and C.

*U4912 GOV'T ADVANTAGE DETERMINATION

*A. General

*1. POC use is authorized when to the GOV'T's advantage.

*2. POC use is to the GOV'T's advantage when the AO determines that common carrier, GOV'T contract rental automobile, or GOV'T-furnished transportation is not available or its use is not to the GOV'T's advantage.

*3. POC use authority (see APP A) is ordinarily made in advance of travel.

***B. Considerations. Only the following elements may be considered when determining if POC use is to the GOV'T's advantage:

*1. Mission requirements including transportation of baggage, tools, or equipment;

*2. Availability of other transportation and the effect on productive time;

*3. Duty locality in relation to traffic conditions, routing, and weather;

*4. TDY location in relation to the lodging and meal facilities location(s) and transportation availability, other than POC, between these points;

*5. Overall cost advantage when there are accompanying passengers under official travel orders in the same POC; and

*6. The productive time lost for the additional travel time.

***Example**: The purpose of a TDY is to pack up and move material/files/etc., from the TDY location to the PDS. To accomplish this, the traveler must drive to move the material. It does not matter if the plane ticket is less expensive than driving since the purpose of the trip is to move the material. To accomplish the mission the traveler must drive and POC is therefore advantageous.

U4915 POC USE ON TDY TO THE GOV'T'S ADVANTAGE

A. TDY Mileage Plus Per Diem or AEA. Reimbursement of parking fees, ferry fares, road, bridge, and tunnel tolls is authorized for POC travel over the most direct route between the official stations involved. The member also is authorized per diem or AEA, whichever applies, as in Ch 4, Part B or C, for the allowable travel time as computed under par. U3005-C. See par. U3335 for non-reimbursable expenses when a member is paid TDY mileage.

1. Member Responsible for Paying POC Operating Expenses. The member responsible for paying the POC operating expenses (i.e., the cost or cost portion directly associated with POC use for official travel) is authorized TDY mileage for the ordered official travel distance at a rate per mile for the POC type used. See par. U2600 for applicable TDY mileage rates.

2. Passengers Not Responsible for Paying POC Operating Expenses. A passenger in a POC, not responsible for paying the POC operating expenses, is not authorized TDY mileage. The passenger is authorized per diem or AEA, whichever applies, as in Ch 4, Part B or C, for the allowable official travel time computed under par. U3005-C.

3. Extra Mileage to Transport Passengers. When two or more official travelers travel in the same POC to the TDY location, the official traveler responsible for paying the POC operating expenses is authorized reimbursement for any additional distance involved if the passenger(s) is/are picked up/dropped off at home. The extra distance is based on odometer readings (or other acceptable evidence) of the actual necessary extra distance traveled.

B. Reimbursement for Actual Transportation Costs. A member ordinarily is paid TDY mileage as in par. U3305-A. However, instead of paying TDY mileage, the AO may authorize/approve reimbursement for actual transportation costs when requested by the member and to the GOV'T's advantage and POC use with reimbursement on a mileage basis would result in a financial hardship for the member (Comp. Gen B-185733, 1 September 1976). ***When actual transportation cost reimbursement is authorized, the authorization/order should reference par. U3305-B.*** Reimbursement of actual expenses must be limited to the following for the POC type used. Privately-owned:

1. Automobile or motorcycle: fuel; oil; parking; ferry fares; road, bridge, and tunnel tolls; winter plug-ins; and 'trip insurance' for travel in foreign countries. See APP G.

2. Aircraft: fuel, oil, parking fees, tie-down fees and hangar fees;

3. Boat: fuel, oil, and docking fees.

Expenses incurred for hire or subsistence of operators or periodic maintenance, regardless of cause, must not be reimbursed.

NOTE: Charges for repairs, depreciation, replacements, grease, oil, antifreeze, towage and similar speculative expenses are not reimbursable expenses ICW using a POC on official travel. However, a traveler may be eligible to submit a claim for repairs to a POC used for official travel, using Service procedures and DoDI 1340.21, Procedures for Settling Personnel and General Claims and Processing Advance Decision Requests.

C. Privately-owned Aircraft other than an Airplane. When a privately owned aircraft other than an airplane (e.g., helicopter) is used, the actual operation cost rather than TDY mileage is paid. The following expenses may be reimbursed: fuel; oil; and aircraft parking, landing, and tie-down fees. The following are not reimbursable expenses: charges for repairs, depreciation, replacements, grease, oil change, antifreeze, towage and similar speculative expenses.

D. Travel by Privately Owned Boat. A member who uses a privately owned boat, authorized as being to the GOV'T's advantage, as a POC is authorized actual expense reimbursement. ***A mileage allowance must not be paid.*** These expenses include fuel, oil and docking fees. The member is also authorized per diem or AEA, whichever applies, as in Ch 4, Part B or C, for the allowable travel time as computed under par. U3005-C.

E. Mixed Mode Transportation. If a member travels partly by POC and partly by common carrier at personal expense for a leg of a journey, the member is authorized the appropriate TDY mileage, plus per diem from par. U3305-A, for the distance traveled by POC, plus the cost of transportation purchased with personal funds and per diem under Ch 4, Part B, for actual travel. The total amount reimbursed may not exceed the amount of TDY mileage plus per diem from par. U3305-A (based on the rate for the POC used for a portion of the travel) for the official distance of the ordered travel. The AO may authorize/approve actual travel cost (mileage plus per diem from par. U3305-A for the official POC-traveled distance, plus the cost of transportation purchased from personal funds and per diem under Ch 4, Part B) of the ordered travel when justified in documented unusual circumstances.

U4920 POC USE ON TDY NOT TO THE GOV'T'S ADVANTAGE

A. Limitation

1. When, for personal preference, a POC is used instead of common carrier transportation for official travel, travel reimbursement is computed at the TDY mileage rate in par. U2600 plus per diem for the travel time authorized in par. U3005-A for commercial transportation. ***NOTE: If a member uses a privately owned aircraft other than airplane or uses a privately owned boat, reimburse the actual transportation costs as described in par. U3305-C or U3305-D, instead of paying TDY mileage and the reimbursable expenses cited in pars. U3310-B1 and U3310-B2 below.***

2. The total allowable payment is limited to the total constructed cost of common carrier transportation including constructed per diem for that transportation method.

3. Par. U3310 does not apply to travel performed under par. U3345 (B-183480, 4 September 1975).

B. TDY Mileage and Per Diem Computation

1. The TDY mileage allowance is computed for the DTOD distance between authorized points.

2. Ferry fares; bridge, road, and tunnel tolls; and vehicle parking fees (related to official business) are added to the amount in par. U3310-B1.

3. The per diem rate authorized in the travel authorization/order is used for computing per diem.

C. Constructed Transportation Cost and Per Diem Computation

1. The GOV'T's constructed transportation cost is computed on fares or charges for the POLICY-CONSTRUCTED AIRFARE (APP A) (often contract city-pair airfare, par. U3310-B)

2. Air transportation constructed cost includes any taxes or fees the GOV'T would pay if GOV'T-procured transportation had been provided.

3. Taxi fares and excess baggage costs that would have been allowed are included.

4. The constructed POC transportation cost includes transportation expenses for:

a. The member claiming mileage, and

b. A person performing official travel as a passenger (uniformed member and/or civilian employee only) in the same conveyance.

5. If the PDS has multiple airports see APP P, Part 2, par. E1.

D. Comparison. Computed POC TDY mileage and per diem are compared with the total constructed travel cost including per diem by common carrier. Reimbursement is made for the lesser amount.

E. Passengers

1. Passengers, accompanying the member claiming mileage, are not authorized TDY mileage.

2. Per diem for eligible passengers is computed by comparing the total per diem payable for the:

   a. Travel performed, and

   b. Appropriate common carrier constructed travel.

The lesser amount is reimbursed.

F. Mixed Mode Transportation

1. If the member is not authorized to travel by POC as being to the GOV'T's advantage and travels partly by:

   a. POC for personal convenience, and

   b. Common carrier at personal expense,

the member is authorized:

   c. Appropriate TDY mileage plus per diem under par. U3305-A for the distance traveled by POC, plus

   d. Transportation cost purchased with personal funds and per diem under Ch 4, Part B, for actual travel.

2. The total amount is limited to the cost had GOV'T-procured transportation been used, plus per diem under Ch 4, Part B, for constructed travel time for the official distance of the ordered travel.

U4925 POC USE TO AND FROM TRANSPORTATION TERMINAL OR PDS

***NOTE 1*: A member performing TDY as an aircrew member, Armed Forces courier, or any other member whose primary duty makes the air terminal a regular duty place may not be reimbursed for POC operating expenses to and/or from the air terminal. See par. U2200.**

***NOTE 2*: If a member of the traveler's family drives, it is presumed that the traveler incurs the expense.**

A. Round-trip Expenses Incurred for Drop-off and/or Pick-up at a Transportation Terminal. When a POC is driven round trip to drop-off and/or pick-up an official traveler at a transportation terminal, the official traveler paying POC operating expenses is:

1. Paid TDY mileage for the round-trip(s) distance, and

2. Reimbursed parking fees, ferry fares, road, bridge and/or tunnel tolls

B. Expenses Incurred for Two One-way Trips to and from a Transportation Terminal. When a POC is used for one-way travel from a residence or duty station to a transportation terminal to begin a TDY trip and then from the terminal to a residence/PDS when the TDY is completed, the member responsible for incurring the POC operating expenses is:

1. Paid TDY mileage and

2. Reimbursed for parking fees, ferry fares, road, bridge, and tunnel tolls for the most direct route.

***NOTE*: Transportation terminal parking fees while TDY may be reimbursed NTE the cost of two one-way taxicab fares, including allowable tips. In extenuating circumstances (for example, when a short TDY is unexpectedly extended after departure), the AO may waive this cost limitation.**

C. Departure from PDS on TDY. When a POC is driven from a TDY traveler's residence to the PDS on the TDY traveler's departure day from the PDS on a TDY trip requiring at least one night's lodging, and from the PDS to the residence on the TDY traveler's return day, the TDY traveler who incurs the POC operating expenses is:

1. Paid TDY mileage, and

2. Reimbursed for parking fees, ferry fares, road, bridge, and tunnel tolls for the most direct route from and to the residence.

D. Another Official Traveler Transported in the Same POC

1. When a TDY traveler transports another official TDY traveler to and/or from the same transportation terminal, TDY mileage is authorized for the additional distance involved.

2. Only one TDY traveler (usually the driver) who incurs the expense is paid the TDY mileage for the trip.

3. ***Terminal parking fees while TDY may be reimbursed to the official traveler who incurs the fees NTE the cost of two one-way taxicab fares, including allowable tips***.

U4930 POC USE BETWEEN RESIDENCE AND TDY STATION

When POC use is authorized/approved as being to the GOV'T's advantage for travel between the member's residence and a TDY station, instead of having the member report to the PDS and then to the TDY station, the member is authorized reimbursement for the distance traveled between the residence and the TDY station.

U4935 EXPENSES WHEN TDY MILEAGE OR MALT IS PAYABLE

A. Reimbursable Expenses. See APP G.

B. Non-Reimbursable Expenses. A member who travels by POC for the entire journey and is paid TDY mileage or MALT may not be reimbursed for:

1. Fuel, oil, winter plug-ins, and trip insurance for travel in foreign countries; and

2. Transportation to or from carrier terminals (par. U3320).

C. POC Repairs

1. Charges for repairs, depreciation, replacements, grease, oil, antifreeze, towage and similar speculative expenses are not ordinarily reimbursable expenses ICW using a POC on official travel.

2. A traveler may be eligible to submit a claim for repairs to a POC used for official travel, using Service procedures, under the Personnel Claims Act (31 USC §3721).

U4940 POC USE IN AND AROUND PDS OR TDY STATION

For allowances when a POC is used within or around a PDS and TDY station, see Ch 3, Part F.

U4945 POC USE INSTEAD OF GOV

A. General. TDY mileage reimbursement for POC use is based on the cost incurred if a GOV could have been used. In addition to TDY mileage reimbursement (see par. U2600 for current rates) for the official distance, the member is authorized reimbursement for expenses authorized under par. U3305-A1 that would have been incurred if a GOV had been used.

B. TDY Mileage Reimbursement Rates. The POC TDY mileage reimbursement rate (except an airplane) is determined using the DTOD distance (see par. U2020), and the appropriate TDY mileage rate in par. U2600.

C. GOV Use Is to the GOV'T's Advantage. When GOV use is to the GOV'T's advantage but the GOV'T authorizes, and the member uses, a POC instead of using a GOV, the rate in par. U2600 applies.

D. GOV Use Directed

1. GOV Makes the Trip. ***When a member is directed to use a GOV as a passenger or as a driver, with one or more other travelers, but the member uses a POC for TDY travel, the member is not authorized any reimbursement if the GOV made the trip without the member.***

2. Traveler Authorized to Use a POC. If, under par. U3345-D1 circumstances, the GOV is used by some of the travelers but the AO authorizes a traveler to use a POC as a matter of personal preference, that traveler is authorized reimbursement at the par. U2600 rate for POC use when GOV use is to the GOV'T's advantage (62 Comp. Gen. 321 (1983)).

3. GOV Does Not Make the Trip. When a member is directed to use a GOV, one is available, the member uses a POC for TDY travel, and the other travelers do not use the GOV for the same trip, TDY mileage reimbursement is at the par. U2600 rate for POC use when GOV use is to the GOV'T's advantage.

CHAPTER 5

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A. From other than CONUS or a Non Foreign OCONUS Area Due to Official Situations
B. National Interest
C. From OCONUS Due to Personal Situations

U5910 **POV TRANSPORTATION**
A. OCONUS Dependent Transportation Authorized
B. Dependent Currently at an Appropriate Destination – an Order Is Not Issued
C. Ex Family Member Travel Incident to Divorce or Annulment
D. Dependent Return to OCONUS Areas Authorized

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E. Authority on the Next PCS

U5915 **MOBILE HOME TRANSPORTATION**
A. General
B. Member Assigned to Full PCS Weight Allowance Area
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U5920 **TRAVEL AND TRANSPORTATION FOR A DEPENDENT RELOCATING FOR PERSONAL SAFETY**
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PART K: RESERVED

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PART R: TRANSPORTATION OF REMAINS OF A DECEASED MEMBER AND/OR A DECEASED DEPENDENT

U5950 **GENERAL**
A. DoD Directive 1300.22, Mortuary Affairs Policy
B. DTR
C. Sponsoring Service Regulations

U5951 **ESCORTING THE REMAINS OF A DECEASED MEMBER**

PART A: APPLICABILITY AND GENERAL RULES

U5000 SCOPE

A. General. This Chapter prescribes a member's authority for personal and dependent travel and transportation allowances, HHG and POV transportation allowances, mobile home transportation allowances, DLA, and TLE allowance incident to a PCS. It also prescribes authority for dependents' travel and transportation, HHG, POV, and mobile home transportation under unusual or emergency circumstances, and various other situations not directly related to a PCS. For non-PCS travel allowances, see Ch 7.

B. Travel Covered. This Chapter discusses the following PCS travel types:

1. Transfer. Travel ICW a transfer from one station to another for permanent duty.

2. Change in a Unit's Home Port or PDS Location. Travel ICW a ship's home port or mobile unit's PDS location change.

3. Call to Active Duty. Travel from home or from the PLEAD to the first PDS upon:

a. Appointment or re-appointment (including reinstatement) to the regular Service from civilian life or from an RC;

b. An RC member being called (or ordered) to active duty (including duty for training) for 20 or more weeks at one station;

c. Being recalled to active duty from the Fleet Reserve or the Fleet Marine Corps Reserve, or from retirement (including temporary disability retirement); or

d. Enlistment or induction into the Service (regular or during emergency).

4. Separation or Retirement. Travel from last PDS to home upon:

a. Discharge, resignation, or separation from the Service under honorable conditions;

b. An RC member's release from active duty (including active duty for training) to which called for 20 or more weeks at one station;

c. Transfer to the Fleet Reserve or to the Fleet Marine Corps Reserve;

d. Retirement; or

e. Temporary disability retirement.

5. Travel (other than TDY) Not Directly Related to a PCS Order. In addition to PCS allowances, this Chapter includes dependents; travel and transportation allowances, and HHG, POV and mobile home transportation, under unusual or emergency circumstances, and other situations not involving a PCS.

U5002 APPLICABILITY

A. General. This Chapter applies to PCS of all regular and RC members.

B. Unique Categories. The following unique personnel categories are authorized PCS allowances as indicated.

1. A cadet or midshipman. See par. U7000.

2. An applicant and a rejected applicant of the regular service. See par. U7025.

3. An RC member. See par. U7150.

4. A member whose enlistment has been voided. See par. U7375.

C. Persons Not Covered. The following personnel categories are not authorized PCS allowances.

1. An absentee or straggler being returned to the PDS. See par. U7400.

2. A member discharged under other than honorable conditions. See par. U7500.

3. A prisoner. See par. U7451.

U5012 PCS ALLOWANCES

*A. General. Following is a general description of PCS travel and transportation allowances. Parts B through H of this Chapter prescribe specific allowances. Allowances depend on the member's individual travel circumstances. Table U5-1 provides a general guide, but should not be used without consulting the several Parts for specifics.

B. Member and Dependent Travel and Transportation Allowances. When a member must travel under an authorization/order, the GOV'T either furnishes transportation, reimbursement, or a payment in lieu of transportation at rates prescribed in this Part. Generally, a member selects the transportation mode (i.e., airplane, train, bus, POC) for travel between the old and new PDSs. Sometimes an authorization/order directs a particular mode for the member, but not the dependents. For travel time computation when a mode is not directed, see par. U5160. For authorized PCS travel reimbursements, see par. U5105; for travel to the first PDS, see par. U5108-C. For dependents' travel and transportation, see Ch 5, Part C.

C. HHG Transportation and Storage. A member directed to make a PCS is authorized HHG transportation and/or storage. A member's HHG weight allowance depends on the member's grade and dependency status. See par. U5310-B.

1. Ordinarily, any portion of the PCS HHG weight allowance the member elects not to ship may be placed in NTS.

2. The Service concerned may administratively limit the amount transported. See par. U5315. For example, an E-6 with dependents may ship 11,000 pounds of HHG, if the member is transferred between two CONUS PDSs. However, only a portion of the member's PCS HHG weight allowance may be transported to the new PDS if the member is transferred to a "weight restricted" OCONUS PDS. The remainder may be placed in NTS or transported to a designated place. The member may place HHG within the PCS HHG weight allowance, precluded from shipment due to an administrative weight restriction, in NTS at GOV'T expense until the next PCS.

3. PCS HHG transportation authorizes a member to SIT unless prohibited, until the member arranges for a new permanent residence. SIT may be authorized at any combination of origin, in transit, or destination. See Ch 5, Part D.

See JTR, par. C5154-J for HHG transportation for a DoD civilian employee married to a uniformed member when both are authorized HHG shipments to the same new PDS.

D. Unaccompanied Baggage Transportation. APP A BAGGAGE, UNACCOMPANIED definition. The Services concerned may limit unaccompanied baggage weight. See Ch 5, Part D.

E. POV Transportation. A member ordered to make a PCS to, from, or between OCONUS PDSs, or upon official change in a ship's home port or mobile unit's PDS location, may be authorized to have one POV**,** owned or on a long-term lease by the member or dependent(s)**,** transported to the VPC serving the member's new PDS or other authorized place. The POV must be for the member's or dependents' personal use. There are some limitations, restrictions or prohibitions. See Ch 5, Part E.

F. Mobile Home Allowances. A member ordered on a PCS, or the dependent of a deceased member authorized HHG transportation, is authorized any combination of the allowances in Part F for mobile home transportation, including temporary storage, from the old PDS to the new PDS or between other authorized points. Except as provided in par. U5505-B, these allowances are in lieu of baggage and HHG transportation and are only authorized for transportation of a mobile home within CONUS, within Alaska, or between CONUS and Alaska. See Ch 5, Part F.

G. DLA. DLA partially reimburses a member for the relocation expenses of a PCS, evacuation, or movement as a result of BRAC closure. See Ch 5, Part G.

H. TLE Allowance. TLE partially offsets the added living expenses within CONUS incurred by a member and dependents incident to a PCS. See Ch 5, Part H.

I. Travel and Transportation Allowance Extensions when a Member Separates from the Service. A written time limit extension may be authorized/approved using the Secretarial Process. An explanation of the circumstances justifying the extension must include the following:

1. The specific additional time period.

2. A description of the circumstances that prevent use within the prescribed time. ***NOTE: The extension must be for the shortest time appropriate under the circumstances.***

3. Acknowledgement that the extension is not being granted merely to accommodate personal preferences or convenience (DoD/GC #99-1).

4. ***An extension must not be authorized/approved if it extends travel and transportation allowances for more than 6 years from the date of separation or release from active duty or retirement*** unless a member's certified on-going medical condition prevents relocation of the member for longer than 6 years from the separation/retirement date.

5. ***An extension must not be authorized/approved if it extends travel and transportation allowances for more than 6 years from the date of receipt by a member's dependents of official notice that the member is dead, injured, missing, interned, or captured***, unless a member's certified on-going medical condition prevents relocation of the dependent(s) for longer than 6 years from the notification date.

NOTE: An extension under 'Other Deserving Cases' (see par. U5130-B4) for any reason may not be for more than 6 years from the date of separation or release from active duty or retirement.

J. Home of Selection. ***Once a home is selected, that selection is irrevocable if transportation-in-kind is furnished and used, or travel and transportation allowances are received after the travel is completed.***

K. PCS Authorization/Order. For an authorization/order to be a PCS authorization/order it must in fact direct a PCS. A document directing a change of activity at the same PDS is not a PCS authorization/order, regardless of any statement(s) on the document to the contrary. Please see definitions of PDS and PCS in APP A.

L. Delayed/Deferred Use of PCS Allowances. The member may elect not to move dependents and HHG (or a mobile home in lieu of HHG) when authorized. However, dependents' travel and transportation allowances for still-eligible dependents and HHG (for some or all of the HHG) or mobile home transportation costs are payable incident to a subsequent PCS, using a combination of PCS orders. Allowances are limited to the greater of the distances in items 1and 2. ***The previous sentence does not provide for transportation of non-command-sponsored dependents from an OCONUS PDS.***

1. To the new PDS from the former PDS from which the dependents and/or HHG (or mobile home) were not moved, or

2. From the current PDS from which the member is being ordered.

See par. U5201-A2 regarding dependent transportation, par. U5310-A3 regarding HHG transportation, and par. U5500-D regarding mobile home transportation.

U5015 MONETARY ALLOWANCE IN LIEU OF TRANSPORTATION (MALT)

A. General

1. A member, authorized dependents' travel and transportation allowances under par. U5201, is authorized MALT at the rate in par. U2605-B when travel is performed. When a member and dependents relocate on a member's PCS move, reimbursement is authorized for two POCs, if used.

2. Except as in par. U5015-B, the MALT rate authorized for dependents' travel is for the use of one or two POCs. ***NOTE: The member may be reimbursed for use of two POCs by dependents only if the member travels by other than POC (e.g., the member is not reimbursed automatically for three POCs to allow the member to use one and the dependents to use two.)***

3. MALT payment does not affect transportation-in-kind for other dependents.

B. Reimbursement for the Use of more than Two POCs

1. General. Reimbursement for the use of more than two POCs, within the same household for PCS travel, may be authorized/approved if determined to be appropriate, through the Secretarial Process. Authorization/ approval documentation should be made IAW Service procedures

2. MALT and Ferry Fares

a. When reimbursement for the use of more than two POCs is authorized/approved, MALT and car ferry fees apply for each POC.

b. If the same POC is used for more than one trip, the MALT and car ferry fees apply for each trip. The standard MALT rate is applied for each one-way official distance from the old to the new PDS.

U5020 ADVANCE OF FUNDS

Ch 5 (Parts B, C, D, E2, F, G, and H) authorizes travel and transportation allowance advance payment for a member and dependents, HHG and mobile home transportation, POV storage, DLA and TLE. See par. U1010-B5. See par. U9155 for TLA and par. U10105-B for OHA advance payment.

OVERVIEW OF PCS TRAVEL AND TRANSPORTATION ALLOWANCES

***NOTE*: This table is a general guide to basic travel and transportation allowances in various PCS situations. Ch 5, Parts B, C, D, E, F, G, H, and I prescribe the specific allowances and must be used to administer travel and transportation allowances ICW a member's PCS.**

Table U5A-1

Movement Situation	Mbr Travel Part B	Dep Travel Part C	HHG Transp Part D	NTS 1/ Part D	POV Shipment 2/ Part E1	POV Storage 23/ Part E2	Mobile Home Shipment 3/ Part F	DLA 4/ Part G	TLE 5/ Part H	TLA 6/ Ch. 9, Part C
Travel to 1st PDS	Yes	Yes	Yes	Yes 7/	No 8/, 9/	Yes	Yes	No	Yes	No 10/
PCS from CONUS to CONUS	Yes	Yes	Yes	Yes 7/	No 9/	No	Yes	Yes	Yes	No
PCS to/from OCONUS	Yes	Yes	Yes	Yes	Yes	Yes	No 11/	Yes	Yes	Yes
PCS from OCONUS to OCONUS	Yes	Yes	Yes	Yes	Yes	Yes	No 11/	Yes	No	Yes
PCS Involving Mbr Married to Mbr Couples CONUS to CONUS To/from OCONUS	Yes(each) Yes(each)	Yes (each) Yes (each)	Yes (each) 12/ Yes (each) 12/, 13/	Yes (each) 7/ Yes (each)	No 9/ Yes (each)	No Yes	Yes 14/ No 11/	See par. U5630-E & Table U5G-1	Yes (each) Yes (each)	No Yes (each)
Separated Under Honorable Conditions 15/ Mbr completed 90% of 1st term Mbr did ***not*** complete 90% of 1st term	Yes Yes 16/	Yes Yes 16/	Yes Yes	Yes 17/ Yes 17/	No 18/ No 18/	No No	Yes Yes	No No	No No	Yes 24/ Yes 24/
Separated under Other Than Honorable Conditions 15/	Yes 19/	Yes 19/	Yes 20/	No	No 18/	No	Yes	No	No	No
Placed on TDRL	Yes 21/	Yes 21/	Yes 21/	Yes	No 18/	No	Yes	No	No	Yes 24/
Retired with pay (incl for disability); discharged with severance/separation pay; involuntarily released from active duty with readjustment/ separation pay 22/	Yes	Yes	Yes	Yes	No 18/	No	Yes	No	No	Yes 24/

1/ For the time limitation of NTS for a PCS authorization/order, see par. U5380.
2/ The member must meet the eligibility criteria in par. U5405 to be authorized POV transportation.
3/ A member must meet the conditions in par. U5500 to be authorized mobile home transportation. Mobile home allowances are in lieu of HHG transportation except as noted in par. U5330-F.
4/ The member must meet eligibility criteria in par. U5605 to be authorized DLA. A member who is authorized dependent transportation and relocates dependents incident to a PCS is authorized DLA at the "with-dependent" rate. See pars. U5605 and U5610. A member without dependents assigned to GOV'T quarters at the new PDS is ***not*** authorized DLA. See par. U5605.
5/ A member must meet eligibility criteria in par. U5705 to be authorized a TLE allowance. See par. U5710 for maximum authorized periods.
6/ TLA is only authorized under the conditions specified in par. U9155. See Ch 9, Part C, for the maximum authorized periods.

7/ When member requests NTS as an alternative to transportation, NTS must be in the GOV'T's best interest. See par. U5380-C.
8/ Except when member's HOR/PLEAD is OCONUS and the first PDS is in CONUS; or when member's HOR/PLEAD is in CONUS and first PDS is OCONUS.
9/ See par. U5415 for exceptions under which a POV may be transported at GOV'T expense within CONUS.
10/ Except when the member's first PDS is OCONUS.
11/ Mobile home transportation is authorized only between CONUS locations, between a CONUS location and Alaska, and between Alaskan locations; and only if dependent(s) will occupy the mobile home at destination.
12/ A member-married-to-member couple may combine their HHG weight allowances for transportation purposes. See par. U5330-A.
13/ For moves to/from certain OCONUS areas, members may be limited to transportation of the senior member's administrative HHG weight allowance. See par. U5315-B.
14/ See par. U5505-A for combining the weight allowances of a member-married-to-member couple to compute the maximum mobile home authorization.
15/ Travel and transportation allowances may be paid NTE to the HOR or PLEAD, whichever the member elects for travel allowances under par. U5125.
16/ Transportation to the member's HOR/PLEAD is limited to the lowest cost transportation (see par. U5125-A5 - member travel) and U5225-F (dependent travel)) except as authorized by the Service Secretary.
17/ NTS ICW separation/retirement from the Service is in addition to transportation.
18/ Except when a member's HOR/PLEAD or authorized HOS under par. U5130-A1 is OCONUS. A member separated/retired while serving OCONUS is authorized a POV shipment if the member's HOR/PLEAD or HOS is in CONUS.
19/ See Ch 7, Part P, for member travel. For dependent travel for a member whose last PDS is CONUS, see par. U5240-F, or if the last PDS is OCONUS, see par. U5900-D.
20/ A member without dependents, stationed in CONUS, who is discharged under other than honorable conditions, is ***not*** authorized HHG shipment.
21/ A member may exercise travel and transportation allowances ICW being placed on the TDRL; however, if a retirement order is subsequently issued, the allowances are subject to adjustment so as not to exceed the allowances for the distance from the PDS at the time the member received the TDRL authorization/order to the point to which the member is authorized incident to retirement, release from active duty, etc., less any amount previously paid for transportation to the waiting point.
22/ Travel and transportation allowances may/may not be paid to the member's HOS. See par. U5130.
23/ The member must meet the eligibility criteria in par. U5466 to be authorized POV storage.
24/ TLA is payable to a separating/retiring member stationed OCONUS when temporary quarters must be occupied at the old PDS prior to departure ***and only while on active duty***.

SECTION 1: GENERAL

U5100 GENERAL

This Part prescribes a member's PCS travel and transportation allowances between the old and the new PDS. A member is authorized these allowances whether or not leave is taken en route.

***NOTE*: When residence relocation is unnecessary because the PCS is a short distance move, the member must not be paid 'MALT-Plus', unless ordered to perform TDY en route.**

U5102 MISCELLANEOUS REIMBURSEMENT

*Ch 5, Part I regarding pet quarantine. APP G for reimbursable expenses on official travel.

U5104 ADVANCE OF FUNDS

Travel and transportation allowances prescribed for a member may be paid in advance. Par. U1010-B5. A member failing to complete at least 90% of the initial prescribed service periods (par. U5125-A5), and a member discharged under other than honorable conditions (par. U5125-C), may be advanced only an amount NTE 75% of the least costly available common carrier transportation mode.

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SECTION 2: TRAVEL AND TRANSPORTATION OPTIONS

U5105 TRAVEL AND TRANSPORTATION OPTIONS

A. General

1. Allowable Travel and Transportation Options. A member may elect to:

   a. Travel by POC (par. U5105-B),

   b. Procure common carrier transportation (par. U5105-C), or

   c. Be provided transportation in kind (par. U5105-D),

2. Exceptions. A member may elect the travel and transportation options listed above except when:

   a. Travel is performed partly at personal expense and partly by GOV'T-procured transportation and/or GOV'T conveyance (par. U5105-E),

   b. The transportation mode is directed (including members traveling together with no/limited reimbursement directed in the order) (par. U5108),

   c. Travel OCONUS is involved (par. U5116),

   d. There are special circumstances (par. U5120 and Ch 7), or

   e. POV delivery/pickup is involved (par. U5413).

B. 'MALT-Plus' for POC Travel. Other than for transoceanic travel, PCS travel by POC is to the GOV'T'S advantage. A member traveling by POC is authorized 'MALT-Plus'. The MALT (par. U2605) is paid on a "per mile" basis for the official distance of each portion of the ordered travel (par. U3010). The 'Plus' (per diem) portion is paid on a whole day calendar basis for the allowable travel time. 'Lodging-Plus' computed per diem or AEA (Ch 4, Part B or C) may not be paid for the same day as 'MALT-Plus' per diem. However, a per diem or AEA is authorized for any necessary overnight delay or processing time at a transportation terminal or personnel processing center except when prohibited by par. U5125-A3 or U5130-A3. On any day that 'MALT-Plus' and a 'Lodging-Plus' computed per diem are potentially payable (e.g., mixed transportation modes used on the same day, or when arriving by POC and remaining overnight near a transportation terminal), 'Lodging-Plus' computed per diem is paid. In addition to 'Lodging-Plus' computed per diem, the member is authorized the MALT for POC travel (Examples in par. U5106).

1. MALT Rate. The MALT paid (par. U2605) is determined by the official distance for which MALT may be paid under the circumstances (as determined IAW the applicable provisions of this regulation). An authorized traveler is a member, a civilian employee, and/or a dependent traveling IAW a PCS order and whose transportation is to be reimbursed using a PCS order as authority. If more than one member/civilian employee travels as an authorized traveler in the same POC, only the authorized traveler incurring the expenses is authorized MALT for the official distance. The authorized traveler who is authorized MALT is also authorized to receive the reimbursable expenses.

   Example 1: A member-married-to-member couple, each on a PCS order, and their two children travel together in one POC. One member is paid MALT for the official distance and all reimbursable expenses.

   Example 2: Three unrelated members, each on a PCS order, travel together in one POC between two PDS locations. The member incurring the costs receives MALT for the official distance and may submit all reimbursable expenses.

Example 3: Member-married-to-GOV'T civilian employee, each traveling on an order and eligible for travel and transportation allowances, and their child travel together in one POC. Only one may receive MALT for the official distance. Either the member or the GOV'T civilian employee may submit all reimbursable expenses.

Reimbursement of parking fees, ferry fares, road, bridge, and tunnel tolls is authorized for the direct route between the official points involved. Only one authorized traveler may claim reimbursement for these expenses (i.e., duplicate payments for the same expenses are not permitted).

NOTE: Charges for repairs, depreciation, replacements, grease, oil, antifreeze, towage and similar speculative expenses are not reimbursable expenses ICW using a POC on official travel. However, a member may be eligible to submit a claim for repairs to POCs used for official travel, using Service procedures, under 31 USC §3721.

2. Per Diem. A flat per diem at the Standard CONUS per diem rate is paid for each PCS travel day between authorized points, NTE the allowable travel time computed under par. U5160. ***If used, GOV'T QTRS and/or mess have no effect on the per diem amount paid.*** Each member traveling in a POC is authorized the Standard CONUS per diem rate.

C. Reimbursement for Common Carrier Transportation Plus Per Diem. It is mandatory policy for all travelers to use an available CTO for all official transportation requirements. A member who, despite the DoD policy, procures common carrier transportation at personal expense for official travel is authorized reimbursement NTE the amount authorized in pars. U3110, U3125, U3130, and U3135. However, reimbursement must not exceed the cost for the authorized transportation and accommodations over a usually traveled direct route IAW a schedule necessary to meet the order requirements. ***Reimbursement under par. U5105-C is based on the non-capacity-controlled city-pair airfare (not the capacity-controlled city-pair airfare if both capacity-controlled and non-capacity-controlled airfares are available) only if GOV'T-procured transportation is available under par. U3120 (B-163758, 14 Aug 1975).*** Per diem is computed under par. U5113.

D. Transportation in Kind Plus Per Diem. When the GOV'T provides transportation-in-kind at no cost, the member is authorized per diem under par. U5113.

E. Travel by Mixed Modes

1. General. If a member travels by mixed modes for a separate journey (par. U3010), reimbursement is determined under par. U5105-E2.

NOTE: The following is not part of mixed mode travel in a journey:

a. Travel between the duty station and local transportation terminal, or

b. Travel between local transportation terminals.

2. Computation. Total reimbursement for POC and personally-procured commercial travel may be no more than the 'MALT-Plus' payable for the entire ordered travel distance less the cost of any GOV'T-procured transportation used for a portion of the journey. ***NOTE: Do not collect excess cost from the member if deducting the cost of the GOV'T-procured transportation for the ordered travel from the 'MALT-Plus' results in a negative amount***.

3. PCS Mixed Modes Example

PCS Mixed Modes

***NOTE*: The rates in this example may not be current. See par. U2025 for the Standard CONUS per diem rate. See par. U2600 for the MALT rate.**

Date	Departure/Arrival	Location	Transportation
01 Jul	Depart:	Old PDS	CP
01 Jul	Arrive:	LV address	
20 Jul	Depart:	LV address	POC
30 Jul	Arrive:	New PDS	
DTOD distance from the old PDS to the new PDS is 2,984 miles DTOD distance from the leave address to the new PDS is 838 miles *MALT rate per authorized POC is $.23/mile		'MALT-Plus' per diem rate is $123/day Leave address M&IE is $51 New PDS M&IE is $71	

COST FOR ACTUAL TRAVEL:		
1 Jul	Commercial air cost from old PDS to leave address (non city-pair airfare)	$250.00
	Taxi to airport	$ 25.00
	Per diem: 75% x $51 =	$ 38.25
20 – 30 Jul	*MALT: 838 miles x $.23/mile =	*$192.74
	'MALT-Plus' per diem: $123/day x 3 days =	$ 369.00
	Total Actual Cost =	***$874.99**
COST FOR POC TRAVEL FOR THE ORDERED DISTANCE:		
1-9 Jul	*MALT rate: 2,984 miles x $.23/mile =	*$686.32
	'MALT-Plus' per diem: $123/day x 9 days =	$1,107.00
	Total Constructed Cost =	***$1,793.32**
*Reimburse to the traveler the actual cost ($874.99) NTE the constructed cost ($1,793.32).		
	The traveler is due:	***$874.99**

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SECTION 3: PCS EXAMPLES - LODGING AND 'MALT-PLUS' PER DIEM

U5106 PCS EXAMPLES - LODGING AND 'MALT-PLUS' PER DIEM

The Standard CONUS per diem rate used in these examples may not be current. See par. U2025.

EXAMPLE 1				
Date	**Departure/Arrival**	**Location**	**Transportation**	**Distance**
15 Jul	Depart:	Old PDS	POC	
	Arrive:	POE		114 miles
16 Jul	Depart:	POE	TP	
	Arrive:	POD		
16 Jul	Depart:	POD	CA	Taxi $25
	Arrive:	New PDS		
Traveler spends $115 for lodging on 15 July. POE per diem rate is $188 ($126/ $62). POE is not the local terminal for the old PDS. M&IE for the new PDS is $46. *MALT rate per authorized POC is $.23/mile.				
REIMBURSEMENT:				
15 Jul	Per diem: $115 ($115 < $126) + (75% x $62 = $46.50) =			$ 161.50
	*MALT: 114 miles x $.23/mile =			*$26.22
16 Jul	Per diem: 75% x $46 =			$34.50
	Taxi			$ 25.00
			Total Reimbursement =	***$247.22**
***NOTE*: MALT & 'Lodging-Plus' per diem are paid for the same day.**				

EXAMPLE 2				
Date	**Departure/Arrival**	**Location**	**Transportation**	**Distance**
1 Aug	Depart:	Old PDS	POC	
3 Aug	Arrive:	POE		805 miles
4 Aug	Depart:	POE	TP	
	Arrive:	POD		
	Depart:	POD	CA	Taxi $20
	Arrive:	New PDS		
Traveler spends $110 for lodging on 3 Aug. POE per diem rate is $152 ($110/ $42). M&IE for the new PDS is $60. Standard CONUS per diem = $123. *MALT rate per authorized POC is $.23/mile.				
REIMBURSEMENT:				
1-2 Aug	$123/day x 2 days			$246.00
3 Aug	$110 + $42 =			$152.00
	*805 miles x $.23/mile =			*$185.15
4 Aug	75% x $60 =			$ 45.00
	Taxi			$ 20.00
			Total Reimbursement =	***$648.15**
***NOTE*: Though there is another 'MALT-Plus' per diem day payable, pay 'Lodging-Plus' computed per diem for the night spent at the port.**				

EXAMPLE 3				
Date	**Departure/Arrival**	**Location**	**Transportation**	**Distance**
1 Jun	Depart:	Old PDS	POC	
4 Jun	Arrive:	TDY Site		1,200 miles
10 Jun	Depart:	TDY Site	POC	
10 Jun	Arrive:	New PDS		300 miles
Traveler spends $75/night for lodging 4-9 Jun while TDY. TDY per diem rate is $123 ($77/ $46). Standard CONUS per diem = $123. *MALT rate per authorized POC is $.23/mile.				
REIMBURSEMENT:				
1-3 Jun	$123/day x 3 days =			$369.00
4 Jun	$75 + $46 =			$121.00
	*1,200 miles x $.23/mile =			*$276.00
5-9 Jun	($75 + $46)/day x 5 days =			$605.00
10 Jun	$123/day x 1 day =			$123.00
	*300 miles x $.23/mile =			*$ 69.00
			Total Reimbursement =	***$1,563.00**
***NOTE*: MALT is paid 4 June; pay 'Lodging-Plus' per diem since the traveler arrived at the TDY location that day.**				

EXAMPLE 4				
Date	**Departure/Arrival**	**Location**	**Transportation**	**Distance**
1 Jul	Depart:	Old PDS	POC	
10 Jul	Arrive:	POE		1,080 miles
11 Jul	Depart:	POE	TP	
	Arrive:	POD		
	Depart:	POD	POC	120 miles
	Arrive:	New PDS		
Traveler spends $109 for lodging on 10 Jul. POE per diem rate is $155 ($109/ $46). POD is not the local terminal for the new PDS. New PDS M&IE is $82. Standard CONUS per diem = $123. *MALT rate per authorized POC is $.23/mile.				
REIMBURSEMENT:				
1-9 Jul	$123/day x 3 days =			$369.00
10 Jul	$109 + $46 =			$155.00
	*1,080 miles x $.23/mile =			*$248.40
11 Jul	75% x $82 =			$ 61.50
	*120 miles x $.23/mile =			*$ 27.60
			Total Reimbursement =	***$861.50**
***NOTE*: Though MALT is paid 11 July, pay 'Lodging-Plus' computed per diem since the traveler also traveled by TP that day. This allows the traveler to also receive TLA on 11 July.**				

SECTION 4: TRAVEL RESTRICTIONS

U5107 POC TRAVEL PROHIBITED

Each Service may issue regulations prescribing exigencies under which AOs may prohibit a member from using a POC when traveling as an individual (as distinguished from members traveling together under an order directing no/limited reimbursement). ***If there are no Service regulations, an order prohibiting POC transportation is without effect.*** Par. U5108 applies if the member's order states that POC travel is prohibited, or specifically directs a particular transportation mode. Par. U3002.

U5108 ALLOWANCES WHEN TRANSPORTATION MODE OR TRAVEL WITH NO/LIMITED REIMBURSEMENT (CHAPTER 4, PART B) IS DIRECTED

****NOTE: It is mandatory policy that all travelers use an available CTO for all transportation requirements.***

A. Transoceanic Travel. ***When travel is directed (as opposed to being authorized) by GOV'T/GOV'T-procured transportation and the member performs transoceanic travel at personal expense, no reimbursement is authorized for the transoceanic travel. Par. U5116-D. NOTE: The policy in par. U3002-B allowing reimbursement NTE the directed mode cost does not apply.***

B. Members Traveling Together under an Order Directing No/Limited Reimbursement. When Service exigencies require that members perform PCS travel by traveling together with no/limited reimbursement, that requirement must be stated in the order. The TDY per diem rules in Ch 4, Part B, also apply for PCS. ***NOTE: This form of travel may be directed for travel to the first duty station upon enlistment, reenlistment or induction IAW Service regulations.***

C. Transportation Mode Directed to First Duty Station upon Enlistment, Reenlistment, or Induction. Each Service may issue regulations permitting AOs to direct in a travel order use of GOV'T transportation or common carriers and/or meal tickets for travel of enlistees, re-enlistees, or inductees from the place of enlistment, reenlistment, or induction to the first station. Par. U3002 if the directed transportation mode is not used. When meal tickets are not available and meals and/or lodging are/is required, reimbursement is authorized for occasional meals and lodging under par. U4510. If GOV'T/GOV'T-procured transportation and/or meal tickets are used, the member is authorized reimbursement of reimbursable expenses under Ch 4, Part F and APP G.

D. Travel Reimbursement. Unless otherwise prohibited in these regulations, when a specific transportation mode is directed a member may be reimbursed for personally procured transportation NTE the directed mode cost. ***NOTE: Member transoceanic PCS travel is a notable exception.***

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SECTION 5: PER DIEM FOR PCS TRAVEL WHEN GOV'T OR COMMERCIAL TRANSPORTATION USED

U5113 PER DIEM FOR PCS TRAVEL WHEN GOV'T OR COMMERCIAL TRANSPORTATION USED

A. Rate. The 'new PDS' per diem rate and the computation in par. U4145 are used for PCS travel when transportation is personally procured (par. U5105-C), or furnished as transportation-in-kind (par. U5105-D), for separate legs of a journey (par. U3010). If there is an overnight stop or TDY en route, the per diem rate for the arrival day at the overnight stop/TDY site is the stopover or TDY location rate, as appropriate. The new PDS rate does not override the destination rate logic in par. U4145. M&IE for the new PDS arrival day is the new PDS rate whether or not there is a stopover. ***NOTE: See par. U5113-D when the new PDS is a ship.***

EXAMPLE 1 (***Crosses International Dateline***)			
Date	Departure/Arrival	Location	Transportation
17 Feb	Depart:	Old PDS	GB
	Arrive:	POE	
18 Feb	Depart:	POE	TP
	Arrive:	POD	
19 Feb	Depart:	POD	TP
	Arrive:	New PDS	
Member spends $150 for lodging on 17 February. POE per diem rate is $291 ($193/ $98). POE is not the local terminal for the old PDS. Member spends $100 for lodging on the second 18 February. POD per diem rate is $161 ($110/ $51). M&IE for new PDS is $39.			
REIMBURSEMENT:			
17 Feb	75% x $98 = $73.50 + $150 ($150 is less than $193) =		$ 223.50
18 Feb	$51 (destination M&IE rate) =		51.00
18 Feb	$51 + $100 ($100 is less than $110) =		151.00
19 Feb	75% x $39 (new PDS rate) =		29.25
Total Reimbursement =			**$454.75**

EXAMPLE 2 (***Crosses International Dateline***)			
Date	Departure/Arrival	Location	Transportation
18 Feb	Depart:	Old PDS	TP
18 Feb	Arrive:	POD	
19 Feb	Depart:	POD	TP
19 Feb	Arrive:	New PDS	
Member spends $100 for lodging on the second 18 February. POD per diem rate is $161 ($110/$51). M&IE for new PDS is $39.			
REIMBURSEMENT:			
18 Feb	75% x $51 (destination M&IE rate) =		$ 38.25
18 Feb	$51 (destination M&IE rate) plus $100 ($100 less than $110) =		151.00
19 Feb	75% x $39 (new PDS rate)		29.25
Total Reimbursement =			**$218.50**

EXAMPLE 3 (***Crosses International Dateline***)			
Date	Departure/Arrival	Location	Transportation
5 Mar	Depart:	Old PDS	TP
5 Mar	Arrive:	POD	
5 Mar	Depart:	POD	TP
5 Mar	Arrive:	New PDS	
POD per diem rate is $177 ($126/ $51). M&IE for new PDS is $39.			
REIMBURSEMENT:			
5 Mar	75% x $39 (new PDS rate) =		$ 29.25
5 Mar	75% x $39 (new PDS rate) =		29.25
Total Reimbursement =			**$58.50**

*B. Partial Travel Days. The 75% rate in par. U4147 applies to the departure and arrival days at PDSs, designated places, safe haven (when PCS travel is via a safe haven location), or COT leave locations when 'Lodgings-Plus' per diem is paid. If travel begins and ends on the same day, per diem is 75% of the appropriate M&IE rate (par. U4145). 'MALT-Plus' per diem is paid in whole day increments (par. U5105).

C. Travel Time. When a member takes leave ICW a PCS, or there is TDY en route, per diem is authorized for allowable travel time.

D. New PDS Is a Ship. When the new PDS is a ship, the new PDS rate is the rate for the location at which the ship is boarded. If the ship is at sea, then the last place departed is the "new PDS rate." The following examples clarify:

1. A member travels PCS from NAS Corpus Christi, TX, to the USS NIMITZ (home port Bremerton, WA). Travel is by commercial plane in one day. The per diem rate for Bremerton, WA, is used for that travel day.

2. A member travels PCS from NAS Jacksonville, FL, to USS CARR, which is at sea. Travel is by commercial plane (day 1) to Naples, Italy arriving after midnight (day 2). The member then changes to Government plane to USS CARR arriving day 2. The per diem rate is based on the final destination location or the last place departed – in this case Naples, Italy. Since the member did not remain overnight, the rate for both day 1 and day 2 is the Naples rate.

3. A member travels PCS from USS ENTERPRISE to USS NORMANDY, each of which is away from home port. The member travels directly from one ship to the other by Government helicopter in one day. Since there is no POE and the helicopter does not land anywhere but the ships, no per diem is paid. This does not preclude per diem under par. U5120-F.

SECTION 6: PCS TO, FROM, OR BETWEEN OCONUS POINTS

U5116 PCS TO, FROM, OR BETWEEN OCONUS POINTS

A. General. Except as specifically provided in pars. U5116-B and U5116-C, a member traveling on a PCS order that neither directs a transportation mode nor specifies that the member is to travel with other members with no/limited reimbursement to, from or between OCONUS points, is authorized:

1. The applicable allowances prescribed in par. U5105 for the official distance between the old PDS and the appropriate aerial or water POE serving the old PDS; and

2. Transportation by available GOV'T aircraft or ship, otherwise GOV'T-procured transportation or reimbursement for transportation procured at personal expense for the transoceanic travel involved (see par. U5116-D) plus applicable per diem; and

3. The applicable allowances prescribed in par. U5105 for the official distance between the appropriate aerial or water POD serving the new PDS and the new PDS; and

4. Travel to and from VPCs, when accomplished concurrently with travel performed under par. U5116-A1/ U5116-A3 IAW par. U5413.

B. When Land Travel only Is Involved. Except as specifically provided in par. U5116-C, a member on a PCS order not involving transoceanic travel (see APP A) is authorized the applicable allowances prescribed in par. U5105 for the official distance.

C. Transoceanic Travel

1. General. When transoceanic travel is involved between PDSs, the usual means of accomplishing travel is to use GOV'T or GOV'T-procured air transportation for personal and dependent transoceanic travel. Reimbursement is authorized for:

a. Personal travel under par. U5116-A; and

b. Dependents' travel under par. U5207; and

c. POV delivery to the loading port/VPC for transportation under par. U5413.

2. POC Travel

a. General. When transoceanic travel ordinarily would be involved, but POC is authorized by the AO as being to the GOV'T's advantage and is used by the member for the entire distance between duty stations, reimbursement is on a 'MALT-Plus' basis for the member/dependents for the official distance involved. Reimbursement is authorized even though it exceeds that authorized in par. U5116-C1.

*b. Transoceanic Travel by Personally Owned Boat. When the member travels by POC by personally owned boat, constructed or actual (fuel, oil, and docking fees) reimbursement is authorized NTE the airfare (contract city pair, if available). Per diem and travel time are based on the air travel time (59 Comp. Gen. 737 (1980)).

c. Travel Partly by POC and Partly by Common Carrier. When POC travel has been authorized as prescribed in par. C5116-C2a, but actual travel is performed between the old and new PDSs by mixed modes, reimbursement is prescribed in par. U5105-E.

3. Per Diem for POC Travel Involving a Car Ferry. When a member/dependent traveling between two PDSs travels partly by POC and partly by car ferry (circuitously/indirectly or otherwise), per diem is authorized . See par. U3330 for transportation reimbursement.

a. Lodging. Reimbursement for the actual cost of required accommodations (unless included in the transportation cost) is authorized.

b. M&IE when Travel Includes an Overnight on a Car Ferry Anywhere in the World. M&IE is based on and computed for the member/dependent using the highest CONUS M&IE rate for the arrival day (embarkation) on the ferry through the day before the departure day (debarkation) from the ferry. M&IE for the departure day (debarkation) from the ferry is based on:

(1) Per diem rate prescribed for the member's new PDS if travel ends on that day, or

(2) 'MALT-Plus' per diem if travel by POC continues on the day after the departure day (debarkation) from the ferry (par. U5105-B).

c. Dependent Per Diem. The percentages, in par. U5210-B, apply when computing a dependent's per diem.

4. Travel by Commercial Ship. Per diem is not authorized for a member and/or dependent when traveling aboard a commercial ship when meals are furnished without charge (or are part of the accommodations cost), except on embarkation and debarkation days.

D. Transoceanic Transportation Reimbursement Costs

1. GOV'T/GOV'T-procured Transportation Available. ***When travel is directed by GOV'T/GOV'T-procured transportation and the member performs transoceanic travel at personal expense, reimbursement for the transoceanic travel is not authorized.*** If GOV'T and GOV'T-procured transportation are both authorized and available, the member is authorized reimbursement for the transportation cost used NTE the cost of the least costly transportation mode authorized and available. See also par. U5207-A4.

2. GOV'T Transportation and GOV'T-procured Transportation Not Available. When GOV'T transportation and GOV'T-procured transportation are not available, the member is authorized reimbursement for the cost of transportation used NTE the policy-constructed airfare (see APP A) over the direct route between origin and destination. If aircraft travel is medically inadvisable for the member and/or an accompanying dependent, reimbursement is limited to the least costly available first-class passenger accommodations on a commercial ship.

3. Travel by Ships or Aircraft of Foreign Registry. ***See Ch 3, Part B, for the only circumstances when reimbursement is authorized for travel at personal expense on ships or aircraft of foreign registry***.

4. Travel by Privately-Owned Boat. See par. U5116-C2b.

E. Reimbursement when the Member Performs Indirect/Circuitous Travel. When a member, at personal expense and convenience, performs PCS travel over an indirect/circuitous route, the member is authorized:

1. 'MALT-Plus' for land travel performed from the time the member departs the old PDS until the member reports to the new PDS;

2. Reimbursement for the cost of transoceanic U.S.-certificated transportation used and per diem; and

3. Reimbursement for transoceanic non-U.S.-certificated transportation used and per diem NTE the cost the GOV'T would have incurred for the member's transportation on the direct route if travel by non-U.S.-certificated carrier on the circuitous route is supported by the documentation required in Ch 3, Part B, stating that a U.S.-certificated carrier was not available on the direct route and documentation stating that a U.S.-certificated carrier was not available on the circuitous route.

The total reimbursement must not exceed the amount the member would have been authorized under par. U5116-A via the direct route between the old and new PDSs. If transoceanic travel by GOV'T/GOV'T-procured transportation is directed in a member's order and the member travels by a different mode, the maximum cost computed under par. U5116-A must be reduced by the unused directed transportation mode cost. See APP A for indirect/circuitous travel definition.

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SECTION 7: TRAVEL AND TRANSPORTATION ALLOWANCE UNDER SPECIAL CIRCUMSTANCES

U5120 TRAVEL AND TRANSPORTATION ALLOWANCE UNDER SPECIAL CIRCUMSTANCES

A. Travel when an Order to Active Duty Is Received at a Place other than That to Which Addressed. When an order to active duty is received at, and travel begins from, a place other than that to which the order was addressed, PCS allowances are authorized from that place, not to exceed those from the place to which the order was addressed.

B. PCS Order Received at TDY Station

1. Member Issued a PCS Order while on TDY. A member who receives a PCS order while on TDY, and returns to the old PDS, is paid PCS allowances from the TDY station to the old PDS, and then to the new PDS via any TDY station(s). This includes a member who receives a PCS order while at a TDY station designating it as the new PDS ***effective immediately*** (57 Comp. Gen. 198 (1977)).

2. Member Issued a PCS Order with TDY en route. A member who departed the old PDS on a PCS order with TDY en route is not authorized PCS allowances to return to the old PDS from the TDY station, even if the order is amended or modified naming a different new PDS.

C. PCS Order Received while on Leave

1. PCS Order Received while on Leave from TDY Station. A member who receives a PCS order while on leave from a TDY station, and returns to the old PDS, is paid PCS allowances from the leave point to the old PDS and then to the new PDS via any other TDY station(s), NTE the allowances from the TDY station to the old PDS and then to the new PDS via any other TDY station(s).

2. PDS Changed or Assigned while on Leave from the PDS. A member, who receives a PCS order while on leave from the old PDS, and begins PCS travel from that site, is authorized PCS allowances from the place at which the order is received to the new PDS, NTE allowances from the old to the new PDS.

D. PCS with TDY at a Location near (but outside the Limits of) the Old or New PDS. No per diem allowance is payable at a TDY location ICW a PCS with TDY en route near the old or new PDS if the member commutes to the TDY from the QTRS occupied while attached to the old PDS or the permanent QTRS the member intends to occupy at the new PDS. This also applies when a member performs TDY at or near the home port when the PDS is a ship or an afloat staff. ***QTRS (residence, suite, room, cubicle, etc.) at the old PDS are no longer permanent QTRS on/after the PCS HHG weight allowance transportation date. QTRS at the new PDS are permanent on/after the date the PCS HHG weight allowance is accepted.*** Transportation expenses incurred in commuting between the QTRS at the old PDS or QTRS at the new PDS and the TDY location may be paid under Ch 3, Part F, when travel is within the area defined in par. U3500-B, or paid under par. U3325 when travel is from outside that area. A member required to procure meals at personal expense outside the PDS limits may be reimbursed for the meal(s) under par. U4510. When travel outside the TDY location is required, travel, transportation, and per diem allowances under Ch 4, Part B, are authorized. ***Exception:*** A member who detaches (signs out PCS) from the old PDS, performs TDY en route elsewhere, and returns TDY en route to a location near the old PDS is authorized per diem at the location near the old PDS. Example: A member departs the Pentagon (in Arlington, VA) PCS on 15 June, performs TDY en route at Ft. Leavenworth 1 -31 July, returns TDY en route to Ft. Belvoir 5-15 August, and then signs in PCS to Ft. Polk on 31 August. The member is authorized per diem while at Ft. Belvoir (near old PDS) 5-15 August. If the member had departed on 15 June but performed TDY at Ft. Belvoir first, no per diem is payable for the TDY at Ft. Belvoir immediately after detachment if the member commuted from the permanent QTRS occupied while stationed at the Pentagon (37 CG 669 (1958), B-138517, 27 February 1959, and B-161267, 30 August 1967).

NOTE: See par. U4102-D for TDY en route within the old and/or new PDS limits.

E. PCS Order Canceled, Amended or Modified En Route

1. PCS Order Canceled Returning Member to the Old PDS. If a PCS order is canceled, limited PCS allowances are authorized from the old PDS to the location at which cancellation notification was received and return to the old PDS. The amount payable is limited to travel from the old PDS, via any en route TDY locations, to the contemplated new PDS and return.

2. PCS Order Amended or Modified to Name a New PDS or En Route TDY Station. If a PCS order is amended or modified naming another new PDS or en route TDY station(s), limited PCS allowances are authorized from the old PDS to the location at which the amended order was received to the last-named new PDS. The amount payable is limited to travel from the old PDS to the last-named new PDS via any en route or added en route TDY locations and the first-named new PDS.

F. PCS Involving a Unit with a Home Port or PDS Location. PCS allowances for the travel described below may be authorized/approved by the official(s) designated by the Service Concerned when the member must assist in the transportation of dependents and/or HHG, pick up personal items, and/or personally drive the member's POC.

*1. Home Port Changed. When a unit's home port is changed, a member may be paid PCS allowances to the old home port and then to the new home port via any TDY stations(s). If the unit is at the old home port, the member may be paid PCS allowances from the old home port to the new home port and return to the unit via any TDY station. This travel must begin within 1 year from the home port change effective date, unless the time limit is extended by the Secretarial Process. If a member is on leave from a deployed unit whose home port is changed, the PCS allowances accrue from the leave point to the new home port via the old home port, NTE the allowances payable from the unit's location when the member departed on leave to the new home port via the old home port. For dependent and HHG travel and transportation allowances after a home port change announcement, see pars U5222-D6 and U5350-I.

2. PCS from a Unit when the Unit Is Away from Home Port/PDS. A member, ordered PCS from a unit that is away from its home port/PDS, may be paid PCS allowances from the location at which PCS travel begins to the new PDS via the old home port/PDS and/or any TDY station(s).

3. PCS to a Unit when the Unit Is Away from Home Port/PDS. A member, ordered PCS to a unit that is away from its home port/PDS, may be paid PCS allowances from the old PDS to the new unit via its home port/PDS and/or any TDY station(s).

4. PCS to a Unit Whose Home Port Change Has Been Announced and the Member Arrives before or after the Home Port Change Effective Date. A member, ordered PCS to a unit whose home port change has been announced and who travels to the new home port either before or after the home port change effective date, may be paid PCS allowances from the old PDS to the unit via the new home port and/or any TDY station(s) (60 Comp. Gen. 561 (1981)).

5. PCS to a Ship with a Home Port Assignment Effective upon Commissioning. A member, ordered PCS to a newly commissioned ship and the ship's announced home port is different from the member's old PDS, may be paid PCS allowances to the old PDS (or home port), then to the ship's announced home port via any TDY stations, and then to the place at which the ship is located. For two-crew ships, both crews may be paid these allowances. This travel must begin within 1 year from the ship's commissioning effective date (60 Comp. Gen. 561 and 564 (1981)).

6. PCS from a Unit Undergoing a Home Port Change. A member, ordered PCS from a unit undergoing a home port change and who detaches after the home port change effective date, may be provided PCS allowances from the unit to the new PDS via the old home port (or a designated place, if applicable) and any TDY station(s) (60 Comp. Gen. 562 (1981)).

*7. Travel to Old Home Port/PDS after the Effective Change Date to the New Home Port/PDS. A member assigned to a unit ordered to a new home port/PDS, but due to mission requirements is not able to assist with the move of HHG, POV, and/or to accompany dependents to the new home port/PDS prior to the effective change date of the new home port/PDS, is allowed to return from the new home port to the old home port after the effective change date of the new home port for the specified purposes associated with moving HHG, POV, and/or to accompany dependents to the new home port. Travel must begin within 180 days after the home port change effective date and prior to the order expiration date. Requests for travel commencing after 180 days must be authorized/approved through the Secretarial Process.

****NOTE*: Authority for a member in par. U5120-F7 is not applicable to pars. U5222-D6 and U5350-I***.

*8. Travel to/from a Place other than the New/Old Home Port. A member traveling under pars. U5120-F1 through U5120-F6 may be paid PCS allowances for travel via:

a. A place other than the old home port to the new home port,

b. The old home port to a place other than the new home port, or

c. A place other than the old home port to a place other than the new home port.

Allowances must not exceed those payable for travel between the locations authorized in par. U5120-F.

G. Travel to/from a Designated Place

1. PCS Allowances. A member ordered PCS, who travels to a designated place, may be paid PCS allowances for travel from the old PDS to:

a. The new PDS via the designated place,

b. The designated place via any TDY station(s) and then to the new PDS, or

c. Any TDY station(s) via the designated place and then to the new PDS.

2. Limitation. A member may not be paid PCS allowances for round-trip travel between a TDY station and a designated place. On a subsequent PCS that results in dependent relocation, the member may be paid PCS allowances for travel from the old PDS to the:

a. New PDS via any TDY station(s) and/or the designated place, or

b. Authorized processing station, if appropriate, and then to the HOS, HOR, or PLEAD via the designated place. ***NOTE*: A NOAA Marine and Aviation Operations and Commissioned Personnel Center is a processing station for NOAA.**

3. Travel and Transportation Allowances Authorized/Approved by the Service Concerned. A Service-designated official may authorize/approve travel and transportation allowances when the member must travel to the designated place en route between PDSs to assist:

a. In moving dependents,

b. Dependents with HHG shipment, or

c. Dependent transportation by POC.

4. Travel Allowances When Dependents are No Longer at the Designated Place (60 Comp. Gen. 562 (1981)). If member is divorced or dependents die before the subsequent PCS effective date and the member no longer has dependents at the designated place, the member may be authorized PCS allowances for travel to the designated place to pick up:

a. HHG, and/or

b. Personal Effects, and/or

c. Member's/Dependent's POC.

H. Member Escorts Dependent to/from a Designated Place ICW a Unit PCS Move to/from an OCONUS Unaccompanied Tour

1. CONUS PDS to OCONUS PDS. A unit member who is required to travel on a PCS from a CONUS PDS to an OCONUS PDS with the unit for an unaccompanied tour may escort dependents from the old PDS to a designated place, and return to the PDS before departure for the OCONUS PDS. This member is authorized round trip PCS allowances between the old PDS and the designated place; however, the allowable travel time for return to the PDS is limited to constructed travel time (par. U3005-A) as if the travel had been performed by GOV'T-procured transportation.

2. OCONUS PDS to CONUS PDS. A unit member who is required to travel on a PCS from an unaccompanied tour at an OCONUS PDS to a CONUS PDS with the unit may escort dependents from the designated place to the new PDS. A member who does, is authorized round trip PCS allowances between the new PDS and the designated place; however, the allowable travel time for travel from the new PDS to a designated place is limited to constructed travel time (par. U3005-A) as if the travel had been performed by GOV'T-procured transportation.

I. Member Ordered PCS from a PDS from Which Dependents Have Been Evacuated

1. A member, ordered PCS from a PDS from which dependents were evacuated under par. U6004 or U6053, may be paid PCS allowances for travel from the old PDS to:

a. The new PDS via the designated place or safe haven, as applicable;

b. The designated place or safe haven, as applicable, via any TDY station(s) and then to the new PDS;

c. Any TDY station(s) via the designated place or safe haven, as applicable and then to the new PDS; or

d. The authorized processing station, if appropriate, and then to the HOS, HOR, or PLEAD via the designated place or safe haven, as applicable; ***NOTE: NOAA's Marine and Aviation Operations and Commissioned Personnel Centers are processing stations for NOAA.***

2. Limitations. Travel allowances may not be paid for round-trip travel between a TDY station and a designated place or safe haven. Travel to a designated place must occur before the member completes PCS travel.

3. Travel Allowances Authorized/Approved by the Service Concerned. A Service-designated official may authorize/approve travel and transportation allowances when the member must:

a. Assist in the transportation of dependents and/or HHG, and/or

b. Pick up personal items, and/or

c. Personally drive the member's POC.

J. Unable to Travel with Member's Organization. A member, unable to travel to the new home port/PDS with member's organization for reasons acceptable to the Service, but who later joins it under a competent order, is authorized the allowances in par. U5105.

K. PCS to Hospital. PCS travel allowances are payable, if otherwise proper, for travel to, from, or between hospitals, provided the order does not contemplate return to the PDS.

L. Member Dies while En Route to New PDS. PCS allowances are payable on behalf of a member traveling on a PCS, who dies after beginning the travel, from the old PDS to the place of death. The amount paid must not exceed the amount for travel from the old PDS to the ordered new PDS.

M. Directed Travel over other than a Usually Traveled Route. When ordered to travel over a route involving a higher cost to the GOV'T on an order that is amended or modified while en route, a member is authorized allowances over the ordered route.

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SECTION 8: SEPARATION FROM THE SERVICE OR RELIEF FROM ACTIVE DUTY EXCEPT FOR DISCHARGE WITH SEVERANCE OR SEPARATION PAY

U5125 SEPARATION FROM THE SERVICE OR RELIEF FROM ACTIVE DUTY EXCEPT FOR DISCHARGE WITH SEVERANCE OR SEPARATION PAY

A. General

1. Travel in CONUS. A member on active duty, who:

a. Is separated from the Service or relieved from active duty in CONUS under conditions other than those in par. U5125-A5, pars. U5125-B and U5125-C, and par. U5130-A1;

b. Has a break in service of at least 1 calendar day; and

c. Actually travels

is authorized travel and transportation allowances from the last PDS to the HOR or PLEAD, as the member elects. ***NOTE: See par. U5340-C for excess cost information and par. U5360-A for authorized HHG transportation.*** A member traveling to/between any/different location(s) is authorized allowances for travel performed NTE the amount payable for travel from the last PDS to the HOR or PLEAD, whichever is greater.

2. Travel OCONUS. A member on active duty, who:

a. Is separated from the Service or relieved from OCONUS active duty under conditions other than those in par. U5125-A5, pars. U5125-B and U5125-C, and par. U5130-A1; or

b. Is authorized travel allowances under par. U5125 to an OCONUS HOR or PLEAD; and

c. Has a break in service of at least 1 calendar day; and

d. Actually travels

is authorized travel and transportation allowances under par. U5116.

3. Travel to Processing Station of Choice. The Service may authorize/approve (by the Secretarial Process), a member to select the processing station at which the member is to be released from active duty to travel to the HOR or PLEAD from the last PDS, on a case by case basis (IAW Service policy). If authorized/approved to separate at the member's choice of processing stations, the member is authorized travel and transportation allowances NTE the amount payable had the member been ordered to, traveled to, and separated at, the appropriate separation activity as determined by the Service. See par. U1010-B6. The member is authorized the per diem (or AEA) appropriate for the processing station away from the PDS while undergoing separation processing. ***NOTE: NOAA's Marine and Aviation Operations and Commissioned Personnel Centers are processing stations for NOAA.***

4. Order Received at a Leave Location. When a member receives a discharge certificate or separation order at a place to which the member traveled at personal expense on authorized leave, the member is authorized travel and transportation allowances under par. U5125-A1 or U5125-A2, whichever applies, from the member's last actual or constructed place of duty and not from the place at which the member received the discharge certificate or separation order. For definition of last duty station, see APP A.

5. Member Serves Less Than Prescribed Period of Service. A member:

a. Separated from the Service or relieved from active duty during the initial enlistment period or agreed period of service, and

b. Whose period of active duty service at separation or relief from active duty is less than 90% of the active duty period for which the member initially enlisted or otherwise initially agreed to serve, must be provided only:

(1) Transportation in kind (no per diem) by the least expensive transportation mode available, or

(2) An amount NTE the Gov't's cost of such transportation.

This limitation does not apply to a member in the following categories:

*a. Retired for physical disability or placed on the TDRL (without regard to length of service) under Chapter 61, 10 USC (see par. U5130-A1);

*b. Retired with pay for any reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve) immediately following at least 8 years of continuous active duty with no single break of more than 90 days (see par. U5130-A1) (B-160488, 14 February 1967);

c. Separated from the Service or released from active duty for a medical condition affecting the member, as determined by the Secretary concerned;

d. Separated from the Service or released from active duty because the time period for which the member initially enlisted or otherwise initially agreed to serve has been reduced by the Secretary concerned and the member is separated or released under honorable conditions; or

*e. Discharged under 10 USC §1173 for hardship.

*B. Separation from the Service or Relief from Active Duty to Continue in the Service. A member, separated from the Service or relieved from active duty for the express purpose of continuing on active duty in the same or another Service, is not authorized travel and transportation allowances. This prohibition does not deny PCS allowances when the member is transferred on a PCS order in conjunction with reentry into or continuance in the Service. The service performed after separation from the Service or relief from active duty is, so far as travel rights are concerned, merely a prior period of service continuation. See 45 Comp. Gen. 661 (1966).

C. Discharge from the Service under other than Honorable Conditions. See Ch 7, Part P.

D. Time Limitation. Except when additional time is authorized/approved, travel must be completed before the 181st day following separation from the Service or relief from active duty. If completion of travel before the 181st day imposes a hardship on the separated member, a time limit extension (see par. U5012-I) may be authorized/ approved for a specific additional period of time by the Secretarial Process.

E. Member Ordered to a Place to Await Disability Proceedings Results. A member who is:

1. Found unfit by a physical evaluation board to perform the duties of the member's grade,

2. Not authorized a HOS move under par. U5130, and

3. Ordered for the Gov't's convenience to a place to await disability proceedings completion,

is authorized travel and transportation allowances for travel to that place providing the member signs a release agreeing not to contest the initial physical evaluation board results. Upon final disposition of disability proceedings, the member is authorized travel and transportation allowances from that place.

F. Member Ordered to a College. An enlisted member, who is selected for separation to pursue an undergraduate degree through the ROTC scholarship program is authorized travel and transportation allowances to the college.

U5130 RETIREMENT, PLACEMENT ON TDRL, DISCHARGE WITH SEVERANCE OR SEPARATION PAY, OR INVOLUNTARY RELEASE FROM ACTIVE DUTY WITH READJUSTMENT OR SEPARATION PAY

A. General

1. Travel to HOS Authorized. A member on active duty is authorized travel and transportation allowances to a home selected by the member from the last PDS when the member is:

a. Retired for physical disability or placed on the TDRL (without regard to length of service);

*b. Retired with pay for any other reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve) immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days (B-160488, 14 February 1967);

c. Separated with severance or separation pay immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days; or

d. Involuntarily released from active duty with readjustment or separation pay immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days.

A member may select a home:

a. Any place in the U.S.;

*b. The HOR outside the U.S. (see par. U5125-A) or the place outside the U.S. from which the member was initially called or ordered to active duty (53 Comp. Gen. 963 (1974), 54 id. 1042 (1975)); or

c. Any other place. ***NOTE: Allowances paid in this case must not exceed those payable had the member selected a home at a CONUS location specified by the member.***

2. Travel to HOS Not Authorized. A member on active duty is authorized travel and transportation allowances under par. U5125-A when the member:

a. Is retired without pay;

b. Has less than 8 years of continuous active duty immediately preceding retirement for any reason other than physical disability; or

c. Has less than 8 years of continuous active duty immediately preceding discharge with severance or separation pay, or is involuntarily released to inactive duty with readjustment or separation pay.

3. Travel to Processing Station of Choice. The Service may authorize/approve (by the Secretarial Process), a member to select the processing station at which the member is to be released from active duty to travel to the HOS from the last PDS, on a case by case basis (IAW Service policy). If authorized/approved to separate at the member's choice of processing stations, the member is authorized travel and transportation allowances NTE the amount payable had the member been ordered to, traveled to and retired/released to inactive duty at, the appropriate processing station as determined by the Service. See par. U1010-B6. The member is authorized the per diem (or AEA) appropriate for the processing station away from the PDS while undergoing retirement/ release to inactive duty processing. ***NOTE: NOAA's Marine and Aviation Operations and Commissioned Personnel Centers are processing stations for NOAA.***

B. Time Limitations

1. General. Except as provided in pars. U5130-B2, U5130-B3, and U5130-B4, travel to a selected home must be completed within 1 year after active duty termination.

2. Member Undergoing Hospitalization or Medical Treatment

a. On the Active Duty Termination Date. A member confined in, or undergoing treatment at, a hospital on the active service termination date under the conditions outlined in par. U5130-Bl, is authorized travel and transportation allowances to a HOS from the last PDS. Travel completion must be within 1 year after the discharge date from the hospital or termination of medical treatment except when a longer time limit is authorized/approved by the Secretarial Process. See par. U5012-I.

b. During the 1-Year Period after the Active Duty Termination Date. A member confined in, or undergoing treatment at, a hospital for any period of time during the 1-year period after the active service termination date under the conditions outlined in par. U5130-B1, is authorized travel and transportation allowances to a HOS from the last PDS. Travel must be completed within 1 year after the active service termination date, plus a period equal to the member's hospitalization or treatment period. A longer time period may be authorized/approved by the Secretarial Process. See par. U5012-I.

3. Member Undergoing Education or Training. A member, who on the active service termination date is undergoing education or training to qualify for acceptable civilian employment or who begins such education or training during the period specified in U5130-B1, as extended by par. U5130-B2 (if applicable), is authorized travel and transportation allowances to a HOS from the last PDS. However:

a. Travel must be completed within 1 year after the education or training is completed, or 2 years from the active service termination date, whichever is earlier; and

b. The extended time must be authorized/approved by the Secretarial Process. A further extension of this time limit may be authorized/approved by the Secretarial Process. See par. U5012-I.

*4. Other Deserving Cases. An extension of the 1-year time limit prescribed in par. U5130-B1 may be authorized/approved by the Secretarial Process for a period NTE six years when an unexpected event beyond the member's control prevents the member from moving to the HOS within the specified time limit. A time limit extension also may be authorized/approved by the Secretarial Process for a period NTE six years if it is in the Service's best interest, or substantially to the member's benefit and not costly or otherwise adverse to the Service. These extensions are authorized/approved for the specific period of time, NTE six years, that the member anticipates is needed to complete the move. If additional time beyond the 6-year limit is required because of a member's certified on-going medical condition, the member may request a further extension (see par. U5012-I) using the Secretarial Process. See B-126158, 21 April 1976.The delayed travel authorized under par. U5130-B4 must be incident to the member's separation from the Service. See B-207157, 2 February 1983.

C. Recalled to Active Duty before Selecting a Home. A member, eligible to select a home but recalled to active duty before traveling to a HOS, retains the authority for travel and transportation allowances to a HOS from the last PDS. Travel must be completed to the selected home within l year after the last release from active duty unless extended under par. U5130-B.

D. Recalled to Active Duty after Selecting a Home. A member, recalled to active duty after traveling to a HOS, is authorized travel and transportation allowances from the last PDS to the home previously selected or the PLEAD, whichever the member elects, upon termination of active duty under honorable conditions.

E. Member on TDRL Who Is Discharged or Retired. A member, on the TDRL at the time of discharge with severance pay or retirement for any reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve), is authorized no additional travel and transportation allowances other than those paid under par. U5130-A or U5130-B in conjunction with placement on the TDRL.

*F. Member Ordered to a Place to Await Disability Retirement. A member, found unfit by a physical evaluation board to perform the duties of the member's grade and who, for the GOV'T's convenience, is ordered to a place to await further orders ICW disability retirement, is authorized travel and transportation allowances to that place. Upon final disposition of retirement proceedings, the member is authorized travel and transportation allowances to the HOS under the retirement order or other order if issued (32 Comp. Gen. 348 (1953).

SECTION 9: ALLOWABLE TRAVEL TIME COMPUTATION

U5160 ALLOWABLE TRAVEL TIME COMPUTATION

A. General. A member performing PCS travel is authorized the travel time allowable to complete the PCS move. The "arrival date" and "departure date" are the authorized arrival, reporting, detachment, departure, sign in or sign out days as used by the Service concerned. In computing travel time, the miles from the home, office, or residence to the local transportation terminal or vice versa, are disregarded. Except as prescribed in par. U5120-H, travel time is computed under pars. U3005, U5160-B, U5160-C, and U5160-D. The maximum travel time that may be allowed under par. U5160 is that which would have been allowed under par. U3005-C2 had travel been performed entirely by POC. Other computation rules are:

1. A member reassigned between activities at the same PDS is allowed no travel time. ***See par. U5100 for proximity PCS.***

2. If a PCS authorization/order is amended, modified, canceled or revoked en route, travel time is allowed between the same points as were used to determine the member's travel allowances.

3. In a case involving two afloat units or an afloat unit and a shore activity, the unit'(s) location(s) on the departure date or the planned location at the arrival date are used to determine travel time subject to correction after the fact if either point proves not to be correct.

4. When POV delivery/pick-up is separate from PCS travel, allowable travel time is computed using par. U3005-C2.

Travel time allowed may differ from the time allowed for per diem computation purposes.

B. Transoceanic Travel. Transoceanic travel time by aircraft or ship is the actual time required for the travel by the usual direct routing. The embarkation or debarkation day at the port, while awaiting transportation, is included in the actual time for ocean or transoceanic travel regardless of the embarkation or debarkation hour. When transoceanic travel is performed by POC, see par. U5116-C2.

C. Common Carrier at Personal Expense or Mixed Modes Travel

1. General. Authorized travel time, for travel by common carrier at personal expense or by mixed modes (par. U5105-E), is:

a. Travel time authorized for the total distance traveled by POC in whole days as in par. U3005-C, NTE the travel time authorized for the official distance between origin and destination, and

b. 1 day for commercial transportation other than transoceanic. See par. U5160-B.

Regardless of the number of transportation modes used, authorized travel time may not exceed that allowed in par. U3005-C as if POC were used for the entire travel (unless additional travel time is authorized under par. U5160-E).

2. Computation when Travel Is by Mixed Modes. Compute authorized mixed-mode travel time as follows:

Step 1--Determine the official distance between authorized travel points as prescribed in par. U2020;
Step 2--Determine the total number of miles traveled by POC, NTE the distance in Step 1, and compute travel time IAW par. U3005-C;
Step 3 --Add one day for travel by common carrier (non-transoceanic), if there is any remaining distance (Step 1 distance minus the Step 2 distance); and
Step 4 --Compare the number of days in Step 3 to the number of days had POC been used for the entire distance and allow the lesser.

Example 1: Official distance 1,500 miles; member travels 800 miles by POC, 600 miles by rail, and 900 miles by air. Travel time is authorized for 800 miles of POC travel (3 days) plus one day for travel by commercial carrier, for 4-day total.

Example 2: Official distance 1,000 miles; member travels 800 miles by POC, and 700 miles by air. Travel time for 800 miles by POC (3 days) plus one day for travel by air equals 4 days. Comparing 4 days to 3 days (maximum authorized if POC used for entire distance) results in 3 days of authorized travel time.

Example 3: Official distance 385 miles; member travels 200 miles by POC, and 500 miles by air. Travel time is allowed for 200 miles by POC (1 day) plus one day for travel by air; however, since the total distance is less than 400 miles, only one day of travel time is allowed.

For mixed mode travel, the distance traveled to leave points is considered when computing travel time. The following are not considered:

a. Travel at a leave point;

b. Travel at the old or new PDS or TDY stations; and

c. Travel from a leave point to another location and return to the same leave point, (i.e., travel to leave point in Chicago, IL, subsequent travel to Kansas City, MO; St. Paul, MN, to Chicago, IL - total distance is disregarded).

EXAMPLE
A member travels from old PDS Ft. Belvoir, VA to leave location Miami, FL (1,063 miles) Miami to leave location Chicago, IL (1,392 miles) Chicago to new PDS Ft. Irwin CA (2,094 miles) Ft. Belvoir to Ft. Irwin is 2,627 miles Ft. Belvoir to Chicago is 715 miles
If the member travels by POC the entire trip, travel time is computed using 2,627 miles.
If the member travels by POC from Ft. Belvoir to Miami and then travels by commercial plane from Miami to Chicago to Ft. Irwin, then 1,063 miles (which is less than old to new PDS distance) is used to compute travel time plus 1 day for the commercial plane.
If the member travels by POC from Ft. Belvoir to Miami to Chicago and then travels from Chicago to Ft. Irwin by commercial plane, travel time is computed using the distance from Ft. Belvoir to Chicago (715 miles – which is less than old to new PDS distance) plus 1 day for the commercial plane.
If the member travels by air from Ft Belvoir to Miami, then by POC from Miami to Chicago and from Chicago to Ft Irwin by air, use the distance 1, 392 miles for POC travel Miami to Chicago (which is less than old to new PDS distance) plus 1 day for the commercial plane (even though two were used on separate days).

D. Elapsed Time Is less than Authorized. Whenever the elapsed time from departure date through arrival date is less than the authorized travel time, the elapsed time is used.

Example: Official distance travel is 1,500 miles. The member is detached from the activity at the old PDS 1 June and checks in to the new activity at the new PDS 4 June. Travel is performed by POC. The maximum allowable travel time is 5 days; however, elapsed time is 4 days. The member is authorized 4 days as travel time.

E. Additional Travel Time. Additional travel time may be authorized/approved by the member's new commanding officer when actual travel time exceeds authorized travel time for reasons beyond the member's control (such as acts of God, restrictions by Gov't authorities, difficulties in obtaining fuel for POCs, or other satisfactory reasons). The additional travel time authorized may be the actual delay period or a shorter period as determined appropriate. Per diem is payable for any days additional travel time is authorized.

NOTE: Financial regulations might require that a statement of the circumstances that necessitated the delay explanation, together with the commanding officer's action, be attached to the voucher.

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SECTION 1: GENERAL

U5200 PURPOSE

This Part prescribes a dependent's travel and transportation allowances incident to a PCS move and under unusual or emergency circumstances. Par. U5310 for HHG transportation and par. U5500 for mobile home transportation. Ch 7 includes a dependent's travel and transportation allowances in other special circumstances.

U5201 BASIC AUTHORIZATION

A. General

1. A member is authorized dependent PCS travel and transportation allowances (except as indicated in par. U5201-B) for travel between points authorized in JFTR. Unless otherwise specified in this Part, the authorization conditions in Part B apply. Except for travel by mixed modes under par. U5105-E, PCS travel and transportation allowances for a dependent are:

a. Transportation-in-kind (par. U5105-D) plus per diem (par. U5210); or

b. Reimbursement for common carrier transportation procured at personal expense (par. U5105-C) plus per diem (par. U5210); or

c. MALT (par. U5105-B) for POC travel, plus per diem (par. U5210) for the required travel days between authorized points, NTE the allowable travel time computed under par. U3005-C.

2. POC use for PCS travel, other than transoceanic, is to the GOV'T's advantage. If a member elects not to move a dependent when authorized, the dependent travel and transportation allowances for a still-eligible dependent are payable incident to a subsequent PCS NTE the greatest of the distances to the new PDS from the:

a. HOR or PLEAD (unless moved to the HOR or PLEAD ICW a move to 'another location' IAW par. U5218); or

b. Designated place; or

c. PDS from which the member elected not to move the dependent; or

d. Last PDS.

Any interim PCSs, for which a member did not claim dependent travel and transportation allowances, are ignored.

B. When Dependent Travel and Transportation Allowances Are Not Payable. A member is not authorized dependent travel and transportation allowances:

1. When a member is:

a. A cadet or midshipman;

b. Assigned to a school or installation as a student, if the course of instruction is to be of less than 20 weeks duration (except as noted in par. U2146-B);

c. An RC enlisted member called (or ordered) to IADT for less than 6 months;

d. Called or ordered to active duty for training for fewer than 140 days; when the active duty for training period contemplated by an order is for fewer than 140 days (except as noted in par. U2146-B ("TDY" training 140 or more days, but not more than 180 days)), or active duty for training for 140 or more days when the active duty is at more than one location, but less than 140 days (except as noted in par. U2146-B)

at any one location; or

e. Called to active duty (for other than training) for 180 or fewer days, or active duty for more than 180 days when the active duty is at more than one location, but 180 or fewer days at any one locations; or

*f. Called to active duty (for other than training) for more than 180 days at one location but authorized per diem IAW par. U7150-F2b(2).

2. When a dependent:

a. Is a member on active duty on the PCS order effective date (par. U5215-I for travel and transportation allowances after the spouse is no longer on active duty);

b. Travels at personal expense before a PCS order is issued or before official notice is received that such an order is to be issued (par. U5201-C) (***transportation-in-kind, including GOV'T-procured transportation, must not be furnished before a PCS order is issued***);

c. Is not a dependent (except as provided in par. U5215-B) on the PCS order effective date (APP A) (authorization for allowances in pars. U5215-I (spouse separates/retires from service after the member's PCS order effective date) and U5240-G (dependent's travel and transportation is incident to an IPCOT) is unaffected);

d. Receives any other GOV'T-funded travel and transportation allowances for this travel;

e. Is a member's or spouse's parent, stepparent, or person in loco parentis (except as provided in par. U5215-B) as set forth in APP A1, definition of Dependent item 9, who does not reside in the member's household, unless otherwise authorized/approved through the Secretarial Process; or

f. Is a dependent child who is not under the member's legal custody and control on the PCS order effective date (B-131142, 3 June 1957) (par. U5215-J for travel authorization when legal custody and/or control changes after the PCS order effective date);

3. For dependent travel:

a. Any portion of a journey they are transported by a foreign registered ship or airplane, if a U.S. registered ship or U.S.-certificated air carrier is available for the usually traveled route (however, per diem is payable);

b. Between points otherwise authorized in this Part to a place at which they do not intend to establish a permanent residence ***(including pleasure trips)***. For PCS travel of a student (par. U5260-D1b), the student's permanent residence when not living with the member while at school is the member's PDS, or the designated place of the member's other dependents if they are not authorized to reside with the member);

c. When transportation is made available (whether used or not) to a member for a dependent by a foreign GOV'T, at no cost to the U.S. or the member, under a contract or agreement with the U.S. (however, per diem is payable);

d. For transoceanic or OCONUS land transportation when the member is 'without dependents' as defined in par. U9000-B3 and U9000-B4 (unless a member is assigned to a COT and is to serve an accompanied tour at the new PDS--pars. U5222-F2, U5222-F4, and U5222-G);

e. To an OCONUS PDS when a member's unexpired term of service is less than the prescribed OCONUS tour, unless the member voluntarily extends the term of service to permit completion of the prescribed tour or the Secretary Concerned grants an exception to the normal OCONUS tour on an individual case basis;

f. To an OCONUS PDS when the dependent is not command sponsored prior to travel commencement or when the member has less than 12 months remaining on the OCONUS tour after the dependent is scheduled to arrive, unless specifically exempt under pars. U5222-B and U5222-E;

g. To CONUS when the presence of the dependent at the OCONUS PDS was not authorized/approved by the appropriate OCONUS military commander;

h. To a TDY station (when a member is assigned to indeterminate TDY, par. U4610);

i. When the member is: in an AWOL status; a deserter or straggler; dropped or dismissed; transferred as a prisoner to a place of detention; transferred to a different location to await trial by court-martial; or in confinement, except as provided in par. U5900-D2h; or U5240-F1 or U5240-F2.

C. Travel before an Order Is Issued. A member authorized dependent travel and transportation allowances is authorized the allowances in par. U5201-A for a dependent's travel performed during the period before a PCS order is issued and after the member is advised that such an order would be issued. General information furnished to the member concerning order issuance before the determination is made to actually issue the order (such as time of eventual release from active duty, time of service term expiration, retirement eligibility date, and expected rotation date from OCONUS duty) is not advice that the an order is to be issued (52 Comp. Gen. 769 (1973)). Any voucher must be supported by a statement by the PCS AO or a designated representative that the member was advised IAW the requirements of par. U5201-C. Par. U5201-C does not apply to the travel contemplated in pars. U5240, U5900, and U6004.

D. Time Limitation. Unless otherwise prescribed in JFTR, a member's authority for dependent travel and transportation allowances to a PDS may be used any time while the order remains in effect and prior to receipt of a new PCS order to another PDS, (includes home port change announcements) as long as the dependent's travel is incident to the member's PCS rather than for personal reasons (45 Comp. Gen. 589 (1966); B-183436, 22 July 1975).

U5202 REIMBURSABLE EXPENSES

The member is authorized reimbursement for the expenses listed in APP G, incurred incident to dependent PCS travel. Receipt requirements are the same as those in par. U2510.

U5203 DEPENDENT TRANSPORTATION WHEN TRANSPORTATION DOCUMENTS OR FUNDS ARE LOST OR STOLEN

A dependent traveling at GOV'T expense, whether or not accompanied by the member, may be furnished transportation procurement documents when the dependent is stranded en route because documents or funds needed to purchase authorized transportation have been lost or stolen. The member's consent must be obtained IAW Service regulations before transportation procurement documents may be furnished. The cost of the documents issued must be charged to the member IAW Service regulations.

U5204 FUNDS ADVANCE

Travel and transportation allowances prescribed in this Part for a dependent may be paid in advance. Par. U1010-B5. A member failing to complete at least 90% of the initial active duty obligation, who is separated from the Service or relieved from active duty under par. U5125-A5 may be paid a travel advance for dependent(s) transportation, as authorized in par. U5225-F, in an amount equal to 75% of the amount for the least costly available transportation mode. Retirees may be advanced travel and transportation allowances for the travel of their dependent(s). Any other member authorized dependent transportation ICW separation or relief from active duty, may be advanced an amount equal to 75% of the MALT.

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SECTION 2: TRAVEL AND TRANSPORTATION FOR A DEPENDENT RELOCATING FOR PERSONAL SAFETY

U5205 TRAVEL AND TRANSPORTATION FOR A DEPENDENT RELOCATING FOR PERSONAL SAFETY

A. General

1. The member's spouse or a dependent child's parent/court appointed guardian may request relocation for personal safety and may be authorized travel and transportation under par. U5205 if it is determined by the Service-designated official that:

a. The member has committed a dependent-abuse offense against a dependent of the member;

b. A safety plan and counseling have been provided to the dependent;

c. The dependent's safety is at risk; ***and***

d. Dependent relocation is advisable.

2. Dependent relocation must be in the best interest of the:

a. Member or the member's dependent, ***and***

b. U.S. GOV'T.

B. Definitions

1. Dependent Child. For the purposes of par. U5205, a member's dependent is

a. A dependent/acquired dependent as defined in APP A; and

b. A member's unmarried child who was transported to the member's PDS at GOV'T expense and who, by reason of age or graduation from (or cessation of enrollment in) an institution of higher education, would otherwise cease to be a dependent of the member while the member was serving at that station.

2. Dependent-abuse Offense. A dependent-abuse offense is conduct by a member (as defined in 10 USC §1059(c)) on active duty for more than 30 days that involves abuse of the spouse/dependent child.

C. Restriction. ***HHG/POV transportation may be authorized only if a written agreement of the member, or an order of a court of competent jurisdiction, gives possession of the HHG/POV to the member's spouse/dependent.***

D. Order

1. When an order directing a member's PCS has not been issued, or when it has been issued but cannot be used as authority for the transportation of the member's dependent, baggage, and HHG; transportation may be authorized for the member's dependent, baggage, and HHG from the PDS to the designated relocation site in the U.S., or its possessions, or if the dependent is a foreign national to the country of the dependent's origin.

2. Transportation-in-kind, transportation reimbursement, or MALT PLUS, is authorized for the dependent(s).

3. If the member's PDS is OCONUS, transportation may be authorized for one POV that is owned/leased by the member/dependent and is for the personal use of the member's dependent.

4. Transportation of HHG in NTS to the designated relocation site may be authorized.

*E. Reimbursement. IAW 37 USC §406(h)(4)(A), all monetary payments, except DLA, are paid directly to the dependent instead of the member.

SECTION 3: MISCELLANEOUS TRAVEL FACTORS

U5207 TRANSOCEANIC TRAVEL

A. Transportation Mode

1. Air travel is the usual transportation mode for the dependent to, from, or between OCONUS areas.

2. Maximum use should be made of GOV'T air transportation.

3. A dependent is not required to use GOV'T air transportation. However, if the dependent agrees to do so, the dependent must not be required to use other than regularly scheduled transport type aircraft (e.g., Patriot Express/Category B AMC transportation) ordinarily used for passenger service.

4. When appropriate GOV'T air transportation is available, travel by aircraft is not medically inadvisable, but a dependent elects to travel at personal expense, reimbursement is IAW par. U5116-D1.

B. Air Travel Medically Inadvisable

1. When air travel is medically inadvisable for a family member, the family should not be separated unless the family agrees to be, or unless military necessity requires the member to travel separately.

2. A medically inadvisable condition is not limited to physical disability. If a traveler has a bona fide fear or aversion to flying, to the extent that serious psychological or physical reaction would result, this may be a basis for the issuance of a medical certificate precluding aircraft travel. The condition must be certified by competent medical authority (i.e., a licensed medical practitioner) and authorized by the AO in advance of travel. The traveler and the AO must each be furnished a copy of the written medical determination.

3. When air travel is medically inadvisable, surface transportation provided must be the least costly commercial ship passenger accommodations (Stateroom standards and required use of U.S. registry ships - par. U3130-D).

4. The provisions in par. U5116-D1 do not apply for directing a member to use GOV'T/GOV'T-procured transportation when a medical condition prevents a family member's travel by aircraft.

C. Travel by Oceangoing Car Ferry. When travel is by oceangoing car ferry, allowances are in pars. U5116-C and U5210.

U5210 PER DIEM RATE FOR DEPENDENT TRAVEL

A. General. A member is authorized per diem for each dependent's actual travel ICW the member's PCS, or for other travel as hereinafter prescribed in this Part. Travel time for which per diem may be paid is determined under par. U5160 in the same manner as for a member. A member's travel time and the amount of per diem actually paid for the member's travel ICW the PCS are not used in computing the per diem for travel of any other dependent addressed in pars. U5210-B and U5210-C.

B. Dependent Accompanies Member. When a dependent travels with a member, the member is authorized per diem for each dependent while traveling, and at delay points, in an amount equal to the following percentage of the per diem to which the member is authorized:

1. Three-fourths for each dependent age 12 or older; and

2. One-half for each dependent under age 12.

NOTE: When more than one POC is used as provided for in par. U5015-A, and a dependent traveling in a POC travels along the same general route on the same days as the member, the dependent is accompanying the member (par. U5210-C for a dependent 'not' accompanying the member). A member's TDY location is not a

delay point for a dependent. No per diem is authorized for a dependent for time at a TDY location.

C. Dependent Travels Independently. A dependent is not 'accompanying the member' when the dependent travels separately from a member on different routes and/or at different times. The member is authorized per diem for this dependent as follows:

1. One Dependent Traveling Separately. The same per diem rate the member would have been authorized for travel.

2. Two or More Dependents Traveling Separately. When two or more dependents travel together separate from a member, the member is authorized per diem for one member-designated dependent, age 12 or older, in an amount equal to the per diem to which the member would have been authorized for personal travel. For each of the other dependents, age 12 or older, traveling with that dependent, the member is authorized per diem in an amount of three-fourths of the per diem to which the member would have been authorized for personal travel. For each dependent under age 12, the per diem is one half of the per diem to which the member would have been authorized.

D. Examples

EXAMPLE 1 CONUS TO OCONUS PCS				
*The Standard CONUS per diem rate used in this example may not be current. See par. U2025.				
Member, spouse, and 4-year old child perform PCS travel. Family spends $150 for lodging (single room rate is $120) on 3 Aug. POE per diem rate is $152 ($110/ $42). New PDS M&IE is $60. Standard CONUS per diem = $123.				
Date	**Depart**	**Arrived**	**Transportation Mode**	**Travel Distance/Cost**
1-3 Aug	Old PDS	POE	POC	600 miles
4 Aug	POE	POD	TP	
4 Aug	POD	New PDS	CA	Taxi - $20.00
REIMBURSEMENT				
1-2 Aug	$276.75 ($123 member + 92.25 spouse + 61.50 child)/day x 2 days=			$553.50
3 Aug	$110 + $42 (member) =			$152.00
	($152 x 75% spouse) + ($152 x 50% child) =			$190.00
4 Aug	$60 x 75% = (member)			$ 45.00
	($60 x 75% x 75% spouse) + $22.50 ($60 x 75% x 50% child) =			$ 56.25
MALT	*600 miles x $.23/mile =			$ 138.00
Taxi				$ 20.00
			Total Reimbursement	**$1,154.75**

EXAMPLE 2 OCONUS TO CONUS PCS				
*The Standard CONUS per diem rate used in this example may not be current. See par. U2025.				
Member, spouse, 14 year-old child and 10 year old child perform PCS travel. Family spends $220 for lodging (single room rate is $100) on 15 Jul. POE per diem rate is $188 ($126/ $62). New PDS M&IE is $46. Standard CONUS per diem = $123.				
Date	**Depart**	**Arrived**	**Transportation Mode**	**Travel Distance/Cost**
15 July	Old PDS	POE	POC	600 miles
16 July	POE	POD	TP	
16 July	POD	New PDS	CA	Taxi - $25.00
REIMBURSEMENT				
15 July	$62 x 75% = $46.50 + $100 ($100 less than $126) (member) =			$146.50
	$219.75 ($146.50 x 75%/dependent x 2 dependents ≥ age 12) + $73.25 ($146.50 x 50%/dependent < age 12) =			$293.00
16 July	$46 x 75% = (member)			$ 34.50
	$51.75 ($46 x 75% x 75%/dependent x 2 dependents ≥ age 12) + $17.25 ($46 x 75% x 50%/dependent < age 12) =			$ 69.00
	*MALT: 600 miles x $.23/mile =			*$ 138.00
	Taxi			$ 25.00
			Total Reimbursement	***$706.00**

NOTE*: *MALT & 'Lodging-Plus' per diem are paid for the same day.

U5215 FACTORS AFFECTING DEPENDENT TRAVEL

A. Member Attains Eligibility for Dependent Travel. A member, ineligible for dependent travel and transportation allowances to a new PDS under par. U5201-B who later attains eligibility, is initially authorized dependent travel and transportation allowances upon a subsequent qualifying PCS, as set forth in par. U5215.

1. While on Duty at a Station to which Dependent Travel Is Authorized. When a member attains eligibility for dependent travel and transportation allowances while at a PDS to which dependent travel ordinarily is authorized, the member is authorized travel and transportation allowances for their travel on the member's next PCS. Travel authorization from the dependent's location on the PCS order receipt date, NTE the authorization for travel from the PDS at which the member attained eligibility to the new PDS or to another place authorized under this Part. A dependent temporarily absent from the old PDS at the time an order is received is subject to par. U5215-F. No travel to an OCONUS PDS may be authorized/approved under par. U5215-A1 unless the dependent is command-sponsored before travel begins and the member has at least 12 months remaining on the OCONUS tour at that station after the dependent is scheduled to arrive.

2. While on Duty in a Dependent-restricted Tour Area. If a member becomes eligible for dependent travel and transportation allowances while serving a dependent-restricted tour, the member is authorized travel and transportation allowances only upon PCS to a PDS to which dependent travel and transportation is authorized. Authorization is from the dependent's location on the PCS order receipt date to the new PDS or to another place authorized under this Part, NTE the authorization for travel from the place at which the dependent remained, or to which the dependent moved at personal expense, when the member was transferred to the dependent-restricted tour area.

B. Dependent Transported OCONUS at GOV'T Expense – Return at GOV'T Expense. A member is authorized travel and transportation allowances for a parent, stepparent, or person in loco parentis ***(NOTE 2** below)*, who no longer qualifies as a dependent (APP A DEPENDENT definition) and/or an unmarried child ***(NOTE 2** below)* who attains age 21, or age 23 and loses student status while the member is serving OCONUS, who was transported at GOV'T expense to the member's OCONUS PDS. The travel and transportation allowances are from that OCONUS PDS to an appropriate location (as determined through the Secretarial Process) in the:

1. U.S. or a non-foreign OCONUS location, or,

2. The dependent's native country if the dependent is foreign-born.

NOTE 1: Travel under par. U5215-B must be completed within 6 months after the date on which the member completes personal travel from the OCONUS PDS incident to a PCS.

NOTE 2: If a member entitled to basic pay dies while on OCONUS duty, a dependent described above is authorized travel and transportation allowances described in par. U5241-D1.

C. Dependent Acquired on or before the PCS Order Effective Date. A member who acquires a dependent, on or before the PCS order effective date, is authorized dependent travel and transportation allowances from the place at which the dependent is acquired to the new PDS, NTE the travel and transportation allowances for travel from the old PDS to the new PDS. Appropriate command sponsorship is necessary for transportation to an OCONUS PDS (par. U5222-G). For Service Academy graduates, par. U5222-A2.

NOTE: This does not authorize dependent transportation from an OCONUS PDS to CONUS if the dependent was not command sponsored at the OCONUS PDS (pars. U5201-B3d and B3g). (42 Comp. Gen. 344 (1963) and B-171969, 8 February 1972).

D. Effect of an Age Change or Dependency Status on Allowances. Except as provided in U5215-B, authorization for dependent travel and transportation allowances is based on the dependency status on the PCS ORDER EFFECTIVE DATE (APP A). If dependency status no longer exists when travel begins, no authorization exists.

1. Age Changes. Authority for travel and transportation allowances is based on a dependent's age on the date travel begins, provided travel begins 60 or fewer days after the PCS ORDER EFFECTIVE DATE. When travel begins more than 60 days after the PCS order effective date, authority for travel and transportation allowances is based on a dependent's age on the 60th day. The following governs the per diem amount to which a member is authorized for dependent travel authorized in par. U5210. When dependent travel:

a. Begins on/before the PCS order effective date and ends after the PCS order effective date, per diem is based on the age on the PCS order effective date;

b. Ends before the PCS order effective date, per diem is based on the age on the date travel ends;

c. Begins 60 or fewer days after the PCS order effective date, per diem is based on the age on the date travel begins; or

d. Begins more than 60 days after the PCS order effective date, per diem is based on the age on the 60th day after the PCS order effective date.

2. Delayed Travel to an OCONUS Area. When a member is transferred to an OCONUS area under a PCS order and dependent travel is not authorized at that time, authorization for travel to a DESIGNATED PLACE (see par. U5222-C) is determined under par. U5215-D1. Upon subsequent authorization for dependent travel to the OCONUS PDS, authorization is based on the dependent's age at that time.

3. OCONUS Travel. Authorization for travel to, from, or between OCONUS stations, is determined separately for each leg of the journey. For travel from the old PDS to the aerial or water POE, authorization is determined under pars. U5215-D1 and U5215-D2. For travel between the aerial or water POE and the POD, authorization

is determined on the dependent's age on the embarkation date. For travel from the aerial or water POD to destination, authorization is based on the dependent's age on the date travel begins from the POD provided there is no undue delay for personal reasons. A member is liable for costs associated with undue delay for personal reasons.

4. TDY Directed ICW PCS to a Station to which Dependent Travel Is Authorized. When a member is directed to perform TDY en route by a PCS order to a PDS to which the dependent is authorized to travel, and the dependent travel is delayed until TDY completion, authorization is based on the dependent's age on the date travel actually begins. ***NOTE: When travel begins more than 60 days after the TDY ends, authorization is based on the dependent's age on the 60th day after TDY completion.***

5. TDY Directed ICW PCS to a Dependent-restricted Tour. When a member is directed to perform TDY en route by a PCS order to a dependent-restricted tour and the dependent does not travel until the TDY ends, authorization is based on the dependent's age on the date travel actually begins. ***NOTE: When travel begins more than 60 days after the PCS order effective date, authorization is based on the dependent's age on the 60th day after order effective date.***

E. Order Amended, Modified, Canceled or Revoked after Travel Begins. When a PCS order is:

1. Amended or modified after the date the dependent begins travel (circuitously or otherwise) and a new PDS is designated, or

2. Canceled or revoked,

the dependent's travel and transportation allowances are authorized. Allowances are payable for the distance from the place from which the dependent began travel to the place at which notification was received that the order was amended, modified, canceled or revoked, and from that location to the new PDS or return to the old PDS, NTE the travel and transportation allowances for the distance from the old PDS to the first-named station and then to the last-named station or return to the old PDS.

F. Dependent Temporarily Absent from the Old PDS, DESIGNATED PLACE or Safe Haven when a PCS Order Is Received. When a dependent is temporarily absent from the old PDS, DESIGNATED PLACE or safe haven when the member receives a PCS order, the member is authorized dependent travel and transportation allowances from the old PDS, DESIGNATED PLACE or safe haven to the new PDS, provided the dependent returns to the old PDS, DESIGNATED PLACE or safe haven and travel from there to the new PDS (B-195643, 24 April 1980).

G. PCS while on Leave or TDY. When a member receives a PCS order while on leave or on TDY, the member is authorized dependent travel and transportation allowances for dependent travel NTE the authorization for travel from the old to the new PDS.

H. Dependent En Route to the New PDS at the Time of the Member's Death. When a member dies after a dependent begins travel under PCS order authority, the dependent is authorized dependent travel and transportation allowances for travel from the place travel began to the place at which notified of the member's death, NTE the travel and transportation allowances for the distance from the old PDS to the ordered new PDS. For additional allowances, see par. U5241.

I. Spouse Separates/Retires from the Service after the Member's PCS Order Effective Date. A member:

1. Who performs PCS travel, and

2. Whose spouse on the PCS order effective date is a member, but separates/retires from the Service thereafter,

is authorized dependent PCS travel and transportation allowances for that spouse NTE the cost for travel from the separated/retired spouse's last PDS to the member's PDS on that PCS order.

J. Legal Custody of Children Changes after the PCS Order Effective Date. A member who is denied dependent

travel and transportation allowances for a child by par. U5201-B2f, is authorized thereto if the member is granted legal custody/legal joint custody, or otherwise lawfully acquires such custody after the member's PCS order effective date. Examples of lawfully acquired custody include custody acquired as the result of the death of the non-member custodial parent or a child's election to join a member following lapse of a court order at age 18.

U5218 TRAVEL AND TRANSPORTATION INVOLVING OLD AND/OR NEW NON-PDS LOCATION

NOTE: Par. U5218 does not apply to travel to and/or from a DESIGNATED PLACE (APP A). For this Part, the place at which the dependent resides and from which the member commutes daily to the PDS are treated as being the PDS.

A member in receipt of a PCS order is authorized dependent travel and transportation allowances from the old non-PDS location and/or to the new non-PDS location, NTE the authorization from the old to the new PDS. For HHG transportation, pars. U5310-A1 and U5340-A1b. When transoceanic travel is involved, pars. U5207 and U5210.

U5220 DEPENDENT JOINS OR ACCOMPANIES THE MEMBER DURING TDY EN ROUTE

A. General. When a dependent accompanies or joins a member performing TDY en route between two PDSs, authorization for dependent travel and transportation allowances is based on the travel actually performed using MALT and per diem rates prescribed in pars. U5220-B and U5220-C, limited to the greater of:

1. MALT for the official distance between authorized points at the rate prescribed in par. U2605 as if the dependent had traveled separately, plus a per diem at the rate prescribed in par. U5210 for the constructed travel time between the authorized points; or

2. What it would have cost if GOV'T-procured transportation had been used for travel between authorized points, plus a per diem as prescribed in Ch 4, Part B for the time required for travel between authorized points.

If GOV'T-procured transportation is used, the GOV'T-procured transportation cost is subtracted from the allowances.

B. MALT Rate

1. Dependent Travels Together with the Member in the Same POC. The MALT rate in par. U2605 applies for the official distance from the old PDS to the TDY location and then to the new PDS. There is no additional MALT for the dependent travel.

2. Dependent Travels in a Separate POC. The MALT rate in par. U2605 applies for the member's travel from the old PDS to the TDY location and then to the new PDS. The member is also paid the MALT rate for the dependent direct travel from the old PDS to the new PDS.

C. Per Diem. The per diem rate is one of the following:

1. Traveling Separately. Par. U5210-C applies when the dependent travels separately from the member for the allowable travel time for that leg of the journey.

2. Traveling Together. Par. U5210-B applies when the dependent travels with the member for the allowable travel time for that leg of the journey.

SECTION 4: VARIOUS UNIQUE PCS SITUATIONS

U5222 VARIOUS UNIQUE PCS SITUATIONS

A. Called (or Ordered) to Active Duty

1. Called (or Ordered) to Active Duty -- TDY Station First Assignment. When a member is called (or ordered) to active duty, and is first assigned to a TDY station and then ordered on PCS, the member is authorized dependent travel and transportation allowances for dependent travel to the PDS, NTE the travel allowances from the HOR or the PLEAD to the first PDS.

2. Commissioned from Service Academies. When commissioned and ordered to active duty, a graduate of a Service academy is authorized dependent travel and transportation allowances for dependent travel, NTE the authority for travel to the PDS, regardless of the point designated in the PCS order (Service academy or HOR) from which the officer's travel is directed to be performed. When a dependent is acquired after the officer's departure (detachment) date from a Service academy incident to an active duty PCS order, but on or before the PCS order effective date, the officer is authorized dependent travel and transportation allowances for dependent travel to the new PDS from one of the following:

a. HOR;

b. Service academy; or

c. Place at which the dependent is acquired. However, if the dependent travels from the place acquired to the HOR or Service academy before the active duty order effective date, then the place named in par. U5222-A2a or U5222-A2b, as appropriate, applies.

This authority is without regard to whether TDY is directed or performed en route.

B. Assigned to Foreign Service Colleges. A member assigned to a Foreign Service college on a PCS for 20 or more weeks is authorized dependent travel and transportation allowances. ***The tour length restrictions in par. U5201-B3e and U5201-B3f do not apply.***

C. Ordered to an OCONUS Station to which Dependent Travel Is Authorized

1. General. When a member is ordered to PCS to an OCONUS station to which dependent travel is authorized, the member is authorized the dependent travel and transportation allowances in par. U5222-C if they travel.

2. Dependent Authorized Concurrent Travel with Member. When a dependent is authorized concurrent travel to the OCONUS PDS (whether or not travel is actually with the member), the member is authorized allowances for dependent travel when performed from the place the dependent is located when the member receives the PCS order to the OCONUS PDS, NTE the allowances for travel from the last place transported at GOV'T expense to the new PDS. GOV'T transportation facilities for transoceanic travel should be used when available.

3. Concurrent Dependent Travel Denied

a. Delay Anticipated to Be for 20 or More Weeks from Member's Port Reporting Month. When concurrent dependent travel is denied by a competent authority for 20 or more weeks from the member's port reporting month, the member is authorized dependent travel and transportation allowances to a designated place in CONUS, or to a designated place in a non-foreign OCONUS area:

(1) If the member was a legal resident of that state, Commonwealth, territory or possession, before entering on active duty, or the member's spouse was a legal resident of that location at the time of marriage; or

(2) Provided the member was called to active duty from that place or it is the member's HOR.

A member is authorized dependent travel and transportation allowances from the designated place to the OCONUS PDS if authorized at a later date, provided the dependent is command sponsored before travel and the member has at least 12 months remaining on the OCONUS tour on the date the dependent is scheduled to arrive there.

b. Delay Anticipated to Be for Less Than 20 Weeks from Member's Port Reporting Month. When the anticipated dependent travel delay is less than 20 weeks from the member's port reporting month, dependent total travel and transportation allowances must not exceed the allowances from the last place to which transported at GOV'T expense to the new PDS. Reimbursement for the authorized travel is made after travel to the OCONUS PDS is completed.

4. Member Elects to Serve an Unaccompanied Tour. A member who elects to serve an unaccompanied tour may leave the dependent at the current location, or move them to a designated place in:

a. CONUS,

b. A non-foreign OCONUS area; if:

(1) The member was a legal resident of that area before entering on active duty;

(2) The member's spouse was a legal resident of that area at the time of marriage;

(3) The member was called to active duty from that area;

(4) It is the member's HOR; or

(5) Authorized/approved through the Secretarial Process;

c. An OCONUS location at which the PCS order states the member is scheduled to serve an accompanied tour immediately after completing the unaccompanied tour. The member must have sufficient obligated service to complete the unaccompanied tour and the subsequent accompanied tour. A dependent cannot be moved again at GOV'T expense until a subsequent PCS order is issued or the member is selected to serve an IPCOT. A member moving a dependent to a designated place under par. U5222-C may move the dependent to the OCONUS PDS at personal expense. If the dependent is command-sponsored at the OCONUS PDS after arrival, they may be moved from that PDS at GOV'T expense when a subsequent PCS order is issued.

5. Reimbursement for Transoceanic Travel. ***Par. U5116-D, pertaining to a member's authorized transoceanic travel, also applies to reimbursement for authorized transoceanic travel performed by a dependent at personal expense***.

D. Ordered on a Dependent-restricted Tour, to Unusually Arduous Sea Duty, or to Duty under Unusual Circumstances

1. PCS on a Dependent-restricted Tour. When transferred by a PCS order on a dependent-restricted tour, a member may elect to move a dependent from the old PDS (or HOR/PLEAD based on the location if it is the member's first PCS on active duty) to a designated place in:

a. CONUS;

b. A non-foreign OCONUS area; if:

(1) The member was a legal resident of that area before entering on active duty;

(2) The member's spouse was a legal resident of that area at the time of marriage;

(3) The member was called to active duty from that area;

(4) It is the member's HOR; or

(5) Authorized/approved through the Secretarial Process;

c. An OCONUS location at which the PCS order states the member is scheduled to serve an accompanied tour immediately after completing the dependent-restricted tour, or a tour falling under par. U5222-D2 or U5222-D3 below. The member must have sufficient obligated service to complete the dependent-restricted tour and either the tour falling under par. U5222-D2 or U5222-D3 below, or the subsequent accompanied tour; or

d. An OCONUS location justified under unusual conditions or circumstances and authorized/approved by the Secretary Concerned. Par. U5350-C second item for related HHG transportation.;

(1) This authority may not be delegated below the Service headquarters that directs dependent travel and transportation policy and procedures;

(2) For an Armed Forces' member, this authority may be used only to return a foreign-born dependent to the spouse's native country per DoDI 1315.18, Procedures for Military Personnel Assignments; (***http://www.dtic.mil/whs/directives/corres/pdf/131518p.pdf)***;

(3) The Commandant of the Coast Guard (CG-12) may make an exception for a Coast Guard member; and

(4) ***A dependent residing in the same country as the member cannot be command-sponsored, if moved there under this authority.***

2. Assignment to Unusually Arduous Sea Duty on a Specified Ship, Afloat Staff, or Unit. When a member is transferred by a PCS order to a ship, afloat staff, or afloat unit specified in writing through the Secretarial Process as involving unusually arduous sea duty, dependent travel and transportation allowances are authorized from the old PDS to the new PDS (except for a dependent-restricted tour) or to a designated place as specified in par. U5222-D1. A member is authorized dependent travel and transportation allowances under par. U5222-D when the old home port or PDS is identical to the new home port or PDS (57 Comp. Gen. 266 (1978)).

3. Assignment to a Ship or Afloat Staff Specified as Operating OCONUS for a Period of One Year or More. When a member is permanently assigned to a ship or afloat staff specified through the Secretarial Process as in an OCONUS area for a contemplated continuous period of 1 year or more on the date the ship or afloat staff is so specified, or the member is thereafter transferred by a PCS order to such ship or afloat staff, the member is authorized dependent travel and transportation allowances from the PDS to a designated place as specified in par. U5222-D1.

4. Subsequent Authority. When a member is:

a. Transferred by PCS order from a dependent-restricted tour to an area to which dependent travel is authorized;

b. Transferred by PCS order from a specified ship, afloat staff, or afloat unit referred to in U5222-D2 or U5222-D3 except when serving a dependent-restricted tour at the new PDS (par. U5222-D1) or another specified ship, afloat staff, or afloat unit (par. U5222-D2 or U5222-D3);

c. On permanent duty aboard a ship or on a staff referred to in par. U5222-D2 or D3 when such ship or staff is relieved from unusually arduous sea duty or the specified continuous overseas duty of 1 year or more; or

d. On permanent duty on a dependent-restricted tour on the date the restriction against dependent travel to the member's PDS is removed;

except as provided in par. U5215-F, dependent travel and transportation allowances are authorized from the place the dependent is located on receipt of the PCS order involved in par. U5222-D4a or U5222-D4b or on the date of change of conditions in par. U5222-D4c or U5222-D4d, or from the place to which the dependent was moved at GOV'T expense under par. U5222-D1 or U5222-D3, whichever results in the least reimbursement, to the member's PDS. Dependent travel and transportation allowances are authorized from the place to which the dependent was moved under par. U5222-D or from the home port for a ship, afloat staff, or afloat unit if the dependent is located there on receipt of the PCS order involved in U5222-D4b, to the new PDS. A member is authorized dependent travel and transportation allowances even though the home port of the old ship, afloat staff, or afloat unit specified under par. U5222-D2 or U5222-D3 and the new PDS are identical (57 Comp. Gen. 266 (1978)).

5. Home Port Change. When on duty with a unit specified as unusually arduous on the home port change effective date, a member is authorized dependent travel and transportation allowances from the old home port:

a. Or designated place to the new home port if the home port change is incident to commencement of an overhaul to be performed at the new home port. If travel is from the old home port to a location other than the new home port, par. U5218 applies. If travel is from a designated place to a location other than the new home port, the authority is limited to that from the designated place to the new home port.

b. To the new home port or to a designated place if the home port change is incident to completion of an overhaul. If travel is from a location other than the old home port to the new home port, par. U5218 applies. If travel is from a location other than the old home port to a designated place, the authority is limited to that from the old home port to a designated place.

c. Or from a designated place to the new home port or from the old home port to a designated place, if the home port change is not incident to an overhaul. Travel from one designated place to another is not authorized.

*6. Home Port Change Announcement. When an official announcement has been made designating a home port change, travel and transportation allowances for a dependent may no longer be paid to the old home port ICW a PCS order to the unit at that old home port. The home port change announcement is an order modification until such time as the PCS order is later amended, modified, canceled or revoked. Provisions apply, but are not limited, to a member who has:

a. Delayed dependent travel or transportation to the old home port, or

b. Been issued a PCS order to the unit naming the old home port after the home port change has been announced.

Exception: A dependent transported after a PCS order is received and who is in a transit or in an otherwise irreversible transportation status on the date the announcement was made.

***NOTE: Authority for a member in par. U5120-F7 is not applicable to exception for dependents in pars. U5222-D6**.

E. Reassigned OCONUS due to Base Closure or Similar Action before the Prescribed OCONUS Tour Is Completed. A member, accompanied by a command-sponsored dependent, who is involuntarily transferred on a PCS due to base closure or similar action between OCONUS PDSs, is authorized dependent travel and transportation allowances to the new PDS, if dependents are authorized thereat, or IAW par. U5222-D, if the member is to serve an unaccompanied tour at the new PDS. Upon subsequent PCS transfer from the new PDS, dependent travel and transportation allowances are authorized regardless of the length of time served at the PDS from which the member last departed. If the move is within the same theater, the tour length restrictions in pars. U5201-B3e and B3f do not apply.

F. COT. A member stationed OCONUS who is selected to serve a COT is authorized the following dependent travel and transportation allowances (IPCOT allowances, par. U5240-G).:

1. Unaccompanied to Unaccompanied Tour. The dependent may be moved from a designated place to another designated place if authorized/approved by the Secretary Concerned and it is shown that the dependent's movement is in the GOV'T's best interest. ***This authority may not be delegated.*** This movement is authorized only on a PCS.

2. Unaccompanied to Accompanied Tour. The dependent may be moved from a designated place to the member's new PDS, if the dependent is command sponsored prior to travel to the new PDS.

3. From an Accompanied to an Unaccompanied Tour. When a member elects to serve an unaccompanied tour or receives a PCS to an unaccompanied tour, par. U5222-C4 or U5222-D1 applies. A member may leave a command-sponsored dependent at the old PDS (***this location is then a designated place***) if authorized/approved through the Secretarial Process (which in this case may not be delegated below the headquarters that directs dependent transportation policies or procedures for the Service concerned), and receive station allowances at the with-dependent rate (par. U9205-A1). ***A dependent is no longer command-sponsored once the member departs PCS per DoDI 1315.18,*** Procedures for Military Personnel Assignments. at ***http://www.dtic.mil/whs/directives/corres/pdf/131518p.pdf***.

4. Accompanied-to-Accompanied Tour. A dependent may be moved to the new PDS, if command sponsored there before travel, when a member elects or is required (i.e., assigned to a key billet) to serve an accompanied tour at the new PDS. A member, assigned to a key billet and electing to serve without dependents, is authorized allowances for dependent travel and transportation to a designated place.

G. Consecutive OCONUS Tours for a Member with a Non-command-sponsored Dependent. A member, ordered on a PCS between OCONUS PDSs, who has a non-command-sponsored dependent at, or in the vicinity of, the old PDS, is authorized dependent travel and transportation allowances if the member is to serve an accompanied tour at the new OCONUS PDS. If the member was authorized dependent travel and transportation allowances at the time of transfer to the old OCONUS PDS, authority is for the travel performed NTE the allowances from the place the dependent was last moved at GOV'T expense. If the member was not authorized dependent travel and transportation allowances at the time of transfer to the old OCONUS PDS, the authority cannot exceed the travel and transportation allowances from the CONUS POE serving the old PDS to the new PDS. For IPCOT, see par. U5240-G.

H. Transfer to, from, or between Sea Duty Assignments Not Specified as Unusually Arduous Sea Duty. When a member is transferred between PDSs, neither of which is unusually arduous sea duty, dependent travel and transportation allowances are authorized from the old PDS to the new PDS. ***Except for assignments involving duty under par. U5222-D, dependent travel and transportation allowances are not authorized when the old and new PDS are the same (B-185099, 1 June 1976).***

I. Change of Home Port for a Ship, Afloat Staff, or Afloat Unit Not Specified as Involving Unusual or Arduous Sea Duty. When a member is on duty with a ship, afloat staff, or an afloat unit on the home port change effective date, that home port change is a PCS for dependent travel and transportation purposes. Dependent travel and transportation allowances are authorized from the old home port to the new home port. Home port change allowances involving units specified as unusually arduous are as prescribed in par. U5222-D.

J. Assigned to a Mobile Unit or Ship Based Staff. A mobile unit or a ship-based staff with an assigned home port (as opposed to an assigned PDS location) has the same status as a ship with an assigned home port for determination of dependent travel and transportation allowances.

K. Member Ordered to a Hospital in CONUS. ***Par. U5222-K does not apply to a member not authorized dependent travel and transportation allowances under par. U5201-B.*** Except as provided in par. U5222-K2, authority for dependent travel and transportation allowances incident to a member's hospitalization is contingent on a statement by the commanding officer of the receiving hospital that the case has been evaluated and that a

prolonged treatment period of the member in that hospital is expected.

1. From Duty Stations or Hospitals in CONUS. A member on active duty, who is transferred within CONUS from either a PDS or a TDY station to a hospital for observation and treatment, is authorized dependent travel and transportation allowances (as for a PCS) from the last PDS, or the place the dependent was retained under par. U5201-A, to the hospital. Upon later transfer from one hospital to another in CONUS for further observation and treatment, and when the dependent traveled at GOV'T expense incident to the member's transfer to the initial hospital, a member is authorized dependent travel and transportation allowances between such hospitals.

2. From OCONUS Duty Stations or Hospitals. A member on OCONUS active duty, who is transferred to a hospital in CONUS for observation and treatment, is authorized dependent travel and transportation allowances from the OCONUS PDS or a designated place, as applicable, to the first hospital to which the member is transferred for observation and treatment. When the dependent travels incident to the member's initial hospital transfer from OCONUS, no statement of prolonged hospitalization is required.

3. Transportation Not Restricted to the Hospital. Subject to the maximum set forth in pars. U5222-Kl and U5222-K2, a member is authorized dependent travel and transportation allowances to, from, and between other places (Par. U5218).

4. Completion of Hospitalization. A member who is released from observation and treatment and restored to duty, separated from the Service, relieved from active duty, placed on the TDRL, or retired (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve), is authorized dependent travel and transportation allowances for travel to the PDS, HOR, PLEAD, or HOS, as follows:

a. When a dependent did not travel at GOV'T expense incident to the member's hospitalization--from the place at which the dependent is located upon hospitalization completion, NTE the authority for travel from the last or any prior PDS or place the dependent was retained (par. U5201-A) or from a designated place to which previously transported (par. U5222-D), as applicable;

b. When a dependent traveled at GOV'T expense incident to the member's hospitalization--from the place at which the dependent is located upon hospitalization completion, NTE the authority for travel from the hospital to which the member was transferred when the dependent traveled at GOV'T expense.

L. Convicted Personnel Awaiting Completion of Appellate Review. A member stationed in CONUS, who is placed on leave involuntarily while awaiting completion of appellate review of a court-martial sentence to a punitive discharge or dismissal from the Service, may be provided dependent transportation. Such transportation is provided only if authorized/approved through the Secretarial Process. Par. U5225-F applies. If restored to duty, the member is authorized dependent PCS travel and transportation allowances from the place to which travel was authorized when placed on appellate leave to the member's PDS. When a dependent travels at GOV'T expense to the HOR or PLEAD, or to some other place under par. U5222-L, such travel constitutes final separation travel unless the member is restored to duty (63 Comp. Gen. 135 (1983)).

M. Ship Being Constructed or Undergoing Overhaul or Inactivation

NOTE: Per diem or reimbursement for meals and lodging may not be paid ICW travel under par. U5222-M.

1. General. A dependent of a member on duty aboard a ship:

a. Being overhauled or inactivated at a place other than its home port or

b. If the home port is changed to the port of overhaul or inactivation and the dependent is residing in the area of the home port or former home port,

may be provided transportation under par. U5222-M4 in lieu of the member's authority, to the overhaul or inactivation port, NTE the cost of GOV'T-procured commercial round trip travel for the member. Such

dependent travel, in lieu of member's travel, may be provided on or after the 31st day, and every 60th day after the 31st day after the date on which the ship enters the overhaul/inactivation port or after the date which the member becomes permanently assigned to the ship, whichever is later. A dependent must not be provided transportation under par. U2222-M unless the member has been assigned to the ship for more than 30 consecutive days. A dependent who becomes authorized to a round trip before using a prior authorization does not lose a previously earned authorization. All travel authorized under par. U5222-M must begin before the ship departs from the overhaul/inactivation port. The term "area" means places surrounding the home port from which personnel customarily commute daily to the home port.

2. Ship's Home Port Not Changed. When the ship's home port is not changed, dependent travel is authorized between the home port and the overhaul/inactivation port unless the member has elected personal travel under par. U7115, in which case dependent travel under par. U5222-M is not authorized. However, the member has the option to alternate such travel, i.e., member, dependent, member, each time the authority becomes available. The dependent travel under par. U5222-M may not exceed the cost of GOV'T-procured round trip travel for the member.

3. Ship's Home Port Changed. When the ship undergoes a home port change to the overhaul/inactivation port, the dependent is authorized travel between the ship's former home port and the overhaul/inactivation port in lieu of PCS allowances, if because of personal situations, the dependent is not relocated (e.g., dependent receiving medical care and no similar facility exists at the overhaul/inactivation port) to the overhaul/ inactivation port.

4. Dependent Travel while the Ship Is Being Constructed. When the authorization conditions in par. U5222-M are met, the dependent of a member assigned to permanent duty in conjunction with the construction of a ship, at a location other than the:

a. Ship's designated future home port; or

b. Area at which the dependent is residing

may be provided transportation or an allowance for transportation for round trip travel to the construction port from either the site of the:

a. Ship's future home port; or

b. Area at which the dependent is residing;

unless the member has elected personal travel under par. U7115 D, in which case dependent transportation under par. U5222-M is not authorized. A member has the option to personally travel or substitute dependent travel each time the authority becomes available. Authorization for this transportation accrues on or after the 31st consecutive day and every 60th day after the 31st day after the date on which the member becomes permanently assigned to the ship. A dependent who becomes authorized to a round trip before using a prior authorization does not lose a previously earned authorized round trip. All travel under par. U5222-M must begin before the ship departs the construction port.

5. Transportation Allowances. A member whose dependent travel is covered by pars. U5222-M1 and U5222-M4, is authorized one, or a combination, of the following for the authorized round trip travel:

a. Transportation-in-kind;

b. Reimbursement for the cost of personally-procured commercial transportation (***CTO/TMC use is still MANDATORY***);

c. The automobile mileage rate (Par. U2600) for the distance traveled by POC.

GOV'T transportation must be used to the maximum extent practicable. Reimbursement under par U5222-M5b

is subject to par. U5201-A1b, for land travel and par. U5207 for transoceanic travel. When land travel is by mixed modes, reimbursement is for the actual travel NTE the cost of GOV'T-procured commercial round trip air transportation for the member between the home port or former home port and the overhaul or inactivation port. The reimbursement under par. U5222-M5b or the mileage under par. U5222-M5c must not exceed the cost of GOV'T-procured commercial round trip air transportation for the member between the home port or former home port and the overhaul or inactivation port.

N. Ordered to a CONUS PDS to which Dependent Travel Is Delayed or Restricted by an Ordered Evacuation or Natural Disaster

NOTE: Pars. U5120-F and U5120-G when the member travels on a PCS order from the old PDS via the dependent's designated place prior to reporting to the new PDS. The member's PCS travel is completed on the reporting date at the new PDS. Par. U10406 and Tables U10E-4 and U10E-5 for housing allowance changes when a Service defers a dependent's travel.

1. General. The Services have limited discretionary authority (pars. U5222-N1a and U5222-N1b) to request the designation of geographic areas within CONUS as "non-concurrent travel application areas" in the event of ordered evacuations and/or major disasters (42 USC §5121 *et seq*) subject to approval by PDUSD (P&R). This authority is used when military installations and/or the surrounding geographic areas infrastructure cannot support the dependents at the duty station.

a. Service M&RAs must request non-concurrent travel restriction authority through the Joint Chiefs of Staff/J1for further coordination with the Services concerned (including Coast Guard) prior to submitting a recommendation to the PDUSD (P&R) for concurrence, approval, and adjudication. See DoDI 1315.18 . ***http://www.dtic.mil/whs/directives/corres/pdf/131518p.pdf***).

b. Non-DoD Services are not subject to the DoDI but should coordinate their policies with PDUSD (P&R) for transparency among members.

2. Designation of a CONUS Area as a Non-concurrent Travel Application Area. A Service must modify/ amend the PCS order to prescribe dependent travel authorization separately from the member's directed travel.

a. Upon designation of a CONUS area as a non-concurrent travel application area, dependent travel to locations within the area is not authorized at GOV'T expense until the authority designated by the Secretarial Process authorizes/approves the travel.

b. The member selects 'awaiting transportation' location for the dependent when par. U5222-N3c, U5222-N4b, or U5222-N5c applies. Ch 3, Part F, Ch 4, Part B, and Ch 5 for dependent travel and transportation allowances for the authorized delay en route and PCS travel and transportation allowances. The member's new commanding officer may authorize/approve additional travel time when appropriate per the Service's policy (par. U5160-E). ***Pars. U5120-F and G are not applicable when the designated place has not been declared.***

Par. U5222-N2b example: A dependent had departed the old PDS en route to the new PDS when the Service declared the new PDS a non-concurrent travel area and directed the dependent to remain at a delay location. The dependent travel and transportation allowances are authorized at the 'awaiting transportation' location are: TDY allowances and local transportation reimbursement at the 'awaiting transportation' location; and/or PCS allowances from that location to a designated place and/or the new PDS at GOV'T expense.

3. Delayed Dependent Travel between CONUS PDSs. The member's PCS order must state that dependent travel to the new PDS under that order is not authorized until authorized/approved by the authority designated by the Secretarial Process. When further travel is authorized/approved, the PCS order must be modified/amended to authorize/approve dependent travel.

a. Delay Anticipated to Be for Less Than 20 Weeks from the Member's Reporting Date. When the anticipated dependent travel delay is less than 20 weeks from the member's reporting date, the dependent is

expected to remain at the old PDS and movement to any other location at GOV'T expense is not authorized.

b. Delay Anticipated to Be for 20 or More Weeks from the Member's Reporting Date. When the authority designated by the Secretarial Process denies dependent travel for 20 or more weeks from the member's reporting date, the dependent is authorized to move from the old PDS to an authorized designated place at GOV'T expense. A non-foreign OCONUS designated place may be authorized by the Secretarial Process when the member's or spouse's domicile before entering active duty (or marriage to the member) was at the non-foreign OCONUS location desired as the designated place and the person continues to be a domiciliary of that non-foreign OCONUS location. The PCS order must be modified to reflect the authorized designated place.

c. Travel Delayed while the Dependent Is En Route to the New PDS. When the dependent is performing PCS travel and is en route to the new PDS within the designated non-concurrent travel area and a concurrent travel restriction is imposed on travel to the new PDS, the dependent enters into an awaiting further transportation status (Par. U2200-B3).

4. Delayed Dependent Travel from an OCONUS PDS to a CONUS PDS

a. Delay Travel to New CONUS PDS. When the old PDS is OCONUS and dependent travel is delayed, regardless of the duration, the dependent is authorized to move from the old OCONUS PDS to an authorized CONUS designated place. A non-foreign OCONUS designated place may be authorized by the Secretarial Process when the member's or spouse's domicile before entering active duty (or marriage to the member) was at the non-foreign OCONUS location desired as the designated place and the person continues to be a domiciliary of that non-foreign OCONUS location. The PCS order must state that dependent travel under that order to the new CONUS PDS at GOV'T expense is not authorized until authorized/approved by the authority designated by the Secretarial Process. When travel to the new PDS is authorized/approved, the PCS order must be modified/amended to authorize/approve dependent travel at GOV'T expense.

b. Travel Delayed while the Dependent Is En Route to the New PDS. When the dependent is performing PCS travel and is en route to the new PDS within the designated non-concurrent travel area and a concurrent travel restriction is imposed on travel to the new PDS, the dependent enters into an awaiting further transportation status (See par. U2200-B3).

5. Delayed Dependent Travel within a Designated Non-concurrent Travel Area. This par. applies when the old and new CONUS PDSs are non-concurrent dependent travel locations because of an ordered evacuation or natural disaster.

a. Delay Anticipated to Be for Less Than 20 Weeks from the Member's Reporting Date. When the anticipated dependent travel delay is less than 20 weeks from the member's reporting date, dependent movement to any other location at GOV'T expense is not authorized.

b. Delay Anticipated to Be for 20 or More Weeks from the Member's Reporting Date. When the Secretarial Process denies dependent travel for 20 or more weeks from the member's reporting date, the dependent is authorized to be moved from the old PDS to an authorized designated place. A non-foreign OCONUS designated place may be authorized by the Secretarial Process when the member's or spouse's domicile before entering active duty (or marriage to the member) was at that non-foreign OCONUS location desired as the designated place and the member or spouse continues to be a domiciliary of that non-foreign OCONUS location. The PCS order must reflect the authorized designated place.

c. Travel Delayed while the Dependent Is En Route to the New PDS. When the dependent is performing PCS travel and is en route to the new PDS within the designated non-concurrent travel area and a concurrent travel restriction is imposed on travel to the new PDS, the dependent enters into an awaiting further transportation status (Par. U2200-B3).

The PCS order must state that the dependent travel to the new PDS under that order is not authorized until authorized/approved by the Secretarial Process. When further travel is authorized/ approved, the PCS order must be modified/amended to authorize/approve dependent travel.

6. Dependent Travels from a CONUS or an OCONUS PDS to an Alternate Location other than the Authorized CONUS Designated Non-concurrent Travel Area. This par. applies when dependent travels to a dependent-selected location not authorized by an official travel order or performs the travel prior to the issuance of an amended/modified PCS order. Travel and transportation reimbursement for the dependent travel is contingent on the issuance of a PCS order authorizing dependent travel to the new PDS.

a. Anticipated Delay in the U.S. or at a Non-foreign OCONUS PDS to Be for Less Than 20 Weeks from the Member's Reporting Date. This par. applies to a dependent (separately or as a family) who elects to travel from the U.S. or a non-foreign OCONUS PDS from which the member is ordered, to a location, prior to the issuance of an amended/modified PCS order authorizing dependent travel to the new PDS, instead of remaining at the old PDS.

b. Anticipated Delay at a Foreign OCONUS PDS to Be for Less Than 20 Weeks from the Member's Reporting Date. This par. applies to a dependent (separately or as a family) who travels from the foreign OCONUS PDS from which the member is ordered, to a location other than the designated place. A non-foreign OCONUS designated place may be authorized by the Secretarial Process when the member's or spouse's domicile before entering active duty (or marriage to the member) was at the non-foreign OCONUS location desired as the designated place and the person continues to be a domiciliary of that non-foreign OCONUS location.

c. Delay Anticipated to Be for 20 or More Weeks from the Member's Reporting Date. This par. applies to a dependent (separately or as a family) who elects to travel, from the CONUS or OCONUS PDS from which the member is ordered, to a location other than the designated place. A non-foreign OCONUS designated place may be authorized by the Secretarial Process when the member's or spouse's domicile before entering active duty (or marriage to the member) was at a non-foreign OCONUS location desired as the designated place and the person continues to be a domiciliary of that non-foreign OCONUS location.

Reimbursement for dependent travel to the dependent-selected location and then to the PDS is limited to the GOV'T's travel and transportation cost directly from the last place to which the dependent was moved at GOV'T expense to the new PDS. ***Pars. U5120-F and G are not applicable when the authorized dependent designated place is unknown.*** Excess travel costs involving the dependent-selected location are the member's financial responsibility.

SECTION 5: VARIOUS SEPARATIONS

U5225 SEPARATION FROM THE SERVICE OR RELIEF FROM ACTIVE DUTY EXCEPT FOR DISCHARGE WITH SEVERANCE OR SEPARATION PAY

A. General. A member on active duty, who is separated from the Service or relieved from active duty under conditions other than those outlined in pars. U5225-B, U5225-C, U5225 D through U5225-E and par. U5230-A1, is authorized dependent travel and transportation allowances NTE the authorization for travel from the PDS or place to which the dependent was last transported at GOV'T expense to the place to which the member elects to receive travel allowances under par. U5125. ***NOTE: See par. U5340-C for excess cost information and par. U5360-A for authorized HHG transportation.***

B. Duty Station Erroneously Designated as HOR. An officer who upon:

1. Being commissioned from an enlisted grade;

2. Being commissioned in the regular establishment while on active duty as an RC member; or

3. Accepting a new commission in an RC without a break in service;

and whose HOR was erroneously designated as the place where the member was then serving rather than the actual HOR, is authorized upon relief from active duty to dependent travel and transportation allowances to the correct HOR if the:

1. Member certifies that the duty station or a nearby place was erroneously designated as the HOR, and that the member's home was, in fact, at the certified place; and

2. Certified place agrees with the member's residence of record in the Service concerned upon the member's enlistment or entry on active duty for the period of service during which the member obtained the commission.

C. Separation from the Service or Relief from Active Duty to Continue in the Service. ***A member who is separated from the Service or relieved from active duty to continue on active duty in the same or another status or in the same or another Uniformed Service, is not authorized dependent travel and transportation allowances unless the member is transferred on a PCS in conjunction with re-entry into or continuance in the Service.***

D. Separation from the Service or Relief from Active Duty upon Expiration of Enlistment or Prescribed Term of Service. ***A member who is separated from the Service or relieved from active duty by reason of expiration of enlistment or prescribed term of service and who, on the following day, reenters the Service at the station at which separated or relieved with no change of PDS, is not authorized dependent travel and transportation allowances.***

E. Relief from Active Duty for an RC Member Called (or Ordered) to Active Duty for Less than 20 Weeks. An RC member who is ordered to:

1. Active duty (including active duty for training) for less than 20 weeks; or

2. Active duty training for 20 or more weeks, when the active duty is performed at more than one location, but is less than 20 weeks at any one location;

is not authorized dependent travel and transportation allowances ICW relief from that active duty.

F. Member Serves Less Than the Initial Prescribed Period of Service. Par. U5225-F applies to a member separated from the Service or relieved from active duty who has not served at least 90% of an initial active duty enlistment or other initial period of active duty otherwise agreed to. A member may be provided dependent transportation, if otherwise authorized, but no per diem, by transportation-in-kind by the least expensive common carrier transportation mode available or by payment of an amount equal to the GOV'T's cost of the least expensive

common carrier transportation that would have been furnished. Par. U5225-F does not apply to a member who is:

1. Retired for physical disability or placed on the TDRL (without regard to length of service) under Chapter 61, 10 USC (see par. U5230-A1a);

2. Retired with pay for any other reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve) immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days (see par. U5230-A1b);

3. Separated from the Service or released from active duty for a medical condition affecting the member, as determined by the Secretary concerned;

4. Separated from the Service or released from active duty because the period of time for which the member initially enlisted or otherwise initially agreed to serve has been reduced by the Secretary concerned and is separated or released under honorable conditions;

*5. Discharged under 10 USC §1173 for hardship; or

6. Discharged incident to a court-martial sentence or administratively discharged under other than honorable conditions.

G. Time Limit. Except when additional time is authorized/approved, travel must begin before the 181st day following separation from the Service or relief from active duty for authorization to exist under par. U5225. When travel before the 181st day would impose a hardship on the separated member, a time limit extension (see par. U5012-I) may be authorized/approved for a specific additional period of time through the Secretarial Process.

H. Member Ordered to a Place to Await Results of Disability Proceedings. A member, who is found by a physical evaluation board unfit to perform the duties of the member's grade, and who is not authorized to select a home under par. U5130, but who, for the GOV'T's convenience, is ordered to a place to await the results of the disability proceedings, is authorized dependent travel and transportation allowances to that place providing the member signs a release that the results of the initial physical evaluation board will not be contested. Dependent travel under par. U5225-H must not preclude authorization for dependent travel when a disability separation order, or other order, ultimately is issued. Such authorization is subject to adjustment upon final disposition of physical disability proceedings so as NTE the authorization for the distance from the member's PDS at the time the member received an order to proceed in an awaiting-orders status to the point to which the member is authorized incident to release from active duty, etc., less any amount previously paid for dependent travel to the waiting point.

I. Member Ordered to a College. An enlisted member, who is selected for separation to pursue an undergraduate degree through the ROTC scholarship program is authorized dependent travel and transportation allowances to the college, the HOR, or PLEAD, as the member elects.

U5230 RETIREMENT, PLACEMENT ON TDRL, DISCHARGE WITH SEVERANCE OR SEPARATION PAY, OR INVOLUNTARY RELEASE FROM ACTIVE DUTY WITH READJUSTMENT OR SEPARATION PAY

A. General

1. Travel to HOS Authorized. A member on active duty is authorized travel and transportation allowances to a home selected by the member from the last PDS when the member is:

a. Retired for physical disability or placed on the TDRL (without regard to length of service);

*b. Retired with pay for any other reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve) immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days (B-160488, 14 February 1967);

c. Separated with severance or separation pay immediately following at least 8 years of continuous active duty with no single break of more than 90 days; or

d. Involuntarily released from active duty with readjustment or separation pay immediately following at least 8 years of continuous active duty with no single break of more than 90 days.

*A member authorized travel to a HOS under par. U5130-A, who qualifies under par. U5130-B or U5130-C by traveling to the HOS within the time limits specified, and whose dependent travels to a home other than the member's HOS, is authorized dependent travel and transportation allowances for travel actually performed NTE the authorization for travel from PDS, or place to which the dependent was last transported at GOV'T expense, to the member's HOS. Except as provided in par. U5230-B, the travel to a HOS must begin within 1 year after the member's termination of active duty. In the case of a member who has not moved the dependent at GOV'T expense during the current tour of duty, travel and transportation allowances for dependent travel from the HOR is authorized. A member who is authorized HOS travel under par. U5130-A, may elect dependent travel under par. U5230-A to the member's HOR or PLEAD outside the U.S. under par. U5225-A (53 Comp. Gen. 963 (1974); 54 id. 1042 (1975)).

2. Travel to HOS Not Authorized. A member on active duty is authorized dependent travel and transportation allowances under par. U5225-A when the member:

a. Is retired without pay;

b. Has less than 8 years of continuous active duty immediately preceding retirement for any reason other than physical disability; or

c. Has less than 8 years of continuous active duty immediately preceding discharge with severance or separation pay, or is involuntarily released to inactive duty with readjustment or separation pay.

B. Time Limits

1. Member Undergoing Hospitalization or Medical Treatment

a. On Date of Termination of Active Duty. A member authorized dependent travel and transportation allowances to a HOS under par. U5230-A1 or U5230-C, who is confined in or undergoing treatment at a hospital on the active service termination date, is authorized dependent travel and transportation allowances to the HOS provided the travel begins within 1 year after the date of termination of the hospitalization or treatment. A longer time limit may be authorized/approved through the Secretarial Process. See par. U5012-I.

b. During 1-Year Period after Date of Termination of Active Duty. A member authorized dependent travel and transportation allowances to a HOS under par. U5230-A1 or U5230-C, who is confined in or undergoing treatment at a hospital for any period of time during the 1-year period after the date of termination of active service, is authorized dependent travel and transportation allowances to the HOS provided the travel begins within 1 year after the active service termination date, plus a period equal to the hospitalization or treatment period. A longer time limit may be authorized/approved through the Secretarial Process. See par. U5012-I.

2. Member Undergoing Education or Training. A member authorized dependent travel and transportation allowances under par. U5230-A1 who:

a. Is undergoing education or training to qualify for acceptable civilian employment on the active service termination date; or

b. Begins such education or training during the 1-year period after active service termination, or during the longer period authorized/approved under par. U5230-B1 (if applicable);

is authorized dependent travel and transportation allowances to the HOS provided:

a. Travel begins within 1 year after completion of education or training, or 2 years after the active service termination date, whichever is earlier; and

b. The transportation is authorized/approved through the Secretarial Process. Further extension of this time limit may be authorized/approved by the Secretarial Process. See par. U5012-I.

*3. Other Deserving Cases. An extension of the 1-year time limit prescribed in par. U5230-B1 or U5230-B2 (if applicable), may be authorized/approved through the Secretarial Process in cases other than those described in pars. U5230-B1 and U5230-B2 when an unexpected event beyond the member's control occurs that prevents the member from moving to the HOS within the time limit. A time limit extension also may be authorized/ approved through the Secretarial Process if it is in the Service's best interest, financially or otherwise, or substantially to the benefit of the member and not more costly or otherwise adverse to the Service. Such extensions may be authorized/approved only for the specific period of time the member anticipates is needed to complete the move. If additional time is required, the member may request a further extension through the Secretarial Process. An additional specific authorization time period may be authorized/approved through the Secretarial Process (B-126158, 21 April 1976). The delays authorized under par. U5230-B3 must be incident to separation of the member from the Service (B-207157, 2 February 1983).

NOTE: See par. U5012-I for restrictions to time limit extensions.

C. Recalled to Active Duty before Choosing a HOS. A member recalled to active duty before choosing and traveling to a HOS is authorized travel and transportation allowances for dependent travel to the member's HOS at the time of the last release from active duty under honorable conditions to resume the same or a different status. The time limits prescribed in pars. U5230-A and U5230-B apply from the date of last release from active duty. If the member dies after the last release, par. U5230-F applies.

D. Recalled to Active Duty after Choosing a HOS. A member recalled to active duty after choosing and traveling to a HOS is, upon ultimate release from active duty under honorable conditions to resume the same or a different status, authorized dependent travel and transportation allowances to that HOS or the PLEAD, whichever the member elects.

E. Member on TDRL Discharged or Retired. ***A member who is on the TDRL at the time of discharge with severance pay or who is retired for any reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve) is not authorized dependent travel and transportation allowances ICW such discharge or retirement. See par. U5230-A or U5230-B for authority ICW placement on the TDRL.***

F. Member Dies after Retirement or Release

1. After Choosing a HOS. When a member specified under par. U5230-A dies after claiming personal travel allowances under par. U5130 to a HOS and the dependent has not traveled to the HOS and the member has not shipped HHG there, the dependent is authorized travel and transportation allowances for travel to the member's HOS or to some other place selected by the dependent NTE the authorization for travel to the member's HOS from the place to which the dependent was last transported at GOV'T expense.

2. Before Choosing a HOS. If a member, authorized to choose a HOS under par. U5230-A, dies before choosing a HOS or before submitting a claim for personal travel and transportation allowances to a HOS and the member has not shipped HHG there, the member's dependent is authorized travel and transportation allowances to a home of the dependent's selection at a place the member would have been authorized to select under par. U5130 from the place to which the dependent was last transported at GOV'T expense.

3. Time Limitations. Time limitations are the same as in par. U5230-B except for a retiree dying on or after 6 January 2006 who had not yet made a HOS choice at the time of death. In this case the dependent, or the retiree's executor if there are no dependents, has 3 years from the member's date of retirement.

Examples when retiree dies before choosing a HOS:

Member retired 1 July 2005 -- Initial 1 year to make the move.
Member died 10 January 2006 -- Family now has until 30 June 2008 to make a HOS.

Member retired 1 July 2005 -- Initial 1 year to make the move.
Member died 3 January 2006 -- Family has until 30 June 2006 to make a HOS move.

G. Member Ordered to a Place to Await Disability Retirement. A member who has been found by a physical evaluation board unfit to perform the duties of the member's grade and who, for the GOV'T's convenience, is ordered to a place to await a further order ICW disability retirement, is authorized dependent travel and transportation allowances to that place, in addition to any authorization for dependent travel and transportation allowances when retirement or another order later is issued. However, authorization upon final disposition of retirement proceedings is limited to the authorization for travel from the PDS at the time the member received the order directing the member to proceed in an awaiting-orders status to the point to which the member is authorized incident to retirement, release from active duty, etc., less any amount previously paid for dependent travel and transportation to the waiting point.

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SECTION 6: UNUSUAL/EMERGENCY CIRCUMSTANCES

U5240 DEPENDENT TRAVEL UNDER UNUSUAL/EMERGENCY CIRCUMSTANCES

***NOTE*: See par. U5905-C2 for HHG transportation under unusual/emergency circumstances.**

A. General

1. This par. covers dependent travel situations that are in:

a. Advance of the member's PCS, and

b. The GOV'T's best interest.

2. These situations include changes in OCONUS duty station status; medical/dental travel; IPCOT PCS-like travel (see par. U7200 for COT leave travel); certain dependent travel ICW a member's court martial; tour extensions; and alerts.

3. An order authorizing dependent travel and transportation must cite the specific par. U5240 under which the travel is authorized.

4. Ch 6 for dependent evacuation travel.

5. Part J for early return of a dependent, including a dependent in CONUS whose member spouse is court-martialed OCONUS.

B. PDS Changed to a Dependent-restricted Tour Station, or Sea Duty Changed to Unusually Arduous Sea Duty

1. General. When a member receives a PCS order to a PDS to which dependent travel is authorized and that PDS is later changed to a dependent-restricted tour station, or when there is a change in the designation of the duty aboard a ship, afloat staff, or afloat unit from sea duty to unusually arduous sea duty, authority for dependent travel and transportation allowances to a designated place under par. U5222-D1c is as prescribed in par. U5240-B. In par. U5240-B, "appropriate POE" is the port used for sea travel, if there is one; otherwise it is the aerial POE.

2. Restriction or Change in Designation Imposed after an Order Is Received. When the restriction or change in designation is imposed after the date the member first receives the PCS order but before the dependent begins travel from the member's old PDS, the authority for dependent travel and transportation allowances is determined under par. U5222-D1.

3. Restriction or Change in Designation Imposed after a Dependent Begins Travel. When the restriction or change in the designation is imposed after a dependent begins travel, circuitously or otherwise, on or after the date the member first receives the PCS order, dependent travel and transportation allowances are authorized from the old PDS to the place at which notification was received of the restriction or change in designation and from that place to a designated place authorized in par. U5240-B1. However, the authority in such cases cannot exceed that accruing from the old PDS to the appropriate:

a. POE serving the member's OCONUS PDS and from the POE to a place authorized in par. U5240-B1 in the case of a change to a dependent-restricted tour, or

b. Home port of the ship and from the home port to a place authorized in par. U5240-B1 in the case of a change in designation of the duty of a ship.

4. Restriction or Change in Designation Imposed while the Dependent Is at a Designated Location. If the dependent is at a designated place authorized in par. U5240-B1 where they were located under a prior order on the date they receive notification of the restriction or change in designation, no dependent travel and transportation allowances are authorized.

5. Restriction or Change in Designation Imposed after a Dependent Leaves the Designated Location. When the restriction or change in designation is imposed after the dependent begins travel from a designated place authorized in par. U5240-B1, circuitously or otherwise, on or after the date the member first receives the PCS order, dependent travel and transportation allowances are authorized from that designated place to the place at which they receive notification of the restriction or change in designation and from that place to the previous or a new designated place. However, the authority in this case cannot exceed that from the designated place at which travel began to the CONUS home port or the appropriate POE serving the member's OCONUS PDS and from that home port or that POE to the designated place last chosen.

6. Restriction or Change in Designation Imposed while En Route from Old PDS or Home Port. When the restriction or change in designation is imposed after the dependent begins travel, but before the dependent arrives at or in the vicinity of the member's OCONUS PDS or home port, dependent travel and transportation allowances are authorized from the old PDS or home port where travel begins, to the place at which they receive notification of the restriction or change in designation and from that place to a:

a. Designated place in CONUS;

b. Temporary OCONUS location as may be authorized/approved through the Secretarial Process; or

c. Designated place in a non-foreign OCONUS area if authorized/approved through the Secretarial Process.

7. Restriction or Change in Designation Imposed after the Dependent Arrives at Member's Duty Station. When the restriction or change in designation is imposed after the dependent arrives at the member's OCONUS PDS or home port, or the restriction or change in designation is not made known to the dependent until arrival at or in the vicinity of that PDS, dependent travel and transportation allowances under par. U5240-B are authorized to the same locations and under the same conditions as set forth in par. U5240-B6. If dependent evacuation is necessary, par. U6005 applies.

8. Subsequent Authority. A member, otherwise authorized dependent travel and transportation allowances under par. U5201-A:

a. Whose duty station is again changed from one to which dependent transportation is not authorized or to one to which dependent transportation is authorized, or

b. The duty of a ship, afloat staff, or afloat unit to which assigned is changed from unusually arduous sea duty, or

c. Who is transferred to a station to which dependent transportation is authorized,

is authorized dependent travel and transportation allowances to the PDS or home port of the ship, up to those for travel from the place to which they were transported under par. U5240-B to the PDS or appropriate home port. ***However, when the dependent is in CONUS, the return transportation to the same or another OCONUS PDS or appropriate home port may be authorized only when at least 12 months remain in the member's OCONUS tour following the dependent's estimated date of arrival at the PDS or home port or on the date command sponsorship is granted, whichever is later.*** If the member elects, the dependent may be retained at the place to which the dependent traveled under pars. U5240-B1 through U5240-B7 until further transportation is authorized. ***NOTE: A dependent may be retained at a temporary OCONUS location to which transported under pars. U5240-B6 and U6005 only when authorized/approved through the Secretarial Process.*** Travel of the dependent of a member when the member is not authorized travel and transportation allowances under par. U5201-B is governed by par. U6005.

C. Dependent Travel and Transportation OCONUS for Medical Care

1. Dependent Definition. As used in par. U5240-C, a "dependent" is ***any*** dependent located OCONUS who has an active duty sponsor and who has been authorized, through the Secretarial Process, medical care in a Service medical facility without reimbursement.

2. Local Medical/Dental Care Not Available

a. Authorization/Approval. The commanding officer/other Service designee for a member on OCONUS active duty may authorize/approve dependent transportation if the dependent:

(1) Is accompanying the member and the member has been on active duty for more than 30 days; and

(2) Requires care not available in the member's OCONUS PDS area.

b. Medical/Dental Care. A dependent may be provided travel and transportation for medical/dental care to the nearest appropriate medical/dental facility where adequate medical/dental care is available, except as par. U5240-C2c.

c. Exceptions. A dependent participating under a dental plan established under 10 USC §1076a (currently TRICARE) may not be provided transportation to the nearest appropriate dental facility where adequate dental care is available ***except for***:

(1) Emergency dental care,

(2) Dental care provided at an OCONUS location, or

(3) Dental care not covered by the dental plan.

3. Elective Surgery. ***Travel and transportation reimbursement is not authorized for a dependent who travels for elective surgery.***

4. Transportation to and from a Medical and/or Dental Facility. When practicable, GOV'T transportation should be used for transportation authorized by par. U5240-C. When GOV'T transportation is not available or its use is not practicable, dependent patients must be transported by:

a. GOV'T-procured commercial transportation,

b. Personally procured commercial transportation, or

c. POC.

When personally procured commercial transportation is used, reimbursement for the actual cost of the transportation used is authorized. When a POC is used, reimbursement for the actual expenses incurred (e.g., gas; oil; highway, bridge, and tunnel tolls; parking fees; and other necessary expenses incurred incident to POC use) is authorized. ***TDY mileage may not be paid.*** However, reimbursement for the travel performed by personally procured commercial transportation or by POC is limited to what it would have cost had the transportation been furnished by the GOV'T (i.e., GOV'T or GOV'T-procured transportation). ***NOTE: This limit does not apply when GOV'T or GOV'T-procured transportation is not available.*** If a dependent is transported by POC and an attendant is authorized a transportation allowance, no additional transportation expense on behalf of the dependent is authorized.

5. Return Transportation. Upon hospitalization/medical/dental care termination, the dependent's transportation is authorized to the member's PDS or to another place determined appropriate by the AO.

6. Outpatient Transportation. Reimbursement is authorized for the actual expenses incurred for the dependent's transportation between transportation terminal, medical/dental facility, and lodging when the dependent is receiving outpatient care at a medical/dental facility outside the member's PDS area. Actual expenses incurred for transportation cost between medical/dental facility and lodging may be reimbursed for the number of trips the dependent must make between those two places. The transportation mode used should be the least costly mode available that adequately meets the patient's needs. When POC is the appropriate mode, reimbursement for the actual expenses incurred, as in par. U3305-B1, is authorized. ***Transportation expenses may not be paid using a***

mileage allowance (B-202964, 23 February 1982).

7. Lodging and Meals. The actual cost of dependent's lodging (including tax (***NOTE***), tips, and service charges) and actual cost of meals (including tax and tips, but excluding alcoholic beverages) may be reimbursed NTE the locality per diem rate for the medical/dental facility location. The amount paid for lodging and meals may not exceed the maximum amount allowed for lodging and M&IE, respectively, authorized in the medical/dental facility locality per diem rate. ***A dependent is not authorized meal expenses for round-trip travel that is performed within 12 hours (see par. U4102-F).*** This includes travel time to/from the medical/dental facility and time at the medical/dental facility for outpatients.

NOTE: The locality per diem lodging ceiling in CONUS and in a non-foreign OCONUS area (APP A1) does not include lodging tax. Lodging tax in CONUS and in a non-foreign OCONUS area is a reimbursable expense (APP G). The locality per diem lodging ceiling in a foreign area (APP A1) includes lodging tax. Lodging tax in a foreign OCONUS area is not a reimbursable expense.

8. Reimbursable Expenses. The dependent is authorized reimbursement for the reimbursable expenses listed in APP G except that if a POC is used to and from the transportation terminal, reimbursement is for the actual expenses incurred, as in par. U3305-B1 and ***payment of mileage is not authorized***. Receipt requirements are the same as those in par. U2510.

9. Attendants for a Dependent. If a dependent is unable to travel unattended, round-trip travel and transportation allowances are authorized for necessary attendants as provided in Ch 7, Part Q.

10. Advance. Funds may be advanced to cover expenses reimbursable under par. U5240-C.

11. Administrative Provisions. An order authorizing/approving dependent travel for medical or surgical care must cite par. U5240-C as authority. A statement by a competent medical official (military or civilian, as available) must support the order as to the seriousness of the condition and the absence of adequate military and civilian facilities for proper treatment. If a medical official is not available, the order must so indicate and the AO's statement in the order that proper medical facilities are not available then suffices. For non-emergency conditions, the receiving medical facility must agree to accept the patient before the order is issued.

12. Subsequent Travel and Transportation. A member otherwise authorized dependent travel and transportation allowances under par. U5201-A, whose dependent is transported to a place other than the member's PDS under par. U5240-C, is authorized, upon reassignment, travel and transportation expenses for that dependent for direct PCS travel between that place and the destination authorized in the reassignment order.

D. Dependent Travel and Transportation Incident to an Alert Notice

1. General. A member of certain units is authorized dependent travel and transportation allowances, as though assigned to a dependent-restricted tour, under par. U5222-D (45 Comp. Gen. 208 (1965)). This applies to a member whose unit has been officially alerted for movement to an OCONUS PDS (within 90 days after the alert notice) to which dependent transportation is not authorized. This also applies to a member who is transferred or assigned by a PCS order to a unit so alerted.

2. Member Not Transferred to a Dependent-restricted OCONUS Tour after Alert Notice Announcement. When a dependent has traveled to a designated place under par. U5240-D1, but the member is not transferred to the OCONUS PDS contemplated in the alert notice, dependent travel and transportation allowances are authorized from the designated place to the new PDS. This also applies to return transportation that PDS if the member is continued on permanent duty at the station where the alert notice was officially announced.

E. Dependent Travel and Transportation Incident to Tour Extension. A member on a tour of less than the prescribed tour length at a PDS, who used the dependent travel and transportation allowances upon assignment to that PDS, is authorized dependent travel and transportation allowances from the place the dependent is located to that PDS.

NOTE: The authority limit is up to that from the old to the current PDS. Authority under par. U5240-E is limited to

the situation in which a member's tour is extended due to:

1. Unusual circumstances, and

2. The needs of the Service.

Authority under par. U5240-E also is limited to the situation where a member did not move a dependent to that PDS initially because of the anticipated short time of assignment (B-208861, 10 November 1982).

F. Dependent Travel and Transportation Incident to a Court Martial Sentence/Administrative Discharge under other than Honorable Conditions (for a Member Stationed in CONUS)

1. Travel and Transportation Allowances. A member (with dependent) stationed in CONUS, is authorized dependent PCS travel and transportation allowances, if the member:

a. Is sentenced by a court martial to:

(1) Confinement for more than 30 days,

(2) Receive a dishonorable/bad-conduct discharge, or

(3) Dismissal from a Uniformed Service, or

b. Receives an administrative discharge under other than honorable conditions.

2. Authority. Dependent travel and transportation allowances (including the payment of per diem under par. U5210) are authorized by a Service-designated authority who determines:

a. The authorized destination, and

b. That a reasonable relationship exists between the conditions/circumstances in the specific case and the authorized destination.

3. Travel Request. Travel may be requested by:

a. The member,

b. The member's spouse, or

c. Another dependent (if the member has no spouse, or the spouse is not available).

4. Travel Destination. The dependent destination must be a designated place, except that a foreign-born dependent may be returned to the dependent's native country.

5. Travel and Transportation Reimbursement Payment. Travel reimbursement may be paid to the:

a. Member, or

b. Dependent or ex-spouse, (when the member authorizes payment to either of them (B-193430, 21 February 1979)).

6. Travel Time Limit. Except when additional time is authorized/approved by the Secretarial Process (see par. U5012-I), dependent travel must start within 180 days from the date:

a. The court-martial is completed, or

b. Of administrative discharge.

G. Dependent Travel and Transportation Incident to an IPCOT. A member stationed OCONUS who is selected to serve an IPCOT is authorized dependent travel and transportation allowances as follows:

NOTE: An IPCOT is not an extension; it is another full tour.

1. Unaccompanied to Accompanied Tour

a. Dependent travel and transportation at GOV'T expense from a designated place to the current PDS at which the IPCOT is to be served if the dependent is command-sponsored prior to travel to the current PDS at which the IPCOT is to be served.

b. A member who acquires a dependent after the PCS order effective date, but before entering an IPCOT, is authorized dependent travel and transportation allowances to the current PDS at which the IPCOT is to be served if the dependent is command-sponsored prior to travel to the current PDS at which the IPCOT is to be served. Travel and transportation allowances in this case are from the place the dependent is located to the current PDS.

2. Accompanied to Unaccompanied Tour. The provisions of par. U5222-C4 apply.

3. Accompanied-to-Accompanied Tour. A member who acquires a dependent after the PCS order effective date, but before entering an IPCOT, is authorized dependent travel and transportation allowances to the current PDS at which the IPCOT is to be served if the dependent is command-sponsored prior to travel to the current PDS at which the IPCOT is to be served. Travel and transportation allowances in this case are from the place the dependent is located to the current PDS.

H. Travel and Transportation for a Dependent Relocating for Personal Safety. See par. U5205.

U5241 DEPENDENT TRAVEL WHEN MEMBER OFFICIALLY REPORTED AS DEAD, INJURED, ILL, OR ABSENT FOR MORE THAN 29 DAYS IN A MISSING STATUS, OR UPON DEATH

A. General. Par. U5241-A applies to a dependent (without regard to command sponsorship (B-158661, 22 December 1966)) whose member sponsor is on active duty and who is officially reported as dead, injured, ill, or absent for a period of more than 29 days in a missing status (37 USC §554), or who dies while entitled to basic pay (37 USC §476(f)).

B. Definitions

1. Dependent. See APP A1. When a member entitled to basic pay dies while on OCONUS duty, "dependent" includes an unmarried child who was transported at GOV'T expense to that member's PDS, incident to the member's assignment thereto, and became age 21 while the member was serving at that PDS (see par. U5215-B).

2. Transportation. "Transportation," as used in par. U5241, includes transportation-in-kind or reimbursement therefore under par. U5201-A1b, and/or MALT under par. U5015-A.

C. Limitations

1. Destination. Travel at GOV'T expense may not be authorized/approved under par. U5241-C unless a reasonable relationship exists between the dependent's circumstances and the requested destination, as determined by the Service Concerned.

2. Dependent Travel when Member Officially Reported as Injured, Ill, or Absent for More than 29 Days in a Missing Status (37 USC §494)

a. General. Authority ends for dependent travel and transportation allowances if the dependent does not

begin travel to the final home within 1 year after the date of the official status report.

b. Exception. Travel at a later date may:

(1) Be authorized/approved through the Secretarial Process IAW 37 USC §494.

(2) ***not*** be authorized/approved for escort travel for the dependent in par. U5241-F.

c. Delayed Travel. GOV'T-funded travel and transportation allowances are not authorized when travel is delayed and is not performed until after receipt of official notice that the member has returned to an active status.

d. Per Diem. ***Per diem is not payable ICW dependent transportation authorized in par. U5241-C2.***

3. Dependent Travel and Transportation when Member Officially Reported as Dead (37 USC §476)

a. Death Occurs On/After 6 January 2006. If a member on active duty dies on/after 6 January 2006, the dependent has 3 years, beginning on the member's date of death to choose a HOS. **Example**: Member died on 10 January 2006. Family had until 9 January 2009 (3 years) to make a HOS.

b. Per Diem. Per diem (see par. U5210) is authorized for a dependent who is authorized transportation in par. U5241-D, ICW the death of a member entitled to basic pay (37 USC §476(f)).

D. When Authorized

1. General. A dependent may be furnished transportation to a member's HOR or to another location as may be authorized/approved by the official designated by the Secretarial Process when the dependent receives official notice that the member is:

a. Dead; or

b. Injured and/or ill and the anticipated period of hospitalization or treatment is expected to be prolonged as shown by a statement of the commanding officer at the receiving hospital; or

c. Absent for a period of more than 29 days in a missing status.

When a dependent is residing OCONUS at the time the member on permanent duty OCONUS dies, the dependent may be transported to an interim location (within the limitation imposed in par. U5241-C1) to reside pending a decision by the dependent as to what location to exercise the authority to a final move at GOV'T expense. That final move must be exercised within the time limit established in par. U5241-C2.

2. Additional Moves

a. Status Change. A dependent moved under par. U5241-D1 may again be moved under par. U5241-D1 when official notice is received that the member's status has changed from one to another of those listed in par. U5241-D1.

b. No Status Change Member Reported as Missing for more than 1 Year. A dependent moved under par. U5241-D1 may be moved again under par. U5241-D1 when the member has been reported officially as absent for a period of more than 1 year in a missing status and the Secretarial Process determines that the circumstances justify an additional move.

3. Termination of Casualty Status. When the member's casualty status is terminated, authority for dependent travel and transportation allowances under par. U5201 is determined IAW this Part.

E. Administrative Instructions. Each Service must issue regulations or instructions deemed necessary for the judicious administration of the authority contained in par. U5241.

F. Dependent Escort Travel (10 USC §1036). Ch 7, Part Q, for escort travel accompanying an eligible dependent under par. U5241, when it has been determined by the AO or Commanding Officer that travel by the dependents is necessary; that they are incapable of traveling alone because of age, mental or physical incapacity, or the other extraordinary circumstances detailed in the Service regulations.

1. Round-trip transportation and travel allowances may be paid to any person for travel performed, or to be performed, under a competent order as an escort for the member's dependent, if the travel is performed not later than one year after the member (1) dies, (2) is missing or (3) otherwise unable to accompany the dependents. ***Travel and transportation allowances extension beyond the stated time limit is not authorized regardless of the circumstances.***

2. Travel and transportation allowances may be paid in advance IAW Service regulations.

U5242 FUNERAL TRAVEL

A. Transportation for Eligible Relatives of a Deceased Member to Attend the Member's Burial Ceremony (37 USC §411f)

NOTE: The families of cadets/midshipmen are not eligible for this transportation.

1. General. An eligible relative is authorized round trip travel and transportation allowances to attend burial ceremonies for a deceased member who dies while on active or inactive duty. "Eligible relative", as used in par. U5242, means:

a. The deceased member's surviving spouse (including a remarried surviving spouse);

b. The deceased member's children (including stepchildren, adopted children and illegitimate children) regardless of age;

c. The deceased member's parent or parents as defined in 37 USC §401(b)(2) (***NOTE 1*** below);

d. The deceased member's siblings;

e. The person who directs the disposition of the deceased member's remains under 10 USC §1482(c) (***NOTE 2*** below) or, in the case of a deceased member whose remains are commingled and buried in a common grave in a national cemetery, the person who would have been designated under 10 USC §1482(c) to direct the disposition of the remains if individual identification had been made; and

f. If no person described in par. U5242-A1a through U5242-A1d is provided travel and transportation allowances; then no more than two persons, closely related to the deceased member, who are selected by the person referred to in par. U5242-A1e. A person provided travel and transportation under par. U5242-A1f is in addition to the person referred to in par. U5242-A1e.

2. Attendant or Escort. An attendant or escort (pars. U7550-A and U7550-B pertain) accompanying an eligible traveler provided travel and transportation allowances under par. U5242-A1 for travel to the burial ceremony for a deceased member also may be provided round trip travel and transportation allowances for travel to the burial ceremony if:

a. The accompanied eligible traveler is unable to travel unattended or unescorted because of age, physical condition, or other justifiable reason acceptable to the AO; and

b. There is no other eligible traveler of the deceased member, traveling to the burial ceremony, eligible for travel and transportation allowances under par. U5242-A1 and qualified to serve as the attendant or escort.

3. Allowances Limitations. Allowances under pars. U5242-A1 and U5242-A2 are limited to travel and transportation to attend burial ceremonies of a deceased member at a location determined through the Secretarial Process. Per diem is payable for:

a. The time necessary to travel to the location concerned, plus

b. NTE 2 days at that location, and

c. The time necessary for return travel from that location.

4. Travel and Transportation Allowances

a. General. Individuals traveling under par. U5242-A are authorized one, or a combination, of the following for the authorized round trip travel:

(1) Transportation-in-kind,

(2) Reimbursement for the cost of personally procured commercial transportation,

(3) Automobile mileage rate (see par. U2600) for the official distance traveled by POC.

GOV'T transportation must be used to the maximum extent practicable ICW transoceanic travel. Reimbursement as provided in par. U5242-A4a(2) is subject to par. U5201-A1b, for land travel and par. U5205-B for transoceanic travel. When land travel is by mixed modes, reimbursement is for actual travel NTE the personally procured commercial transportation cost between origin and destination (minus any used GOV'T-procured transportation cost). When travel is by POC, only the POC operator is authorized the allowance prescribed in par. U5242-A4a(3).

b. Per Diem Allowances while Traveling and at the Funeral and Burial Site. An eligible family member is authorized per diem computed using the 'Lodging-Plus' method in Ch 4, Part B when traveling under par. U5242-A. The per diem payable must not exceed the appropriate rate for the area concerned. Per diem must not be paid for more than two days plus the time necessary to travel to and from the location concerned.

c. Limitations. Per diem is not payable when the eligible relatives' residence and the burial site are in the same local area as defined in par. U3500-B, or when the total time from departure to return is 12 or fewer hours.

d. Reimbursable Expenses. The authorized traveler(s) is/are authorized reimbursement for the reimbursable expenses (APP G) incurred incident to travel under par. U5242. Receipt requirements are the same as those in par. U2510.

e. Definitions. See par. U5242-C.

5. Memorial Service. An eligible relative may be authorized travel and transportation allowances for one round-trip to an installation/home port/unit memorial service if that memorial service for a deceased member who dies while on active duty occurs at a location other than the burial ceremony location. This round-trip is in addition to that to the burial ceremony and must be completed within 2 years following the member's death, unless the time limitation is waived by the Service Secretary. Allowances in pars. U5242-A1, U5242-A2, U5242-A3, and U5242-A4 apply to the additional roundtrip. Travel and transportation allowances may be provided under par. U5242-5 for travel of eligible relatives to only one installation/home port/unit memorial service for the deceased member. The memorial service must be in the CONUS, a non-foreign OCONUS area or the deceased member's last PDS or home port, and may not be in a theater of combat operations.

B. Funeral Travel of the Family of a Member Who Died while a POW or MIA during the Vietnam Conflict

1. General. Par. U5242-B applies to an eligible family member (as defined in par. U5242-B2) of a member who

died while officially classified as a POW or as MIA during the Vietnam conflict and whose remains are returned to the U.S. (37 USC §406 (Note)).

2. Definition of Eligible Family Member. For purposes of par. U5242-B1, an eligible family member of the deceased member of the armed forces includes the following:

a. Surviving spouse (including a remarried surviving spouse) of the deceased member,

b. Child or children, including children described in section 37 USC §401(b)(1) (***NOTE 4*** below) of the deceased member,

c. The parent or parents of the deceased member as defined in section 37 USC §401(b)(2) (***NOTE 1*** below),

d. If no person described in par. U5242-B2a, U5242-B2b, or U5242-B2c is provided travel and transportation allowances, any brothers, sisters, half-brothers, half-sisters, stepbrothers, and stepsisters of the deceased member.

3. Allowances. An eligible family member is issued an ITA under APP E2, and is authorized transportation and travel allowances, as prescribed therein, for travel from place of residence to the place of burial and return.

C. Definition of Burial Ceremony. For the purpose of par. U5242, the term "burial ceremony" includes the following:

1. An interment of casketed or cremated remains;

2. A placement of cremated remains in a columbarium;

3. A memorial service for which reimbursement is authorized under 10 USC §1482(d)(2) (***NOTE 3*** below); and

4. A burial of commingled remains that cannot be individually identified in a common grave in a national cemetery.

NOTE 1: For the purposes of par. U5242-A1c and U5242-B2c: 37 USC §401(b)(2), the term "parent" means:

a. A natural parent of the member;

b. A step parent of the member;

c. A parent of the member by adoption;

d. A parent, stepparent, or adopted parent of the spouse of the member; and

e. Any other person, including a former stepparent, who has stood in loco parentis to the member at any time for a continuous period of at least five years before the member became age 21.

NOTE 2: With reference to par. U5242-A1d(1): 10 USC §1482(c)states: Only the following persons may be designated to direct disposition of the remains of a decedent covered by this chapter:

a. The surviving spouse of the decedent;

b. Blood relatives of the decedent;

c. Adoptive relatives of the decedent; and

d. If no person covered by clauses (1)-(3) can be found, a person standing in loco parentis to the decedent.

NOTE 3: For the purpose of par. U5242-C3; 10 USC §1482(d)(2) reads as shown below:

"(d) When the remains of a decedent covered by section 1481 of this title, whose death occurs after January 1, 1961, are determined to be non-recoverable, the person who would have been designated under subsection (c) to direct disposition of the remains if they had been recovered may be -

(1) presented with a flag of the U.S.; however, if the person designated by subsection (c) is other than a parent of the deceased member, a flag of equal size may also be presented to the parents, and

(2) reimbursed by the Secretary Concerned for the necessary expenses of a memorial service.

However, the amount of the reimbursement must be determined in the manner prescribed in subsection (b) for an interment, but may not be larger than that authorized when the U.S. provides the grave site. A claim for reimbursement under this subsection may be allowed only if it is presented within two years after the date of death or the date the person who would have been designated under subsection (c) to direct disposition of the remains, if they had been recovered, receives notification that the member has been reported or determined to be dead under authority of Chapter 10 of Title 37, whichever is later."

NOTE 4: For the purposes of par. U5242-B2b: 37 USC §401(b)(1), the term "child" includes a/an:

a. Stepchild of the member (except that such term does not include a stepchild after the divorce of the member from the stepchild's parent by blood);

b. Adopted child of the member, including a child placed in the member's home by a placement agency (recognized by the SECDEF) in anticipation of the member's legal adoption of the child; and

c. Illegitimate child of the member if the member's parentage of the child is established IAW criteria prescribed in regulations by the Secretary Concerned.

U5246 TRANSPORTATION AND PER DIEM OF DESIGNATED INDIVIDUALS OF A HOSPITALIZED WOUNDED, ILL OR INJURED MEMBER

NOTE: Cadets/midshipmen are not eligible for designated individual transportation.

A. General. Ordinarily, not more than three designated individuals (see par. U5246-B) of a member described in par. U5246-A1 or U5246-A2 may be provided transportation and per diem under par. U5246 as determined by appropriate authority. The Secretarial Process may authorize/approve transportation and per diem for more than three designated individuals in extenuating circumstances. See par. U1010-B1 for claims and APP E1, par. A2q for ITA authority.

1. Active Duty Member Including an RC Member on Active Duty

a. Seriously Wounded, Ill or Injured. Transportation and per diem is authorized to visit an active duty member who is seriously wounded, seriously ill, seriously injured (including having a serious mental disorder) or in a situation of imminent death, whether or not electrical brain activity still exists or brain death is declared, and who is hospitalized in a medical facility anywhere in the world.

b. Hospitalized as Result of Combat Wound or Injury. Transportation and per diem, may be authorized for each designated individual authorized to visit a member, not described in par. U5246-A1a, who has a wound or an injury incurred in an operation or area designated by the SECDEF as a combat operation or combat zone under 38 USC §1967(e)(1)(A) and who is hospitalized in a medical facility in the U.S. for treatment of that wound or injury. This allowance is initiated when there is a reasonable expectation by the treating physician that the member will remain hospitalized in an inpatient status in a hospital in the U.S. Per diem authority must not exceed 30 days unless an extension is authorized/approved through the Secretarial Process.

2. RC Member Entitled to Disability Pay and Allowances. Transportation and per diem is authorized to visit an RC member entitled to disability pay and allowances under 37 USC §204(g), who is physically disabled as the result of an injury, illness, wound, or disease incurred or aggravated, or in a situation of imminent death, whether

or not electrical brain activity still exists or brain death is declared, and who is hospitalized in a medical facility anywhere in the world if that member became ill or injured or was diseased:

a. In the line of duty while performing inactive-duty training (other than work or study ICW a correspondence course of an armed force or attendance in an inactive status at an educational institution under the sponsorship of an armed force or the Public Health Service), and

b. While traveling directly to or from such training.

*DoDFMR, Volume 7A, paragraph 570604, and table 57-3 at ***http://comptroller.defense.gov/fmr/07a/07a_57.pdf*** or COMDTINST M7220.29B par. 12-Q and figure 12-1 for a Coast Guard member at ***http://www.uscg.mil/directives/cim/7000-7999/CIM_7220_29B.pdf***

3. Member Retired due to Wound, Illness or Injury. Transportation and per diem is authorized to visit a member who is retired solely because of a serious wound, injury or illness, or because of an imminent death declaration, whether or not electrical brain activity still exists or brain death is declared, and who is hospitalized in a medical facility anywhere in the world. This transportation and per diem is to be provided incident to and about the same time as the occurrence of the serious wound, serious illness, serious injury, or imminent death declaration, and is not intended to provide transportation at a later date. This authority does not extend to retirees who incur serious injuries or illnesses after retirement, whose serious illness or injury that resulted in their medical retirement reoccurs or is aggravated after retirement, or whose death becomes imminent after retirement.

B. Designated Individuals

1. A designated individual is a person designated by the member whose presence may contribute to the member's health and welfare during the member's inpatient treatment. In the case of a member who the attending physician or surgeon determines is not able to make such a designation, an individual who, as designated by the attending physician or surgeon and the military medical facility commander or head. If the designated individual is a:

a. Uniformed Service Member: The member is authorized TDY travel and transportation allowances.

b. Civilian Employee: A GOV'T civilian employee is authorized the TDY travel and transportation allowances in regulations used by the agency/department funding the travel. A civilian employee traveling using DoD funds is issued a DD Form 1610 and/or paid under DTS.

c Other Persons: A person, other than a member or civilian employee, should be issued an ITA (APP E1, par. A1). The individual is authorized the allowances in pars. U5246-C, U5246-D and U5246-E.

2. The member may change any or all of the designated individuals during the duration of the member's inpatient treatment. However, during any one time period, there may only be three designated individuals paid per diem – this number is reduced by the number of non-medical attendants authorized during any period the member is authorized one or more non-medical attendants IAW par. U5250. These numbers are increased if the Secretarial Process has authorized/approved more than three designated individuals IAW par. U5246-A.

C. Transportation

1. General. One, or a combination, of the following round-trip transportation services between the designated individual's home and the medical facility location in which the member is hospitalized may be provided if the attending physician or surgeon and the commander/head of the military medical facility exercising military control over the member determines in writing that the presence of the designated individual is necessary for the member's health and welfare:

a. Transportation-in-kind;

b. Reimbursement for the cost of personally procured commercial transportation (***CTO use is still MANDATORY***);

c. Automobile mileage rate (see par. U2600) for the official distance traveled by POC.

GOV'T/GOV'T-procured transportation must be used to the maximum extent practicable for transoceanic travel. Reimbursement provided in par. U5246-C1b is subject to par. U5201-A1b for land travel and par. U5207 for transoceanic travel. When land travel is by mixed modes, reimbursement is for actual travel NTE the cost of personally procured transportation between origin and destination (minus the cost of any GOV'T-procured transportation used). When travel is by POC, only the POC operator is authorized the allowance prescribed in par. U5246-C1c.

2. Trips Authorized. Each designated individual may be provided one round-trip between the designated individual's home and the medical facility location in any 60-day period. However, not more than a total of three roundtrips may be provided in any 60-day period. The number of round-trips in any 60-day period is reduced by the number of non-medical attendants authorized during any time the member is authorized a non-medical attendant IAW par. U5250. These numbers are increased if the Secretarial Process has authorized/approved more than three designated individuals IAW par. U5246-A.

D. Per Diem. When a designated individual is authorized a round-trip to and from a medical facility at GOV'T expense per diem may be paid for travel to the medical facility, while at the site during visits with a seriously wounded, ill or injured member, and for return travel to the designated individual's home. ***Comparing costs as in par. U4175 for voluntary trips away from the medical facility site does not apply to par. U5246-D.***

E. Reimbursable Expenses. The reimbursable expenses listed in APP G incurred incident to travel under par. U5246 may be reimbursed. Receipt requirements are the same as those in par. U2510.

U5250 NON-MEDICAL ATTENDANT FOR VERY SERIOUSLY AND SERIOUSLY WOUNDED, ILL OR INJURED MEMBER

NOTE: Cadets/midshipmen are not eligible for non-medical attendant allowances.

A. General. A Uniformed Service member covered by par. U5250 is a member who:

1. as a result of a wound, illness, or injury, has been determined by the attending physician or surgeon to be 'very seriously wounded, ill or injured' or 'seriously wounded, ill, or injured,' and

2. is hospitalized for treatment of the wound, illness, or injury or requires continuing outpatient treatment for the wound, illness or injury.

B. Non-Medical Attendant. A non-medical attendant is an individual who is:

1. designated by the member to be a non-medical attendant for the member, and

2. determined by the attending physician or surgeon and the military medical facility commander or head to be appropriate to serve as a non-medical attendant for the member and whose presence may contribute to the health and welfare of the member.

C. Regulatory Authority. A non-medical attendant of a member described in par. U5250-A may be provided transportation and per diem under par. U5250 as determined by appropriate authority. A non-medical attendant under par. U5250 may not also be a designated individual under par. U5246. The Secretarial Process may authorize/approve transportation and per diem for more than one non-medical attendant in extenuating circumstances. See par. U1010-B1 for claims and APP E1, par. A2q for ITA authority.

1. Uniformed Service Member: The member is authorized TDY travel and transportation allowances.

2. Civilian Employee: A GOV'T civilian employee is authorized the TDY travel and transportation allowances in the regulations used by the agency or department funding the travel. A civilian employee traveling using DoD

funds is issued a DD Form 1610 TDY travel order and/or paid under DTS.

3. Other Persons: A person, other than a member or civilian employee, should be issued an ITA (APP E1, par. A1). The individual is authorized the allowances in pars. U5250-D, U5250-E and U5250-F.

D. Transportation

1. General. One, or a combination, of the following round-trip transportation services between the non-medical attendant's home and the location at which the member is receiving treatment may be provided if the attending physician or surgeon and the military medical facility commander/head exercising military control over the member determines in writing that the designated individual's presence may contribute to the member's health and welfare:

a. Transportation-in-kind;

b. Reimbursement for personally procured commercial transportation cost (***CTO use is still MANDATORY***);

c. Automobile mileage rate (see par. U2600) for the official distance traveled by POC,

Reimbursement for personally procured transportation and/or POC use is NTE the GOV'T-procured commercial round-trip air travel cost. GOV'T/GOV'T-procured transportation must be used to the maximum extent practicable for transoceanic travel. Reimbursement provided in par. U5250-D is subject to par. U5201-A1b for land travel and par. U5207 for transoceanic travel. When land travel is by mixed modes, reimbursement is for actual travel NTE the cost of GOV'T-procured commercial air travel between origin and destination (minus the cost of any GOV'T-procured transportation used). When travel is by POC, only the POC operator is authorized the allowance prescribed in par. U5250-D1c.

2. Other Trips. Only one round-trip between the non-medical attendant's home and the location the member is receiving treatment is authorized. However, the non-medical attendant also may be provided transportation, while accompanying the member, from the treatment location to which the round trip was authorized to any other location to which the member is subsequently transferred for further treatment. The transportation authorized includes any local travel necessary to obtain treatment for the member at the member's PDS (see par. U3505). Ex: The attendant lives at Location A, the member is being treated at Location B. While the attendant is with the member the member must go between Locations B and C. The attendant may be reimbursed to travel with the member between Locations B and C. However, the attendant may not be paid to return to Location A and then travel back to Location B or to Location C.

E. Per Diem

1. General. When a non-medical attendant is authorized a round-trip to and from a medical facility at GOV'T expense, per diem may be paid for travel to the medical facility, while at the site during visits with a seriously wounded, ill or injured member, while accompanying the member to any other location to which the member is subsequently transferred for further treatment, and for return travel to the non-medical attendant's home. ***Comparing costs as in par. U4175 for voluntary trips away from the medical facility site does not apply to par. U5250-E.***

2. Non-medical Attendant Resides at PDS. A non-medical attendant who resides at the member's PDS, which is the location at which the member is receiving treatment, is not authorized per diem while in the local area, but may be authorized local travel IAW par. U3505 for any travel necessary to obtain treatment for the member at the member's PDS. The non-medical attendant may be authorized transportation and per diem while accompanying the member to any other location outside the local PDS area to which the member is subsequently transferred for further treatment.

F. Reimbursable Expenses. The reimbursable expenses listed in APP G incurred incident to travel under par. U5250 may be reimbursed. Receipt requirements are the same as those in par. U2510.

G. Funds Advance. An allowance under par. U5250 may be paid in advance (see par. U2300).

Effective for travel on or after 12 April 2011
U5255 TRAVEL AND TRANSPORTATION FOR DESIGNATED INDIVIDUALS ATTENDANCE AT YELLOW RIBBON

A. General. Ordinarily, not more than two individuals designated by (par. U5255-B) a member authorized to attend a Yellow Ribbon Reintegration Program (DoDI 1342.28) event may be provided transportation and per diem under par. U5255 as determined by appropriate authority. The Secretarial Process may authorize/approve transportation and per diem for more than two designated individuals in circumstances determined to be appropriate by the Service Concerned. See par. U1010-B1 for claims and APP E1, par. A2t for ITA authority.

B. Designated Individuals

1. A designated individual is a person designated by the member whose presence at the Yellow Ribbon event may contribute to the purpose of the event for the member. If the designated individual is a:

a. Uniformed Service Member: The member is authorized TDY travel and transportation allowances.

b. Civilian Employee: A GOV'T civilian employee is authorized the TDY travel and transportation allowances in regulation used by the travel-funding agency or department. A civilian employee traveling using DoD funds is issued a DD Form 1610 and/or paid under DTS.

c. Other Persons: A person, other than a member or civilian employee, should be issued an ITA (APP E1, par. A1). The individual is authorized the allowances in pars. U5255-C, U5255-D and U5255-E.

2. The member must designate individuals in writing and may change any or all of the designated individuals at any time. However, only two designated individuals may attend each separate trip event unless the Secretarial Process authorizes/approves more than two.

C. Transportation. One, or a combination, of the following round-trip transportation services between the designated individual's home and the Yellow Ribbon event location may be provided:

1. Transportation-in-kind;

2. Reimbursement for the cost of personally procured commercial transportation (***CTO use is still MANDATORY***) NTE the cost of GOV'T-procured round-trip air travel;

3 Automobile mileage rate (par. U2600) for the official distance traveled by POC.

GOV'T/GOV'T-procured transportation must be used to the maximum extent practicable for transoceanic travel. Reimbursement provided in par. U5255-C2 is subject to par. U5201-A1b for land travel and par. U5207 for transoceanic travel. When land travel is by mixed modes, reimbursement is for actual travel NTE the cost of personally procured transportation between origin and destination (minus the cost of any GOV'T-procured transportation used). When travel is by POC, only the POC operator is authorized the allowance prescribed in par. U5255-C3.

D. Per Diem. A per diem allowance or AEA, whichever applies, as prescribed in Ch 4, Part B or C, for the allowable travel time, computed under par. U3005-C, is authorized for travel to, from, and while at the Yellow Ribbon event for travel under par. U5255.

E. Reimbursable Expenses. The reimbursable expenses listed in APP G incurred incident to travel under par. U5255 may be reimbursed. Receipt requirements are the same as those in par. U2510.

F. Funds Advance. An allowance under par. U5255 may be paid in advance IAW par. U2300.
U5258 TRAVEL AND TRANSPORTATION FOR FAMILY MEMBERS INCIDENT TO THE

REPATRIATION OF A MEMBER HELD CAPTIVE

A. Definitions

1. "Eligible member" as used in par. U5258 is a member of a uniformed service who:

   a. Is serving on active duty;

   b. Was held captive, as determined by the Secretary Concerned; and

   c. Is repatriated to a site inside or outside the U.S.

2. "Family members" as used in par. U5258 are the member's spouse, children (including step, adopted, and illegitimate children), the member's siblings and the member's parents (includes fathers and mothers through adoption and persons who have stood "in loco parentis" to the member for a period of not less than 1 year immediately before the member entered the Uniformed Service). However, only one father and one mother or their counterparts may be recognized in any one case.

B. Family Authorized Travel and Transportation

1. Not more than three family members of a member (see par. U5258-A), or

2. Not more than two persons related to and selected by the member if no family members (as described in par. U5258-A) are able to travel to the repatriation site.

NOTE: The Secretary Concerned may waive the limitation on the number of family members to whom travel and transportation allowances are provided in circumstances determined to be appropriate by the Secretary Concerned.

C. Attendant. In addition to family members or other persons authorized to travel in pars. U5258-B1 and U5258-B2, the Secretary Concerned may provide travel and transportation allowances to an attendant to accompany a family member (see par. U5258-B1) if the Secretary Concerned determines that:

1. A family member is unable to travel unattended because of age, physical condition, or other reason determined by the Secretary Concerned; and

2. No other family member or person related to and selected by the member who is eligible for travel and transportation is able to travel to the repatriation site of the member.

D. Transportation. One, or a combination, of the following round-trip transportation methods may be provided between the family member's home (or home of the attendant or person provided transportation) and the repatriation site location at which the member is located:

1. Transportation-in-kind.

2. Automobile mileage rate (see par. U2600) for the official distance traveled by POC.

3. Reimbursement for the commercial transportation cost NTE the cost of GOV'T-procured round-trip air travel.

E. Per Diem. A per diem allowance or AEA, whichever applies, as prescribed in Ch 4, Part B or C, for the allowable travel time computed under par. U3005-C is authorized for travel to, from, and while at the repatriation site for travel under par. U5258.

F. Funds Advance. An allowance under par. U5258 may be paid in advance IAW par. U2300.

SECTION 7: DEPENDENT STUDENT TRANSPORTATION

U5260 DEPENDENT STUDENT TRANSPORTATION

A. General. A member permanently stationed OCONUS, who is authorized to have a dependent reside at or in the PDS vicinity or the home port of an OCONUS ship, and whose minor dependent (defined in par. U5260) attends a:

1. Dormitory school operated by the DoD or selected for the student by the cognizant DoDEA Regional Director, or

2. School in the U.S. to obtain a formal education that is accredited by a State, regional or nationally recognized accrediting agency or association recognized by SECDEF,

is authorized transportation of the minor dependent between such school and the place of residence as provided in par. U5260-A. The transportation allowance authorized is transportation in kind, or reimbursement therefore as prescribed in par. U5201-A1b, or a MALT as prescribed in par. U5201-A1c. ***No per diem is payable unless otherwise indicated.*** Transportation, when possible, is by GOV'T-owned or GOV'T-procured transportation on a space-required basis. Ch 3, Part B, applies to transportation procurement and U.S. transportation facilities use for travel authorized in par. U5260-A.

B. Dependent Student Attending a Dormitory DoDEA School

1. Definitions. The following definitions are specific to par. U5260.

*a. Dependent. A "dependent" in par. U5260 (20 USC §932) is a minor individual who:

(1) Has not completed secondary schooling; and

(2) Is the child, stepchild, adopted child, ward, or spouse of a member or who is a resident in the household of a member who stands in loco parentis to such individual and to whom the member provides one-half or more support.

*b. DoDEA School. A school operated by the Department of Defense under the Defense Dependents' Education Act of 1978 (20 USC §921 et seq.) for dependents in an OCONUS area which is operated, and which such dependents attend, on a 5- or 7-day-a-week dormitory basis.

2. Five-Day-a-Week Dormitory DoDEA School. A member is authorized a weekly round-trip between the DoDEA school and residence during the school year for each minor dependent who attends a 5-day-a-week dormitory DoDEA school.

3. Seven-Day-a-Week Dormitory DoDEA School

a. Travel to Member's Residence

(1) During the school year a member is authorized three round-trips between the DoDEA school and member's residence for each minor dependent that attends a 7-day-a-week dormitory DoDEA school.

(2) Additional round trips may be authorized/approved when the DoDEA school dormitory is closed.

b. Travel to other than the Member's Residence

(1) A member authorized transportation under par. U5260-B for a dependent may be authorized transportation for a student to a location other than the member's residence if the member states, in writing, to the AO that travel to the other location is so the student may join the family at that location.

(2) Reimbursement is limited to the GOV'T's transportation cost from the DoDEA school to the

member's residence by the authorized mode.

NOTE: For par. U5260-B, a location outside the 50 states, the District of Columbia, Puerto Rico, and U.S. possessions (excluding Midway) is "overseas".

4. Authorized Transportation is:

a. GOV'T-owned/procured (on a space-required basis),

b. Personally procured common carrier reimbursement (par. U5201-A1b), or

c. A MALT (par. U5201-A1c).

NOTE: Ch 3, Part B, for transportation procurement.

5. Per Diem. ***Per diem is not payable.***

6. Baggage. Up to 350 pounds of UB may be transported for each eligible minor dependent attending a dormitory DoDEA school (or DoDEA-selected school) on the first and final trip of each school year.

C. Travel of a Handicapped DoDEA Student for Diagnostic and Evaluation Purposes

1. Authorized Travel. Travel and transportation allowances (like those for a TDY employee including per diem) are authorized when travel is necessary because medical/educational authorities request:

*a. A student diagnosis/evaluation under DoDI 1342.12 for tuition-free handicapped DoDEA students, and

b. One or both of the student's parents or guardians be present to participate in the diagnosis/evaluation or to escort the student.

2. Reimbursement

a. Parent or Guardian is a Member. Reimbursement is IAW TDY travel in the JFTR.

b. Parent or Guardian is a Civilian Employee. Reimbursement is IAW TDY travel in the JTR.

c. Parent or Guardian is Not GOV'T-Employed. Reimbursement is IAW TDY travel in the JTR.

d. Student. Reimbursement is IAW TDY travel in the JTR.

D. Dependent Student Transportation to a School in the U.S.

1. Definitions. The following definitions are specific to par. U5260-D.

*a. Formal education (37 USC §430(f)) is:

(1) A secondary education (e.g., attendance at a public or private school offering instruction at grade levels 9-12, or equivalent);

(2) An undergraduate college education;

*(3) A graduate education pursued on a full-time basis at an institution of higher education (see 20 USC §1001 for the meaning of "institution of higher learning"); and

*(4) Vocational education pursued on a full-time basis at a postsecondary vocational institution (see 20 USC 1002(c) for the meaning of "postsecondary vocational institution"). Post-secondary education

includes a full-time program at an accredited:

(a) University or college, including 2-year junior or community college, which offers academic courses leading to a degree, or

(b) Nursing, performing arts, technical, or vocational institution, leading to a degree, certification, or license.

The school must be accredited by an organization recognized by SECDEF.

NOTE: The definition of "DoDEA school" in par. U5260-B1b does NOT apply to par. U5260-D.

b. Unmarried Dependent Child. An unmarried dependent child is a dependent child, as defined in APP A, who is under age 23 and:

(1) Enrolled in a school in the U.S. to obtain a formal education and is physically attending that school or is participating in a foreign study program approved by that school and, as part of that program, is attending a school outside the U.S. for a period of not more than one year; or

(2) Graduates, quits or is separated from the school in the U.S., who travels within 30 days following separation from the school. ***NOTE: An extension to this time period may be authorized/approved through the Secretarial Process, based on extenuating circumstances such as dependent illness, inability to schedule travel during peak travel periods, etc.***

NOTE: A member who has a dependent student, who is separated from school in the U.S. and who has not previously traveled at GOV'T expense to the member's OCONUS PDS, retains the authorization for the dependent's travel and transportation to the member's PDS.

2. Transportation Allowances. A member:

a. Permanently stationed OCONUS; and

b. Accompanied by a command-sponsored dependent at/or in the member's PDS vicinity (or the home port of an OCONUS home ported ship) unless the only dependent is an unmarried dependent child under age 23 attending a school in the U.S. to obtain a formal education;

is authorized one annual round-trip for the dependent student at any time within a fiscal year (1 Oct - 30 Sep) between the member's OCONUS PDS and the dependent student's school in the U.S. For a dependent student who is attending a school outside the U.S. for not more than one year under a program approved by the school in the U.S. at which the dependent is enrolled, the member may be reimbursed for one annual round-trip for the dependent student between the OCONUS school being attended by that student and the member's OCONUS PDS; however, reimbursement cannot exceed the transportation allowances ***(NOTE below)*** for that dependent's annual round trip between the school in the U.S. and the member's OCONUS PDS.

3. Lodging. Reimbursement may be made for dependent lodging that is necessary due to an interruption in travel caused by extraordinary situations (including mandatory layovers, unscheduled stops, physical incapacity, and similar circumstances). The reimbursement amount is determined using the per diem lodging ceiling applicable to the location of such a circumstance. ***NOTE: If another entity (such as an airline) pays for the overnight lodging expense, no additional reimbursement is authorized (except for any lodging expense above that paid by the airline and within the per diem lodging ceiling for the expense location.)*** Lodging tax on the authorized payment are also payable in a CONUS and non-foreign OCONUS location.

NOTE: Authorization for a portion of a round-trip not taken during a fiscal year ordinarily does not carry over to a subsequent fiscal year. However, a Service-designated official may extend the fiscal-year travel period for not more than 30 calendar days because of an unusual or emergency circumstance (i.e., an early or late holiday recess or school closing).

4. Limitations. Par. U5260-D does not apply to a member:

a. Assigned to a PDS/ship home ported in Alaska or Hawai'i who has an unmarried dependent child attending a school in the PDS state;

b. Who has an unmarried dependent child attending a school in the U.S. to obtain a secondary education, if the:

(1) Child is eligible to attend a secondary school for dependents that is located at/or in the member's PDS vicinity and is operated under the Defense Dependents' Education Act of 1978 (20 USC §921); or

(2) Member is stationed in the Commonwealth of Puerto Rico or in Guam and the child is eligible to attend a DoD DDESS, formerly known as Section 6, secondary school, in the PDS/home port vicinity;

c. Assigned to a PDS or ship home ported in Alaska or Hawai'i who has an unmarried dependent child attending a CONUS school to obtain a secondary education; or

d. Who has an unmarried dependent child attending a Service academy as a cadet or midshipman.

5. Travel to a Location other than the Member's OCONUS PDS/Home Port

a. Travel to a location other than the member's OCONUS PDS may be authorized if the member states, in writing to the AO, travel to the other location is so the student may join the family at that location.

b. Reimbursement is limited to what it would have cost the GOV'T for transportation from the school to the member's OCONUS PDS/home port by the authorized transportation mode.

6. Transoceanic Travel

a. General. When AMC service is reasonably available, transoceanic travel must be on a space-required basis by AMC unless air travel is medically inadvisable. When AMC service is not reasonably available, GOV'T-procured air transportation (from a CTO) for the transoceanic travel portion is to be used.

b. Travel Performed at Personal Expense

(1) AMC Service Available. ***No reimbursement is allowed for transoceanic travel at personal expense when AMC service is available, unless air travel is medically inadvisable.***

(2) AMC Service Not Available. Reimbursement (limited to the amount the GOV'T would have paid for CTO-provided GOV'T-procured transportation) is allowed for transoceanic (and other air and rail) travel at personal expense when AMC service is unavailable.

c. GOV'T-procured Transportation Not Available. Reimbursement is authorized for transportation costs NTE the policy-constructed airfare (APP A) over the direct route between the origin and destination.

d. Medical Travel Medically Inadvisable. Reimbursement is limited to the least costly CTO-provided first-class passenger accommodations on a commercial ship if air travel is medically inadvisable. Par. C3130.

7. Travel

a. Overland travel should be by CTO-provided GOV'T-procured transportation, or, if a CTO is not available at personal expense on a reimbursable basis.

b. CTO-provided GOV'T-procured air transportation ordinarily is furnished for the portion of the travel within the U.S.

c. Whenever CTO-provided GOV'T-procured transportation is available, but transportation is personally procured, mandatory policy has been violated but reimbursement is authorized for the transportation cost up to what it would have cost the GOV'T for CTO-provided GOV'T-procured transportation between authorized points.

d. When a POC is used, mileage (par. U2600) is authorized -- the mileage amount paid cannot exceed the GOV'T's cost had CTO-provided GOV'T-procured transportation been used between authorized points.

e. For travel to and from carrier terminals, reimbursement is authorized IAW Ch 3, Part E, or par. U3320, as appropriate.

f. Pars. U3125-B and U3125-C apply to dependent student travel.

8. UB. UB of up to 350 pounds may be transported ICW each authorized trip between the school and the member's PDS under par. U5260-D. The member is financially responsible for any overweight UB during educational travel.

9. Baggage Storage. During a student's annual trip between the school and the member's PDS, or during a different period in the same fiscal year selected by the member, a member may store the student's UB (NTE 350 pounds) in the school vicinity in lieu of transporting the UB. The Service concerned may pay, or a member may be reimbursed for, the storage cost NTE the cost of round-trip UB transportation.

*E. DoDEA Student Travel for Academic Competitions and Co-curricular Activities. The DoDEA statutory charter, (20 USC §§921-932), authorizes travel for DoDEA students to academic competitions and co-curricular activities. The Director, DoDEA, or designee determines appropriate activities. The responsible DoDEA activity determines the most appropriate method (citing DoDEA appropriations) to authorize transportation for students in support of co-curricular activities. ***However, payment of per diem, reimbursement for meals and/or lodging, or incidental expenses ordinarily associated with TDY must not be authorized.***

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SECTION 1: GENERAL

U5300 GENERAL

This Part prescribes PCS HHG transportation and NTS allowances including those in unusual or emergency circumstances (APP A1).

U5305 ELIGIBILITY

A member is authorized HHG transportation or NTS when the member is ordered to perform a PCS move.

U5310 BASIC ALLOWANCES

A. General. Subject to the conditions in par. U5310, a member ordered on a PCS is authorized HHG transportation (par. U5310-A9); dependent transportation (par. U5201); and mobile home transportation (par. U5500).

1. The GOV'T's HHG transportation obligation is limited to the cost of transporting the member's maximum HHG weight allowance (par. U5310-B) in one lot between authorized places at the GOV'T 'Best Value' cost, or overall lowest cost (or other USPHS-selected method) for USPHS. For details on how 'Best Value' costs are determined refer to the USTRANSCOM website under Defense Personal Property Program (DP3) business rules at ***http://www.transcom.mil/j5/pt/dtr_part_iv.cfm***. HHG authorized locations for PCS are in par. U5390-B, and TDY in par. U4780.

2. A "former PDS" in par. U5310 includes an individual's HOR.

3. If a member does not transport the authorized HHG weight allowance to a new PDS, a later shipment may be transported from a former PDS using a combination of orders if the HHG:

a. Were in the member's possession before the PCS order effective date from the PDS from which the HHG were not transported, and

b. Previously transported HHG plus the HHG being transported do not exceed the authorized PCS HHG weight allowance on the PCS order effective date from the former station.

4. Example of a Combination of Orders HHG Computation

a. A member was ordered from PDS A to PDS B. The authorized HHG weight under the PCS order was 8,000 lbs. The member actually transported 6, 000 lbs. to PDS B. The unused HHG weight balance is 2,000 lbs.

b. The member is ordered from PDS B to PDS C. The authorized HHG weight under the new PCS order is 8,000 lbs.

c. The member may ship NTE 8,000 lbs. at GOV'T expense to PDS C of which 2,000 lbs. of HHG owned while at PDS A may be shipped from PDS A using orders in combination. Excess cost may apply IAW par. U5340.

5. HHG transportation includes SIT unless specifically prohibited (par. U5375).

6. Cases involving mobile home allowances are IAW par. U5330-F and Ch. 5, Part F.

*7. Unaccompanied Baggage (UB).

*a. (***UB) weight is part of the member's authorized HHG weight allowance.***

1. UB is authorized NTE 2,000 pounds (or the administrative weight limit shown in APP W, whichever is less) for active duty members with command sponsored family member(s).

2. UB is authorized NTE 10% of the member's authorized weight allowance (or the administrative weight limit shown in APP W, whichever is less) for unaccompanied active duty members normally assigned to furnished GOV'T QTRS.

3. UB is authorized NTE 2,000 pounds (or the administrative weight limit shown in APP W, whichever is less) for unaccompanied active duty members not normally assigned to furnished Bachelor Enlisted QTRS or Bachelor Officer QTRS.

*b. UB is part of the administrative HHG weight limitation as reflected in APP W. PBP&E and authorized medical equipment are not counted against the UB or HHG administrative weight allowances.

*c. Transportation expenses UB in excess of the authorized weight limits are the member's financial responsibility.

*d. UB transportation by an expedited mode is limited IAW par. U5320-B.

8. Transportation of any HHG article to and/or from OCONUS, for a compelling reason, may be prohibited in writing through the Secretarial Process.

9. Delivery out of storage is authorized at GOV'T expense, regardless of time in storage as long as the member's order and/or transportation authorization is valid. This includes shipments that have been converted to storage at the member's expense.

Effective for an order issued on/after 1 October 2007

B. Prescribed Weight Allowances

1. Higher Weight Allowance Authorization

a. Either the Secretary Concerned or the Secretarial Process, at Service discretion, for each Service may authorize a higher weight allowance (NTE 18,000 lbs.) of a member below pay grade O-6, but only on a case-by-case basis;

b. No general policy statements are permitted; and

c. The Secretary Concerned or the Secretarial Process decision maker must issue a determination that failure to increase the member's weight allowance would create a significant hardship to the member or the member's dependents.

2. Authorized PCS Weight Allowances. Except as provided in pars. U5315 and U5330-A, authorized PCS weight allowances are:

PCS & NTS Weight Allowances (Pounds)		
Grade *NOTES 1* & *3*	**With Dependents *NOTE 2***	**Without Dependents**
Officer Personnel		
0-10 to 0-6	18,000	18,000
0-5/W-5	17,500	16,000
0-4/W-4	17,000	14,000
0-3/W-3	14,500	13,000
0-2/W-2	13,500	12,500
0-1/W-1/Service Academy Graduates	12,000	10,000
Enlisted Personnel		
E-9	15,000 ***NOTE 4***	13,000 ***NOTE 4***
E-8	14,000	12,000
E-7	13,000	11,000
E-6	11,000	8,000
E-5	9,000	7,000
E-4	8,000	7,000
E-3 to E-1	8,000	5,000
Aviation Cadets	8,000	7,000
Service Academy Cadets/Midshipmen		350

NOTES:

1. Includes a Uniformed Service regular and an RC member, and an officer holding a temporary commission in the U.S. Army/Air Force.

2. For this table, a member "with dependents" is a member who has a dependent eligible to travel at GOV'T expense incident to the member's PCS. Actual dependent travel has no bearing. Incident to a member's first PCS after:

a. The death(s) of all of the member's dependent(s), or

b. A divorce that leaves the member with no dependent(s) eligible to travel at GOV'T expense,

the member has the weight allowance of a member "with dependents".

3. A Uniformed Services member appointed from an:

a. Enlisted/warrant officer grade to a commissioned officer grade, or

b. Enlisted grade to a warrant officer grade or rating,

is authorized the grade's weight allowance:

a. Held on the member's PCS order effective date used for HHG transportation, or

b. From which an appointment was accepted,

whichever is greater. Upon reversion, the member is authorized the weight allowance of the grade held:

a. On the member's PCS order effective date then being used for HHG transportation, or

b. Before reversion,

whichever is greater.

4. A member selected as Senior Enlisted Advisor to the Chairman of the Joint Chiefs of Staff, Sergeant Major of the Army, Chief Master Sergeant of the Air Force, Master Chief Petty Officer of the Navy, Sergeant Major of the Marine Corps, or Master Chief Petty Officer of the Coast Guard is authorized a weight allowance of:

a. 17,000 lbs. with dependents or,

b. 14,000 lbs. without dependents,

for a PCS order issued on or after receiving notice of selection to that position and for the remainder of the military career.

C. Professional Books, Papers, and Equipment (PBP&E). (APP A)

1. A member is authorized PBP&E (APP A definition) transportation IAW the Agency/Service regulations, when the member certifies the PBP&E as necessary for official duty and the Service agrees. As long as all of the PBP&E meet the PBP&E definition, PBP&E weight may not be constrained.

2. The Secretarial Process for each Service may authorize a member an additional weight allowance NTE 500 lbs. for PBP&E (APP A) that belongs to the member's spouse when on a PCS.

3. PBP&E is transported in the same manner as HHG, including incident to separation, relief from active duty or retirement, but is not charged against the authorized weight allowances in par. U5310- B or UB limit in par. U5320-B.

4. When an item no longer qualifies as PBP&E, it may be transported or placed in NTS incident to the next PCS as PBP&E if it is still HHG.

5. An article which loses its identity as PBP&E continues as HHG, if otherwise qualified.

6. PBP&E must be declared at origin and documented IAW Agency/Service transportation policy and procedures. HHG not declared and/or documented as PBP&E prior to the HHG transportation or not PBP&E for that move is part of the HHG counted against the applicable HHG weight allowance except as noted in par. U5310-C4 for the move following the transition of the HHG from PBP&E to ordinary HHG.

D. Additional Consumable Goods

1. A member, assigned to a PDS designated in APP F 1 is authorized transportation of consumable goods in addition to the authorized HHG weight allowance.

2. The consumable goods must be for the member's and/or dependents' personal use.

3. OCONUS locations and their consumable goods weight allowances are contained in APP F1.

4. Procedures for adding a location to the list are contained in APP F2.

E. Weight Additive Articles. When HHG include an article for which a weight additive is assessed by a carrier, the weight additive is added to the shipment's actual net weight each time a weight is computed. It becomes part of the weight shipped for comparison against the weight allowance in par. U5310-B. ***Special packing, crating and/or handling expenses for these articles are the member's financial responsibility.***

F. Excess Cost for Transportation of a Boat and/or a Personal Watercraft, either Exceeding 14 Feet, as HHG. Excess cost computation determination procedures, using the 'Best Value' methodology ICW transportation of a

boat and/or personal watercraft exceeding 14 feet (including the trailer) as HHG can be found on the USTRANSCOM website under DP3 business rules at ***http://www.transcom.mil/j5/pt/dtr_part_iv.cfm***.

G. Recruit's Civilian Clothing. A recruit, required by Service regulations to dispose of civilian clothing when uniform clothing has been received, is authorized transportation of up to 50 lbs. of civilian clothing to the HOR.

H. Storage. HHG SIT is part of HHG transportation (par. U5375). NTS may be authorized/approved as an alternative to HHG transportation of any or all of a member's HHG.

I. GOV'T-paid Expenses. Incident to HHG transportation, the following services are allowed NTE the cost associated with the authorized weight limit:

1. Packing, crating, unpacking, uncrating, drayage, and hauling (as necessary).

2. Special technical servicing to prepare household appliances for safe transport and use at destination (not connecting or disconnecting).

3. Use of special rigging and equipment (e.g., cranes for HHG other than boats) for heavy or delicate articles and handling.

4. SIT NTE 90 days, as applicable (par. U5375-B1).

J. Authorized Transportation Locations. Authorized HHG transportation locations include, but are not limited to, any combination of:

1. Origin:

   a. From QTRS to packing/crating facility and/or to place of storage;

   b. From packing/crating facility to QTRS, when a portion of the HHG, after being packed and crated, is to be joined with the remainder of the HHG;

   c. From packing/crating facility to place of storage;

   d. To carrier's station from QTRS, packing/crating facility, and/or place of storage.

2. En route or in transit, such as from:

   a. Incoming carrier's station to place of storage;

   b. Place of storage to outgoing carrier's station;

   c. Incoming carrier's station to outgoing carrier's station.

3. Destination from:

   a. Carrier's station to QTRS and/or place of storage;

   b. Place of storage to QTRS.

K. Transportation of Replacement HHG Items. When a member's original HHG shipment is destroyed or lost during transportation, through no fault of the member, replacement HHG may be transported as though the original shipment was improperly transported or unavoidably separated from the member (B-229189, 9 December 1988). The member's full weight allowance is authorized for the replacement shipment.

L. Required Medical Equipment. Medical equipment necessary for medical treatment authorized under Title 10, USC, required by a member/dependent (who is entitled to medical care under Title 10, USC). Required medical equipment:

1. May be shipped in the same manner as PBP&E (par. U5310-C),

2. ***Does not include a modified POV***, and

3. Must be certified by an appropriate Uniformed Services health care provider as necessary for medical treatment of the member/dependent authorized under Title 10, USC.

U5315 ADMINISTRATIVE WEIGHT LIMITATION

*A. General. The basis of establishing an administrative weight allowance is ordinarily that HHG are supplied at the PDS, or there is extremely limited space for HHG in GOV'T QTRS or private sector housing and limited storage for excess HHG. Par. U5315-C is usable when established administrative weight allowance restrictions are not to apply to a member or location for a particular PCS move.

*1. Item allowances (within the weight allowances table in this Part), are Service-established for specific locations using par. U5315-B weight allowances. ***Uniformity of allowances among the members of all Services (by grade and dependency status) is paramount. Services must coordinate.***

2. Specified administrative weight limitation locations are subject to implementation in Service regulations.

3. An eligible member is authorized HHG transportation to a designated place and/or NTS of the remainder of the authorized HHG weight allowance that may not be transported to the PDS.

*B. Authorization. Par. U5315-C is usable when established administrative weight allowance restrictions are not to apply to a member or location for a particular PCS move.

*1. GOV'T-Owned Furnishings Provided. On a PCS to/from an OCONUS PDS designated as an administratively weight limited location in APP W because GOV'T-owned furnishings are provided for QTRS, a member is limited to HHG transportation to the PDS of the amount listed in APP W, inclusive of the amount transported as UB IAW par. U5310-A7.

*2. Member Married to Employee/Member. If both spouses are members or one is an employee and one is a member, the following situations apply if one or both of them is ordered to a location with an administrative weight allowance reflected in APP W:

*****a. Both Members Currently Assigned to the Same PDS or Nearby PDSs, and New Orders are to the Same PDS or nearby PDSs. When both members are currently assigned to the same PDS or nearby PDSs in the same area at which they jointly occupy a residence, and their new orders are both to the same PDS or nearby PDSs at which they will jointly occupy a residence, they are limited to one administrative weight allowance based on the higher ranking member's weight allowance.

*****b. Both Members Currently Assigned to the Same PDS or Nearby PDSs, but New Orders are to Different PDSs. When both members are currently assigned to the same PDS or nearby PDSs at which they jointly occupy a residence, but new orders are to different PDSs at which they will occupy separate residences, each member is individually authorized an administrative weight allowance.

*****c. Members Currently Assigned to Different PDSs, but New Orders are to the Same or nearby PDSs. When both members are currently assigned to different PDSs and occupy separate residences, but the new orders are to the same or nearby PDSs at which they will jointly occupy a residence, each member is individually authorized an administrative weight allowance.

*d. Member Married To Employee. If one spouse is a member and the other a GOV'T civilian employee, the member's administrative weight allowance is based on the higher PCS HHG weight allowance. See JTR, par. C5168-A for the GOV'T civilian employee spouse.

In all PCS situations, each member is individually authorized UB transportation, PBP&E (par. U5310-C), and required medical equipment (par. U5310-L).

*3. Unaccompanied Tour Administrative Weight Limitation Policy/Request. Requests for unaccompanied tour location-based (no Service-based) administrative weight limitations should be coordinated locally, then sent IAW Service procedures to the Secretarial Process authority of the requesting Service for consideration/ coordination, and for final review/determination by PDTATAC MAP/CAP. See APP W for the list of locations authorized to have administratively reduced weight limits.

*a. Each request must specify the location, proposed administrative weight standard (e.g., 10% or 1,000 pounds), reason(s) for the HHG weight allowance reduction, effective period the decreased weight allowance applies, and the Service(s) affected by the request (required).

*b. ***If there are multiple Services at a location, all services are equally affected.*** NTS authority applies for HHG that may not be transported.

*c. ***Locations with administratively reduced HHG weight allowances not reflected in APP W are invalid.***

C. Exceptions

1. General. Administrative weight limitations do not apply to:

a. Shipments from non-foreign OCONUS areas to any location at which there is no administrative weight limitation;

b. A member with a weight allowance of less than 2,500 lbs.; or

c. A member on duty as a U.S. Defense Attaché.

2. GOV'T Furnishings Unavailable. When a GOV'T furnishings item, ordinarily provided at a new PDS, is unavailable, the administrative weight limitation is increased in an amount equal to the weight of personally-owned substitute furnishings.

3. Weight Allowance Increase. A member's request to increase the administrative HHG weight allowance, ***upon departure from the OCONUS PDS at which an administrative weight limit was prescribed***, may be authorized/approved through the Secretarial Process in the following circumstances:

a. The member is assigned to a COT from an unrestricted weight area to an administratively HHG weight limited area;

b. The member extends a tour for one year or longer within the same weight limited area;

c. Upon departure from an administratively weight-limited area if additional furnishings were acquired through marriage after the member was assigned to the weight limited area (***NOTE: A member who acquires a dependent, after the PCS order effective date to an administratively weight-limited OCONUS PDS, is not authorized transportation for the acquired dependent's HHG (or an increase in weight allowance) to that PDS***.); or

d. Circumstances exist that would cause undue hardship if the administrative weight limit was enforced.

NOTE: The combined weights of HHG in NTS plus transported HHG must not exceed the weight allowance in par. U5310-B.

4. Additional HHG at Member's Expense. The GOV'T may transport additional HHG at the GOV'T rate; but, the member is responsible for the excess weight transportation cost.

U5317 HHG TRANSPORTATION DISALLOWED

NOTE: See par. U5201-B for related dependent transportation.

HHG transportation authorization does not exist for a member:

1. Of an RC when called/ordered to active duty (including active duty for training) for less than 20 weeks, or active duty for training for 20 or more weeks when the active duty is for less than 20 weeks at any one location (par. U5345-B2);

2. On leave;

3. Who is in an AWOL status; deserters or stragglers; dropped or dismissed; transferred as prisoners to a place of detention; or in confinement, except as provided in pars. U5370-B1, U5370-B2 (par. U5900-D2h), and U5370-H;

4. Serving in CONUS, who have no dependents, incident to a court-martial, sentence, or resignation, or an administrative discharge under conditions other than honorable (for such a member who has dependents, see pars. U5370-B1, U5370-B2 (par. U5900-D2h), and U5370-H);

5. Under an order to a course of instruction of less than 20 weeks duration (except HHG within the TDY weight allowance may be transported);

6. Called/ordered to active duty for basic training for less than 6 months (par. U5345-B2);

7. When less than 12 months remain in an OCONUS tour after the scheduled HHG arrival date at the PDS, except under par. U5350-J (exceptions may be granted through the Secretarial Process when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS), and when assigned to Foreign Service Schools under par. U5345-D1; and/or

8. Transferred between PDSs located in proximity to, or activities at, the same PDS, except as provided in par. U5355-B1 (57 Comp. Gen. 266 (1978)).

U5318 RE-TRANSPORTATION OF THE SAME HHG

HHG transportation must not be made for a member's convenience to some other place for re-transportation later.

U5319 FUNDS ADVANCE

Except for USPHS, advance payment of an operating allowance is authorized for personally procured HHG transportation depending on the move type the member elects. Advance payment is authorized of:

1. A monetary allowance, equal to the constructed expenses for transportation arranged under par. U5320-D1.

2. A monetary allowance, equal to the constructed expenses, NTE 100% of the GCC arranged under par. U5320-D2a.

3. 60% of the monetary allowance under par. U5320-D2b.

SECTION 2: TRANSPORTATION METHODS

U5320 TRANSPORTATION METHODS

A. HHG. HHG transportation is authorized by the transportation mode that provides the required services satisfactorily at the least cost to the GOV'T.

B. UB and/or PBP&E. UB (APP A1) and/or PBP&E (APP A1) transportation is authorized by an expedited transportation mode when necessary to enable the member to carry out assigned duties and/or to prevent undue hardship to the member and/or dependents. When the expedited transportation mode is commercial air, a maximum of 1,000 lbs. (net), including PBP&E may be transported. Total UB NTE 2,000 lbs., including up to 1,000 lbs. (net) by an expedited transportation mode, may be transported at GOV'T expense if authorized IAW Service regulations. UB transported by any mode for par. U5310-A.

Example: Member's HHG weight allowance in par. U5310-B is 14,000 lbs. (net). The Service/OCONUS PDS imposes an admin weight limit – which is either 2,500 lbs. (net) or 25% of 14,000 lbs. (net) – 3,500 lbs. (net), whichever is greater. In this case, the admin weight allowance is 3,500 lbs. (net). The member opts to transport 300 lbs. of UB along with 500 lbs. as PBP&E by an expedited mode. This falls within the 1,000 lbs. (net) total for the expedited transportation weight limit so it may be transported by an expedited mode. The remaining 3,200 lbs. (net) of HHG of the administrative weight limit (including up to 1,700 lbs. (net) of additional UB and any additional PBP&E) may be transported to the OCONUS PDS but not by an expedited transportation mode.

C. GOV'T-procured Transportation. Ordinarily, HHG transportation is arranged through a shipping or transportation officer and the GOV'T assumes responsibility for HHG transportation IAW par. U5320-A.

D. Personally-procured Transportation and NTS. An eligible member (i.e., a member or next of kin in the case of a member's death) may personally arrange for HHG transportation and/or NTS. Transportation cost claims should be prepared and submitted IAW Service regulations (par. U1010-B8). The GOV'T's cost limit is based on the member's maximum HHG weight allowance (i.e., if the member transports HHG in excess of the authorized weight allowance, all payments are based on the authorized weight allowance.) IAW par. U5319.

NOTE 1: A member (or next of kin, when appropriate) who personally arranges for HHG transportation (i.e., personally moves the HHG, or arranges directly for the HHG to be moved) is entirely responsible for all issues related to the Status of Force Agreement (SOFA), use of U.S. carriers, import/export processes, tariffs, customs, etc. If Service regulations require, preference also must be given to VISA (Voluntary Inter-modal Sealift Agreement) ship carriers when available.

NOTE 2: If a third party (e.g., a new employer) pays for the HHG transportation, no reimbursement is authorized.

1. GOV'T-procured HHG Transportation and/or NTS Not Available. A member who personally arranges for transportation or NTS is authorized actual cost reimbursement:

   a. When a shipping or transportation officer is not available, or

   b. The shipping or transportation officer instructs the member in writing to transport HHG or place them in NTS at personal expense.

Transportation of HHG is in APP A1 and NTS is in par. U5380. The direct hire or rental cost of a conveyance (with or without operator) and/or hire of a conveyance operator is included in the actual cost. The special routing and services in par. U5340-E are not included in the actual cost.

2. GOV'T-procured Transportation and/or NTS Available. A member who arranges for transportation or NTS is authorized:

a. Actual cost reimbursement NTE the GOV'T's constructed 'Best Value' transportation and/or NTS cost for the actual HHG weight transported NTE the member's maximum HHG weight (par. U5320-D6). ***Payment of accessorial charges may be authorized/approved when charges would have been authorized during a GOV'T-arranged move and all applicable tariff approval rules have been met.,*** or

b. Payment of a monetary allowance equal to 95% of the GOV'T's constructed 'Best Value' cost for the actual HHG weight transported NTE the member's maximum HHG weight. Authorized GCC calculation factors are in par. U5320-D6. For details on how 'Best Value' costs are determined refer to the USTRANSCOM website under Defense Personal Property Program business rules at **http://www.transcom.mil/j5/pt/dtr_part_iv.cfm**.

c. Actual cost reimbursement for small package service arrangements NTE the GOV'T's constructed transportation cost for the actual HHG weight transported. GOV'T's constructed cost is IAW par. U5320-D6.

d. SIT IAW par. U5375, for actual cost reimbursement NTE the GOV'T's constructed storage cost for the actual HHG weight stored.

3. Establishing HHG Weight

a. General. The HHG net weight ordinarily is established with certified weight certificate(s) from a public weighmaster or GOV'T scales. The net weight or the member's authorized weight allowance, whichever is less, is used to determine the constructed cost.

b. Weight Certificates Are Unobtainable. Through the Secretarial Process, use of constructed weight may be authorized/approved if the HHG net weight cannot be established with certified weight certificates because:

(1) A public scale or a GOV'T scale was not available; or

(2) If HHG had been moved commercially, the carrier or contractor would have been paid for the move on a basis other than weight.

Use the constructed weights in par. U5335-E. The eligible shipper may be requested to substantiate the reasonableness of the constructed weight claimed. If the constructed weight is unreasonable, the Service may base reimbursement on a reasonable weight.

4. Final Settlement. Final settlement for reimbursement of actual expenses requires submission of certified weight certificate(s) or an acceptable constructed HHG weight. When GOV'T-procured transportation and/or NTS is available, the GOV'T must never incur expenses for the HHG movement in excess of 100% of the GOV'T's projected cost to transport the HHG commercially. Any excess is the member's financial responsibility.

5. DTOD. The DTOD used for HHG transportation must be used for personally arranged moves (using shortest distance). Par. U2020 for DTOD requirements.

6. GOV'T's (Transportation) Constructed Cost (GCC). For the Armed Forces and NOAA, the GCC is determined by using the 'Best Value' methodology for the channel and the actual HHG weight NTE the member's authorized maximum HHG weight as follows:

a. For domestic shipments (within CONUS, between CONUS and Alaska, and within Alaska), the GCC includes the following 'Best Value' charges: linehaul, packing, and unpacking, linehaul factor charges at origin and destination, and short haul charges (applicable only for shipments moving 800 miles or less).

b. For international shipments (including to/from Hawai'i and to/from U.S. territories and possessions), the GCC includes the Best Value "Surface" Single Factor Rate (SFR).

7. USPHS GCC. For USPHS, the GCC in CONUS is determined by using the lowest applicable tariff rate plus the applicable packing allowance rate times the actual HHG weight NTE the member's authorized maximum HHG weight or other method selected by USPHS. Cost to/from between OCONUS locations are constructed using the single factor rate or other method selected by USPHS.

NOTE 1: Personally-procured incentive/reimbursement is based on the GCC of the actual weight moved, NTE the PCS weight allowance.

NOTE 2: For purposes of this Part, GCC is a term not applied to USPHS.

NOTE 3: Payment of accessorial charges may only be authorized/approved when charges would have been authorized during a GOV'T-arranged move and all applicable tariff approval rules have been met. For details on how 'Best Value' costs are determined refer to the USTRANSCOM website under Defense Personal Property Program business rules at http://www.transcom.mil/j5/pt/dtr_part_iv.cfm.

E. Split Shipment. A member may transport HHG by GOV'T-procured and/or personally moved/procured transportation as long as the combined HHG shipments do not exceed the:

1. Member's authorized HHG weight allowance, and

2. GOV'T's 'Best Value' cost to transport the member's maximum PCS weight allowance in one lot between authorized places (except under par. U5320-D1).

NOTE: Personally-procured incentive/reimbursement is based on the GCC of the actual weight moved, NTE the PCS weight allowance.

U5330 FACTORS AFFECTING HHG TRANSPORTATION

A. Combining Weight Allowances when Husband and Wife Are Both Members. Their weight allowances as prescribed in par. U5310-B may be combined for HHG transportation and/or NTS incident to the transfer of both under a PCS order between PDSs at which joint residences within commuting distances of the PDSs were/are to be maintained. For a move involving either member or both members as a retiree/separatee, the weights may be combined if the move is to a joint residence:

1. In the new PDS vicinity of the member remaining on active duty from which that member is to commute to the new PDS, or

2. Being established by both retirees/separatees at the HOS/HOR (limited by the lesser authorization.)

If one member/spouse dies, par. U5372-F.

B. Impact of Order Effective Date. The authority for HHG transportation accrues and becomes fixed on the PCS order effective date. Except as authorized in par. U5370-F for a member reduced in grade, the weight allowance is based on the grade held on the order effective date authorizing the HHG transportation.

C. Order Amended, Modified, Canceled, or Revoked. HHG transported after a PCS order is received must be transported to the proper destination at GOV'T expense if the order is later amended, modified, canceled or revoked.

D. Improper Transportation. HHG, including those transported under pars. U5370, U5372, and U5905 improperly transported or otherwise unavoidably misdirected through no fault of the member, may be transported to the proper destination.

E. Items of Extraordinary Value. These items may be transported by an expedited mode which provides satisfactory service at the least cost to the GOV'T, and not be counted as UB. Examples of items of extraordinary value are: articles of gold and other precious metals; jewels; valuable art; rare and costly collections; and items of substantial value ordinarily worn or carried (cameras and accessories, binoculars, jewelry, including costume jewelry) which are prone to pilferage. Items which are irreplaceable or are of extreme value or sentiment are not provided special security even though extra-value insurance may be purchased. The net weight of such shipments is charged against the weight allowance in par. U5310-B.

F. HHG and Mobile Home Allowances

1. General. Except as indicated in pars. U5505-B, U5540-B and par. U5330-F, HHG transportation is not authorized for a member who elects mobile home allowances.

2. PCS between PDSs in CONUS or Alaska and PDSs OCONUS or Alaska

a. Dependents Authorized Concurrent Travel or Concurrent Travel Delay Anticipated to Be for Less Than 20 Weeks from a Member's Port Reporting Month. When concurrent dependent travel is authorized or is to be authorized within 20 weeks and dependent travel cannot be performed by all the dependents, a member is authorized:

(1) UB and other HHG transportation to the OCONUS PDS, and

(2) Mobile home allowances to a designated place in CONUS or Alaska under par. U5505-B2, provided the dependent(s) not traveling to the PDS are to use the mobile home as a residence during the member's OCONUS tour.

b. Concurrent Travel of Dependents Denied or Delay Anticipated to Be for 20 or more Weeks from Member's Port Reporting Month. When a member is assigned to OCONUS duty, concurrent travel of dependents is not authorized and mobile home allowances are elected to a designated place in CONUS or Alaska, the member is authorized UB and other HHG transportation to the OCONUS PDS within the cost limitations in par. U5505-B2. If the dependents later are authorized to travel to the OCONUS PDS at GOV'T expense, the member may transport HHG from the designated place to the OCONUS PDS within the cost limitations in par. U5505-B3.

c. Return to CONUS or Alaska. A member stationed OCONUS or outside Alaska who is returned to CONUS or Alaska under a PCS order and who elects mobile home allowances within CONUS or Alaska, also is authorized HHG and UB transportation from the OCONUS or Alaska PDS to the new PDS, HOR or PLEAD, or HOS (as applicable) under par. U5505-B4. The member is not authorized HHG or UB transportation if electing mobile home allowances between a PDS in Alaska and a PDS in CONUS, unless the HHG were removed from the mobile home to meet safety requirements.

3. Under Unusual or Emergency Circumstances

a. A member stationed OCONUS or in Alaska:

(1) Whose dependents are returned to CONUS or Alaska under pars. U5240 or U5900; and

(2) Who elects mobile home allowances within or between CONUS or Alaska under pars. U5540-A and U5915;

also is authorized HHG and UB transportation from the OCONUS or Alaska PDS to the designated place, except for HHG removed from the mobile home to meet safety requirements.

b. A member:

(1) Whose dependents are returned from Alaska to CONUS under par. U5900-D, and

(2) Who elects mobile home allowances from Alaska to CONUS,

is not authorized HHG or UB transportation, except for HHG removed from the mobile home to meet safety requirements.

4. Mobile Home Delivery Not Completed

a. General. When mobile home delivery at the authorized destination is precluded by circumstances beyond the member's control, HHG transportation is authorized as in pars. U5330-F4b and U5330-F4c.

b. Mobile Home Transported by GOV'T-Procured Transportation. When a GOV'T-procured transporter fails to deliver a mobile home at destination, HHG transportation is authorized. The total HHG transportation cost may not exceed what would have been payable under par. U5510-A, if the mobile home had been delivered at the destination, less any cost to the GOV'T for mobile home transportation to the breakdown point.

c. Mobile Home Transported by Member. When a member or a personally-procured commercial transporter fails to complete the delivery of a mobile home, at destination, HHG transportation is authorized. The total HHG transportation cost may not exceed what would have been payable under par. U5510-A, if the mobile home had been transported by GOV'T-procured transportation to the authorized destination, less the amount of mobile home allowances payable under par. U5510-B for mobile home transportation to the point of breakdown.

5. HHG Removed from a Mobile Home to Meet Safety Requirements. HHG, which must be removed from a mobile home to meet safety requirements, may be transported at GOV'T expense. The cost of transporting these HHG must be deducted from the total cost of what it would have cost the GOV'T to transport the member's maximum authorized HHG weight to determine the member's cost limit on mobile home transportation under par. U5505.

G. HHG Transportation before an Order Is Issued

1. General. Except as indicated in par. U5330-G2, HHG transportation (before a PCS order is issued) is authorized if the request for transportation is supported by a:

a. Statement from the PCS AO or a designated representative that the member was advised before such an order was issued that it would be issued;

b. Applicant-signed written agreement to pay any additional costs incurred for transportation to another point required because the new PDS named in the order is different than that named in a statement prescribed in par. U5330-G1a; and

c. Written applicant-signed agreement to pay the entire transportation cost (if a PCS order is not later issued to authorize the transportation). The length of time before the PCS order is issued, during which a member may be advised that an order is to be issued, may not exceed the relatively short period between the time when a determination is made to order the member to make a PCS and the date on which the order is actually issued. General information furnished to the member concerning order issuance before the determination is made to actually issue the order (such as time of eventual release from active duty, time of

service term expiration, eligibility date for retirement, expected rotation date from OCONUS duty) is not advice that the order is to be issued (52 Comp. Gen. 769 (1973));

2. A Member Assigned to a Ship Preparing to Enter Overhaul. HHG transportation before a PCS order is issued is authorized for a member assigned to a ship that has been scheduled for an overhaul, provided the AO or the designated representative provides a statement that the ship's home port is to be changed incident to the overhaul. This statement may be issued when there is less than 90 days between the specific overhaul site determination time and the actual ship's departure to such site. If the scheduled ship overhaul is canceled, par. U5330-C above applies (59 Comp. Gen. 509 (1980)).

H. Time Limitation. Unless otherwise prescribed in JFTR, a member's HHG transportation authority may be used any time while the order remains in effect and prior to receipt of another PCS order, as long as the HHG transportation is incident to the member's PCS rather than for personal reasons (45 Comp. Gen. 589 (1966); B-183436, 22 July 1975).

Example: A member is ordered PCS from Location A to Location B. When an order from Location B to Location C is received, the member can no longer ship from Location A to Location B using the order from Location A to Location B (as there can be no intent to establish a permanent residence at Location B since the member is under an order to Location C). However, the member can ship from Location A to Location C (par. U5310-A3) and/or from Location B to Location C.

I. Alcoholic Beverage Transportation. Alcoholic beverages transportation as HHG must conform to 27 USC §122 that states:

Sec. 122. - Shipments into States for possession or sale in violation of State law. The shipment or transportation, in any manner or by any means whatsoever, of any spirituous, vinous, malted, fermented, or other intoxicating liquor of any kind from one State, Territory, or District of the U.S., or place noncontiguous to but subject to the jurisdiction thereof, into any other State, Territory, or District of the U.S., or place noncontiguous to but subject to the jurisdiction thereof, or from any foreign country into any State, Territory, or District of the U.S., or place noncontiguous to but subject to the jurisdiction thereof, which said spirituous, vinous, malted, fermented, or other intoxicating liquor is intended, by any person interested therein, to be received, possessed, sold, or in any manner used, either in the original package or otherwise, in violation of any law of such State, Territory, or District of the U.S., or place noncontiguous to but subject to the jurisdiction thereof, is prohibited.

*J. Firearm Transportation. Transportation of firearms as HHG for an Armed Services' member must conform to **18 USC §922(g) (6) (8) and (9)**. DoD Services, see **DoDI 6400.06**, Domestic Abuse Involving DoD Military and Certain Affiliated Personnel for additional information. Non-DoD personnel should see Service issuances.

SECTION 3: NET WEIGHT AND EXCESS CHARGES

U5335 THE NET WEIGHT DETERMINATION

A. General. The weight allowances are the actual weights of unpacked and uncrated HHG. They do not include accompanied baggage transported free of charge or as excess accompanied baggage. When practical, the unpacked and uncrated HHG actual weight should be established before packing and used in determining if the weight allowance has been exceeded. When the unpacked and uncrated HHG actual weight is unknown, the weight is determined under par. U5335-B, U5335-C, or U5335-D.

B. GOV'T-arranged Move. When the unpacked and uncrated HHG actual weight is unknown and the transportation, either in CONUS or between CONUS and OCONUS, is GOV'T-arranged, allowance is made for interior packing materials (usually paper, cardboard 'barrels', furniture wrappings, etc.) weight. The HHG modified net weight is determined by subtracting 10% from the shipment net weight (which includes the interior packing weight) as shown on the shipping documents. The net weight minus 10% for the interior packing materials now becomes the modified net weight.

C. DPM Transportation

1. Standard Overseas Shipping Boxes. When HHG are transported by DPM in standard overseas shipping boxes (for example, type II containers or GOV'T owned CONEX transporters) and only the gross and shipping boxes weights are known, weight is determined by subtracting 20% from the difference between the loaded container gross weight and the empty container stenciled weight. When only the shipment gross weight is shown on the shipping document, determine the weight by reducing the gross weight by 50%.

2. Crated Transportation Method. When the actual weight of unpacked and uncrated HHG is unknown and transportation is in crated condition by DPM, the weight is determined by subtracting 50% from the weight upon which transportation charges are based.

D. UB. When the GOV'T arranges transportation, and the net weight of UB is unknown, the weight is determined by subtracting 50% from the gross weight shown on the shipping documents. When the UB shipment includes PBP&E and/or required medical equipment, the PBP&E weight and/or required medical equipment weight must be shown separately on the bill of lading.

E. When Shipment Weight Is Unobtainable. If the HHG or UB shipment weight is unobtainable by the methods in par. U5335-B, U5335-C, or U5335-D, the weight is 7 lbs. per cubic foot for all shipments, except for PBP&E. PBP&E weight is 40 lbs. per cubic foot.

F. Exceptions. When, through no fault of the member, the shipment tare weight exceeds the allowances prescribed in pars. U5335-B and U5335-C, the appropriate official may deviate from these allowances.

U5340 EXCESS CHARGES

***NOTE 1*: The GOV'T may pay the total transportation cost and other charges applicable to any excess weight that exceeds a member's HHG weight allowance and collect reimbursement from the member. Payment from the member for excess charges is IAW finance regulations.**

****NOTE 2*: The member is still financially responsible for excess weight charges, even if the excess weight status was known or suspected prior to transportation and the member and/or the AO providing transportation funds were not notified by the Transportation Officer of the weight status (CBCA 2076-RELO, 5 October 2010). The Secretary Concerned or the Secretarial Process, at Service discretion, for each Service may authorize a higher weight allowance (NTE 18,000 lbs) for a member below pay grade O-6, but only on a case-by-case basis. Erroneous advice, or lack of advice, by/from a GOV'T agent does not create a situation allowing reimbursement to the member for, or transportation of, the member's HHG in excess of the weight allowed by statute. A Service must be repaid for the cost of transporting a member's HHG in excess of the prescribed weight allowance, unless**

an increased weight allowance (NTE 18,000 lbs) has been specifically authorized. See par. U5310-B for prescribed weight allowances.

A. General

1. Transportation. The member is financially responsible for all transportation costs as a result of:
   a. Exceeding the authorized weight allowance;

   b. Transportation between other than authorized locations;

   c. Transportation of articles that are not HHG (APP A1 for HHG);

   d. Transportation in more than one lot (other than a UB shipment authorized under par. U5320-B to be transported separately from the HHG shipment, and expedited transportation of items of extraordinary value when authorized under par. U5330-E);

   e. Member-requested special services, i.e., increased valuation liability cost; and

   *f. Transportation related costs that are GOV'T-incurred due to the member's/member's agent's negligence, i.e., attempted pickup and/or delivery charges. ***DoD 4500.9-R (DTR, Part IV), Chapter 401 at http://www.transcom.mil/j5/pt/dtr_part_iv.cfm.***

2. NTS. The GOV'T's maximum obligation for NTS is the storage cost of the difference between the member's weight allowance prescribed in par. U5310-B and the HHG weight transported incident to the same PCS order. If the HHG weight in NTS plus the weight of the HHG transported on the same order exceeds the member's prescribed weight allowance, the GOV'T may pay the costs associated with the excess weight storage if requested to do so by the member. Excess weight storage costs are the member's financial responsibility. Par. U1010-B9.

B. HHG Transportation in Excess of Authorized Weight Allowance

1. Only One Shipment Made on a PCS Order. When the member makes only one shipment (that is, nothing is placed in NTS) the total transportation cost, less the unauthorized articles transportation cost as determined in par. U5340-D, must be prorated on the basis that the member bears the portion that the excess net weight bears to the total net weight transported. For example, if a member with a weight allowance of 8,000 lbs. transports 8,500 lbs. of authorized articles, the excess is computed on the basis of 500/8,500 of all HHG transportation costs.

2. Multiple Shipments Made on a PCS Order

   a. Member Not Administratively Weight-restricted. When there is no administrative weight restriction and there are multiple shipments with excess weight involved, the excess weight cost must be computed on the shipment which results in the least excess cost to the member.

   b. Member Assigned to/from Administratively Weight-restricted Area

      (1) Weight in Excess of Administrative Weight Allowance Transported to/from OCONUS. When there is an administrative weight restriction, multiple shipments to/from that area, and weight in excess of the administrative weight allowance is transported to/from the OCONUS area, the cost attributable to the excess weight must be computed on the shipment to/from that area which results in the least cost to the member. Excess costs are computed on the overseas and transoceanic portions of the transportation.

      (2) Weight within Administrative Weight Allowance but Exceeds Full Weight Allowance. When there is an administrative weight restriction, multiple shipments and HHG are within the administrative

weight allowance to/from the OCONUS area but in excess of the weight allowance (when all shipments are added together), the cost attributable to the excess weight is computed on the shipment which results in the least excess cost to the member.

C. HHG Transportation other than between Authorized Locations

1. General. A member may have HHG transported between any locations. However, the GOV'T's expense, other than from a previous PDS or other authorized point to the new PDS, other authorized location or home of legal heir, is limited to that allowed for the member's maximum PCS HHG weight allowance transported in one lot from the last PDS, or from the actual HHG location, to the new PDS or home of the legal heir, whichever results in a lesser cost to the GOV'T. This also applies to a member on an order from an administratively weight restricted area.

2. HHG Moved from Designated Place at Personal Expense. When HHG are transported to a designated place at GOV'T expense and later moved at personal expense to another location, excess HHG transportation costs on the next PCS are based on the transportation cost of the member's maximum PCS HHG weight allowance from the designated place to the new PDS. For example, incident to a member's PCS from Washington, DC, to unusually arduous sea duty in Norfolk, VA, the member's HHG are transported to a designated place in Detroit, MI. The HHG are later moved at personal expense to Fargo, ND. The member is subsequently ordered on PCS to Key West, FL. The HHG transportation costs to Key West, FL, from Fargo, ND, are compared to the transportation costs of the member's maximum PCS HHG weight allowance (less the weight of any other HHG transported at GOV'T expense) from Detroit, MI.

NOTE: Personally-procured incentive/reimbursement is based on the GCC of the actual weight moved, NTE the PCS weight allowance.

D. Transportation of Unauthorized Articles. Non-HHG articles (APP A1 for HHG) must be transported apart from authorized HHG. The member should arrange for separate transportation. When non-HHG articles are disclosed, the member is financially responsible for all identifiable transportation costs for the articles. If the transportation cost of the articles cannot be established, the weight of the non-HHG articles is excess weight and the transportation cost is computed under par. U5340-B.

E. HHG Transportation with Special Routing or Services Provided. When special routing or services have been furnished at the member's request, the member is financially responsible for the transportation cost above the cost of transporting the HHG without the special routing or services. Subject to pars. U5340-A through U5340-D and upon the member's or heirs' (of a deceased member) written request and agreement to pay any additional cost, the member or heirs may:

1. Turn over the HHG to a transportation officer for transportation at different times to the same destination;

2. Have special services used, such as additional valuation, specific routing, special loading, and other special or accessorial services which may involve additional expenses;

3. Have transportation between any points, limited to the cost in par. U5340-C. However, it must not be applied to HHG if the member is not authorized a HOS move;

4. Have HHG transportation of one final HHG shipment of articles legally awarded to a former-spouse incident to a divorce when a member has a transportation authority under a PCS order, including separation and retirement (61 Comp. Gen. 180 (1981)).

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SECTION 4: TRANSPORTATION UNDER VARIOUS SITUATIONS

U5345 TRANSPORTATION UNDER VARIOUS SITUATIONS

A. Entrance into the Service

1. Initial Reporting. A commissioned, reinstated or warrant officer appointed or reappointed in a regular service, and a person enlisted from civil life or an RC is authorized HHG transportation from the HOR or PLEAD to the first PDS IAW par. U5345-A2.

2. A Member Who Reenters the Service within 1 Year of Discharge or Release from Active Duty. A member, who re-enters any Uniformed Service within 1 year from the date of discharge or separation under honorable conditions, is authorized HHG transportation to the new PDS from any combination of the following places:

a. HOR or PLEAD;

b. The last or any previous PDS;

c. An authorized storage place; or

d. Any place to which HHG were transported at GOV'T expense.

B. Called/Ordered to Active Duty

1. Called/Ordered to Active Duty for Training of 140 or More Days at One Duty Station. An RC member called/ordered to active duty for training of 140 or more days at one duty station under conditions other than those in par. U5345-B2 is authorized HHG transportation from HOR, or the PLEAD, to the first or any subsequent PDS.

2. Called/Ordered to Active Duty for Training for Fewer Than 140 Days at One Duty Station. An AO may authorize the TDY HHG weight allowance from HOR or PLEAD to the first and/or any subsequent duty station for an RC member called/ordered to active duty under the following conditions:

a. Initial active duty for training for less than 180 days,

b. Active duty for training for fewer than 140 days, or

c. Active duty for training for 140 or more days with fewer than 140 days at any one location, or

d. Active duty for training of 140 or more days and the Secretary has prescribed TDY allowances IAW par. U2146-B.

HHG transportation under par. U5345-B is subject to the same limitations and requirements as in par. U4705.

3. Called/Ordered to Active Duty (for other than training) for More than 180 days at One Duty Station. An RC member called/ordered to active duty for other than training for more than 180 days at one duty station under conditions other than those in par. U5345-B4 is authorized PCS HHG transportation from HOR, or the PLEAD, to the first or any subsequent PDS.

4. Called/Ordered to Active Duty (for other than training) for 180 or Fewer Days at One Duty Station. An RC member called/ordered to active duty for other than training for a period of 180 or fewer days at one duty station under the following conditions may be authorized HHG transportation within the TDY weight allowance from HOR or the PLEAD, to the first or any subsequent duty station:

a. Active duty for other than training for 180 or fewer days,

b. Active duty for other than training for more than 180 days with 180 or fewer days at any one location, or

c. Active duty for other than training of more than 180 days and the Secretary has prescribed TDY allowances IAW par. U7150-F2b(2).

HHG transportation under par. U5345-B4 is subject to the same limitations and requirements as in par. U4705.

5. Recalled to Active Duty. A member released from active duty, authorized HHG transportation to a HOS as in par. U5365-A and recalled to active duty, is authorized HHG transportation from the:

a. HOS, or

b. PLEAD, if recalled after selecting a home, or

c. Place to which such HHG were last transported at GOV'T expense (including place of NTS) in any event.

6. Commissioned or Appointed from the Ranks to Officer Status. For each officer commissioned/appointed from the ranks (including a graduate of officer candidate's school), HHG transportation is authorized from the home and/or the last PDS to the new PDS, including the place at which the member is commissioned or appointed if such place is, in fact, the member's first PDS as a commissioned or warrant officer.

7. Commissioned from Service Academies. A member of a graduating class of a Service academy commissioned as an officer is authorized HHG transportation from the:

a. Academy to the officer's HOR,

b. Academy to the first PDS, and

c. Officer's HOR to the first PDS.

NOTE: HHG transported from the academy to the HOR cannot then be transported from the HOR to the first PDS using the order under which they were shipped to the HOR (par. U5318).

C. PCS with TDY En Route, PCS while on TDY, or PCS Following TDY Pending Further Assignment

1. PCS with TDY En Route or while on TDY. A member, ordered to make a PCS with TDY en route, or while on TDY is ordered to make a PCS without return to the old PDS, is authorized HHG transportation to the new PDS. The member may elect HHG transportation of up to the TDY weight allowance to the new PDS via TDY station(s) if such HHG are necessary for the member's personal use. This authorized TDY HHG transportation exists regardless of the par. U4705 provisions. The member also is authorized NTS under par. U5380-L, table item 1, for the TDY. SIT of any portion of the member's TDY HHG at the TDY station may be authorized/ approved by the member's commanding officer, the AO, the destination transportation officer, or any other Service-designated official at the TDY station, if necessary. Upon TDY completion, the member's TDY HHG may be transported (including SIT under par. U5375) to locations authorized under the basic order. As an alternative, the HHG may be placed in NTS if such storage is an option under the member's basic order.

2. PCS Following TDY Pending Further Assignment. A member, whose HHG were placed in NTS at GOV'T expense when the member was ordered to a TDY station pending further assignment, is authorized NTS for the full TDY period. When the new PDS is OCONUS or at a station to which HHG transportation is prohibited or restricted, or when for reasons beyond the member's control the HHG cannot be withdrawn during the first 90 days after the arrival date at the OCONUS PDS or the PDS to which HHG transportation is prohibited or restricted, or within 90 days following TDY completion, an additional 90 days of NTS may be authorized/ approved as under par. U5375-B2. When the new assignment is to sea duty, OCONUS duty, or duty at a PDS to which HHG transportation is prohibited and the designated place under par. U5222-D is at or in the NTS location vicinity, HHG transportation from storage to the residence is authorized under par. U5310-J3b.

D. Course(s) of Instruction of 20 or More Weeks at One Location

1. When a member is on/ordered to active duty to attend a course(s) of instruction (including Foreign Service Schools) at a school/installation (at which the scheduled cumulative duration at one location is 20 or more weeks):

a. HHG Transportation. HHG transportation may be authorized from the last or any previous PDS or place of storage or from the HOR or PLEAD to the place at which the course is conducted; and/or

b. NTS. Upon Service-concerned approval, NTS at origin may be converted to SIT at the member's request, in whole or in part if the member is authorized, under an order, to transportation or NTS. The conversion is at GOV'T expense. ***However, any storage costs accruing for periods in excess of 180 days are the member's responsibility.*** Unless otherwise provided in par. U5375-B3, no additional HHG storage is authorized before further PCS order is issued.

2. A member who, at course conclusion is permanently assigned to the location at which the course was conducted, is authorized transportation of HHG placed in NTS to the PDS and to transportation of any HHG not placed in storage under par. U5370-G. A member, called/ordered to active duty under par. U5345-D, is authorized transportation of HHG in NTS from the place of storage to the HOR or PLEAD upon release from active duty, or to the PDS if retained on active duty (par. U5317, item 7).

E. CONUS Area to Which HHG Transportation Is Prohibited. A member, ordered to duty at a CONUS location to which HHG transportation is prohibited or dependents are not permitted to join the member within 20 weeks, is authorized:

1. HHG transportation from the last PDS to a CONUS designated place; and/or

2. NTS.

When the restriction is removed or the member is ordered on PCS to a PDS to which HHG transportation is permitted, transportation is authorized from the designated place and/or NTS to the PDS.

F. Ordered to a CONUS Hospital

*1. General. Except when the PDS or hospital from which a member is transferred is OCONUS, the authority for HHG transportation incident to a member's hospitalization is contingent on the receiving hospital commanding officer's statement that the case has been evaluated and the observation period and/or treatment in that hospital is expected to be prolonged. UB, NTE 225 pounds (gross), may be transported for a member transferred to a hospital without a statement regarding prolonged hospitalization. UB improperly transported or unavoidably separated from a member should be forwarded to the proper hospital destination and may be transported by an expedited mode when, in the origin commanding officer's opinion, circumstances require use of this mode. For HHG transportation on behalf of a member officially reported as injured or ill under 37 USC §554, par. U5372.

2. From CONUS Duty Stations or Hospitals. A member on active duty, who's transferred within CONUS to a hospital for observation and/or treatment from a PDS or TDY station, or from a hospital where the member was listed as a patient, is authorized HHG transportation as for a PCS. The HHG authority must not exceed the cost from any of the combination of the last or any previous PDS, the place to which the HHG were last transported at GOV'T expense, or the place of storage, to the hospital. In lieu of transportation, HHG may be placed in NTS. At the member's option, part of the HHG may be transported and part placed in NTS. Any HHG in storage when a member is hospitalized may be continued in storage.

3. From OCONUS Duty Stations or Hospitals. A member on active duty OCONUS, who is transferred to a hospital in CONUS for observation and/or treatment, is authorized HHG transportation from any authorized place(s) to the hospital or to NTS or, at the member's option, part may be transported and part placed in NTS. Any HHG in storage when a member is hospitalized, may be continued in storage. For the initial movement involving return from OCONUS, the commanding officer's statement that observation and/or treatment is expected to be prolonged, as prescribed in par. U5345-F1, is not required. Upon transfer to another hospital for observation and/or treatment, and when HHG were not transported incident to the initial transfer, par. U5345-F2 applies.

4. Transportation to Another Location. Upon transfer to a hospital, a member is authorized HHG transportation to any place in CONUS; cost may not exceed the cost of transporting the HHG to the hospital. When HHG transportation is from OCONUS, the authority for CONUS transportation is limited to the cost of transportation to the hospital from the port through which transportation was made. For overland transportation from Canada and Mexico, the authority is limited to the cost of HHG transportation via the carrier and route ordinarily used for similar shipments from the origin to the CONUS hospital.

5. Completion of Hospitalization. A member, released from observation and/or treatment and restored to duty, separated from the Service, relieved from active duty, placed on the TDRL, or retired (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve), is authorized HHG transportation from the last or any prior PDS or place where HHG were last transported at GOV'T expense, or any combination thereof, to a destination otherwise authorized in this Part. HHG previously transported incident to hospitalization may be transported from the place where located; cost may not exceed the cost from the hospital to the authorized destination.

G. Ordered from PDS to Await an Order, Detail, Assignment, or Separation

1. Ordered from CONUS PDS. A member, ordered from a CONUS PDS, may place HHG into NTS. Upon receipt of an order assigning the new PDS, HHG transportation from NTS is authorized from storage and/or the previous PDS to the new PDS.

2. Ordered from an OCONUS PDS. When a member is ordered to CONUS from an OCONUS PDS, HHG transportation may be from the PDS to the place in CONUS to which ordered to report. HHG transportation is permitted even though the place to which ordered to report may not be the new PDS, which is unknown. If an order to the new PDS is not available when HHG arrive at the place to which transported, the HHG may be placed in NTS. Upon receipt of the order naming the new PDS, the same HHG may be transported to that PDS. In these circumstances, the order involving detachment from the OCONUS PDS and the order naming the new PDS are one PCS order. ***However, if the member takes physical possession of the HHG, the GOV'T must not transport the HHG (par. U5318).***

3. Ordered from an OCONUS PDS to the U.S. or to a Non-foreign OCONUS Area for Separation Processing with HOS Authorized. When a member is ordered from an OCONUS PDS to a CONUS or non-foreign OCONUS area for separation processing with HOS authorized under par. U5365-A, HHG may be:

a. Transported from the PDS to the place to which ordered to report, and/or

b. Placed in NTS.

*These HHG later may be transported under par. U5365-A. ***If the member takes possession of the HHG at the processing station, transportation of those HHG to the HOS from the processing station is still authorized.***

However, the member must agree to bear all costs in excess of transporting the member's maximum PCS HHG weight allowance in one lot directly from the OCONUS PDS to the HOS via (but without delivery at) the processing point (i.e., the costs of delivering the HHG to the member at the processing point, unpacking, re-packing, re-shipment, etc., are not part of the GOV'T's cost obligation) (44 Comp. Gen. 826 (1965)). In determining excess costs, the cost of authorized SIT is part of the cost of one shipment from origin to final destination. HHG in NTS, at a designated place or at a designated location during the OCONUS tour, may be transported to the processing station only if the member's HOS is at the same location as the processing station. ***NOTE: A NOAA Marine and Aviation Operations and Commissioned Personnel Center is a processing station for NOAA.***

H. Ordered on a PCS to a PDS in the Vicinity of Storage. A member, whose HHG are in NTS at GOV'T expense when ordered on PCS to a PDS at or in the vicinity of the place of storage, is authorized NTS. HHG transportation from NTS to the residence also is authorized. If, because of conditions beyond the member's control, the HHG cannot be withdrawn during the first 90 days, an additional 90 days of NTS may be authorized/approved as in par. U5375-B2. Additional NTS beyond 180 days may be authorized/approved as in par. U5375-B3.

U5350 PCS TRANSPORTATION TO OR FROM SEA DUTY (NOT UNUSUALLY ARDUOUS) OR OCONUS DUTY

(Par. U5222 for related dependent travel.)

A. Ordered to an OCONUS PDS to Which HHG Transportation Is Permitted

1. General. The member is authorized HHG transportation from the last or any previous PDS to any combination of the following locations:

a. The new PDS,

b. A member-specified CONUS location,

c. NTS.

The GOV'T expense for the combination of transportation under pars. U5350-A1a and U5350-A1b is limited to that which would have been allowed for transporting the member's maximum PCS HHG weight allowance in one lot from the old PDS, or other authorized location, to the new OCONUS PDS. Excess costs due to a combination of shipment(s) are determined under par. U5340. Upon a subsequent PCS between OCONUS PDSs, HHG transportation from the member-specified CONUS location under par. U5350-A1b or NTS to the new PDS, or to the place to which dependents are authorized to travel under par. U5222-D1, U5222-E, U5222-F or U5222-G, may be made only if authorized/approved through the Secretarial Process.

2. Ordered to an OCONUS PDS to Which HHG Transportation Is to Be Authorized within 20 Weeks of Member's Port Reporting Month. When a member is ordered to an OCONUS PDS and is advised in writing that HHG transportation is to be authorized within 20 weeks after the member's port reporting month, the HHG the member indicates eventually are to be transported to the OCONUS PDS may be placed in NTS until transported. The remaining HHG may be transported for the duration of the OCONUS assignment to a member-designated CONUS location or placed in NTS. When the total weight of UB plus other HHG transported and stored exceeds the authorized weight allowance, the cost of transporting the excess weight is the member's financial responsibility. If the member is required to vacate GOV'T QTRS at the old PDS upon receipt of this order and desires to establish a temporary residence for dependents near the old PDS pending authority for movement to the new PDS, the member may transport:

a. Or store the HHG not needed to establish the temporary residence; and

b. At GOV'T expense, the HHG the member may need to establish a temporary residence for the dependents to a place in the old PDS vicinity.

3. Ordered to an OCONUS PDS to Which HHG Transportation Will Not Be Authorized until 20 or More Weeks after the Member's Port Reporting Month

a. When a member is ordered to an OCONUS PDS, is to serve an accompanied tour, and is advised in writing that HHG transportation is to be authorized at some point 20 or more weeks after the member's port reporting month, HHG the member indicates eventually are to be transported to the OCONUS PDS may be placed in NTS until transported. The remaining HHG may be transported for the OCONUS assignment duration to a member-designated CONUS location or placed in NTS. In addition, HHG transportation is authorized from the old PDS to a designated place in CONUS, or in a non-foreign OCONUS area if the member was:

(1) A legal resident of that OCONUS location, before entering on active duty, or the member's spouse was a legal resident of that OCONUS location at the time of marriage; or

(2) Called to active duty from that OCONUS location or it is the member's HOR, NTE the authority from the old PDS to the designated place.

b. When HHG transportation is later authorized to the new PDS, and provided that the dependents are to be command sponsored and the member has at least 12 months remaining on the OCONUS tour on the date the dependents are scheduled to arrive, HHG transportation is authorized from the designated place to the OCONUS PDS. When the total weight transported to the designated place plus HHG stored exceeds the authorized weight allowance, excess costs are determined under par. U5340. If the member is required to vacate GOV'T QTRS at the old PDS upon receipt of such an order and desires to establish a temporary residence for the dependents near the old PDS pending authority for movement to the new PDS, the member may transport:

(1) Or store the HHG not needed to establish the temporary residence; and

(2) At GOV'T expense, the HHG the member needs to establish a temporary residence for the dependents to a place in the old PDS vicinity.

c. When HHG transportation is later authorized to the new PDS, HHG transportation is authorized from:

(1) Storage and/or the place to which they were moved under par. U5350-A3b to the new PDS; and

(2) The place to which they were moved under par. U5350-A3b to a combination of NTS and the member-designated location in CONUS or a non-foreign OCONUS area, as authorized above.

B. Ordered from Shore Duty to Sea Duty. When a member is ordered on PCS from shore duty to sea duty (except unusually arduous sea duty), the member is authorized HHG transportation from the last PDS to:

1. The home port of the unit to which ordered;

2. The ship, afloat staff, or afloat unit to which ordered or the home port thereof for UB; and

3. NTS.

When the home port is OCONUS, par. U5345-A or U5345-D also applies.

C. Ordered from a CONUS PDS to an OCONUS PDS to Which HHG Transportation Is Prohibited or Restricted, to Unusually Arduous Sea Duty, or Duty Under Unusual Circumstances. When a member is:

1. Transferred by PCS to an OCONUS PDS to which HHG transportation is prohibited or restricted by Service regulations, or restricted because the member has elected an unaccompanied tour;

2. Transferred by PCS to serve an OCONUS dependent restricted tour;

3. Transferred by PCS to a unit specified in writing through the Secretarial Process as unusually arduous sea duty (par. U5222-D2 for a member with dependents);

4. Permanently assigned aboard a ship or afloat staff specified through the Secretarial Process as operating OCONUS for a contemplated continuous period of 1 year or more on the date the ship or afloat staff is so specified; or

5. Transferred by PCS to a ship or afloat staff referred to in par. U5350-C4 above after the ship or afloat staff has been so specified;

HHG transportation is authorized to:

1. NTS for items 1 and 2 of the first itemization and later to the member's PDS when the restriction is lifted or upon receipt of dependent entry approval; or NTS for items 3, 4, and 5 of the first itemization;

2. Any place in CONUS the member designates for items 1 and 2 of the first itemization, and later to the member's PDS when the restriction is lifted or upon receipt of command sponsorship of dependents; or any place in CONUS the member designates for items 3, 4, and 5 of the first itemization;

3. A non-foreign OCONUS area to which dependent transportation is authorized/approved under par. U5222-C4b; U5222-D1b, or if authorized/approved through the Secretarial Process;

4. The OCONUS location to which dependent transportation has been authorized/approved under par. U5222-C4c or U5222-D1c or U5222-D1d. (Measure subsequent authority from the location to which transported under this authority or from the place HHG are then located, whichever is less. For shipments related to par. U5222-D1d, the weight may not exceed 350 pounds for each dependent age 12 or older and 175 pounds for each dependent under age 12 years.

5. The OCONUS PDS in an amount up to the amount authorized by Service regulations and later from such PDS to the member's new PDS.

Storage of any portion of the HHG is authorized under item 1 of the second itemization, and transportation of the remainder under items 2 through 5 of the second itemization. When the prohibition or restriction is removed, or when the member is transferred or assigned to an OCONUS PDS to which HHG transportation is authorized, any HHG previously stored under item 1 of the second itemization or transported to a destination authorized in items 2, 3, or 5 of the second itemization may be stored in NTS. The remainder, or other HHG acquired before the order effective date may be transported to the member's OCONUS PDS. However, at least 12 months must remain on the member's tour at that PDS on the date the HHG are scheduled to arrive. (Through the Secretarial Process exceptions may be granted when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS.)

D. <u>Ordered from an OCONUS PDS to an OCONUS PDS to Which HHG Transportation Is Prohibited or Restricted, to Unusually Arduous Sea Duty, or Duty under Unusual Circumstances</u>. When a member is transferred by PCS from an OCONUS PDS to:

1. An OCONUS PDS to which HHG transportation is prohibited or restricted by Service regulations or restricted because the member is assigned to a dependent restricted tour or has elected to serve an unaccompanied tour at that station;

2. A unit specified in writing through the Secretarial Process as unusually arduous sea duty (par. U5222-D2);

3. A ship or afloat staff specified through the Secretarial Process as operating OCONUS for a contemplated continuous period of 1 year or more on the date the ship or afloat staff is so specified; or

4. A ship or afloat staff referred to in item 3 after it has been so specified;

the member is authorized HHG transportation from the last or any previous PDS or place of storage to any combination of the following:

1. NTS;

2. Any CONUS location the member may specify and later to the member's PDS when the restriction is lifted or upon receipt of command sponsorship of dependents;

3. Designated place authorized/approved under par. U5222-C4b; U5222-D1b; or if authorized/approved through the Secretarial Process;

4. An OCONUS designated place authorized/approved under par. U5222-C4c; U5222-D1c or U5222-D1d; or if authorized/approved through the Secretarial Process;

5. The OCONUS PDS in an amount up to the amount authorized by Service regulations and later from such PDS to the new PDS.

When the restriction is lifted, or when

1. The member is ordered on PCS to an OCONUS to which HHG transportation is authorized;

2. The member is ordered on PCS from a unit referred to in item 2 or 3 of the first itemization; or

3. Such ship, afloat staff, or afloat unit is relieved from the OCONUS assignment.

HHG transportation is authorized to the member's current PDS from the place to which transported under par. U5350-D, items 1 through 4 of the second itemization. However, at least 12 months must remain on the member's tour at that PDS on the date the HHG are scheduled to arrive. Exceptions may be granted through the Secretarial Process. HHG transportation, from the last PDS to which HHG transportation was limited or prohibited to the new PDS, should be within authorized weight allowances prescribed in Service regulations. That amount, plus the amount transported from the places listed in items 1 through 4 of the second itemization, may not exceed the member's weight allowance in par. U5310-B.

E. Ordered from Sea Duty or OCONUS Duty to a CONUS PDS. Except for cases under pars. U5350-C and U5350-D, when a member is ordered from sea duty or from OCONUS duty to a CONUS PDS to which HHG transportation is permitted, or when transferred by PCS order from a unit referred to in par. U5350-C, items 3, 4, and 5 of the first itemization, the member is authorized HHG transportation to the new PDS from the last PDS and/or from the designated place, location, or NTS to which HHG were transported under par. U5350-A through U5350-D, or U5350-H. If the member is transferred on a PCS from a station to which HHG transportation was limited or prohibited under par. U5350-C, item 1 of the first itemization, or par. U5350-D, item 1 of the first itemization, and Service regulations limit (by weight or item) HHG transportation from such station, the weight the member is authorized transport from the old PDS is as prescribed in the Service regulations, up to the weight allowance in par. U5310-B.

F. Ordered from Sea Duty to an OCONUS Shore Duty PDS. Except for cases under pars. U5350-D and U5350-E, when a member is ordered from sea duty to an OCONUS shore duty PDS to which HHG transportation is permitted, HHG transportation to the new PDS is authorized. However, at least 12 months must remain in the member's tour at the new PDS on the date the HHG are scheduled to arrive. Through the Secretarial Process, exceptions may be granted when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS. Transportation is authorized from the old PDS, NTS, or from a prior member-specified location under par. U5350-A1b to the new PDS, or from the old PDS to another member-specified location under par. U5350-A1b. ***In lieu of transportation, HHG may be placed in NTS, but transportation from NTS to NTS is not authorized***. HHG may be transported to the new PDS from the old PDS, place of storage, or a prior member-specified location under par. U5350-A1b, or from the old PDS to another member-specified location under par. U5350-A1b. If there is a partial HHG transportation is from the old PDS or a designated place, other HHG may be placed in NTS. When partial HHG transportation is from NTS, other HHG not transported may be kept in NTS. HHG transportation from NTS or from

a prior member-specified location under par. U5350-A1b to the new OCONUS PDS is authorized without a cost limitation.

G. Ordered from Sea Duty to Sea Duty

1. Home Ports Identical. Except for cases under pars. U5350-D and U5350-E, when a member is ordered from sea duty to sea duty between afloat units having identical home ports, HHG transportation is not authorized.

2. Home Ports Not Identical. Except for cases under pars. U5350-D and U5350-E, when a member is ordered from sea duty to sea duty between afloat units not having identical home ports, HHG transportation or NTS in any combination is authorized:

a. From old home port to the new home port;

b. From a former PDS to the new home port;

c. From a previously designated place to new home port;

d. From NTS to the new home port;

e. NTS in lieu of transportation prescribed in par. U5350-G2a, U5350-G2b or U5350-G2c.

H. Ordered to or from Ship, Afloat Staff, or Afloat Unit Deployed Away from Home Port. When a member departs from/arrives at a ship, afloat staff, or afloat unit while deployed away from the home port UB transportation from/to the deployed unit is authorized without regard to distance.

I. Unit Home Port Officially Changed. A member assigned to a unit:

1. Not specified as unusually arduous sea duty on a home port change effective date, is authorized HHG transportation or NTS in par. U5350-G2.

2. Specified as unusually arduous sea duty (par. U5222-D2) on a home port change effective date is authorized HHG transportation to the destination authorized for dependents in par. U5222-D5 and/or NTS.

HHG transportation to a new home port must not be made when a member receives a PCS order, directing detachment from the unit undergoing the home port change, before the HHG are transported to the new home port. See par. U5201-D.

****NOTE: Provision provided for a member in par. U5120-F7 is not applicable to par. U5350-I***.

J. Unit Home Port Change Officially Announced

1. When an official announcement has been made designating a home port change, HHG transportation is not authorized to the old home port ICW an existing PCS order to that unit at that old home port.

2. The home port change announcement is a PCS order modification until such time as the PCS order is later amended, modified, canceled or revoked.

3. Provisions apply to, but are not limited to, a member who has:

a. Delayed HHG transportation to the old home port, or

b. Been issued a PCS order to the unit naming the old home port after the home port change has been announced.

Exception: HHG transported after a PCS order is received and that are in transit or in an otherwise irreversible transportation status on the date the announcement was made.

K. Reassignment OCONUS before the Prescribed OCONUS Tour Is Completed due to Base Closure or Similar Action

1. A member involuntarily transferred on a PCS from an OCONUS PDS to another OCONUS PDS due to base closure or similar action, is authorized HHG transportation to the new PDS if HHG are permitted there, regardless of the time remaining in the member's tour.

2. In lieu of transportation, HHG may be placed in NTS.

3. Upon later transfer from the new PDS on a PCS, HHG transportation is authorized regardless of the tour length served (par. U5317, item 7).

SECTION 5: LOCAL SHORT DISTANCE MOVES

U5355 LOCAL SHORT DISTANCE MOVES

A. General. Necessary short distance HHG moves (either intra-city or inter-city) within prescribed weight allowances (unless otherwise noted in par. U5355) are authorized within the same city, town, or metropolitan area upon:

1. Reassignment or PCS (par. U5355-B),
2. Moving to/from GOV'T QTRS or privatized housing (par. U5355-C),
3. Vacating local economy housing under certain circumstances (par. U5355-D1),
4. Involuntary tour extension (par. U5355-D2),
5. Separation (par. U5360-F and par. U5355-B4),
6. Retirement (pars. U5365-G and U5355-B4), or
7. Death of the midshipman or cadet owner (par. U5370-E).
8. Foreclosure on Leased on Rental Housing (par. U5355-D3).

B. Short Distance Move Incident to Reassignment or PCS. There are two types of short distance moves incident to PCS (pars. U5355-B2, U5355-B3 and U5355-B4) -- within the PDS limits (intra-city moves) and in the metropolitan area (inter-city moves).

1. Reassignment between Activities at the Same PDS - NOT A PCS

   a. A short distance HHG move is authorized for a reassignment between activities at the same PDS if the Secretarial Process (for DOD not more junior than the gaining activity/ship commander (O-5 or above) or civilian equivalent employee) certifies that the member's household relocation is:

      (1) Mission essential,

      (2) In the GOV'T's best interest, and

      (3) Not primarily for the member's convenience.

   b. The short distance HHG move must be to a residence from which the member will commute daily.

NOTE: Service regulations may require this certification for a short distance HHG move to, from, and between designated location(s) to which dependent travel is authorized under par. U5222-D2. Otherwise certification is not required for these short distance HHG moves. Par. U5355-B also does not apply to retirement or separation from the Service.

2. PCS between PDSs Located in Proximity

   a. A PCS short distance HHG move is authorized for a PCS between two PDSs in proximity to each other if the Secretarial Process (for DoD not more junior than the gaining activity/ship commander (O-5 or above) or civilian employee equivalent) certifies that the member's household relocation is:

      (1) Mission essential,

      (2) In the GOV'T's best interest, and

(3) Not primarily for the member's convenience.

b. Permanent duty stations are in proximity to each other if:

*(1) Both are in an area ordinarily serviced by the same local public transit system, or

(2) A member could commute daily from home to either PDS.

c. The short distance HHG move must be to a residence from which the member will commute daily.

3. PCS between PDSs Not in Proximity to Each Other. A short distance HHG move between two places in proximity to each other is authorized when a member is ordered to make a PCS between PDSs not in proximity to each other.

4. Separation from the Service or Retirement

a. A short distance HHG move between residences or from NTS in an area to a residence within the same city, town (intra-city), or metropolitan area (inter-city) is authorized when a member is:

(1) Separated from the Service or relieved from active duty as prescribed in par. U5360, or

(2) Retired, placed on the TDRL, discharged with severance pay, or involuntarily released to inactive duty with readjustment pay as prescribed in par. U5365.

b. This short distance move is the final HHG transportation authorized by par. U5360 or U5365.

C. Short Distance Move and NTS Incident to GOV'T/GOV'T-controlled QTRS or Privatized Housing Assignment/ Termination. Pars. U5355-C1, U5355-C2 and U5355-C3 apply worldwide to every member, except incident to separation or relief from active duty under honorable conditions or retirement from the Service. Neither the weight allowance in par. U5310-B nor the 18,000-pound limit imposed by 37 USC §406(b)(1)(D) applies to par. U5355-C. For NTS information incident to GOV'T/GOV'T-controlled QTRS or privatized housing occupancy, see par. U5380-G. See pars. U5360-F and U5365-G, respectively, for short distance moves when the member is required to vacate GOV'T/GOV'T-controlled QTRS or privatized housing incident to separation from the Service or relief from active duty under honorable conditions and incident to retirement.

1. Moving to/from GOV'T QTRS

a. A member is authorized a short distance HHG move, between GOV'T QTRS and the residence from which the member is to, or did, commute on a daily basis to the PDS, for moves directed by competent authority on the basis of a Service requirement such as:

(1) Assignment to GOV'T QTRS to use idle housing,

(2) Vacating GOV'T QTRS (e.g., authorization/order, unfit for occupancy, some unusual Service operational requirement), or

(3) Reassignment to GOV'T QTRS when the conditions in par. U5355-C1a(2) have been rectified or alleviated.

b. The short distance move may be made from/to a point more distant than the residence from which the member did, or is to, commute on a daily basis to the PDS if the member accepts financial responsibility to the GOV'T for all excess costs. ***A short distance HHG move, incident to moving to/from GOV'T QTRS, is not authorized to accommodate a member's personal problems, convenience, or morale.***

2. Moving from GOV'T-controlled QTRS. When a member, occupying QTRS under a Service's jurisdiction (other than GOV'T QTRS), is directed by competent authority to vacate the QTRS because the QTRS are found to be unfit for occupancy, or to meet some unusual Service operational requirement, the member is authorized a short distance HHG move to another local residence from which the member is to commute on a daily basis to the PDS. If vacating the QTRS is for a temporary period, the member is authorized a combination of a short distance move and/or NTS under par. U5380-G1b and to a return short distance move from the temporary residence and/or NTS.

3. Moving to/from Privatized Housing

a. A member is authorized a short distance HHG move, between privatized housing and the residence from which the member is to, or did, commute on a daily basis to the PDS, for moves directed by competent authority on the basis of a Service requirement such as:

(1) Assignment to privatized housing to use idle housing,

(2) Vacating privatized housing (e.g., an authorization/order, unfit for occupancy, some unusual Service operational requirement), or

(3) Reassignment to privatized housing when the conditions in par. U5355-C3a(2) have been rectified or alleviated.

b. The short distance move may be made from/to a point more distant than the residence from which the member did, or is to, commute on a daily basis to the PDS if the member accepts financial responsibility to the GOV'T for all excess costs. ***A short distance HHG move, incident to moving to/from privatized housing, is not authorized to accommodate a member's personal problems, convenience, or morale.***

D. Short Distance Move and NTS Incident to Vacating Local Economy QTRS

1. Member Directed by Competent Authority to Vacate Local Economy QTRS

a. A member is authorized a short distance HHG move, at GOV'T expense, from local economy QTRS to other local economy QTRS (e.g., rental guarantee) from which the member is to commute daily to the PDS, with no weight limitation based on grade, when ordered to vacate the QTRS for the GOV'T's convenience.

b. Example: When the member is directed by competent authority to vacate local economy QTRS because the commander has:

(1) Determined the member's residence does not meet Service health/sanitation standards, or

(2) Placed the housing area/complex "off-limits".

c. Except as noted in par. U5355-D2, when a member moves from local economy QTRS as a result of a landlord's refusal to renew a lease or otherwise permit continued occupancy, the move is for the member's convenience, absent military necessity/requirement (52 Comp. Gen. 293 (1972)).

d. For NTS, see par. U5380-G2a.

2. Member Vacates Local Economy QTRS Incident to Involuntary Tour Extension. A member is authorized a short distance HHG move to a residence on the local economy from which the member is to commute daily to the PDS, with no weight limitation based on grade, when the tour of duty at a PDS is involuntarily extended and the member is required for reasons beyond the member's control, such as refusal of landlord to renew the lease agreement, to change residences on the local economy (51 Comp. Gen. 17 (1971) and 59 id. 626 (1980)). When the member relocates during the extended tour, a short distance move is authorized:

a. To other local economy QTRS,

b. From NTS to GOV'T or economy QTRS. (For NTS, see par. U5380-G2b.)

3. Armed Forces Member Vacates Private Sector Housing Incident to Foreclosure Action against the Landlord. An Armed Forces member who relocates, or whose dependent relocates, from leased or rented private housing by reason of a foreclosure action against the landlord is authorized a short distance HHG move. ***This provision does not apply if a member and/or dependent is the homeowner.*** The HHG move authority is to another dwelling from which the member is to commute daily to the PDS (or at a location at which the dependent resides). The PCS HHG weight limitations in par. U5310-B apply. Before this authority is used, a member is encouraged to exhaust remedies available under the Service members Civil Relief Act (50 USC, App 531) and state law.

SECTION 6: SEPARATION FROM THE SERVICE OR RELIEF FROM ACTIVE DUTY EXCEPT FOR DISCHARGE WITH SEVERANCE OR SEPARATION PAY

U5360 SEPARATION FROM THE SERVICE OR RELIEF FROM ACTIVE DUTY EXCEPT FOR DISCHARGE WITH SEVERANCE OR SEPARATION PAY

***NOTE*: Pars. U5125 and U5225 for related member/dependent transportation.**

A. General

1. A member on active duty, who is separated from the Service or relieved from active duty under par. U5125 conditions, is authorized HHG transportation to the location the member elects, from the following:

a. The last or any previous PDS,

b. A designated place, or

c. An authorized place of storage.

The member may elect to ship between any locations other than the authorized places if the member assumes financial responsibility for costs in excess of transportation of the member's maximum PCS HHG weight allowance from the authorized origin to the place the member elects under par. U5125. Par. U5340-C. ***NOTE*: If, under par. U5340-C, the member elects HHG transportation to other than the place selected IAW par. U5125, excess costs are computed on the basis of the cost that would have been incurred by the GOV'T for transportation of the member's maximum PCS HHG weight allowance in one lot from the last PDS or the actual location of the HHG, whichever would result in a lower cost to the GOV'T, to that place.**

2. Exceptions. The following are exceptions to the general rule in par. U5360-A1:

a. Separated from the Service or relieved from active duty to continue in the Service (par. U5360-C);

b. Separated from the Service or relieved from active duty upon expiration of enlistment or prescribed term of Service (par. U5360-D);

c. In an RC and called/ordered to active duty for less than 20 weeks, or less than 6 months for initial active duty for training (par. U5360-E);

d. Stationed in CONUS, without dependents, and separated from the Service under other than honorable conditions (par. U5360-I); (For a member stationed in CONUS who has dependents, par. U5370-H; for a member stationed OCONUS, with or without dependents, who is separated from the Service under other than honorable conditions, par. U5370-B2.); or

e. Separated under conditions in par. U5365-A.

B. Storage

1. NTS. A member who is authorized HHG transportation under par. U5360-A, U5360-F or U5360-H is authorized NTS. The authority begins on the date the order is issued and terminates at the expiration of the 180th day from the active duty termination date. Also par. U5360-G.

2. SIT. SIT of HHG transported from NTS under pars. U5360-A, U5360-F or U5360-H is authorized only when:

a. Necessary because of conditions beyond the member's control;

b. Such conditions arise after HHG transportation from NTS; and

c. Authorized/approved IAW Service regulations.

Any HHG not placed in NTS may be placed in SIT under par. U5375 ICW transportation under par. U5360-A, U5360-F or U5360-H.

C. Separation or Relief from Active Duty to Continue in the Service. A member, separated or relieved from active duty to continue on active duty in a Uniformed Service, is authorized HHG transportation or NTS only if the member is transferred on a PCS in conjunction with reentry into or continuance in the Service.

D. Separation or Relief from Active Duty upon Expiration of Enlistment or Prescribed Term of Service. A member, separated or relieved from active duty due to expiration of enlistment or prescribed term of service and who, on the following day, reenters the Service at the station at which separated or relieved with no change of PDS, is not authorized HHG transportation or NTS.

E. Relief from Active Duty for an RC Member Called/Ordered to Active Duty for less than 20 Weeks, or less than 6 Months for Initial Active Duty for Training. An RC member who is ordered to:

1. Initial active duty for training for less than 6 months;

2. Active duty (including active duty for training) for less than 20 weeks; or

3. Active duty for training for 20 or more weeks when the active duty is performed at more than one location, but less than 20 weeks at any one location;

is authorized the HHG transportation (including SIT NTE 30 days) of the weight allowance in par. U4710-B, upon relief from such duty, from the:

1. Member's last duty station, or

2. Place to which such HHG were last transported at GOV'T expense, to the:

a. HOR, or

b. PLEAD or active duty for training.

NOTE: NTS is not authorized.

*F. Member Required to Vacate GOV'T/GOV'T-controlled QTRS or Privatized Housing upon Separation or Relief from Active Duty. A member authorized HHG transportation under par. U5360-A, who is required by competent authority to vacate GOV'T/GOV'T-controlled QTRS or privatized housing, is authorized a short distance HHG move from the vacated QTRS/privatized housing to a local temporary residence in the vacated QTRS/privatized housing vicinity. Neither the member's PCS weight allowance nor the 18,000-pound limit imposed by 37 USC §406(b)(1)(D) applies to this short distance move. HHG transportation is authorized, within the time limit in par. U5360-G and the member's prescribed weight allowance, from the local temporary residence to the member-elected place under par. U5125.

G. Time Limit. Authority for HHG transportation terminates on the 181st day following separation from the Service or relief from active duty unless a written application for HHG transportation is turned in to a transportation officer or a designated representative before the expiration of the 180th day. When a HHG transportation application is made within 180 days, HHG must be turned over for transportation as soon as practicable after the submission. The transportation officer or designated representative determines "practicability" based on the facts

and circumstances in each case. In hardship cases, a time limit extension may be authorized/approved for a specific additional period of time through the Secretarial Process. A time limit extension for transportation in no way extends the GOV'T's obligation for storage costs for longer than the period authorized/approved under par. U5360-B (for NTS) or par. U5375-B (for SIT). HHG in NTS belonging to a member for whom the 180-day time limit for transportation has been extended may be continued in NTS with the GOV'T acting as the member's agent for the extension period, provided:

1. Continued storage is authorized/approved through the Secretarial Process (par. U5012-I), and

2. The member agrees to pay all costs for NTS for any period in excess of the authorized (NTE 180 days) storage period.

Following the NTS expiration, the HHG must be transported as soon as possible to the final destination.

H. Member Ordered Home to Await the Results of Disability Proceedings. A member, who is:

1. Found by a physical evaluation board unfit to perform the duties of the member's grade,

2. Not authorized a HOS move under par. U5130,

3. But who, for the GOV'T's convenience, is ordered home or to a specific location to await the disability proceedings results,

is authorized HHG transportation to the home or to the specific location providing the member, through a signed release, agreed not to contest the initial physical evaluation board results. Authority for HHG transportation when a separation or other order is ultimately issued is in addition to the transportation made under this par. U5360-H. However, the authority upon final results of physical disability proceedings is for the cost for the distance from the member's PDS at the time the member received the order directing the member to proceed in an awaiting-orders status to the point to which the member is authorized incident to separation or relief from active duty, less any amount previously paid for HHG transportation to the waiting point.

I. Member Serving in CONUS Who Has No Dependent and Is Separated from the Service under other than Honorable Conditions. A member serving in CONUS, who has no dependent and is separated from the Service under other than honorable conditions, is not authorized HHG transportation or NTS. For a member stationed in CONUS who has a dependent, par. U5370-H; for a member stationed OCONUS, par. U5370-B2.

J. Enlisted Member Ordered to a College. An enlisted member, who is selected for separation to pursue an undergraduate degree through the ROTC scholarship program is authorized HHG transportation to that college, the HOR, or PLEAD, as the member elects. The member is authorized HHG transportation from:

1. The last or any previous PDS,

2. A designated place, or

3. An authorized place of storage

Transportation may be between other places. The member is responsible for payment of all transportation costs in excess of transportation from the authorized origin to one of the authorized destinations. The member is authorized storage as in par. U5360-B above.

K. Recalled to Active Duty after Separation from the Service or Relief from Active Duty. A member, authorized HHG transportation under par. U5360-A, who is recalled to active duty after separation from the Service or relief from active duty, and who has HHG in NTS under par. U5360-B, may have the NTS continued from the date the member is recalled to active duty until the date the member is again separated from the Service or relieved from active duty provided the member is otherwise authorized such storage. If the member is ordered on:

1. TDY incident to the recall, continued storage may be provided only if the member qualifies for special storage under par. U4770-B,

2. A PCS incident to the recall, continued NTS IAW an applicable item in par. U5380 may be authorized on the PCS order and provided to the member.

Regardless, if the member had HHG in NTS at the time of recall to active duty, when the member is again separated from the Service or relieved from active duty under honorable conditions, the member is authorized NTS under par. U5360-B and HHG transportation (par. U5360-A) to a location the member elects under par. U5125. However, the HHG must be turned over to a carrier for transportation within 180 days after the date the member is separated or released from active duty, following the recall to active duty.

SECTION 7: RETIREMENT, PLACEMENT ON TDRL, DISCHARGE WITH SEVERANCE OR SEPARATION PAY, OR INVOLUNTARY RELEASE FROM ACTIVE DUTY WITH READJUSTMENT OR SEPARATION PAY

U5365 RETIREMENT, PLACEMENT ON TDRL, DISCHARGE WITH SEVERANCE OR SEPARATION PAY, OR INVOLUNTARY RELEASE FROM ACTIVE DUTY WITH READJUSTMENT OR SEPARATION PAY

(Pars. U5130 and U5230 for related member/dependent transportation.)

A. HOS Authorized. A member on active duty is authorized HHG transportation from the last or any previous PDS, from a CONUS designated place, from anywhere the member elects (subject to par. U5340), from storage, or any combination thereof, to the member's HOS (under par. U5130) when the member is:

1. Retired for physical disability or placed on the TDRL (without regard to length of service);

2. Retired with pay for any other reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve) immediately following at least 8 years of continuous active duty with no single service break of more than 90 days (B-160488, 14 February 1967);

3. Separated with severance or separation pay immediately following at least 8 years of continuous active duty with no single break of more than 90 days; or

4. Involuntarily released from active duty with readjustment or separation pay immediately following at least 8 years of continuous active duty with no single break of more than 90 days.

Except for a member undergoing hospitalization, medical treatment, education or training, or in other deserving cases (pars. U5365-D through F), HHG must be turned over for transportation within 1 year following active duty termination. HHG transportation is authorized to a place other than the member's HOS, or part to the HOS and part to some other place, provided the member bears all costs in excess of transportation of the member's maximum PCS HHG weight allowance in one lot to the HOS, HOR, or the PLEAD, whichever provides the greatest cost (54 Comp. Gen. 1042 (1975)).

B. Transportation to HOS Not Authorized. A member on active duty is authorized HHG transportation under par. U5360 when the member:

1. Is retired without pay;

2. Has less than 8 years of continuous active duty immediately preceding retirement for any reason other than physical disability; or

3. Has less than 8 years of continuous active duty immediately preceding discharge with severance or separation pay, or is involuntarily released to inactive duty with readjustment or separation pay.

C. Storage

1. General. A member or a dependent, authorized HHG transportation under par. U5365-A or U5365-K, is authorized NTS. The authority begins on the date the order is issued and terminates 1 year from the active duty termination date, except as indicated in pars. U5365-D and U5365-H.

2. One-Year Period Extended because of Hospitalization or Medical Treatment. A member undergoing hospitalization or medical treatment on date of termination of active duty, or for any period of time during the 1-year period following such date, is authorized NTS under par. U5365-D. See par. U5012-I.

3. One-Year Period Extended because of Education or Training or in Other Deserving Cases. The HHG of a member, for whom the 1-year time limit in par. U5365-A has been extended under par. U5365-E or U5365-F, may be continued in NTS with the GOV'T acting as the member's agent for the extension period, provided:

a. Continued storage is authorized/approved through the Secretarial Process (par. U5012-I), and

b. The member agrees to pay all costs for NTS for any period in excess of 1 year from the active service termination date, or the longer period authorized by par. U5365-D, if applicable.

4. SIT. SIT of a shipment from NTS under par. U5365-A or U5365-K (when transportation to HOS is authorized or a member on the TDRL is discharged or retired) is authorized only when:

a. Necessary because of conditions beyond the control of the member, or dependent (if applicable);

b. Such conditions arise after transportation from NTS; and

c. Authorized/approved IAW Service regulations.

Any portion of a member's HHG not placed in NTS may be placed in SIT under par. U5375 as part of HHG transportation under par. U5365-A or U5365-K.

D. Member Undergoing Hospitalization or Medical Treatment

1. On Date of Termination of Active Duty. A member, authorized HHG transportation to a HOS and confined in, or undergoing treatment at, a hospital on the active duty termination date, is authorized HHG transportation if transportation to the HOS is authorized (par. U5365-A) and storage is authorized (par. U5365-C). Authority for HHG transportation and NTS to a HOS expires 1 year after either the date of discharge from the hospital or medical treatment termination, whichever is later. An extension of this time limit may be authorized/approved through the Secretarial Process. See par. U5012-I.

2. During 1-Year Period after Date of Termination of Active Duty. A member, authorized HHG transportation to a HOS and confined in, or undergoing treatment at, a hospital for any period of time during the 1-year period following active duty termination, is authorized HHG transportation until 1 year after the active duty termination date plus a period equal to the member's hospitalization or treatment period. An extension of that time limit may be authorized/approved through the Secretarial Process (par. U5012-I). The member is authorized NTS until 1 year after the active duty termination date plus a period equal to the hospitalization or treatment period occurring within that year. NTS in excess of this total time is at the member's expense. ***Further time limit extension for NTS is not authorized.***

E. Member Undergoing Education or Training. A member authorized HHG transportation under par. U5365-A who:

1. On the active service termination date is undergoing education or training to qualify for acceptable civilian employment, or

2. Begins such education or training during the 1-year period following active service termination, or during the longer period authorized/approved under par. U5365-D (if applicable),

is authorized HHG transportation until 1 year after the education or training is completed, or 2 years after the active duty termination date, whichever is earlier, and continued NTS provided:

1. Such additional period for storage and transportation is authorized/approved through the Secretarial Process (par. U5012-I), and

2. The member agrees to pay all costs for NTS for any period over 1 year from the active service termination date (par. U5365-C), or the longer period authorized by par. U5365-D, if applicable.

A further time limit extension for HHG transportation and continued NTS at member's expense but under GOV'T auspices, may be authorized/approved through the Secretarial Process (par. U5012-I). Notwithstanding the time limit extension within which HHG transportation must begin, the storage period at GOV'T expense is as specified in par. U5365-C.

*F. Other Deserving Cases. An extension of the 1-year time limit prescribed in par. U5365-A may be authorized/approved through the Secretarial Process when an unexpected event beyond the member's control occurs which prevents the member from moving to the HOS within the specified time limit. A time limit extension also may be authorized/approved through the Secretarial Process, if in the Service's best interest, or substantially to the member's benefit and not more costly or adverse to the Service. This includes cases where the 1-year time limit has already been extended under pars. U5365-D and U5365-E. These extensions may be authorized/approved only for the specific period of time the member anticipates is needed to complete the move. If, at the expiration of this extension period, additional time is required, the member may request a further extension through the Secretarial Process, citing the reasons for the extension. An additional authorized period for a specific period of time may then be authorized/approved through the Secretarial Process (B-126158, 21 April 1976). These extensions do not extend the GOV'T's obligation for storage costs for longer than a 1-year period from the active duty termination date, except where a longer period is authorized under par. U5365-D. The delayed HHG transportation under par. U5365-F must be incident to the member's separation from the Service (B-207157, 2 February 1983).

NOTE: See par. U5012-I for restrictions to time limit extensions.

G. Member Required to Vacate GOV'T/GOV'T-controlled QTRS or Privatized Housing before Selecting a Home. A member authorized HHG transportation under par. U5365-A, who is required by competent authority to vacate GOV'T/GOV'T-controlled QTRS or privatized housing before selecting a home, is authorized a short distance HHG move from the vacated QTRS/privatized housing to a local temporary residence in the vacated QTRS/privatized housing vicinity. Neither the member's PCS weight allowance nor the 18,000-pound limit imposed by 37 USC §476(b)(1)(D) applies for this short distance move. HHG transportation is authorized within the prescribed time limits and the member's prescribed weight allowance, from the local temporary residence to the selected home.

H. Recalled to Active Duty before Selecting a Home. A member, eligible to select a home under par. U5365-A, who is recalled to active duty before selecting and traveling to such home, and who has HHG in NTS under par. U5365-C, may have the NTS continued from the date the member is recalled to active duty until the member reverts to retired status provided the member is otherwise authorized such storage. If the member is ordered on:

1. TDY incident to the recall, continued storage may be provided only if the member qualifies for special storage under par. U4770-B,

2. A PCS incident to the recall, continued NTS IAW an applicable item in par. U5380 may be authorized on the PCS order and provided to the member.

Regardless, if the member had HHG in NTS at the time of recall to active duty, when the member reverts to retired status under honorable conditions, the member is authorized NTS (par. U5365-C) and HHG transportation (par. U5365-A) to a HOS. However, the HHG must be turned over to a carrier for transportation within 1 year after the date the member is released from active duty, following the recall to active duty (i.e., within 1 year from the date the member is released from active duty following the recall and reverts to retired status). If the member dies after reversion to retired status, par. U5365-K applies.

I. Recalled to Active Duty after Selecting a Home. A member recalled to active duty after selecting and traveling to a HOS, is, upon termination of active duty under honorable conditions, authorized HHG transportation to the previous HOS, or to the PLEAD, whichever the member elects for travel allowances.

J. Member on the TDRL Who Is Discharged or Retired. A member on the TDRL, when discharged with severance pay or retired for any reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve), is not authorized HHG transportation ICW such discharge or retirement; but may be eligible for HHG transportation to HOS (par. U5365-A), to storage (par. U5365-C), or to extensions (par. U5012-I) granted because of hospitalization, medical treatment, education, training or other deserving cases (pars. U5365-D, U5360-E, and U5365-F).

K. Member Dies after Retirement or Release

1. After Selecting a Home. If a member, authorized HHG transportation to a HOS under par. U5365-A, dies after selecting a home under par. U5130, but before HHG transportation, the HHG may be transported, at the dependents' request, to the member's HOS, or other dependent-selected place, or partly to each. The dependents are financially responsible for all costs in excess of the transportation cost in one lot to the member's HOS. If there are no surviving dependents, the HHG may be transported to the home of the person legally authorized to receive them. That person is financially responsible for all costs in excess of the transportation of the member's maximum PCS HHG weight allowance to the member's HOS. Par. U5365 also applies when the member completed travel to the HOS.

2. Before Selecting a Home. If a member, authorized HHG transportation to a HOS under par. U5365-A, dies before selecting a home under par. U5130, or if a home has been selected before HHG transport and the member's travel to the HOS, the HHG may be transported at GOV'T expense at the dependent's request to the member's HOS or the dependent-selected home that would have been authorized under par. U5130-A, or partly to each. The dependents are financially responsible for all costs in excess of the transportation of the member's maximum PCS HHG weight allowance in one lot to the dependent-selected home. If there are no surviving dependents, the HHG may be transported to the home of the person legally authorized to receive them.

3. Time Limits. The same time limits as prescribed for a member in par. U5365 apply to HHG transportation and NTS made by surviving dependents, or the person legally authorized to receive the HHG.

L. Member Ordered Home to Await Disability Retirement. A member, found by a physical evaluation board unfit to perform the duties of the member's grade and who, for the GOV'T's convenience, is ordered home or to a specific location to await another order ICW disability retirement, is authorized HHG transportation to the home or specific location. Shipments transported under par. U5365-L may be re-transported when a retirement or other order is ultimately issued. The maximum authorization is for the distance from the member's PDS at the time the member received the order to proceed in an awaiting-orders status, to the point to which the member is authorized incident to retirement, release from active duty, etc., less any amount previously paid for transportation of HHG to the waiting point (32 Comp. Gen. 348 (1953)).

SECTION 8: HHG TRANSPORTATION UNDER UNUSUAL OR EMERGENCY CIRCUMSTANCES

U5370 HHG TRANSPORTATION UNDER UNUSUAL/EMERGENCY CIRCUMSTANCES

***NOTE*: See par. U5240 for related dependent transportation.**

A. General. Situations in par. U5370 are of an unusual or emergency nature. Authority for HHG transportation under par. U5370 is contingent on dependents' transportation under par. U5240, unless otherwise provided for in par. U5370. When dependent transportation under par. U5240 is involved, an order authorizing the dependent transportation also may authorize HHG transportation and should cite the specific par. U5370 authority under which the transportation is authorized. In other circumstances, an order issued under par. U5370 providing for HHG transportation (or consumable goods transportation under par. U5365-J) must cite the specific par. U5370 authority under which the transportation is authorized. For HHG transportation incident to an evacuation, see Ch 6. Following are guidelines for administering the authority for HHG transportation in par. U5370:

1. Ordinarily, authority to authorize/approve requests for transportation is exercised through the Secretarial Process.

2. HHG transportation authorized ICW dependents' transportation in advance of the member's PCS and under par. U5905-C2 precludes further HHG transportation during the member's current OCONUS tour, except as in par. U6007.

3. When a non-command-sponsored dependent is present in an OCONUS area, HHG transportation cannot be authorized except when the AO determines, for that specific case, that the unusual or emergency circumstances of the particular case justify the expenditure of public funds for this purpose.

B. HHG Transportation Located in CONUS when Disciplinary Action is Taken against a Member Stationed OCONUS

1. General. HHG may be transported from any location and/or from NTS to a designated place or, if the dependents are foreign-born, to a destination in the dependents' native country. The member also is authorized NTS or continued NTS under par. U5380-C. Otherwise, an order may be issued providing for HHG transportation before the member's PCS only if authorized/approved under pars. U5370-B2 and U5905-C2.

2. HHG Transportation when Disciplinary Action Is Taken against a Member Stationed OCONUS or a Member Is Discharged under Other-Than-Honorable Conditions or Sentenced to Confinement with or without Discharge. A member whose PDS is OCONUS, and who is not provided HHG transportation from the OCONUS PDS because the member has no dependents or the dependents performed travel at personal expense without an order, etc., may be provided HHG transportation when the member is:

a. Sentenced by a court-martial to be confined or to receive a punitive discharge (includes a bad conduct discharge, dishonorable discharge and dismissal);

b. Sentenced to confinement in a foreign or U.S. civil confinement facility;

c. Discharged OCONUS under other than honorable conditions;

d. Returned to CONUS for discharge under other than honorable conditions;

e. Returned to CONUS to serve a sentence of confinement in civil or military confinement facilities;

f. Serving OCONUS and is dropped from the rolls, sent to prison under sentence, or transferred as a prisoner to a place of detention;

g. Serving OCONUS and is transferred to a different ship or station to await trial by court-martial as a deserter or straggler;

h. Discharged under other than honorable conditions after surrendering to military authorities in CONUS following a period of absence without leave from the OCONUS PDS; or

*i. Convicted by a court-martial and placed on leave involuntarily while awaiting completion of appellate review. When HHG are transported to HOR or PLEAD, or to some other place on a NTE basis under par. U5370-B2, that is the final separation HHG transportation unless the member is restored to duty (63 Comp. Gen. 135 (1983)).

The officer exercising special or general court-martial jurisdiction over the member may authorize/approve HHG transportation in the above circumstances. HHG transportation should be authorized/approved when in the GOV'T's best interest. When authorized/ approved, the member is provided transportation of the authorized weight allowance of the grade held at the time the HHG are transported, or the authorized weight allowance of the grade held when ordered to OCONUS duty, whichever is greater. If the member has dependents, HHG transportation under pars. U5370-B2a, U5370-B2b, U5370-B2c, U5370-B2d, U5370-B2e, U5370-B2f, U5370-B2g, and U5370-B2h may be authorized up to the GOV'T cost from the member's last or former OCONUS PDS or the place to which last transported at GOV'T expense, as applicable, to the member's HOR, PLEAD, the designated place, or if the dependents are foreign-born, to the destination in the dependents' native country at which the dependents are to reside or are residing. The authorizing/approving official must determine the destination to which transportation is authorized and ensure that a reasonable relationship exists between that destination and the conditions and circumstances. If the member has no dependents, HHG transportation is authorized from the member's OCONUS PDS to any location, up to the cost from the OCONUS PDS to the member's HOR or PLEAD (as the member selects). The GOV'T's cost for HHG transportation under par. U5370-B2i, whether the member has dependents or not, may not exceed the cost of transportation from the member's last or former OCONUS PDS to the HOR or PLEAD (as the member selects). If the member is separated from the Service, the member is not authorized NTS if HHG are moved from GOV'T/GOV'T-controlled quarters, nor to NTS as an alternative to transportation.

3. Following Confinement without Discharge. If a member's HHG are transported under par. U5370-B2, and following confinement the member returns to duty at a new PDS, the member is authorized HHG transportation from any location where the HHG are located to the new PDS, up to the cost from the member's HOR or PLEAD to the new PDS, based on the grade held on the effective date of that PCS order to the new PDS. If the member's HHG were not transported under par. U5370-B2, HHG transportation is authorized from the location to which last transported at GOV'T expense to the member's new PDS, based on the grade held on the effective date of that PCS order to the new PDS.

4. When the Member is Restored to Duty Following Appellate Leave. If a member, whose HHG were transported under par. U5370-B2i (that is, while awaiting appellate review completion), is restored to duty following the review, the member is authorized HHG transportation to the new PDS from the location to which transported when the member was placed on appellate leave.

C. PDS to Which Dependent Travel Is Authorized Changed to Dependent-restricted Tour PDS, or Sea Duty Changed to Unusually Arduous Sea Duty

1. General. Par. U5370-C applies when a member is ordered to a PDS to which dependent transportation is authorized which is later changed to a dependent-restricted tour PDS, when there is a change to a dependent-restricted tour PDS, or when there is a change in the duty designation from sea duty to unusually arduous sea duty. If both NTS and transportation are provided as alternates, a portion of the member's HHG may be transported and the remainder placed in NTS.

2. Change Imposed before HHG Are Turned over to a Transportation Officer. When the change is imposed before HHG are turned over to a transportation officer, the authority is determined under par. U5350.

3. Change Imposed after HHG Are Turned over to a Transportation Officer. When the change is imposed after HHG are turned over to a transportation officer, the transportation officer, at the member's, must divert or re-consign HHG to NTS, to a CONUS designated place, or to a non-foreign OCONUS designated place if authorized/approved through the Secretarial Process. Some HHG may be placed/retained in NTS, and the remainder transported to the designated place.

4. Change Imposed after HHG Arrive at the Member's PDS. When the change is imposed after the HHG arrive at the member's PDS, the member may elect NTS and/or HHG transportation to a CONUS designated place, or if authorized/approved of through the Secretarial Process, transportation to a designated place in a non-foreign OCONUS area.

5. Subsequent Authority. If the PDS is later changed from a dependent-restricted tour PDS to a PDS to which dependent travel is authorized, or the duty designation is reclassified from unusually arduous sea duty to regular sea duty, the member may elect NTS or HHG transportation from the place to which they were shipped under par. U5365-C, or from NTS, to the PDS. However, at least 12 months must remain on the OCONUS tour or sea duty tour following the date the HHG are scheduled to arrive at the PDS. Exceptions may be granted through the Secretarial Process when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS. The member may elect to keep the HHG at the location to which transported under par. U5370-C2 or U5370-C3 until a later PCS at which time that location is the authorized origin of the later shipment to a duty station or NTS.

D. HHG Transportation Incident to an Alert Notice

*1. General. A member assigned to a certain unit is authorized HHG transportation and/or NTS, as though assigned to a dependent-restricted tour, under par. U5350-C (45 Comp. Gen. 208 (1965)). This applies to a member whose unit has been officially alerted for movement to an OCONUS PDS (within 90 days after the alert notice) to which dependent transportation is not authorized. This also applies to a member who is transferred or assigned to the unit after it has been alerted.

2. Member Not Transferred to Dependent-restricted OCONUS Tour after Alert Notice Announcement. When HHG have been transported or stored under par. U5370-D1, but the member is not transferred to the OCONUS PDS contemplated in the alert notice, HHG transportation is authorized from the location or storage point to the new PDS. This also applies to HHG return to that PDS if the member is continued on permanent duty at the station where the alert notice was officially announced.

E. Cadet or Midshipman Dies while Enrolled in Service Academy. The personal effects of a cadet or midshipman who dies while enrolled in a Service academy may be transported at GOV'T expense to the home of the person legally authorized to receive the effects.

F. Member Reduced in Grade. A member, reduced in grade after HHG have been transported on a PCS order to a PDS, is authorized, when ordered from that PDS, to HHG transportation of the weight allowance prescribed for the grade held:

1. At the time of PCS from that PDS, or

2. When ordered to that PDS,

whichever is greater. Authority for NTS continues under par. U5380 without regard to the reduction in grade until the member's next PCS order effective date. When the member is serving in a grade lower than that held when ordered to the PDS, the PCS order from that PDS must cite par. U5370-F as authority and state the weight allowance prescribed for the member's former grade. The transportation origins and destinations continue to be the same as they were before the member was reduced in grade.

G. HHG Transportation Incident to Tour Extension. A member on a tour of less than the prescribed tour length at a PDS, who used the HHG transportation authority upon assignment to that PDS, is authorized HHG transportation from the place where HHG are located to that PDS. ***NOTE: The authority limit is up to the cost from the old to the current PDS.*** Authority under par. U5370-G is limited to the situation in which a member's tour is extended due to:

1. Unusual circumstances and needs of the Service, or

*2. Failure to transport all HHG to that PDS initially because of the anticipated short assignment time to that station (B-208861, 10 November 1982).

H. HHG Shipment Incident to a Court-martial Sentence/Administrative Discharge under other than Honorable Conditions (for a Member with Dependent Stationed in CONUS)

1. Transportation Allowance. A member (with dependent) stationed in CONUS who:

a. Is sentenced by a court-martial to:

(1) Confinement for a period of more than 30 days,

(2) Receive a dishonorable/bad-conduct discharge, or

(3) Dismissal from a Uniformed Service, or,

b. Receives an administrative discharge under other than honorable conditions,

is authorized HHG transportation directly related to dependent transportation under par. U5240-F.

2. Transportation Authority. HHG transportation is authorized by a Service-designated authority who determines:

a. The authorized destination, and

b. That a reasonable relationship exists between the conditions/circumstances in each case and the authorized destination.

3. Transportation Requests. HHG transportation may be requested by:

a. The member,

b. The member's spouse, or

c. Another dependent (if the member has no spouse, or the spouse is not available).

4. HHG Destination. The HHG destination must be a designated place, except that dependents who are foreign-born may have HHG transported to a destination in their native country.

5. Transportation Reimbursement. HHG transportation reimbursement may be paid to the

a. Member, or

*b. Dependent or ex-spouse (when the member authorizes payment to either of them (B-193430, 21 February 1979)).

6. Transportation Time Limit. Except when the Secretarial Process authorizes/approves additional time (see par. U5012-I), HHG must be turned over to a transportation officer/transportation carrier within 180 days from the date:

a. The court-martial is completed, or

b. Of administrative discharge.

7. NTS Exclusions. A member authorized HHG transportation is not authorized NTS of HHG:

a. Caused by moving out of GOV'T/GOV'T-controlled quarters or privatized housing, or

b. As an alternative to shipment when dependents are returned from OCONUS (see par. U5900-D2h).

I. HHG Transportation Incident to IPCOT. A member stationed OCONUS who is selected to serve an IPCOT is authorized HHG transportation as follows:

NOTE: An IPCOT is not an extension; it is another full tour.

1. Unaccompanied-to-Accompanied Tour

a. HHG may be transported from a designated place to the current PDS at which the IPCOT is to be served if dependents are command-sponsored at the current PDS at which the IPCOT is to be served.

b. A member who acquires dependents after the PCS order effective date, but before entering an IPCOT, is authorized HHG transportation to the PDS at which the IPCOT is to be served if the dependents are command-sponsored at the PDS at which the IPCOT is to be served. HHG transportation in this case is from the location of HHG to the current PDS.

NOTE 1: HHG acquired after a PCS order effective date but before starting the IPCOT may be shipped using par. U5370-I as authority.

NOTE 2: The HHG weight shipped on the original PCS order is not deducted from the weight allowance authorized for the IPCOT move. The applicable PCS HHG weight allowance in par. U5310-B applies following the IPCOT.

2. Accompanied-to-Unaccompanied Tour. Par. U5222-C4 applies. A member who acquires dependents after a PCS order effective date, but before starting an IPCOT, is authorized HHG transportation.

NOTE 1: Par. U5370-I authorizes HHG, acquired after a PCS order effective date but before starting the IPCOT, to be shipped.

NOTE 2: The weight of HHG shipped on the original PCS order is not deducted from the weight allowance authorized for the IPCOT move. The applicable PCS HHG weight allowance in par. U5310-B applies following the IPCOT.

3. Accompanied-to-Accompanied Tour. A member who acquires a dependent after a PCS order effective date, but before starting an IPCOT, is authorized HHG transportation if the dependent is command-sponsored at the PDS at which the IPCOT is to be served. HHG transportation in this case is from the location of HHG to the current PDS at which the IPCOT is to be served.

NOTE 1: Par. U5370-I authorizes HHG, acquired after a PCS order effective date but before starting the IPCOT, to be shipped.

***NOTE 2*: The weight of HHG shipped on the original PCS order is not deducted from the weight allowance authorized for the IPCOT move. The applicable PCS HHG weight allowance in par. U5310-B applies following the IPCOT.**

J. Consumable Goods Allowance Incident to Tour Extension or IPCOT. The Secretarial Process may authorize/ approve consumable goods transportation for a tour extension or an IPCOT at a PDS in an area listed in APP F.

K. HHG Transportation for a Dependent Relocating for Personal Safety. See par. U5205.

SECTION 9: HHG TRANSPORTATION WHEN A MEMBER IS OFFICIALLY REPORTED AS DEAD, INJURED, ILL, ABSENT FOR MORE THAN 29 DAYS IN A MISSING STATUS, OR UPON DEATH

U5372 HHG TRANSPORTATION WHEN A MEMBER IS OFFICIALLY REPORTED AS DEAD, INJURED, ILL, ABSENT FOR MORE THAN 29 DAYS IN A MISSING STATUS, OR UPON DEATH

***NOTE*: Par. U5241 for related dependent transportation.**

*A. General. Par. U5372 prescribes the HHG transportation authority of a member on active duty who is officially reported as dead, injured, ill, or absent for a period of more than 29 days in a missing status (37 USC §554), and of a member who dies while entitled to basic pay (37 USC §406(f)). For a member who dies after retirement or release from active duty, par. U5365-K.

B. Limitations

1. Destination. HHG transportation may be authorized/approved under par. U5372 only if a reasonable relationship exists between the applicant's circumstances and the destination to which transportation is requested.

*2. Weight. ***The HHG weight limitations in par. U5310-B do not apply.*** The HHG weight of a member of the Defense Services is subject to the 18,000 lbs. (net) weight limitation imposed by 37 USC §406(b)(1)(D).

3. Time. The HHG transportation authority under par. U5372 terminates if HHG are not turned over to a transportation officer or to a carrier for transportation within 1 year from the date of the official status report or within 1 year after the member dies while entitled to basic pay. However, if HHG are not turned over within such period, transportation at a later date may be authorized/approved through the Secretarial Process (par. U5012-I). If the decedent's estate becomes the subject of litigation during the authorized time limit, the HHG may be transported within 1 year from the final court decree date. Effective for deaths occurring on or after 6 January 2006 the following apply:

a. A member dies on or after 6 January 2006 while serving in the active service and entitled to basic pay – the Secretary Concerned must give the dependents not less than 3 years, beginning on the date of the member's death to choose a "home of selection" for travel and transportation allowances purposes.

b. A retiree dying on or after 6 January 2006 who had not yet made a selection at the time of death – dependents, or the retiree's executor if there are no dependents, have 3 years from the member's date of retirement (when the member first accrued the right to select a home) to choose a "home of selection."

Examples:

Member retired 1 July 2005 – Initially had 1 year to make the move.
Member died 10 January 2006 -- Family had until 30 June 2008 to choose a HOS.

Member retired 1 July 2005 – Initially had 1 year to make the move.
Member died 3 January 2006 -- Family had until 30 June 2006 to choose a HOS move.

Member on active duty died on 3 January 2006 -- Family had 1 year to make a HOS.
Member on active duty dies on 10 January 2006 -- Family had until 9 January 2009 to choose a HOS.

C. When Authorized

1. General. HHG transportation is authorized to a member's HOR or to the member's dependents' residence (including the member's spouse in the case of a member-married-to-member couple), next of kin, or other person authorized to receive custody of the HHG when official notice is received that the member is:

a. Dead,

b. Injured or ill and the anticipated period of hospitalization or treatment is expected to be of prolonged duration as shown by a statement of the commanding officer at the receiving hospital, or

c. Absent for a period of more than 29 days in a missing status.

Subject to par. U5372-B, special routing and services are authorized under par. U5340-E when desired by the member (if injured or ill), the member's dependents, next of kin, or other person authorized to receive custody of the HHG. In addition, when dependents are residing OCONUS at the time the member on permanent duty OCONUS dies, the OCONUS HHG may be transported to NTS under par. U5380, and/or a part of the HHG may be transported to the interim location where the dependents are to reside pending a decision on where to exercise the authority for a final HHG move. Within the time limit established in par. U5372-B3, the HHG may later be transported to the final destination requested by the dependents and authorized/approved under par. U5372-B1. If the dependents take physical possession of the HHG at the interim location, they must agree to bear all costs in excess of the transportation cost of the 18,000 lbs. maximum HHG weight allowance in one lot from the OCONUS origin to the final destination via that interim location. In determining the excess costs, the cost of authorized SIT while the HHG are in transit are part of the cost of one shipment from origin to final destination. HHG in NTS, at a designated place or specific location, may be transported to that interim location at GOV'T expense for the dependent's use only if the dependent's final destination is at the interim location to which the HHG are to be transported.

2. Additional Moves

a. Change in Status. HHG transported under par. U5372-B1 may again be moved when official notice is received that the member's status has changed from one to another of those listed in par. U5372-C1.

b. No Change in Status-Member Reported as Missing for More than 1 Year. HHG transported under par. U5372-C1 again may be moved when the member has been officially reported as absent or a period of more than 1 year in a missing status when it is determined through the Secretarial Process that the circumstances in the case justify an additional move. Also, if a mobile home was previously moved under par. U5545-A, HHG may be transported under par. U5372-C2.

D. Storage

1. General. When the identity of the person authorized to receive the HHG of a member referred to in par. U5372-A is not known or is subject to litigation or, if known, the person has not been located and notified to take custody of the HHG, the HHG may be stored or continued in storage until such time as proper disposition can be made.

2. SIT. SIT of HHG turned over for transportation within the time limits in par. U5372-B may be authorized/ approved under par. U5375. ***SIT in excess of 180 days is the financial responsibility of the person for whom transportation is being made.***

3. NTS

a. Upon Death. Upon request of the dependent, HHG of a member who dies while entitled to basic pay may be placed in NTS IAW par. U5380-L17.

b. Absent in a Missing Status. When a member is officially reported as absent for a period of more than 29 days in a missing status, NTS is authorized IAW par. U5380-L18.

c. Change in Status Type. If the member is declared dead while in a missing status, NTS is authorized IAW par. U5380-L19.

E. Termination of Missing Status. When a missing status is officially terminated and the member is returned to active duty, HHG in NTS may remain there at GOV'T expense for the time limit stated in par. U5380-L20. When the member is not returned to active duty, the authority to transportation of HHG placed in NTS under par. U5372-D3b is determined under pars. U5360, U5365 or provisions in par. U5372 which apply upon death of a member, as applicable.

F. Member Officially Reported as Dead, Injured, Ill, or Absent for more than 29 Days in a Missing Status, and Spouse Is Also a Member. If a member on active duty is married to a member, the deceased, injured, ill, or absent member's HHG may be transported by the spouse ICW the spouse's next immediate PCS under the circumstances authorized in par. U5372-C. The 1-year time limit and the requirement for additional time in par. U5372-B2 do not apply. This HHG transportation is in lieu of any other transportation authorized in par. U5372-C. For transportation purposes, the member's and surviving spouse's HHG may be combined, provided the total weight does not exceed the combined weight allowance of 18,000 pounds plus the HHG weight allowance of the surviving spouse. Par. U5372-D3 for NTS.

G. Administrative Instructions. Each Service should issue regulations or instructions necessary for the judicious administration of par. U5372.

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SECTION 10: STORAGE IN TRANSIT (SIT)

U5375 STORAGE IN TRANSIT (SIT)

A. General. SIT is part of HHG transportation. SIT is cumulative and may accrue at any combination of origin, transit, and destination. SIT may be authorized/approved in the nearest available storage facility. The actual SIT period governs, regardless of commercial billing practices. HHG SIT cannot begin before the date the HHG are released to a transportation service provider (TSP), or the GOV'T for transportation. ***SIT is not authorized for:***

1. Intra-city HHG movement as authorized in par. U5355. ***NOTE: Par. U5375-H***; or

2. HHG transportation on TDY, except as authorized in pars. U4770, U5345-C, and U5360-E.

Except as provided in pars. U5375-D, U5375-F, and U5375-G, the member is financially responsible for all SIT costs when HHG placed therein under a PCS order are not transported under that order.

B. Time Limit

1. First 90 Days of SIT. A member is authorized 90 days' SIT for any authorized HHG transportation. If HHG are not removed from SIT before the first 90-day period expiration, storage charges accruing thereafter are the member's responsibility unless additional SIT is authorized/approved under pars. U5375-B2 and U5375-B3. If the GOV'T amends, modifies, cancels or revokes the order or issues another PCS order while the HHG are in SIT, pars. U5375-F and U5375-G.

2. Second 90 Days of SIT. When, because of conditions beyond the member's control, the HHG in SIT at GOV'T expense cannot be withdrawn during the first 90 days, a Service-designated official may authorize/approve SIT for not more than an additional 90 days. A statement of all the facts from the member must accompany an authorization/approval request for such additional SIT. Among the reasons that additional SIT may be authorized/approved are:

   a. Serious illness of the member,

   b. Serious illness or death of a dependent,

   c. Impending assignment to GOV'T/GOV'T-controlled QTRS or privatized housing,

   d. Directed TDY after arrival at PDS,

   e. Non-availability of suitable civilian housing,

   f. Awaiting completion of residence under construction, and

   g. Acts of God.

3. SIT after the First 180 Days

   a. Additional SIT when a Member on TDY or Deployed for more than 90 Days or for an Indefinite Period while HHG are in SIT. When, because of conditions beyond the member's control, the HHG in SIT at GOV'T expense cannot be withdrawn during the time limit in pars. U5375-B1 and U5375-B2, a Service-designated official may authorize/approve additional SIT. This authority to extend the SIT time limit applies only to a member on TDY or deployed for a period in excess of 90 days or for an indefinite period.

b. Additional SIT under Circumstances beyond the Member's Control. The Secretarial Process may authorize/approve SIT beyond the 180-day time limitation prescribed in par. U5375-B2, when, for reasons deemed appropriate by the Service concerned which are beyond the member's control, the member is unable to take possession of the HHG within the 180-day time limitation. For example, additional SIT may be authorized/approved when assignment to GOV'T QTRS or privatized-housing is scheduled for a specific date after the 180-day limit. ***Additional SIT may not be authorized/approved when a member elects to have a home built while other housing is available.*** Additional SIT must not be authorized/approved in situations in which a member elects to occupy private sector housing too small to accommodate all of the member's HHG.

C. SIT for HHG Transported from NTS to Destination. Unless otherwise prohibited in JFTR, a member whose HHG are in NTS is authorized SIT at any combination of origin (place of NTS), transit, or destination, ICW transportation from NTS to destination. The time limits in par. U5375-B start on the day following NTS authorization termination.

D. SIT Converted to NTS. Upon authorization/approval by the Service concerned, SIT at origin may be converted at the member's request to NTS, in whole or in part, if the member is authorized, under an order, to transportation or NTS. The conversion is at GOV'T expense. Unless otherwise provided in this Part, transportation of HHG converted from SIT to NTS is not authorized until another PCS order is issued.

E. HHG Partial Lot Withdrawal and Delivery from SIT

*1. A Service-designated official may authorize/approve:

*a. One HHG partial lot withdrawal and delivery, from SIT; and

*b. A second HHG partial lot withdrawal and delivery when, for reasons beyond the member's control, unforeseen circumstances arise after the first withdrawal (e.g., a further delay in the projected QTRS availability date) that would result in hardship to the member/dependents if additional HHG are not withdrawn.

*2. A member is authorized additional (beyond two) HHG partial lot withdrawals and deliveries from SIT, but is financially responsible GOV'T for costs, in excess of the GOV'T's cost, had withdrawal and delivery been made in one (or two, if the second partial lot withdrawal is authorized/approved) lot(s).

F. Another PCS Order Is Received after the Member Arrives at a New PDS. A member, who receives another PCS order after arrival at a new PDS, and whose HHG are in SIT at the time such order is received, is authorized continued SIT, regardless of the time limit prescribed in par. U5375-B, until the new PCS order effective date. Subsequent storage authorization is determined under the new PCS order.

G. Order Amended, Modified, Canceled or Revoked

1. Order Amended or Modified. A member, under a PCS order that is amended or modified before the member arrives at the new PDS, but after the HHG are released to a carrier, contractor or the GOV'T for transportation or storage, is authorized the type of storage authorized under the original PCS order until the amended or modified order effective date. Thereafter, any storage authorization is determined under the amended order.

2. Order Canceled or Revoked. A member, under a PCS order that is canceled or revoked after the HHG are released to a transportation service provider (TSP), or the GOV'T for transportation or storage, is authorized the storage type authorized under the original PCS order until the cancellation or revocation date. Thereafter, the member is authorized SIT ICW return transportation or delivery of the HHG to an authorized place.

H. Short Distance Moves

1. Intra-city Moves. ***SIT is not authorized for intra-city HHG moves as authorized in par. U5355.*** Intra-city HHG moves are those short distance HHG moves within the PDS limits.

2. Inter-city Moves. The prohibition against SIT does not apply to short distance inter-city moves incident to PCS as described in par. U5355-B. Inter-city moves are moves between residences in the metropolitan area; both residences (as opposed to PDSs) may not be within the same PDS. SIT for these short distance moves is limited to special circumstances and must be authorized/approved by the same Secretarial Process as described in par. U5355-B2.

NOTE: SIT is not authorized for non-PCS short distance moves (e.g., moves to and from GOV'T QTRS).

3. Examples

a. A member is ordered PCS from Bolling AFB, D.C., to San Diego, CA, and chooses to leave family in local area. The member's HHG are moved from Bolling AFB to another residence in D.C. This is an intra-city move (both Bolling AFB and new residence in D.C. - same PDS limits) and SIT is not authorized.

b. A member is ordered PCS from Bolling AFB, D.C., to San Diego, CA, and chooses to leave family in local area. The member's HHG are moved from Bolling AFB, D.C., to Alexandria, VA. This is an inter-city move (Alexandria, VA, is outside the D.C. limits) and the Secretarial Process may authorize SIT.

c. A member is reassigned between activities in the Pentagon. The member currently resides in Reston, VA, but the member's new position requires the member to live on Ft. Myer, in Arlington, VA. Even though the member is moving from one area to another (Reston in Fairfax County, VA, to Ft Myer, Arlington, VA) the member is not authorized SIT because there is no PCS involved (regardless of what the order may call the transfer).

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SECTION 11: NON-TEMPORARY STORAGE (NTS)

U5380 NON-TEMPORARY STORAGE (NTS)

A. General

1. General. NTS is all storage other than SIT (see par. U4770-B). See APP A, NON-TEMPORARY STORAGE (NTS).

2. Authority. NTS may be authorized/approved by the official designated by the Service concerned in facilities determined to provide best value to the GOV'T.

3. Allowable Costs. NTS includes necessary packing, crating, unpacking, uncrating, transportation to and from the storage location(s), storage, and other directly related necessary services necessary to place the HHG in the designated storage facility. See APP A, NON-TEMPORARY STORAGE (NTS).

4. Weight Limit. The total HHG weight transported, plus the HHG weight in NTS (at GOV'T expense on the same PCS order) should not exceed the weight allowance in par. U5310-B.

5. Excess Weight. If the HHG weight in NTS, plus the HHG weight transported on the same order, exceeds the weight allowance, the member is financially responsible for the excess cost (par. U1010-B9).

6. Excess Weight Charges

a. At the member's request, the GOV'T may pay the total transportation cost and other charges applicable to any excess weight that exceeds the member's HHG weight allowance and collect reimbursement for the excess cost from the member.

b. Payment for the shipment, and collection from the member, for excess charges are IAW Service regulations (par. U5340).

7. Personally-Procured NTS. See par. U5320-D.

B. Place of NTS

1. General. Except as otherwise provided in par. U5380, NTS must be in a storage facility near to the place where the HHG are located on the date the member's PCS order is issued. The official designated by the Service concerned determines which storage facility provides best value to the GOV'T.

2. Return of HHG from OCONUS. When HHG are returned to CONUS from OCONUS for NTS the place of NTS is determined by the official designated by the Service concerned.

3. NTS Authorized while HHG Are in Transit. HHG, en route to a destination under a prior order at the time another order is issued which authorizes the member to NTS, may be placed in NTS upon arrival at the initial destination or diversion point.

C. NTS as an Alternative to Transportation. Notwithstanding any provision of par. U5380, a member is authorized NTS as an alternative to transportation of any of the member's HHG when such storage is in the GOV'T's best interest. However, NTS must not be authorized as an alternative to the transportation under par. U5370-B1 incident to return of dependents under par. U5900-D2h. With this exception, each Service may publish a list of circumstances for which NTS is authorized as an alternative to HHG transportation. Otherwise, a member is authorized NTS as an alternative to HHG transportation only if authorized/approved through the Secretarial Process. The place of NTS is an authorized origin point from which transportation may be made when a member later becomes authorized HHG transportation.

D. NTS Converted to SIT

1. Upon authorization/approval by the Service concerned, NTS at origin may be converted at the member's request to SIT, in whole or in part if the member is authorized transportation/NTS, under an order.

2. The conversion is at GOV'T expense. ***However, any storage cost accruing for periods in excess of 180 days are the member's financial responsibility.***

3. Unless otherwise provided in par. U5375-B3, no additional HHG storage, after conversion from NTS to SIT, is authorized before another PCS order is issued.

E. NTS of HHG Currently in SIT. When HHG are in SIT on the date another order is issued under which NTS is authorized, the authorized period of NTS begins on the latter order effective date (par. U5375-F or U5375-G1).

F. Withdrawal of HHG from NTS as an Alternative to Continued Storage. A member, whose HHG were placed in NTS, is authorized to withdraw any or all HHG from storage in lieu of continued NTS. However, the HHG withdrawn must be for use by the member or dependents in establishing or augmenting a place of residence. Withdrawal, a short distance move, unpacking, and uncrating are at GOV'T expense. No further transportation or storage of the withdrawn HHG is authorized before another PCS order is issued, except as otherwise provided in this Part (45 Comp. Gen. 771 (1966)).

G. NTS Incident to Occupancy of GOV'T/GOV'T-controlled QTRS or Privatized Housing and Incident to Vacating Local Private Sector Housing

*1. Occupancy of GOV'T/GOV'T-controlled QTRS or Privatized Housing. The NTS provided for in pars. U5380-G1a and U5380-G1b applies to every member assigned to GOV'T/GOV'T-controlled QTRS or privatized housing in CONUS; it may be applied to a member assigned to OCONUS GOV'T/GOV'T-controlled QTRS if specifically authorized in Service regulations. Neither the weight allowance in par. U5310-B nor the 18,000-pound limit imposed by 37 USC §406(b)(1)(D) applies to par. U5380-G1. Necessary packing, crating, unpacking and uncrating is authorized incident to NTS under par. U5380-G1. Pars. U5360-F or U5365-G, respectively, for authority for a short distance move when a member is required to vacate GOV'T/GOV'T-controlled QTRS or privatized housing incident to separation from the Service or relief from active duty under honorable conditions, or incident to retirement from the Service. See par. U5355-C for a short distance move incident to assignment/termination of GOV'T/GOV'T-controlled QTRS or privatized housing under other circumstances.

a. Moving to and from GOV'T QTRS. A member is authorized NTS of HHG that cannot be accommodated in assigned GOV'T QTRS for moves directed by competent authority on the basis of a Service requirement, such as:

(1) Assignment to GOV'T QTRS to use idle housing facilities (par. U5380-L21);

(2) Vacating GOV'T QTRS (i.e., order, unfit for occupancy, some unusual Service operational requirement) (par. U5380-L22); or

(3) Reassignment to GOV'T QTRS when the conditions, addressed in par. U5380-G1b, have been rectified or alleviated (par. U5380-L21).

NTS is not authorized incident to GOV'T QTRS assignment for the member's convenience or morale. If a member voluntarily vacates GOV'T QTRS for personal reasons or convenience, neither GOV'T funded NTS of the HHG moved from the GOV'T QTRS, nor continued NTS of the HHG previously placed in NTS as being in excess to what could be accommodated in the GOV'T QTRS, is authorized. Charges for handling out delivery and unpacking of HHG in NTS as being in excess to what could accommodated in the GOV'T QTRS to the member's local residence are payable by the GOV'T. NTS must not be authorized under par. U5380-G1 when GOV'T QTRS assignment termination is incident to the advance

return of dependents and HHG under par. U5370-B2 or early return of dependents and HHG under par. U5900-D2h.

b. Moving to and from Privatized Housing. A member is authorized NTS of HHG that cannot be accommodated in assigned privatized housing for moves directed by competent authority on the basis of a Service requirement, such as:

(1) Assignment to privatized housing to use idle housing facilities (par. U5380-L21);

(2) Vacating privatized housing (i.e., order, unfit for occupancy, some unusual Service operational requirement) (par. U5380-L22); or

(3) Reassignment to privatized housing when the conditions, addressed in par. U5380-G1b, have been rectified or alleviated (par. U5380-L21).

NTS is not authorized incident to privatized housing assignment for the member's convenience or morale. If a member voluntarily vacates privatized housing for personal reasons or convenience, neither GOV'T funded NTS of the HHG moved from the privatized housing, nor continued NTS of the HHG previously placed in NTS as being in excess to what could be accommodated in the privatized housing, is authorized. Charges for handling out delivery and unpacking of HHG in NTS as being in excess to what could accommodated in the privatized housing to the member's local residence are payable by the GOV'T. NTS must not be authorized under par. U5380-G1 when privatized housing assignment termination is incident to the advance return of dependents and HHG under par. U5370-B2 or early return of dependents and HHG under par. U5900-D2h.

c. Moving from GOV'T-controlled QTRS. When a member occupying GOV'T-controlled QTRS is directed by competent authority to vacate the GOV'T-controlled QTRS because the GOV'T-controlled QTRS are found to be unfit for occupancy, or to meet some unusual Service operational requirement, the member is authorized NTS within the time limits in par. U5380-L23. This includes a short distance move between the GOV'T-controlled QTRS and the NTS facility incident to vacating and reoccupying the GOV'T-controlled QTRS, or between the NTS facility and GOV'T QTRS if such QTRS were occupied in lieu of reoccupying the vacated GOV'T-controlled QTRS. If vacating the GOV'T-controlled QTRS is for a temporary period, the member is authorized a combination of a short distance move under par. U5355-C and NTS under par. U5380-G1.

2. Incident to Vacating Local Private Sector Housing

a. Member Is Directed by Competent Authority to Vacate Local Private Sector Housing. A member is authorized NTS, with no weight limitation based on grade, when, in compliance with an order, the member vacates local private sector housing (52 Comp. Gen. 293 (1972)). See par. U5355-D1 for authority for a short distance move in such situations.

b. Member Vacates Local Private Sector Housing Incident to an Involuntary Tour Extension. A member is authorized NTS, with no weight limitation based on grade, when a tour of duty at a PDS is involuntarily extended and the member is required for reasons beyond the member's control (e.g., a landlord's refusal to renew lease agreement), to change local private sector residences on the local economy (51 Comp. Gen. 17 (1971) and 59 id. 626 (1980)). NTS is authorized until the member's reporting-not-later-than date or the specific reporting date shown in the next subsequent PCS order. A short distance move from NTS to GOV'T or local private sector housing, from which the member is to commute daily to the PDS, is authorized when the member relocates during the extended tour. See par. U5355-D2 for authority for a short distance HHG move to other local private sector housing from which the member is to commute daily to the PDS.

H. NTS when Ordered on PCS to a Remote CONUS Area with a Housing Shortage. A member, ordered on a PCS to duty in a remote CONUS area with a scarcity of available housing, may place any part of the HHG in NTS when authorized/approved through the Secretarial Process.

I. Successive NTS Authorization Periods. A member, whose HHG are in NTS when another order authorizing NTS is received, is authorized continued storage until the termination of authority under the latter order.

J. Order Amended, Modified, Canceled or Revoked. For NTS authority when an order is amended, modified, canceled or revoked, par. U5375-G.

K. NTS upon Separation from Service or Relief from Active Duty, Retirement, Placement on TDRL, Discharge with Severance or Separation Pay, or Involuntary Release from Active Duty with Readjustment or Separation Pay

1. Separation from Service or Relief from Active Duty. A member, separated from the Service or relieved from active duty and authorized HHG transportation to the HOR or PLEAD under par. U5360 is authorized NTS, unless specifically prohibited in par. U5360. The time limitation for the NTS is in par. U5360-B1.

2. Retirement, Placement on TDRL, Discharge with Severance or Separation Pay, or Involuntary Release from Active Duty with Readjustment or Separation Pay. A member, or a dependent in the event of the retiree's death, who is authorized HHG transportation to a HOS, is authorized NTS of HHG for a period NTE 1 year from the date of active duty termination. The authority and circumstances in par. U5365-C apply for extending the 1-year storage limit.

L. Time Limits. NTS authority is based on the member's status as prescribed in the following table. The authority begins on the date the order is issued and continues as long as the situation exists. When authority termination in one situation is followed by the beginning of another NTS situation, the NTS period is continuous. For authorization for SIT for periods after NTS authority termination, par. U5375.

Situation	Storage Termination
1. PCS with TDY en route (par. U5345-C).	1. The member's departure date from the last TDY station to proceed to the new PDS.
2. Assignment by a PCS order or when called/ordered to active duty to pursue a course of instruction of 20 or more weeks (par. U5345-D).	2. The member's departure date from the last course of instruction following completion or termination of attendance thereat.
3. PCS CONUS PDS area to which HHG transportation is restricted (par. U5345-E).	3. Member's reporting not later than date, or the specific reporting date shown in the next subsequent PCS order or removal of Service restriction.
4. Transfer to a hospital for observation and/or treatment (par. U5345-F).	4. Termination date of hospitalization for restoration to duty, separation, relief from active duty, retirement, etc.
5. Detachment from PDS to await an order, detail, assignment or separation (par. U5345-G).	5. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order.
6. Ordered to duty in a remote CONUS area with a housing shortage (par. U5380-H).	6. Member's reporting not later than date, the specific reporting date shown in the next subsequent PCS order.
7. PCS to PDS located at or in the storage place vicinity (par. U5345-H) or upon assignment to sea duty, OCONUS duty or duty at a PDS to which HHG transportation is prohibited or restricted, on completion of TDY at an intermediate station as applicable.	7. Ninety days after the member's reporting not later than date, or the specific reporting date shown in the next subsequent PCS order, or at the OCONUS PDS or the PDS to which HHG transportation is prohibited or restricted, whichever applies (par. U5345-H for storage in excess of 90 days).
8. PCS from CONUS to OCONUS PDS (pars. U5350-A and U5380-C).	8. Member's reporting not later than date or the specific reporting date shown in the next subsequent PCS order to CONUS.
9. Assignment to duty under any par. U5350-B condition.	9. Member's detachment date in CONUS, or the reporting not later than date, or the specific reporting date shown in the next subsequent PCS order to CONUS.
10. Assignment from an OCONUS PDS to an OCONUS PDS to which HHG transportation is prohibited or	10. Member's reporting not later than date, or the specific reporting date shown in the next subsequent

Situation	Storage Termination
restricted, or to a ship designated as operating OCONUS continuously for 1 year or more or assigned to staff duty ICW such ship (par. U5350-D).	PCS order to CONUS.
11. Ordered from sea duty to an OCONUS shore PDS to which HHG transportation is authorized (par. U5350-F).	11. Member's reporting not later than date, or the specific reporting date shown in the next subsequent PCS order to CONUS.
12. Involuntary tour extension (par. U5355-D2).	12. Member's reporting not later than date, or the specific reporting date shown in the next subsequent PCS order.
13. Separation from the Service or relief from active duty (par. U5360).	13. As prescribed in par. U5360-B1.
14. Retirement, placement on the TDRL, discharge with severance pay or separation pay, or involuntary separation with readjustment or separation pay (par. U5365).	14. As prescribed in par. U5365-C.
15. Death of sole dependent, or of all dependents, residing in a OCONUS area (par. U5905-C3).	15. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to CONUS.
16. Change from a PDS to which HHG transportation is authorized to a PDS to which HHG transportation is not authorized while HHG are en route (par. U5370-C).	16. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to CONUS.
17. Member dies while entitled to basic pay (par. U5372-D3a).	17. One year after date of death. If the member described in par. U5372-A is married to a member, the deceased member's HHG may be transported to the nearest approved NTS facility and be provided NTS for a period ending upon the surviving spouse-member's next PCS to a PDS where HHG transportation is not limited or restricted, or 1 year subsequent to the deceased spouse-member's date of death, whichever is longer.
18. Officially reported as absent for a period of more than 29 days in a missing status (par. U5372-D3b).	18. One year from date of official missing status report, unless further extended through the Secretarial Process (par. U5012-I).
19. Member is declared dead while in a missing status (par. U5372-D3c).	19. One year after date of official notice of death.
20. Member is returned to active duty from a missing status (par. U5372-E).	20. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order.
21. HHG are stored as an alternative to transportation (par. U5380-C).	21. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order.
22. Assignment or reassignment of GOV'T QTRS or privatized housing (par. U5380-G1a).	22. Date member is ordered to relinquish GOV'T QTRS/privatized housing.
23. Assignment to GOV'T QTRS or privatized housing is terminated or member is required to vacate GOV'T QTRS or privatized housing temporarily (par. U5380-G1a).	23. Date member is subsequently assigned to GOV'T QTRS, privatized housing or to other QTRS under a Service's jurisdiction, is authorized to return to previously vacated or similar GOV'T QTRS/privatized housing, or the reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order, whichever is earliest.
24. Required to temporarily vacate GOV'T-controlled (par. U5380-G1b).	24. Date member is authorized to reoccupy these GOV'T-controlled QTRS, is assigned GOV'T QTRS/privatized housing, or the reporting-not-later-than date, or the specific reporting date shown in the next

Situation	Storage Termination
	subsequent PCS order, whichever is earliest.
25. Installation of GOV'T owned furniture and appliances that displace similar privately owned items in GOV'T QTRS/GOV'T-controlled QTRS, privatized housing (par. U5380-G).	25. Date member is ordered to relinquish the QTRS.
26. HHG in NTS is awarded to ex-spouse incident to a divorce.	26. A reasonable period of time NTE the member's authorized period of storage (61 Comp. Gen. 180 (1981)).
27. Ordered to an area to which transportation of personal baggage is not permitted.	27. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to a PDS to which transportation of personal baggage is authorized.
28. Evacuation of OCONUS PDS (par. U6010)	28. Member's reporting-not-later-than date, the specific reporting date shown in the next subsequent PCS order or when return of HHG to the member's residence at or in the OCONUS PDS vicinity is authorized.

SECTION 12: AUTHORIZED LOCATIONS AND AUTHORIZED LIMITS RELATED TO PCS

U5390 AUTHORIZED LOCATIONS AND AUTHORIZED LIMITS RELATED TO PCS

A. General. A member may transport HHG between any locations. The GOV'T's expense ***is limited to*** that allowed for the member's maximum PCS HHG weight allowance transported in one lot from the last PDS, or from the actual HHG location, to the new PDS or legal heir's home, whichever results in a lesser cost to the GOV'T. This also applies to a member on a PCS order from an administratively weight restricted area. Par. U5340-C1.

Example 1: A member has a PCS order to an unaccompanied OCONUS PDS. The member transports UB (part of the PCS HHG weight allowance) to the new PDS, HHG to the new PDS, and HHG to a designated location. Since the new PDS, and the designated location are authorized points to which HHG may be transported, the 'One Lot' rule does not apply provided the total HHG shipped in the three shipments do not exceed the member's maximum HHG weight allowance. However, if the weight of the three shipments exceeds the member's authorized PCS weight allowance, par. U5340.

Example 2: A member has a PCS order from one CONUS location to another. The member transports HHG to the new PDS and HHG to the member's parents' house. Since the member's parents' house is not an authorized location the one lot rule applies and the member is limited to the cost of the member's maximum PCS HHG weight allowance transported in one lot from the old to the new PDS.

Example 3: Incident to a member's PCS from Washington, DC, to unusually arduous sea duty in Norfolk, VA, the member's HHG are transported to a designated place in Detroit, MI. The HHG are later moved at personal expense to Fargo, ND. The member is subsequently ordered on PCS to Key West, FL. The HHG transportation cost to Key West, FL, from Fargo, ND, is compared to the transportation cost of the member's maximum PCS HHG weight allowance (less the weight of any UB/HHG moved between PDSs) from Detroit, MI. However, if the ***weight*** of the two shipments (from Fargo and Norfolk) exceeds the member's authorized PCS ***weight*** allowance, par. U5340.

*B. Summary of PCS HHG Authorized Locations and Weight Allowance. The following table summarizes authorized locations and weight allowances for HHG transportation under a PCS order. The references provide details and ***should be reviewed for thorough understanding***.

Order Type And JFTR References	HHG Authorized Locations And Weight Allowance (Footnote Explanations Follow Summary)
1. Entrance into the Service – Initial Reporting (par. U5345-A1).	9, 14, 16, 10
2. Member who reenters the service within 1 year of discharge or release from active duty under honorable conditions (par. U5345-A2).	From 5, from 6, 9, 10, 14, 18, 21, 23, , 27
3. Called or ordered to active duty for 140 or more days at one duty station (other than for reasons listed under par. U5345-B2) (par. U5345-B1).	9, 10, 14, 16, 17
4. Recalled to active duty. A member released from active duty already authorized HHG transportation to a HOS (par. U5345-B5).	5, 9, 12, 14 ("if recalled after selecting a HOS"), 19
5. Commissioned or appointed from an enlisted grade to become an officer (par. U5345-B6).	9, 18 ("incl. where commissioned or appointed if place is first PDS as commissioned or warrant officer"), 10, 23,
6. Commissioned from a service academy (par. U5345-B7).	9, 10 ("to first PDS" - reference for restriction), 11 ("from Academy"), 16
7. A PCS with TDY/deployment en route (par. U5345-C1)	1 for 8 only, 2 for 8 only, 4 for 8 only, 5, 6 at TDY for 8, 9, 23
8. Course(s) of instruction of 20 or more weeks at one location (par. U5345-D)	5 ("place of storage"), 6, 9, 10, 14, 18, 21

Order Type And JFTR References	HHG Authorized Locations And Weight Allowance (Footnote Explanations Follow Summary)
9. Upon release from a course of instruction of 20 or more weeks at one location (par. U5345-D)	5 ("from place of storage"), 9, 11 or 15 ("upon release from active duty"), 23 ("if retained on active duty")
10. CONUS area to which HHG transportation is prohibited; or dependents are not permitted to join member within 20 weeks (par. U5345-E)	5, 9, 18, 25
11. When restriction from CONUS area lifted or ordered PCS to an unrestricted PDS (par. U5345-E)	From 5, 9, 23, 26
12. Ordered to a CONUS hospital from a CONUS PDS, CONUS TDY location, or another CONUS hospital (pars. U5345-F2 and U5345-F4)	5 ("place of storage"), 9, 18, 19, 21
13. Ordered to a CONUS hospital from an OCONUS PDS or OCONUS hospital (pars. U5345-F3 and U5345-F4)	5, 9, 22
14. Completion of CONUS hospitalization and restoration to duty; separated from the service; relieved from active duty; placed on the TDRL; or retired (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve) (par. U5345-F5)	9, 18, 19 ("to authorized destination"), 21
15. Ordered from a CONUS PDS to await order, detail, assignment, or separation (par. U5345-G1)	5, 9, 18 ("upon receipt of order"), 23
16. Ordered to CONUS from an OCONUS PDS to await order, detail, assignment, or separation (par. U5345-G2)	5, 9, 18 ("to ordered place"), 23 (reference for restrictions)
17. Ordered from an OCONUS PDS to CONUS or a non-foreign OCONUS area for separation processing with HOS authorized (par. U5345-G3)	5, 6, 9, 13, 18 (reference for restrictions), 22 ("only from designated place/location to processing if HOS is same location")
18. Ordered on PCS to a PDS in the vicinity of storage (pars. U5345-H)	From/to 5, 9
19. Ordered to an OCONUS PDS to which HHG transportation is permitted (par. U5350-A1)	5, 9, 18 and 20 (reference for combination of transportation restriction), 21, 23
20. Ordered to an OCONUS PDS to which HHG transportation is to be authorized within 20 weeks of member's port-reporting month (par. U5350-A2)	5 ("for duration of OCONUS assignment" and "HHG for OCONUS PDS may be placed in NTS until transported"), 9, 20, 23 (when authorized)
21. Ordered to an OCONUS PDS to which HHG transportation will not be authorized until 20 or more weeks after member's port-reporting month (par. U5350-A3)	5 ("until transported to OCONUS PDS or for duration of OCONUS assignment"), 9, 20, 25, 28 ("if qualified"), and then to 23 when authorized
22. Ordered from shore duty to sea duty (except unusually arduous sea duty) (par. U5350-B)	5, 9, 18 ("to the unit's home port; or the ship, afloat staff, afloat unit or home port for UB") ("When the home port is OCONUS, par. U5350-A1, U5350-A2, or U5350-A3; or par. U5350-D also applies")
23. Ordered from a CONUS PDS to an OCONUS PDS to which HHG transportation is prohibited or restricted, to unusually arduous sea duty, or duty under unusual circumstances (par. U5350-C)	5, 9, 20 ("or non-foreign OCONUS area if dependent transportation authorized; or foreign OCONUS location to which dependent transportation has been authorized"), 23 ("to OCONUS PDS in an amount authorized and later from OCONUS PDS to member's new PDS")
24. Ordered from an OCONUS PDS to an OCONUS PDS to which HHG transportation is prohibited or restricted, to unusually arduous sea duty, or duty under unusual circumstances (par. U5350-D)	From/to 5, 9, 18, 20, 21 ("or place of storage"), 23 ("to OCONUS PDS in an amount authorized and later when restriction lifted and if authorized"), 25, 29

Order Type And JFTR References	HHG Authorized Locations And Weight Allowance (Footnote Explanations Follow Summary)
25. Ordered from sea duty or OCONUS duty to a CONUS PDS (par. U5350-E)	9, 18, 19 ("except for limitations noted under pars. U5350-C and U5350-D, member is authorized HHG transportation from the designated place, location, or NTS to which HHG were transported under pars. U5350-A U5350-B, U5350-C, and U5350-D, or U5350-H"), 23
26. Ordered from sea duty to OCONUS shore duty PDS (par. U5350-F)	(Pars. U5350-D and U5350-E for limitations to the following) 5 ("but not NTS to NTS"), 9, 18 ("to new or specified location"), 19 ("from prior specified location or place of storage"; "authorized without cost limitation to new OCONUS PDS")
27. Ordered from sea duty to sea duty – home ports identical (par. U5350-G1)	HHG transportation is not authorized except for cases under pars. U5350-D and U5350-E
28. Ordered from sea duty to sea duty – home ports not identical (par. U5350-G2)	5, 9 ("except where restricted –pars. U5350-D and U5350-E"), 18 (or home port), 21, 23 (or home port), 30
29. Ordered to/from ship, afloat staff, or afloat unit deployed away from home port (par. U5350-H)	"only UB transportation to/from deployed ship without regard to distance"
30. Unit home port officially changed. (par. U5350-I)	If not arduous sea duty, same as par. U5350-G2. If arduous sea duty, on the home port change effective date is authorized HHG transportation to designation authorized for dependents and/or NTS.
31. Unit home port change officially announced. (par. U5350-J)	5, 9 ("regardless of time left in tour"), 23
32. Local short distance moves (1) incident to reassignment or PCS; (2) moving to/from GOV'T QTRS or privatized housing; (3) vacating local economy QTRS; (4) involuntary tour extension (pars. U5355-B, U5355-C, U5355-D)	9 ("weight allowance does not apply")
33. Separation from the service or relief from active duty except for discharge with severance or separation pay (pars U5360-A and U5360-B)	5 ("or authorized place of storage"), 6 ("very limited"), 9, 18, 21, 30
34. Separation or relief from active duty to continue in the service (par. U5360-C)	5, 9. HHG transportation or NTS only if the member is transferred on a PCS in conjunction with reentry into or continuance in the Service.
35. Separation or relief from active duty upon expiration of enlistment or prescribed term of service (par. U5360-D)	If on following day the member reenters Service at station at which separated or relieved with no change of PDS, no eligibility for HHG transportation or NTS.
36. Member required to vacate GOV'T/GOV'T-controlled QTRS or Privatized Housing upon separation or relief from active duty (pars. U5360-F and G)	5, 6, 9 ("Weight limit not applicable to short distance move. Within PCS weight limit to place elected under par. U5125")
37. Member ordered home to await the results of disability proceedings (par. U5360-H)	9 (to the "home or specific location to await results. Then to the final separation point less the cost to waiting point")
38. Member serving in CONUS who has no dependent and is separated from the service under other than honorable conditions (par. U5360-I)	HHG transportation & NTS not authorized
39. Enlisted member ordered to a college (par. U5360-J)	From/to 5 ("or from authorized place of storage"), 6, 9, 11, 15 ("and/or college also"), 18, 21, 30
40. Recalled to active duty after separation from the service or relief from active duty (par. U5360-K)	5, 9 and authorized locations depending on the PCS order. Upon separation following recall, pars. U5360-A and U5360-B for authorized places.
41. Retirement, placement on TDRL, discharge with severance or separation pay, or involuntary release from active duty with readjustment or separation pay – HOS AUTHORIZED (par. U5365-A)	To/from 5, 6 ("limited"), 9, 13, 18, 21, 26

Order Type And JFTR References	HHG Authorized Locations And Weight Allowance (Footnote Explanations Follow Summary)
42. Retirement, placement on TDRL, discharge with severance or separation pay, or involuntary release from active duty with readjustment or separation pay – HOS NOT AUTHORIZED (par. U5365-B)	5 ("or from authorized place of storage"), 6, (limited) 9, 11, 15, 18, 21, 30
43. Member required to vacate GOV'T/GOV'T-controlled QTRS or privatized housing before selecting a home (par. U5365-G)	9 ("not limited on short move") ("move from temporary to selected home is within the PCS weight limit")
44. Recalled to active duty before selecting a home, then reverts to retired status under honorable conditions (par. U5365-H)	5, 9, 13
45. Recalled to active duty after selecting a home, then reverted to retired status under honorable conditions (par. U5365-I)	9, 13 ("previous HOS") or 15 ("whichever member chooses – HOS or PLEAD")
46. A member on the TDRL discharged or retired (par. U5365-J)	5, 6, 9 and 13 if still authorized from originally being put on TDRL
47. Member dies after retirement or release, after selecting a home but before HHG transportation (par. U5365-K1)	*9, 13 ("or place selected by dependents NTE member's maximum PCS HHG weight allowance in one lot to HOS")
48. Member dies after retirement or release, before selecting a home (par. U5365-K2)	9, 13 ("NTE dependents' choice")
49. Member ordered home to await disability retirement (par. U5365-L)	9 ("to the home or specific location; may re-transport to retirement location NTE PDS to HOS" less the cost to waiting point)
50. HHG transportation under unusual/emergency circumstances (par. U5370-A)	9 ("contingent on dependent transportation" in par. U5240)
51. Member serving in CONUS who has dependents and is separated from the service under other than honorable conditions (par. U5370-H)	9 ("directly related to dependent transportation" in par. U5240-F), 31
52. Member serving OCONUS who has no dependents and is separated from the service under other than honorable conditions (par. U5370-B2)	9, 11, 15
53. Member serving OCONUS who has dependents and is separated from the service under other than honorable conditions (par. U5370-B2)	9 ("may provide"), 11, 15, 18 ("or former OCONUS PDS"), 19, 31
54. Early Return of Dependents from a foreign area -- due to official situations in par. U5900-B (par. U5905-A1)	To/from 5, 9 ("within authorized allowance or admin wt limit"), 22, 31
55. Dependents' Return to Member's OCONUS PDS when authorized due to official situations under par. U5900-B1c (par. U5905-A2)	"To the OCONUS PDS up to the ***cost*** from the place to which the HHG were previously transported
56. Early Return of Dependents from an OCONUS PDS due to national interest (pars. U5900-C and U5905-B)	To/from 5, 9 ("within authorized allowance or admin wt limit"), 22, 31
57. Dependents' Return to Member's OCONUS PDS when national interest reasons no longer exist (pars. U5900-C and U5905-B)	"To the OCONUS PDS up to the ***cost*** from the place to which the HHG were previously transported"
58. Early Return of Dependents from an OCONUS PDS due to personal situations under pars. U5900-D and U5900-E (par. U5905-C1).	To/from 5, 9 ("within authorized allowance or admin wt limit"), 22, 31
59. Dependents do not travel to OCONUS PDS (par. U5905-C2)	To/from 5, 9 ("within authorized allowance or admin weight limit and NTE the cost from the OCONUS PDS to the dependents' location"), 22, 31
60. Death of Dependents in OCONUS Areas (par. U5905-C3)	5 ("up to prescribed weight limit")

Order Type And JFTR References	HHG Authorized Locations And Weight Allowance (Footnote Explanations Follow Summary)
61. Dependent Return Is Authorized to OCONUS Areas – Custody Agreement Change or Other legal Arrangements (par. U5905-C6a) Member Serves an IPCOT (par. U5905-C6b)	"To the OCONUS PDS up to the ***cost*** from the place to which the HHG were previously transported under either par. U5905-C6a or U5905-C6b"
62. Early Return of Dependents from an OCONUS PDS - Disciplinary Action Taken Against Member Stationed OCONUS; or Member discharged under other than honorable conditions. (Order authorizing dependent transportation under pars. U5900-D2h(1) through (8)) (par. U5905-C8)	9, 11 or 15, 18 ("OCONUS") or 21 ("OCONUS"), 19, 31
63. Early Return of Dependents from an OCONUS PDS - Member Sentenced to Confinement with or without Discharge. (Order authorizing dependent transportation under pars. U5900-D2h(9)) (par. U5905-C8)	"HHG transportation may not be authorized for a distance greater than that from the member's last or former OCONUS PDS to the HOR or PLEAD." NTS not authorized. 11 or 15, 18 ("OCONUS") or 21 ("OCONUS")
64. Authorization following confinement without discharge (par. U5905-C9)	If transported under par. U5905-C8: 23 ("NTE from HOR or PLEAD to the new PDS") If not transported under par. U5905-C8: From 19 ("to the new PDS based on the grade held on the effective date of the PCS order to the new PDS")

Footnotes	HHG Authorized Location/Weight Allowance
1	From PDS to TDY
2	From TDY to TDY
3	From Last TDY to Old PDS
4	From Last TDY to New PDS
5	NTS
6	SIT
7	TDY Weight in Addition to PCS Weight Allowance ("When a Member is Ordered from a TDY Station to a New PDS or when a TDY Station Becomes a New PDS, These Shipments Are in Addition to PCS Weight Allowance." Par. U4715)
8	TDY Weight Allowance
9	PCS Weight Allowance
10	From HOR
11	To HOR
12	From HOS
13	To HOS
14	From PLEAD or Place from which Called/Ordered to Active Duty For Training
15	To PLEAD or to Place from which Called/Ordered to Active Duty For Training
16	To First PDS
17	To Any Subsequent PDS
18	From Last Duty Station
19	Place HHG Last Transported at GOV'T Expense
20	Any CONUS Point Selected by Member
21	From Any Previous PDS
22	From Any Authorized Location(s)
23	To New PDS
24	Not Used
25	To CONUS Designated Place
26	From CONUS Designated Place
27	Any Place to Which HHG were Transported at GOV'T Expense
28	To OCONUS Non-Foreign Designated Place
29	From OCONUS Designated Place
30	From a Previously Designated Place
31	To a Designated Place or if Dependents Foreign Born, to the Native Country in which the Dependents Will Reside (or Are Residing)
32	From a Designated Place or if Dependents Foreign Born, from the Native Country in which the Dependents Were Residing

SECTION 1: POV TRANSPORTATION

U5400 GENERAL

A. This Section prescribes POV transportation and associated allowances, including those for travel to and from designated POV loading/unloading ports/VPCs.

B. ***These allowances are discretionary.***

C. POV transportation is authorized unless restricted by the AO or Service PCS order regulations.

D. Other Requirements. Other requirements related to transporting a POV, are at the **SDDC website**, and **Transportation Regulation-Part IV, "Shipping your POV" .**

U5405 ELIGIBILITY

A. Initial Authority. A POV (APP A1) may be authorized by a PCS order to be transported for the member's or dependents' personal use when:

1. Ordered to make a PCS to, from, or between OCONUS PDSs;

2. A change in a ship's home port is authorized; or

3. Any of the conditions in par. U5415, or the conditions in par. U5417, are met dealing with CONUS to CONUS transportation of a POV.

***NOTE: An order authorizing a PCS to, from, or between OCONUS PDSs may authorize POV shipment even though the POV can be driven between the PDSs involved* (e.g., a member PCSing from Germany to Italy may be authorized shipment of a POV).**

B. Related Shipment/Transportation. Once the POV transportation has been authorized, the related POV shipment/ transportation is authorized to/from the appropriate port/VPC.

U5410 TRANSPORTATION

A. Transportation Permitted

1. From Old to New PDS. When POV transportation is authorized, one POV NTE 20 measurement tons may be transported from the POV port/VPC serving the old PDS or a POV port/VPC serving the passenger POD or any POV port/VPC in between the old and new PDS to the:

a. POV unloading port/VPC serving the new PDS;

b. POV unloading port/VPC serving another authorized place (pars. U5410-B, U5455-A and B);

c. New PDS if authorized/approved by the Secretarial Process for those locations requiring approval; or

d. POV port/VPC serving the passenger POD or any POV port/VPC in between the old and new PDS.

2. To First PDS. For POV transportation to the first PDS, or to the POV unloading port/VPC serving the first PDS, the "old PDS" is the HOR or PLEAD of the member.

3. Upon Separation/Retirement. For POV transportation upon separation or retirement, the "new PDS" is the member's HOR/PLEAD, or authorized HOS under par. U5130-A1.

4. For Member-Married-to-Member Couples. See par. U5420-D for combining POV shipping weight limits when husband and wife are members.

5. Restrictions. POV transportation must be denied when restricted, suspended, or prohibited (par. U5420-B).

B. POV Transportation when Transportation to the New PDS Not Permitted

NOTE: Storage when POV transportation is not authorized to a foreign OCONUS PDS, Ch 5, Part E2.

1. General. A member:

a. Who is not permitted transportation of a POV when ordered on a PCS to an OCONUS PDS because

1. POV transportation is not permitted to the new PDS;

2. The member serves a dependent restricted or unaccompanied tour and elects not to have a POV transported to the new PDS; or

3. The member elects not to have a POV transported to the new PDS when concurrent travel of dependents has been denied and dependents have moved to a DESIGNATED PLACE (par. U5222-C3a);

b. Is permitted transportation of one POV, intended for the member's or dependents' use, from the designated POV loading port/VPC ordinarily serving the old PDS to the designated POV unloading port/VPC ordinarily serving:

1. Any place in CONUS the member designates, if the old PDS is OCONUS;

2. Alaska, Hawai'i, Puerto Rico, or any U.S. territory or possession, to which dependent transportation is authorized under Part C; or

3. Any OCONUS location to which dependent transportation is authorized under par. U5222-D1c; or

4. ***POV transportation to locations justified under par. U5222-D1d must be authorized/approved by the Secretarial Process.***

2. Subsequent Transportation. A member:

a. Serving a dependent restricted or unaccompanied tour at a PDS may, upon receipt of command-sponsorship of dependents at the PDS, be authorized transportation of a POV from the POV loading port/VPC serving the DESIGNATED PLACE to which dependents were previously moved to the POV unloading port/VPC serving the member's PDS.

b. Ordered on a PCS to a PDS to which POV transportation is permitted, or to which dependent transportation is authorized, may be authorized transportation of a POV from the POV loading port/VPC serving the place to which a POV was shipped under par. U5410-B1, to the POV unloading port/VPC serving the place to which the member is authorized to travel under a PCS order. ***NOTE: There is no authority for CONUS to CONUS POV transportation except as specifically authorized in par. U5415 or U5417, or ICW authorized POV storage in Ch 5, Part E2.***

C. Replacement POV Transportation. When a POV, transported to an OCONUS area at GOV'T expense, is no longer adequate for transportation needs, the Secretarial Process may permit transportation of a replacement POV. Such replacement may be permitted only if the:

1. POV being replaced has deteriorated due to severe climatic conditions or was lost through fire, theft, or similar cases; or

2. Member is serving consecutive OCONUS tours of duty and the POV being replaced has worn out due to age and normal deterioration (B-212338, 27 December 1983). A member may transport only one replacement POV during any 4-year period when the POV being transported replaces one that is worn out due to age and normal determination.

D. Reimbursement of Rental Vehicle Cost when a POV Arrives Late. ***This applies to PCS transportation.*** If the POV of a member or member's dependents, transported at GOV'T expense for the member's and/or dependent's use, does not arrive at the authorized destination by the designated delivery date, the Secretary Concerned must have the member reimbursed for expenses incurred to rent a motor vehicle for the member's and/or those dependents' use. Reimbursement, by law, may not exceed $30/day beginning the day a member first rents a motor vehicle after the designated required delivery date and runs for 7 days or until the date the member's POV is available for delivery to the member, whichever occurs first. ***NOTE: A POV has not arrived at the authorized destination if it is not made available for delivery to the member on or before the required deliver date. The maximum reimbursement is $210.***

EXAMPLES	
Required Delivery Date:	26 June
Member arrives at destination:	3 June
Member rents a vehicle:	3 June
Member receives notice POV arrived & ready for P/U:	22 June
Maximum Reimbursement Amount Authorized:	**$00**
Required Delivery Date:	14 June
Member arrives at destination:	3 June
Member rents a vehicle:	15 June – 25 June
Member receives notice POV arrived & ready for P/U:	22 June
Maximum Reimbursement Amount Authorized:	**$210**
(15-21 June – 7 days @ $30/day = $210.00)	
Required Delivery Date:	2 June
Member arrives at destination:	21 May
Member rents a vehicle on:	5 June - 6 June
	11June - 14 June
	28 June
Member is notified vehicle is ready for P/U:	29 June
Member Reimbursement Amount Authorized:	**$210**
(7 days vehicle rental @ $30/day = $210)	
Required Delivery Date:	30 January
Member arrives at destination:	1 January
Member rents a car:	2 January
Member is notified vehicle is ready for P/U:	1 February
Maximum Reimbursement Amount Authorized:	**$60**
(30-31 Jan – 2 days @ $30/day = $60)	
(Authority does not start until after the RDD.)	

U5413 TRAVEL REIMBURSEMENT FOR POV DELIVERY AND/OR PICK-UP

A. General. An eligible member, authorized POV transportation ICW a PCS, is authorized reimbursement for the POV delivery to a designated POV loading port/VPC and pick-up from a designated POV unloading port/VPC. The Service concerned designates the ports, using par. U5435. No authority exists under par. U5413-A when POV transportation to the new PDS is not permitted (par. U5410-B). For POV transportation to the first PDS, or to the port/VPC serving the first PDS, the "old PDS" is the HOR or PLEAD of the member. For POV transportation upon separation or retirement, the "new PDS" is the HOR or PLEAD, or the member's authorized HOS under par. U5130-A1. If dependents do not travel to/from the new/old PDS when delivering/picking-up a POV, pars. U5201-A, U5215, U5218 and U5222 for authorized PCS allowances.

B. POV Delivery/Pick-up Separate from PCS Travel. When POV delivery/pick-up is separate from PCS travel, an eligible member is authorized round-trip transportation payment at the automobile mileage rate (par. U2600) from the:

1. Old PDS to the designated POV loading port/VPC; and

2. Designated POV unloading port/VPC to the new PDS.

Travel time, computed under par. U5160, is allowed for the round trips to deliver and pick-up a POV under par. U5413-B.

C. Concurrent POV Delivery Accomplished with Member's PCS Travel and No TDY En Route Involved

1. Delivery - Travel to Passenger Port via POV Loading Port/VPC. An eligible member and/or dependent(s) who travels via the POV loading port/VPC is authorized:

a. PCS allowances for direct travel from the old PDS to the designated POV loading port/VPC; and

b. Reimbursement for transportation (pars. U3320, U3410, U3420 and U5105-C) from the POV loading port/VPC to the passenger port.

2. Delivery - Travel to POV Loading Port/VPC via Passenger Port. An eligible member, who travels from the old PDS to the passenger port to drop off dependents, then to the designated POV loading port/VPC, and then returns to the passenger port, is paid PCS allowances from the:

a. Old PDS to the passenger port for self and dependents; and

b. Passenger port to the designated POV loading port/VPC for self.

Reimbursement for travel back to the passenger port is not authorized.

D. POV Pick-up Accomplished as Part of Member's PCS Travel and No TDY En Route Involved. An eligible member and/or dependent(s) who travels via the vehicle port/VPC is authorized PCS allowances for direct travel from the passenger port to the designated POV unloading port/VPC and then to the new PDS.

E. POV Delivery or Pick-up from a Designated POV Port/VPC Accomplished as part of TDY En Route

1. POV Delivery to POV Port/VPC ICW TDY En Route. An eligible member, who delivers a POV to a designated POV port/VPC ICW PCS travel with TDY en route, is authorized:

a. MALT at the rate in par. U2605-B for the official distance from the old PDS to the TDY station(s) en route plus a per diem (par. U5105-B2);

b. MALT at the rate in par. U2605-B for the official distance from the TDY station to the designated POV port/VPC plus per diem (par. U5105-B2); and

c. PCS allowances for direct travel from the designated POV port/VPC to the passenger port.

NOTE: When a dependent accompanies the member and/or delivers the POV to the designated POV port/ VPC, the travel and transportation allowances for the dependent are computed using par. U5220. If a dependent delivers the POV to the designated POV port/VPC without traveling to the TDY en route location, par. U5413-C has dependent travel and transportation allowances.

2. POV Pick-up from POV Port/VPC ICW TDY En Route. An eligible member, who picks up a POV from a designated POV port/VPC ICW PCS travel to an en route TDY station, is authorized:

a. PCS allowances for direct travel from the passenger port to the designated POV port/VPC;

b. MALT at the rate in par. U2605-B for the official distance from the designated POV port/VPC to the TDY station; plus a per diem for the member at the rates prescribed in par. U5105-B2; and

c. MALT at the rate in par. U2605-B for the official distance from the TDY station en route to the new PDS plus a per diem for the member at the rates prescribed in par. U5105-B2.

NOTE: When a dependent accompanies the member and/or picks up a POV from the designated POV port/VPC, the travel and transportation allowances for the dependent is computed using par. U5220. If a dependent picks up the POV from the designated POV port/VPC without traveling to the TDY en route location, par. U5413-D has dependent travel and transportation allowances.

U5414 POV TRANSPORTATION TO/FROM AN OCONUS PDS

A. Transportation of a POV from Old to New PDS Incident to a Unit Move Involving an OCONUS PDS. An eligible member of a unit ordered on PCS to, from, or between OCONUS PDSs, may be provided transportation of a POV from the unit's old PDS to the designated POV VPC/loading port, and from the designated POV VPC/ unloading port to the new PDS.

B. Transportation of a POV between OCONUS Port/VPC and OCONUS PDS. An eligible member ordered on a PCS to, from, or between OCONUS PDSs, may be provided transportation of a POV between the OCONUS PDS and the OCONUS port/VPC when the Secretarial Process authorizes/approves such transportation based on a determination that:

1. A travel hazard exists between the port/VPC and PDS;

2. The member is physically unable to drive between the port/VPC and PDS; or

3. The conditions of the member's order or assignment are such that it is prudent for overland transportation to be provided.

Example 1: The member is assigned to a sensitive position at a new OCONUS PDS. The POV is at the unloading port/VPC. It is determined prudent to have the POV transported to the PDS.

Example 2: The member is assigned to an OCONUS country. That country's GOV'T requires the member to remain inside the country. The member cannot travel to the unloading port/VPC in another country to pick up the POV. Transportation to the PDS is authorized.

U5415 POV TRANSPORTATION WITHIN CONUS INCIDENT TO A PCS WHEN THE MEMBER IS UNABLE TO DRIVE THE VEHICLE

An eligible member ordered on a PCS between CONUS PDSs may be authorized/approved transportation of one POV from the old CONUS PDS to new CONUS PDS when:

1. The member is physically unable to drive, or

2. There is insufficient time (par. U5160) for the member to drive and report to the new PDS as ordered.

***NOTE*: A dependent's inability to drive does not satisfy this criterion.**

U5417 TRANSPORTATION OF A POV WITHIN CONUS INCIDENT TO A PCS

A. General

1. An eligible member, who has dependents who are also relocating incident to the PCS, ordered on a PCS between CONUS PDSs, may have POV transportation authorized for one POV from the old CONUS PDS to the new CONUS PDS provided that the:

a. Member and/or eligible dependent(s) possess more than one POV to be relocated to the new PDS;

b. Member and dependents then travel at one time in one POC;

c. GOV'T's transportation cost for the POV to be shipped does not exceed the remainder of the 'MALT-Plus' for driving two POCs to the new PDS (see example, par. U5417-D); and

d. Member is financially responsible for all excess costs/additional expenses associated with POV transportation. ***NOTE*: If the POV transportation cost exceeds the reimbursement limitation (par. U5417-D) the member is financially responsible for the cost difference to enable the POV to be transported.**

2. MALT and cost reimbursement are separately authorized for driving the second vehicle.

B. Member Possesses More than Two Vehicles. Reimbursement for driving a third (or subsequent) vehicle (when already driving a vehicle and transporting a vehicle):

1. Requires authorization/approval, if determined to be appropriate, to drive the third (or subsequent) vehicle, and

2. Must go through the Secretarial Process IAW JFTR, (par. U5015-B).

C. Restrictions

1. A member must not be authorized POV transportation at GOV'T expense if the member has:

a. No dependents,

b. No dependents *eligible* for transportation at GOV'T expense, or

c. No dependents being relocated incident to the PCS.

2. A member who is authorized POV transportation is not authorized commercial travel at GOV'T expense for the member and/or dependents ICW the PCS.

3. The member must personally procure all POV transportation. ***GOV'T-procured transportation is not authorized.***

4. ***Payment of TDY mileage or MALT is not authorized to drop off/pick up the POV ICW transportation.***

5. POV storage at GOV'T expense is ***not authorized*** in lieu of POV transportation in par. U5417.

D. Cost Reimbursement Example. The example below is based on a member, spouse, and two dependents (both age 12 or older) traveling across CONUS. The cost to transport a POV (for illustration purposes only) = $1,500.

NOTE: Of the various computation possibilities, the Services chose the following comparisons to use.

1. Step 1. Construct the cost for the member, spouse, and 2 children to perform concurrent travel in one POC.

Step 1 **Member, Spouse, and 2 Children, Perform Concurrent Travel in One POC**				
	Per Diem		**MALT**	**Total**
Member	$123/day x 8 days ($984)	+	*2,665 miles x $.23/mile ($612.95) =	*$1,596.95
Spouse	$92.25/day x 8 days ($738) = (75% of the member's per diem)			$ 738.00
1st Child	$92.25/day x 8 days ($738) = (75% of the member's per diem)			$ 738.00
2nd Child	$92.25/day x 8 days ($738) = (75% of the member's per diem)			$ 738.00
TOTAL				***$3,810.95**

2. Step 2. Construct the cost for the member, spouse, and 2 children to perform non-concurrent (not traveling on the same route at the same time) travel in two POCs.

Step 2 **Member, and Spouse with 2 Children, Perform Non-Concurrent Travel in Two POCs**				
	Per Diem		**MALT**	**Total**
Member	$123/day x 8 days = $984	+	*2,665 miles x $.23/mile ($612.95) =	*$1,596.95
Spouse	$123/day x 8 days = $984	+	*2,665 miles x $.23/mile ($612.95) =	*$1,596.95
1st Child	$92.25/day x 8 days ($738) =			*$ 738.00
2nd Child	$92.25/day x 8 days ($738) =			*$ 738.00
TOTAL				*$4,669.90

3. Step 3. Determine the funds available to the member to transport one POC while the entire family travels as a unit in the other POC.

Step 3 **Reimbursement Limitation to Drive One POC and Transport One POV**	
*Based on the above steps the funds available to the member for transporting one POV are limited to the cost of the member and spouse with 2 children performing non-concurrent travel in 2 POCs ($4,669.90) **minus** the cost of the member, spouse and 2 children, performing concurrent travel in 1 POC ($3,810.95). MALT and cost reimbursement for driving the second vehicle are separately authorized per par. U5417-A2.	
1. Cost to transport POV = (**The $1,500 amount shown is for illustration purposes only**.)	$1,500.00
*2. Reimbursement limitation is $4,669.90 (Step 2) - $3,810.95 (Step 1) =	*$ 858.95
*3. Total out-of-pocket expense for the member to 'drive one & ship one' is $1,500 - $858.95 =	***$ 641.05**

E. Cost Reimbursement Example. The example below is based on a member-married-to-member couple, and two other dependents (both age 12 or older) traveling across CONUS. The cost to transport a POV (for illustration purposes only) = $1,500.

1. Step 1. Construct the cost for the 2 members and 2 children to perform concurrent travel in one POC.

Step 1 **Member, Member, and 2 Children, Perform Concurrent Travel in One POC** (See par. U5105-B)				
	Per Diem		**MALT**	**Total**
Member 1	$123/day x 8 days ($984)	+	*2,665 miles x $.23/mile ($612.95) =	*$1,596.95
Member 2	$123/day x 8 days ($984)			$ 984.00
1st Child 75% of Mbr 1 Per Diem	$92.25/day x 8 days ($738) =			$ 738.00
2nd Child 75% of Mbr 2 Per Diem	$92.25/day x 8 days ($738) =			$ 738.00
TOTAL				***$ 4,056.95**

2. Step 2. Construct the cost for the 2 members and 2 children to perform non-concurrent (not traveling on the same route at the same time) travel in two POCs.

Step 2 **Member, and Spouse with 2 Children, Perform Non-Concurrent Travel in Two POCs**				
	Per Diem		**MALT**	**Total**
Member 1	$123/day x 8 days = $984	+	*2,665 miles x $.23/mile ($612.95) =	*$1,596.95
Member 2	$123/day x 8 days = $984	+	*2,665 miles x $.23/mile ($612.95) =	*$1,596.95
1st Child 75% of Mbr 1 Per Diem	$92.25/day x 8 days ($738) =			738.00
2nd Child 75% of Mbr 2 Per Diem	$92.25/day x 8 days ($738) =			$ 738.00
TOTAL				***$4,669.90**

3. Step 3. Determine the funds available to the member to transport one POC while the entire family travels as a unit in the other POC.

Step 3 **Reimbursement Limitation to Drive One POC and Transport One POC**	
*Based on the above steps the funds available for transporting one POV are limited to the cost of 1 member traveling with 1 child and 1 member traveling with 1 child performing non-concurrent travel in 2 POCs ($4,669.90) **minus** the cost of both members and 2 children, performing concurrent travel in 1 POC ($4,056.95). MALT and cost reimbursement for driving the second vehicle are separately authorized per par. U5417-A2.	
1. Cost to transport POV = (**The $1,500 amount shown is for illustration purposes only**.)	$1,500.00
*2. Reimbursement limitation is $4,669.90 (Step 2) - $4,056.95 (Step 1) =	*$612.95
*3. Total out-of-pocket expense for the member to 'drive one & ship one' is $1,500-$612.95 =	***$887.05**

U5420 TRANSPORTATION RESTRICTIONS

A. POV Purchased in a Non-foreign OCONUS Area

1. A POV purchased in a non-foreign OCONUS area by a member not permanently assigned there at the time

of the purchase, may not be transported at GOV'T expense during the first PCS following purchase of the POV, except if the POV is used by the member/dependent for transportation at the member's OCONUS PDS.

2. Par. U5420-A1 does not apply to alternate port transportation authorized by the Secretary Concerned.

B. Restriction, Prohibition, or Suspension to a Member's OCONUS PDS. Transportation of POVs to an OCONUS area may be restricted, prohibited or suspended when:

1. Determined to be necessary by the Service concerned;

2. Determined to be necessary for reasons of national interest by the Secretary Concerned or higher authority; or

3. Directed by that country's government.

C. Vehicle Size

1. A member who desires to transport a POV that exceeds 20 measurement tons must sign an agreement to pay the excess transportation costs (par. U1010-B9) unless the Secretarial Process has authorized/approved this transportation because an oversized POV is required by the member/dependent(s) for medical reasons.

2. Excess cost collection is IAW Service regulations.

3. Pars. U5420-C1 and U5420-C2 do not apply to travel aboard car ferries.

D. Combining POV Weight Limitations when Husband and Wife Are Members

1. The 20 measurement tons limitation contained in par. U5420-C may be combined to transport one larger POV at GOV'T expense in lieu of transporting two POVs for an eligible member-married-to-member couple during the transfer of both members, each under a PCS order.

2. Payment for transporting the vehicle may not exceed the total cost the GOV'T would have incurred if each member had transported a vehicle of 20 measurement tons through the designated POV loading port/VPC.

U5425 TRANSPORTATION METHODS

NOTE: ICW transportation of a POV within CONUS, when advantageous and cost-effective to the GOV'T, the member is responsible for making all arrangements (par. U5417).

A. GOV'T/Commercial Transportation. Transportation of a POV may be by GOV'T/commercial means as authorized by law. A member traveling with the vehicle via ferry is covered in par. U5116-C3.

NOTE: Transportation of a POV by air is not authorized at GOV'T expense (54 Comp. Gen. 756 (1975)).

B. Personally Procured Transportation. An eligible member, who has not transported a POV at GOV'T expense incident to a PCS, is authorized reimbursement for the expense incurred only if personally procured POV transportation was based on erroneous advice of a GOV'T representative (e.g., the TMO or ITO). Reimbursement must not exceed the cost that would have incurred if the GOV'T had arranged the transportation (51 Comp. Gen. 838 (1972)). The cost of a vehicle transported on a car ferry with the member/dependent(s) is a reimbursable transportation expense (par. U5116-C3) and does not constitute transportation of a POV. Additional authority exists for reimbursement under other very limited circumstances (par. U5455-E).

U5435 PORTS/VPCS USED

A. Designation of Ports. The Service concerned designates ports/VPCs to be used for loading and unloading POVs transported under this Part.

B. Alternate Ports/VPCs

1. Transportation may be between ports/VPCs other than the designated ports/VPCs (i.e., between alternate ports/VPCs), provided the member reimburses the GOV'T for any excess cost involved.

2. An alternate port/VPC should be in the same country as the designated port/VPC, unless an alternate port/ VPC in a different country is authorized/approved by the Secretarial Process.

3. Secretarial Process authorization/approval is not required to select an alternate CONUS port/VPC from which to transport a POV, even if the primary port/VPC is OCONUS.

C. Transshipment from a Designated Port/VPC. A POV transported from an OCONUS port/VPC to the designated CONUS port/VPC, may be transshipped to another CONUS port/VPC if:

1. The PCS order is amended or modified before the member takes delivery of the POV at the designated POV unloading port/VPC;

2. Transshipment is authorized by the Secretarial Process;

3. The member agrees to reimburse the GOV'T for the transshipment cost; or

4. Direct ocean service is not available from the designated POV loading port/VPC to the designated POV unloading port/VPC in a reasonable amount of time after delivery of the POV.

U5440 FACTORS AFFECTING POV TRANSPORTATION

A. POV Transportation May Be Deferred. An eligible member electing not to transport a POV at GOV'T expense may, upon assignment to a new PDS to which a transportation authority exists, transport the POV from the POV loading port/VPC, whichever provides the greater authorization, serving the:

1. PDS from which the member elected not to use the POV transportation authority, to the POV unloading port/VPC serving the new PDS; or

2. Present PDS to the POV unloading port/VPC serving the new PDS.

NOTE: The member is not authorized CONUS to CONUS POV transportation except as specifically authorized in par. U5415, (if applicable, see par. U5410-A), par. U5417, or ICW authorized POV storage in Ch 5, Part E2.

B. Error. A POV, transported by the GOV'T to a wrong destination, must be reshipped or transshipped to the proper destination at GOV'T expense.

C. Order Amended, Modified, Canceled or Revoked. A POV transported after receipt of a PCS order may be reshipped or transshipped to the proper destination, including the old PDS, at GOV'T expense if the PCS order is later amended, modified, canceled, or revoked.

D. Transportation before an Order Is Issued. POV transportation is permitted (pars. U5410-A and U5420-B), before a PCS order is issued to an eligible member, provided the request is supported by a:

1. Statement from the PCS AO or the designated representative that the member was advised before the PCS order was issued that the PCS order would be issued;

2. Written agreement signed by the applicant to remit the entire cost of transportation if a PCS order to authorize transportation is not issued later;

3. Written agreement signed by the applicant to pay any additional costs for transshipment of the POV to another port required because the new PDS named in the order is different than that named in the statement required in par. U5440-D1.

The length of time before a PCS order is issued, during which a member may be advised that the PCS order is to be issued, may not exceed the relatively short period between the time when a determination is made to order the member to make a PCS and the date the PCS order is actually issued. General information furnished to the member concerning the issuance of a PCS order before the determination is made to actually issue the order (such as time of eventual release from active duty, time of expiration of term of service, eligibility for retirement date, expected rotation date from OCONUS duty, etc.) are not advice that the order would be issued (52 Comp. Gen. 769 (1973)).

U5445 EXCESS COST COLLECTION

Excess transportation costs, incurred by the GOV'T must be collected (par. U1010-B9). This provision is not applicable to POV transportation aboard oceangoing car ferries.

U5455 POV TRANSPORTATION UNDER UNUSUAL OR EMERGENCY CIRCUMSTANCES

A. Official and Personal Situations

1. Dependents Do Not Perform Authorized Travel to the OCONUS PDS. A member with dependents:

a. Ordered on PCS to an OCONUS PDS; and

b. Who, in anticipation of the dependents accompanying or joining, transports a POV to the OCONUS PDS;

may be provided advance return transportation of the POV if, for reasons beyond the member's control, the dependents do not join the member. The Secretarial Process may authorize/approve the transportation when it is determined the return transportation is in the best interest of the member, or dependents, and the U.S. (65 Comp. Gen. 520 (1986)).

2. Authority on Next PCS. ***A member who has transported a POV under par. U5455-A1 has no further POV transportation authority on the PCS from that PDS.***

3. Disciplinary Action Taken against Member Stationed OCONUS, or a Member Discharged under other than Honorable Conditions or Sentenced to Confinement with or without Discharge when No Dependent Travel Is Involved from OCONUS. A member whose PDS is OCONUS, and who is not authorized transportation of a POV ICW early return of dependents because dependents are not returned to CONUS under par. U5900-D2h (that is, the member has no dependents, dependents returned at personal expense without an order, dependents are not returning to CONUS, etc.), is authorized, and an order may be issued providing for transportation of a POV to the designated POV unloading port/VPC serving the member's HOR or PLEAD when the conditions in par. U5900-D2h, apply.

B. Member Reassigned from OCONUS PDS to which Dependent Travel Is Authorized to an OCONUS PDS to which Dependents' Travel Is Not Authorized before the POV Is Transported from a CONUS VPC/Port. When a member, on PCS from a CONUS PDS to an OCONUS PDS to which transportation of a POV is authorized, has:

1. Delivered a POV to a designated CONUS POV loading port/VPC for transportation to the OCONUS PDS; and

2. After reporting for duty at that PDS, but before the POV is transported from CONUS, is reassigned on PCS to another OCONUS PDS to which transportation of a POV is not authorized;

transportation is authorized to the CONUS POV unloading port/VPC ordinarily serving the CONUS DESIGNATED PLACE.

C. Incident to Alert Notice. A member, authorized dependents' transportation under par. U5240-D, is authorized POV transportation under par. U5410-B.

D. PDS Evacuation. Pars. U6008 and U6057.

E. Member Officially Reported as Dead, Injured, Ill, Absent for more than 29 Days in a Missing Status, or upon Death

1. POV Transportation at GOV'T Expense

a. General. When a member on active duty is officially reported as dead, injured, ill, or absent for a period of more than 29 days in a missing status, two of the member's POVs may be transported at GOV'T expense (including required overland transportation) to:

(1) The member's HOR;

(2) The dependents' residence;

(3) Next of kin, or other person authorized to receive custody of personal effects; or

(4) Such other place(s) as determined IAW Service regulations.

b. POV Destination. Both POVs must be transported to the same destination.

c. POV Weight Restriction. ***The 20 measurement ton/vehicle restriction does not apply to par. U5455-E.***

d. Member Injured or Ill. If a member is reported injured or ill, the allowances provided by par.U5455-E are authorized only when a prolonged (140 or more days) hospitalization period or treatment is anticipated as shown by a statement accepted by the Service concerned as being from competent authority at the receiving hospital.

NOTE: Both POVs must be transported to the same destination.

2. POV Transported by Other than the GOV'T

a. In lieu of having the GOV'T transport the POV(s), the member, the dependent, next-of-kin, any other person authorized to receive custody of the POV(s), or someone designated by one of these may:

(1) Drive the POV(s) to the authorized destination (in which case reimbursement of necessary expenses such as fuel; oil; parking fees; ferry fares; and road, bridge, and tunnel tolls – ***but not a mileage payment*** - is authorized); or

(2) Arrange transportation of the POV(s) and receive reimbursement.

NOTE: Both POVs must be driven/transported to the same destination.

b. The total reimbursement cannot exceed the cost that would have been incurred had the GOV'T transported/stored the POV(s). Service claims regulations has GOV'T damage liability when the POV is driven.

c. Reimbursement is also limited to the cost of over water and overland transportation between the authorized points or locations between which the POV is actually transported, whichever is less.

3. Reimbursement of Rental Vehicle Cost when a POV(s) Arrives Late. If the POV(s) of the member (or dependent), transported at GOV'T expense, does/do not arrive at the authorized destination by the designated

delivery date, the provisions in par. U5410-D apply. If two POVs are transported at GOV'T expense, no reimbursement is paid unless ***both POVs do not arrive*** at the authorized destination by the designated delivery date(s).

4. Storage

a. Non-temporary Storage. If the person authorized to receive custody of the POV(s):

(1) Is not known;

(2) Is subject to litigation; or

(3) If known, has not yet been located and notified to take custody of the POV(s);

the POV(s) may be stored at GOV'T expense until such time as proper disposition can be made.

b. Storage in Transit (SIT). SIT of one or both POV(s) may be authorized/approved (using the provisions of par. U5375) provided the POV(s) is/are turned over for transportation within the time limits in par. U5372-B3. ***SIT in excess of 180 days in such cases is the financial responsibility of the person for whom the shipment is being made.***

c. Size Restriction. ***The SDDC storage contract maximum standard size restriction does not apply.***

5. Additional Moves

a. Status Change. A POV transported under par. U5455-E1 may again be moved under par. U5455-E1 when official notice is received that the member's status has changed from one to another of those listed in par. U5455-E1.

b. No Status Change - Member Reported as Missing for more than 1 Year. One or both POV(s) transported under par. U5455-E1 may again be transported under par. U5455-E1 when the member has been officially reported as absent for a period of more than 1 year in a missing status and the Secretarial Process determines that the circumstances in the individual case justify an additional move.

F. POV Transportation for Dependents Relocating for Personal Safety. See par. U5205.

U5456 TRANSPORTATION INCIDENT TO DIVORCE

When a member has POV transportation authorized by a PCS order, and a POV has been legally awarded to the member's ex-spouse incident to their divorce, the member may have one final transportation of that POV to a destination IAW the procedures prescribed in Ch 5, Part E1. This applies to those cases not coming under par. U5455-A, and is subject to the member's written request and agreement to pay any excess costs involved (61 Comp. Gen. 180 (1981)). ***Transportation under par. U5456 exhausts the authority for transportation of a POV under the member's PCS order.***

U5457 TIME LIMITATION FOR TRANSPORTATION OF A POV

A. Incident to Separation from Service or Relief from Active Duty. Transportation of a POV for an eligible member must be initiated within 180 days following separation from the Service or relief from active duty. Initiation of transportation means turning the POV into the designated POV loading port for transportation before the 181st day following separation from the Service or relief from active duty. This time limit may be extended by the Secretarial Process. A time extension must be for a specific additional time period. A time extension must, based on the facts and circumstances in the individual case, be a finding that having the POV transported within that initial time frame would be a hardship for the member.

NOTE: See par. U5012-I for restrictions to time limit extensions.

B. Incident to Retirement, Placement on TDRL, Discharge with Severance or Separation Pay, or Involuntary Release from Active Duty with Readjustment or Separation Pay. Transportation of a POV for an eligible member must be initiated within 1 year following the member's active service termination. Initiation of transportation means turning the POV into the designated POV loading port for transportation before 1 year expires following active service termination. This time limit may be extended by the Secretarial Process. A time extension may be authorized/approved for a member undergoing hospitalization, medical treatment, education or training, or in other deserving cases (pars. U5365-D, E, and F).

NOTE: See par. U5012-I for restrictions to time limit extensions.

C. Incident to PCS. Unless otherwise prescribed in JFTR or in Service Regulations, transportation of a POV for an eligible member may be initiated any time while the PCS order remains in effect and prior to receipt of another PCS order, as long as the POV transportation is incident to the member's PCS rather than for personal reasons (45 Comp. Gen. 589 (1966); B-183436, 22 July 1975).

U5460 CARE AND STORAGE

The GOV'T's responsibility begins when the POV is accepted for transportation and continues until the POV is delivered to the member at the destination, or when the POV is delivered to a commercial warehouse. If the POV is not claimed within a reasonable time after notification of arrival is given, as determined by the port commander, it may be placed in commercial storage at the member's expense.

U5461 RENTAL VEHICLE REIMBURSEMENT WHEN MOTOR VEHICLE TRANSPORTED AT GOV'T EXPENSE ARRIVES LATE

This applies to GOV'T-authorized movement of a POV for a member or the member's dependents under unusual or emergency circumstances, and various other situations that may not be directly related to a PCS. If the motor vehicle of a member (or dependent), transported at GOV'T expense for the use of the member and/or dependents, does not arrive at the authorized destination by the designated delivery date, the Secretary Concerned must have the member reimbursed for expenses incurred to rent a motor vehicle for the member's and/or those dependents' use. Reimbursement, by law, may not exceed $30/day beginning the day a member first rents a motor vehicle after the designated (required) delivery date and runs for 7 days or until the date the member's motor vehicle is available for delivery to the member, whichever occurs first.

NOTE: A POV has not arrived at the authorized destination if it is not made available for delivery to the member on or before the authorized (required) delivery date. The maximum reimbursement is $210 (Examples, see par. U5410-D).

SECTION 2: POV STORAGE WHEN POV TRANSPORTATION TO A FOREIGN/NON-FOREIGN OCONUS PDS IS NOT AUTHORIZED OR STORAGE ICW CONTINGENCY OPERATION TDY

U5462 DEFINITION

The following definition is used ***only*** for the purposes of this Section:

NON-FOREIGN OCONUS AREA. The states of Alaska and Hawai'i, the Commonwealths of Puerto Rico and the Northern Mariana Islands, and any U.S. possession.

U5464 GENERAL

POV storage is in lieu of POV shipment. This Section prescribes POV storage allowances for eligible members ordered to a foreign/non-foreign OCONUS (par. U5462) PDS to which a POV is not permitted to be transported, or sent TDY for more than 30 days to a contingency operation. It also covers allowances associated with:

1. Travel to and from designated storage facilities,
2. POV storage preparation,
3. Actual storage costs,
4. POV preparation for removal from storage, and
5. Costs associated with delivery to the next authorized destination (par. U5410).

NOTE: APP A for definition of a contingency operation.

U5465 CARE AND STORAGE

*The GOV'T's responsibility begins when the POV is accepted for storage and continues (including during continued storage at member's expense) until the POV is delivered to the member. The SDDC website at: ***http://www.sddc.army.mil/***, and "Storing your POV" at: ***http://www.transcom.mil/dtr/part-iv/dtr_part_iv_app_k_4.pdf***for the member's responsibility and other requirements related to storing a POV.

Storage of more than one POV, and/or storage of a POV instead of authorized transportation, is not allowed. A member is financially responsible for storage and/or transportation of additional POVs.

U5466 ELIGIBILITY

NOTE: Members with a contingency operation TDY start date or a PCS order effective date on/after 1 April 1997 are eligible for this storage. A member is eligible for this storage upon entering an IPCOT if the IPCOT begins on/after 1 April 1997. The storage authority begins effective with the beginning of the IPCOT.

A. Members. A member is eligible to have one POV stored at a storage facility if the member is:

1. Ordered to make a PCS to a foreign/non-foreign OCONUS area (par. U5462) PDS; and the

   a. Laws, regulations, and/or other restrictions imposed by the foreign country, area, or the U.S. preclude shipment/entry of a POV at GOV'T expense into that foreign/non-foreign OCONUS (par. U5462) PDS; or

   b. POV would require extensive modification (other than normal maintenance servicing) as a condition to entry into the foreign/non-foreign OCONUS (par. U5462) PDS; or

2. Sent TDY for more than 30 days to a contingency operation (APP A).

B. Storage. The Services, through their Secretarial processes, may designate POV storage facilities.

1. GOV'T-procured Storage Available

a. If a Service elects to store a member's POV, the member may personally arrange storage at a commercial storage facility.

b. A member who personally arranges for storage at a facility other than the Service-designated facility is reimbursed for the actual storage cost, NTE the GOV'T's constructed storage cost.

2. GOV'T-procured Storage Not Available. When:

a. GOV'T-procured storage:

(1) Is not available, or

(2) Has not been designated, or

b. The member is instructed by the shipping/transportation officer to store the POV at personal expense,

the member arranges POV storage at a commercial storage facility and is reimbursed for the actual storage costs.

U5467 STORAGE IN LIEU OF SHIPMENT

POV storage is in lieu of POV shipment both to and from the foreign OCONUS PDS to which POV shipment is prohibited. A member who stores a POV at GOV'T expense is not authorized POV shipment from the foreign OCONUS location upon subsequent PCS. However, the member may ship the stored POV if ordered on a COT and POV transportation is permitted to the subsequent OCONUS PDS. ***The member may not continue to store the POV at GOV'T expenses while shipping another POV to the subsequent OCONUS PDS.*** This is based on the shipping allowance to the subsequent OCONUS PDS.

Example 1: A member PCSs from CONUS to Japan (POV transportation not authorized) and the GOV'T pays to store the member's POV. The member receives a PCS order to a CONUS PDS and wants to ship a POV from Japan to the new CONUS PDS. The member does not have POV shipping authority from Japan because the member stored a POV.

Example 2: A member PCSs to Japan (POV transportation not authorized) and the GOV'T pays to store the member's POV. The member receives a PCS order to another OCONUS location where POV shipment is authorized. The member is authorized shipment of the POV from storage to the new OCONUS PDS.

NOTE: Removing the POV from storage before the member departs PCS/enters an IPCOT does not negate that the member stored a POV and is not authorized POV shipment. A member who removes the POV from storage upon an IPCOT/COT may be authorized POV shipment upon subsequent PCS after the IPCOT/COT tour.

U5468 TRANSPORTATION REIMBURSEMENT TO/FROM A STORAGE FACILITY

A. General. A Service may elect to transport the POV to and/or from the storage location. If a Service elects not to transport the POV, the member may personally arrange the transportation to and/or from the selected storage facility. If a Service elects to transport the POV, the member may elect to personally arrange POV transportation -- member's option.

1. GOV'T-procured Transportation Available to and/or from Storage Facility

a. The member is reimbursed the automobile mileage rate for the official round trip distance between the old/new PDS (as appropriate) to and/or from the vehicle port/VPC or other point designated for turnover for transportation to and/or from storage.

b. When GOV'T-procured transportation to and/or from a storage facility is available but the member elects to personally arrange for POV delivery to and/or from a storage facility, the member is reimbursed for the actual transportation cost NTE the GOV'T's constructed transportation cost. If the POV is driven, the member is reimbursed the automobile mileage rate for the official round trip distance NTE the GOV'T's constructed transportation cost.

NOTE: For an OCONUS Traveler: The member is to be reimbursed for one-way transportation at the automobile mileage rate between the designated storage facility and the authorized location (i.e., PDS, VPC/ vehicle port) NTE the GOV'T's constructed transportation cost of shipping/transporting the POV.

2. GOV'T-procured Transportation Not Available to and/or from Storage Facility. When GOV'T-procured transportation to and/or from storage is not available, or the member is instructed by the shipping/transportation officer to personally arrange POV transportation, the member is to be reimbursed for the actual transportation cost. If the POV is driven, the member is to be reimbursed the automobile mileage rate for the official round-trip distance.

Travel time computed under par. U5160 is allowed for the round trips to deliver and/or pick-up a POV under par. U5468-A.

B. Delivery/Pick-up

1. The Service concerned may elect to transport a member's POV to and/or from the storage facility.

2. ***Vehicle storage transportation reimbursement may only be paid as mileage (par. U2600) and is only for the round-trip distance from the old PDS to the closest VPC/loading port servicing the old PDS***. This limitation does not apply to a member who stored a vehicle commercially with GOV'T reimbursement for storage expenses at a location other than the closest VPC/loading port servicing the old PDS before 1 June 2003.

3. A roundtrip is authorized to:

a. Deliver the POV to the storage facility, and

b. Pick-up the POV from the storage facility.

4. These roundtrips are available only if POV delivery and/or pickup is:

a. Not concurrent with PCS travel, or

b. ICW TDY on a contingency operation.

NOTE: For this Section, an RC member's PLEAD is the PDS. For POV delivery to storage upon the first PCS, the "old PDS" is the member's HOR or PLEAD. For POV pick-up upon separation or retirement, the "new PDS" is the HOR, or authorized HOS of the member under par. U5130-A1.

C. Delivery Accomplished Concurrently with Member's PCS Travel and No TDY En Route Is Involved

1. Delivery - Travel to Passenger Port via Storage Facility. An eligible member and/or dependent(s) who travels via the designated storage facility is authorized PCS allowances (including per diem) for direct travel from the old PDS to the designated storage facility and from the designated storage facility to the passenger POE.

2. Delivery - Travel to Storage Facility via Passenger Port. An eligible member, who travels from the old PDS to the passenger POE to drop off dependents, then to the designated storage facility, and then returns to the passenger port, is paid PCS allowances (including per diem) from the old PDS to the passenger POE for self and dependents, plus PCS allowances for self from the passenger port to the designated storage facility. ***Reimbursement for travel back to the passenger POE is not authorized.***

D. Pick-up Accomplished Concurrently with Member's PCS Travel and No TDY En Route Is Involved. An eligible member (and/or dependent(s)) who travels via the designated storage facility is authorized PCS allowances (including appropriate per diem) for direct travel from the passenger POD to the designated storage facility and then to the new PDS.

E. Delivery/Pick-up from a Designated Storage Facility Accomplished Concurrently with TDY En Route

1. Delivery to a Designated Storage Facility ICW TDY En Route. An eligible member who delivers a POV to a designated storage facility ICW a PCS to a foreign/non-foreign OCONUS (par. U5462) PDS with TDY en route, is authorized:

a. MALT for one authorized traveler for the official distance from the old PDS to the TDY station(s) en route plus a per diem (par. U5105-B2);

b. MALT for one authorized traveler for the official distance from the TDY station to the designated storage facility; and

c. PCS allowances (including appropriate per diem) for direct travel from the designated storage facility to the passenger port.

NOTE: When a dependent(s) accompanies the member and/or delivers the POV to the designated storage facility, the travel and transportation allowance for the dependent(s) are computed using par. U5220. If a dependent(s) delivers the POV to the designated storage facility without traveling to the TDY en route location, par. U5468-C for dependent travel and transportation allowances.

2. Pick-Up in ICW TDY En Route. An eligible member, who picks up a POV from a designated storage facility ICW PCS travel to/from an en route TDY station, is authorized:

a. PCS allowances (including appropriate per diem) for direct travel from the passenger port to the designated storage facility;

b. MALT for one authorized traveler for travel for the official distance from the designated storage facility to/from the TDY station; plus a per diem for the member at the rates prescribed in par. U5105-B2; and

c. MALT for one authorized traveler for the official distance from/to the TDY station en route to the new PDS plus a per diem for the member at the rates prescribed in par. U5105-B2.

NOTE: When a dependent(s) accompanies the member and/or delivers the POV to the designated storage facility, the travel and transportation allowance for the dependent(s) are computed using par. U5220. If a dependent(s) picks up the POV from the designated storage facility without traveling to the TDY en route location, par. U5468-D for dependent travel and transportation allowances.

U5470 STORAGE FACILITIES USED

A. Designated Storage Facilities. The Services, through their Secretarial processes, may designate POV storage facilities (par. U5466).

B. Personally-procured POV Storage

1. Commercial Storage Facilities

a. General. Commercial storage facilities include storage facilities at which anyone may store a POV (i.e., not limited to the particular member/service members in general).

b. Storage Reimbursement. A member may be reimbursed for storing one POV at a commercial facility (par. U5466).

c. Travel Reimbursement. A member may be reimbursed for travel to/from a commercial storage facility NTE the cost of travel to the Service-designated storage facility. Example: A member stationed in Fort Bragg, NC, chooses to store a POV in a commercial storage facility in Raleigh, NC. The Service-designated facility is in Goldsboro, NC. Member may be reimbursed for travel to/from the commercial facility NTE the cost of travel to/from Fort Bragg to Goldsboro.

2. Non-commercial Storage Facility

a. General. ***Storage in a private residence, garage, or on a private lot does not constitute storage at a commercial facility.***

b. Storage Reimbursement. A member who stores a POV at a non-commercial storage facility must not be reimbursed for the costs associated with the POV vehicle's storage.

c. Travel Reimbursement. A member who stores a POV at a non-commercial storage facility must not be reimbursed for the costs associated with or transportation to/from storage.

U5472 FACTORS AFFECTING POV STORAGE

A. Order Amended, Modified, Canceled, or Revoked. A POV stored or shipped after PCS order receipt (or notification of deployment on a contingency operation) may be removed and shipped/transshipped to the proper destination, including the old or current PDS, at GOV'T expense, if the PCS (or contingency operation notification) order is later amended, modified, canceled, or revoked. If less than 12 months remain on an OCONUS tour, the POV may not be removed from storage for shipment. The exceptions in par. U5317 apply.

B. Storage before an Order is Issued. POV storage is permitted before a PCS (or contingency operation order/notification) order is issued to a member. A written statement must support the storage request:

1. From the PCS (or contingency operation designating) AO or the designated representative that the member was advised before such an order (or notification) was issued that it would be issued, and

2. Signed by the shipping applicant agreeing to be financially responsible for:

a. The entire storage cost if the PCS (or contingency order/notification) order to authorize storage is not issued later, and

b. Any additional POV transshipment costs to another storage facility required because the PDS named in the order is different than the PDS named in the statement required in par. U5472-B1 (or return to the current PDS if the contingency order/notification is not issued).

3. The length of time before a PCS (or a contingency operation notification) order is issued, during which a member may be advised that the PCS (or notification) order is to be issued, may not exceed the relatively short period between the time when a determination is made to order the member to make a PCS (or take part in the contingency operation) and the date the order (or contingency operation notification) is actually issued.

4. General information furnished to the member concerning PCS (or contingency operation notification) order issuance before the determination is made to actually issue the order or notification (such as eventual release date from active duty, expiration date of service term, retirement eligibility date, expected rotation date from foreign/non-foreign OCONUS (par. U5462) duty, anticipated contingency departure date, etc.) is not advice that the order or notification is to be issued (52 Comp. Gen. 769 (1973)).

*C. Time Limitation. Unless otherwise prescribed in JFTR, POV storage for a member may be initiated any time while the order remains in effect and prior to receipt of the next PCS order, as long as the POV storage is incident to the member's PCS rather than for personal reasons (45 Comp. Gen. 589 (1966); B-183436, 22 July 1975).

U5474 RESTRICTIONS

A. Restriction on Vehicle Size. A member, who stores a POV that exceeds the SDDC storage contract maximum standard size, is financially responsible for any storage costs caused by the vehicle's excess size (par. U1010-B9). As an exception, the Secretarial Process may authorize/approve storage of an oversized POV (as the one POV for which storage may be authorized) if the member or dependents(s) require the oversized POV for medical reasons. Excess costs are collected IAW Service regulations.

B. Combining POV Size Limitation when Husband and Wife Are Members. The size restriction contained in par. U5474-A may be ignored for the purpose of storing one larger vehicle at GOV'T expense in lieu of storing two POVs (one POV stored for each member) during an assignment when each member is authorized POV storage. Payment for storing the vehicle may not exceed the GOV'T's total cost if each member had stored a vehicle within the maximum standard size.

C. Other Excess Storage Costs. Excess storage costs, incurred due to the member's negligence or choice, are the member's financial responsibility (par. U1010-B9).

U5476 CONTINUED POV STORAGE

A. Continued POV Storage for Active Duty Members. A POV may remain in storage at GOV'T expense for up to 90 days after the member returns from an OCONUS PDS (par. U5462) to which the POV could not be shipped, or from TDY on a contingency operation. Storage charges accrued after the 90 days are the member's financial responsibility, unless additional storage is authorized/approved through the Secretarial Process.

B. Continued POV Storage upon Separation from Service or Relief from Active Duty, Retirement, Placement on TDRL, Discharge with Severance or Separation Pay, or Involuntary Release from Active Duty with Readjustment or Separation Pay

1. Separation from Service or Relief from Active Duty. A member, separated from the Service or relieved from active duty who has a POV in storage under par. U5466, is authorized continued POV storage until the 180th day after the active duty termination date***, unless specifically prohibited in par. U5360***. Storage charges, accrued on/after the 181st day, are the member's financial responsibility, unless additional storage is authorized/approved through the Secretarial Process.

2. Retirement, Placement on TDRL, Discharge with Severance or Separation Pay, or Involuntary Release from Active Duty with Readjustment or Separation Pay. A member, retired, placed on the TDRL, discharged with severance or separation pay, or involuntarily released from active duty with readjustment or separation pay, who has a POV in storage under par. U5466, is authorized continued POV storage for up to 1 year from the active duty termination date (including by a member's death). The authority and circumstances in par. U5365 apply for extending the 1-year storage limit. Storage charges, accrued on/after the 366th day, are the member's (or dependent's) financial responsibility, unless additional storage is authorized/approved through the Secretarial Process.

NOTE: Pickup/delivery out of storage is authorized at GOV'T expense, regardless of time in storage (as long as the member's order is valid). This includes storage that has been converted to storage at the member's expense.

U5479 FUNDS ADVANCE

Authorized POV storage costs may be paid in advance.

PART F: MOBILE HOME TRANSPORTATION

U5500 PRIVATELY OWNED MOBILE HOMES

A. General. This Part prescribes mobile home transportation allowances for a member ordered to make a PCS move. Transportation of the TDY HHG weight allowance under Chapter 4, Part G, for TDY en route, is authorized in addition to mobile home allowances. ***The constructed GOV'T cost to transport the mobile home, any HHG removed from the mobile home (par. U5515-G), and unaccompanied baggage/HHG to the new PDS for the member's use, cannot exceed the GOV'Ts 'Best Value' cost to transport the member's maximum PCS HHG weight allowance between the old/new PDSs. The constructed measure for mobile home transportation is always the 'Best Value' transportation cost of the member's maximum PCS HHG weight allowance between the authorized points.*** (Example: A member moves from a PDS in NC to a PDS in CA. The mobile home is moved from NC to MO. The mobile home transportation cost from NC to MO is compared to the PCS HHG weight allowance transportation cost from NC to CA.) For the Armed Forces and NOAA, the member's maximum cost authorization is determined by using the 'Best Value' methodology for the channel times the member's authorized maximum HHG weight amount for grade/dependency status. For details on determining best value costs refer to the USTRANSCOM website under DP3 business rules at ***http://www.transcom.mil/j5/pt/dtr_part_iv.cfm***. For PHS, the GOV'T's cost to transport the member's maximum PCS weight allowance is determined by using the method PHS would have selected to transport the member's HHG.

B. Eligibility. A member authorized HHG transportation at GOV'T expense may be authorized mobile home transportation allowances (in lieu of HHG transportation) when:

1. The mobile home is acquired on/before the member's PCS order effective date;

2. The member certifies that the member or member's dependents intend to use the mobile home as a residence at the location to which it is being moved (exceptions in par. U5505-C);

3. The mobile home body and chassis, including tires and tubes, have been placed in fit condition at the member's (or dependent's/heir's) expense and to the GOV'T'S satisfaction to withstand the transportation rigors. See par. U5505-E for mobile home body and chassis preparation costs which are reimbursable or which may be performed at GOV'T expense.; and

4. The member is ordered on a PCS between places discussed in par. U5505, or mobile home transportation is authorized under par. U5540, U5545 or U5915.

C. Geographic Limitations. Mobile home transportation allowances may be authorized only for movement between:

1. PDSs within CONUS, within Alaska, and between a PDS in CONUS and a PDS in Alaska. Mobile home transportation for an authorized member (or dependent/heir) is from the old PDS to the new PDS or between any other two points subject to the limitation that ***the GOV'T'S cost liability is limited to the total cost to the GOV'T to transport the member's PCS HHG weight allowance between the old and new PDSs.***

2. CONUS or Alaska PDS and a PDS neither in CONUS nor Alaska. A member, or the member's dependent/ heir (in the case of the member's death), is authorized mobile home allowances:

a. Within CONUS or Alaska,

b. Between CONUS and Alaska, or

c. From the old CONUS or Alaska PDS to a border crossing point/appropriate port, or

d. From a border crossing point/appropriate port in CONUS to a new CONUS PDS or in Alaska or from a border crossing point/appropriate port in Alaska to a new Alaska PDS.

***NOTE*: Appropriate port is a port within CONUS or Alaska ordinarily used when a mobile home is transported at personal expense between a port in CONUS or Alaska and a PDS neither in CONUS nor Alaska. Border crossing point is a crossing point between CONUS (or Alaska) and Canada (or Mexico) ordinarily used for mobile home movement.**

D. Delayed/Deferred Mobile Home Transportation. The member may elect not to move a mobile home when authorized. However, mobile home transportation costs are payable incident to a subsequent PCS, using a combination of PCS orders, up to the greater of the distances in items 1 and 2. Example in par. U5310-A3.

1. To the new PDS from the former PDS from which the mobile home was not moved, or

2. From the current PDS from which the member is being ordered.

U5505 MOBILE HOME TRANSPORTATION

A. Definition. Transportation ("transport") in this Part includes packing, pickup, line-haul or drayage, delivery and unpacking.

B. Member Married to Member. When both husband and wife are members, they may combine their prescribed PCS HHG weight allowances to determine the maximum amount the GOV'T may pay to move their mobile home when each member is:

1. Authorized a mobile home allowance, and

2. Authorized movement of a mobile home on a PCS order.

***NOTE*: When one spouse is a uniformed member and the other an employee, and each has a separate PCS order, they may combine their PCS HHG weight allowances (JTR, par. C5154-J).**

C. Single Member/Concurrent Travel Performed. A member:

1. Without dependents, or

2. Whose dependents travel concurrently to the new PDS that is neither in CONUS nor in Alaska,

is authorized the same mobile home transportation to a selected point as authorized in par. U5505-D.

***NOTE*: A selected point is a location within CONUS or Alaska at which the mobile home is kept while a member and dependent(s) (or single member) is at an OCONUS PDS other than in Alaska.**

D. Dependent(s) Travel to/from a Designated Place/Selected Point in CONUS or Alaska. When a dependent(s) is authorized to travel to/from the designated place/selected point in either CONUS or Alaska to a member's new PDS (which is neither in CONUS nor in Alaska), the member is authorized mobile home transportation and the transportation of HHG removed from the mobile home (par. U5515-G) to:

1. The boarder crossing/appropriate port,

2. Designated place, or

3. Selected point.

The member also may transport UB and HHG (including packing, pickup, line-haul or drayage, delivery and unpacking) to the new PDS. ***The GOV'T's cost liability to transport the mobile home, any HHG removed from the mobile home (par. U5515-G), and UB/HHG to the new PDS for the member's use, is NTE the GOV'T's cost to transport the member's PCS HHG weight allowance between the old/new PDSs.***

EXAMPLE

Due to a transfer from a CONUS PDS to a PDS in Germany, a member is authorized transportation of 12,000 lbs. of HHG. The member transports a mobile home and 1,000 lbs. of HHG (using par. U5515-G) from the old PDS to Cleveland, OH, and 4,000 lbs. of HHG to the new PDS in Germany. The amount that the GOV'T pays to transport the mobile home and the 1,000 lbs. of HHG to Cleveland, and the 4,000 lbs. of HHG to Germany may not exceed the GOV'T's cost to transport the member's PCS HHG weight allowance of 12,000 lbs. from the old CONUS PDS to the new PDS in Germany.

E. Return from a PDS neither in CONUS nor Alaska. A member is authorized mobile home transportation:

1. Within CONUS or Alaska and,

2. Between CONUS and Alaska from the designated place in CONUS or Alaska, or

3. The selected point in CONUS or Alaska to the new PDS.

The GOV'T's cost liability to transport the mobile home, any HHG removed from the mobile home (par. U5515-G) and UB/HHG to the new PDS for the member's use is NTE the GOV'T's cost to transport the member's PCS weight allowance between the old and new PDSs. Example in par. U5505-D.

F. Upon Separation from the Service, Relief from Active Duty, Placement on the Temporary Disability Retired List (TDRL), or Retirement. To be authorized the mobile home allowances, the mobile home of a member being separated from the Service, relieved from active duty, placed on the TDRL, or retired must be turned over to a transportation officer for shipment within the time limits specified in par. U5360-G, U5365-A, or U5372-B3.

U5510 GOV'T-/PERSONALLY PROCURED MOBILE HOME TRANSPORTATION

A. Routing. The member is responsible for making all commercial personally procured transportation arrangements for mobile home transportation movement by commercial transporter or other means unless the transportation is GOV'T-procured. Expenses for transporting a mobile home at GOV'T expense is limited to mobile home transportation by the usual highway routing within CONUS, within Alaska, and through Canada between origin and destination in CONUS or Alaska.

B. Personally Procured Commercial Transportation. A member, or a deceased member's dependent/heir, authorized mobile home allowances under par. U5500 may transport a mobile home at personal expense and be reimbursed for the transportation costs and/or SIT costs (as prescribed in pars. U5510-B2, U5510-C1, and U5510-C5) IAW pars. U5500-A and U5555. SIT and dry storage reimbursement are authorized in par. U5555. ***Reimbursement must not exceed that amount provided for in par. U5500-A.***

1. Allowance Amount. Limitations apply on allowable charges when a commercial transporter moves a mobile home. When paying the carrier the member (or dependent/heir) must:

a. ***Ensure that the bill includes specific cost itemization of charges***;

b. Find out from the carrier what part of the preparation responsibility is the carrier's and what part is the shipper's (i.e., the member or dependent/heir);

c. Ensure that body, frame, springs, wheels, brakes, and tires are in good condition; and

d. Ensure that any extra property placed in the mobile home does not constitute an overload condition that could result in damage/and repair charges that would be the shipper's responsibility.

2. Costs Allowed. When personally procured mobile home transportation is by a commercial transporter, (par. U5510-C6 for preparation fees allowed as transportation costs), reimbursement is allowed for:

a. Carrier's charges for actual mobile home transportation in an amount NTE charges approved by the Surface Transportation Board, or a similar state regulatory body, for a mobile home of the size/type and for the distance transported;

b. Ferry fares; bridge, road, and tunnel tolls; taxes; charges or fees fixed by a municipal authority for permits to transport mobile homes in or through its jurisdiction; and the carrier's service charges for obtaining such permits; and

c. Pilot (flag) car or escort services, if required by law.

3. Costs Not Allowed. When mobile home transportation is by a personally procured commercial transporter, reimbursement is not allowed for:

a. Any carrier's maintenance/repair charges to the mobile home en route, including structural repairs, brake repairs, replacement of tires, charges incident thereto (a member must ensure that body, frame, springs, wheels, brakes, and tires are in good condition and that any extra property placed in the mobile home does not constitute an overload condition that could result in damage/repair charges);

b. Insurance/excess valuation costs over the carrier's maximum liability;

c. Special handling costs requested by the member; and

d. Costs of connecting/disconnecting appliances, equipment, and utilities involved in relocation and of converting appliances for operation on available utilities.

C. Movement other than by Commercial Transporter

1. Reimbursement. When a mobile home is transported by means other than a commercial transporter, i.e., towed by a POV, reimbursement is for actual transportation subject to the limitations contained in pars. U5510-B2, U5510-B3, U5510-C6, and U5510-C7. The distance computation is prescribed in par. U2020.

2. Origin/Destination within CONUS or within Alaska. When the origin/destination of a transported mobile home moved by other than a commercial transporter is within CONUS or Alaska, the allowable distance is determined under par. U2020.

3. Origin/Destination Is an Island within CONUS or within Alaska. When the origin and/or destination of a transported mobile home moved by other than a commercial transporter is an island within the boundaries of CONUS or of Alaska, the statute distance to or from the usual place of arrival or departure on the mainland also is allowed.

4. Origin/Destination Not in CONUS or Alaska. When the origin and/or destination of a transported mobile home moved by other than a commercial transporter is other than that contained in pars. U5510-C2 and U5510-C3, the allowable distance is limited to the distance for which the mobile home is transported within or between any points in CONUS, within or between any points in Alaska, and through Canada en route between Alaska and elsewhere in CONUS. Compute distance using par. U2020.

5. Transportation over Water. Over-water mobile home transportation is authorized only for transportation of such homes from an origin within CONUS or within Alaska to a destination either within CONUS or within Alaska. When a boat used as a primary residence is transported over water, the transportation allowance costs include:

a. Fuel/oil used for propulsion of the boat;

b. Open water pilots or navigators;

c. Crew;

d. Harbor pilots;

e. Docking fees incurred in transit;

f. Harbor/port fees and similar charges relating to entry in and navigation through ports;

g. Towing, whether in tow or towing by pushing from behind; and

h. Similar expenses.

6. Other Costs Allowed. In addition to the allowances in pars. U5510-C1 through U5510-C5, a reimbursable allowance includes costs generally associated with mobile home ***preparation*** at an origin inside Alaska or CONUS for transportation/resettling at the destination inside Alaska or CONUS. ***Costs are not reimbursable for preparation of mobile homes located outside Alaska or CONUS for transportation/resettling outside Alaska or CONUS.*** Preparation costs include:

a. Rental, installation, removal/transportation of hitches and extra axles with wheels/tires;

b. Blocking/unblocking (including anchoring/un-anchoring) labor costs at origin/destination;

c. Blocks purchased in lieu of transporting blocks from old duty station and cost of replacement blocks broken while the mobile home was being transported;

d. HHG packing/unpacking associated with the mobile home;

e. Disconnecting/connecting utilities;

f. Skirting removal/installation labor costs;

g. Movement/reassembling costs of separating, preparing, and sealing each section of the two halves of a double wide mobile home;

h. Trailer towing lights installation/removal;

i. Reasonable extension costs of existing water/sewer lines;

j. Dismantling/assembling costs for a portable room appended to a mobile home;

k. Expando charges;

l. Anti-sway device charges ***(transportation expense)***;

m. Over-dimension charges and/or permits ***(transportation expense)***;

n. Wrecker service when required ***(transportation expense)***; and

o. Similar expenses.

7. Self-propelled Mobile Home Driven Overland. Reimbursement is:

a. At the automobile mileage rate (par. U2600) for the official distance between the points authorized, or

b. For actual transportation costs subject to the limitation in pars. U5510-B2, U5510-B3, U5510-C5, U5510-C6, and U5510-C7.

See NOTE in par. U5510-C9 below.

8. Self-propelled Mobile Home Driven over Water. Reimbursement is the:

a. Actual transportation costs subject to the limitations in pars. U5510-B2, U5510-B3, U5510-C5, U5510-C6, and U5510-C7; or

b. Automobile mileage rate (par. U2600) per overland mile for the official distance between the authorized points.

NOTE in par. U5510-C9.

9. Mobile Home Moved by Overland Towing. Reimbursement is for actual transportation costs subject to the limitations contained in pars. U5510-B2, U5510-B3, U5510-C5, U5510-C6, and U5510-C7.

NOTE: Reimbursement must not exceed the amount in par. U5500-A. Reimbursement is authorized for SIT in par. U5555.

D. GOV'T-procured Transportation.

1. GOV'T-procured Transportation. ***Par. U5500-A.*** The GOV'T arranges the member's mobile home transportation by commercial/GOV'T means to/from the points authorized in this Part. The GOV'T pays all transportation costs (an eligible member or dependent/heir must sign a written agreement to be financially responsible for all excess costs, (including excess distance charges, excess HHG charges and those charges listed in par. U5510-B3)), up to what it would have cost the GOV'T to transport the member's PCS HHG weight allowance from the old to new PDS. ***The member does not receive any other allowances for the transportation involved.***

NOTE: Example, par. U5505-D.

2. Costs Not Allowed. The following costs are the financial responsibility of the member for repayment:

a. Storage charges accruing at any point unless caused by conditions beyond the member's control;

b. Special handling costs requested by the member;

c. Insurance/excess valuation costs over the carrier's maximum liability;

d. Body/chassis mobile home preparation costs and any repairs/maintenance performed en route including replacement costs for parts/tires; and

e. Costs of connecting/disconnecting appliances, equipment, and utilities involved in relocation and of converting appliances for operation on available utilities.

E. Transportation Partly by Commercial Transporter and Partly by other Means. The allowances described in pars. U5510-B and C apply to the respective transportation portions if a mobile home is transported partly by commercial transporter and partly by other means.

U5515 MOBILE HOME TRANSPORTATION FACTORS

A. Mobile Home Allowance Application. Mobile home transportation precludes UB/HHG transportation for PCS moves within CONUS, within Alaska, or between CONUS and Alaska (unless such HHG were removed from the mobile home for safe transportation under par. U5515-G). The member may not request or accept payment, for transportation of the member's PCS HHG weight allowance at GOV'T expense with PCS moves within CONUS, within Alaska, or between CONUS and Alaska on the same order used for mobile home transportation. However, the member may receive mobile home transportation allowances to a designated place under par. U5505 and may later transport UB/HHG or transport a mobile home under par. U5505.

B. Breakdown of, Damage to, or Destruction of a Mobile Home En Route. When mobile home delivery at the authorized destination is precluded by breakdown, damage, or destruction of the mobile home while en route under circumstances beyond the member's control, mobile home allowances are authorized to the point where the mobile home was transported. The member may subsequently transport HHG under par. U5330-F5. Par. U5500-A for mobile home transportation cost limitations.

C. Improper Shipments. When a mobile home is transported to an improper destination through no fault of the member, the mobile home may be transported from there to the proper destination upon authorization/approval of the appropriate Service transportation officer. In these cases, the member's financial obligation is limited to whatever excess cost would have been incurred had the shipment been to the proper destination by the direct route.

D. Order Amended, Modified, Canceled, or Revoked. When a member's mobile home is transported under pars. U5510-A or B after a PCS order is received and the PCS order is later amended, modified, canceled or revoked, the member is authorized mobile home allowances to the original destination (as if the transportation was completed) or to the point the mobile home was intercepted en route and then to the ultimate new PDS, to another place authorized in this Part, or return to the old PDS, as appropriate.

EXAMPLE

The member receives a PCS order and after receiving the PCS order arranges for mobile home transportation to the new PDS. While the mobile home is in transit to the new PDS the member's PCS order is canceled. The member is still authorized mobile home transportation to the new PDS or mobile home transportation back to the old PDS.

E. Mobile Home Transportation from a Prior PDS. When a member's mobile home was retained at a prior PDS, mobile home allowances from the ***last*** PDS may be authorized at any combination of the point of origin, in transit, or at destination.

F. Transportation before an Order Is Issued. When required by necessity (as determined by the appropriate official of the Service concerned), a member's mobile home may be transported under par. U5510-A or U5510-B before a PCS order is issued, in the same manner as HHG under par. U5330-G. The member is authorized reimbursement under par. U5510-B only if a PCS order is later issued. The member should retain the AO's/designated representative's written certification (par. U2115-B) that the member was advised before the mobile home was transported that this PCS order would be issued in case finance regulations require submission of that certification with the reimbursement voucher.

G. HHG Removed from a Mobile Home to Meet Safety Requirements. HHG, which must be removed from a mobile home to meet safety requirements, may be transported at GOV'T expense under par. U5330-F5.

U5520 MOBILE HOME TRANSPORTATION EXCESS COSTS FOR A SEPARATED MEMBER, DECEASED MEMBER, OR HEIRS OF A DECEASED MEMBER

*Mobile home transportation involving excess costs may be made (par. U1015-C2e). The GOV'T is obligated only for the total authorized cost. The member (or heirs, in the case of a deceased member) may arrange for mobile home transportation using personal funds and apply for reimbursement of the amount allowable under this Part. These excess transportation costs may be allowed when a member is:

1. Discharged, resigns, or separates from active duty resulting in a non-pay status, or

2. Deceased, or

3. Authorized by Service regulations.

U5530 MOBILE HOME TRANSPORTATION FOR SHORT DISTANCE MOVES

A. General. A member, ordered by the commanding officer of the installation concerned, to vacate the premises (either GOV'T or economy) on which the mobile home is located, is authorized GOV'T-procured transportation/ reimbursement for the expenses incurred (including SIT under par. U5555) for mobile home transportation to another site in the member's PDS vicinity.

B. Reimbursable Expenses. Reimbursable expenses include those necessarily incurred in:

1. Making the mobile home ready for transportation,

2. Moving it to another location, and

3. Installing it at the new site (52 Comp. Gen. 69 (1972)).

Also par. U5510-C6.

C. Non-reimbursable Expenses. Par. U5510-D2.

D. Cost Constraints. ***The transportation cost ceilings prescribed in this Part do not apply to short distance moves. There is no cost constraint, nor is the member limited to the cost of transporting 18,000 lbs. of HHG***.

E. Ownership. ***The member (or a dependent) must own the mobile home when it is moved***.

U5540 MOBILE HOME TRANSPORTATION UNDER UNUSUAL/EMERGENCY CIRCUMSTANCES

A. When Dependents Travel before the Member's PCS due to Official/Personal Situations

1. General. A member authorized HHG transportation under pars. U5370-B1 and B2:

   a. To a designated place in CONUS, or

   b. From a point outside CONUS and Alaska to a designated place in Alaska,

   is authorized mobile home transportation to the designated place in CONUS or Alaska, if the conditions in par. U5500 are met. This mobile home transportation is in lieu of transporting HHG except as authorized in par. U5330-F3. The order authorizing dependent transportation (under pars. U5240, U5905 and U5915) also may authorize HHG/mobile home transportation and should specify under which subparagraph in par. U5370 the transportation is authorized. ***After a mobile home is transported due to dependent travel/ transportation before issuance of a PCS order, no further mobile home transportation is authorized before the member's next PCS from the OCONUS PDS.***

2. Member Assigned to Full PCS Weight Allowance Area. The GOV'T's financial responsibility for mobile home and HHG (par. U5330-F3) transportation to the designated place may not exceed the GOV'T's cost to transport the member's PCS HHG weight allowance from the OCONUS PDS to the designated place.

EXAMPLE

Dependents return from Hawai'i and 1,000 lbs. of HHG are transported from Hawai'i to the designated place in Detroit, MI. The member's mobile home was last transported at GOV'T expense to Dothan, AL. Member has a 12,500-pound PCS weight allowance. The member's authorization for mobile home transportation is based on the cost to move 11,500 lbs. of HHG from Hawaii to Detroit.

3. Member Assigned to Administratively Weight-restricted Area. The mobile home may be transported from a point in CONUS (or Alaska) to the designated place. The GOV'T'S financial responsibility for mobile home and HHG transportation is IAW the basic authorization (par. U5500) to transport the member's PCS HHG weight allowance, minus the weight of HHG transported from OCONUS, from:

a. The member's last PDS in CONUS (or Alaska), or

b. The CONUS port (or Alaska) through which the member's HHG from OCONUS would be transported to the designated place, whichever is to the member's advantage.

B. Mobile Home Transportation Incident to Alert Notice. A member authorized HHG transportation under par. U5370-F is authorized mobile home transportation to a designated place in CONUS or in Alaska, if the conditions in par. U5500 are met. When the mobile home is transported after the alert notice, but the member's movement to the dependent restricted OCONUS PDS is canceled, subsequent mobile home transportation is authorized to the member's PDS if the PDS is in CONUS or Alaska. When the PDS is in Canada, Mexico, or Central America, authorization is in par. U5500-C1.

C. Mobile Home Transportation Incident to Tour Extension. A member on a tour of short duration (less than the prescribed tour length) at a PDS, who used the mobile home authorization when assigned to that PDS, is authorized mobile home transportation at GOV'T expense from the place where the mobile home is located to the PDS, up to the authorization from the old to new PDS. The authorization is limited to that situation when the tour is extended due to:

1. Unusual circumstances, and

2. The needs of the Service.

This authorization also applies if a member initially chooses not to move a mobile home to that PDS because of the anticipated short assignment (B-208861, 10 November 1982).

U5545 MOBILE HOME TRANSPORTATION WHEN A MEMBER IS OFFICIALLY REPORTED DEAD, ILL, INJURED, OR REPORTED ABSENT FOR MORE THAN 29 DAYS IN A MISSING STATUS, OR UPON DEATH

A. General. This paragraph applies to mobile homes owned by members on active duty inside or outside the U.S. who are officially reported as dead, ill, injured, or reported absent for a period of more than 29 days in a missing status (APP A1) and to a member who dies while authorized basic pay. Transportation is authorized by one, or a combination, of the following:

1. GOV'T-arranged transportation;

2. Personally arranged transportation via a commercial transporter;

3. Transportation by a means other than those specified in pars. U5545-A1 and A2.

Mobile home transportation/incidental costs under this subparagraph are at GOV'T expense. The ceilings prescribed elsewhere in this Part do not apply. Transportation payments authorized by par. U5545-A may be made in advance IAW par. U1010-B5.

B. Authorized Transportation. Mobile home transportation for use as a residence by a dependent otherwise authorized to transport HHG under par. U5372, is authorized to a member's official HOR or to another location authorized/approved by the Secretarial process when official notice is received that the member is:

1. Dead;

2. Injured or ill and the anticipated period of hospitalization or treatment is expected to be of prolonged duration as shown by a statement of the commanding officer at the receiving hospital; or

3. Absent for more than 29 days in a missing status.

C. Additional Moves--Member Reported as Missing for more than 1 Year. A mobile home transported under par. U5545-B2 may again be transported when the member has officially been reported as absent for more than 1 year in a missing status, when through the Secretarial Process it is determined the circumstances justify an additional move. Also, if HHG were previously transported under par. U5370-E, a mobile home may be transported under par. U5545-C.

D. Death of a Member. When a member with a mobile home dies while on active duty, one dependent of the member is authorized the mobile home transportation allowances from the place the mobile home is located on date of death to a place designated by that dependent, provided:

1. The mobile home is to be used by the dependent as a residence at destination, and

2. Mobile home transportation is completed within 1 year after the member's death, or

3. For GOV'T-procured transportation, the mobile home is turned over to a transportation officer within 1 year after the member's death.

Through the Secretarial Process an extension of the time limits in pars. U5545-D2 and D3 may be authorized/ approved (par. U5012-I).

U5555 TEMPORARY STORAGE

A. General. ***The law precludes more than 180 days of SIT.*** SIT is storage authorized with mobile home transportation. This storage is cumulative and may accrue at any combination of origin, in transit, or destination. When storage facilities are unavailable at origin or destination, storage may be in the nearest available storage facility authorized/approved by the responsible transportation officer. In computing the storage periods, the actual storage period governs, regardless of billing practices. The SIT cost is excluded when comparing the mobile home transportation total cost with the member's PCS weight allowance transportation total cost for the purpose of computing the authorized allowance. ***Except as provided in pars. U5555-C and D, the member is financially responsible for all SIT costs when a mobile home is placed in storage under a PCS order but not transported.***

B. SIT Time Limits

1. SIT - First 90 Days. A member is authorized mobile home SIT at GOV'T expense for 90 days with any authorized mobile home transportation. ***When a mobile home remains in storage after the initial 90-day period, all accrued storage charges after expiration of the first 90-day period are the member's financial responsibility unless additional storage is authorized/approved under par. U5555-B.***

2. SIT - after the First 90 Days. When, because of conditions beyond the member's control, a mobile home must remain in SIT after the first 90 days, additional storage for not more than an additional 90 days may be authorized/approved by the transportation officer/other officer designated by the Service concerned. Requests for authorization/approval of additional storage should be submitted following Service procedures. Among the reasons for which additional storage may be authorized/approved are:

a. Serious illness of the member;

b. Serious illness or death of a dependent;

c. Directed TDY after arrival at PDS;

d. Non-availability of suitable permanent location for mobile home; or

e. Acts of God.

C. Order Amended, Modified, Canceled or Revoked

1. Order Amended/Modified. After the date the mobile home was released to a transportation service provider (TSP)/the GOV'T for shipment/SIT, a member whose PCS order is amended/ modified before the member arrives at the initially directed new PDS is authorized the storage type authorized under the original PCS order until the amended/modified order effective date. After that the amended/modified PCS order establishes the storage allowance.

2. Order Canceled/Revoked. A member on a PCS order, which is canceled/ revoked after the date a mobile home is released to a transportation service provider (TSP)/the GOV'T for shipment/SIT, is authorized the storage type authorized under the original PCS order until the date of cancellation/revocation. After that the member is authorized SIT with mobile home return shipment/delivery to an authorized place.

D. Another PCS Order Is Issued after the Member Arrives at the New PDS. A member who receives another PCS order after arriving at a new PDS, and whose mobile home is in SIT when the PCS order is received, is authorized continued SIT (regardless of the time limit prescribed in par. U5555-B) until the new PCS order effective date or for 180 days, whichever occurs first. The new PCS order establishes a subsequent storage authorization.

U5560 FUNDS ADVANCE

Mobile home transportation allowances may be paid in advance when mobile home transportation (including necessary incidental expenses) is personally procured. ***The advance is NTE the estimated amount allowable and may not be paid directly to a carrier.***

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SECTION 1: GENERAL

U5600 PURPOSE

The purpose of DLA is to partially reimburse a member, with or without a dependent(s), for the expenses incurred in relocating the member's household on a PCS, housing moves ordered for the GOV'T's convenience (par. U5630-B15), or incident to an evacuation (pars. U6012 and U6059). This allowance is in addition to all other allowances authorized in JFTR and may be paid in advance (37 USC §477).

U5605 DEFINITION OF TERMS

A. Member with Dependent(s). As used in this Part, "member with dependent(s)" means a member who, on the PCS order effective date, has dependent(s) authorized transportation ICW the PCS. A member, whose spouse is a dependent on the member's PCS order effective date, is a member with dependent for DLA purposes, even though the spouse was a former member and received travel allowances upon separation from the Service (63 Comp. Gen. 55 (1983).

B. Member without Dependent(s). As used in this Part, "member without dependent(s)" means a member who:

1. Has no dependent(s);

2. Is not authorized travel and transportation allowances for travel of a dependent(s) under par. U5201-B ICW a PCS (par. U5605-A for exception); or

3. Has dependent(s) authorized travel and transportation allowances under par. U5201, but the dependent(s) does not relocate ICW a PCS (59 Comp. Gen. 376 (1980)).

U5610 ELIGIBILITY

***NOTE*: DLA is not authorized under the several circumstances detailed in par. U5630-C.**

A. Member with Dependent(s). A member with a dependent(s) is authorized a DLA when the dependent(s):

1. Relocates ICW a PCS,

2. Moves ICW the closure or realignment of a military installation (par. U5630-B12),

3. Move to a designated place incident to an evacuation (IAW pars. U6012 and U6059), or

4. As otherwise authorized in this Part.

B. Member without Dependent(s). A member without a dependent(s) is authorized DLA when:

1. Relocated ICW a PCS to a PDS where GOV'T QTRS are not assigned, or

2. Ordered to, and actually does, move ICW the closure or realignment of a U.S. INSTALLATION (par. U5630-B12).

In par. U5610-B1 circumstances, DLA authority continues to exist if GOV'T QTRS' assignment and occupancy upon arrival at a new PDS is for 60 or fewer days. When calculating the 60 days, exclude days the member is deployed or TDY. In justifiable cases, up to 60 additional days may be authorized/approved by the member's commanding officer for a maximum of 120 days.

***NOTE*: See pars. U5630-B14 and U5630-E for regulations applicable to member-married-to-member couples.**

U5615 DETERMINING AMOUNT PAYABLE

A. General. DLA rates are in Table U5G-1 (and Table U5G-2 for secondary DLA IAW par. U5630-B6 only). DLA is based on the member being with or without dependents (par. U5605) on the PCS order effective date or the order directing the member to move ICW a military installation closure or realignment.

B. Dependent Authorized to Relocate ICW PCS but Delays Travel. When a dependent is authorized to travel but does not move with the member, DLA at the without-dependent rate may be paid, provided the member is not assigned GOV'T QTRS at the new PDS. If the dependent later joins the member and is authorized such dependent travel at GOV'T expense, the member may be paid the difference between DLA at the with-dependent rate and the without-dependent rate.

U5620 FISCAL YEAR LIMITATION ON PAYMENT OF DLA

A. General. Under 37 USC §477, a member is authorized only one DLA during a fiscal year, unless the:

*1. Secretary concerned determines Service exigencies require more than one PCS during the current fiscal year. With the exceptions noted below for USCG, NOAA and Army, the authority to make this determination may be delegated no lower than general/flag officer level in the Army, Navy, Air Force, O-6 in the Marine Corps, at the headquarters level that directs assignments for the Service concerned. Based on SECDEF memo "Waiver Authority for Dislocation Allowance Entitlements" of 5 June 1995, this authority for humanitarian or Exceptional Family Member Program (EFMP) assignments may be delegated to O-6 level at the headquarters that direct humanitarian or EFMP assignments for the Service concerned.

NOTE 1: For the Coast Guard: delegation is to the Commander, Coast Guard Personnel Service Center (CGPSC) with no further re-delegation authorized; for the NOAA Corps: delegation is to the Director of the NOAA Corps only.

NOTE 2: For Army, OUSD (P&R) Memo of 18 April 2012 temporarily allows the approval level to be set at the O-6 level when serving in the capacity of Directors of the Enlisted and Officer Personnel Management Directorates of the Army Human Resources Command effective 18 April 2012 and expiring on 18 April 2014.

2. Member is on PCS to, from, or between courses conducted, controlled and managed by one or more of the Services;

3. Eligible dependents are relocated to a designated place incident to an evacuation (pars. U6012 and U6059);

4. Movement of a member's household is made ICW a national emergency or in time of war;

5. Movement of a member and/or a dependent(s) is made as envisioned by par. U5630-B6, U5630-B8 or U5630-B10;

6. Movement of member's and or dependent's household is made ICW base realignment or closure (BRAC); or

7. Member's dependents relocate incident to the member being assigned to ITDY (par. U4610).

NOTE: The one DLA per fiscal year limitation does not apply to partial DLA IAW par. U5630-B15.

B. Application of Fiscal Year Limitation on DLA Payment

1. When determining the fiscal year in which DLA authority occurs, the member's departure (detachment) date from the old PDS in compliance with the PCS order governs.

2. Prior PCS moves in the same fiscal year for which a DLA was not authorized must be excluded from the computation. Example: PCS moves of a member without dependents when assigned to GOV'T QTRS carry no DLA authority. Example: Multiple DLA payments are appropriate for PCS moves to, from, or between courses conducted at a Service installation, or conducted, controlled and managed by one or more of the Services at a civilian educational institution, or elsewhere.

3. Except under the conditions in pars. U5620-A2, U5620-A5, and U5620-B2, all PCS moves (including those approved by the Secretary concerned) are counted to determine if the statutory limitation applies and Secretarial approval of DLA for the next PCS is required.

*SECTION 2: DLA ELIGIBILITY FACTORS

*U5630 ELIGIBILITY FACTORS

*A. General. A member is eligible to receive DLA under par. U5610 for a PCS move and dependent evacuation. These are the usual categories. There are a number of other situations in which a member may or may not be eligible for DLA. The eligibility under these special circumstances follows.

B. Special Categories for Which DLA Is Authorized

1. A Member's Old and New PDSs Are in Proximity to Each Other or a Member Is Reassigned between Activities at the Same PDS. A DLA is payable when the old and new PDSs are in proximity to each other or when a member is reassigned between activities at the same PDS (see par. U5355-B1), only when a member is authorized a short distance HHG move at GOV'T expense (42 Comp. Gen. 460 (1963)).

2. PCS between PDSs Not in Proximity to Each Other. A statement that the household relocation was necessary as a direct result of the PCS is required to support DLA payment when dependents make a proximity move based on a PCS between PDSs not in proximity to each other. The member's statement must be accepted when the PCS is from or to a dependent restricted tour. A statement from the new PDS commanding officer, or from that commanding officer's designated representative, is required to document that the relocation is a direct result of the PCS or ITDY assignment when the PCS is not from or to a dependent restricted tour or is to or from an ITDY assignment. ***The designated representative may not re-delegate this authority. NOTE: DLA is payable for proximity moves performed under an ITDY order. See 37 USC §406(e) and 37 USC §407.***

3. Dependent Movement to/from a Designated Place. DLA is payable when the dependents complete travel if moved to or from a designated place on the member's PCS order. No further DLA authority accrues for that PCS unless authorized under par. U5630-B9. DLA is paid when, ICW an evacuation, eligible dependents move to a designated place. See pars. U6012 and U6059.

4. Transfer to CONUS Hospital

a. Transfer to a CONUS Hospital from OCONUS. DLA is payable to a member with dependents who is transferred from OCONUS to a CONUS hospital for observation and treatment and who relocates the household incident to such transfer.

b. Transfer to a CONUS Hospital from inside CONUS. DLA is payable to a member with dependents who is transferred from inside CONUS to a CONUS hospital for observation and treatment and who relocates the household incident to such transfer. A statement of prolonged hospitalization is required from the receiving hospital commanding officer.

5. Inter-service Transfer. When a member is:

a. Separated or relieved from active duty to continue on active duty in another Service, and

b. Transferred with no break in service from one Service to another under the authority of 10 USC §716 or any similar statutory provision,

the member is authorized DLA when the household is relocated incident to an ordered PCS resulting from a change of service. ***NOTE: The service performed after such separation is a continuation of the prior period of service.***

6. Order Amended, Modified, Canceled, or Revoked. When a PCS order is amended, modified, canceled, or revoked to direct the member to return to the station from which transferred, a DLA is payable if the member

and/or dependent actually move from the place of residence before the date the order is amended, modified, canceled, or revoked. If a member and/or dependents actually move from the place of residence ICW a PCS order and complete a move to a new location and then that PCS order is amended, modified, canceled, or revoked to either direct the member to return to the old station or to direct the member to a different new PDS, then a DLA is payable ICW each move. ***No more than two DLAs are authorized by par. U5630. NOTE: In this situation only, the amount of the second DLA paid is taken from Table U5G-2. Par. U5630 does not authorize more than one DLA for a dependent who moves twice under the authority in par. U5222-C3a.***

7. Member without Dependents Assigned to Two-crew Nuclear Submarine (SSBN)

a. No Home Port Change. A member without dependents assigned to a two-crew nuclear submarine is authorized DLA upon arrival at the ship's home port, provided the member is not assigned GOV'T QTRS and occupies non-GOV'T QTRS for a period of more than 15 days before reporting aboard the assigned ship (57 Comp. Gen. 178 (1977)).

b. Home Port Change. A member without dependents, assigned to a two-crew nuclear submarine when the home port is changed, is authorized DLA at the new home port, provided the member is not assigned to GOV'T QTRS and occupies non-GOV'T QTRS for a period of more than 15 days (59 Comp. Gen. 221 (1980)).

8. Member Reported as Dead or Absent for more than 29 Days in a Missing Status. DLA is payable for movement of dependents of a member who is reported as dead or absent for a period of more than 29 days in a missing status (see par. U5241).

9. In Place Consecutive Overseas Tour (IPCOT). A member at an OCONUS PDS whose tour status changes from accompanied to unaccompanied or from unaccompanied to accompanied at the same PDS after initial tour of duty completion is authorized DLA if the dependents make an authorized move to or from the OCONUS PDS ICW the change-of-tour status.

10. Early Return of Dependents. Incident to the early return of all of a member's dependents under par. U5900-B, U5900-C, or U5900-D, the member is authorized DLA the day one or more dependents arrive at the permanent residence location or the day all the dependents have departed the member's overseas station, whichever is later. A DLA is not authorized if dependents are authorized to return to the member's OCONUS PDS.

11. Member Who Has No Dependents and Is Assigned to a Ship. A member is authorized DLA (73 Comp. Gen. 6 (1993)) if the member:

a. Has no dependent ***(NOTE: DLA at the without-dependent rate is payable under par. U5630-B11 to a member, who is a member with dependents for housing purposes solely because the member is paying child support.)***, and

b. Is assigned to permanent duty aboard a ship, and

c. Elects not to occupy assigned shipboard QTRS for a member above the grade of E-5 or is authorized BAH for a member in the grade of E-5 or E-4 as appropriate, and

d. Occupies private sector housing ashore.

12. Ordered to Move ICW a Base Realignment and Closure (BRAC) of a Military INSTALLATION. A member is authorized DLA when the member is ordered to move ICW a BRAC Commission action on a military INSTALLATION and, as a result, the member's dependent actually moves or, in the case of a member without dependent, the member actually moves. For par. U5630-B12, the term military INSTALLATION means a base, camp, post, station, yard, center, home port facility of any ship, or other activity, including any

leased facility. The term "realignment" includes any action which both reduces and relocates functions and civilian personnel positions, but does not include a reduction in force resulting from workload adjustments, reduced personnel or funding levels, or skill imbalances (10 USC §2687(e)(3)).

13. Member without Dependents Elects Not to Occupy Inadequate GOV'T QTRS. A member above the grade of E-5 is authorized DLA if the member:

a. Has no dependent,

b. Is assigned to QTRS of the U.S. that do not meet the minimum adequacy standards established by DoD for members in such grade, or

c. Is assigned to a housing facility under the jurisdiction of a uniformed service that does not meet such standards, and

d. Elects not to occupy such QTRS or facility.

14. Both Spouses below Grade E-6 Assigned to Sea Duty. The senior spouse of a member-married-to-member couple (both below Grade E-6) is authorized DLA if the spouses:

a. ***Have no dependents***,

b. Are assigned simultaneously to permanent duty aboard ship(s),

c. Elect not to occupy assigned shipboard QTRS, and

d. Occupy non-GOV'T or family-type GOV'T QTRS ashore.

See 73 Comp. Gen. 6 (1993).

*15. Housing Moves at a PDS for the GOV'T's Convenience. A partial DLA of $683.27 (effective 1 January 2012) must be paid to a member who is ordered to occupy/vacate family-type GOV'T QTRS due to:

a. Privatization,

b. Renovation, or

c. Any other reason for the GOV'T's convenience other than PCS. See the ***NOTE*** below.

NOTE: For par. U5630-B, item 15(c), partial DLA is not authorized for the following local moves:

1. From GOV'T QTRS upon separation/retirement;

2. Incident to PCS;

3. Change in family size or bedroom requirement for the member's convenience including promotion;

4. Voluntarily member-initiated (Exception: GOV'T-directed moves under pars. U5355-C1 and U5355-C2);

5. Pending divorce or family separation;

6. Due to the member's misconduct; or

7. From privatized housing to privatized housing.

16. ITDY. DLA (also see exception to one-DLA-per-year rule) is payable when dependents relocate ICW an ITDY order.

C. Special Categories for Which DLA Is ***Not*** Authorized. DLA is ***not*** authorized ICW a PCS:

1. From home or from PLEAD to first PDS unless the dependents actually move from the member's residence to the PDS or designated place ICW the PCS (if the dependents do not relocate to the new PDS, or the member has no dependents, DLA is not authorized from home or PLEAD to the first PDS);

2. From last PDS to home or to the PLEAD;

3. From last PDS in one period of service to first PDS in another period of service when there was no ordered PCS between those stations;

4. When the member does not relocate the household (e.g., the member continues to commute from the same residence) ***NOTE: Household relocation is not limited to transporting HHG. A member may relocate the household and neither transport HHG nor move dependents (e.g., A member with dependents who leaves the dependents in place and moves to the new PDS taking some personal belongings has in fact relocated the household. This member may be eligible for a DLA at the without-dependent rate if GOV'T QTRS are not available at the new PDS. This item does not apply to a member on a PCS from home or from PLEAD to first PDS. See par. U5630-C1 with which this item does not conflict.)***; or

5. For a member with dependents, ICW PCS travel performed under the conditions outlined in pars. U5201-B1a through B1d, U5201-B2a through B2f; and U5201-B3b.

6. Local short distance moves IAW par. U5355, except as authorized in pars. U5630-B1, U5630-B2, U5630-B12, and U5630-B15.

D. Household Relocation Incident to Alert Notification. A member with dependent,

1. Who relocates the household incident to an official alert notification,

2. But before a PCS order is issued, which provides for transfer to an OCONUS PDS to which dependent travel is not authorized under par. U5240-D,

is authorized the DLA only when the PCS has been completed.

E. DLA when a Member-married-to-member Couple Is Transferred to a New PDS. One DLA (at the rate payable to the senior member) is authorized to be paid to a member-married-to-member couple, assigned to family-type GOV'T QTRS, if both:

1. Are without dependents, and

2. Move to a new PDS.

Table U5G-3 is for a member, married to a member, who incident to a PCS disestablishes a household at one PDS and establishes a household at a new PDS.

F. DLA when a Member is Directed by Competent Authority to Vacate a Private Sector Residence. A member authorized a short distance HHG move from a private sector residence to another private sector residence for the GOV'T's convenience under the conditions in par. U5355-D is authorized a DLA. ***This does not include moves to or from privatized housing.***

SECTION 3: DLA RATES

U5635 DLA RATES

A. Primary DLA Rates (Table U5G-1)

PRIMARY DLA RATES *Effective 1 January 2012		
*Table U5G-1		
Grade	**Without-Dependent Rate**	**With-Dependent Rate**
O-10	$3,534.86	$4,351.37
O-9	$3,534.86	$4,351.37
O-8	$3,534.86	$4,351.37
O-7	$3,534.86	$4,351.37
O-6	$3,242.95	$3,918.01
O-5	$3,123.38	$3,776.57
O-4	$2,894.47	$3,329.11
O-3	$2,319.69	$2,754.28
O-2	$1,840.08	$2,351.83
O-1	$1,549.46	$2,102.40
O-3E	$2,504.86	$2,960.04
O-2E	$2,129.39	$2,670.75
O-1E	$1,831.07	$2,467.56
W-5	$2,940.75	$3,213.37
W-4	$2,611.57	$2,945.93
W-3	$2,194.98	$2,699.03
W-2	$1,949.39	$2,483.00
W-1	$1,631.75	$2,147.41
E-9	$2,144.85	$2,827.62
E-8	$1,968.65	$2,606.46
E-7	$1,681.92	$2,420.00
E-6	$1,522.45	$2,236.11
E-5	$1,404.16	$2,011.08
E-4	$1,221.56	$2,011.08
E-3	$1,198.42	$2,011.08
E-2	$973.40	$2,011.08
E-1	$867.98	$2,011.08

B. Secondary DLA Rates (Table U5G-2)

SECONDARY DLA RATES **Effective 1 January 2012*		
***Table U5G-2**		
***NOTE*: These rates are only payable when a second DLA is paid IAW par. U5630-B6.**		
Grade	**Without-Dependent Rate**	**With-Dependent Rate**
O-10	$2,827.87	$3,481.09
O-9	$2,827.87	$3,481.09
O-8	$2,827.87	$3,481.09
O-7	$2,827.87	$3,481.09
O-6	$2,594.40	$3,134.43
O-5	$2,498.69	$3,021.26
O-4	$2,315.59	$2,663.29
O-3	$1,855.75	$2,203.46
O-2	$1,472.05	$1,881.48
O-1	$1,239.56	$1,681.92
O-3E	$2,003.90	$2,368.04
O-2E	$1,703.51	$2,136.58
O-1E	$1,464.87	$1,974.06
W-5	$2,352.60	$2,570.67
W-4	$2,089.27	$2,356.74
W-3	$1,755.98	$2,159.23
W-2	$1,559.49	$1,986.39
W-1	$1,305.42	$1,717.91
E-9	$1,715.87	$2,262.11
E-8	$1,574.93	$2,085.15
E-7	$1,345.51	$1,936.01
E-6	$1,217.97	$1,788.89
E-5	$1,123.35	$1,608.87
E-4	$977.27	$1,608.87
E-3	$958.73	$1,608.87
E-2	$778.71	$1,608.87
E-1	$694.38	$1,608.87

C. DLA when a Member-Married-to Member Couple is Transferred (Table U5G-3)

DLA WHEN A MEMBER–MARRIED-TO-MEMBER COUPLE IS TRANSFERRED
Table U5G-3

Neither Member Has A Dependent					
RULE	**(A) If one member has:**	**(B) and the other member has:**	**(C) and at the old PDS(s) they occupied:**	**(D) and at the new PDS(s) they occupy:**	**(E) then DLA is payable to:**
1	no dependent	no dependent	the same dwelling	the same dwelling 3/	either member at the "without-dependent" rate, but not to both. 1/
2				separate dwellings 2/, 3/	each member at the "without-dependent" rate. 4/
3			separate dwellings	the same dwelling 3/	
4				separate dwellings 2/, 3/	
One Member Has Dependent(s)					
RULE	**(A) If one member has:**	**(B) and the other member has:**	**(C) and at the old PDS(s) they occupied:**	**(D) and at the new PDS(s) they occupy:**	**(E) then DLA is payable to:**
5	no dependent	dependent(s)	the same dwelling	the same dwelling 3/	either the member who has no dependent at the "without-dependent" rate; or to the member who has a dependent at the "with-dependent" rate, but not to both members. 1/
6				separate dwellings 2/, 3/	each member(at the “without-dependent” rate for the member without a dependent; & at the "with-dependent" rate for the member with a dependent.)
7			separate dwellings	the same dwelling 3/	
8				separate dwellings 2/, 3/	
Both Members Have Dependent(s)					
RULE	**(A) If one member has:**	**(B) and the other member has:**	**(C) and at the old PDS(s) they occupied:**	**(D) and at the new PDS(s) they occupy:**	**(E) then DLA is payable to:**
9	dependent(s)	dependent(s)	the same dwelling	the same dwelling	either member at the "with-dep" rate, but not to both. 1/
10				separate dwellings 2/	each member at the "with-dependent" rate.
11			separate dwellings	the same dwelling	
12				separate dwellings 2/	

1/ The husband and wife may select the greater allowance. However, when one member moves incident to a PCS at one time and establishes a permanent household at the new PDS while the other member maintains a permanent household at the old PDS and, at a later date, the second member moves incident to a PCS and occupies the same residence as the first member (B-191742, 1 August 1978 and DOHA Case 96110801, 26 June 1997):

(a) Both members are authorized a DLA at the "without-dependent" rate under Rule 1,

(b) The member who has no dependent at the "without-dependent" rate, and the member with a dependent at the "with-dependent" rate under Rule 5, and

(c) Both members are authorized a DLA at the "with-dependent" rate under Rule 9.

Example 1: Members A and B are married and assigned to Offutt AFB, NE, and each receives a PCS authorization/order to Ramstein AB, GE. Member A moves from Offutt AFB to Ramstein AB and establishes a permanent household. Member B continues to maintain a permanent household and subsequently moves to Ramstein and resides in the household established by Member A. Both members are authorized DLA since two separate households were disestablished and established (Member B disestablishing a separate household and moving into the household established by Member A).

Example 2: Members A and B are married and assigned to Offutt AFB, NE, and each receives a PCS authorization/order to Ramstein AB, GE. Member A moves from Offutt AFB to Ramstein AB and establishes a permanent household. Member B moves out of the household at Offutt AFB and occupies temporary QTRS while Member A is establishing a household at Ramstein. Member B subsequently moves to Ramstein and resides in the household established by Member A. Only one member is authorized DLA since only one permanent household was disestablished and one household established.

Example 3: Members A and B are married and assigned to Offutt AFB, NE, and each receives a PCS authorization/order to Ramstein AB, GE. Member A moves from Offutt AFB to Ramstein AB and is residing in temporary QTRS. Member B continues to maintain a household at Offutt AFB and subsequently moves to Ramstein and occupies temporary QTRS with member A at Ramstein. Members A and B later establish a household at Ramstein. Only one member is authorized DLA since only one household was disestablished and re-established.

Example 4: Members A and B are married and assigned to Offutt AFB, NE, and each receives a PCS authorization/order to Ramstein AB, GE. Member A moves from Offutt AFB to Ramstein AB and occupies temporary QTRS. Member B moves out of the household at Offutt AFB and occupies temporary QTRS at Offutt AFB. Member B later joins Member A (who is residing in temporary QTRS) at Ramstein. Members A and B later establish a household at Ramstein. Only one member is authorized DLA since only one household was disestablished and re-established.

2/ Payable only if it can be conclusively shown it is necessary to establish separate households for or on behalf of each member or for the dependent.

3/ A member who has no dependent and who is assigned to GOV'T QTRS at the new PDS (including a ship) is not authorized a DLA except as indicated in pars. U5610-B and U5630-E.

4/ Only one DLA is authorized if moving from separate QTRS to the same family-type GOV'T QTRS.

PART H: TLE ALLOWANCE WITHIN CONUS

U5700 PURPOSE

TLE is intended to ***partially*** pay for lodging/meal expenses when a member/dependent(s) occupy temporary QTRS ***in CONUS*** due to a PCS.

U5705 AUTHORITY

A. Authorized TLE. A member is authorized TLE reimbursement NTE the number of days authorized in par. U5710:

1. Before leaving the old CONUS PDS, DESIGNATED PLACE (APP A1), a member's CONUS HOR, and/ or technical school if the member is reporting to the first PDS; or

NOTE: TLE is payable incident to a move when entering active duty to the first PDS.

2. After arriving at the new CONUS PDS, DESIGNATED PLACE, and the member's first PDS, if the member is reporting there from HOR or initial technical school; or,

3. When house-hunting is performed after the member completes PCS travel to the new PDS (i.e., in conjunction with a PCS after arrival at the new PDS); or

4. For the elapsed time between PDSs when per diem is not payable; and

5. When the member's PCS order is cancelled or revoked after the member occupies temporary QTRS. The member is authorized TLE reimbursement up to the maximum number of days allowable; or

6. Upon initial arrival at a CONUS PDS and waiting for GOV'T QTRS assignment, or while completing arrangements for other permanent living accommodations when GOV'T QTRS are not available.

NOTE: The 'TLE days' covered must be used in the vicinity of the old/new PDS, DESIGNATED PLACE, and/or the member's CONUS HOR or initial technical school if the member is ordered to active duty.

Example: If a member has 8 days elapsed time (e.g., proceed, delay, travel, etc.) between PDSs and the allowable travel time is 7 days, the member may be paid TLE for one day if spent near the old or new PDS. The additional available 'TLE days' may be claimed for days spent:

a. Near the old PDS before (or after) the member checked out of the activity at the old PDS; and/or

b. At a DESIGNATED PLACE (APP A1) en route; and/or

c. Near the new PDS before (or after) the member checked into the new activity at the new PDS.

If a member has 22 days elapsed time between PDSs and the allowable travel time is 7 days, the member may be paid:

a. The maximum allowable TLE allowance for days spent at/near the old/new PDS; or

b. A DESIGNATED PLACE en route as described in the 8-day example.

B. Not Authorized TLE. A member is not authorized TLE:

1. When leaving active duty; or

2. For a house-hunting trip taken before the member moves to the new PDS (i.e., not in conjunction with a

PCS); or

3. On behalf of dependent(s) acquired after the a PCS order effective date; or

4. On behalf of dependent(s) who returned from an OCONUS location prior to PCS order issuance (Ch 5, Part J); or

5. On behalf of dependent(s) relocating for personal safety (par. U5205); or

6. When ordered to ITDY.

***NOTE*: A member is authorized TLE for the acquired dependent for the next PCS assignment which also includes the vicinity of the place at which the dependent was acquired.**

U5710 TIME LIMITATIONS

A. General. TLE reimbursement is limited to:

1. CONUS. 10 days for a member who:

a. PCSs to a CONUS PDS. A member may split the days among old CONUS PDS, new CONUS PDS, and DESIGNATED PLACE in CONUS, but may not use TLE at the old OCONUS PDS (par. U9150); or

b. Reports to the first CONUS PDS from the HOR or initial technical school. A member may split the days among CONUS HOR, initial technical school, CONUS DESIGNATED PLACE and CONUS PDS, but not OCONUS; or

2. OCONUS. 5 days for a member who:

a. PCSs to an OCONUS PDS. A member may split the days between old CONUS PDS and DESIGNATED PLACE in CONUS, but may not use TLE at the new OCONUS PDS (par. U9150); or

b. Reports to the first OCONUS PDS from the HOR or initial technical school. A member may split the days between CONUS HOR, initial technical school, and CONUS DESIGNATED PLACE, but not OCONUS (par. U9150).

B. Temporary Increase

Effective for TLE incurred on/after 20 March 2008. For TLE between 30 May 2006 and 19 March 2008, the maximum TLE period is 20 days.

1. 60 days for a PCS to a CONUS PDS for which the Secretaries Concerned have collectively prescribed a temporary increase due to:

a. A major disaster (PDS must be located in a Presidentially-declared disaster area), or

b. A sudden increase in the number of members assigned to the PDS.

2. TLE temporarily increased locations:

Location	Effective Dates	Number of TLE Days
Fort Drum, NY	20 Mar 2008 – 31 Dec 2011	60
Fort Drum, NY	1 Jan 2012 – 31 Dec 2012	30
Fort Bliss, TX	19 Mar 2010 – 18 Mar 2013	60

U5715 TEMPORARY QTRS

Temporary QTRS for the member/dependent(s):

1. Must be a temporary residence; and

2. Must be in the vicinity of the old and/or new PDS/DESIGNATED PLACE; and

3. May be allowed if assigned family-type GOV'T QTRS are not occupied because:

   a. HHG have not been shipped from the old PDS; or

   b. HHG have not been received at the new PDS; or

   c. GOV'T QTRS are undergoing repair/renovation; or

   d. HHG have been packed, picked up and/or shipped from the losing PDS; or

   e. For similar reasons.

***NOTE*: Lodging receipts are required by DoDFMR 7000.14-R, Volume 9. When the member/dependent(s) stay with friends/relatives, lodging cost is not authorized but the TLE meal portion is payable.**

U5720 REIMBURSEMENT

A. Member-Married-to-Member. When both spouses are members:

1. Each may be reimbursed up to $290/day, and

2. Both may not claim the same dependent(s) for TLE on the same days, and

3. One member may not claim the other member for TLE payment, and

4. TLE ***may be paid,*** in addition to TQSE for civilian employees, (JTR, Ch 5, Part H) as long as TLE and TQSE payments cover different expenses. ***Duplicate payment for the same expenses is not authorized. The couple may not each receive PCS travel and transportation allowance payments for the same purpose or expense (54 Comp. Gen. 892 (1975))***.

B. Per Diem Rate. The ***locality*** per diem rate based on the PDS (or DESIGNATED PLACE, HOR or initial follow-on technical training, if applicable) location is used for TLE reimbursement.

C. Maximum TLE Reimbursement. A member:

1. May be reimbursed a maximum of $290/day for TLE expenses when the member and dependent(s) occupy temporary QTRS on the same or different days (B-221732, 10 April 1987); and

2. May choose the days TLE is claimed when occupying temporary QTRS on different days than the

dependent(s); and

3. Dependent(s) may occupy temporary QTRS on different days, but TLE is determined as if lodgings were occupied on the same days; and

*4. Should use available GOV'T QTRS (Ch 2, Part H).

NOTE: When GOV'T QTRS are available and other lodgings are used, lodging reimbursement is limited to the GOV'T QTRS' cost or locality lodging rate, whichever is lower (Ch 2, Part H).

D. Reimbursement Example:

1. A member occupies temporary QTRS at the new PDS for 12 days (1-12 April).

2. The member's dependent(s) also occupy temporary QTRS for 12 days (18-29 April).

3. The member selects 1-10 April (member) and 18-27 April (dependents) for TLE.

4. Reimbursement for the daily ***combined*** total expenses of the member and dependent(s) (e.g., 1 April for the member and 18 April for the dependents) must not exceed $290/day.

E. Reimbursement Computation

Step 1: Determine the daily lodging ceiling and M&IE rate. Multiply the percentage in the following table by the applicable locality lodging and M&IE rates.

No. of Eligible Persons Occupying Temporary QTRS	Percentage Applicable
Member or 1 dependent:	65%
Member and 1 dependent, or 2 dependents only:	100%
For each additional dependent age 12 and over, add:	35%
For each additional dependent under age 12, add:	25%

NOTES: The above percentage factors are used for both lodging and M&IE unless:

1. For member-married-to-member couples, each spouse begins with 65%. Each dependent then increases the percentage for the member claiming that dependent as shown in Examples 3 and 4.

2. For a member with multiple dependents occupying the same temporary lodging, add each dependent starting with the oldest dependent to get the correct percentage rate as shown in examples 2, 4 and 5. A member with two dependents, one over 12 and one under 12 is 125% (member and dependent over 12 is 100%, dependent under 12 is 25%).

Step 2: Determine the lodging cost. Compare the actual daily lodging cost (including lodging tax) to the lodging cost ceiling found in Step 1. Use the lesser.

Step 3: Determine the gross daily equivalency. Add the Step 2 result to the Sep 1 daily M&IE rate.

Step 4: Determine the applicable daily rate. Compare $290 with the Step 3 amount. Pay the lesser of these two amounts for that day.

***NOTE*: The locality per diem rate(s) used in these examples may not be the rate(s) currently in effect and is/are for illustration purposes only(current Standard CONUS per diem rate, par. U2025).**

Example 1 -- TLE ALLOWANCE **Member with no dependents** A member without dependents is PCS'd between two CONUS PDSs. Before and after reporting at the new PDS, the member occupies temporary private sector lodgings at the new PDS for 4 nights at $47.50/night ($42.75 plus $4.75 tax). The new PDS locality per diem rate is $124 ($78/ $46). The member certifies that GOV'T QTRS are not available. The member is authorized TLE, computed as follows:	
1. Determine maximum rates (Given percent x locality rate). M&IE Lodging	 65% x $46 = $29.90 65% x $78 = $50.70
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate and use the lesser.	$47.50 vs. $50.70 $47.50
3. Add the Step 1 M&IE to the selected lodging in Step 2.	$29.90 + $47.50 = $77.40
4. Compare $290 with the Step 3 amount and pay the lesser amount for each day. Pay $77.40.	$290.00 vs. $77.40 $77.40/day x 4 days = $309.60

Example 2 -- TLE ALLOWANCE **Member with 3 dependents** A member (with a spouse (not entitled to basic pay) and two children (ages 12 and 9)) is PCS'd between two CONUS PDSs. The Standard CONUS per diem rate of $123 ($77/ $46) applies to both PDSs. After reporting to the new PDS, the member and dependents occupy temporary private sector lodgings off-post for 8 nights at $80/night ($72 plus $8 tax). The member certifies that GOV'T QTRS are not available. The member is authorized TLE, computed as follows:	
1. Determine maximum rates (Given percent x locality rate). M&IE Lodging	 160% x $46 = $73.60 160% x $77 = $123.20
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate and use the lesser.	$80 vs. $123.20 $80
3. Add the Step 1 M&IE to the selected Step 2 lodging cost.	$73.60 + $80.00 = $153.60
4. Compare $290 with the Step 3 amount and pay the lesser amount for each day. Pay $153.60.	$290 vs. $ 153.60 $153.60/day x 8 days = $1,228.80

Example 3 -- TLE ALLOWANCE **Two Members with other dependents** A member-married-to-member couple with two dependents (ages 14 and 10) are PCS'd between two CONUS PDSs. The Standard CONUS per diem rate of $123 ($77/ $46) applies to both PDSs. Before and after reporting at the new PDS, the members and dependents occupy temporary private sector lodgings off-post for 6 nights at $100/night ($90 plus $10 tax). Each member is authorized TLE NTE $290/day for 10 days. The $100/night lodging cost is halved between the two members. The members certify that GOV'T QTRS are not available. The members are authorized TLE, computed as follows:	
Member #1 **(with 1 dependent)**	
1. Determine Maximum rates (Given percent x locality rate). M&IE Lodging	 100% x $46 = $46 100% x $77 = $77
2. Compare the actual daily lodging cost (including tax) to the Step 1 maximum lodging rate and use the lesser.	$50 vs. $77 $50
3. Add the Step 1 M&IE to the Step 2 lodging cost.	$46 + $50 = $ 96
4. Compare $290 with the Step 3 amount and pay the lesser amount for each day. Pay $96.	$290 vs. $96 $96/day x 6 days = $576
Member #2 **(with 1 dependent)**	
1. Determine Maximum rates (Given percent x locality rate) M&IE Lodging	 100% x $46 = $46 100% x $77 = $77
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate and use the lesser.	$50 vs. $77 $50
3. Add the Step 1 M&IE to the selected Step 2 lodging cost.	$46 + $50 = $ 96
4. Compare $290 with the Step 3 amount and pay the lesser amount for each day. Pay $96.	$290 vs. $96 $96/day x 6 days = $576
The daily rate paid to each member is $96. The combined daily amount paid to both members is $192.00 ($96 + $96). The combined amount paid to both members for 6 days is $1,152 ($192/day x 6 days or $576 + $576).	

Example 4 -- TLE ALLOWANCE

A member-married-to-member couple with two dependents, (ages 5 and 7), are PCS'd between two CONUS PDSs. The new PDS locality per diem rate is $149 ($93/ $56). Before and after reporting at the new PDS, the members and dependents occupy temporary private sector lodgings off-post for 30 nights at $120/night ($110 plus $10 tax). Each member is authorized TLE NTE $290/day for 10 days. The $120 lodging cost is the same rate regardless of how many people occupy the room. The members certify that GOV'T QTRS are not available. ***NOTE: In this example, each member claims the two dependent children BUT for different days.*** The members are authorized TLE, computed as follows:

Member #1 (with 2 dependents)	
1. Determine Maximum rate (Given percent x locality rate). M&IE Lodging	 125% x $56.00 = $ 70.00 125% x $93.00 = $ 116.25
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate and use the lesser.	$120.00 vs. $116.25 $116.25
3. Add the Step 1 M&IE to the selected Step 2 lodging cost.	$70.00 + $116.25 = $186.25
4. Compare $290 with the Step 3 amount and pay the lesser amount for each day. Pay $143.75.	$290.00 vs. $186.25 $186.25/day x 10 days = $1,862.50
Member #2 (with 2 dependents)	
1. Determine Maximum rate (Given percent x locality rate). M&IE Lodging	 125% x $56.00 = $70.00 125% x $93.00 = $ 116.25
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging and use the lesser.	$120.00 vs. $116.25 $116.25

Example 5 -- TLE ALLOWANCE

A member with a spouse (the spouse is not entitled to basic pay) and two children (ages 14 and 11) is PCS'd between two CONUS PDSs. Before departing the old PDS, the member and dependents occupy temporary private sector lodgings off post for 2 nights at $195/night ($170 plus $25 tax). The old PDS locality per diem rate is $232 ($161/ $71). Before and after reporting to the new PDS, the member and dependents occupy temporary private sector lodgings off-post for 6 nights at $85/night ($77 plus $8 tax). The new PDS locality per diem rate is $136.00 ($90/ $46). The member certifies that GOV'T QTRS are not available at either PDS. The member is authorized TLE computed as follows:

OLD PDS	
1. Determine maximum rate (Given percent x locality rate). M&IE Lodging	 160% x $71.00 = $113.60 160% x $161.00 = $257.60
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate and use the lesser.	$195 vs. $257.60 $195
3. Add the Step 1 M&IE to the selected Step 2 lodging cost.	$113.60 + $195 = $308.60
4. Compare $290 with the Step 3 amount and pay the lesser amount for each day. Pay $290.	$290 vs. $308.60 $290/day x 2 days = $580
NEW PDS	
1. Determine maximum rate (Given percent x locality rate). M&IE Lodging	 160% x $46.00 = $73.60 160% x $90.00 = $144.00
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser.	$85 vs. $144 $85
3. Add the Step 1 M&IE to the selected Step 2 lodging cost.	$73.60 + $85.00 = $158.60
4. Compare $290 with the Step 3 amount and pay the lesser amount for each day. Pay $158.60.	$290 vs. $158.60 $158.60/day x 6 days = $951.60
The member is authorized a total of $1,531.60 ($580.00 + $951.60) for TLE.	

Example 6 -- TLE ALLOWANCE

A member occupies temporary QTRS at the new PDS for 12 days (1-12 April) at $52/night ($47 per night plus $5 tax). The new PDS locality per diem rate is $123 ($77/ $46). The member's dependents (spouse and one child) occupy temporary private sector lodgings at the old PDS for 12 days (18-29 April) at $60/night ($54 plus $6 tax). The old PDS locality per diem rate is $127 ($81/ $46). The member selected 1-10 April (member) and 18-27 April (dependents) for TLE. The member certifies that GOV'T QTRS were not available at either location. The member is authorized TLE, computed as follows:

	Member (New PDS)	**Dependent(s) (Old PDS)**
1. Determine max rate (Given percent x locality rate) M&IE Lodging	 65% x $46.00 = $29.90 65% x $77.00 = $50.05	 100% x $46.00 = $46.00 100% x $81.00 = $81.00
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser.	$52.00 vs. $50.05 $50.05	$60.00 vs. $81.00 $60.00
3. Add the Step 1 M&IE to the selected Step 2 lodging cost.	$29.90 + $50.05 = 79.95	$46.00 + $60.00 = 106.00
Combined Total:	$79.95 + $106.00 = $185.95	
4. Compare $290 with the Step 3 combined total and pay the lesser amount for each day. Pay $185.95.	$290.00 vs. $185.95 $185.95/day x 10 days = $1,859.50	

Example 7 -- TLE ALLOWANCE
Two Rooms Occupied

A member with a spouse (the spouse is not entitled to basic pay) and three children (ages 14, 12 and 9) is PCS'd between two CONUS PDSs. The new PDS locality per diem rate is $166 ($115/ $51). After reporting to the new PDS, the member and dependents occupy 2 rooms as temporary private sector lodgings off-post for 8 nights at $114/night ($99 plus $15 tax) for each room, totaling $228/night. The member certifies that GOV'T QTRS are not available. The member is authorized TLE, computed as follows:

1. Determine maximum rates (Given percent x locality rate). (Member & spouse 100% plus 2 dependents age 12 and older (35% + 35%) 70% and one dependent (under age 12) 25% for a total of 195%) M&IE Lodging	 195% x $51 = $99.45 195% x $115 = $224.25
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate and use the lesser.	(2 x $114) = $228 vs. $224.25 $224.25
3. Add the Step 1 M&IE to the selected Step 2 lodging cost.	$99.45 + $224.25 = 32370
4. Compare $290 with the Step 3 amount and pay the lesser amount for each day. Pay $290.	$290 vs. $323.70 $290/day x 8 days = $2,320.00

U5725 FUNDS ADVANCE

An advance may be paid for the average number of days (as determined by the Secretarial Process) for which TLE is paid ICW a PCS to that PDS. The advance is limited to the maximum amount for 10 days if the new PDS is in CONUS and for 5 days if the new PDS is OCONUS.

PART I: PET QUARANTINE

U5800 GENERAL

This Part clarifies pet quarantine reimbursement for PCS moves.

U5805 PET QUARANTINE REIMBURSEMENT

Reimbursement for actual mandatory household pet quarantine fees is authorized not to exceed $550 per PCS move.

U5810 GENERAL PET INFORMATION

A. GOV'T-funded Pet Transportation Not Authorized. ***Pet transportation is not a reimbursable expense, except when transportation is incident to an evacuation from a foreign PDS IAW par. U6016.***

*B. Pet Quarantine Information. The following websites contain useful information on pet quarantine: ***http://www.aphis.usda.gov/import_export/animals/animal_import/animal_imports.shtml*** **or** ***http://www.cdc.gov/ncidod/dq/animal/index.htm***

C. U.S. Fish and Wildlife (FWS) Service Requirements. A traveler transporting an exotic pet is required by law to have a FWS certification before transporting the pet to/from foreign locations.

1. A traveler who has questions regarding returning to the U.S. with an exotic pet should contact the FWS prior to transporting the pet(s) at, 1-800-358-2104 or (703) 358-2104.

2. The website address for obtaining information on permits through the FWS is located at ***http://www.fws.gov/permits/***. A fact sheet for traveling abroad with your bird may be found at ***http://international.fws.gov/pdf/pe.pdf***. Applications for travel with pet birds and other Convention on International Trade in Endangered Species (CITES) listed species is located at ***http://forms.fws.gov/3-200-46.pdf.***

D. Related Restrictions. The following related restrictions apply to pet quarantine and/or transportation reimbursement. ***Any cost related to these exclusions is the traveler's financial responsibility. Reimbursement is not authorized.***

1. Other animals (horses, fish, birds, various rodents, etc.) are excluded as pets covered by this authority because of their size, exotic nature, shipping restrictions, host country restrictions, and/or special handling difficulties.

2. TLE or TLA – lodging expense incurred for the member's pet, (e.g., a second hotel room (pars. U5700 and U9150-A)). Adopted from GSBCA 15843-RELO, 24 July 2002.

3. Kennel/boarding fees (e.g., member pays a fee to board a pet at an animal hospital while the carrier prepares the HHG for shipment at the member's residence). Adopted from GSBCA 16104-RELO, 19 June 2003.

4. Non-transportation and handling pet related expenses (e.g., boarding fees, inoculations, country entry fees, and examination costs which are necessary to bring a pet to the new PDS). Adopted from GSBCA 16827-RELO, 14 April 2006.

U5815 MEMBER AND/OR DEPENDENT TRANSPORTATION ASSOCIATED WITH PET SHIPMENT

When member and/or dependent transportation includes a pet shipment, see the ***NOTE*** in APP P, Part I, par. A6a.

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PART J: EARLY RETURN OF DEPENDENT

U5900 DEPENDENT TRAVEL

***NOTE*: Par. U5905 for HHG transportation ICW early return of a dependent(s).**

*A. General Par. U5900 covers situations in which dependent(s) early return travel under certain circumstances, before the member's PCS, is in the GOV'T's best interest. An order for dependent travel under par. U5900 must cite the specific paragraph (par. U5900-B, U5900-C, or U5900-D) under which the travel is authorized. The dependent must begin travel under par. U5900-B, U5900-C, or U5900-D before official notice of a PCS from the OCONUS PDS is given to the member (DODI 1315.18, par. E4.5.5). ***Discussion or negotiation between assignment personnel and the member about a member's assignment is not official notice of a PCS.*** See Ch 6 for dependent evacuation travel.

B. Official Situations

1. When a command-sponsored dependent becomes involved in an incident that:

a. Is embarrassing to the U.S.; or

b. Is prejudicial to the command's order, morale, and discipline; or

c. Gives rise to conditions in which the dependent's safety no longer can be ensured because of adverse public feeling in the area or because of force protection and anti-terrorism considerations.

*2. Dependent Travel Authorized to a Designated Place. When it is determined that a par. U5900-B1 situation exists, dependent travel and transportation allowances may be authorized through the Secretarial Process to a designated place in CONUS or in a non-foreign OCONUS area, or, if the dependent is foreign-born to a designated place in the dependent's native country. While a member serves an OCONUS dependent-restricted tour, the dependent who was command-sponsored and remained at the member's old OCONUS PDS after the member's PCS, and any foreign-born dependent who moved at GOV'T expense to the spouse's native country (par. U5222-D1d), are eligible for dependent travel and transportation allowances under par. U5900-B, when applicable. A reasonable relationship must exist between the conditions and circumstances and the travel destination, which is determined through the Secretarial Process. Dependent return travel to the OCONUS PDS is not authorized except for a dependent described in par. U5900-B1c. A dependent described in par. U5900-B1a and U5900-B1b may not be again moved at GOV'T expense until the member is ordered on PCS from the OCONUS PDS, or serves an IPCOT. If the dependent(s) returns at personal expense and again is command-sponsored, the member is authorized dependent travel and transportation allowances from the PDS on a subsequent PCS. Dependent travel and transportation under par. U5900-B is in addition to, and has no affect on, the authority for dependent travel and transportation allowances the member may have on the next PCS order effective date (40 Comp. Gen. 554 (1961)). The Secretary Concerned may delegate the par. U5900-B authority:

a. To the headquarters that directs the Service's dependent transportation policies or procedures for travel to a foreign-born dependent's native country, or

b. To an officer in the grade of O-6 or higher who is the member's installation commander, or the commanding officer of the unit to which the member is assigned for CONUS or non-foreign OCONUS designated places.

C. National Interest

1. Dependent Travel Authorized to a Designated Place. When the Secretary Concerned or more senior official determines that a dependent must return from an OCONUS area for reasons of national interest before termination of the member's OCONUS tour, the major commander of the area concerned or the major commander's designated representative may authorize travel and transportation allowances for a command-sponsored dependent(s) from the OCONUS area to a designated place, or, if the dependent(s) is foreign-born, to a destination in the dependent's native country.

2. Subsequent Authority. When the determining official in par. U5900-C1 later determines that the national interest no longer requires the absence of a dependent(s) from the OCONUS area, or a PCS order transfers the member to a PDS to which dependent travel is authorized, a member authorized dependent travel and transportation allowances under par. U5201-A is authorized dependent travel and transportation allowances from the designated place (or foreign OCONUS location) to the current PDS to which dependent travel is authorized.

D. Personal OCONUS Situations, Including Travel of a Dependent in CONUS when Disciplinary Action is Taken against a Member Stationed OCONUS

1. General

a. Even though the member's PDS remains unchanged, at the request of a member permanently stationed OCONUS, travel and transportation allowances for a command-sponsored dependent(s) may be authorized through the Secretarial Process under par. U5900-D to a:

(1) designated place in the CONUS or in a non-foreign OCONUS area, or,

(2) if the dependent is foreign-born, to a designated place in the dependent's native country.

b. A command-sponsored dependent, of a member serving an OCONUS dependent-restricted tour, is eligible for travel and transportation allowances under par. U5900-D, if the dependent:

(1) Remained at the member's old OCONUS PDS after the member's PCS, or

(2) Is foreign-born and moved at GOV'T expense to the spouse's native country.

c. A member stationed OCONUS, whose dependent(s) resides in CONUS, is eligible for dependent travel and transportation allowances under par. U5900-D when the circumstances in par. U5900-D2h apply. A reasonable relationship must exist between the conditions and circumstances and the travel destination, which is determined through the Secretarial Process.

d. Travel under pars. U5900-D2e and U5900-D2h, may be authorized upon request of a dependent/former dependent, if the member is not available or has declined to make such a request.

e. Early return of a dependent(s) may be approved, when return travel is for the reasons in pars. U5900-D2b and U5900-D2e (B-195708, 17 October, 1979).

f. ***Except for travel for the reasons in pars. U5900-D2b and U5900-D2e, when a dependent travels without an order under circumstances described in par. U5900, no reimbursement for such travel is authorized even though an order is later issued under par. U5905-C4 (B-157765, 15 November, 1965).***

2. Circumstances. The circumstances under which dependent travel and transportation allowances may be authorized under par. U5900-D are limited to the following:

a. Essential medical treatment is neither available at the member's PDS nor readily available in the theater. The member's request must be supported by medical documentation, including a statement by the attending physician, indicating that the treatment is essential to the dependent's well-being;

b. The death, serious illness, or incapacitation of a dependent ordinarily caring for a member's minor dependent(s) requires, in the opinion of the authorizing/approving authority, that the minor dependent(s) be transported to a place at which proper care may be maintained;

*c. Educational facilities or housing for dependent(s) is inadequate. A statement from the AO that the inadequacy of such educational facilities or housing was caused by conditions beyond the member's control

and that knowledge of those conditions arose after dependent(s) began to travel to the member's OCONUS PDS is required. (B-156558, 25 June 1965; 47 Comp. Gen. 151 (1967); and 57 id. 343 (1978));

d. Conditions in an OCONUS theater are such that, although the evacuation of a dependent(s) is neither warranted nor desired, the international situation is such that a member justifiably is concerned for the dependent's safety and well-being. Such determinations must be made by the Combatant Commander and considering the recommendation of the Service concerned major commander in the area. ***(Determination authority may be delegated no lower than general/flag officer rank in the respective Combatant Commander's headquarters.)***;

*e. ***This circumstance must be evidenced by the authorizing/approving official's statement and must not be used to authorize dependent student transportation to CONUS for the purpose of attending school (57 Comp. Gen. 343 (1978))***. The best interests of a member, and/or the dependent(s), and/or the GOV'T are served by the movement of one or more dependents because of:

(1) Compelling personal reasons, such as financial difficulties, marital difficulties, unforeseen family problems, death or serious illness of a close relative, or for reasons of a humanitarian or compassionate nature; or

(2) Other situations which have an adverse effect on the member's performance of duty.

f. A dependent receives an order from a Selective Service Board to report to the U.S. for induction into the U.S. Armed Forces;

g. Acceptable employment opportunities for a dependent child age 18 years or older at the foreign OCONUS PDS are lacking. The commanding officer of the activity concerned must determine that:

(1) Because of the lack of employment opportunity at the PDS and the resulting idleness, the dependent child is likely to become involved in situations creating embarrassment to the U.S. that place additional administrative burdens on the commanding officer or have adverse effects on the member's performance; and

(2) Such early return is in the best interest of the member, or dependent(s), and the U.S.;

h. A member is:

(1) Sentenced by a court-martial to be confined or to receive a punitive discharge (includes a bad conduct discharge, dishonorable discharge, and dismissal);

(2) Sentenced to confinement in a foreign or U.S. civil confinement facility;

(3) Discharged OCONUS under other than honorable conditions;

(4) Returned to CONUS for discharge under other than honorable conditions;

(5) Returned to CONUS to serve a sentence of confinement in civil or military confinement facilities;

(6) Serving OCONUS and is dropped from the rolls, sent to prison under sentence, or transferred as a prisoner to a place of detention;

(7) Serving OCONUS and is transferred to a different ship or station to await trial by court-martial as a deserter or straggler;

(8) Discharged under other than honorable conditions after surrendering to military authorities in CONUS following a period of absence without leave from the OCONUS PDS; or

(9) Convicted by a court-martial and placed on leave involuntarily while awaiting completion of appellate review (63 Comp. Gen. 135 (1983)).

i. In each circumstance above, it must be shown that dependent travel is in the GOV'T's best interest. Dependent travel and transportation allowances may be provided only when there is a valid need for the dependent to move. ICW early return of a dependent(s) from OCONUS, it must be determined that the problem or situation occurred after arrival at the OCONUS PDS and local resources cannot resolve the problem. Recommendations from religious, mental health, financial management, family counseling, and/or legal agencies should be obtained. If the member's situation does not meet the criteria, the request must be denied. ***Early return of a dependent(s) under par. U5900-D2 must be applied judiciously; it is a last resort***. The Secretary Concerned may delegate the authority in par. U5900-D2 to:

(1) The headquarters that directs the Service dependent transportation polices or procedures for travel to a foreign-born dependent's native country, or

(2) An officer in the grade of O-5 or higher (or civilian employee equivalent), who is at the level of the member's activity commander, support group commander, or the commanding officer of the unit, to which the member is assigned for travel to CONUS or a non-foreign OCONUS location (DODI 1315.18, Procedures for Military Personnel Assignments at ***http://www.dtic.mil/whs/directives/corres/pdf/131518p.pdf***).

j. For dependent travel under par. U5900-D2h, decision authority rests with the officer exercising special or general court-martial jurisdiction over the member. Except for travel under par. U5900-D2h, a dependent must begin travel before a PCS order is issued which relieves the member from the OCONUS PDS. The AO must cite, in the dependent's travel order, the specific item above that applies. Travel and transportation allowances provided under pars. U5900-D2h(1), U5900-D2h(2), U5900-D2h(3), U5900-D2h(4), U5900-D2h(5), U5900-D2h(6), U5900-D2h(7), and U5900-D2h(8) may not exceed the cost from the member's last/former OCONUS PDS or the place to which dependent was last transported at GOV'T expense, as applicable, to the designated place or, if the dependent is foreign-born, to the dependent's native country. Under par. U5900-D2h(9), such allowances may not exceed the cost to the member's HOR or PLEAD. A copy of the appropriate statement and/or authorization/approval, required by par. U5900-D, must support the transportation procurement documents for allowances under par. U5900-D.

3. Return of a Dependent to OCONUS Areas. A member may return a dependent at personal expense (at GOV'T expense if the member serves an IPCOT) to the OCONUS location from which the dependent traveled. If that dependent is again command-sponsored, the member is authorized dependent travel and transportation allowances from the PDS on the subsequent PCS.

4. Subsequent Authority. Authority for dependent travel and transportation allowances:

a. Under par. U5900-D is in addition to, and has no effect on, the authority for such allowances the member may have on the next PCS order effective date (40 Comp. Gen. 554 (1961)).

b. Under par. U5201-A, whose dependent was not returned to an OCONUS area under par. U5900-D3, is authorized, upon reassignment from the OCONUS PDS, to dependent travel and transportation allowances from the place to which they were transported under par. U5900 to the destination authorized in the reassignment order.

E. Divorce or Annulment

1. To Whom Authorized. A member permanently stationed OCONUS whose marriage is terminated by divorce or annulment while so serving, may be authorized travel and transportation allowances for a former family member. The former family member must have been a formerly command-sponsored dependent, as defined in APP A, residing with the member OCONUS as specified in par. U5900-E (53 Comp. Gen. 960 (1974)).

2. Conditions. Movement of a former dependent(s) under par. U5900-E must be in the best interest of the U.S., the member, and the former dependent(s) concerned.

3. By Whom Authorized. Movement of a former family member(s) under par. U5900-E must be specifically authorized through the Secretarial Process.

4. By Whom Requested

a. The member, who was the former sponsor, should request movement of a former family member(s).

b. If the member is not available or declines to initiate such a request, the former spouse or former family member concerned may initiate the request.

5. Points between which Transportation May Be Authorized. ICW par. U5900-E3, the official must determine that a reasonable relationship exists between the case's conditions and circumstances and the destination. Travel must originate at/in the vicinity of the member's present/former OCONUS PDS and must terminate in:

a. The U.S. or in a non-foreign OCONUS location, or

b. The native country if the former dependent is foreign-born.

6. Allowances

a. If transportation is not provided by the GOV'T or by GOV'T-procured means, reimbursement for personally procured commercial transportation , and travel by POC is IAW par. U5201-A.

b. Per diem is payable under par. U5210.

c. The allowances authorized by par. U5900-E are payable to the member, though, may be paid directly to the former spouse when the member executes a statement authorizing such direct payment (B-193430, 21 February 1979).

7. Time Limits

a. Travel under par. U5900-E must be completed within l year after the final decree of divorce or annulment (as applicable) effective date, or 6 months after the date the member completes personal PCS travel from the OCONUS PDS, whichever occurs first (53 Comp. Gen. 960 (1974)).

b. Return travel must be accomplished as soon as reasonably possible after the member's travel is completed.

c. The 6-month time limit may be extended if authorized/approved for not more than 6 additional months by the commanding officer or a designated representative at the duty station at/near which the dependent(s) or former dependent(s) is located. Authorization/approval must be justified on an individual case basis and only when delay is not merely a matter of personal preference. The 6-month time limit extension may be granted for reasons such as hospitalization, medical problems, and school year completion that requires that a family member remain OCONUS past the 6-month limit (61 Comp. Gen. 62 (1981)).If an extension to the 6-month time limit is authorized/ approved, travel under par. U5900-E must be completed within 1 year of whichever occurs first:

a. Final decree of divorce or annulment, as applicable effective date; or

b. Date the member completes personal travel from the OCONUS PDS incident to a PCS.

8. Return of an OCONUS Dependent

a. Custody Agreement Change or other Legal Arrangements. If, in the event of a custody agreement change, or other legal arrangements, a former family member again becomes dependent on a member, the dependent's return to the member's OCONUS PDS may be authorized through the Secretarial Process provided the:

(1) Member has not received a PCS order, but otherwise would be authorized dependent travel and transportation allowances under par. U5201-A;

(2) Dependent's return is for the GOV'T's convenience;

(3) Dependent is command-sponsored before travel and the member has at least 12 months remaining on the tour at the OCONUS PDS on the date the dependent is scheduled to arrive there; and

(4) Travel and transportation allowances may not exceed those from the place to which the former family member was transported under par. U5905-E5.

b. Remarriage. ***If, in the event of remarriage, a former family member again becomes the former sponsor's dependent, dependent return to the member's OCONUS PDS at GOV'T expense is not authorized***. If the member returns the former dependent to the OCONUS PDS at personal expense and the former dependent is again command-sponsored, the member is authorized dependent travel and transportation allowances from the PDS on a subsequent PCS.

9. Subsequent Authority Not Affected. Travel of a former family member under par. U5900-E is in addition to, and has no effect on, the member's dependent travel and transportation allowances authority on the member's next PCS order effective date (40 Comp. Gen. 554 (1961)).

U5905 HHG TRANSPORTATION

NOTE 1: Par. U5900 for dependent travel ICW early return of a dependent(s).

NOTE 2: Par. U5920 for HHG transportation for a dependent relocating for personal safety.

A. From a Foreign or Non-foreign OCONUS Area due to Official Situations

1. General. An order authorizing dependent transportation from a foreign or non-foreign OCONUS area for official reasons in par. U5900-B, also may authorize HHG transportation within the authorized weight allowance in par. U5310-B, or the administrative weight limitation established by the Service concerned IAW par. U5315. The HHG may be transported from any location and/or from NTS to the designated place. This member also is authorized NTS or continued NTS under par. U5380-C.

2. Dependent Return to the Member's OCONUS PDS. When a member is authorized dependent transportation to the member's OCONUS PDS under par. U5900-Bc1, and when in the GOV'T's best interest, HHG transportation may be authorized to the member's OCONUS PDS NTE the cost from the place to which the HHG were previously transported under par. U5905-A. At least 12 months must remain in the member's tour at the OCONUS PDS on the day the HHG are scheduled to arrive at that PDS. Exceptions may be granted, through the Secretarial Process, when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS.

3. Authority on the Next PCS Order. Authority for HHG transportation for a dependent(s) under par. U5905-A is in addition to, and has no effect on, the authority for HHG transportation on the member's next PCS (40 Comp. Gen. 554 (1961)). A member is authorized to transport up to, but not more than, the full HHG weight allowance under such an order. For example, a member early returns dependents and 8,000 pounds of HHG to a designated place. Upon subsequent PCS the member has a weight allowance of 11,000 pounds. The combined weight of HHG transported from the designated place, NTS, and OCONUS PDS to the new PDS may not exceed 11,000 pounds.

B. National Interest. An order authorizing dependent transportation under par. U5900-C also may authorize HHG transportation within prescribed weight allowances. This applies whether the HHG are OCONUS or in NTS. Transportation is authorized between the same places authorized in pars. U5905-A and U5905-C.

C. From OCONUS due to Personal Situations

1. General. An order authorizing dependent transportation under pars. U5900-D and U5900-E also may authorize HHG transportation within the weight allowances in par. U5310-B, or the administrative weight limitation established by the Service concerned IAW par. U5315. The HHG may be transported from any location and/or from NTS to a designated place or, when granted through the Secretarial Process, to a destination in the dependent's native country if the dependent spouse is foreign-born. The member also is authorized NTS or continued NTS under par. U5380-C. Otherwise, an order may be issued providing for early return of HHG transportation only if authorized/approved under par. U5905-C3 or U5905-C4.

2. Dependent(s) Does Not Perform Authorized Travel to the OCONUS PDS

a. A member, with a dependent(s), on a PCS order to an OCONUS PDS, who transports HHG to the PDS in anticipation of a dependent(s) accompanying/joining later, may be provided return HHG transportation if, for reasons beyond the member's control, the dependent(s) does not join the member.

b. Return HHG transportation may be authorized/approved through the Secretarial Process when in the best interest of the member or a dependent(s), and the GOV'T.

c. Return HHG transportation cost may not exceed the transportation cost from the member's OCONUS PDS to the dependent's location (65 Comp. Gen. 520 (1986)).

3. Death of a Dependent(s) in OCONUS Areas. After the death of a dependent(s), authorized to reside in an OCONUS area, a member is authorized NTS of HHG located in the OCONUS area under par. U5380-L15, NTE the prescribed weight limit.

4. Dependent(s) Currently at Appropriate Destination – an Order Is Not Issued. A dependent(s) who traveled to an appropriate destination IAW par. U5900-D without an order, may be authorized HHG transportation provided an order is later issued approving dependent transportation under the conditions in par. U5900-D, and confirming HHG transportation. Such an order must be supported by the member's commanding officer's determination that:

a. The dependent traveled to an appropriate location to reside;

b. The dependent travel meets the conditions in par. U5900-D, except that a travel order for transportation was not issued;

c. The OCONUS status of a dependent(s) as command-sponsored remains unchanged (not applicable for a member's former dependent(s) whose transportation could have been authorized under par. U5900-E); and

d. It is in the GOV'T's best interest to issue an order approving dependent transportation to an appropriate destination under par. U5900-D.

5. Transportation of a Former Family Member Incident to Divorce or Annulment. The official authorizing transportation of a former family member under par. U5900-E also may authorize HHG transportation subject to the same conditions, circumstances, and terminal points in par. U5900-E for personal travel. HHG must be turned over to a transportation officer or carrier for transportation within 1 year after the final decree of divorce or annulment effective date, or within 6 months after the date the member completes personal travel from the OCONUS PDS incident to a PCS, whichever occurs first. An extension of that 6-month time limit for HHG transportation may be authorized/approved the same as for dependent travel in par. U5900-E1. If the 6-month time limit is extended, the HHG must be turned over to a transportation officer or carrier for transportation within 1 year after, whichever occurs first, the:

a. Final decree of divorce or annulment effective date; or

b. Date the member completes personal travel from the OCONUS PDS incident to a PCS.

6. Dependent Return Authorized to OCONUS Areas

a. Custody Agreement Change or Other Legal Arrangements

(1) When a member is authorized dependent return transportation to the same or subsequent OCONUS PDS under par. U5900-E8a, when in the GOV'T's best interest return HHG transportation to the member's OCONUS PDS, NTE the cost from the place to which they were previously transported under par. U5905-C, may be authorized through the Secretarial Process.

(2) At least 12 months must remain in the member's tour at the OCONUS PDS on the day the HHG are scheduled to arrive at that station. Exceptions may be granted through the Secretarial Process when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS.

b. Member Serves an IPCOT. Incident to the member serving an IPCOT,

(1) HHG transportation is authorized to the member's OCONUS PDS, but costs may not exceed the cost from the place to which the HHG were previously transported under par. U5905-C6b to the member's PDS, when a dependent(s) is returned to the member's OCONUS PDS at:

(a) GOV'T expense under par. U5900-D3, or

(b) Personal expense and the dependent(s) is subsequently command-sponsored,

(2) At least 12 months must remain in the member's tour at the OCONUS PDS on the day the HHG are scheduled to arrive at that station. Exceptions may be granted through the Secretarial Process when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS.

7. Authority on the Next PCS Order. Authority for HHG transportation for a dependent and a former family member under par. U5905 is in addition to, and has no effect on, the authority for HHG transportation based on dependency status and grade on the member's next PCS order effective date (40 Comp. Gen. 554 (1961)). A member is authorized to transport up to, but not more than, the full HHG weight allowance under such an order.

Example 1: A member early-returns dependents and 8,000 pounds HHG to a designated place. Upon subsequent PCS the member has a weight allowance of 11,000 pounds. The combined weight of HHG transported from the designated place, NTS, and OCONUS PDS to the new PDS may not exceed 11,000 pounds.

Example 2: A member divorces at the OCONUS PDS and transports 5,000 pounds HHG to the CONUS for the former family. (a) The member remarries before the next PCS order effective date. Upon subsequent PCS the member may transport up to, but no more than, the authorized HHG weight allowance of 11,000 pounds. (b) The member is a member without dependents upon subsequent PCS with a weight allowance of 8,000 pounds. The member may transport NTE the authorized weight allowance of 8,000 pounds.

8. HHG Transportation when Disciplinary Action Is Taken against a Member Stationed OCONUS or a Member Is Discharged under Other-Than-Honorable Conditions or Sentenced to Confinement with or without Discharge

(a) When an order authorizes dependent transportation under pars. U5900-D2h(1), U5900-D2h(2), U5900-D2h(3), U5900-D2h(4), U5900-D2h(5), U5900-D2h(6), U5900-D2h(7), and U5900-D2h(8), HHG transportation may be authorized NTE the GOV'T cost from the member's last or former OCONUS PDS or the place to which last transported at GOV'T expense, to the member's HOR or PLEAD, the designated

place, or, when granted through the Secretarial Process, to a destination in the foreign-born dependent's native country. The official authorizing the transportation determines the destination to which transportation is authorized and ensures that a reasonable relationship exists between that destination and the conditions and circumstances.

(b) When an order authorizes dependent transportation under par. U5900-D2h(9), HHG transportation may not exceed the cost from the member's last or former OCONUS PDS to the HOR or PLEAD.

(c) ***NTS may not be authorized.***

9. Authority Following Confinement without Discharge

(a) If a member's HHG are transported under par. U5905-C8, and following confinement the member returns to duty at a new PDS, the member is authorized HHG transportation from any location at which the HHG are located to the new PDS, NTE the cost from the member's HOR or PLEAD to the new PDS, based on the grade held on that PCS order effective date to the new PDS.

(b) If the member's HHG were not transported under par. U5905-C8, HHG transportation is authorized from the location to which last transported at GOV'T expense to the member's new PDS, based on the grade held on that PCS order effective date to the new PDS.

U5910 POV TRANSPORTATION

NOTE: Par. U5920 for POV transportation for a dependent relocating for personal safety.

A. OCONUS Dependent Transportation Authorized

1. An order authorizing dependent transportation from OCONUS (under pars. U5900-B, U5900-C, U5900-D, and U5900-E) also may authorize transportation of one POV to the designated POV unloading port/VPC ordinarily serving the place to which the dependent is authorized to travel.

2. Diversion or re-consignment is permitted of a POV en route to the designated OCONUS POV unloading port/VPC serving the member's PDS on the date the dependent is authorized to travel. See pars. U5900-B, U5900-C, U5900-D, and U5900-E .

B. Dependent Currently at an Appropriate Destination – an Order Is Not Issued. When a dependent has traveled from the member's OCONUS PDS to an appropriate destination under circumstances which would have enabled an authorized order (par. U5900-D), transportation of one POV from the designated POV loading port/VPC serving the OCONUS PDS may be authorized/approved if an order is supported by the member's commanding officer's determination IAW par. U5905-C4 and later issued:

1. Directing dependent travel under the conditions of par. U5900-D, and

2. Providing for the transportation of a POV to the designated POV VPC/unloading port ordinarily serving the location to which dependent travel would have been authorized.

C. Ex-Family Member Travel Incident to Divorce or Annulment. If ex-family member travel under par. U5900-E is authorized, POV transportation also may be authorized. The POV must be turned over to a transportation officer within 1 year after the final decree of divorce or annulment effective date.

D. Dependent Return to OCONUS Areas Authorized. Even if a dependent is permitted to return to the OCONUS PDS at GOV'T expense (par. U5900-B, U5900-C, or U5900-F), return transportation of a POV to the OCONUS is not authorized.

E. Authority on the Next PCS. ***A member who has transported a POV under par. U5910-A, U5910-B or U5910-C has no further POV transportation authority from the last or any previous OCONUS PDS to CONUS.***

U5915 MOBILE HOME TRANSPORTATION

A. General

1. Mobile home transportation in lieu of shipping HHG (par. U5330-F3) is authorized IAW par. U5500 to a member authorized HHG transportation under pars. U5905-A1, U5905-B, and U5905-C1, U5905-C2, U5905-C3, U5905-C7, and U5905-C8:

(a) To a CONUS designated place, or

(b) From a point outside CONUS and Alaska to a designated place in Alaska,

2. The order that authorizes dependent transportation under par. U5900 also may authorize HHG/mobile home transportation and should specify which of the above-cited par. U5905 paragraph(s) authorizes the transportation.

3. ***When a mobile home is shipped due to the early return of a dependent(s), no further mobile home transportation is authorized before the member's next PCS from the overseas PDS.***

B. Member Assigned to Full PCS Weight Allowance Area. The amount the GOV'T pays for mobile home and HHG (par. U5330-F3) transportation to the designated place may not exceed what it would have cost the GOV'T to transport the member's PCS weight allowance from the OCONUS PDS to the designated place.

Example. Dependents early return from HI, and 1,000 pounds of HHG are shipped from HI to the designated place in Detroit, MI. The member's mobile home was last transported at GOV'T expense to Dothan, AL. Member has a 12,500-pound PCS weight allowance. The member's authority for mobile home transportation is based on what it would have cost to move 11,500 pounds of HHG from HI, to Detroit.

C. Member Assigned to Administrative Weight Restricted Area. The mobile home may be transported from a point in CONUS (or Alaska, if applicable) to the designated place. The GOV'T's cost for transporting the mobile home may not exceed what it would have cost the GOV'T to transport the member's PCS weight allowance, minus the weight of HHG shipped from OCONUS, from the:

1. Member's last CONUS PDS (or Alaska), or

2. CONUS port (or Alaska) through which the member's HHG from OCONUS would be shipped to the designated place, whichever is to the member's advantage (Example 1).

Exception: If a member owned a mobile home and was authorized to, but did not, move it to the last CONUS PDS while serving there, when the dependent(s) returns early from the administrative weight restricted area, the mobile home may be shipped at GOV'T expense from the point it was located when it could have been transported at GOV'T expense to the member's last PDS in CONUS or Alaska. The constructed GOV'T cost for this mobile home transportation is based on the member's PCS weight allowance on the order effective date from that station (Example 2).

Example 1. Member was assigned to Fort Carson, CO, and bought a mobile home while there. The member was then assigned to an administrative weight restricted area in Germany, and was restricted to transportation of 2,500 pounds of HHG to Germany. The member left the mobile home in the Fort Carson area. The dependents accompanied the member to Germany. After residing there for a year, the dependents early return and 1,000 pounds of HHG/unaccompanied baggage are transported from Germany to the designated place in Detroit, MI. The member requests the mobile home be moved from Fort Carson to Detroit. The member has a 12,500-pound PCS weight allowance. Member has 11,500 pound PCS weight allowance remaining. The member's authority for mobile home transportation is computed based on what it would have cost to transport 11,500 pounds of HHG from Fort Carson to Detroit. The computation most advantageous to the member is based on the distance from Fort Carson to Detroit, not the CONUS port (Bayonne, NJ) to Detroit.

Example 2. A member was assigned to Fort Lewis, WA, and bought a mobile home while there. The member was next assigned to Fort Carson, CO. At that time, the member's PCS weight allowance was 8,000 pounds. 1,000 pounds of HHG were transported from Fort Lewis to Fort Carson and the mobile home was left in the Fort Lewis area. The member was later assigned to an administrative weight restricted area in Germany, and was restricted to transportation of 2,500 pounds of HHG to Germany. The mobile home was left in the Fort Lewis area. The dependents accompanied the member to Germany. After residing there for a year, the dependents early return to a designated place in Detroit, MI, and 1,000 pounds of HHG/unaccompanied baggage are transported from Germany to Detroit. The member requests mobile home transportation from Fort Lewis to Detroit. The member now has a 9,000-pound PCS weight allowance and 8,000 pounds remain on the weight allowance that may be shipped within CONUS on the early return travel order. The member's mobile home transportation allowances are computed based on what it would have cost to move 7,000 pounds of HHG from Fort Lewis and 1,000 pounds from Fort Carson. In the computation, 7,000 pounds is used from Fort Lewis to Detroit because the member was only authorized 8,000 pounds when assigned from Fort Lewis and had shipped 1,000 pounds at that time to Fort Carson. The remaining 1,000 pounds that is authorized transportation within CONUS on the early return travel order from Germany is used in the computation for the distance from Fort Carson to Detroit as more advantageous to the member than the CONUS port (Bayonne, NJ) to Detroit.

U5920 TRAVEL AND TRANSPORTATION FOR A DEPENDENT RELOCATING FOR PERSONAL SAFETY

A. General

1. The member's spouse or the parent/court appointed guardian of a dependent child may request relocation for personal safety and may be authorized travel and transportation under par. U5920 if it is determined by the Service-designated official that:

   a. The member has committed a dependent-abuse offense against a member's dependent;

   b. A safety plan and counseling have been provided to the dependent;

   c. The dependent's safety is at risk; ***and***

   d. Dependent relocation is advisable.

2. Dependent(s) relocation must be in the best interest of the:

   a. Member or member's dependent(s), ***and***

   b. U.S. GOV'T.

B. Definitions

1. Dependent Child. For the purposes of par. U5920, the following is a member's dependent:

   a. Dependent/acquired dependent as defined in APP A; and

   b. A member's unmarried child who was transported to the member's PDS at GOV'T expense and who, by reason of age or graduation from (or cessation of enrollment in) an institution of higher education, would otherwise cease to be the member's dependent while the member was serving at that station.

2. Dependent-abuse Offense. A dependent-abuse offense is conducted by a member (as defined in 10 USC §1059(c)) on active duty for more than 30 days that involves abuse of the spouse/dependent child.

C. Restriction. ***HHG/POV transportation may be authorized only if the member's written agreement, or an order of a court of competent jurisdiction, gives HHG/POV possession to the member's spouse/dependent.***

D. Authority

1. When an order directing a member's PCS has not been issued, or when it has been issued but cannot be used as authority for the transportation of the member's dependent(s), baggage, and HHG; transportation may be authorized for the member's dependent(s), baggage, and HHG from the PDS to the designated relocation site in the U.S., or its possessions, or if the dependent(s) is a foreign national to the dependent's native country.

2. Transportation-in-kind, transportation reimbursement, or 'MALT-Plus', is authorized for the dependent(s).

3. If the member's PDS is OCONUS, transportation may be authorized for one POV that is owned/leased by the member/dependent and is for the member's dependent's personal use.

4. Transportation of HHG in NTS to the designated relocation site may be authorized.

*E. Reimbursement. IAW 37 USC §406(h)(4)(A), all monetary payments, ***except DLA***, are paid directly to the dependent instead of to the member.

PART R: TRANSPORTATION OF REMAINS OF A DECEASED MEMBER AND/OR A DECEASED DEPENDENT

U5950 GENERAL

The transportation procedures for the remains of a deceased member and/or a deceased dependent, IAW par. U1010-B11, are established in the:

*A. DoDD 1300.22, Mortuary Affairs Policy. (***http://www.dtic.mil/whs/directives/corres/pdf/130022e.pdf***)

B. DTR

1. Part VII, Chapter 701 (***http://www.transcom.mil/j5/pt/dtrpart7/dtr_part_vii_701.pdf***) and

2. Part VII, Chapter 702 (***http://www.transcom.mil/j5/pt/dtrpart7/dtr_part_vii_702.pdf***)

C. Sponsoring Service regulations

U5951 ESCORTING THE REMAINS OF A DECEASED MEMBER

Per diem allowances for travel and TDY of a member ICW escorting the remains of a deceased member are IAW Chapter 4, Part B.

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CHAPTER 6

EVACUATION ALLOWANCES

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SECTION A1: GENERAL

U6000 **REFERENCES**

A. Title 37, USC §475a

B. DoDD 3025.14, "Protection and Evacuation of U.S. Citizens and Designated Aliens in Danger Areas Abroad (Short Title: Noncombatant Evacuation Operations)," 8 December 2003

C. DoD Services, DoD 7000.14-R "Military Pay, Policy, and Procedures," Volume 7, Part A (DoD Military Pay and Allowances Entitlements (DoDFMR, Vol. 7A))

D. Coast Guard, COMDTINST M7220.29 (series), "U. S. Coast Guard Pay Manual."

U6001 **GENERAL INFORMATION**

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B. Evacuation to a Safe Haven or a Designated Place

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D. Evacuation Status Termination

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C. Dependent Residing at/in an OCONUS Station Vicinity (Other than Member's Duty Station) at the Time an Evacuation Is Authorized/Ordered

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SECTION 1: GENERAL

U6000 REFERENCES

A. Title 37, USC §475a.

*B. DoDD 3025.14, "Protection and Evacuation of U.S. Citizens and Designated Aliens in Danger Areas Abroad (Short Title: Noncombatant Evacuation Operations)," 8 December 2003.

*C. DoD Services: see DoD 7000.14-R "Military Pay, Policy, and Procedures," Volume 7, Part A (DoD Military Pay and Allowances Entitlements (DoDFMR, Vol. 7A)).

U6001 GENERAL INFORMATION

A. General. An evacuation, (par. U6002-C) must be caused by unusual/emergency circumstances, such as:

1. War,
2. Riots,
3. Civil uprising/unrest,
4. Adverse political conditions,
5. Host government denial/revocation of permission to remain,
6. National/natural disasters,
7. Epidemics, or
8. Similar conditions of comparable magnitude.

B. Application. The evacuation applies to:

1. A command and a non-command sponsored dependent who is permanently residing at/in the member's PDS vicinity, at the time the evacuation is authorized/ordered. ***A non-command sponsored dependent is authorized transportation only – no safe haven allowances.***

2. A command sponsored dependent en route to the member's:

   a. PDS, or

   b. PDS vicinity

to establish a permanent residence with the member.

3. A dependent student authorized to travel to the member's PDS, under par. U5260-D;

4. A dependent who permanently resides at a:

   a. Member’s former PDS vicinity following the member’s assignment elsewhere, or

   b. PDS vicinity (other than the member’s current PDS) incident to an order ICW the member’s unaccompanied tour of duty,

if the dependent's departure is authorized/ordered by competent authority from the PDS vicinity at which the dependent permanently resides and the dependent actually moves to an authorized safe haven designated by that authority.

5. The dependent of a member assigned to an OCONUS PDS who dies before the dependent is evacuated from the PDS or while the dependent is in an evacuation status from there. ***When a member whose dependent(s) is receiving evacuation allowances dies, the evacuation allowances continue for the dependent(s) in the same manner as if the member had not died.***

C. Member's Travel Status

1. The statute pertaining to a dependent's evacuation (37 USC §405a), does not apply to a uniformed member.

2. A uniformed member, ordered to depart an area being evacuated, must be in a TDY or PCS status.

D. Funding

1. The Joint Plan for DoD Noncombatant Evacuation and Repatriation contains the fund cites chargeable for evacuation allowances for a DoD member's dependent.

2. Questions ICW fund cites should be addressed to:

a. **DoD: The Joint Plan Proponent**

HQDA, ODCSPER
ATTN: DAPE-PRO
300 Army Pentagon
Washington, DC 20310-0300

FAX:
(703) 695-6953 (commercial)
(312) 225-6953 (DSN)

PHONE:
(703) 695-9547(commercial)
(312) 225-9547 (DSN)

b. **Coast Guard**

USCG Commandant (CG-832)
2100 2nd Street S.W.
Washington DC 20593-0001

PHONE:
(202) 372-3567 (commercial)

c. **NOAA**

Director, CPC
8403 Colesville Road
Suite 500, ATTN: CPC1
Silver Spring, MD 20910-6333

FAX:
(301) 713-4140 (commercial)

PHONE:
(301) 713-3444 (commercial)

*d. **USPHS**

Director
Division of Commissioned Corps Personnel and Readiness
1101 Wootton Parkway
Tower Building PL 100
ATTN: Travel Coordinator
Rockville, MD 20852

FAX:(240) 453-6141 (commercial)

*PHONE: (240) 453-6059 (commercial)

E. Evacuation Allowance Payments

1. Authorized Payment. The allowances authorized by this Part, may be paid to one or more of the following individuals:

a. The member's evacuated command sponsored dependent spouse;

b. Any command sponsored dependent age 18 or older, if at a different location than the spouse; or when there is no spouse present;

c. The member (as the natural guardian) for a command sponsored dependent who is under age 18; and/or

d. The member's dependent spouse, any dependent at least age 18, or the member (as the natural guardian) under the circumstances in par. U6001-A4.

2. Payment Limitation. A dependent is authorized evacuation allowances ***only*** if the dependent actually evacuates the home.

F. When Allowance Payments Are Made. Allowances authorized in this Part, are paid beginning on the date that the official (par. U6003-Al, or U6003-A2) authorizes/orders an evacuation.

G. Written Order

1. Evacuation travel may be required to begin before a written order can be issued due to emergency situations (par. U6001).

2. Under emergency circumstances, an oral order may be given by any medium (including telephone).

3. When an oral order is given, the AO must promptly issue a confirmatory written order, including the oral order date, IAW par. U2210.

H. Funds Advance

1. Travel and Transportation Allowances

a. Travel and transportation allowances (including safe haven allowances) in this Part, may be paid in advance when an order is issued for the dependent’s/escort’s travel from the evacuation area.

b. An advance of safe haven allowances (authorized under par. U6005) may not exceed the estimated amount for 30 days at the safe haven/designated place.

c. Transportation advances (par. U1015-C2e) must be issued ***only*** to provide sufficient funds to cover necessary expenses incurred for:

(1) A dependent while traveling to and while at the safe haven/designated place, or

(2) An escort traveling to and from the safe haven/designated place.

2. DLA. DLA (par. U6012) may be paid to the member designated dependent (par. U1015-C2e) in advance of the dependent(s) travel to the designated place.

3. Pay

a. A pay advance furnishes an evacuated dependent with funds for travel, food, and other needs.

b. The member designates the advance amount, NTE 2 month's basic pay.

c. The pay advance is payable, to the dependent, in one or more installments.

d. The Secretary Concerned may waive recovery of not more than 1 month's advanced basic pay when such recovery would be against equity and good conscience or against the public interest.

e. References

a. DoD. DoDFMR, Vol. 7A, Military Pay, Policy, and Procedures.

b. USCG. COMDTINST M7220.29, U.S. Coast Guard Pay Manual.

c. Implementing Procedures. See individual Service pay and allowance manual(s).

U6002 DEFINITION OF TERMS USED IN THIS PART

A. Designated Place. As used in this Part, a designated place is a location the evacuated dependent selects within the range of possible locations allowed, as the place where they should establish a permanent residence when competent authority determines that return to the PDS should not take place or is not expected to take place in the near future. A command-sponsored dependent transported to a designated place incident to an evacuation must establish a permanent residence thereat as soon as practicable.

B. Evacuated Dependent. A dependent (APP A1) who is:

1. Residing in a command-sponsored/non-command-sponsored status at/in the member's PDS vicinity, at the time of the evacuation;

2. Command-sponsored, but temporarily absent from the member's PDS or its vicinity;

3. Command-sponsored, and en route to the member's PDS or its vicinity to establish a residence with the member;

4. A dependent student who, had it not been for the evacuation, would have traveled to the member's PDS under par. U5260-D, but who instead travels (or converts the current location) to a safe haven or designated place; or,

5. Residing at/in the member’s former PDS vicinity following the member’s assignment elsewhere or who resides at/in a PDS vicinity (other than the member’s PDS) incident to the member’s order to an unaccompanied tour of duty, if competent authority authorized/ordered a dependent’s departure from the PDS at/in the vicinity

of which the dependent resides and the dependent actually moves to an authorized safe haven designated by that authority.

C. Evacuation. The authorized/ordered dependent's movement from a specific OCONUS area, when authorized/ ordered by the appropriate authority in par. U6003-A. Evacuation refers to movement or departure from one area to another. Both areas may be in the same city/country, or each may be in a different city/country.

D. Safe Haven

1. Named Location. A location anywhere in the world named in the evacuation order, or subsequent modification to that order, to which a dependent is directed to relocate on a temporary basis to await a decision by competent authority to either return to the OCONUS PDS or proceed to a designated place.

2. CONUS. If CONUS is named the safe haven in the evacuation order, an evacuee, upon arrival at the CONUS POD, must select the exact CONUS safe haven location to which they are traveling at GOV'T expense.

U6003 RESPONSIBILITIES

A. Authorizing/Ordering an Evacuation

*1. Foreign Areas. The decision to evacuate a dependent from an OCONUS foreign area rests with the DoS. In appropriate circumstances, such as Presidential declaration of national emergency or directed reinforcement of U.S. Armed Forces in a theatre, or to accommodate force protection or anti-terrorism considerations, the SECDEF, after consultation with the Secretary of State, may authorize the evacuation of all DoD non-combatants ***NOTE: The SECDEF's authority does not apply to non-combatants attached to DoD Attaché Offices, Marine Security Guard Detachments, DoD elements or personnel that form an integral part of the U.S. Country Team, and others as determined between the Combatant Commander and the Chief of Mission.*** See Memorandum of Agreement between DOS and DoD, 13 April 2012 revision. If timely communication with the DoS is not possible or there is no DoS presence in the area concerned, the Combatant command Commander or the senior commander in the country concerned or the Defense Attaché is responsible for authorizing/ordering an evacuation of the area. The DoD (USD (P&R) DSN: (312) 224-2798, COML: (703) 614-2798) is primarily responsible for a dependent's evacuation at the U.S. Naval Base, Guantanamo, Cuba (DoDD 3025.14, 8 December 2003).

*2. Non-foreign OCONUS Areas. The following officials are responsible for authorizing/ordering an evacuation of the dependents of uniformed service personnel from non-foreign OCONUS areas:

*a. DoD Services. Per DSSR 614, DoS (Under Secretary of State for Management Office) authority is required for designation of an alternate foreign OCONUS safe haven. Following Secretary of State authority, the Principal Deputy Under SECDEF (Personnel and Readiness) (PDUSD (P&R)) may authorize/approve requests for reimbursement of travel and transportation expenses to an alternate foreign OCONUS safe haven location for an evacuated dependent. The PDUSD (P&R) must also authorize/ approve all requests for evacuees to move from one safe haven location to another when circumstances warrant for the travel expenses to be reimbursed. While determinations are made on a case-by-case basis, justification must consider family support at the requested designation, collocation with the service member at an alternate work site, or similar rationale to attest that relocation is in the GOV'T's best interest. Secretary of State authority is not required for an alternate safe haven in a non-foreign OCONUS area (APP A1).

b. The Secretary of Homeland Security, or the Secretary's designated representative (Commandant (CG-12) COML (202) 475-5395), for the dependent of a Coast Guard member;

c. The Secretary of HHS, or the Secretary's designated representative (Director, Division of Commissioned Corps Personnel and Readiness, COML (240) 453-6059), for the dependent of a PHS member;

d. The Secretary of Commerce, or the Secretary's designated representative (Commissioned Personnel Center, COML (301) 713-3444), for the dependent of NOAA Corps member;

e. The Secretary of the Army, Navy, or Air Force, or the Secretary's designated representative, for the dependent of a member of the respective Services (including the Coast Guard when operating under the DoN by agreement with the Secretary of Homeland Security);

f. The head of a DoD component (APP A1) or designated representative;

g. The commander of a U.S. INSTALLATION (APP A1) or Coast Guard District Commander (for the dependent of a Coast Guard member) or designated representative; and

h. The commander, director, head, chief or supervisor of an organization or office.

B. Evacuation to a Safe Haven or a Designated Place. The anticipated evacuation duration is the key to determining if a dependent should travel to a safe haven or a designated place. If the circumstances making an evacuation necessary are expected to improve so that the evacuated dependent can return to the member's PDS, the dependent is evacuated to a safe haven. If circumstances are not expected to improve, the dependent is evacuated to a designated place.

1. Original Safe Haven Location Designation. The original safe haven location is ordinarily designated by the DoS, with DoD coordination. DoD has primary responsibility for designating the original safe haven when the evacuation is from the U.S. Naval Base, Guantanamo, Cuba, or a non-foreign OCONUS area.

a. If the CONUS is named in the evacuation order as the original safe haven, an evacuee must select the exact CONUS safe haven location to which they travel at GOV'T expense.

b. If the U.S. is named in the evacuation order as the original safe haven, for:

(1) DoD Services. An evacuee must select the exact CONUS safe haven. Safe havens outside the CONUS but in a non-foreign OCONUS area (APP A1) must be authorized/approved by PDUSD (P&R). ***Secretary of State authority is not required for an alternate safe haven in the CONUS or a non-foreign OCONUS area.***

(2) Non-DoD Services. An evacuee must select an exact U.S. safe haven location.

2. Alternate Safe Haven Location Designation

a. DoD Services. Following Secretary of State authority (through the Under Secretary of State for Management's Office), the Principal Deputy Under Secretary of Defense (Personnel and Readiness) (PDUSD (P&R)) has the authority to authorize/approve an alternate safe haven for an evacuated dependent including transportation at GOV'T expense from one safe haven location to another when circumstances warrant. Secretary of State authority is not required for an alternate safe haven in a non-foreign OCONUS area (APP A1).

b. Non-DoD Services. The Secretarial Process following Secretary of State authority (through the Under Secretary of State for Management's Office) may authorize/approve an alternate safe haven, including transportation from one safe haven to another. Secretary of State authority is not required for an alternate safe haven in the U.S.

c. Alternate Location within a Safe Haven. For all Services, the Secretarial Process must authorize/ approve an alternate location within a safe haven (e.g., within the CONUS) for an evacuated dependent and transportation at GOV'T expense, when circumstances warrant, for evacuation allowances to be based on the alternate location. That is, an evacuee must obtain formal permission to change safe haven even if the change is within the same state.

3. OCONUS Designated Place Designation. The Secretary Concerned or designated representative is the authority to authorize/approve an OCONUS designated place.

C. Safe Haven Status Termination and Directing a Dependent to Select a Designated Place

1. DoD Services. For DoD Services the USD(P&R) has responsibility to determine when an evacuated dependent at a safe haven must optionally select a designated place and move thereto, or select the current safe haven as the designated place.

2. Non-DoD Services. For Non-DoD Services, authority is vested in the Secretarial Process.

D. Evacuation Status Termination

1. DoD Services. For DoD Services, the USD(P&R) terminates evacuation status and authorizes a dependent to return to the OCONUS PDS.

2. Non-DoD Services. For non-DoD Services, authority is vested in the Secretarial Process.

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SECTION 2: DEPENDENT TRANSPORTATION

U6004 DEPENDENT TRANSPORTATION

A. General. Par. U6004 provides for necessary dependent's relocation incident to an evacuation, to include the dependent of a member assigned to an OCONUS PDS who dies before/during an evacuation of that PDS. Authorization for dependent's transportation under par. U6004 is the same as that authorized for PCS. The accompanied baggage is limited to the free checkable baggage the carrier allows. However, if the carrier providing the transportation allows excess accompanied baggage, the individual acting as the transportation officer in the area being evacuated, or the AO, as appropriate, may authorize/approve excess accompanied baggage on the applicable transportation document when the circumstances deem it necessary.

*B. Command-sponsored Dependent and Dependent Student at/in the OCONUS PDS Vicinity at the Time an Evacuation Is Authorized/Ordered. A command-sponsored dependent and/or a dependent student authorized to travel under par. U5260-D, who is at/in the member's PDS vicinity when the evacuation is authorized/ ordered, is authorized transportation to a safe haven or to a designated place if competent authority directs the travel. A dependent is residing 'in the PDS vicinity' when residing in the foreign area, or non-foreign OCONUS area, within which the PDS is located. When a member resides with the dependent and commutes to the PDS from a place located in an adjacent country (except the United States), the dependent also is residing in the member's PDS vicinity. A dependent, who was moved at Gov't expense to the member's OCONUS PDS and who became age 21 at the PDS, is a dependent for this Part. Further, such dependent, and any dependent transported under par. U6004-B who turns age 21 at the safe haven or designated place while the member is serving at the OCONUS PDS, is the member's dependent while at the safe haven or designated place, as applicable, and for the purpose of return transportation to the member's OCONUS PDS under par. U6004-I1a.

C. Dependent Residing at/in an OCONUS Station Vicinity (Other than Member's Duty Station) at the Time an Evacuation Is Authorized/Ordered. A dependent who is residing at/in the vicinity of a member's former duty station following the member's assignment elsewhere, or who resides at/in the vicinity of a duty station (other than the member's duty station) incident to an authorization/order ICW the member's unaccompanied tour of duty, when an evacuation of the duty station at/in the vicinity of which the dependent resides is authorized/ordered, is authorized transportation to a safe haven or to a designated place if competent authority directs such travel. A dependent, who was moved at Gov't expense to the member's former duty station or a duty station (other than the member's duty station) and who became age 21, is a dependent for this Part. Further, such dependent, and any dependent transported under par, U6004-C who turns age 21 at the safe haven or designated place while the member is serving at the OCONUS PDS, is the member's dependent while at the safe haven or designated place, as applicable, and for the purpose of return transportation to the location from which evacuated.

D. Dependent Temporarily Absent from a Member's PDS when an Evacuation is Authorized/Ordered

1. Command-sponsored Dependent Who Is Temporarily Absent from the Member's PDS when an Evacuation Is Authorized/Ordered. A command-sponsored dependent, who has established a residence at/in the member's OCONUS PDS vicinity but who is temporarily absent from the PDS for any reason (to include a dependent student attending an OCONUS dormitory school away from the member's PDS) when the evacuation is authorized/ordered, is to be retained in a safe haven status at the place at which the dependent is located when the evacuation is authorized/ordered, or be furnished transportation to another safe haven or a designated place, whichever competent authority considers appropriate. Safe haven allowances begin on the date return travel to the PDS would have begun had their return not been prevented by the evacuation. Only one departure is permitted per evacuee under an evacuation authorization/order.

*2. Dependent Student Attending School in the United States when an Evacuation Is Authorized/Ordered. When a dependent is attending school in the United States and the member is authorized transportation for that dependent to the PDS under par. U5260-D, the safe haven or designated place, as applicable, replaces the member's PDS as the destination authorized under par. U5260-D. If the dependent student joins other family members at the safe haven or designated place, the dependent student is authorized one round trip between the school and the safe haven or designated place, as applicable, under this Part. If the dependent student is the

member's only dependent, and if CONUS is named in the evacuation authorization/order as the safe haven, the dependent student is authorized transportation to and from the exact safe haven location within CONUS that the dependent student or member selects. Such transportation has no effect on the dependent student travel authorization between the school and the member's OCONUS PDS under par. U5260-D.

*E. Command-sponsored Dependent and Dependent Student En Route to the Member's OCONUS PDS when an Evacuation Is Authorized/Ordered. When an evacuation of the member's OCONUS PDS is authorized/ordered, and the member's command-sponsored dependent, or dependent student traveling under par. U5260-D:

1. With a port call for the travel to the member's PDS or with official authorization to travel to the member's PDS on personally-procured transportation subject to Gov't reimbursement (i.e., it was not intended to issue a port call for that dependent travel), and

2. Who have disestablished their residence and moved to temporary accommodations in preparation for performing such travel to the member's PDS,

must be requested to remain where they are (their interim safe haven) awaiting a decision to authorize their onward travel to the PDS, to another safe haven, or to a designated place. For a dependent with a port call, the official issuing the port call must ascertain the appropriate action to take in each case from the member's Service headquarters and furnish timely notification to the dependent concerned. For a dependent without a port call, the Service member's AO determines the appropriate action to take in each case and furnishes timely notification to the dependent concerned. The dependent is authorized transportation from the place at which evacuation notification was received to the safe haven or the designated place, whichever the official implementing the State Department evacuation instructions considers appropriate. A dependent, who has disestablished a residence after receipt of a port call or official authorization to travel to the member's OCONUS PDS, and who has moved or must move to temporary accommodations before beginning the travel to the member's OCONUS PDS, has departed from the former residence and is en route to the member's PDS. "Disestablishment of a residence" includes a situation in which a house is sold and a contract signed which specifies a date for moving out and closing the sale of the house or a lease has been terminated and cannot be reinstated. ***A dependent who has neither received a port call nor official authorization to travel to the member's PDS is not authorized any transportation under this Part.*** See par. U6005-F for safe haven allowances payable.

F. Command-sponsored Dependent and Dependent Student at Safe Haven Are Authorized/Ordered to Move to Another Safe Haven or to a Designated Place. When competent authority directs or authorizes/approves a command-sponsored dependent or dependent student evacuated to a safe haven under par. U6004 to move from that safe haven to another safe haven or to a designated place, dependent's transportation is authorized/approved to that new safe haven or designated place.

G. Non-command-sponsored Dependent. A non-command-sponsored dependent at the member's OCONUS PDS when the evacuation is authorized/ordered is authorized transportation to a safe haven or designated place, whichever the authority authorizing/ordering the evacuation considers appropriate. A non-command-sponsored dependent who is en route to, but has not yet arrived at, the PDS when the dependent's evacuation is authorized/ ordered, is not authorized any transportation under this Part.

H. Allowances for an Escort for a Dependent Incapable of Traveling Alone due to Age, Physical or Mental Incapacity, or Other Extraordinary Circumstances

1. General. Travel and transportation allowances provided in par. U6004-H2 are payable to a member, a U.S. Gov't civilian employee, or a person who travels under an official travel authorization/order as an escort for a dependent evacuated under Chapter 6, Part A, who is incapable of traveling alone between the member's PDS and the safe haven or designated place, whichever applies, due to age, physical or mental incapacity, or other extraordinary circumstances. Round-trip transportation, one-way transportation, or transportation via the point to which the dependent must be escorted, as applicable, is authorized. The travel and transportation allowances authorized by par. U6004-H may be paid in advance.

2. Travel and Transportation Allowances

a. Member as Escort. While a member is performing escort duty under par. U6004-H to escort the dependent(s) between the OCONUS PDS and the safe haven or designated place, the member is authorized travel and transportation allowances as for all other TDY.

b. U.S. Gov't Civilian Employee as Escort. While a U.S. Gov't civilian employee is performing escort duty under par. U6004-H, the employee is authorized the allowances in regulations issued by the employee's agency or department for TDY. For travel and transportation allowances for a U.S. Gov't civilian employee designated as an escort, see JTR, par. C7100.

c. Person Other Than Member or Civilian Employee as Escort. A person other than a member or U.S. Gov't civilian employee, whose travel is authorized as an escort for a dependent(s) under par. U6004-H, is issued an ITA. See APP E. Individuals designated to travel as escorts are authorized travel and transportation allowances in the same manner as authorized for a U.S. Gov't civilian employee.

I. Subsequent Authorization for a Dependent's Transportation when the Evacuation Status Is Canceled for a Member's PDS

1. Command-sponsored Dependent and Dependent Student

a. Transportation to the Member's PDS. When the situation at the OCONUS PDS permits, for the DOD Services, the USD(P&R) can authorize an evacuated dependent who is a command-sponsored dependent or dependent student to travel to the member's OCONUS PDS. For the non-DOD Services, that authority is vested in the Secretarial Process. When that authority has been granted, a command-sponsored dependent at a safe haven or designated place is authorized transportation to the member's current OCONUS PDS provided the member has at least 60 days remaining in the tour at the OCONUS PDS on the dependent's scheduled arrival date there. If less than 60 days remain in the member's tour on the dependent's scheduled arrival date, transportation from the safe haven or designated place, as applicable, to the member's OCONUS PDS must not be allowed unless authorized by the Secretarial Process. Transportation so authorized must not exceed transportation from the safe haven or designated place, whichever applies. A dependent evacuated to a safe haven or designated place under par. U6004-B, who had become age 21 at the OCONUS PDS before the evacuation, or who turned age 21 while at the safe haven or designated place, is the member's dependent for the purpose of return transportation to the member's OCONUS PDS. An evacuated dependent who was at a member's previous PDS or an OCONUS designated place incident to the member's unaccompanied tour is authorized return transportation to the location from which evacuated under these conditions.

b. Travel for Medical/Passport Reasons Prerequisite to Return to Member's PDS. A command-sponsored dependent required to travel from the safe haven location or designated place to obtain a passport or for medical screening prerequisite to returning to the member's PDS, is authorized one of the following for authorized round-trip travel:

(1) Gov't-owned or Gov't-procured transportation, or

(2) Transportation-in-kind, or

(3) Reimbursement for the actual cost of personally-procured commercial transportation, limited to what it would have cost to provide Gov't-procured transportation, or

(4) The automobile TDY mileage rate for the official distance when a POC is used.

When two or more command-sponsored dependents travel together by POC, only the POC operator is authorized the TDY mileage allowance. ***Additional safe haven allowances or reimbursement for meals and lodging are not authorized ICW this travel.***

2. Non-command-sponsored Dependent. A non-command-sponsored dependent, who has been transported to, diverted to, or retained at an OCONUS safe haven incident to an evacuation, is furnished transportation to the member's PDS from the safe haven when the USD(P&R) has authorized a DOD Service member's dependent, and the Secretarial Process has authorized a non-DOD Service member's dependent, to return to the member's PDS. ***A non-command-sponsored dependent who has been transported to a safe haven in CONUS incident to an evacuation must not be furnished transportation to the member's PDS from the safe haven except when authorized/approved by the USD(P&R) for the DOD Services and the Secretarial Process for the non-DOD Services.***

SECTION 3: SAFE HAVEN EVACUATION ALLOWANCES FOR A COMMAND-SPONSORED DEPENDENT AND A DEPENDENT STUDENT

U6005 SAFE HAVEN EVACUATION ALLOWANCES FOR A COMMAND-SPONSORED DEPENDENT INCLUDING A DEPENDENT STUDENT

A. Purpose. A safe haven evacuation allowance is provided to assist a member in meeting the excess costs involved in temporarily maintaining command-sponsored dependents at a place away from the PDS and a dependent student for any period during the evacuation during which the dependent student would have otherwise been residing at the member's PDS. ***A member is not authorized any safe haven evacuation allowances in Ch 6, Part A, for a non-command-sponsored dependent who was at the member's PDS.*** However, all other dependents listed in par. U6001-A, including a dependent who turned 21 at the evacuated PDS or while at the safe haven/DESIGNATED PLACE, are authorized safe haven evacuation allowances, even though no longer command-sponsored.

NOTES:

1. Tax paid on lodgings while at a safe haven/DESIGNATED PLACE or traveling in CONUS or a non-foreign OCONUS area is a separately reimbursable travel expense in addition to lodging reimbursement.

2. Tax paid on lodgings while at a safe haven/DESIGNATED PLACE or traveling in foreign areas is not separately reimbursable. It is part of the per diem rate(s) used to compute the safe haven evacuation allowances. The value added tax (VAT) relief certificate cost is separately reimbursable if the certificate is used to avoid paying the lodging tax.

B. General

1. 'Lodgings-Plus' Computation Method Applicability to an Evacuated Dependent. An evacuated command-sponsored dependent and an evacuated dependent student are authorized a safe haven evacuation allowance computed using the 'Lodgings-Plus' computation method for each day they are in an evacuation status. ***An AEA described in Ch 4, Part C, does not apply to an evacuation.*** The 'Lodgings-Plus' computation method consists of a lodging allowance ceiling and an M&IE allowance. For an explanation of the expense items the safe haven allowance is intended to cover, see APP A PER DIEM definition and Ch 4, Part B. The maximum lodging reimbursement for a dependent family is the actual total daily lodging cost the family incurs, NTE the sum of the daily lodging portion of the locality per diem rate authorized for each dependent there. In general, the 'Lodgings-Plus' computation method described in Ch 4, Part B, applies to an evacuated command-sponsored dependent and a dependent student. ***If an evacuated dependent stays with friends or relatives while at a safe haven, no cost for lodging is allowed, whether or not any payment for lodging is made to the friend or relative.*** This restriction does not apply when the dependent leases a house, apartment (i.e., lodgings) from a friend or relative with a bona fide, standard written lease, in those instances when the friend or relative concerned does not jointly occupy the leased house or apartment. Each evacuated command-sponsored dependent and dependent student is authorized the safe haven evacuation allowance M&IE portion even if not authorized the safe haven evacuation allowance lodging portion for any given day. See the computations in par. U6005-G. ***GOV'T dining facility/mess or open mess availability/use has no effect on safe haven evacuation allowances for a dependent even though the dependent may or does use such facilities without charge.*** A safe haven evacuation allowance payable under par. U6005 may be paid in advance as in par. U6013-A.

2. Authority Termination

a. Authority for safe haven evacuation allowances may:

(1) Be terminated by the Secretarial Process on an individual basis when a member's/dependent(s)' situation does not warrant additional reimbursement assistance; or

(2) Terminate sooner for other reasons.

b. If not terminated under par. U6005-B2a above, safe haven evacuation allowances authorized in par. U6005 terminate on the date the member detaches/departs from the PDS from which the dependent's evacuation was authorized/ordered except when the:

(1) Authorty for evacuation safe haven evacuation allowances is extended by an Evacuation Allowance Determination issued by the PDTATAC; or

(2) Member dies (see par. U6001-A).

c. Safe haven evacuation allowances at a safe haven may not extend beyond the earliest of the:

(1) 180-consecutive-day period unless extended by the USD (P&R) for a DoD Service member's dependent, and by the Secretarial Process for a non-DoD Service member's dependent;

(2) Date dependents depart the safe haven for the PDS or DESIGNATED PLACE (or convert the safe haven to a DESIGNATED PLACE); or

(3) Expiration date established by the USD (P&R) for a DoD Service member's dependent, and by the Secretarial Process for a non-DoD Service member's dependent.

3. Unexpired Lease. A dependent should avoid signing a long- term lease and a lease without a military clause while at a safe haven and/or a DESIGNATED PLACE. However, many short-term leases and leases with military clauses require at least 30 days termination notice. If a dependent signs a lease for lodging at the safe haven/DESIGNATED PLACE and is then authorized to return to the PDS or move to a DESIGNATED PLACE, reimbursement of the expenses incurred for the unexpired lease period up to 30 days may be authorized. The amount reimbursed may not exceed the amount the evacuated dependent would have received for the safe haven evacuation allowance lodging portion for the unexpired period.

C. Safe Haven Evacuation Allowances while Traveling. While traveling from:

1. The place at which a dependent receives evacuation notification incident to travel to a member's PDS under par. U6004-D or U6005-F to a safe haven or DESIGNATED PLACE;

2. A member's OCONUS PDS to a safe haven or DESIGNATED PLACE;

3. One safe haven to another safe haven;

4. A safe haven to a DESIGNATED PLACE, or;

5. A safe haven or DESIGNATED PLACE to return to member's OCONUS PDS; the safe haven evacuation allowance payable to a command-sponsored dependent and a student dependent in an evacuation status:

a. Age 12 or older is equal to that payable to a member traveling on TDY;

b. Under age 12 is NTE one half of the amount payable to a member traveling on TDY.

D. Safe Haven Evacuation Allowances while at Safe Haven

1. Safe Haven Evacuation Allowances Payable. A command-sponsored dependent, and a dependent student in an evacuation status, is authorized safe haven evacuation allowances for 30 consecutive days beginning on the dependent's initial safe haven arrival date. A dependent student in evacuation status who joins the evacuated command-sponsored dependent at the safe haven is authorized safe haven evacuation allowances for any of those 30 days the command-sponsored dependent is authorized safe haven evacuation allowances. The safe haven evacuation allowance is computed as shown in the par. U6005-G examples, in an amount NTE the locality per diem rate for the area concerned. A dependent age 12 and older is authorized the full evacuation allowance amount, while a dependent under age 12 is authorized a safe haven evacuation allowance NTE 50%

of the locality per diem rate for the area concerned. The safe haven evacuation allowance rate is increased for a dependent reaching age 12 while located at a safe haven beginning on the twelfth birthday. After the 30-consecutive-day period expires, and unless otherwise authorized/approved in a determination issued by the USD (P&R) for a DoD Service member's dependent and/or the Secretary Concerned for a non-DoD Service member's dependent, the safe haven evacuation allowance rate is computed for NTE 150 consecutive additional days (unless extended for time and/or per diem rate percentage by the USD (P&R) for a DoD Service member's dependent, and by the Secretary Concerned for a non-DoD Service member's dependent under par. U6005-B2) at:

a. 60% of the locality per diem rate for the area for a dependent age 12 and older, and

b. 30% of the locality per diem rate for the area for a dependent under age 12.

A situation may arise in which the reduced safe haven evacuation allowance does not cover the additional costs involved in maintaining specific dependent(s) at the safe haven (i.e., the additional expenses for lodging, meals and IE exceed the reduced rate amount). The specific dependent(s) receiving the safe haven evacuation allowances, or the individual receiving the safe haven evacuation allowances on the dependent(s)' behalf, may forward a request through the paying disbursing or finance office to the PDTATAC Chief, requesting an increased safe haven evacuation allowance rate. Requests must contain the actual daily cost figures for lodging, meals and IE. The finance or disbursing office should add any pertinent information concerning the request, make appropriate recommendations, and forward the request to PDTATAC. The request should be forwarded to the Per Diem, Travel and Transportation Allowance Committee by:

a. Mail : Per Diem, Travel and Transportation Allowance Committee
ATTN: Evacuation Allowances
4800 Mark Center Drive
Suite 04J25-01
Alexandria, VA 22350-9000

b. FAX: (571) 372-1301

*c. E-Mail: pdtatac-tt@dtmo.pentagon.mil, or

d. Message: SECDEF WASHINGTON DC//DTMO//.

If the request is granted, PDTATAC issues an Evacuation Allowance Determination specifying the authorized/approved safe haven evacuation allowance amount. The Evacuation Allowance Determination, or request disapproval, is sent directly to the dependent concerned, with a copy to the finance or disbursing office. PDTATAC provides copies of all requests and approvals/disapprovals to the applicable Service representative.

2. Safe Haven Evacuation allowances when Movement to Another Safe Haven Is Directed or Authorized. Competent authority may direct the movement of a command-sponsored dependent and/or a dependent student between safe havens. Safe haven evacuation allowances at the former safe haven terminate on the day transportation is first made available to the dependent unless competent authority authorizes a further delay as being unavoidable and for reasons beyond the individual's control. Safe haven evacuation allowances may not be authorized for any period beyond that authorized in par. U6005-D1.

When a dependent is directed to move between safe havens (e.g., from one OCONUS safe haven to another OCONUS safe haven or to a CONUS safe haven), safe haven evacuation allowances as in par. U6005-D1 for NTE 180 consecutive days begin again on the new safe haven arrival date. If at the dependent's or member's request a dependent is authorized to travel between:

a. Safe havens (e.g., from CONUS safe haven to safe haven in Japan), or

b. Locations within the same safe haven (e.g., from Chicago to Baltimore),

the 180-consecutive-day period begun at the first safe haven continues in effect but the locality per diem rate applicable to the new location begins on the arrival date at that location. If travel to the new location is not completed within one day, safe haven evacuation allowances for the travel day(s) are paid under par. U6005-C (except for the arrival day at the new safe haven).

3. Return to Member's PDS Authorized. When a PDS's evacuation status is terminated and competent authority authorizes a command-sponsored dependent to return, safe haven evacuation allowances at the former safe haven terminate on the day transportation is first made available to a dependent unless competent authority authorizes a further delay as being unavoidable and for reasons beyond the individual's control. Safe haven evacuation allowances may not be authorized beyond the period authorized in par. U6005-D1.

a. The maximum 180-consecutive-day period authorized in par. U6005-D1,

b. The date the dependent departs the safe haven for the DESIGNATED PLACE (or converts the safe haven to a DESIGNATED PLACE), or

c. The expiration date, even if in excess of 180 consecutive days, established by the USD (P&R) for a DoD Service member's dependent, and by the Secretarial Process for a non-DoD Service member's dependent.

4. Safe Haven Evacuation allowances - Termination when an Evacuated Dependent Is Directed to Move to a DESIGNATED PLACE. A command-sponsored dependent at a safe haven is expected to comply promptly with the requirement to select a DESIGNATED PLACE and move thereto if the dependent selects other than the safe haven location as the DESIGNATED PLACE. The requirement to select a DESIGNATED PLACE is issued by the USD (P&R) for a DoD Service member's dependent, and by the Secretary Concerned for a non-DoD Service member's dependent. The requirement directing the relocation to a DESIGNATED PLACE must specify the date on which safe haven evacuation allowances terminate for a dependent ordered to relocate from the safe haven to a DESIGNATED PLACE. Safe haven evacuation allowances at a safe haven may not extend beyond the period authorized in par. U6005-B2.

5. A Command-sponsored Dependent Is Temporarily Absent from the Member's PDS when an Evacuation Is Authorized or Ordered. A command-sponsored dependent who has established a residence at/in the member's OCONUS PDS vicinity who is temporarily absent from the PDS for any reason (to include a dependent student attending an OCONUS dormitory school away from the member's PDS) when the evacuation is authorized/ ordered, is at a safe haven thereat and is authorized the safe haven evacuation allowances for the place at which located beginning on the date return travel to the PDS would have begun had return not been prevented by the evacuation. Competent authority must determine this date from information secured from the dependent or the member, but the date must not be earlier than the date the evacuation from the PDS actually began.

6. A Dependent Student Attending School in the U.S. when an Evacuation Is Authorized/Ordered. When a member, whose PDS has been evacuated, has a dependent student attending school in the U.S. for whom the member is authorized transportation allowances under par. U5260-D, the safe haven location displaces the member's PDS as the dependent student's authorized travel destination. The dependent student is authorized the safe haven evacuation allowances under Ch 6, Part A, for the dependent student who has joined other family members at the safe haven or, being the member's only dependent, is the member's only dependent at the safe haven. See par. U6004-D2. Evacuation allowances are authorized beginning on the date the dependent student would have joined the member OCONUS had it not been for the evacuation. Unless the authority terminates sooner for other reasons under this Part, authorized allowances continue until the dependent student:

a. Would have otherwise returned under par. U5260-D from the member's PDS,

b. Departs the safe haven to return to school to resume class attendance there, or

c. Starts attending classes at school,

whichever occurs earliest.

7. Safe Haven Evacuation Allowances when Away from Safe Haven. Safe haven evacuation allowances continue for a command-sponsored dependent at a safe haven location, and a dependent student at the safe haven location under par. U6005-D6, who is absent from the safe haven for personal reasons, during such absences provided the:

a. Dependent does not join the member to establish a residence (or occupy the old residence) at the PDS, and

b. Dependent student (at the safe haven under par. U6005-D6) does not depart the safe haven to return to school to resume class attendance there.

Any excess transportation costs are the dependent's financial responsibility. The locality per diem rate used for safe haven allowances and the payment period while the dependent is away from the safe haven location is the same as though the dependent had remained at the safe haven location during the entire period. If the dependent does not go to the authorized safe haven but goes somewhere else instead without authorization/approval, use the Standard CONUS per diem rate, even OCONUS. Transportation costs are limited to the cost to the authorized safe haven location. If the dependent ultimately goes to the authorized safe haven location or if the location to which the dependent travels is later approved as an authorized safe haven, then the safe haven locality rate is used for the entire time, rather than the Standard CONUS per diem rate.

E. Safe Haven Evacuation Allowances while at a DESIGNATED PLACE. When a command-sponsored dependent or a dependent student selects a DESIGNATED PLACE and moves there, or converts the safe haven location to a DESIGNATED PLACE, the dependent must establish a permanent residence there as soon as practicable. Safe haven evacuation allowances are authorized to offset lodgings, M&IE while locating and establishing such residence. While at a DESIGNATED PLACE, a dependent who:

1. Moves to a DESIGNATED PLACE is authorized safe haven evacuation allowances as in par. U6005-D.

2. Converts the safe haven to a DESIGNATED PLACE, or a dependent student who converted the school location to a DESIGNATED PLACE, is authorized safe haven evacuation allowances as in par. U6005-D, except for a dependent receiving a reduced safe haven evacuation allowance IAW par. U6005-D1. A dependent continues receiving a reduced safe haven evacuation allowance while looking for a permanent residence.

Safe haven evacuation allowance begins on the dependent's initial arrival date at the DESIGNATED PLACE or the date their safe haven is converted to a DESIGNATED PLACE. Safe haven evacuation allowances end at 2400 on the day the dependent first occupies the permanent residence or at 2400 on the 30th day, whichever is earlier. When unusual or emergency circumstances prevent permanent residence establishment, the SECDEF, Secretary Concerned, or a Secretary's designated representative may authorize/approve an additional safe haven evacuation allowance period as warranted, but safe haven evacuation allowances end at 2400 on the day the dependent first occupies a permanent residence. Determine safe haven evacuation allowances at the DESIGNATED PLACE as in par. U6005-D for a safe haven. The Secretarial Process may approve safe haven evacuation allowance rates higher (i.e., higher percentages) than those prescribed for periods after 30 days, on a case-by-case basis, when justified by costs for lodging, M&IE.

F. Safe Haven Evacuation Allowances when a Dependent Is En Route to a Member's OCONUS PDS when an Evacuation Is Authorized/Ordered. When a member's OCONUS PDS is authorized/ordered evacuated, a dependent:

1. With a port call for travel to the member's PDS or with official authority to travel to the member's PDS on personally-procured transportation subject to reimbursement by the GOV'T (i.e., it was not intended to issue a port call for that dependent's travel);

2. Who has already disestablished the former permanent residence and has moved to temporary accommodations in preparation for performing such travel, and who has been notified of the evacuation; and

3. Who has been requested to remain at the place at which located when notified, pending notification to continue to the member's PDS or to travel to a safe haven or to a DESIGNATED PLACE;

is authorized safe haven evacuation allowances based on the locality per diem rate for the area concerned, computed as shown in par. U6005-G. The safe haven evacuation allowance period begins at 0001 on the date the dependent receives official notification of port call withdrawal or suspension, or official authority to travel to the member's PDS on personally-procured transportation. The safe haven evacuation allowance continues until 2400 on the date that the dependent receives notification to resume travel or to begin travel to a DESIGNATED PLACE. If travel to the member's PDS is then authorized, no safe haven evacuation allowances incident to such travel are authorized under Ch 6, Part A. If travel to a DESIGNATED PLACE is authorized, pars. U6005-C and U6005-D apply.

G. Safe Haven Evacuation Allowance Computations. The following examples illustrate the method used for computing safe haven evacuation allowances:

NOTES:

1. The locality per diem rates and mileage allowances used in the following example(s) are for illustrative purposes only and may not reflect current allowances.

2. Tax paid on lodgings while at a safe haven/DESIGNATED PLACE or traveling in CONUS or in a non-foreign OCONUS area are separately reimbursable travel expenses in addition to safe haven evacuation allowances.

3. Tax paid on lodgings while at a safe haven/DESIGNATED PLACE or traveling in a foreign OCONUS area is not separately reimbursable. It is part of the per diem rate used in safe haven evacuation allowance computation. The value added tax (VAT) relief certificate cost is separately reimbursable if the certificate is used to avoid paying the lodging tax.

4. OCONUS locality rates include an amount for laundry/dry cleaning/pressing of clothing cost. CONUS locality per diem rates do not include an amount for laundry/dry cleaning/pressing of clothing cost. There is no authority to reimburse laundry/dry cleaning expenses while at a CONUS safe haven or DESIGNATED PLACE.

EXAMPLE 1

A member's spouse, one child age 12 and one child under age 12 were evacuated from an OCONUS PDS, at which they were command-sponsored, to a CONUS safe haven. The daily actual lodging cost incurred at the safe haven by the three dependents, who shared one room, was $70 plus $5.60 for lodging tax (8%). The maximum locality per diem rate was $127 ($66/ $61).

(a) Determine the maximum daily amount for the first 30 days that may be paid to the member's three dependents as follows. See par. U6005-D1:

Each dependent age 12 or older is authorized a safe haven evacuation allowance NTE the full locality per diem rate ($127), which in this case is $61 for M&IE and NTE $66 for lodging. Each dependent under age 12 is authorized a safe haven evacuation allowance NTE 50% of the locality per diem rate.

	M&IE	Max Lodging	Total
Member's spouse:	$61.00	$66	$127.00
Child (age 12 or older)	$61.00	$66	$127.00
Child (under age 12)	$30.50 ($61.00 x 50%)	$33 ($66 x 50%)	$63.50
Max daily amount payable for the 3 dependents' costs:	$152.50	$165	$317.50

(b) Determine the actual total daily amount paid for the first 30 days, within the maximum amounts shown in (a), ($152.50 for M&IE and NTE $165 for lodging), as follows:

M&IE:	$152.50 (The M&IE in this daily amount is paid to cover cost of M&IE for the three dependents. No itemization or receipts are required.)
Lodging:	$70 (This is the actual daily amount (not including lodging tax) the three dependents paid for lodging, which is less than the maximum ($165) that may be reimbursed. A lodging receipt is required for this amount.)
Daily Amount:	$222.50 (Daily amount that is payable to dependents (within the maximum $317.50 established in (a) for the three dependents' costs incurred for the first 30 days)
Lodging Tax:	$5.60
Total:	$228.10 (Actual daily amount (including lodging tax) paid to dependents for the three dependents' costs incurred for first 30 days)

(c) Beginning on the 31st day safe haven evacuation allowance is computed at 60% (for a dependent age 12 or older) and 30% (for a dependent under age 12) of the applicable locality per diem rate, unless otherwise authorized under par. U6005-D1. Determine the maximum daily amount that may be paid starting on the 31st day to the 180th day for the member's three dependents in this example as follows:

	M&IE	Max Lodging	Total
Member's spouse:	$36.60 ($61 x 60%)	$39.60 ($66 x 60%)	$76.20
Child (over age 12 or older)	$36.60 ($61 x 60%)	$39.60 ($66 x 60%)	$76.20
Child (under age 12)	$18.30 ($61 x 30%)	$19.80 ($66 x 30%)	$38.10
Max daily amount payable for the 3 dependents' costs:	$91.50	$99	$190.50

(d) Determine the actual total daily amount for payment for the 31st to the 180th days, within the maximum amounts shown in (c) ($91.50 for M&IE and NTE $99 for lodging), as follows:

M&IE:	$91.50 (The M&IE in this daily amount is paid to cover M&IE for the three dependents. No itemization or receipts are required.)
Lodging:	$70 (This is the actual daily amount (not including lodging tax) paid for lodging by the three dependents, which is less than the maximum ($99) that may be reimbursed. A lodging receipt is required for this amount.)
Daily Amount:	$161.50 (Daily amount that is payable to dependents (within the maximum $198.50 established in (c) for costs incurred by the three dependents on 31st to 180th days)
Lodging Tax:	$5.60
Total:	$167.10 (The actual daily amount (including lodging tax) paid for the three dependents' costs on the 31st to the 180th days)

EXAMPLE 2

A member's spouse, two children over age 12 and one child under age 12 were evacuated from a member's OCONUS PDS, at which they were in a command-sponsored status, to a safe haven in a foreign area. The actual daily lodging cost at the safe haven location for one room shared by the spouse and child under age 12 was $52 (including lodging tax). The actual daily lodging cost for the room shared by the two children over age 12 was also $52 (including lodging tax). Max locality per diem rate for the safe haven location was $84 ($44/ $40).

(a) Determine the maximum daily amount for the first 30 days that may be paid to member's four dependents as follows (see par. U6005-D1):

Each dependent age 12 or older is authorized safe haven evacuation allowances up to the full rate ($84), which in this case is $40 for M&IE and up to $44 for lodging. Each dependent under age 12 is authorized safe haven evacuation allowances up to 50% of the rate.

	M&IE	**Max Lodging**	**Total**
Member's spouse:	$40	$44	$84
Child (over age 12)	$40	$44	$84
Child (under age 12)	$40	$44	$84
Child (under age 12):	20 ($40 x 50%)	$22 ($44 x 50%)	$42
Max daily amount payable for the 4 dependents' costs:	$140	$154	$294

(b) Determine the actual daily amount that is paid for the first 30 days, within the maximum amount shown in (a). ($140 for M&IE and $154 for lodging), as follows:

M&IE:	$140 (The M&IE in this daily amount is paid to cover cost of meals, laundry and dry cleaning for the four dependents. No itemization or receipts are required.)
Lodging:	$104 (This is the actual daily amount ($52 + $52) (including lodging tax) paid for lodging by the four dependents, which is less than the maximum ($154) that may be reimbursed. A lodging receipt is required for this amount.)
Total:	$244 (The actual daily amount paid to dependents for costs incurred by the four dependents for first 30 days)

(c) Beginning on the 31st day safe haven allowances are computed at 60% (for a dependent age 12 or older) and 30% (for a dependent under age 12) of the applicable locality per diem rate, unless otherwise authorized under par. U6005-D1. The maximum daily amount that may be paid for the member's four dependents in this example starting on the 31st day to the 180th day is determined as follows:

*(d) Beginning on the 31st day safe haven allowances are computed at 60% (for a dependent age 12 or older) and 30% (for a dependent under age 12) of the applicable locality per diem rate, unless otherwise authorized under par. U6005-D1. The maximum daily amount that may be paid for the member's four dependents in this example starting on the 31st day to the 180th day is determined as follows:

	M&IE	**Max Lodging**	**Total**
Member's spouse:	$24 ($40 x 60%)	$26.40 ($44 x 60%)	$50.40
Child (over age 12)	$24 ($40 x 60%)	$26.40 ($44 x 60%)	$50.40
Child (over age 12)	$24 ($40 x 60%)	$26.40 ($44 x 60%)	$50.40
Child (under age 12)	$12 ($40 x 30%)	$13.20 ($44 x 30%)	$25.20
Max daily amount payable for the 4 dependents' costs:	$84	$92.40	$176.40

(e) Determine the actual total daily amount that is paid for the 31st to the 180th days, within the maximum amounts shown in (c) ($84 for M&IE and up to $92.40 for lodging), as follows:

M&IE:	$84 (The M&IE in this daily amount is paid to cover cost of meals, laundry and cleaning for the four dependents. No itemization or receipts are required.)
Lodging:	$92.40 (The actual daily cost for lodging for the four dependents is $104 but the maximum that may be reimbursed is $92.40. A lodging receipt is required for the actual lodging cost.) (See ***NOTE***.)
Total:	$176.40 (The actual daily amount paid for the four dependents on the 31st to the 180th days)

NOTE: Since the amount ($92.40) reimbursed for the dependents' lodging costs is less than the actual amount the dependents paid ($104), a request may be submitted through the paying office to the PDTATAC for approval of an increase to the maximum lodging allowance for the member's spouse from $26.40 to $38. If approval is received, an additional $11.60/day is payable to cover the lodging costs.

EXAMPLE 3

A member, his spouse and one child over age 12 were in a CONUS location on authorized leave (COT or FEML) from 25 July to 15 August when a dependent evacuation was ordered effective 1 August from the member's PDS at which the dependents reside in a command-sponsored status. The member contacted the command at the OCONUS PDS and was directed to return. The member departed the leave point on 3 August. As in par. U6005-D5, the dependent was determined to already be at a safe haven and authorized safe haven evacuation allowances for the place at which located beginning on the date return travel to the member's PDS would have begun had the evacuation not prevented the return. Since the dependent was scheduled to begin travel to the member's PDS on 16 August, the dependent was authorized safe haven evacuation allowances under par. U6005-D1 beginning on that date. The member's spouse and child stayed in the spouse's parents' home. The maximum locality per diem rate for the CONUS location at that time was $192 (136/ $56).

(a) The maximum daily amount that may be paid for the member's two dependents' costs for the first 30 days is determined as follows (see par. U6005-D1):

Each dependent age 12 years or older is authorized safe haven evacuation allowances NTE the full per diem rate ($192), which in this case is $56 for M&IE and NTE $136 for lodging.

	M&IE	**Max Lodging**	**Total**
Member's spouse:	$56	$136	$192
Child (over age 12)	$56	$136	$192
Max daily amount payable for the 2 dependents' costs:	$112	$272	$384

(b) The actual total daily amount, within the maximum amounts shown in (a) ($112 for M&IE and NTE $272 for lodging), that may be paid for first 30 days is determined as follows:

M&IE:	$112 (The M&IE in this daily amount is paid to cover cost of M&IE for the two dependents. No itemization or receipts are required.)
Lodging:	$0 (No lodging allowance is paid when a dependent stays with a friend or relative (par. U6005-B1)).
Total:	$112 (Actual daily amount paid to dependents for two dependents' costs for first 30 days)

(c) Beginning on the 31st day safe haven evacuation allowances are computed at 60% (for a dependent age 12 or older) of the applicable locality per diem rate unless otherwise authorized under par. U6005-D1. Determine the maximum daily amount that may be paid for the member's two dependents in this example starting on the 31st day to the 180th day as follows:

	M&IE	**Max Lodging**	**Total**
Member's spouse:	$33.60 ($56 x 60%)	$81.60 ($136 x 60%)	$115.20
Child (over age 12)	$33.60 ($56 x 60%)	$81.60 ($136 x 60%)	$115.20
Max daily amount payable for the 2 dependents' costs:	$67.20	$163.20	$230.40

(d) Determine the actual total daily amount that is paid for the 31st to the 180th days, within the maximum amounts shown in (c) ($67.20 for M&IE and NTE $163.20 for lodging), as follows:

M&IE:	$67.20 (The M&IE in this daily amount is paid to cover cost of M&IE for the two dependents. No itemization or receipts are required.)
Lodging:	$0 (No lodging allowance is paid when dependents stay with friends or relatives (par. U6005-B1)).
Total:	$67.20 (The actual daily amount paid for the two dependents' costs on the 31st to the 180th days)

EXAMPLE 4

A member's spouse, one child age 14 and one child age 9 were evacuated from a member's foreign area PDS, where they were command-sponsored, to their CONUS DESIGNATED PLACE.

The dependents shared a hotel room at the DESIGNATED PLACE and incurred a lodging cost of $150 plus $18.75 lodging tax (12.5%)/day until they moved into their permanent residence on 10 September. The dependents are authorized safe haven evacuation allowances while traveling to, and while at, the DESIGNATED PLACE. Safe haven evacuation allowances at the DESIGNATED PLACE begin on the arrival date at that place (15 August) and continue to 2400 on the day they occupied the permanent residence. See par. U6005-E. The maximum locality rate at the arrival point at the time of travel was $139 ($78/ $61). The maximum locality rate at the DESIGNATED PLACE was $207 ($141/ $66).

(a) The maximum safe haven evacuation allowances that may be paid for the member's three dependents for 14 August while they traveled to the DESIGNATED PLACE and while they remained overnight at the arrival point (par. U6005-E):

Depart (14 Aug)	Arrive (14 Aug)	Overnight Lodging	Depart (15 Aug)	Arrive (15 Aug)
OCONUS PDS	POE CONUS	CONUS arrival point. Incurred a lodging cost of $75 plus $9 lodging tax (12%)	CONUS arrival point	Designated Place

Each dependent age 12 or older is authorized safe haven evacuation allowances NTE the full rate ($139), which in this case is $61 for M&IE and NTE $78 for lodging. Each dependent under age 12 is authorized safe haven evacuation allowances NTE 50% of the full rate.

	M&IE	Max Lodging	Total
Member's spouse:	$61.00	$78	$139.00
Child (age 14)	$61.00	$78	$139.00
Child (age 9):	$30.50 ($61.00 x 50%)	$39 ($78 x 50%)	$69.50
Max daily amount payable for the 3 dependents' costs:	$152.50	$195	$347.50

(b) Computing safe haven evacuation allowances, as for a member's TDY, within the maximum amounts shown in (a) ($152.50 for M&IE and NTE $195 for lodging) for payment for the travel period to the DESIGNATED PLACE via the CONUS arrival point on 14 August.

The dependents are authorized 75% of the M&IE for travel on 14 August ($152.50 x 75% = $114.38).

M&IE:	$114.38 (The M&IE in this amount is paid to cover cost of M&IE for the three dependents. No itemization or receipts are required.)
Lodging:	$75 (This is the actual amount (not including lodging tax the three dependents paid for lodging at the arrival point, which is less than the maximum ($195) that may be reimbursed. A lodging receipt is required for this amount.)
Lodging Tax:	$9
Total:	$198.38 (The actual amount (including lodging tax) paid to dependents for the three dependents' costs on 14 August.)

(c) Determine the maximum daily amount that may be paid to the member's three dependents beginning on the arrival day at the DESIGNATED PLACE through the day the permanent residence was occupied as follows. See par. U6005-E:

Each dependent age 12 or older is authorized safe haven evacuation allowances NTE the full rate ($207), which in this case is $66 for M&IE and NTE $141 for lodging. Each dependent under age 12 is authorized safe haven evacuation allowances NTE 50% of the full rate.

	M&IE	Max Lodging	Total
Member's spouse:	$66	$141	$207
Child (age 14)	$66	$141	$207
Child (age 9):	$33 ($66 x 50%)	$70.50 ($141 x 50%)	$103.50
Max daily amount payable for the 3 dependents' costs:	$165	$352.50	$517.50

(d) The actual total daily amount, within the maximum amounts shown in (c) ($165 for M&IE and NTE $352.50 for lodging), that may be paid for 27 days (15 August to 10 September) is determined as follows:

M&IE:	$165 (The M&IE in this daily amount is paid to cover cost of M&IE for the three dependents. No itemization or receipts are required.)
Lodging:	$150 (This is the actual daily amount (not including lodging tax) the three dependents paid for lodging, which is less than the maximum ($352.50) that may be reimbursed. A lodging receipt is required for this amount.)
Daily amount:	$315 (The daily amount that is payable to dependents within the maximum $352.50 established in (c) for the three dependents' costs for 27 days)
Lodging Tax:	$18.75
Total:	$333.75 (The actual daily amount (including lodging tax) paid to dependents for the three dependents' costs while at the DESIGNATED PLACE for 27 days (27 days x $333.75/day = $9,011.25)).

U6006 LOCAL TRAVEL ALLOWANCE IN AND AROUND THE SAFE HAVEN AND THE DESIGNATED PLACE

A. Purpose. A local travel allowance is intended to partially offset the expenses an evacuated dependent incurs for required local travel.

B. When Payable. A local travel allowance is:

1. Authorized to be paid when a dependent is receiving safe haven evacuation allowances and has not taken delivery of a POV transported to the DESIGNATED PLACE under par. U6008.

2. Paid at a rate of $25/day/family group, regardless of the number of dependents with no receipt required.

C. When Not Payable. ***An allowance under par. U6006 may not be paid for any day that reimbursement is received under par. U6008-D for expenses incurred to rent a motor vehicle.***

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SECTION 4: HHG TRANSPORTATION

U6007 HHG TRANSPORTATION

A. General

1. HHG. A member with a dependent is authorized HHG transportation (including UB as defined in APP A) as noted below incident to a dependent's evacuation from the member's PDS. Up to 18,000 pounds of HHG may be moved and stored for the member at Gov't expense minus any weight of HHG otherwise already in storage at Gov't expense. When a dependent selects a designated place outside the U. S., any tax consequences (ex., import tax) that result from transporting HHG there are the member's/dependent's responsibility. ***NTS of HHG in excess of 18,000 lbs is not authorized at Gov't expense.*** A member who personally procures the HHG transportation authorized below is authorized reimbursement IAW par. U5320-D, unless the member has a PCS authorization/order, in which case reimbursement is under pars. U5320-D or U5320-E.

2. UB. UB items may be transported separately from HHG in an amount not to exceed 350 lbs for each dependent age 12 or older, and 175 lbs for each dependent under age 12. The 1,000-lb expedited shipment mode limitation (and exception authority) in par. U5320-B applies to a UB shipment made under this Part. The 1,000-lb limitation applies to the total UB transported for the member's family. See par. U6007-B.

3. Air Freight Allowance and Air Freight Replacement Allowance. An air freight allowance for UB may be authorized/approved as in par. U6007-A2 for authorized/ordered departure from and return to PDS trips. If the air freight allowance is not used to transport UB because of circumstances beyond the evacuee's control, an air freight replacement allowance (in lieu of an air freight allowance for travel from the PDS) may be authorized/ approved to help defray costs of items ordinarily part of the authorized air freight shipment which must be purchased. The flat amounts are as follows: one evacuated dependent: $250; two evacuated dependents: $450 (total); three or more evacuated dependents: $600 (total). No receipts are required for this allowance. ***NOTE: Even when the air freight replacement allowance is authorized incident to travel from the PDS, evacuees are still eligible for an air freight allowance when/if they return to the PDS.***

B. HHG at the PDS when an Evacuation Is Authorized/Ordered. A member, whose HHG are at/in the member's PDS vicinity when the evacuation is authorized/ordered is authorized HHG transportation under pars. U6007-B1 and U6007-B2. The official serving as the transportation officer in the area being evacuated is the authority for transporting UB by expedited mode and for granting increases to the 1,000-lb maximum by commercial air under par. U5320-B. That official may authorize/approve commercial air use and/or any weights above 1,000 lbs via commercial air if the dependent needs the items immediately or soon after arrival at the safe haven or designated place, as appropriate.

NOTE: Non-temporary storage also may be appropriate for vacating Gov't quarters to meet an unusual Service operational requirement. See par. U5380-G1a(3).

1. A Dependent Is Directed to Move to Safe Haven. When a dependent is directed to move to a safe haven under par. U6004, the member is authorized transportation of:

a. UB for the dependent, and

b. those HHG items authorized/approved by competent authority as needed for the dependent's comfort and well-being at the safe haven

from the member's foreign OCONUS PDS and/or from NTS to the safe haven.

2. A Dependent Is Directed to Select a Designated Place. When a dependent is directed to select a designated place and move to that designated place, or convert the safe haven to a designated place, the member is authorized HHG transportation from the member's OCONUS PDS and/or from NTS to the designated place and/or placement in NTS.

C. HHG En Route to the PDS when an Evacuation Is Authorized/Ordered

1. Gov't-arranged HHG Transportation. Competent authority must make every reasonable effort to stop the forward movement of HHG to the member's PDS when a member's HHG are en route to the PDS via a Gov't-arranged move, or have been turned over to the Gov't for transportation to the member's PDS, when the PDS evacuation is authorized/ordered, and, if the dependent is directed to:

a. Travel to a safe haven, UB for the dependent and HHG items which competent authority authorized/ approved as needed for the evacuated dependent's comfort and well-being at the safe haven may be diverted to the safe haven, and/or the shipment (or shipment remainder) may be diverted to NTS. When HHG shipments contain HHG that must be earmarked for both NTS and for transportation to the dependent, the sorting of such shipments to send part of the HHG to NTS and part to the dependent is accomplished at Gov't expense.;

b. Move to a designated place, HHG may be diverted to the designated place and/or the shipment (or shipment remainder) may be diverted to NTS. When HHG shipments contain HHG that must be earmarked for both NTS and for transportation to the dependent, the sorting of such shipments to send part of the HHG to NTS and part to the dependent is accomplished at Gov't expense.

c. Remain in place at the old PDS, a temporary withdrawal of HHG which competent authority authorizes/approves as being needed for the dependent's comfort and well-being at the old PDS, and/or transportation of the remainder to NTS and/or the OCONUS PDS for member's use. The sorting of such HHG and repacking and transportation when the dependent is either authorized to proceed to the evacuated PDS or move to a designated place is accomplished at Gov't expense.

If efforts fail to stop the forward movement of HHG and they arrive at the PDS after the evacuation is authorized/ordered, the member is authorized HHG transportation under par. U6007-B1.

2. A Member Who Personally Arranges for HHG Transportation. When a member personally arranges for HHG transportation by any means and those HHG are en route to the PDS when the evacuation is authorized/ordered, efforts to direct the HHG to the safe haven, designated place, and/or NTS as appropriate remain the member's personal responsibility. If the HHG subsequently arrive at the member's PDS, the member is authorized HHG transportation under par. U6007-B. Additional necessary expenses for sorting, repacking, and additional shipment of HHG as covered in par. U6007-C1 are added to the Gov't's costs for comparison computation.

D. HHG Transportation Incident to an Authorized or Directed Movement of a Dependent from a Safe Haven and when a Dependent Converts the Safe Haven to a Designated Place

1. Dependent Moves between Safe Havens. When a dependent is authorized/directed to proceed between safe havens, the member is authorized transportation of:

a. UB,

b. HHG (other than UB items) which had been transported to the former safe haven under par. U6007-B or U6007-C, and

c. Authorized HHG items(other than UB items) acquired while at the safe haven which competent authority determines was necessary for the evacuated dependent's comfort and well-being at the safe haven,

between safe havens.

2. Dependent Moves from a Safe Haven to a Designated Place. When a dependent at a safe haven is directed to select, and move to, a designated place, the member is authorized transportation of:

a. UB,

b. HHG (other than UB items) which had been transported to the former safe haven under par. U6007-B, U6007-C, or U6007-D1, and

c. Authorized HHG (other than UB items) acquired while at the safe haven which competent authority authorizes/approves as having been necessary for the evacuated dependent's comfort and well-being at the safe haven,

d. HHG at the member's PDS, and/or

e. HHG in NTS

to the designated place. This includes short distance HHG transportation from one address to another address in the same city, town, or metropolitan area. As an alternative to transporting HHG to the designated place, the member may place HHG in NTS under par, U6007-D2.

3. Dependent Converts the Safe Haven to a Designated Place. When a dependent at a safe haven is directed to select a designated place and the safe haven is converted to a designated place, the member is authorized HHG transportation:

a. At the member's PDS, and/or

b. In NTS

to the designated place (i.e., formerly the safe haven). As an alternative to transporting HHG to the designated place, the member may place HHG in NTS under par. U6007-D3. The member is also authorized short distance HHG transportation from one address to another address in the same city, town, or metropolitan area for:

a. UB transported to the safe haven,

b. HHG (other than UB items) which had been transported to the safe haven under par. U6007-B, U6007-C, or U6007-D1, and

c. Authorized HHG (other than UB items) acquired while at the safe haven which competent authority authorizes/approves as having been necessary for the evacuated dependent's comfort and well-being at the safe haven,

4. Dependent Moves from the Safe Haven to the Member's PDS

a. Member Not in Receipt of a PCS Authorization/Order from the Evacuated Area. When a dependent is authorized to return from a safe haven to the member's PDS under par. U6004-I, the member is authorized transportation of:

(1) UB,

(2) HHG (other than UB items) which had been transported to the safe haven under par. U6007-B, U6007-C, or U6007-D1,

(3) Authorized HHG (other than UB items) acquired while at the safe haven which competent authority authorizes/approves as having been necessary for the evacuated dependent's comfort and well-being at the safe haven, and/or

(4) HHG, acquired by the dependent, which are authorized/approved by the Service Concerned as necessary replacements of like items lost or destroyed at the OCONUS PDS ICW the unusual or emergency circumstances which resulted in the evacuation of the area,

from the safe haven to the member's residence at/in the OCONUS PDS vicinity, or the member's HHG at the safe haven may be placed in NTS for the member's tour remainder at the OCONUS PDS, as appropriate. HHG cannot be transported to the member's OCONUS PDS under par. U6007-D4 unless at least 12 months remain to be served at the member's OCONUS PDS after the date the HHG are scheduled to arrive there or unless the Secretarial Process authorizes an exception to that 12-month requirement.

b. Member in Receipt of a PCS Authorization/Order from an Evacuated Area. When a member receives a PCS authorization/order while a dependent is at a safe haven, the member is authorized transportation of:

(1) UB and other HHG (other than the UB items) which had been transported to the safe haven under par. U6007-B, U6007-C, or U6007-D1, and

(2) Authorized HHG and UB acquired while at the safe haven for the evacuated dependent's comfort and well-being at the safe haven,

from the safe haven to which the dependent was evacuated under Chapter 6, Part A, to the destination(s) authorized ICW the member's PCS authorization/order. The authorization that applies for the transportation accrues to the member on the PCS authorization/order.

E. HHG Transportation Incident to an Authorized Dependent's Movement from a Designated Place to the Member's PDS

1. Member Not in Receipt of a PCS Authorization/Order from an Evacuated Area. When a command-sponsored dependent is authorized to travel from the designated place to the member's PDS under par. U6004-I1a, the member is authorized transportation of:

a. HHG (includes UB) transported to the designated place under this Part,

b. Authorized HHG acquired while at the designated place for the evacuated dependent's comfort and well-being at the designated place, and those which are authorized/approved by the Service Concerned as replacements of like items lost or destroyed at the OCONUS PDS ICW the unusual or emergency circumstances that resulted in the evacuation of the area, and/or

c. HHG in NTS,

to the member's residence at/in the OCONUS PDS vicinity, or the member's HHG at the designated place may be placed in NTS for the member's OCONUS tour remainder, as appropriate. If the dependent(s)/ member requests HHG transportation to the member's OCONUS PDS from which evacuated, the HHG may be transported to the PDS only if at least 12 months remain on the member's tour after the date the HHG are scheduled to arrive there or if the Secretarial Process authorizes an exception to that 12-month requirement. The fact that HHG transportation from the designated place to the member's PDS from which evacuated may not be authorized due to less than 12-months remaining on the member's tour after the projected HHG arrival does not negate the authority to have the HHG at the designated place placed in NTS for the member's OCONUS tour remainder.

2. Member in Receipt of a PCS Authorization//Order from an Evacuated Area. When a member receives a PCS authorization/order while a dependent is at a designated place, the member is authorized HHG transportation from the designated place to which the dependent was evacuated under Chapter 6, Part A, to the destination(s) authorized ICW the member's PCS authorization/order. The authority that applies for the transportation accrues to the member on the PCS authorization/order.

SECTION 5: POV TRANSPORTATION

U6008 POV TRANSPORTATION

A. POV Transportation Incident to Dependent's Evacuation

1. POV Transportation to Safe Haven. ***Transportation of a POV at Gov't expense to a safe haven is not authorized.***

2. POV Transportation to the Designated Place. When a dependent goes to a designated place, competent authority may authorize/approve the transportation, including any overland transportation required, of one POV (owned by the member or a member's dependent and for the member's personal use or for the dependent's use) located in the PDS area, en route to the PDS, or at a port/VPC awaiting transportation to the designated place. ***When a dependent selects a designated place outside the United States, any tax consequences (ex., import tax) that result from moving the POV there are the member's/dependent's financial responsibility.***

B. Subsequent Authorization when the Member Is Not in Receipt of a PCS Authorization/Order from the Evacuated Area. When a command-sponsored dependent is authorized to travel from the designated place to the member's PDS, transportation of one POV to the member's OCONUS PDS, including any overland transportation required, may be authorized/ approved provided:

1. A POV had been transported to the designated place under par. U6008-A2, and

2. At least 12 months remain on the member's tour after the date the POV is delivered to the loading port/VPC or the Secretarial Process authorizes/approves an exception to that 12-month requirement.

C. Subsequent Authorization when the Member Is in Receipt of a PCS Authorization/Order from the Evacuated Area. When a member receives a PCS authorization/order, while a dependent is at a safe haven or designated place under this Part, the authorization to POV transportation from the safe haven or designated place is that authorized ICW the member's PCS authorization/order.

D. Rental Vehicle Cost Reimbursement when the POV Arrives Late. This applies to POV transportation incident to a dependent's evacuation. If the member's (or dependent's) POV, transported at Gov't expense for the member and/or dependent's use, does not arrive at the authorized destination by the designated delivery date, the Secretary Concerned must have the member reimbursed for expenses incurred to rent a POV for the dependent's use. Reimbursement, by law, may not exceed $30 per day beginning the day a dependent first rents a POV after the designated (required) delivery date and runs for 7 days or until the date the member's POV is available for delivery to the dependent, whichever occurs first. ***NOTE: A POV has not arrived at the authorized destination if it is not made available for delivery to the dependent on or before the authorized (required) delivery date. The maximum reimbursement is $210. See Examples in par. U5410-D.***

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SECTION 6: MISCELLANEOUS ALLOWANCES

U6009 STATION ALLOWANCES AND OHA/FSH

See pars. U9215 and U10426 for authority to continue station allowances (COLA & TLA) and housing allowances (OHA/FSH) for a member serving in an area from which a dependent is evacuated.

U6010 BASIC ALLOWANCE FOR HOUSING (BAH)

See par. U10426 for BAH continuation for a member serving at a PDS in Alaska or Hawai'i from which a command-sponsored dependent is evacuated, and BAH authority when a command-sponsored dependent establishes a permanent residence at a designated place in the United States following an evacuation from an OCONUS location.

U6011 FAMILY SEPARATION HOUSING (FSH)

*For FSH ICW a dependent's evacuation, see par. U10426 for a DOD member, COMDTINST M7220.29 (Series), "U.S. Coast Guard Pay Manual", Chapter 3 (for a Coast Guard member) and Service pay regulations for a NOAA Corps or USPHS member.

U6012 DISLOCATION ALLOWANCE (DLA)

DLA helps to cover the otherwise un-reimbursed expenses a member with dependents incurs in relocating the household incident to an evacuation. When a command-sponsored dependent is evacuated to a designated place under par. U6004, a DLA (see Table U5G-1) is payable. DLA is also payable when return travel for a command-sponsored dependent is authorized under par. U6007-E from the designated place to the member's PDS. ***A DLA is not payable incident to relocation of a dependent to a safe haven.*** The prohibition in par. U5620 against more than one DLA payment in a fiscal year does not apply when a DLA is paid incident to an evacuation. ***A member is not authorized a DLA on behalf of a non-command-sponsored dependent.***

U6014 CONUS COLA

For authority for CONUS COLA during an evacuation, see par. U8036.

U6016 PET TRANSPORTATION AND QUARANTINE

A. General. A member is authorized transportation and quarantine for up to two household pets incident to an evacuation from a foreign PDS.

B. Pet Transportation. A member is authorized transportation to and from the safe haven location and/or to a designated place incident to an evacuation from a foreign PDS for up to two household pets the member owned at the evacuated foreign PDS. The member may be reimbursed up to the constructed cost to the GOV'T for transporting the pets.

C. Pet Quarantine. The member may be reimbursed quarantine fees for up to two household pets transported from the evacuated foreign location.

D. Restrictions. The following related restrictions apply to pet quarantine and/or transportation reimbursement. ***Any cost related to these exclusions is the member's financial responsibility. Reimbursement is not authorized.***

1. Other animals (horses, fish, birds, various rodents, etc.) are excluded as pets covered by this authority because of their size, exotic nature, shipping restrictions, host country restrictions, and/or special handling difficulties.

2. A member traveling on a separation/retirement order is not authorized reimbursement for pet transportation and/or quarantine.

SECTION 1: GENERAL

U6050 GENERAL INFORMATION

A. General. An evacuation or limited evacuation, as defined in pars. U6051-D and U6051-E, must be caused by unusual or emergency circumstances (such as war, riots, civil uprising or unrest, adverse political conditions, national or natural disasters, epidemics, or similar conditions of comparable magnitude). For an authorized/ordered limited evacuation, see pars. U6053-I (Transportation) and U6054-D1 (Evacuation Allowances). The evacuation and limited evacuation applies to a dependent:

1. Who, at the time the evacuation is authorized/ordered, is permanently residing at/in the member's PDS vicinity;

2. Who is en route to the member's PDS (or the member's PDS vicinity) to establish a permanent residence with the member;

3. Who permanently resides at/in a member's former PDS vicinity following the member's assignment elsewhere or who permanently resides at/in a PDS vicinity (other than the member's current PDS) incident to an order ICW the member's unaccompanied tour of duty, if the dependent's departure is authorized/ordered by competent authority from the PDS vicinity at/in which the dependent permanently resides and the dependent actually moves to an authorized safe haven designated by that authority. ***NOTE: A dependent who departs the former PDS and then returns at personal expense to the former PDS is not authorized travel and transportation allowances, ref. par. U6053-C.***; and,

4. Of a member assigned to a CONUS PDS who dies before the dependent is evacuated from the PDS, or while the dependent is in an evacuation status from there.

When a member whose dependent(s) is receiving evacuation allowances dies, the evacuation allowances continue for the dependent(s) in the same manner as if the member had not died.

NOTE: Title 37 USC §475a, the statute pertaining to a dependent's evacuation, does not apply to a uniformed member. A uniformed member, ordered to depart an area being evacuated, must be either in a TDY or PCS status.

B. Funding. The Joint Plan for DoD Noncombatant Evacuation and Repatriation (***http://www.armyg1.army.mil/MilitaryPersonnel/NEO.asp***) contains the fund cites chargeable for evacuation allowances for a member's dependent of any DoD Service. Questions relating to:

1. DoD fund cites should be addressed to the Joint Plan proponent: HQDA, ODCSPER, ATTN: DAPE-PRO, 300 Army Pentagon, Washington, DC 20310-0300; fax numbers: DSN (312) 225-6953 or COML (703) 695-6953 for unclassified material; phone DSN (312) 225-9547, COML (703) 695-9547; or

2. Coast Guard: Commandant (CG-832), U.S. Coast Guard, 2100 2nd Street S.W., Washington DC 20593-0001, telephone 202-372-3567; or

3. NOAA: Director, CPC ATTN: CPC1, 8403 Colesville Road, Suite 500, Silver Spring, MD 20910-6333 fax number: COML (301) 713 4140, phone COML (301) 713-3444.

C. Evacuation Allowance Payments. The allowances authorized by Ch 6, Part B, may be paid to one or more of the following individuals:

1. The member's evacuated dependent spouse, and/or

2. Any dependent age 18 or older if at a different location than the spouse or when there is no spouse present, and/or

3. The member (as the natural guardian) for a dependent who is under age 18, and/or

4. The member's dependent spouse, any dependent at least age 18 or the member (as the natural guardian) under the circumstances described in par. U6050-A3.

***NOTE*: A dependent is authorized evacuation allowances only if the dependent actually evacuates the home.**

D. When Allowance Payments Are Made. Allowances authorized in Ch 6, Part B, are paid beginning on the date one of the officials described in par. U6051-B authorizes/orders an evacuation.

*E. Written Order. Due to the emergency situations as defined in par. U6050, evacuation travel may be required to begin before a written order can be issued. Under these circumstances an oral order, conveyed by any medium including telephone, may be given. When this occurs, the AO must promptly issue a confirmatory written order, including the oral order date IAW par. U2210.

F. Funds Advance

1. Travel and Transportation Allowances

a. Travel and transportation allowances (including safe haven allowances) in Ch 6, Part B, may be paid in advance when an order is issued for dependent's/escort's travel from the evacuation area.

b. An advance of safe haven allowances authorized under par. U6054 may not exceed the estimated amount for 30 days at the safe haven/designated place, as applicable.

*c. Transportation advances (par. U1015-C2e) must be issued solely to provide sufficient funds to cover the necessary expenses that might be incurred for:

1. A dependent while traveling to and while at the safe haven/designated place, or

2. An escort traveling to and from the safe haven/designated place.

2. DLA. The DLA authorized in par. U6059 may be paid to the dependent designated by the member (par. U1010-B5) in advance of the dependent(s) travel to the designated place.

3. Pay. A pay advance in conjunction with an evacuation from a CONUS PDS is only authorized when the SECDEF specifically designates an evacuated area as an advance pay eligible location (37 USC §1006). The pay advance furnishes an evacuated dependent with funds for travel, food, and other needs. The member designates the advance amount, NTE 2-month's basic pay. It is payable in advance to the dependent in one or more installments. The Secretary Concerned may waive recovery of not more than 1-month's advanced basic pay when such recovery would be against equity and good conscience or against the public interest. Details at DoD 7000.14-R "Military Pay, Policy, and Procedures," Volume 7, Part A (DoD Military Pay and Allowances Entitlements (DoDFMR Vol. 7A)), or the COMDTINST M7220.29 (series), U. S. Coast Guard Pay Manual" (for a Coast Guard member) and for implementing procedures, the Service pay and allowances manual, as appropriate.

U6051 DEFINITION OF TERMS USED IN THIS PART

A. Designated Place. As used in this Part, a designated place is a location the evacuated dependent selects within the range of possible locations allowed, as the place where they should establish a permanent residence when competent authority determines that return to the PDS should not take place or is not expected to take place in the near future. A dependent transported to a designated place incident to an evacuation must establish a permanent residence thereat as soon as practicable.

B. Authorizing or Ordering an Evacuation or Limited Evacuation. The following officials are responsible for authorizing/ordering an evacuation or limited evacuation of a uniformed member's dependent from any CONUS

location:

1. The SECDEF, or the Secretary's designated representative (USD (P&R) DSN (312) 224-2798, COML (703) 614-2798), for the dependent of a DoD component member, including the Coast Guard when operating under the Department of the Navy by agreement with the Secretary of Homeland Security:

2. The Secretary of Homeland Security, or the Secretary's designated representative (Commandant (CG-12) COML (202) 475-5395), for the dependent of a Coast Guard member;

3. The Secretary of Health and Human Services, or the Secretary's designated representative (Director, Office of Commissioned Corps Force Management, COML (240) 453-6161), for the dependent of a Public Health Service member;

4. The Secretary of Commerce, or the Secretary's designated representative (Commissioned Personnel Center, COML (301) 713-3444), for the dependent of a NOAA Corps member;

5. The Secretary of the Army, Navy, or Air Force, or the Secretary's designated representative, for the dependent of a member of the respective Service (including the Coast Guard when operating under the Department of the Navy by agreement with the Secretary of Homeland Security);

6. The head of a DoD component (APP A1 definition) or designated representative;

7. The commander of a U.S. INSTALLATION (APP A1 definition) or Coast Guard District Commander (for the dependent of a Coast Guard member) or designated representative;

8. The commander, director, head, chief or supervisor of a U.S. GOV'T organization or office; and

9. A State authority for Reserve Component or National Guard member serving on active duty or full-time National Guard duty as indicated in par. U6062.

C. Evacuated Dependent. A dependent (APP A1) who is:

1. Residing at/in the member's PDS vicinity, at the time of the evacuation;

2. Temporarily absent from the member's PDS or its vicinity;

3. En route to the member's PDS or its vicinity to establish a residence with the member; or

4. Residing at/in the member's former PDS vicinity following the member's assignment elsewhere or who resides at/in a PDS vicinity (other than the member's PDS) incident to the member's order to an unaccompanied tour of duty, if competent authority authorized/ordered a dependent's departure from the PDS at/in the vicinity of which the dependent resides and the dependent actually moves to an authorized safe haven designated by that authority.

D. Evacuation. The authorized/ordered dependent's movement from a specific CONUS area, when authorized/ ordered by the appropriate authority indicated in par. U6051-B. Evacuation refers to movement or departure from one area to another. Both areas may be in the same city/town/county or each may be in a different city/town/county.

E. Limited Evacuation. The authorized/ordered movement of a member's dependent from a CONUS residence to the nearest available accommodations (which may be GOV'T QTRS), when authorized/ordered by the appropriate authority indicated in par. U6051-B.

F. Safe Haven

1. When an Evacuation is Authorized/Ordered. A location anywhere in the world named in the evacuation order, or subsequent modification to that order, to which a dependent is directed to relocate on a temporary

basis to await a decision by competent authority to either return to the CONUS PDS or proceed to a designated place. If CONUS is named the safe haven in the evacuation order, an evacuee must select the exact CONUS safe haven location to which they are traveling at GOV'T expense.

2. When a Limited Evacuation is Authorized/Ordered. The nearest available accommodations (which may be GOV'T QTRS), determined to be suitable by the appropriate authority indicated in par. U6051-B who authorized/ordered the limited evacuation, where a dependent is directed to relocate on a temporary basis to await a decision by competent authority to return to the residence.

U6052 RESPONSIBILITIES

A. Authorizing or Ordering an Evacuation or Limited Evacuation. The decision to evacuate a dependent from an area rests with the individuals designated in par. U6051-B.

B. Evacuation to a Safe Haven or a Designated Place. The anticipated evacuation duration is the key to determining if a dependent should travel to a safe haven or a designated place. If the circumstances making an evacuation necessary are expected to improve so that the evacuated dependent can return to the member's PDS, dependent is evacuated to a safe haven. If circumstances are not expected to improve, the dependent is evacuated to a designated place.

1. Original Safe Haven Location Designation. The original safe haven location is ordinarily designated by the Under SECDEF (Personnel and Readiness) (USD (P&R)). When an evacuation or limited evacuation is authorized or ordered by a non-DoD Service, the authority to designate the original safe haven is vested in the Secretarial Process. If CONUS is named in the evacuation order as the original safe haven, an evacuee must select the exact CONUS safe haven location to which they travel at GOV'T expense.

2. Alternate Safe Haven Location Designation

a. DoD Services. The USD (P&R) has the authority to authorize/approve an alternate safe haven for an evacuated dependent including transportation at GOV'T expense from one safe haven to another safe haven when circumstances warrant.

b. Non-DoD Services. Authority is vested in the Secretarial Process.

c. Alternate Location within a Safe Haven. For all Services, the Secretarial Process must authorize/ approve an alternate location within a safe haven for an evacuated dependent and transportation at GOV'T expense from one safe haven to another when circumstances warrant.

3. OCONUS Designated Place Designation. The Secretarial Process must authorize/approve an OCONUS designated place.

C. Safe Haven Status Termination and Directing a Dependent to Select a Designated Place

1. DoD Services. For DoD Services, the USD (P&R) has responsibility to determine when an evacuated dependent at a safe haven must optionally select a designated place and move thereto, or select the current safe haven as the designated place.

2. Non-DoD Services. For non-DoD Services, authority is vested in the Secretarial Process.

D. Evacuation Status Termination

1. For DoD Services, the USD (P&R), or the USD (P&R) designated representative, terminates evacuation status and authorizes a dependent to return to the PDS.

2. In limited evacuations involving DoD Services; the authority that authorized/ordered the evacuation terminates evacuation status and authorizes a dependent to return to the residence.

3. For non-DoD Services, authority is vested in the Secretarial Process in situations in which the USD (P&R) acts for the DoD Services, or the authority who authorized/ordered a limited evacuation.

4. In addition, for each Service ICW a CONUS evacuation, the Secretarial Process-determined official on a case-by-case basis may direct the dependent's evacuation allowances termination date before the evacuation period termination date. The Secretarial Process-determined official may:

a. Permit the family to return to the PDS and terminate the evacuation allowances, or

b. Require the family to go to a designated place (from a safe haven) with the resulting evacuation allowances transition,

c. Allow the evacuation status to continue until the ordered evacuation period is terminated, or

d. Allow a dependent to remain at the evacuation site with evacuation allowances, as outlined in par. U6052-E, if justified and authorized/approved on a case-by-case basis through the Secretarial Process.

E. Evacuation Safe Haven Allowance Policy. Each Service is authorized to manage evacuation allowances based on the Service's needs during the authorized evacuation period. Each Service is expected to pay evacuation allowances consistent with the dependent's status and the evacuated location conditions as noted below.

1. Evacuation allowances are based on the safe haven per diem rate and are paid at the rate of 100% for each dependent age 12 or older and 50% for each dependent under age 12 for the first 30 days. Effective day 31, those percentages are reduced to 60% and 30% respectively.

2. On a case-by-case basis, based on written justification from the family in question, continued evacuation allowances payment may be authorized/approved at 100%/50% beyond 30 days for a specific duration.

Each Service selects the authority for safe haven allowance determinations through the Secretarial Process. The authority must be an O-6/GS-15 or above at Service Headquarters level, with no further delegation of authority below that grade or staff component level.

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SECTION 2: DEPENDENT TRANSPORTATION IN VARIOUS SITUATIONS

U6053 DEPENDENT TRANSPORTATION IN VARIOUS SITUATIONS

A. General. Par. U6053 provides for the necessary dependent's relocation incident to an evacuation (see par. U6053-I regarding dependent transportation incident to a limited evacuation), to include the dependent of a member assigned to a CONUS PDS who dies before/during an evacuation of the PDS. Authorization for dependent's transportation under par. U6053-A is the same as for PCS. The accompanied baggage is limited to the free checkable baggage the carrier allows. However, if the carrier providing the transportation allows excess accompanied baggage, the individual acting as the transportation officer in the area being evacuated, or the AO, as appropriate, may authorize/approve excess accompanied baggage on the applicable transportation document when the circumstances deem it necessary.

B. At/in the Vicinity of the PDS at the Time an Evacuation Is Authorized/Ordered. A dependent, who is at/in the PDS vicinity when the evacuation is authorized/ordered, is authorized transportation to a safe haven or to a designated place if competent authority directs the travel. A dependent transported under par. U6053-B who turns age 21 at the safe haven or designated place while the member is serving at the PDS, is the member's dependent while at the safe haven or designated place, as applicable, and for the purpose of return transportation to the member's CONUS PDS under par. U6053-H.

C. Residing at/in Vicinity of a PDS (Other Than Member's Current PDS) at the Time an Evacuation Is Authorized/ Ordered. A dependent who resides at/in the vicinity of a:

1. Member's former PDS following the member's assignment elsewhere, or

2. PDS (other than the member's current PDS) incident to an order ICW the member's unaccompanied tour of duty,

when an evacuation of the PDS at/in the vicinity of which the dependent resides is authorized/ordered, is authorized transportation to a safe haven or to a designated place competent authority directs such travel. A dependent who was moved at GOV'T expense to the member's former PDS or a PDS (other than the member's current PDS) and who became age 21 is a dependent for this Part. Further, such dependent, and any dependent transported under par. under par. U6053-C, who turns 21 at the safe haven or designated place while the member is serving at the PDS, is the member's dependent while at the safe haven or designated place, as applicable, and for the purpose of return transportation to the location from which evacuated. ***NOTE: A dependent who travels from the safe haven or designated place, at personal expense, to another location outside of the member's present PDS to include back to a former PDS, is not authorized travel and transportation allowances. COLA and BAH are based upon the member's PDS unless waived by Secretarial Process.***

D. Temporarily Absent from a Member's PDS when an Evacuation Is Authorized/Ordered. A dependent who has established a residence at/in the vicinity of the member's CONUS PDS but who is temporarily absent from the PDS for any reason when the evacuation is authorized/ordered, is retained in a safe haven status at the place at which the dependent is located when the evacuation is authorized/ordered, or furnished transportation to another safe haven or a designated place, whichever competent authority considers appropriate. Safe haven allowances begin on the date return travel to the PDS would have begun had the return not been prevented by the evacuation. Only one departure is permitted per evacuee under an evacuation order/authorization.

E. En Route to the Member's CONUS PDS when an Evacuation Is Authorized/Ordered. When an evacuation of the member's CONUS PDS is authorized/ordered, the member's dependent, who has disestablished the family's residence and moved to temporary accommodations in preparation for performing such travel to the member's PDS, is requested to remain where they are located (as an interim safe haven) awaiting a decision regarding onward travel to the PDS, to another safe haven, or to a designated place. The dependent is authorized transportation from the place at which notification of the evacuation was received to the safe haven or designated place, whichever the Service, DOD Agency or OSD official implementing evacuation instructions considers appropriate. A dependent, who has disestablished a residence in preparation for the authorized PCS travel to the member's PDS, and who has

moved or must move to temporary accommodations before beginning the travel to the member's CONUS PDS, has departed from the former residence and is en route to the member's PDS. "Disestablishment of a residence" includes a situation in which a house is sold and a contract signed which specifies a date for moving out and closing the sale of the house or a lease has been terminated and cannot be reinstated. ***A d*ependent who has not received an authorization to travel to the member's PDS is not authorized any transportation or reimbursement for self-procured transportation under this Part.*** See par. U6054-F for safe haven allowances payable.

F. Dependent at Safe Haven Ordered/Authorized to Move to Another Safe Haven or to a Designated Place. When competent authority directs/authorizes a dependent evacuated to a safe haven under par. U6053 to move from that safe haven to another safe haven or to a designated place, dependent's transportation is authorized/approved to that new safe haven or designated place.

G. Allowances for an Escort for a Dependent Incapable of Traveling Alone due to Age, Physical or Mental Incapacity, or Other Extraordinary Circumstances

1. General. Travel and transportation allowances provided in par. U6053-G2 are payable to a member, a U.S. GOV'T civilian employee, or a person who travels under an official order or travel authorization as an escort for a dependent evacuated under Ch 6, Part B, who is incapable of traveling alone between the member's PDS and the safe haven or designated place, whichever applies, due to age, physical or mental incapacity, or other extraordinary circumstances. Round-trip transportation, one-way transportation, or transportation via the point to which the dependent must be escorted, as applicable, is authorized. The travel and transportation allowances authorized by par. U6053-G may be paid in advance.

2. Travel and Transportation Allowances

a. Member as an Escort. A member is authorized TDY travel and transportation allowances when escorting the dependent between the CONUS PDS and the safe haven or designated place under par. U6053-G.

b. U.S. GOV'T Civilian Employee as an Escort. A U.S. GOV'T civilian employee is authorized the TDY allowances of the agency or department funding the travel when escorting a dependent under par. U6053-G. For travel and transportation allowances for a U.S. GOV'T civilian employee designated as an escort and funded by DOD, see JTR, par. C7100.

c. Person other than a Member or a Civilian Employee as an Escort. A person other than a member or U.S. GOV'T civilian employee, authorized to escort a dependent under par. U6053-G, is issued an ITA. See APP E. An individual designated to travel as an escort is authorized the TDY travel and transportation allowances authorized for a U.S. GOV'T civilian employee.

H. Subsequent Dependent's Transportation Authorization when the Evacuation Status Is Canceled for a Member's PDS. For DOD Services, the USD (P&R), may authorize an evacuated dependent to travel to the member's PDS when the situation at the CONUS PDS permits. For the non-DOD Services, that authority is vested in the Secretarial Process.

I. Dependent Transportation Incident to Limited Evacuation. Transportation allowances for a dependent incident to an authorized/ordered limited evacuation are limited to:

1. Transportation for one round trip from the evacuated residence to the nearest available accommodations (which may be GOV'T quarters) and return; or,

*2. Reimbursement on a mileage basis, at the rate in par. U2805-C1, when a dependent uses a POC for one round trip from the evacuated residence to the nearest available accommodations (which may be GOV'T quarters) and return. Reimbursement for POC use is to the vehicle operator and no reimbursement is allowed for passengers.

For safe haven allowances incident to a limited evacuation, see par. U6054-D.

SECTION 3: SAFE HAVEN ALLOWANCE

U6054 SAFE HAVEN ALLOWANCE

A. Purpose. A safe haven allowance is provided to assist a dependent in meeting the excess costs involved in temporarily maintaining a place away from the PDS. Each dependent listed in par. U6050-A, including a dependent who turned 21 while at the safe haven/DESIGNATED PLACE, are authorized safe haven evacuation allowances.

NOTE:

1. Tax paid on lodgings while at a safe haven/DESIGNATED PLACE or traveling in CONUS or in a non-foreign OCONUS area is a reimbursable expense (APP G) in addition to lodging reimbursement.

2. Tax paid on lodgings while at a safe haven/DESIGNATED PLACE or traveling in foreign areas is not separately reimbursable. It is part of the per diem rate(s) used to compute the safe haven evacuation allowances. The value added tax (VAT) relief certificate cost is separately reimbursable if the certificate is used to avoid paying the lodging tax.

B. General

1. 'Lodgings-Plus' Computation Method Applicability to an Evacuated Dependent. An evacuated dependent is authorized a safe haven allowance computed under the 'Lodgings-Plus' computation method for each day the dependent is in an evacuation status. ***An AEA described in Ch 4, Part C, does not apply to an evacuation.*** The 'Lodgings-Plus' computation method consists of a lodging allowance ceiling and an M&IE allowance. APP A PER DIEM definition and Ch 4, Part B for an explanation of the expense items the safe haven allowance is intended to cover. The maximum lodging reimbursement for a dependent family is the actual total daily lodging the family incurs, NTE the sum of the daily lodging portion of the evacuation allowance authorized for each dependent concerned. Because such an evacuated dependent may stay with a friend or relative while at a safe haven, par. U4129-E applies. ***That is, if an evacuated dependent stays with a friend or relative while at a safe haven, no lodging cost is allowed, whether or not any lodging payment is made to the friend or relative***. This restriction does not apply when the dependent leases a house, apartment (i.e., lodgings) from a friend or relative with a bona fide, standard written lease, in those instances when the friend or relative concerned does not jointly occupy the leased house or apartment. Each evacuated dependent is authorized the M&IE portion of the safe haven allowance even if not authorized the lodging portion of the safe haven allowance for any given day. See the computations in par. U6054-G. ***GOV'T dining facility/mess or open mess availability/use has no effect on safe haven evacuation allowances even though the dependent may or does use such facilities without charge.*** Par. U6054 safe haven evacuation allowances may be paid in advance as in par. U6060-A.

2. Authorization Termination

a. Authorization for safe haven evacuation allowances may:

(1) Be terminated by the Secretarial Process on an individual basis when a member's/dependent(s)' situation does not warrant additional reimbursement assistance; or,

(2) Terminate sooner for other reasons.

b. If not terminated under par. U6054-B2a(1) or U6054-B2b(2), above, safe haven evacuation allowances, authorized in par. U6054-B, terminate on the date the member detaches/departs from the PDS from which the dependent's evacuation was authorized/ordered except when the:

(1) Authorization for evacuation safe haven evacuation allowances is extended by the Secretarial Process; or,

(2) Member dies. Par. U6050-A.

c. Safe haven evacuation allowances at a safe haven may not extend beyond the earliest of the:

(1) 180-consecutive-day period unless extended by the USD (P&R) for a DoD Service member's dependent, and by the Secretarial Process for a non-DoD Service member's dependent;

(2) Date the dependent departs the safe haven for the PDS or DESIGNATED PLACE (or converts the safe haven to the DESIGNATED PLACE); or

(3) Expiration date established by the USD (P&R) for a DoD Service member's dependent, and by the Secretarial Process for a non-DoD Service member's dependent.

3. Unexpired Lease. A dependent should avoid signing a long-term lease and a lease without a military clause while at a safe haven and/or a DESIGNATED PLACE. However, many short-term leases and leases with military clauses require at least 30 days termination notice. If a dependent signs a lease for lodging at the safe haven/DESIGNATED PLACE and is then authorized to return to the PDS or move to a DESIGNATED PLACE, reimbursement of the expenses incurred for the unexpired lease period up to 30 days may be authorized. The amount reimbursed may not exceed the amount the evacuated dependent would have received for the lodging portion of the safe haven evacuation allowances for the unexpired period.

C. Safe Haven Evacuation Allowances while Traveling. While traveling:

1. From:

a. The place a dependent, while traveling to a member's PDS, receives notification of the evacuation under par. U6054-D or par. U6054-F to a safe haven or DESIGNATED PLACE;

b. A member's CONUS PDS to a safe haven or DESIGNATED PLACE;

c. One safe haven to another safe haven;

d. A safe haven to a DESIGNATED PLACE, or;

e. A safe haven or DESIGNATED PLACE to return to member's CONUS PDS;

2. The safe haven allowance payable, IAW par. U6054-C1, to a dependent in an evacuation status:

a. Age 12 or older is equal to that payable to a member traveling on TDY;

b. Under age 12 is NTE one half of the amount payable to a member traveling on TDY.

D. Safe Haven Evacuation Allowances while at Safe Haven

1. Safe Haven Evacuation Allowances Payable. A safe haven evacuation allowance rate is based on the locality per diem rate for the safe haven location. A dependent in an evacuation status, incident to an authorized/ordered evacuation or limited evacuation, is authorized safe haven evacuation allowances for 30 consecutive days beginning on the dependent's initial safe haven arrival date. The safe haven evacuation allowance is computed as shown in examples in par. U6054-G, in an amount NTE the locality per diem rate for the area concerned. A dependent age 12 and older is authorized NTE the full safe haven evacuation allowance amount, while a dependent under age 12 is authorized NTE 50% of the locality per diem rate for the area concerned. The safe haven evacuation allowance rate is increased for a dependent reaching age 12 while located at a safe haven beginning on the twelfth birthday. After the 30-consecutive-day period expires, and unless otherwise authorized/approved in a determination issued by the USD (P&R) for a DoD Service member's dependent, and/or the Secretary Concerned for a non-DoD member's dependent, the safe haven evacuation allowance rate is computed for NTE 150 consecutive additional days (unless extended for time and/ or safe haven evacuation allowance rate percentage by the USD (P&R) for a DoD member's dependent, and by the Secretary Concerned for a non-DoD member's dependent under par. U6052-D) at:

a. 60% of the locality per diem rate for the area for a dependent age 12 and older; and

b. 30% of the locality per diem rate for the area for a dependent under age 12.

A situation may arise in which the reduced safe haven evacuation allowance does not cover the additional cost involved in maintaining a specific dependent at a safe haven (i.e., the additional expense for lodging and M&IE exceed the reduced rate amount). The specific dependent receiving the safe haven evacuation allowances, or the individual receiving the safe haven evacuation allowances on the dependent's behalf, on a case-by-case basis may forward a request for approval through the Secretarial Process requesting an increased safe haven evacuation allowances rate.

2. Safe Haven Evacuation Allowances when Movement Is Directed or Authorized to Another Safe Haven. Competent authority (par. U6052) may direct a dependent to move between safe havens. Safe haven evacuation allowances at the former safe haven terminate on the day transportation is first made available to the dependent unless competent authority authorizes a further delay as being unavoidable and for reasons beyond the individual's control. Safe haven evacuation allowances may not be authorized for any period beyond that authorized in par. U6054-D1. A dependent, who is directed to move between safe havens (e.g., from one OCONUS safe haven or to another OCONUS safe haven or to a CONUS safe haven) receives safe haven evacuation allowances in par. U6054-D1 for NTE 180 consecutive days begin again on the arrival date at the new safe haven. If at the dependent's or member's request, a dependent is authorized to travel between:

(a) Safe havens (e.g., from a CONUS safe haven to a safe haven in Puerto Rico), or

(b) Locations within the same safe haven (e.g., within CONUS from Chicago to Baltimore),

the 180-consecutive-day period begun at the first safe haven continues in effect but the locality rate applicable to the new location begins on the arrival date at that location. If travel to the new location is not completed within one day, safe haven evacuation allowances for the travel day(s) is paid under par. U6054-C except for the arrival day at the new safe haven.

3. Return to the Member's PDS Authorized. When the evacuation status is terminated and competent authority authorizes a dependent to return, safe haven evacuation allowances at the former safe haven terminate on the day transportation is first made available to a dependent unless competent authority authorizes a further delay as being unavoidable and for reasons beyond the individual's control. Safe haven evacuation allowances may not be authorized beyond the period authorized in par. U6054-D1.

4. Safe Haven Evacuation Allowances - Termination when an Evacuated Dependent Is Directed to Move to a DESIGNATED PLACE. A dependent at a safe haven is expected to comply promptly with the requirement to select a DESIGNATED PLACE and move thereto, if the dependent selects other than the safe haven location as the DESIGNATED PLACE. The requirement to select a DESIGNATED PLACE is issued by the USD (P&R) for a DoD Service member's dependent, and by the Secretary Concerned for a non-DoD Service member's dependent. The requirement to relocate to a DESIGNATED PLACE must specify the date on which safe haven evacuation allowances terminate for a dependent directed to relocate from the safe haven to a DESIGNATED PLACE. Safe haven evacuation allowances at a safe haven may not extend beyond the period authorized in par. U6054-B2.

5. A Dependent Is Temporarily Absent from the Member's PDS when an Evacuation Is Authorized/Ordered. A dependent who has established a residence at/in the member's CONUS PDS vicinity who is temporarily absent from the PDS for any reason when the evacuation is authorized/ordered, is at a safe haven. Safe haven evacuation allowances for the dependent's location are authorized beginning on the date return travel to the PDS would have begun had return not been prevented by the evacuation. Competent authority must determine this date from information secured from the dependent and/or the member, but the date must not be earlier than the date the evacuation from the PDS actually began.

*6. Safe Haven Evacuation Allowances when Away from the Safe Haven. Safe haven evacuation allowances continue for a dependent at a safe-haven location, who is absent from the safe haven for personal reasons

provided the dependent does not join the member to establish a residence (or occupy the old residence) at the PDS. Any excess transportation costs are the dependent's financial responsibility. The locality rate used and payment period while the dependent is away from the safe haven location is the same as though the dependent had remained at the safe haven location during the entire period. If the dependent does not go to the authorized safe haven but goes somewhere else instead without authorization/approval, use the Standard CONUS per diem rate, even OCONUS. Transportation costs are limited to the cost to the authorized safe haven location. If the dependent ultimately goes to the authorized safe haven location or if the location to which the dependent travels is later approved as an authorized safe haven, then the safe haven evacuation allowance is based on the locality per diem rate which is used for the entire time, rather than the Standard CONUS per diem rate.

E. Safe Haven Evacuation Allowances at a DESIGNATED PLACE. When a dependent selects a DESIGNATED PLACE and move there, or converts the safe haven to a DESIGNATED PLACE, the dependent must establish a permanent residence there as soon as practicable. Safe haven evacuation allowances are authorized to offset lodgings and M&IE while locating and establishing such residence. While at a DESIGNATED PLACE, a dependent who:

1. Moves to a DESIGNATED PLACE is authorized safe haven evacuation allowances as in par. U6054-D.

2. Converts the safe haven to a DESIGNATED PLACE, is authorized safe haven evacuation allowances as in par. U6054-D, except for a dependent receiving a reduced safe haven evacuation allowance IAW par. U6054-D1. A dependent continues receiving a reduced safe haven evacuation allowance while looking for a permanent residence.

Safe haven allowance begins on the dependent's initial arrival date at the DESIGNATED PLACE or the date the safe haven is converted to a DESIGNATED PLACE. Safe haven evacuation allowances end at 2400 on the day the dependent first occupies the permanent residence or at 2400 on the 30th consecutive day, whichever is earlier. When unusual or emergency circumstances prevent permanent residence establishment, the SECDEF, Secretary Concerned, or a Secretary's designated representative may authorize/approve an additional safe haven evacuation allowance period as warranted. The safe haven evacuation allowances end at 2400 on the day the dependent first occupies a permanent residence. Determine safe haven evacuation allowances at the DESIGNATED PLACE using par. U6054-D. The Secretarial Process may approve rates higher than those prescribed for periods after 30 days, on a case-by-case basis, when justified by costs for lodging and M&IE.

F. Safe Haven Evacuation Allowances for a Dependent En Route to a Member's CONUS PDS when an Evacuation Is Authorized/ Ordered. When a member's CONUS PDS is authorized/ordered to be evacuated, an en route dependent:

1. With official authorization to travel to the member's PDS on personally procured transportation subject to GOV'T reimbursement,

2. Who has already disestablished the former permanent residence and has moved to temporary accommodations in preparation for performing such travel, and who has been notified of the evacuation, and

3. Who has been requested to remain at the place at which located when notified pending notification to continue to the member's PDS or to travel to another safe haven or to a DESIGNATED PLACE

is authorized safe haven evacuation allowances at the applicable per diem rate for the area concerned, computed as shown in par. U6054-G. The allowance period begins at 0001 on the date the dependent receives official notification of withdrawal or suspension of the official authorization to travel to the member's PDS on personally procured transportation. The allowance continues until 2400 on the date that the dependent receives notification to resume travel or to begin travel to a DESIGNATED PLACE. If travel to the member's PDS is then authorized, no safe haven evacuation allowances incident to such travel are authorized under Ch 6, Part A. If travel to a DESIGNATED PLACE is authorized, pars. U6054-C and U6054-E apply.

G. Safe Haven Evacuation Allowance Computations. The following examples illustrate the method used for computing safe haven evacuation allowances:

NOTES:

1. The locality per diem rates/mileage allowances used in the following example(s) are for illustrative purposes only and may not reflect current allowances.

2. Lodging tax paid on lodgings while at a safe haven/DESIGNATED PLACE or traveling in CONUS or in a non-foreign OCONUS area is a reimbursable expense (APP G) in addition to safe haven evacuation allowances.

3. Lodging tax paid on lodgings while at a safe haven/DESIGNATED PLACE or traveling in a foreign OCONUS area is not a reimbursable expense. It is part of the per diem rate used in safe haven evacuation allowance computation. The value added tax (VAT) relief certificate cost is separately reimbursable if the certificate is used to avoid paying the lodging tax.

4. OCONUS locality per diem includes laundry/dry-cleaning/pressing of clothing cost. CONUS locality per diem does not include laundry/dry-cleaning/pressing of clothing cost. There is no authority to reimburse laundry/dry cleaning expenses while at a CONUS safe haven or DESIGNATED PLACE.

EXAMPLE 1

A member's spouse, one child age 12 and one child under age 12 were evacuated from a CONUS PDS to a CONUS safe haven. The daily actual lodging cost incurred at the safe haven by the 3 dependents, who shared one room, was $100 plus $11.50 for lodging tax (11.5%). The applicable maximum locality rate was $146 ($90/ $56).

(a) The maximum daily amount that may be paid to the member's 3 dependents for the first 30 consecutive days is determined as follows. Par. U6054-D1.

Each dependent age 12 or older is authorized safe haven evacuation allowances NTE the full rate ($146), which in this case is $56 for M&IE and NTE $90 for lodging. Each dependent under age 12 is authorized safe haven evacuation allowances NTE 50% of the full rate.

	M&IE		**Max Lodging**		**Total**
Member's spouse:	$56		$90		$146
Child (age 12 or older)	$56		$90		$146
Child (under age 12)	$28	$56 x 50%	$45	$90 x 50%	$73
Max daily amount payable for the 3 dep:	$140		$225		$365

(b) Determine the actual total daily amount for each of the first 30 consecutive days, within the maximum amounts shown in (a) ($140 for M&IE and NTE $225 for lodging), as follows:

M&IE:	$140	The M&IE, in this daily amount, is paid to cover M&IE for the 3 dependents. No itemization or receipts are required.
Lodging:	$100	This is the actual daily amount (not including lodging tax) the 3 dependents paid for lodging, which is less than the maximum ($225) that may be reimbursed. A lodging receipt is required for this amount.
Daily Amount:	$240	Daily amount that is payable to the dependents within the maximum $365/day established in (a) for the three dependents for each of the first 30 consecutive days.
Lodging Tax:	$11.50	
Total:	$251.50	Actual daily amount (including lodging tax) paid for the three dependents' costs incurred for first 30 consecutive days.

(c) Beginning on the 31st day, the safe haven allowance is computed at 60% (for a dependent age 12 or older) and 30% (for a dependent under age 12) of the applicable locality per diem rate unless otherwise authorized under par. U6054-D1. Determine the maximum daily amount that may be paid starting on the 31st through the 180th consecutive days for the member's three dependents in this example as follows:

	M&IE		**Max Lodging**		**Total**
Member's spouse:	$33.60	$56 x 60%	$54	$90 x 60%	$87.60
Child (age 12 or older)	$33.60	$56 x 60%	$54	$90 x 60%	$87.60
Child (under age 12)	$16.80	$56 x 30%	$27	$90 x 30%	$43.80
Max daily amount payable for the 3 dep:	$84.00		$135		$219.00

(d) Determine the actual total daily amount paid for 31st to 180th consecutive days, within the maximum amounts shown in (c) ($84.00 for M&IE and NTE $135 for lodging), as follows:

M&IE:	$84.00	The M&IE in this daily amount is paid to cover M&IE for the 3 dependents. No itemization or receipts are required.
Lodging:	$100	This is the actual daily amount (not including lodging tax) paid for lodging by the 3 dependents, which is less than the maximum ($135) that may be reimbursed. A lodging receipt is required for this amount.
Daily Amount:	$184.00	The daily amount that is payable to dependents within the maximum $219.00 established in (b) for costs incurred by the 3 dependents for the 31st to 180th consecutive days.
Lodging Tax:	$11.50	
Total:	$195.50	The actual daily amount (including lodging tax) paid for costs incurred by the 3 dependents on the 31st to the 180th consecutive day.

EXAMPLE 2

A member's spouse, 2 children over 12 and one child under 12 were evacuated from a member's CONUS PDS to a non-foreign OCONUS area safe haven. The actual daily lodging cost at the safe-haven location for one room shared by the spouse and child under 12 was $110 plus $9.90 for lodging tax (9%). The actual daily lodging cost for the room shared by the 2 children over 12 was also $110 plus $9.90 for lodging tax (9%). Maximum locality rate in for the safe-haven location was $226 ($155/ $71).

(a) Determine the maximum daily amount for the first 30 consecutive days that may be paid to member's 4 dependents as follows. Par. U6054-D1.

Each dependent age 12 or older is authorized safe haven allowance up to the full rate ($226), which in this case is $71 for M&IE and up to $155 for lodging. Each dependent under age 12 is authorized safe haven evacuation allowances up to 50% of the rate.

	M&IE		Max Lodging		Total
Member's spouse:	$71		$155		$226
Child (12 or older)	$71		$155		$226
Child (12 or older)	$71		$155		$226
Child (under 12)	$35.50	$71 x 50%	$77.50	$155 x 50%	$113
Max daily amount payable for the 4 dep:	$248.50		$542.50		$791

(b) Determine the actual daily amount that is paid for each of the first 30 consecutive days, within the maximum amount shown in (a) ($248.50 for M&IE and NTE $542.50 for lodging), as follows:

M&IE:	$248.50	The M&IE in this daily amount is paid to cover cost of meals, laundry and dry-cleaning for the 4 dependents. No itemization or receipts are required.
Lodging:	$220	The actual daily lodging cost for the 4 dependents ($110 + $110) (not including lodging tax), which is less than the max ($542.50) that may be reimbursed. A lodging receipt is required for this amount.
Daily Amount:	$468.50	Daily amount paid to the dependents within the maximum $791 established in (a) for the 4 dependents' costs for the first 30 consecutive days.
Lodging Tax:	$19.80	$9.90 + $9.90
Total:	$488.30	Actual daily amount paid to dependents (including lodging tax) for the 4 dependents' costs for first 30 days.

(c) Beginning on the 31st consecutive day safe haven evacuation allowances are computed at 60% (for a dependent age 12 or older) and 30% (for a dependent under age 12) of the applicable locality per diem rate unless otherwise authorized under par. U6054-D1. The maximum daily amount that may be paid for the member's 4 dependents in this example on the 31st through the 180th consecutive days is determined as follows:

	M&IE		Max Lodging		Total
Member's spouse:	$42.60	$71 x 60%	$93	$155 x 60%	$135.60
Child (12 or older)	$42.60	$71 x 60%	$93	$155 x 60%	$135.60
Child (12 or older)	$42.60	$71 x 60%	$93	$155 x 60%	$135.60
Child (under 12)	$21.30	$71 x 30%	$46.50	$155 x 30%	$67.80
Max daily amount payable for the 4 dep:	$149.10		$325.50		$474.60

(d) Determine the actual total daily amount that is paid for 31st through 180th consecutive days, within the maximum amounts shown in (c) ($149.10 for M&IE and NTE $325.50 for lodging), as follows:

M&IE:	$149.10	The M&IE in this daily amount is paid to cover cost of meals, laundry and dry-cleaning for the 4 dependents. No itemization or receipts are required.
Lodging:	$220	The actual daily lodging cost for 4 dependents (not including lodging tax) which is less than the max ($325.50) that may be reimbursed. A lodging receipt is required for the actual lodging cost.
Daily Amount:	$369.10	Daily amount paid to dependents within the maximum $474.60 established in (c) for the 4 dependents' costs for the first 30 consecutive days.
Lodging Tax:	$19.80	$9.90 + $9.90
Total:	$388.90	Actual daily amount (including lodging tax) paid for the 4 dependents' on the 31st through the 180th consecutive days.

EXAMPLE 3

A member, spouse and one child over age 12 were in a CONUS location on authorized leave from 25 July to 15 August when a dependent evacuation was ordered effective 1 August from the member's PDS. The member contacted the organization at the CONUS PDS and was directed to return. The member departed the leave point on 3 August. As in par. U6054-D5, the dependents were determined to already be at a safe haven and are authorized safe haven evacuation allowances for the place at which they were located beginning on the date return travel to the member's PDS would have begun had the evacuation not prevented the return. Since the dependents were scheduled to begin travel to the member's PDS on 16 August, the dependents were authorized safe haven evacuation allowances under par. U6054-D1 beginning on that date. The member's spouse and child stayed in the spouse's parent's home. The locality rate for the CONUS location at that time was $186 ($130/$56).

(a) The maximum daily amount that may be paid for the first 30 consecutive days to the member's two dependents is determined as follows. Par. U6054-D1,

Each dependent age 12 or older is authorized safe haven evacuation allowances NTE the full locality rate which in this case is $186 ($130/ $56).

	M&IE		Max Lodging		Total
Member's spouse:	$56		$130		$186
Child (age 12 or older)	$56		$130		$186
Max daily amount payable for the 2 dependents:	$112		$260		$372

(b) The actual total daily amount that is paid for the first 30 consecutive days, within the maximum amounts shown in (a) ($112 for M&IE and NTE $260 for lodging), is determined as follows:

M&IE:	$112	The M&IE in this daily amount is paid to cover M&IE for the 2 dependents. No itemization or receipts are required.
Lodging:	$0	No lodging allowance is paid when dependents stay with friends or relatives (par. U6054-B1).
Total:	$112	The actual daily amount paid to dependents the 2 dependents' costs for first 30 consecutive days.

(c) Beginning on the 31st day safe haven evacuation allowances are computed at 60% (for a dependents age 12 or older) of the applicable locality rate unless otherwise authorized under par. U6054-D1. Determine the maximum daily amount that may be paid starting on the 31st to the 180th consecutive days for the member's 2 dependents in this example as follows:

	M&IE		Max Lodging		Total
Member's spouse:	$33.60	$56 x 60%	$78	$130 x 60%	$111.60
Child (age 12 or older)	$33.60	$56 x 60%	$78	$130 x 60%	$111.60
Max daily amount payable for the 2 dependents:	$67.20		$156.00		$223.20

(d) The actual total daily amount that is paid for the 31st to 180th consecutive days, within the maximum amounts shown in (c) ($67.20 for M&IE and NTE $156for lodging), is determined as follows:

M&IE:	$67.20	The M&IE in this daily amount is paid to cover M&IE for the 2 dependents. No itemization or receipts are required.
Lodging:	$0	No lodging allowance is paid when dependents stay with friends or relatives (par. U6054-B1).
Total:	$67.20	The actual daily amount paid for the 2 dependents' costs on 31st to 180th consecutive days.

EXAMPLE 4

Member's spouse, one child age 14 and one child age 9 evacuated from member's CONUS PDS to a DESIGNATED PLACE.

The travel itinerary was as follows:
Departed the CONUS PDS on 14 August. Arrived at a CONUS location en route to the DESIGNATED PLACE on 14 August. Remained overnight at the CONUS location; incurred lodging cost of $95 plus $11.40 lodging tax (12%).
Departed the CONUS location on 15 August. Arrived at the DESIGNATED PLACE on 15 August.

The dependents shared a hotel room at the DESIGNATED PLACE and incurred a lodging cost of $105 plus $13.13 lodging tax (12.5%) per day until they moved into a permanent residence on 10 September. The dependents are authorized safe haven evacuation allowances while traveling to, and while at, the DESIGNATED PLACE. Safe haven evacuation allowances at the DESIGNATED PLACE begin on the arrival date at that location (15 August) and continues to 2400 on the day they occupied the permanent residence. Par. U6054-E. The maximum locality rate at the CONUS location en route, at the time of travel was $155 ($99/ $56). The maximum locality rate at the DESIGNATED PLACE was $161 ($110/ $51).

(a) The maximum safe haven evacuation allowances that may be paid for the member's 3 dependents for 14 August while they traveled to the DESIGNATED PLACE and while they remained overnight at the en route CONUS location (par. U6054-E):

Each dependent age 12 or older is authorized safe haven evacuation allowances NTE the full rate ($148), which in this case is $44 for M&IE and NTE $99 for lodging. Each dependent under age 12 is authorized safe haven evacuation allowances NTE 50% of the full rate.

	M&IE		**Max Lodging**		**Total**
Member's spouse:	$56		$99		$155
Child (age 14)	$56		$99		$155
Child (age 9)	$28	$56 x 50%	$49.50	$99 x 50%	$77.504
Max daily amount payable for the 3 dependents:	$140		$247.50		$387.50

(b) Computing safe haven evacuation allowances, as for a member's TDY, within the maximum amounts shown in (a) ($105 for M&IE and NTE $247.50 for lodging) for payment for the travel period to the DESIGNATED PLACE via the en route CONUS location on 14 August:

The dependents are authorized 75% of the M&IE allowance for 14 August ($140 x 75% = $105).

M&IE:	$105	The M&IE in this amount is paid to cover M&IE for the 3 dependents. No itemization or receipts are required.
Lodging:	$95	Actual amount (not incl lodging tax) the 3 dependents paid for lodging at the en route CONUS location, which is less than the reimbursable max ($247.50). A lodging receipt is required for this amount.
Lodging Tax:	$11.40	
Total:	**$212.28**	Actual amount (including lodging tax) paid to dependents for the 3 dependents' costs on 14 August.

(c) Determine the maximum daily amount that may be paid to the member's 3 dependents beginning on the arrival day at the designated place through the day the permanent residence was occupied as follows. Par. U6054-E.

Each dependent age 12 or older is authorized safe haven evacuation allowances NTE the full rate ($161), which in this case is $51 for M&IE and NTE $110 for lodging. Each dependent under age 12 is authorized safe haven evacuation allowances NTE 50% of the full rate.

	M&IE		**Max Lodging**		**Total**
Member's spouse:	$51		$110		$161
Child (age 14)	$51		$110		$161
Child (age 9)	$25.50	$51 x 50%	$55	$110 x 50%	$80.50
Max daily amount payable for the 3 dependents:	$127.50		$275		$402.50

(d) The actual total daily amount that is paid for 27 days (15 August to 10 September), within the maximum amounts shown in (c) ($127.50 for M&IE and NTE $275 for lodging), is determined as follows:

M&IE:	$127.50	The M&IE in this daily amount is paid to cover M&IE for the 3 dependents. No itemization or receipts are required.
Lodging:	$105	The actual daily amount (not including lodging tax) the 3 dependents paid for lodging, which is less than the max ($275) that may be reimbursed. A lodging receipt is required for this amount.
Daily Amount:	$232.50	The daily amount that is payable to dependents within the maximum $402.50 established in (c) for costs incurred by the 3 dependents for 27 days.
Lodging Tax:	$13.13	
Total:	$245.63	The actual daily amount (including lodging tax) paid for the 3 dependents' costs while at the DESIGNATED PLACE for 27 days (27 days x $245.63 = $6,632.01).

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SECTION 4: HHG TRANSPORTATION

U6056 HHG TRANSPORTATION

A. General

1. HHG. A member with dependents is authorized HHG transportation (including UB as defined in APP A) as noted below incident to a dependent's evacuation from the member's PDS. Up to 18,000 pounds of HHG may be moved and/or stored at GOV'T expense, minus any HHG weight otherwise already in storage at GOV'T expense. ***When a dependent selects a designated place outside the United States, any tax consequences (ex., import tax) that result from transporting HHG there are the member's/dependent's responsibility. NTS of HHG in excess of 18,000 lbs is not authorized at GOV'T expense.*** A member who personally procures the HHG transportation authorized below is authorized reimbursement IAW par. U5320-D, unless the member has a PCS authorization/order, in which case reimbursement is under par. U5320-D or U5320-E.

2. UB. UB items may be transported separately from other HHG in an amount NTE 350 lbs for each dependent age 12 and older, and 175 lbs for each dependent under age 12. The 1,000-lb expedited shipment mode limitation (and exception authority) in par. U5320-B, apply to a UB shipment made under this Part. The 1,000-lb limitation applies to the sum of the UB transported for the member's family. See par. U6056-B.

B. HHG at the PDS when an Evacuation Is Authorized/Ordered. A member, whose HHG are at/in the vicinity of the member's PDS when the evacuation is authorized/ordered, is authorized HHG transportation under pars. U6056-B1 and U6056-B2. The official serving as the transportation officer in the area being evacuated is the authority for transporting UB by an expedited mode and for granting increases to the 1,000-lb maximum by commercial air under par. U5320-B. That official may authorize/approve commercial air use and/or any weights above 1,000 lbs via commercial air if the dependent needs the items immediately or soon after arrival at the safe haven or designated place, as appropriate.

NOTE: NTS also may be appropriate for vacating GOV'T quarters to meet an unusual Service operational requirement. See par. U5380-G1a(3).

1. A Dependent Is Directed to Move to a Safe Haven. When a dependent is directed to move to a safe haven under par. U6053, the member is authorized transportation of:

a. UB for the dependent, and

b. HHG authorized/approved by competent authority as needed for the dependent's comfort and well-being at the safe haven,

from the member's CONUS PDS and/or from NTS to the safe haven.

2. A Dependent Is Directed to Select a Designated Place. When a dependent is directed to select a designated place and move to that designated place, or convert the safe haven to a designated place, the member is authorized HHG transportation from the member's CONUS PDS and/or from NTS to the designated place and/or placement in NTS.

C. HHG En Route to the PDS when an Evacuation Is Authorized/Ordered

1. GOV'T-Arranged HHG Transportation. Competent authority must make every reasonable effort to stop the onward movement of HHG to the member's PDS when a member's HHG are en route to the PDS via a GOV'T-arranged move, or have been turned over to the GOV'T for transportation to the member's PDS, when an evacuation of the PDS is authorized/ordered, and, if the dependent is directed to:

a. Travel to a safe haven, UB for the dependent and HHG items which competent authority authorized/approved as needed for the evacuated dependent's comfort and well-being at the safe haven may be

diverted to the safe haven, and/or the shipment (or remainder of the shipment) may be diverted to NTS. When a HHG shipment contains HHG that must be earmarked for both NTS and for transportation to the dependent, the sorting of such shipment to send part of the HHG to NTS and part to the dependent is accomplished at GOV'T expense.;

b. Move to a designated place, HHG may be diverted to the designated place and/or the shipment (or remainder of the shipment) may be diverted to NTS. When a HHG shipment contains HHG that must be earmarked for both NTS and for shipment to the dependent, the sorting of such shipment to send part of the HHG to NTS and part to the dependent is accomplished at GOV'T expense.

c. Remain in place at the old PDS, a temporary withdrawal of HHG which competent authority authorizes/approves as being needed for the dependent's' comfort and well-being at the old PDS, and/or transportation of the remainder to NTS and/or the OCONUS PDS for member's use. The sorting of such HHG and repacking and transportation is accomplished at GOV'T expense when the dependent is authorized to either proceed to the evacuated PDS or move to a designated place.

If efforts fail to stop the forward movement of HHG and they arrive at the PDS after the evacuation is authorized/ordered, the member is authorized HHG transportation under par. U6056-B.

2. A Member Who Personally Arranges for HHG Transportation. When a member personally arranges for HHG transportation by any means and those HHG are en route to the PDS when the evacuation is authorized/ordered, efforts to direct the HHG to the safe haven, designated place, and/or NTS as appropriate remain the member's personal responsibility. If the HHG subsequently arrive at the member's PDS, the member is authorized HHG transportation under par. U6056-B. Additional necessary expenses for sorting, repacking, and additional transportation of HHG as covered in par. U6056-C1 are added to the GOV'T's costs for comparison computation.

D. HHG Transportation Incident to an Authorized/Directed Movement of a Dependent from a Safe Haven and when a Dependent Converts the Safe Haven to a Designated Place

1. Dependent Moves Between Safe Havens. When a dependent is authorized/directed to proceed from between safe havens, the member is authorized transportation of:

a. UB,

b. HHG (other than UB items) which had been transported to the former safe haven under par. U6056-B or U6056-C, and

c. Authorized HHG items (other than UB items) acquired while at the safe haven which competent authority determines was necessary for the evacuated dependent's comfort and well-being at the safe haven,

between safe havens.

2. Dependent Moves from a Safe Haven to a Designated Place. When a dependent at a safe haven is directed to select, and move to, a designated place, the member is authorized transportation of:

a. UB from the safe haven,

b. HHG which had been transported to the former safe haven under par. U6056-B, U6056-C, or U6056-D1, and

c. Authorized HHG acquired while at the safe haven which competent authority authorizes/ approves as having been necessary for the evacuated dependent's comfort and well-being at the safe haven,

d. HHG at the member's PDS, and/or

e. HHG in NTS

to the designated place. This includes short distance HHG transportation from one address to another address in the same city, town, or metropolitan area. As an alternative to transporting HHG to the designated place, the member may place HHG in NTS under par. U6056-D2.

3. Dependent Converts the Safe Haven to a Designated Place. When a dependent at a safe haven is directed to select a designated place and the safe haven is converted to a designated place, the member is authorized transportation of HHG:

a. At the member's PDS, and/or

b. In NTS

to the designated place (i.e., formerly the safe haven). As an alternative to transporting HHG to the designated place, the member may place HHG in NTS under par. U6056-D3. The member is also authorized short distance HHG transportation from one address to another address in the same city, town, or metropolitan area for:

a. UB transported to the safe haven,

b. HHG (other than UB items) which had been transported to the safe haven under par. U6056-B, U6056-C, or U6056-D1, and

c. Authorized HHG (other than UB items) acquired while at the safe haven which competent authority authorizes/approves as having been necessary for the evacuated dependent's' comfort and well-being at the safe haven,

4. Dependent Moves from the Safe Haven to the Member's PDS

a. Member Not in Receipt of a PCS Authorization/Order from the Evacuated Area. When a dependent is authorized to return from a safe haven to the member's PDS under par. U6053-F, the member is authorized transportation of:

(1) UB from the safe haven location,

(2) HHG items (other than UB items) which had been transported to the safe haven under par. U6056-B, U6056-C, or U6056-D1,

(3) Authorized HHG items (other than UB items) acquired while at the safe haven which competent authority authorizes/approves as having been necessary for the evacuated dependent's comfort and well-being at the safe haven, and/or

(4) HHG, acquired by the dependent, which are authorized/approved by the Service concerned as necessary replacements of like items lost or destroyed at the CONUS PDS ICW the unusual or emergency circumstances which resulted in the evacuation of the area,

from the safe haven to the member's residence at/in the vicinity of the CONUS PDS, or the member's HHG at the safe haven may be placed in NTS for the remainder of the member's tour at the CONUS PDS, as appropriate.

b. Member Receives a PCS Authorization/Order from an Evacuated Area. When a member receives a PCS authorization/order while a dependent is at a safe haven, the member is authorized transportation of:

(1) UB and HHG items (other than UB items) which had been transported to the safe haven under par. U6056-B, U6056-C, or U6056-D1, and

(2) Authorized HHG and UB items acquired while at the safe haven for the evacuated dependent's comfort and well-being at the safe haven,

from the safe haven to which the dependent was evacuated under Ch 6, Part B, to the destination(s) authorized ICW the member's PCS authorization/order. This authority applies the transportation to the member on the PCS authorization/order.

E. HHG Transportation Incident to an Authorized Dependent's Movement from a Designated Place to the Member's PDS

1. Member Not in Receipt of a PCS Authorization/Order from an Evacuated Area. When a dependent is authorized to travel from the designated place to the member's PDS under par. U6053-F, the member is authorized transportation of:

a. HHG (includes UB) transported to the designated place under Ch 6, Part B,

b. Authorized HHG acquired while at the designated place for the evacuated dependent's comfort and well-being at the designated place, and those which are authorized/approved by the Service concerned as replacements of like items lost or destroyed at the CONUS PDS ICW the unusual or emergency circumstances that resulted in the evacuation of the area, and/or

c. HHG in NTS

to the member's residence at or in the vicinity of the CONUS PDS, or the member's HHG at the designated place may be placed in NTS for the remainder of the member's tour, as appropriate.

2. Member Receives a PCS Authorization/Order from an Evacuated Area. When a member receives a PCS authorization/order while a dependent is at a designated place, the member is authorized HHG transportation from the designated place to which the dependent was evacuated under Ch 6, Part B, to the destination(s) authorized ICW the member's PCS authorization/order. This authority applies the transportation to the member on the PCS authorization/order.

F. Short Distance Moves and/or NTS. Short distance moves and/or NTS supported by local installation funds, may be performed under pars.:

1. U5355-C1, U5380-G1a, and U5380-G1b for GOV'T quarters; and

2. U5355-D1 and U5380-G2a for private sector housing.

SECTION 5: POV TRANSPORTATION

U6057 POV TRANSPORTATION

A. POV Transportation Incident to Dependent's Evacuation

1. POV Transportation to a Safe Haven. ***POV transportation at GOV'T expense to a safe haven is not authorized.***

2. POV Transportation to the Designated Place. When a dependent goes to a designated place, a POV (owned by the member or a dependent of the member and for the member's personal use or for the use of a dependent) may be transported to the designated place for the dependent's use if the Secretarial Process determines that POV movement is prudent. Such transportation must not be approved if a POV can be driven to the designated place. When such transportation is authorized/approved, a POV in the PDS area or en route to the PDS when the evacuation is authorized/ordered, may be transported to the designated place, including any overland transportation required. ***When a dependent selects a designated place outside the United States, any tax consequences (ex., import tax) that result from moving the POV there are the member's/dependent's financial responsibility.***

B. Subsequent Authorization when the Member Is Not in Receipt of a PCS Authorization/Order from the Evacuated Area. When a dependent is authorized to travel from the designated place to the member's PDS, a POV may be transported to the member's CONUS PDS, including any overland transportation required, if the Secretarial Process authorizes/approves such transportation based on that individual's determination that circumstances dictate POV movement is prudent.

C. Subsequent Authorization when the Member Is in Receipt of a PCS Authorization/Order from the Evacuated Area. When a member receives a PCS authorization/order while a dependent is at a safe haven or designated place under Ch 6, Part B, the authorization for POV transportation from the safe haven or designated place is that authorized ICW the member's PCS authorization/order.

D. Rental Vehicle Cost Reimbursement when the Motor Vehicle Arrives Late. This applies to POV transportation incident to a dependent's evacuation. If a member's (or dependent's) POV, transported at GOV'T expense for the member and/or dependent's use, does not arrive at the authorized destination by the designated delivery date, the Secretary concerned must have the member reimbursed for expenses incurred to rent a POV for the member's and/or dependent's use. Reimbursement, by law, may not exceed $30/day beginning the day a member/dependent first rents a POV after the designated (required) delivery date and runs for 7 days or until the date the member's POV is available for delivery to the member/dependent, whichever occurs first. ***NOTE: A POV has not arrived at the authorized destination if it is not made available for delivery to the member/dependent on or before the authorized (required) delivery date. The maximum reimbursement is $210. See Examples in par. U5410-D).***

Reimbursement Amount Maximum Authorization:	**$210**	**7 days vehicle rental @ $30 a day = $210**
Required Delivery Date: 30 Jan		
Member arrives at destination: 1 Jan		
Member rents a car: 2 Jan		
Member is notified vehicle is ready for P/U1 Feb		
Reimbursement Amount Authorization:	**$60**	**2 days vehicle rental @$30 a day = $60). Authorization starts *after* the RDD.**

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SECTION 6: MISCELLANEOUS ALLOWANCES

U6058 BASIC ALLOWANCE FOR HOUSING (BAH)

See par. U10426 for BAH continuation for a member serving at a CONUS PDS from which a dependent is evacuated, and BAH authority when a dependent establishes a permanent residence at a designated place in the U.S. following an evacuation from a CONUS location.

U6059 DISLOCATION ALLOWANCE (DLA)

DLA helps to cover the otherwise un-reimbursed expenses a member with a dependent incurs in relocating the household incident to an evacuation. When a dependent is evacuated to a designated place under par. U6053, a DLA (see Table U5G-1) is payable. DLA is also payable when return travel for a dependent is authorized under par. U6053-H from the designated place to the member's PDS. ***A DLA is not payable incident to relocation of a dependent to a safe haven.*** The prohibition in par. U5620 against more than one DLA payment in a fiscal year does not apply when a DLA is paid incident to an evacuation.

U6060 LOCAL TRAVEL ALLOWANCES IN AND AROUND THE SAFE HAVEN AND THE DESIGNATED PLACE

Local travel allowances are authorized to be paid when a dependent is receiving safe haven allowances and does not have a POC at the safe haven or the designated place. When unable to drive a POC to the safe haven location, a flat transportation allowance of $25/day is paid to assist with unexpected local transportation costs, regardless of the number of dependents. No receipts are required. This allowance is intended to partially offset the expenses an evacuated dependent incurs for required local travel. ***Allowances under par. U6060 may not be paid for any day reimbursement is received under par. U6057-D for expenses incurred to renting a motor vehicle.***

U6061 CONUS COLA

For CONUS COLA authority during an evacuation, see par. U8014.

U6062 EVACUATION ALLOWANCES FOR A DEPENDENT OF A RC MEMBER SERVING ON ACTIVE DUTY OR FULL-TIME NATIONAL GUARD DUTY

*A. General. A dependent of an RC member (10 USC §§ 101, 10101) serving on active duty (including active duty for training) or full-time National Guard duty under 32 USC §502(f), may be authorized evacuation allowances consistent with the DoDFMR, Vol. 9 and Ch 6, Part B, if the dependent is authorized/ordered by an authority listed in par. U6051-B to evacuate from an area in which the primary residence is/was located and is temporarily displaced to a designated safe haven or alternate safe haven. However, no evacuation allowances are authorized for a dependent for any period in which the member was not on active duty or full-time National Guard duty. Safe Haven status is designated and terminated IAW Ch 6, Part B.

NOTE: For determining evacuation allowance eligibility, a National Guard or RC member's primary residence when called or ordered to active duty or full-time National Guard duty must be in the vicinity of a PDS.

B. Eligibility. For a dependent to be eligible for evacuation allowances, the following three events must coincide:

1. The date an authority in par. U6051-B authorized/ordered an evacuation or continued safe haven status of a dependent already evacuated;

2. The dependent's actual evacuation or continued safe haven status; and

*3. The member's active duty or full-time National Guard duty status (DoDFMR, Vol. 9, Chapter 7, par. 07021; JFTR, par. U6050).

Evacuation allowances payment must be prospective from the date these events coincide, not retroactive to the

date of any single event.

*C. Example. A National Guard or RC member's dependent who resided in an area from which an evacuation was authorized/ordered by any federal or state authority (see par. U6051-B) and whose member was subsequently called/ordered to active duty (to include full-time National Guard duty) may be eligible for evacuation allowances payment under limited circumstances. See 10 USC §12301(d) and 32 USC §502(f). Such dependent is eligible only for the period the member serves on active duty or full –time National Guard duty if, on or after the date the member was called/ordered to active duty or full-time National Guard duty, an authority listed in par. U6051-B orders/authorizes the evacuation of dependents still in the affected area or continuation of safe haven status for evacuees at a safe haven outside the affected area. A dependent's eligibility is prospective from the date member is ordered/called to active duty or full-time National Guard duty. No evacuation allowance payment is authorized for any period unless the member is/was serving on active duty or full-time National Guard duty for that period.

*D. Member Released from Active Duty. A dependent of a National Guard member who is released from active duty following deployment from a contingency operation and immediately (without a break in service) called to full-time National Guard duty under 32 USC §502(f), remains eligible for continued evacuation allowances payment. The dependent of an RC member, ordered to active duty under an involuntary authority (10 USC §12302) in support of a contingency operation and whose order is amended to retain the member on active duty under a voluntary authorization (10 USC §12301 (d)), also remains eligible for continued evacuation allowances payment. No allowances are authorized for any period during which the member is not on active duty or full-time National Guard duty.

CHAPTER 7

TRAVEL AND TRANSPORTATION ALLOWANCES UNDER SPECIAL CIRCUMSTANCES AND CATEGORIES

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*PART A: SERVICE ACADEMY CADET/MIDSHIPMAN TRAVEL

*U7000 CADET/MIDSHIPMAN TRAVEL TO AND FROM A SERVICE ACADEMY

*A. Upon Entrance to the Academy

1. Person Other than an Enlisted Member

a. A person (other than an enlisted member) entering an academy is authorized PCS allowances for officers (Ch 5).

b. PCS allowances are authorized for travel performed, NTE allowances for the official distance between the:

(1) Abode,

(2) Home, or

(3) School,

that the person certifies was the place from which travel began, and the academy involved.

2. Enlisted Member. An enlisted member is authorized PCS allowances for an enlisted member (Ch 5).

B. Upon Graduation and Commission

*1. Graduate Officer Leaves the Academy

a. A commissioned graduate traveling under a PCS order to the first PDS is authorized PCS allowances (Ch 5), including dependents (par. U5222-A2), and HHG (par. U5345-B7).

b. PCS allowances are calculated based on the actual distance traveled, but may not exceed what would have been paid based on the official distance from the academy/home, to the first PDS (via TDY site, if TDY en route) as designated in the order.

c. Per diem while TDY en route:

(1) Is the same as for a member's TDY (par. U4101-3), and

(2) Applies when an officer departs from an academy pursuant to a PCS order but returns there for TDY en route before reporting to the first PDS.

*2. Graduate Officer Remains at the Academy

a. Upon graduation and commissioning and before beginning PCS travel , the academy is the PDS for per diem purposes, if an officer:

(1) Remains at the academy, or

(2) Returns to the academy after graduation leave.

b. An Officer is not authorized per diem while at the academy, but if ordered TDY away from the academy, is authorized per diem at the TDY site, for the relevant TDY and travel period.

*C. Separation. A cadet/midshipman (including a graduated cadet), who resigns, is dismissed, or is discharged, is authorized PCS allowances (Ch 5) for travel from the academy to the abode, home, or proper PDS.

*D. Rejected Applicants

1. A prospective cadet/midshipman (other than enlisted), who travels to an academy, at the GOV'T's invitation, to accept an appointment, and is rejected for admission; is authorized PCS allowances for officers (Ch 5).

2. PCS allowances are authorized for round trip travel performed, NTE allowances for the official distance between the:

a. Abode,

b. Home, or

c. School

that the person certifies was the place from which travel began, and the academy involved (53 Comp. Gen. 236 (1973)).

***U7001 CADET/MIDSHIPMAN ON TDY**

*A. GOV'T QTRS and GOV'T Dining Facility/Mess Available. A cadet/midshipman is authorized the same TDY allowances as an officer, except that no per diem is payable at the academy when both GOV'T QTRS and a GOV'T dining facility/mess are available, beginning on the day after the arrival day and ending on the day before the departure day.

*B. GOV'T Meal Rate for Cadet/Midshipman. The meal rate for a cadet/midshipman is equivalent to the Enlisted Basic Allowance for Subsistence (BAS) rate (APP A1, **GOVERNMENT MEAL RATE).**

U7002 TRAVEL INCIDENT TO NOMINATION AND ADMISSION TO A SERVICE ACADEMY

*A. Active Duty Uniformed Service Member

1. An active duty member ordered TDY to take preliminary, entrance, or final examinations for admission to an academy, is authorized TDY allowances.

2. ***Travel and transportation allowances to compete for Congressional nominations is not authorized under JFTR.***

*B. Civilian or RC Member Not on Active Duty. Travel and transportation allowances are not payable ICW travel performed for examinations preparatory for admission to an academy, to a:

1. Civilian, or

2. RC member not on active duty.

U7005 AVIATION CADET

An aviation cadet, on active duty traveling under an order, is authorized travel and transportation allowances on the same basis as an officer on TDY.

PART B: UNIFORMED SERVICES APPLICANTS AND REJECTED APPLICANTS TRAVEL

U7025 TRAVEL INCIDENT TO APPLICATION PROCESSING

A. General

1. Application. This Part applies to applicants and rejected applicants for:

   a. The Uniformed Services,

   b. The RCs, and

   c. Flight training.

2. Applicant for Flight Training. The term "applicant for flight training" includes:

   a. Civilian applicants for appointment as aviation cadets;

   b. An RC member not on active duty; and

   c. An SROTC member.

B. Transportation Authority

1. GOV'T Funded Transportation. Transportation at GOV'T expense is authorized for an applicant of:

   a. A Uniformed Service,

   b. An RC, or

   c. Flight training.

2. Beginning and Ending Travel

   a. Beginning Travel. Transportation at GOV'T expense is authorized from:

      (1) The place at which application is made, or

      (2) Home.

   b. Ending Travel. Transportation at GOV'T expense is authorized to:

      (1) The place of physical examination,

      (2) The place of qualifying examination, and/or

      (3) Other processing and acceptance into the Service.

3. Return Transportation at GOV'T Expense. An applicant who is:

a. Rejected, or

b. Accepted and ordered to return home to await further orders or a reporting date,

is authorized return transportation at GOV'T expense to home/place of application.

4. PCS Allowances and Reimbursable Expenses. Unless a Service publishes an issuance IAW par. U7025-C or U7025-D, PCS allowances (Ch 5, Part B), and reimbursable expenses (APP G) are authorized.

C. GOV'T Procured Transportation and Meal Tickets

*1. Service Requirement. Each Service may publish an issuance that requires use of GOV'T procured transportation and meal tickets (par. U2030).

2. Reimbursable Expenses. APP G for reimbursable expenses.

3. GOV'T Procured Transportation and Meal Tickets Not Used. If the AO accepts the applicant's reason(s) for not using GOV'T procured transportation and meal tickets:

*a. The TDY automobile mileage rate is paid for POC travel for personal convenience for the official distance of the ordered travel (par. U4920-A1), and/or

b. Reimbursement is provided for occasional meals and QTRS (par. U4510) if meal tickets were not available and meals and/or lodgings were required.

*Otherwise the traveler is reimbursed under par. U3045-B or U5108-A, as applicable.

D. TDY Allowances

1. Each Service may publish an issuance that authorize travel and transportation allowances (including per diem/AEA) ICW applicant processing.

2. The appropriate rates, provisions, and deductions for a member performing TDY are applicable.

3. DoD Service issuances must conform to JFTR and be reviewed by PDTATAC IAW DoDD 5154.29. Non-DoD Services are encouraged to have their issuances reviewed by PDTATAC.

PART C: RECRUITING EXPENSE REIMBURSEMENT

NOTE: See Ch 1, Part C for PDS work site and TDY parking reimbursement.

U7030 ALLOWANCES

An Armed Forces member permanently assigned to a recruiting organization, assigned recruiting duties as either primary or additional duties, is authorized reimbursement for actual and necessary costs of:

1. Snacks, non-alcoholic beverages, and occasional lunches and dinners purchased for prospective recruits and candidates, their immediate families, and other individuals who directly assist the recruiting effort;

2. Parking fees at itinerary stops;

3. Official telephone calls;

4. Photographic copies of vital documents for prospective recruits and candidates, such as birth certificates, school transcripts, diplomas, and registration certificates;

5. Other small, necessary recruiting expenditures; and

6. Personally procured and consumed meals at non GOV'T events when:

   a. A meal is incidental to the event and the recruiter is required to participate because of assigned duty;

   b. Attendance during meal time is necessary to full participation in the business of the function; and

   c. The recruiter is not free to take the meal elsewhere without being absent from the event's essential formal purpose.

Except in unusual cases, reimbursements should not exceed $75 in any month. Reimbursement is not authorized for expenses covered or prohibited by other Service regulations or elsewhere in JFTR (e.g., TDY and local travel expenses or meals purchased by the recruiter for personal consumption).

U7033 RECRUITING EXPENSE FUNDS ADVANCE

Service regulations may authorize funds advances.

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PART D: TRAVEL OF COURIERS OF CLASSIFIED DOCUMENTS OR PROPERTY

U7050 TRAVEL OF COURIERS OF CLASSIFIED DOCUMENTS OR PROPERTY

A. Travel and Transportation Allowances. Except as noted in this par., all travel and transportation allowances, for couriers, are the same as for TDY.

*B. Transportation. If practicable, a courier must use an available CTO, and GOV'T procured transportation for necessary 'other than economy/coach' accommodations in pars. U3500, U3650, or U3600. Otherwise, reimbursement is for all personally procured transportation and 'other than economy/coach' accommodations (with the required documentation per par. U2100-A on an actual cost basis (including tax)).

C. Documentation

*1. Documentation authorizing/approving 'other than economy/coach' accommodations required in par. U2100-A must be included in/with the order.

2. If a CTO and/or GOV'T-procured transportation was not used, the claim must explain why, and be accompanied by the receipt or an acceptable statement indicating the amount paid, if $75 or more.

3. If an explanation, receipt/statement, and other than economy/coach class authorization/approval are not furnished, reimbursement is limited to the cost of the POLICY-CONSTRUCTED AIRFARE (APP A1).

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PART E: WITNESS TRAVEL

*U7060 WITNESS TRAVEL

*A. Case Involving a Uniformed Service

1. Travel and Transportation Allowances. An active duty member, who serves as a witness on behalf of the U.S. in a case involving a Service, receives TDY allowances.

2. Funding. TDY allowances are paid from the requesting Service's funds.

*B. Case not Involving a Uniformed Service

1. Travel and Transportation Allowances. An active duty member who serves as a witness on behalf of the U.S. in a case ***not*** involving a Service, receives travel and transportation allowances as prescribed by the Attorney General.

2. Funding. If GOV'T procured transportation is used, the DoJ is billed.

*C. GOV'T Witness

*1. Application. For purposes of this par. a GOV'T witness is an active duty member, who serves as a witness in a criminal/civil case for:

a. Local Government,

b. State Government,

c. D.C. Government, or

d. Government of a U.S. territory/possession ;

*2. Limitations. The criminal/civil case must be:

a. Directly related to a Service or to a member, and

b. A case in which a Service has a particularly strong, compelling, and genuine interest.

*3. Authorized Allowances. A GOV'T witness may receive TDY travel and transportation allowances from the appropriate Service's funds, if competent authority determines that travel is required (B-202232, 10 July 1981, B-223900, 24 December 1986).

*D. Congressional Committee, Private Individual, or Corporation Witness. An active duty member, subpoenaed as a witness for a Congressional committee, a private individual, or a corporation:

*1. Does not receive travel and transportation allowances, and

*2. Arranges travel and subsistence expense payments with the individual/agency desiring testimony.

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PART F1: TRAVEL WHILE ON DUTY WITH PARTICULAR UNITS

U7100 MOBILE UNITS

A. Allowances. TDY travel and transportation allowances without a specific travel order (47 Comp. Gen. 477 (1968)) are authorized while away from the PDS for a member on duty with/under training for:

1. The Air Mobility Command,

2. Marine Corps Transport Squadrons,

3. Fleet Logistics Support Squadrons,

4. Naval Aircraft Ferrying Squadrons, or

5. Any other unit determined by the Secretary Concerned to be performing duties similar to those performed by such command or squadrons.

B. Approval. A member's commanding officer/designated representative must approve per diem and transportation claims.

U7105 DUTY ABOARD COMMERCIAL CARRIERS

A member who performs duty aboard commercial carriers (e.g., military police, train guards, railway car commanders, military train conductors, Coast Guard marine inspectors) while en route are authorized TDY per diem/AEA. ***Mileage is not payable when carriers provide transportation.***

U7110 RIVER, HARBOR, AND FLOOD CONTROL ACTIVITIES

If meals and/or lodgings are furnished on a floating plant/on shore, the Army Chief of Engineers may prescribe TDY allowances within the maximum per diem/AEA, for a member engaged in river, harbor, and flood control activities.

U7115 SHIP CONSTRUCTED, OVERHAULED OR INACTIVATED AT OTHER THAN HOME PORT

A. General. A member with dependents is authorized transportation allowances for the member or dependents while on permanent duty aboard a ship being constructed, overhauled or inactivated.

B. Transportation ICW Overhaul/Inactivation

1. If the overhaul/inactivation location:

   a. Is other than the home port, round trip transportation is authorized between that location and the home port.

   b. Becomes the home port round trip transportation is authorized between the new and old home port in lieu of PCS allowances for dependents if, for personal reasons (e.g., necessary dependent medical care not available), the dependent(s) does not relocate to the new home port.

2. The dependent(s) must reside in the vicinity of the original home port (i.e., within the normal daily commuting area).

C. Transportation ICW Construction

1. If construction is at a location other than the ship's designated future home port or the dependents' residence, round trip transportation is authorized between the construction location and the future home port or the dependents' residence.

2. A dependent(s) must not reside at the construction location.

D. Authorized Transportation

1. Authorized transportation is:

a. Transportation in kind,

b. Member/dependent-procured transportation, or

c. The automobile mileage rate for the official distance.

2. ***GOV'T transportation must be used, if practicable***.

E. Reimbursement

1. Member/Dependent Procured Transportation. Reimbursement for member/dependent procured transportation is IAW:

*****a. Par. U3045 for overland travel, and

b. Pars. U5116-D or U5207 for transoceanic travel.

2. Mixed Mode Travel. Mixed mode travel reimbursement is IAW par. U5105-E.

3. Policy Constructed Airfare. Reimbursement for member/dependent procured travel and transportation at the automobile mileage rate must not exceed the policy-constructed airfare (APP A1) for the member between the:

a. Overhaul/inactivation location and the original home port (par. U7115-B), or

b. Construction location and future home port, or location where dependents reside (par. U7115-C).

4. Dependent Travel (par. U5222-M). If a dependent travels instead of the member, the family transportation cost is limited to the cost of GOV'T procured commercial round trip travel for the member.

5. Two or More Members Traveling Together by POC. If two or more members travel together by POC, only the POC operator is authorized mileage.

6. Meals and Lodging. ***Per diem, meal tickets, or reimbursement for meals and lodging are not authorized.***

F. Conditions

1. The transportation allowance authorization under this par. accrues on the 31st day (and every 60th day thereafter) after the later of the day the:

a. Ship enters the overhaul or inactivation port, or

b. Member is permanently assigned to the ship.

2. A member must be permanently assigned to the ship for more than 30 consecutive days.

*3. A member who does not use one or more of the accrued travel opportunities retains all opportunities, but all travel under par. U7115 must begin before the ship departs the construction, overhaul or inactivation location.

4. If a member elects dependent transportation, then member transportation is not authorized.

5. Each opportunity may alternate between member or dependent travel.

U7120 AERIAL SURVEYS

Per diem/AEA is authorized for a member assigned to:

1. Aerial surveys of rivers and harbors, or

2. GOV'T projects not pertaining to the Service.

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PART F2: TRAVEL WHEN PER DIEM NOT AUTHORIZED

U7125 TRAVEL WHEN PER DIEM IS NOT AUTHORIZED

A. Ordered to Active Duty

1. PDS Not Designated in the Order. TDY per diem is ***not*** authorized for a member whose order to active duty does not designate a PDS after the TDY is completed.

2. PDS Designated in the Order. TDY per diem ***is*** authorized from the date the member receives an order naming a PDS other than the TDY station unless par. U7125-C applies.

B. Service Academy Graduates. See par. U7000-B.

C. Undergoing Processing

1. Per Diem Not Authorized. Per diem is not payable before reporting to the first PDS for an enlisted member (newly inducted or enlisted) undergoing:

a. Processing,

b. Indoctrination,

c. Basic training (including follow-on technical training and/or home station training for an RC member), or

d. Instruction in a TDY status

at a place at which both GOV'T dining facility/mess and GOV'T QTRS (other than temporary lodging facilities) are available.

2. Per Diem Authorized. Per diem is authorized during:

a. Travel to/from/between places for:

(1) Processing,

(2) Indoctrination,

(3) Training, or

(4) Instruction;

b. Delay/processing incident to:

(1) Travel to a designated PDS, or

(2) While awaiting transportation to PDS; or

c. TDY under instruction following initial technical/specialty training after basic training, if a PDS has been assigned, and per diem during the course of instruction is authorized, through the Secretarial Process.

D. TDY Station Changed to PDS

1. TDY Station Changed to PDS Effective Immediately. A member, who receives a PCS order while at a TDY station designating the TDY station as the new PDS ***effective immediately***, is not authorized per diem beginning on the date the member receives the order.

2. TDY Station Changed to PDS On a Specified Future Date. See par. U4105-J.

3. Return Travel to PDS. Par. U5120-B.

E. Inpatient

1. A member is not authorized per diem while an inpatient in a hospital.

2. Per diem is payable for days of travel to, from, or between hospitals, and when subsisting out (APP A1).

3. When a member must retain lodgings at the same or a prior TDY location, reimbursement is IAW par. U4510.

4. Par. U7125-G clarifies a "hospitalized member".

F. Assignment to Rehabilitation Center/Activity. A member is not authorized per diem for a TDY period when assigned to a rehabilitation center/activity for rehabilitation training and/or treatment when both GOV'T QTRS and dining facility/mess are available.

G. Hospitalized Member

*1. A hospitalized member is not authorized per diem unless the member is authorized the per diem 'IE' under PAC IAW OUSD(P&R) memorandum, dated 15 May 2008, DoDFMR, Volume 7A, Chapter 13, and (par. U1245).

2. For this Part, the term "hospitalized member" is defined under the above-referenced memorandum and the DoDFMR, Volume 7A, Chapter 13.

H. Member of a Mission. A member of a military, naval, air, or another mission authorized to receive additional pay or allowances from a foreign government or U.S. agency other than the respective Service, or from other sources, is not authorized per diem except when:

1. Specifically authorized jointly by the Secretaries Concerned;

2. Traveling under an order on duty for any of the Uniformed Services;

3. A per diem allowance is not authorized by the foreign government; or

4. Traveling under an order ICW foreign government duties, if specifically provided for in the executive agreement between the U.S. and the foreign government concerned.

*PART F3: TDY AS AN OBSERVER TO A UN PEACEKEEPING ORGANIZATION

*U7140 TDY AS AN OBSERVER TO A UN PEACEKEEPING ORGANIZATION

*A. Authorized Allowances. A member assigned TDY as an observer to a UN peacekeeping organization, who receives a UN mission subsistence allowance (mission per diem), is also authorized TDY per diem allowances.

*B. Maximum Per Diem. The per diem amount, when added to the UN mission subsistence allowance, cannot exceed the locality per diem allowance.

*C. UN Mission Per Diem Reduction Not Authorized. This par. does ***not*** authorize a reduction in the UN mission per diem allowance.

PART G: RESERVE COMPONENT (RC) MEMBER TRAVEL

U7150 ACTIVE DUTY WITH PAY (48 Comp. Gen. 301 (1968))

A. Applicability. This par. applies to an RC member called/ordered to active duty:

1. For any reason, ***and***

2. With pay, ***and***

3. Under an order that provides for return to home/PLEAD.

B. Travel and Transportation Allowances when a Member Commutes

1. Allowances Not Authorized. Travel and/or transportation allowances are ***not authorized*** for travel between the home/PLEAD and the place of active duty when:

a. Both are in the corporate limits of the same city/town;

b. The member commutes daily between home/PLEAD and the place of active duty; or

*c. The AO/Installation commander determines that both are within reasonable commuting distance of each other IAW par. U2800-B; and the duty involved permits commuting.

2. Allowances Authorized. A member, commuting under pars. U7150-B1b and U7150-B1c, is authorized the applicable automobile/motorcycle mileage rate (par. U2600) for one round trip between the duty station ***and***:

a. Home,

b. Place of unit assignment, or

c. Place from which called (or ordered) to active duty.

3. Actual Expense Allowance Authority

a. Circumstances. ICW par. U7150-B1c, AEA may be paid, if authorized by the member's commanding officer, for any day(s) the member must remain overnight and GOV'T QTRS and/or a GOV'T dining facility/mess are unavailable.

b. Authority. The member is authorized AEA for all meals and QTRS (par. U4510); except for the meal ordinarily procured when commuting.

*4. Local Travel. Payment for local travel in/around the member's active duty location may be authorized (Ch 2, Part L).

C. Per Diem/AEA for Certain Active Duty Periods

1. Per Diem/AEA Not Authorized. There is no authority for per diem/AEA, under par. U7150-E, for a:

a. Member performing AT when both GOV'T QTRS (other than temporary lodging facilities) and a GOV'T dining facility/mess are available;

b. Member ordered to involuntary active duty for training because of unsatisfactory participation in the reserve commitment when both GOV'T QTRS (other than temporary lodging facilities) and a GOV'T dining facility/mess are available;

c. Newly enlisted member who is undergoing processing, indoctrination, initial basic training (including follow-on technical and/or home station training), or instruction. This includes a member attending courses with a break in active duty between courses and both a GOV'T dining facility/mess and GOV'T QTRS (other than temporary lodging facilities) are available; or

d. PHS officer called to active duty solely to participate in the Commissioned Officer Student and Extern Program (COSTEP).

2. Per Diem/AEA Authorized. Per diem is payable to a member who is TDY under instruction following completion of initial technical/specialty training after basic training. The course of instruction must be designated by the Secretarial Process as a course for which per diem is authorized.

3. Lodging Service Charges

a. An RC member performing ADT, who is not authorized per diem/AEA, may be:

(1) Reimbursed for lodging service charges when transient GOV'T housing is occupied, or

(2) Provided lodging in kind.

b. ***Reimbursement for other than service charges for GOV'T QTRS use (APP A) is not authorized.***

D. Physical Examination ICW a Call/Order to Active Duty with Pay

1. Authorized Allowances. A member, called/ordered to active duty with pay and required to take a physical examination before proceeding to the first PDS, is authorized PCS allowances:

a. From the place the order is received/addressed to the place of physical examination (whichever is less), ***and***

b. As directed in the order:

(1) Return to the place the order is received/addressed, ***or***

(2) Proceed to the new PDS, ***or***

(3) Return to the place the order is received/addressed and then proceed to the new PDS.

2. Authorized Travel. Travel required ICW these examinations is IAW par. U7150-E.

E. Active Duty for Training (ADT)

1. Travel and Transportation Allowances

*a. Fewer Than 140 Days. TDY travel and transportation allowances are payable (Ch 2 & 4) when the ADT period is fewer than 140 days ***at any one location*** (except par. U2240). This includes travel to and from multiple duty locations provided ADT is fewer than 140 days at all locations.

*b. 140 or More Days. PCS travel and transportation allowances are payable (Ch 5) when the ADT period is 140 or more days ***at any one location*** (except par. U2240). This includes travel to and from multiple duty locations if ADT is 140 or more days at one location.

2. Per Diem/AEA

a. Fewer Than 140 Days. Per diem/AEA is payable:

(1) At the training location except when par. U7150-B or par. U7150-C applies; and

(2) For the entire training period when the original period must be extended due to unforeseen circumstances for fewer than 140 days (including the days remaining on the existing order and the number of days added by the extension).

b. 140 or More Days. Per diem/AEA is not payable:

(1) At the training location when the duty is for 140 or more days at one location, or

(2) When during an ADT of fewer than 140 days, the duty must be extended for unforeseen circumstances and the extended period is 140 or more days (including the days remaining on the existing order and the number of days added by the extension) starting from the date of the order directing the extended duty.

GOV'T QTRS and/or GOV'T dining facility/mess availability does not change this determination.

*3. Extension Examples. See par. U2240.

F. Active Duty for Other than Training

1. Travel and Transportation Allowances

a. 180 or Fewer Days

*(1) TDY travel and transportation allowances are payable (Ch 2 and Ch 4) when active duty for other than training is for 180 or fewer days ***at any one location*** (except par. U2240) including duty at multiple locations provided duty is 180 or fewer days at all locations.

(2) PCS allowances are payable (Ch 5) if the current station becomes the PDS.

b. More than 180 Days. PCS travel and transportation allowances are payable (Ch 5) when active duty for other than training is more than 180 days ***at any one location***.). This includes travel to and from multiple duty locations if duty is more than 180 days at one location.

2. Per Diem/AEA

a. 180 or Fewer Days. Per diem/AEA is payable:

(1) At the duty location except when par. U7150-B or U7150-C applies; and

(2) For the entire active duty for other than training period when the original period must be extended due to unforeseen circumstances for 180 or fewer days (including the days remaining on the existing order and the number of days added by the extension).

b. More than 180 Days

(1) Per diem/AEA is ***not*** payable:

(a) At the duty location when the duty is for more than 180 days at one location, except as in pars. U7150-F2b(2) and U7150-F3, or

*(b) When the extended period is for more than 180 days (including the days remaining on the existing order and the number of days added by the extension) starting from the date of the order directing the extended duty. See par. U2230-C for non-training active duty TDY exception.

GOV'T QTRS and/or GOV'T dining facility/mess availability does not change this determination.

(2) Per diem/AEA may be authorized (except when station allowances and/or OHA are when active duty for other than training is for more than 180 days at one location (with or without an extension) if the call to active duty or the extension is determined by the Secretarial Process to be required by:

(a) Unusual circumstances,

(b) Emergency circumstances,

(c) Contingency Operations, or

(d) Exigencies of the Service concerned,

*3. Time Limitations. See par. U2230.

*4. Extension Examples. See par. U2240.

G. TDY Per Diem Computation. Per diem/AEA is payable (Ch 4) when a member is ordered TDY away from the PDS in par. U7150-E2b(1).

U7151 ACTIVE DUTY WITHOUT PAY

A. Standby Reserve. Travel and transportation allowances are not authorized for an Armed Forces Standby Reserve member who voluntarily performs ADT without pay.

B. Technicians (Dual Status). The Secretarial Process may authorize per diem for a dual status military technician (10 USC §10216) on leave from technical employment and performing active duty without pay (5 USC §6323(d)) outside the U.S.

C. Others. Except as in par. U7151-B, an RC member who performs duty without pay (par. U7150) may be authorized/approved to receive:

1. The applicable automobile/motorcycle mileage rate for travel to and from the duty station including travel required ICW a qualifying physical examination, or conditions precedent to the duty involved, and/or

2. Reimbursement for occasional meals and/or QTRS (par. U4510).

The member is not authorized per diem and AEA at the duty station (44 Comp. Gen. 615 (1965); 46 id. 319 (1966)).

U7152 INACTIVE DUTY TRAINING WITH PAY

A. General. The following definitions apply to par. U7152:

1. Assigned Unit. For travel allowance purposes, an RC member's designated post of duty is the assigned unit.

*2. TDY Station. An alternate site outside the local commuting area of the member's assigned unit or home is a TDY Station (par. U2800-B).

B. Travel from Home to the Assigned Unit or to an Alternate Site in the Local Commuting Area

1. Travel and Transportation Allowances Not Authorized. Travel and transportation allowances are not authorized for:

a. Inactive duty training at the :

(1) Training duty station,

(2) Drill site,

(3) Assigned unit city/town location,

(4) Local area of the assigned unit or home, or

b. Travel between home and the:

(1) Assigned unit (except in par. U7160),

(2) Unit training assembly place, or

(3) Place of duty instead of a unit training assembly.

2. Transportation Reimbursement

*a. Reimbursement may be authorized/approved (Ch 2, Part L) for transportation expenses incurred on official business in and around the:

(1) Training duty station,

(2) Drill site, and/or

(3) City/town.

b. When the member travels between home and an alternate duty/work site, TDY mileage is paid only for the distance that exceeds the distance from home to the assigned unit since the member is financially responsible for travel from home to the assigned unit.

***Example 1**: A member's home is Springfield, VA. The assigned unit (usual drill site) is Ft. Belvoir, VA (18 miles round trip). The member drives to an alternate duty site at the Pentagon (38 miles round trip). The member is due reimbursement for 20 miles (38 miles – 18 miles) x $0.555/mile = $11.10.

***Example 2**: A member's home is St. Louis, MO. The assigned unit is at the Pentagon (in VA) (842 miles one way). The member ordinarily flies to Ronald Reagan Washington National Airport and takes the metro train to the Pentagon. The member drills at an alternate duty site (Andrews AFB, MD) which is inside the local Washington, DC, area (DoDD 4515.14). The member flies to Ronald Reagan Washington National Airport and takes a taxi to Andrews AFB, MD, (850 miles from St. Louis). The member is due reimbursement for 8 miles (850 miles – 842 miles) x 2 (round trip) x $0.555/mile = $8.88.

C. Travel from Home/Assigned Unit to TDY Station

1. Authority. A member directed to travel from the home/assigned unit to a TDY station is authorized Ch 4 TDY allowances.

2. Reimbursement. When the member travels directly from the home/assigned unit to the TDY station, reimbursement is limited to the travel cost ***from the assigned unit*** to the TDY station.

Example**:** A member's home is Location E. Assigned unit is Location F. TDY is Location G. The member travels directly from home (Location E) to TDY location (Location G). The member is due travel cost from home to TDY location (Location E to Location G) limited to the travel cost from the assigned unit to the TDY location (Location F to Location G).

D. Travel from a Location other than Home/Assigned Unit to a TDY Station

1. Authority. A member directed to travel from a location, other than the home/assigned unit, to a TDY station is authorized Ch 4 TDY allowances.

2. Transportation Reimbursement. When a member travels directly from another location to the TDY station, reimbursement is limited to the travel cost ***from the assigned unit*** to the TDY station.

Example**:** A member's home is Location E. Assigned unit is at Location F. TDY is Location G. The member is authorized to travel from another location (Location H) where the member is on business for a civilian job. The member is due travel cost from Location H to Location F (assigned unit) limited to travel cost from Location F to Location G (assigned unit to TDY location).

E. Travel from Other than Home/Assigned Unit to an Alternate Site within the Local Commuting Area

1. Allowances. A member directed to travel from other than the home/assigned unit to an alternate site within the local commuting area of the assigned unit/home is ***not authorized*** travel and transportation allowances.

2. Transportation Reimbursement. When the member travels directly from another location to the alternate site, the member is paid TDY mileage limited to the distance ***from the assigned unit*** to the alternate site minus the distance from home to the assigned unit.

***Example:** A member's home is Springfield, VA, and the assigned unit is Ft. Belvoir, VA, (9 miles from Springfield). The Pentagon is the alternate duty site (16 miles from Ft. Belvoir). The member is authorized to travel from Dallas, TX, to the Pentagon (1,315 miles). The member is paid for the distance traveled from Dallas to the Pentagon (1,315 miles) limited to Ft. Belvoir to the Pentagon (16 miles) minus the distance from Springfield to Ft. Belvoir (9 miles). The member is reimbursement for 7 miles (1,315 miles NTE 16 miles - 9 miles = 7 miles) x 2 (round trip) x $0.555/mile = $7.77.

F. Reimbursement of Service Charges for Transient GOV'T Housing Use

1. An RC member who occupies transient GOV'T housing (while performing inactive duty training ***with pay***) and is not authorized per diem/AEA, may be:

a. Reimbursed for lodging service charges, or

b. Provided lodging in kind.

2. Reimbursement for other than service charges for GOV'T QTRS (APP A) use is not authorized.

U7153 INACTIVE DUTY TRAINING WITHOUT PAY

A. Standby Reserves. There is no authority for travel and transportation allowances for an Armed Forces' Standby Reserve member who voluntarily performs inactive duty training without pay.

B. Other than Standby Reserves

1. An Armed Forces RC member authorized to perform inactive duty training without pay is authorized travel and transportation allowances in par. U7152.

2. An RC member who occupies transient GOV'T housing (while performing inactive duty training ***without pay***) and is not authorized per diem/AEA, may be:

a. Reimbursed for lodging service charges, or

b. Provided lodging in kind.

3. Reimbursement for other than service charges for GOV'T QTRS (APP A) use is not authorized.

U7154 SROTC MEMBER

A. Applicability. Par. U7154 applies to a designated SROTC applicant and member appointed under 10 USC §2104 and§2107.

B. Advanced Training (10 USC §2104)

1. Transportation for Field or At-Sea Training. An SROTC Advanced Training member or designated applicant is authorized transportation between home or the SROTC unit's location (as specified in the order) and the authorized field or at-sea training site.

2. Transportation for Examination or to Observe. An SROTC Advanced Training member or designated applicant may be furnished transportation and subsistence, or paid mileage (pars. U7154-B3 and U7154-B4) for travel to and from installations:

a. For medical/other examinations,

b. To observe military functions/operations, or

c. For other observations deemed appropriate by the Service concerned.

3. Transportation and Meals. GOV'T/GOV'T-procured transportation and GOV'T-supplied meals are authorized.

4. Mileage

a. In lieu of transportation and meals, the automobile mileage rate (no per diem) is authorized for travel performed under par. U7154-B1 or U7154-B2, at personal expense. It may be paid in advance of return from the activity site.

b. When transportation for part of the journey is personally procured, the automobile mileage rate (no per diem) is authorized for travel between:

(1) Home and the nearest appropriate public transportation terminal, and

(2) The activity site and the nearest appropriate public transportation terminal.

5. Mixed Modes. If travel under par. U7154-B1 or U7154-B2 is by mixed modes, authority is for the automobile mileage (no per diem) for the distance of the ordered travel NTE the constructed cost of GOV'T-procured transportation plus GOV'T-supplied meals for travel between the authorized points (minus the cost of any GOV'T-procured transportation and/or GOV'T-supplied meals).

6. Per Diem Not Authorized. Per diem is not authorized for a member or designated applicant appointed under 10 USC §2104 (53 Comp. Gen. 957 (1974).

7. Lodging and Meals at Delay Point. Reimbursement for lodging/meal expenses is authorized for a member when traveling to/from field training/practice cruises when, through no fault of the member, a delay occurs at a place where no GOV'T QTRS or dining facility/mess are available (B-195791, 31 March 1980). Reimbursement for the cost of occasional meals/QTRS is IAW par. U4510.

C. Financial Assistance Program for SROTC Cadet/Midshipman (10 USC §2107)

1. Travel to Accept Appointment

a. A person who travels to an educational institution to accept an appointment as a cadet/midshipman in the Financial Assistance Program is authorized Ch 5, Part B PCS allowances.

b. PCS allowances may not exceed those payable from the appointee's permanent residence, home, school, or duty station at the time travel begins, to the educational institution.

c. Reimbursement is authorized for travelers with a notice of selection for appointment, or other evidence showing the travel is ICW the appointment.

2. TDY Travel

a. TDY travel and transportation allowances are the same as the travel and transportation allowances for a Service Academy cadet/midshipman (par. U7001) for TDY, except while performing field or at-sea training and both GOV'T QTRS (other than temporary lodging facilities) and GOV'T dining facility/mess are available. This includes travel from home/SROTC unit location (as specified in the order) to the place designated for field/at-sea training and return.

b. For par. U7154-C, a GOV'T dining facility/mess is a facility designated for use by officers except when other messing facilities have been designated for use by the SROTC member.

c. MALT may be paid before a member departs from the field/at-sea training site for the return trip home or to the SROTC unit location (as specified in the order).

3. Travel upon Discharge

a. Allowances Authorized. Upon discharge from the Financial Assistance Program, a member is authorized Ch 5, Part B PCS allowances for travel from the educational institution to the authorized home, or military station, or

b. Allowances Not Authorized. If the member continues scholastic instruction at the same institution, after discharge, no travel allowances are authorized.

D. Member Ordered to Active Duty (Enlisted or Officer)

1. A member appointed under 10 USC §2104 or §2107, ordered to active duty to serve in an Armed Force, is authorized Ch 5, Part B PCS allowances.

2. The authority is from the home/place which ordered to active duty to the first PDS via any TDY location en route specified in the order.

U7155 TRAVEL ALLOWANCES FOR A MEMBER AUTHORIZED MEDICAL AND DENTAL CARE

A. Authorized Care. TDY travel and transportation allowances (Chs 3 and 4) are authorized for necessary travel between home and the treatment facility (but not while at the treatment facility), for a member, authorized medical/ dental care under 10 USC §1074a for an illness, disease, or injury incurred or aggravated while:

1. On active duty for a period of 30 days or less;

2. On inactive duty training;

3. On funeral honors duty;

4. Traveling directly to or from the place where the member performs or has performed the duty in pars. U7155-A1 through U7155-A3; or

5. Remaining overnight immediately before serving on funeral honors duty at the funeral honors duty location outside the commuting distance of the member's residence,

B. Unauthorized Care. Medical or dental care is not authorized if an injury is incurred/aggravated as the result of the member's gross negligence or misconduct.

U7156 FUNERAL HONORS DUTY (10 USC §12503 or32 USC §115)

*An RC member who performs funeral honors at a location 50 or more miles from the member's residence is authorized Chs 2 and 4 TDY travel and transportation allowances.

U7157 COLA AND HOUSING ALLOWANCES

A. COLA. See par. U9145.

B. Housing Allowances. See par. U10428.

U7160 INACTIVE DUTY TRAINING OUTSIDE NORMAL COMMUTING DISTANCE

Effective for travel that occurs on/after 20 March 2008 or on/after the Service implementation date, whichever comes later, through and including 31 December 2012.

A. General

1. The Secretary Concerned may authorize/approve reimbursement to an eligible member of the Selected Reserve of the Ready Reserve for travel and transportation-related expenses for travel to an inactive duty training location (assigned unit – designated post of duty) to perform inactive duty training when the member is required to commute outside the local commuting distance.

*2. For par. U7160, 'outside the local commuting distance' is defined as the local travel area under par. U2800, but not less than 150 miles one-way by DTOD. An exception to this exists for non-contiguous States and U.S. Territories and Possessions requiring off-island/inter-island travel to an IDT location that is not normally served by boat/ferry and does not meet the conditions under par. U2800-B1c. Reimbursement for travel costs via air/sea is limited IAW par. U7160-C.

B. Eligible Member. A member of the Selected Reserve of the Ready Reserve (and not just any RC member) must be:

1. Qualified in a skill designated as critically short by the Secretary Concerned;

2. Assigned to a unit of the Selected Reserve with a critical staffing shortage, or in a pay grade in the member's RC with a critical staffing shortage; or

3. Assigned to a unit/position that is disestablished or relocated as a result of Defense BRAC or other force structure reallocation.

C. Reimbursement. The following travel and transportation expenses for travel to and from an inactive duty training location to perform inactive duty training may be reimbursed***, NTE a total of $300 for each round trip***.

1. Transportation

a. Commercial Transportation. Reimbursement is authorized for the actual transportation cost including transportation between home and the terminal; and between the terminal and the training location.

b. POC Transportation. Reimbursement is authorized for the actual expense incurred (e.g., gas; oil; highway, bridge, and tunnel tolls; parking fees; and other necessary expenses incurred incident to such

travel).

c. Limitations. Payment may not be on a commuted basis, such as a mileage allowance for transportation costs.

2. Lodging and Meals

a. Meals. The actual cost of the member's meals (including tax and tips, but not including alcoholic beverages) may be reimbursed up to the M&IE for the per diem rate for the area concerned.

b. Lodging

(1) The actual cost of the member's lodging (including tax, tips, and service charges) may be reimbursed up to the per diem rate for the area concerned.

(2) The locality per diem lodging ceiling in a CONUS/non-foreign OCONUS area does not include lodging tax. Lodging tax in a CONUS/non-foreign OCONUS area is a reimbursable expense (APP G) except when 'MALT-Plus' for POC travel is paid.

(3) The locality per diem lodging ceiling in a FOREIGN AREA includes lodging tax. Lodging tax in a FOREIGN AREA is not a reimbursable expense.

U7180 ALLOWANCE SUMMARY TABLES

Table U7G-1 *This table is for informational purposes. Actual allowances are in Ch 7, Part G.*		
RC PERSONNEL ON ACTIVE DUTY WITH PAY *(NOTE 1)*		
SITUATION	**TRANSPORTATION** ***(NOTES 2 and 3)***	**PER DIEM** ***(NOTES 4 and 5)***
Annual training (AT) ***(NOTE 6)***	Ch 3 applies	Not authorized if GOV'T QTRS & dining facility/mess are available; otherwise Ch 4 applies
Involuntary training due to unsatisfactory participation in reserve commitments	Ch 3 applies	Not authorized if GOV'T QTRS & dining facility/mess are available
PHS officers called to active duty for Commissioned Officer Student and Extern Program (COSTEP)	Ch 3 applies--reimbursement for POC is the automobile mileage, limited to the GOV'T city-pair carrier cost	Not authorized
Pipeline Student--newly enlisted member undergoing training	Normally performed as members traveling together with no/limited reimbursement (Ch 4, Part B). Otherwise, may be authorized reimbursement under Ch 3	Not authorized if GOV'T QTRS and dining facility/mess available
Member commutes, or is within the commuting area as designated by local commander	May be paid the automobile mileage for one-round trip only (provided the place of active duty and home are not in same city limits). Also may be authorized reimbursement under Ch 3, Part F	Not authorized - AEA may be authorized under par. U4510 (except for meal normally procured when commuting) if required to remain overnight (except if duty site and home are in same city limits)
ADT for fewer than 140 days or active duty for other than training for 180 or fewer days at one location	Ch 3 applies	Ch 4 applies
Additional periods for 140 or more days for training or over 180 days for other than training		If prospective extended period is fewer than 140 days for training or 180 or fewer days for other than training, per diem continues. If 140 or more days for training or more than 180 days for other than training, per diem stops on date of the order directing additional duty
Physical examination ICW active duty	Ch 5, Part B applies	Ch 5, Part B applies from the place the order is received or addressed to the place of physical examination and return, or to the new PDS, or return and then to the new PDS
Active duty for other than training, required by unusual or emergency circumstances or Service exigency, for more than 180 days	Ch 3 applies if the Secretarial Process authorizes per diem, otherwise Ch 5 applies	Ch 4 applies if the Secretarial Process authorizes per diem, otherwise no per diem at the location -- Ch 5 applies en route and Ch 4 applies when duty performed at any other location for 180 or fewer days

Active duty for more than 180 days at one location	Ch 5 applies	No per diem at the location except as noted in par. U2146-B -- Ch 5 applies en route and Ch 4 applies when duty performed at any other location for 180 or fewer days

TABLE U7G-1 NOTES:

1. Applies to an RC member called/ordered to active duty with pay under an order that provides for return to home or place from which called/ordered to active duty. Includes a Retired Member called to active duty with or without pay, except for a periodic physical for a member on the TDRL (par. U7250).

2. Travel and transportation allowances are not authorized if the place of duty and home are in the corporate limits of the same city/town.

3. An RC member may not be paid for commuting from home to duty--only one round-trip may be paid.

4. Temporary lodging facilities are not GOV'T QTRS for the purpose of this table.

5. An RC member on ADT who otherwise is not authorized per diem and who occupies transient GOV'T housing may be reimbursed the actual cost incurred for service charges/lodging.

6. Since a training location is the PDS, no per diem is payable when GOV'T QTRS & dining facility/mess are available. Per diem is payable for TDY away from the training location or for travel to and from the AT location if not in a commuting status.

Table U7G-2 ***This table is for informational purposes. Actual allowances are in Ch 7, Part G.***		
RC MEMBER ON ACTIVE DUTY WITHOUT PAY		
SITUATION	**TRANSPORTATION**	**PER DIEM** ***(NOTES 1 and 2)***
Standby RC Member	Not authorized	Not authorized
Others performing duty without pay	Service discretion to reimburse under Ch 4, Part B (as for members traveling together with no/limited reimbursement) and/or the automobile mileage rate	Not authorized except occasional meals and/or QTRS may be authorized for travel days only. Par. U4510.

TABLE U7G-2 NOTES:

1. Temporary lodging facilities are not GOV'T QTRS for the purpose of this table.

2. An RC member on ADT who otherwise is not authorized per diem and who occupies transient GOV'T housing may be reimbursed the actual cost incurred for service charges/lodging.

Table U7G-3 *This table is for informational purposes. Actual allowances are in Ch 7, Part G.*		
INACTIVE DUTY TRAINING WITH OR WITHOUT PAY ***(NOTES 1 and 2)***		
SITUATION	**TRANSPORTATION**	**PER DIEM**
TDY to an RC member's assigned unit including the training duty station, drill site, city or town in which assigned unit is located ***NOTE 3***	1. Not authorized - may be authorized reimbursement under Ch 3, Part F. 2. When the member travels between home and an alternate site, the member is paid mileage for the distance that exceeds the distance from home to the assigned unit.	Not authorized
TDY from home/assigned unit to other than the RC member's assigned unit	Ch 3 applies, limited to cost from member's assigned unit.	Ch 4 applies
TDY from a location other than home/assigned unit to other than the RC member's assigned unit	Ch 3 applies, limited to lesser cost from member's residence or home unit	Ch 4 applies
Travel from a location other than home/assigned unit to alternate site within the local commuting area in which home/assigned unit is located	Mileage for the distance limited to the distance from the assigned unit to the alternate site less the distance from the home to assigned unit	Not authorized
A Standby RC member voluntarily performing without pay	Not authorized	Not authorized

TABLE U7G-3 NOTES:

1. For travel and transportation allowance purposes, the RC unit is the designated post of duty for an RC member attached or assigned to that unit.

2. An RC member on inactive duty for training who otherwise is not authorized per diem and who occupies transient GOV'T QTRS may be reimbursed the actual cost incurred for service charges/lodging.

3. Par. U7160 for limited authority for a Selected Reserve member of the Ready Reserve to be reimbursed travel and transportation expenses when the assigned unit is outside the member's normal commuting distance.

Table U7G-4 *This table is for informational purposes. Actual allowances are in Ch 7, Part G.*			
SENIOR RESERVE OFFICERS TRAINING CORPS MEMBER ***(NOTES 1 and 2)***			
SITUATION	**TRANSPORTATION**	**PER DIEM**	**REMARKS**
Travel of SROTC Advanced Training member 1) to and from field training or at-sea training sites or 2) for medical or other exam or for observations the Service deems appropriate	Transportation is by GOV'T conveyance or GOV'T-procured transportation or reimbursement on a per mile basis at the automobile mileage rate. The AO may authorize reimbursement for POC from home or SROTC unit location to the training site and return for advance training.	No. GOV'T prepared meals or box lunches are furnished or meal tickets issued	1. If transportation and meals are not furnished, the automobile mileage rate is payable per mile. 2. Reimbursement on a mileage basis may be authorized to and from transportation terminals. 3. Payment may be authorized under par. U4510 at a delay point. 4. If mixed mode transportation is involved, pay mileage up to the total cost of GOV'T-procured transportation plus meal tickets (minus cost of any such items used).
SROTC cadets or midshipman in Financial Assistance Program ordered to perform TDY	Par. U7001 applies	Par. U7001 applies	Does not apply while at a location performing field training or at-sea training when both GOV'T QTRS and meals are available
Travel to educational institution to accept appointment as SROTC cadet or midshipman in Financial Assistance Program	Ch 5, Part B applies; allowances may not exceed those payable from appointee's permanent place of abode, home, school, or duty station at the time of travel to the educational institution	Ch 5, Part B applies	Transportation may be furnished or reimbursement made for travel on the basis of receipt of a notice of selection for appointment or other evidence showing travel was ICW such appointment
SROTC cadet or midshipman discharged from the Financial Assistance Program	Ch 5, Part B applies for travel from the educational institution where enrolled to the authorized abode, home, or military station	Ch 5, Part B applies	If the member continues school at the same institution after discharge from the Financial Assistance Program, no travel allowances are authorized
SROTC member ordered to active duty as an enlisted member or an officer in an Armed Force	Ch 5, Part B applies	Ch 5, Part B applies	From home or place ordered to active duty to the first PDS via any TDY en route

TABLE U7G-4 NOTES:

1. Neither a member nor a designated applicant appointed under 10 USC §2104--SROTC advanced training member-- is authorized per diem.

2. A member and/or a designated applicant appointed under 10 USC §2107--SROTC cadets and midshipmen in Financial Assistance Program may be authorized per diem.

Table U7G-5 *This table is for informational purposes. Actual allowances are in Ch 7, Part G.*			
MISCELLANEOUS			
SITUATION	**TRANSPORTATION**	**PER DIEM**	**REMARKS**
Member entitled to medical or dental care under 10 USC §1074a for illness, disease, or injury incurred or aggravated while: (1) on active duty for a period of 30 or fewer days; or (2) on inactive duty training; or (3) traveling directly to or from the place at which the member performs or has performed such duty.	Ch 3 applies	Ch 4 applies	Not authorized if the injury is a result of the member's gross negligence or misconduct
Muster Duty – Ready Reserve member who is not a member of the National Guard or the Selected Reserve	Not authorized; however, an allowance for Muster Duty is IAW DoDFMR, Volume 7A, par. 580105.A (*http://www.defenselink.mil/comptroller/fmr/*)	Not authorized	Must be engaged in muster duty for a period of at least 2 hours. DoDFMR, Volume 7A, par. 580105.A (http://comptroller.defense.gov/fmr/07a/07a_58.pdf for the effective rate.

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PART H1: LEAVE TRAVEL AND TRANSPORTATION

U7200 LEAVE BETWEEN CONSECUTIVE OVERSEAS TOURS

A. Authority

1. An eligible member, for personal travel, and on behalf of an eligible dependent, is authorized travel and transportation allowances in Ch 5, Parts B and C, for COT leave travel between authorized locations.

2. Transportation and expenses (i.e., ground transportation) between the member's PDS and the authorized air terminal may be reimbursed IAW par. U4929, and Ch 3, Part D.

3. A member and dependent may travel together or independently. ***NOTE: No cruise or tour packages.***

B. Eligible Member

1. An eligible member is one stationed OCONUS who is ordered to:

a. Consecutive tours of duty at the same PDS (see APP A1 definition of IPCOT), or

b. Make a PCS between OCONUS PDSs to serve the prescribed tour at the new PDS and either:

(1) One tour is unaccompanied, or

(2) Both tours are accompanied and the total time to be served at the PDSs at least equals the sum of the unaccompanied tour lengths for the PDSs (DoDI 1315.18,

NOTE: Per OUSD (P&R) Memo of 11 April 2012, U.S. Army Human Resources Command (HRC) has waiver authority to make 400 moves deemed necessary to fill critical billets during fiscal year 2012. When authorized under this waiver authority, no COT leave travel and transportation allowances are authorized. This waiver expires on 30 September 2012.

2. Military Personnel Assignments. For procedures for Military Personnel Assignments see (***http://www.dtic.mil/whs/directives/corres/pdf/131518p.pdf***)).

3. COT Requirements for Alaska or Hawai'i PDS. See DoDI 1315.18, par. E3.7.2.2 for the COT requirements for a DoD member assigned to Alaska or Hawai'i.

4. FEML Location PDS. When a member on a 12-month unaccompanied tour to a FEML area extends for a consecutive second 12-month tour, the member is only eligible for one funded leave transportation program, the COT or the FEML leave transportation program, but not both.

C. Eligible Dependent. An eligible dependent is one who:

1. Is a dependent (see APP A1, except a child described in item 8 of the definition) on the:

a. Last day of the member's first tour at the old OCONUS PDS; or

b. Member's PCS order effective date to the new OCONUS PDS; and

2. Is command-sponsored for both tours;

3. Is/was (in the case of deferred leave travel and evacuated dependent) located at/in the member's old OCONUS PDS vicinity; and

4. Accompanies the member during both tours.

***NOTE*: COT leave travel and transportation allowances are authorized for a command-sponsored dependent born during a COT leave deferral period.**

D. Authorized Locations. The authorized locations listed below are official travel locations, and therefore available contract city-pair airfares ***are authorized***.

1. Travel between Authorized Locations. Travel between authorized locations is travel:

a. Between the old OCONUS PDS and an authorized destination, and return, if serving consecutive tours at the old PDS;

b. From the old to the new OCONUS PDSs via an authorized destination; or

c. Between the new OCONUS PDS and an authorized destination, and return, if deferred IAW par. U7200-E3.

2. Authorized Destination

a. An authorized destination is the member's HOR or an alternate authorized place to which transportation is no more expensive than to the HOR.

b. ***If transportation to the selected alternate place is more expensive than transportation to the HOR, the member is financially responsible for the additional cost unless transportation to the more expensive alternate place is authorized/approved by the Secretarial Process.***

c. If the member travels to a more expensive alternate place (and the Secretarial Process has not authorized/ approved travel to that destination), city-pair airfares are not authorized for transportation to/from that alternate place.

d. Examples

Example 1	
Member's PDS is in an OCONUS location and HOR is in a CONUS Location A. There is no city-pair airfare between the OCONUS location and CONUS Location A.	
The POLICY-CONSTRUCTED AIRFARE (APP A1) between the OCONUS location and CONUS Location A (incorporating some city-pair airfare connections):	$1,200
Member desires to utilize COT travel to CONUS Location B.	
City-pair airfare to/from CONUS Location B:	$1,400
Least expensive POLICY-CONSTRUCTED AIRFARE to/from CONUS Location B:	$1,600
Since transportation to/from CONUS Location B, is more expensive than transportation to/from CONUS Location A, no city-pair airfares may be used to/from CONUS Location B.	
The member's financial responsibility is $1,600 of which $1,200 is reimbursable.	
The member is ***not responsible*** for the additional $200 cost if transportation to/from CONUS Location B is authorized/ approved by the Secretarial Process making the city-pair airfare to/from CONUS Location B available.	

Example 2	
Member's PDS is in OCONUS Location and the HOR is CONUS Location A.	
Round trip city-pair airfare trip cost:	$980
Member desires to utilize COT travel to/from CONUS Location B.	
Round trip city-pair airfare to/from CONUS Location B:	$840
Since transportation to/from CONUS Location B is less expensive than transportation to/from the HOR in CONUS Location A, the member is authorized city-pair airfare to/from CONUS Location B ($840) NTE the $980 cost to HOR.	

3. POC Travel. An eligible traveler (member and/or dependent) may return to the old PDS at GOV'T expense from an authorized destination to drive a POC to a new PDS.

4. Designated Place. The Secretarial Process may authorize/approve travel and transportation allowances for a member who travels via a DESIGNATED PLACE IAW par. U5120-G.

5. Temporarily Absent from the PDS. Pars. U5120-B, U5120-C (member) and U5218 (dependent) explain when an eligible traveler (member and/or dependent) is temporarily absent from the PDS and does not return before beginning COT leave travel.

6. Student Dependent Travel. ***COT leave must not be used as 'student dependent travel' (i.e., the student may not travel from the CONUS to the OCONUS PDS and return to the CONUS on COT leave allowance).***

E. Scheduling. COT leave travel should occur between the OCONUS tours, ICW PCS travel, if any.

1. CONUS HOR

a. PCS Travel through CONUS. A member whose HOR is in CONUS, and the member's dependent, who must travel through CONUS to get to the new PDS, may defer COT leave travel until after PCS travel is completed only if deferred COT leave travel is authorized/approved IAW Service regulations.

b. PCS Travel Not through CONUS. A member whose HOR is in CONUS, and the member's dependent, who does not travel through CONUS to get to the new PDS, may elect to defer COT leave travel until after PCS travel is completed. No Service authorization/approval is required.

2. OCONUS HOR. A member whose HOR is OCONUS may elect to defer COT leave travel.

3. Deferred Travel

a. COT Leave Travel Completion. Unless deferred due to duty in a contingency operation, COT leave travel must be completed prior to the new tour completion, otherwise the COT leave travel expires.

b. Duty ICW a Contingency Operation

(1) Limitations. Under DoDI 1327.06, a member, who deferred COT travel because of duty ICW a contingency operation, is not authorized to take COT ICW any other leave program or travel allowance unless requested by the traveler, or IAW Service regulations for the non-DoD Services. The Secretary Concerned may authorize/approve the combination of travel ICW a consecutive overseas assignment with other authorized travel upon Service member request, provided that the combination of travel is in GOV'T's interest.

(2) Exception

(a) If unable to travel before completing the new tour because of duty ICW a contingency operation, the member (and eligible dependent) may defer travel until not more than one year after the contingency operation duty ends.

(b) In this case, the member is still authorized leave travel from the new PDS (i.e., the PDS after departure from the OCONUS location from which deferred travel could not be taken) to an authorized location.

(c) The cost limitation for travel from this 'new' PDS and return is the cost from the PDS from which deferred travel could not be taken to the HOR and return.

F. Reimbursement

1. Member Procured Transportation

a. Member Directed to Use Available GOV'T/GOV'T Procured Transportation. An eligible member, directed to use available GOV'T/GOV'T procured transportation for the transoceanic portion of COT leave travel, who procures transoceanic transportation at personal expense for personal travel, must not be reimbursed for the transoceanic travel. ***Par. U3220-B, allowing reimbursement NTE the directed mode cost, does not apply.***

Example 1 ***NOTE: Costs in this example are not actual costs and are used for illustration only.***	
Member's PDS is in a non-foreign OCONUS location, and the HOR is in a CONUS location.	
City-pair airfare one-way transoceanic trip cost:	$775
Member elects not to use the CTO (policy violation and par. U1245) for COT leave travel from the PDS to the HOR.	
Traveler purchased a one-way transoceanic ticket:	$500
Transoceanic airfare reimbursement ($500) is not authorized IAW par. U5108-A.	

b. Reimbursement to a Member on Behalf of an Eligible Dependent. Reimbursement to a member on behalf of an eligible dependent who procures common carrier transportation at personal expense cannot exceed the GOV'T/GOV'T procured transportation cost, as appropriate, for the official distance (see par. U5105-C). ***This should almost never occur since CTO use is mandatory for all official travel.***

Example 2 ***NOTE: Costs in this example are not actual costs and are used for illustration only.***	
Member's PDS is in a non-foreign OCONUS location and the HOR is in a CONUS location.	
GOV'T-procured transoceanic trip cost (one way):	$1,900
An eligible dependent, told to use the CTO for airfares but elects not to use the CTO for COT leave travel from the PDS to the HOR.	
The dependent purchased a one-way transoceanic ticket:	$2,300
The member, on the traveler's behalf, is reimbursed $1,900, the GOV'T cost for the transoceanic trip cost plus necessary ground transportation to the HOR. ***The traveler is financially responsible for the additional cost of $400 (one way). A dependent is not required to use GOV'T air transportation IAW par. U5207-A.***	

c. POC Use. When the Service authorizes/approves POC use, the member is authorized 'MALT-Plus' on behalf of eligible travelers (member and/or dependent) IAW pars. U5105-B and/or U5201. If the Service does not authorize/approve POC use, reimbursement is limited to the POLICY-CONSTRUCTED AIRFARE (see APP A definition).

Example 1 ***NOTE: Costs in this example are not actual transportation costs and are used for illustration only.***		
A member performed COT travel from the old PDS to the HOR. The member elected to travel by POC accompanied by the spouse and their 11-year old child. They departed the OCONUS residence on day 1 and arrived at the HOR on day 9. Constructed transportation and per diem are computed as follows:		
1. COT/HOR travel from OCONUS PDS to the HOR.		
2. 9/1: Depart OCONUS PDS. Arrive at CONUS residence.		
3. The destination per diem rate @ the time of travel was $139 ($100/ $46).		
4. The member's reimbursement for 9/1 is $34.50 (75% x $46) =		$ 34.50
5. Per diem payable for spouse is 75% of the $34.50 due to the member =		$ 25.88
6. Per diem for the accompanying child (under age 12) @ 50% of the member's amount =		$ 17.25
7. City-pair airfare cost (one way for member and 2 eligible travelers): $599/traveler x 3 travelers =		$ 1,797.00
8. Ground transportation from OCONUS residence to airport =		$ 50.00
Total constructed GOV'T city-pair airfare cost =		**$1,924.63**
Actual 'MALT-Plus' is computed as follows:		
Member elects (no Service authority) POC transportation to the HOR a distance of 3,063 miles one way.		
POC MALT: 3,063 miles x $.23/mile =		$ 704.49
Per Diem for Actual Travel using 'MALT-Plus' Method		
Days 1-9	Per Diem for 9 travel days @ the (Standard CONUS per diem rate)	
Member's authorized per diem = 9 days x $123/day =		$ 1,107.00
Per diem for the accompanying spouse @ 75% of the member's amount =		$ 830.25
Per diem for the accompanying child (under age 12) at 50% of the member's amount =		$ 553.50
Total actual amount =		**$ 3,195.24**
In this example, the city-pair airfare to the HOR is less expensive than POC 'MALT-Plus' travel to the HOR. The member's reimbursement is limited to the POLICY-CONSTRUCTED AIRFARE of $599/person if the Service did not authorize/approve POC use. **The member is financially responsible for the additional cost ($3,195.24 - $1,924.63) of $1,270.61.** If the Service authorizes/approves POC use through the Secretarial Process, the member is authorized 'MALT-Plus' on behalf of eligible travelers. See par. U7200-F1c.		

Example 2 ***NOTE: Costs in this example are not actual transportation costs and are used for illustration only.***		
A member performed COT travel from the old PDS to the HOR. The member elected to travel by POC accompanied by the spouse and their 2 children under age 12. They departed the OCONUS residence on day 1 and arrived at the HOR on day 9. Constructed transportation and per diem are computed as follows:		
1. COT/HOR travel from OCONUS PDS to the HOR.		
2. 9/1: Depart OCONUS PDS. Arrive @ CONUS residence.		
3. The destination per diem rate at the time of travel was $146 ($100/ $46).		
4. The member's reimbursement for 9/1 is $34.50 (75% x $46) =		$ 34.50
5. Per diem payable for spouse is 75% of the $34.50 due to the member =		$ 25.88
6. Per diem for the 2 accompanying children (under age 12) @ 50% of the member's amount of $17.25/child x 2 children =		$ 34.50
7. City-pair airfare cost (one way for member & 3 eligible travelers: $969/traveler x 4 travelers =		$3,876.00
8. Ground transportation from OCONUS residence to airport =		$ 70.00
Total constructed GOV'T city-pair airfare cost =		**$4,040.88**
Actual 'MALT-Plus' is computed as follows:		
Member elects (no Service authority) POC transportation to the HOR a distance of 3,063 miles one way.		
POC MALT: 3,063 miles x $.23/mile =		$704.49
Per Diem for Actual Travel using 'MALT-Plus' Method		
Days 1-9	Per diem for 9 travel days @ the (Standard CONUS per diem rate) 9 days x $123/day = $1,107	
Member's authorized per diem =		$1,107.00
Per diem for the accompanying spouse at 75% of the member's amount =		$ 830.25
Per diem for the 2 accompanying children (under age 12) at 50% the member's amount of $553.50/child x 2 children =		$ 1,107.00
Total actual amount =		**$3,748.74**
In this example, the city-pair airfare cost to the HOR is more expensive than POC 'MALT-Plus' travel to the HOR. Since the POLICY-CONSTRUCTED AIRFARE exceeds the actual POC cost, the member is reimbursed the actual amount. If the Secretarial Process authorizes/approves POC use, the member is authorized 'MALT-Plus' on behalf of eligible travelers (par. U7200-F1c).		

2. Travel Status. A member is in a travel status (see par. U2200-B) during direct travel between authorized locations. For other travel undertaken for personal convenience, leave, and administrative absence (DoDI 1327.06, Leave and Liberty, 16 June 2009, incorporating change 1, 30 September 2011, Encl 2, par. 6, subpar. (a-e)), a member's travel status is limited to a constructed period equal to that required for direct travel between authorized locations by available transportation.

3. No Authority. Travel and transportation is not authorized under par. U7200 if a member elects:

a. 15 days leave and transportation, under par. U7305, or

b. Either of two other options available in lieu of transportation under par. U7305, (i.e., cash, or 30 days leave without funded transportation (DoDI 1327.06 ***http://www.dtic.mil/whs/directives/corres/pdf/132706p.pdf)).***

U7205 TRANSPORTATION IN PERSONAL EMERGENCIES

A. Transportation

1. General. An eligible member on emergency leave and/or one or more eligible dependents with a personal emergency (IAW DoDI 1327.06 (Leave and Liberty Procedures), subsec. 1.j.(3), ***http://www.dtic.mil/whs/directives/corres/pdf/132706p.pdf***) for DoD Services and/or Service regulations for Non-DoD Services (par. U1010-B10) are authorized transportation between authorized locations.

2. Transportation Mode. Air is the ***only authorized transportation mode*** (airport to airport transportation ***NOTE*** below).

3. GOV'T Air Transportation not Reasonably Available

a. Each emergency leave traveler is authorized commercial air transportation between authorized locations if space-required GOV'T air transportation is not reasonably available.

b. A Commander must determine "reasonable availability" after considering frequency and scheduling of flights, and other relevant circumstances (including those personal to the member).

c. See par. U7205-C for definition of "authorized location."

d. See par. U3002-B, allowing reimbursement NTE the directed mode cost, does not apply if GOV'T transportation is reasonably available and not used.

4. Transportation Cost Reimbursement. Reimbursement:

a. For transportation costs is NTE the cost of GOV'T-procured commercial air transportation between authorized locations.

b. Is authorized only for air transportation and ground transportation between interim airports (e.g., between Narita and Haneda airports in Tokyo since they are interim airports and the cost is part of the overall transportation cost).

c. For ground transportation from PDS/home/destination the airport is not authorized.

5. Dependent Personal Emergency. For an eligible dependent, personal emergencies are circumstances similar to those for which a member receives emergency leave, and includes travel not authorized under par. U5242-A incident to the burial of a deceased member.

6. Travel Across CONUS. Travel across CONUS is at GOV'T expense if a member or dependent must transit the CONUS to reach the OCONUS emergency (leave) point.

B. Eligibility

1. Eligible Member. An eligible member is one:

a. On permanent duty OCONUS,

b. Assigned to an OCONUS ship/unit operation, or

c. With OCONUS domiciles who is on permanent duty or initial training in CONUS, or is described in pars. U7125-A, U7125-B, or U7125-C.

2. Not Eligible. A cadet/midshipman is not an eligible member for this transportation.

3. Eligible Dependent. An eligible dependent is one who:

a. Is command-sponsored and resides OCONUS with the member,

b. Is authorized to reside at an OCONUS location and for whom the member receives a station allowance while the member is on permanent duty OCONUS, or

c. Resides in CONUS, the emergency leave location is OCONUS, and the member:

(1) Is on permanent duty OCONUS, or

(2) Has an OCONUS domicile and is on permanent duty in CONUS.

4. Domicile

a. As used in par. U7205, domicile is a member's HOR or place:

(1) From which first called (or ordered) to active duty,

(2) Of first enlistment, or

(3) Of permanent legal residence.

b. A member's domicile is only relevant to personal emergency transportation if the member is stationed in CONUS. A dependent's domicile is not relevant.

C. Authorized Locations

1. An eligible member and an eligible dependent are authorized:

a. Transportation from an originating location to a destination, and

b. Return transportation from the destination to the originating location or PDS, if transportation is provided to the destination under par. U7205.

2. The authorized locations listed below (including those in par. U7205-C4b(3)) are official travel locations, and available contract city-pair airfares ***may*** be used.

3. Examples

***NOTE 1*: Reimbursement is authorized only for air transportation, and ground transportation between interim airports (e.g., between Narita and Haneda airports in Tokyo since they are interim airports and the cost is part of the overall transportation cost). Reimbursement for ground transportation between PDS/ home/destination and the airport is not authorized.**

***NOTE 2*: The locations and transportation costs used in the following examples are for illustrative purposes only and may not reflect current costs.**

Example 1	
A member's PDS is OCONUS and the emergency leave is CONUS Location A. The closest CONUS international airport with a scheduled flight is Location B.	
Round trip city-pair airfare between the PDS and Location B:	$1,200
Round trip city-pair airfare between the PDS and Location A:	$1,400
Round trip POLICY-CONSTRUCTED AIRFARE between the PDS and Location A:	$1,600
Since transportation to/from Location A is more expensive than transportation to/from the closest CONUS international airport, Location B, no ***city-pair airfare may be used*** to/from Location A.	
The member's financial responsibility is $1,600 of which $1,200 is reimbursable.	

Example 2	
A member's PDS is OCONUS and the emergency leave CONUS location is Location A. The closest CONUS international airport with a scheduled flight is Location B.	
Round trip city-pair airfare between the PDS and Location B:	$1,200
Round trip city-pair airfare between the PDS and Location A:	$ 980
Since transportation to/from Location A is less expensive than transportation to/from the closest CONUS international airport, Location B, the member is authorized city-pair airfare to/from Location A ($980) NTE the $1,200 cost to Location B.	

4. Member and Dependent(s) OCONUS. For a member described in pars. U7205-B1a and U7205-B1b and dependent(s) described in pars. U7205-B3a and U7205-B3b:

a. Authorized origins are:

(1) A member's PDS;

(2) The dependent's other OCONUS location; or

(3) The member/dependent's location when notified of the personal emergency, if the location is OCONUS. ***For a member described in par. U7205-B1c and dependent described in par. U7205-B3c, check par. U7205-B3a.***

b. Authorized destinations are:

(1) Either:

(a) The CONUS international airport nearest to the location from which the member/dependent departed to which a scheduled direct flight is available along a normally traveled international route; or

(b) Any other CONUS airport that is closer to the traveler's destination if the transportation cost to the other airport is less than the transportation cost to the international airport described in (a)

above. See the examples in par. U7205-C3; ***NOTE: This creates a cost limit to be used for transportation.***

(2) An airport in a NON-FOREIGN OCONUS AREA (APP A1); or

*(3) Any foreign OCONUS location, as determined by the Secretarial Process.

NOTE: There is no authority for one-way emergency leave transportation from CONUS back to an OCONUS PDS if a member or dependent(s) is on personal leave in CONUS when the emergency occurs.

5. Member and Dependent in CONUS. For a member described in par. U7205-B1c and dependent described in par. U7205-B3c:

a. Authorized origins are the international airports nearest the:

(1) Member's PDS, or

(2) Dependent's location when notified of the personal emergency.

b. Authorized destinations are:

(1) An international airport in a non-foreign OCONUS area, or

(2) Any other OCONUS location, as determined by the Secretarial Process.

NOTE: There is no authority for one-way emergency leave transportation from OCONUS back to the CONUS PDS if a member or dependent(s) is on personal leave OCONUS when the emergency occurs.

U7206 PERSONAL EMERGENCIES FOR A MEMBER ON TDY OR AWAY FROM HOME PORT

A. Member TDY or Away from the Home Port. A member on TDY away from the PDS, or assigned to a ship or unit operating away from its home port, is authorized round-trip (if applicable) personal emergency travel and transportation allowances (including per diem while in a travel status, but not while at the emergency leave location or any time classified as leave or administrative absence. (DoDI 1327.06, Leave and Liberty, 16 June 2009, incorporating change 1, 30 September 2011, Encl 2, par. 6, subpar. (a-e)) between the TDY/unit location or ship and the:

1. PDS,

2. Home port, or

3. Other location if authorized emergency leave as determined under DoDI 1327.06 (Leave and Liberty Procedures ***http://www.dtic.mil/whs/directives/corres/pdf/132706p.pdf)*** for DoD Services and/or Service regulations (par. U1015-C2h).

B. Transportation

1. Space-required GOV'T transportation must be used if reasonably available.

2. Travel and transportation allowances are the same as if traveling on TDY.

3. The policy in par. U3220-B allowing reimbursement up to the directed mode cost does not apply if GOV'T transportation is reasonably available and not used.

C. Reimbursement. Travel and transportation cost reimbursement for travel between the TDY/unit location and another location is limited to the travel and transportation cost between the TDY/unit location and the PDS/home port.

D. Cost Construction. If emergency travel to another location is appropriate for the member from the TDY/unit location and the member's return to the TDY/unit location is no longer required at the personal emergency conclusion, the member's travel and transportation cost to the PDS directly from the other location is limited to the balance of the travel and transportation cost from the TDY/unit location to the PDS not used under par. U7206-A3 (i.e., cost from TDY site to another location to PDS cannot exceed cost from TDY site to PDS).

E. City-pair Airfare Use. The locations listed in par. U7206-A are official travel locations, and available contract city-pair airfares may be used. ***If the member travels to a more expensive 'other' location, city-pair airfares are not authorized.***

F. One-way Emergency Leave Travel

1. There is no authority for one-way emergency leave travel and transportation to the ship's location if the member departed on emergency leave while the ship was in its home port.

2. If the member departed the ship on emergency leave while it was operating away from home port, return travel and transportation to the ship at its home port is authorized subject to the limitations in par. U7206-D.

3. See par. U7215 for travel and transportation allowances when a ship relocates during the member's authorized absence.

4. Examples. The locations and transportation costs used in the following examples are for illustrative purposes only and may not reflect current costs. Even though payable, per diem and transportation costs to/from terminals are not included in the examples.

Example 1	
A member's PDS is Ft. Belvoir, VA. The member is TDY to Ft. Campbell, KY, and the member's emergency leave destination is Denver, CO.	
There is no city-pair airfare between Ft. Campbell and Ft. Belvoir and the POLICY-CONSTRUCTED AIRFARE (APP A1) (incorporating some city-pair airfare connections) is $400.	
City-pair airfare cost from Ft. Campbell to Denver	$500
POLICY-CONSTRUCTED AIRFARE cost from Ft. Campbell to Denver	$600
Since transportation to Denver is more expensive than transportation to the PDS (Ft. Belvoir), the member is not authorized city-pair airfare to Denver. The member's financial responsibility is $600 of which $400 is reimbursable.	

Example 2	
A member's PDS is Ft. Belvoir, VA. The member is TDY to Ft. Hood, TX, and the member's emergency leave destination is Atlanta, GA.	
City-pair airfare trip cost from Ft. Hood to Ft. Belvoir	$320
City-pair airfare from Ft. Hood to Atlanta	$280
Since transportation to Atlanta is less expensive than transportation to the PDS (Ft. Belvoir) the member is authorized city-pair airfare to Atlanta ($280) NTE the cost to Ft. Belvoir ($320).	

U7210 CONVALESCENT LEAVE TRANSPORTATION (37 USC §481a)

A. Authority

1. A member is authorized transportation allowances ***(no per diem while en route to and from or while at the convalescent leave location)*** for one trip when traveling for convalescent leave for illness/injury incurred while eligible for hostile fire pay under 37 USC §310 from the:

a. CONUS medical treatment location to a location selected by the member, and authorized/approved by the Secretarial Process, and

b. Member-selected location to any medical treatment location.

2. Additional trips, if deemed necessary by the attending physician, may be authorized through the Secretarial Process.

B. Transportation Allowances

1. A member performing travel under par. U7210-A may select:

a. Transportation-in-kind;

b. Commercial transportation cost reimbursement when the member travels at personal expense (Ch 3, Part B), ***NOTE: IAW par. U3045-C, it is mandatory policy that a member uses an available CTO to arrange official travel, including transportation and rental cars, except when authorized IAW par. U3045; or***

c. The TDY automobile mileage rate for the official distance.

2. GOV'T/GOV'T-procured transportation must be furnished and used to the maximum extent practicable.

C. Restrictions. ***Per diem, meal tickets, and meals and lodging reimbursement are not authorized for convalescent leave travel.***

U7215 SHIP RELOCATED DURING AUTHORIZED ABSENCE

A. Authorized Allowances. A member is authorized travel and transportation allowances for a portion of return travel to the assigned ship that relocates during an absence on authorized leave or liberty (pass), but only if the member is not notified of the relocation before departure on leave or liberty (pass). ***Exception: A member who departed the ship on emergency leave while the ship was in its home port is authorized allowances under par. U7215 even if the member knew of the ship's relocation before departing on emergency leave.***

B. Limitation

1. A member is authorized travel and transportation allowances for additional costs associated with returning to a relocated ship.

2. Reimbursement is limited to the additional cost and is NTE the transportation cost between the ship's old and new locations.

C. Reimbursement

1. TDY travel and transportation allowances are payable.

2. If return to a relocated ship requires transoceanic travel, transportation-in-kind is authorized.

3. The GOV'T/GOV'T-procured transportation financial obligation is limited to the transportation cost between the ship's old and new locations.

4. The member is financially responsible for any additional cost.

5. If, when the member travels back to the ship, the transportation cost exceeds the transportation cost between the ship's old and new locations, ***city-pair airfares are not authorized***.

U7220 RECALL FROM LEAVE

A. Member's Responsibility

1. Except as prescribed in par. U7220-B a member en route to or at a leave location, who is ordered to return to a duty station (permanent or TDY) for duty, must bear the cost of returning.

2. If leave is interrupted for TDY away from the PDS, see par. U4105-F.

B. Recall for Operational Reasons

1. Authority

a. An eligible member is authorized TDY per diem, transportation, and reimbursable expenses (computed as if returning to a PDS from TDY) for travel:

(1) Beginning the day they depart from the leave location or place they receive an order canceling leave, and ending on the arrival day at the duty station; and

(2) If authorized to resume leave, beginning the day they depart from the duty station, and ending on the arrival day at a leave location no farther distant from the duty station than the place they received the order canceling leave.

b. ***No per diem accrues for duty at the PDS.***

2. Eligible Member. An eligible member is one who departs from a PDS/TDY station on authorized leave and is recalled to the same duty station because of:

a. Actual contingency/emergency war operations, or

b. An urgent, unforeseen circumstance (and the authorized leave is for 5 or more days):

(1) Within 24 hours of departure, or

(2) More than 24 hours after departure, if the commanding officer authorizes/approves after determining that:

(a) A substantial portion of the scheduled leave period has been eliminated by the recall, or

(b) The leave purpose has been defeated (60 Comp. Gen. 648 (1981)).

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PART H2: LODGING REIMBURSEMENT DURING AN AUTHORIZED ABSENCE OR WHILE ON LEAVE

U7225 LODGING REIMBURSEMENT DURING AN AUTHORIZED ABSENCE WHILE TDY IN SUPPORT OF A CONTINGENCY OPERATION

A. Authorized Absence. For purposes of this par., this term means that the:

1. Member is in an authorized leave status, or

*2. Member's absence is otherwise authorized under regulations prescribed by the Secretary Concerned (37 USC §404b(d)).

B. General. A member in a TDY status:

1. Deployed in support of a contingency operation; and

2. Who retains lodging at the TDY location during an authorized absence;

may be reimbursed lodging expenses as a miscellaneous reimbursable expense (APP G).

C. Eligibility. Lodging retained at the TDY location is reimbursable when the member:

1. Is TDY in support of a contingency operation for more than 30 days, ***and***

2. Immediately before taking the authorized absence, was performing duty away from the member's home/ PDS, ***and***

3. Was receiving per diem for lodging expenses because GOV'T QTRS were not available at no cost to the member, ***and***

4. Returns to the TDY location before the end of the authorized absence.

D. Reimbursement

1. Limitations

a. During an authorized absence, per diem is not authorized for a member who is returning to the PDS/home for the weekend.

b. Lodging retained at the TDY station is a reimbursable expense (APP G).

2. 'Lodgings-Plus'

a. Lodging retained during an authorized absence is a reimbursable expense (APP G).

b. Lodging reimbursement must not exceed the lodging portion of the per diem rate for the TDY location for each day.

c. Reimbursement authority for an authorized absence, during a contingency operation, applies only when the computation provisions of par. U4141 covering an authorized absence period do not fully reimburse for the TDY location per diem-related lodging costs.

2. Fixed (Flat) Rate Per Diem Allowance. If the member is paid a contingency operation fixed rate per diem allowance (e.g., 55%) IAW par. U4105-I:

a. The member is authorized out-of-pocket expense reimbursement.

b. Reimbursable lodging expenses (APP G) may not be more than what the member would have received if the authorized absence had not been taken.

c. Example

Example
1. A member is on a contingency TDY. Member is paid 55% per diem (IAW par. U4105-I) and renting an apartment ($1,200/month). 2. The authorized per diem rate is $78.10 (i.e., 55% of the locality rate of $142). 55% x $91 (Lodging) = $50.05 55% x $51 (M&IE) = $28.05 Total = $63.80 or 55% of $116 = $78.10 3. The member is reimbursed $50.05/day x 30 days = $1,501.50 per 30-day month for lodging.
Scenario 1 1. The member returns to the PDS once during the first month. The member is not paid per diem for the 2 days/nights spent at the PDS. 2. The member is authorized $1,401.40 ($50.05/day x 28 days) for the first month's lodging. 3. Since the member is authorized $201.40 more than the actual lodging cost ($1,401.40 vs. $1,200), the member is not out-of-pocket for lodging costs and is not authorized additional reimbursement.
Scenario 2 1. The member takes 7 days leave during the third month. The member is not paid lodging per diem for 7 days/nights of leave. 2. The member is authorized $50.05/day x 23 days = $1,151.15 for lodging for the third month. 3. The member is out-of-pocket $48.50 for lodging costs ($1,200 vs. $1,151.50). 4. The member would have been reimbursed $350.35 ($50.05/night x 7 nights) for those 7 nights had the member not been on leave. 5. The $48.50 out-of-pocket cost is less than what the member would have been paid had the member not been on leave ($350.35). 6. The member is authorized $48.50 as a reimbursable expense to cover out-of-pocket lodging costs.

3. Reimbursement authority for an authorized absence during a contingency operation applies only when par. U4141 computation provisions, covering an authorized absence period, do not fully reimburse the TDY location per diem-related lodging cost.

U7226 LODGING EXPENSES WHILE ON LEAVE DURING AN AUTHORIZED/ORDERED EVACUATION

A. General. A member may be reimbursed for TDY lodging expenses as a reimbursable expense (APP G) when the member:

1. Is TDY to a location for more than 30 days, and

2. Takes leave from the TDY location to the evacuated dependents' safe haven location.

B. Eligibility. A member is eligible for reimbursement for lodging retained at the TDY location, when the member:

1. Receives per diem to cover TDY lodging expenses because GOV'T QTRS are not available at no cost to the member, and

2. Returns to the TDY location immediately after completing the authorized leave.

C. Reimbursement

1. The member is authorized reimbursement for lodging retained at the TDY location, during leave, NTE the lodging portion of the per diem rate for the TDY location for each day.

2. Reimbursement authority for leave during an evacuation applies only when the computation provisions of par. U4141 covering a leave period do not fully reimburse for the TDY location per diem-related lodging costs.

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PART I: MEMBER TRAVEL ICW PHYSICAL EXAMINATION OR ILLNESS

U7250 ATTENDANTS/ESCORTS

A. Definition. See APP A.

B. Determination. A member, incapable of traveling alone, requires an attendant/escort. An attendant/escort may be:

1. A member,

2. U.S. GOV'T civilian employee, or

3. Any other person.

C. Appointment. Any person listed in par. U7250-B may be appointed, to accompany an active duty member patient physically incapable of traveling alone, as an:

1. Attendant, by the Medical Authority, or

2. Escort, by the Commander/AO.

D. Travel and Transportation Allowances

1. Member as an Attendant/Escort. A member is authorized TDY travel and transportation allowances.

2. Civilian Employee as Attendant or Escort. A U.S. GOV'T civilian employee is authorized the TDY travel and transportation allowances in regulations issued by the agency/department funding the travel.

3. Other Person as Attendant. Another person designated to travel as an attendant/escort is:

a. Issued an ITA, or included in the same travel order (identified as an attendant/escort) issued for the member patient.

b. Authorized the same travel and transportation allowances as would be a civilian employee. See JTR, par. C7115.

E. Non-Concurrent Attendant Travel. Non-concurrent attendant travel may be authorized/approved when the need for an attendant arises during treatment, or there is need for an attendant only during a portion of the patient's travel.

U7251 A MEMBER ON THE TDRL REQUIRED TO SUBMIT TO PERIODIC PHYSICAL EXAMINATIONS

A. Travel Status. ***Except when both the member's home and the medical facility are within the same corporate city limits,*** a member:

1. On the TDRL, undergoing a required periodic physical examination, is in a travel status during the:

a. Examination, and

*b. Travel to and from a medical facility (par. U2800-F).

2. Being reevaluated by a Physical Evaluation Board (PEB), who is retired/separated for physical disability, is in a travel status during the;

a. Hearing, and

b. Travel to and from the hearing.

B. Travel and Transportation Allowances. Travel and transportation allowances expire when TDRL status expires. TDRL status expires five years after the date when the member's name was placed on the TDRL, or sooner, per the medical reexamination results IAW 10 USC §1210 (b).

1. Travel outside the Corporate City Limits of the Member's Home. A TDRL member is authorized TDY travel and transportation allowances:

a To and from a medical facility for required periodic physical examinations, and

b To, from, and during a hearing, when under an order to appear before a PEB.

*Appointed attendant or escorts TDY travel and transportation allowances may be authorized/approved per Agency/Service regulations IAW par. U7250-C. 'Other than economy/coach' seating accommodations, if necessary for medical reasons, must be authorized/approved IAW par. U3510-A requirements.

2. Local Travel

*a. If a member's home and the medical facility/PEB are within the same corporate city limits (see par. U2800-B) transportation expenses reimbursement is under Ch 2, Part L.

b. For this travel, the member's home is the PDS.

C. Allowances while at the Medical Facility. The day after arrival at the medical facility through the day before departure, the member is authorized per diem:

1. Equal to the actual daily charges paid for meals if admitted as an inpatient; or

2. For TDY, if an outpatient.

U7252 TRANSFER OF A MEMBER PATIENT TO/FROM A MEDICAL FACILITY OR TO HOME (INCLUDING INSANE/MENTALLY INCOMPETENT PATIENT)

A. Travel and Transportation Allowances

1. An active duty member patient, ordered to travel for necessary medical care, is authorized the travel and transportation allowances for either TDY or PCS, as applicable.

2. Advances may be made against such allowances to the attendant/escort. See par. U7250.

3. Advances must be IAW Service instructions.

B. Transportation-in-Kind. When transportation-in-kind is furnished, the member patient and attendant/escort must be furnished enclosed room accommodations when required under Service regulations.

U7253 TRAVEL AND TRANSPORTATION ALLOWANCES FOR A MEMBER DISCHARGED FROM ST. ELIZABETHS HOSPITAL, A DEPARTMENT OF HEALTH AND HUMAN SERVICES (HHS) MEDICAL FACILITY, OR A VETERANS AFFAIRS MEDICAL CENTER (VAMC)

A. Discharged from the Service upon Entry into a Medical Facility. If a member, in the care of an attendant/escort, is ordered to St. Elizabeths Hospital, an HHS medical facility, or a VAMC:

1. In the locality of the member's home and then discharged, there is no authority for travel and transportation allowances upon discharge from a medical facility.

2. Not in the locality of the member's home, the member is authorized 'MALT-Plus' from the medical facility to member's home. See par. U5105-B2.

B. Not Discharged from the Service upon Entry into a Medical Facility. If transferred to St. Elizabeths Hospital, an HHS medical facility, or a VAMC for observation and treatment (as distinguished from transfer for immediate discharge), a member is authorized travel and transportation allowances in Ch 5, Part B upon discharge from a medical facility.

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PART J: FUNDED REST AND RECUPERATION (R&R) LEAVE AND SPECIAL REST AND RECUPERATION (SR&R) ABSENCE TRANSPORTATION

U7300 FUNDED R&R LEAVE TRANSPORTATION

A. Policy

1. DoDI 1327.06, subsec. 1.j.(9) (***http://www.dtic.mil/whs/directives/corres/pdf/132706p.pdf***) establishes the DoD policy for designating locations eligible for funded R&R transportation.

2. Under DoDI 1327.06, upon traveler request, the applicable Combatant Commander or the designated representative, who must be at least a general officer, may authorize R&R travel to be taken ICW other authorized travel, providing the combination of travel is in the DoD's best interest.

3. All restrictions outlined in DoDI 1327.06 apply to the USCENTCOM R&R Leave program, unless otherwise directed in this regulation.

4. Non-DoD Services should consult Service issuances.

B. General

1. Per Diem. ***Per diem, meal tickets, and reimbursement for meals and lodging are not authorized for R&R travel while en route to and from or while at the R&R leave location.***

2. Accommodations. TDY travel and transportation accommodations regulations apply to R&R travel.

*3. Arranging Official Travel. See par. U2400.

*4. Commercial Aircraft Use. See par. U3500.

5. Legal Authority for this Part. 10 USC §1599b and 22 USC §4081(6) and (8).

C. Eligibility

1. General. A traveler is eligible for R&R leave transportation if assigned to a designated location outside the U.S.

2. Authorized Leave Transportation. The number of R&R leave transportations authorized is:

a. Standard Tour: One per 12-month period.

b. Contingency Tour:

(1) One per contingency tour, except as indicated below in item 5.

(2) A contingency tour is ICW and directly tied to a CONTINGENCY OPERATION (APP A1).

(3) R&R is for a traveler who is serving a tour length under a TDY order for duty of 180 or more consecutive days (to include extensions), and who has served at least 60 consecutive days in one or more of the locations in APP U.

c. Extended Tour: Two per 18-month or longer period.

3. R&R Travel Combined with other Authorized Travel. ***Unless it is requested by the traveler***, travel under the R&R leave program may not be combined with liberty, administrative absences, temporary duty, or travel for

other purposes. If the traveler requests that R&R leave be combined with another authorized travel or paternity leave (see DoDI 1327.06, Enclosure 2, par. 1j(9)(d) for paternity leave), the Combatant Commander may authorize the combined travel/leave, provided it is in the GOV'T's best interest.

4. 60 Consecutive Day Requirement

a. R&R may be taken after 60 consecutive days, in the APP U location, are completed.

b. The Combatant Commander may waive the 60 consecutive day requirement. This authority may not be delegated below the General/flag officer level.

5. Voluntary Extension

a. A DoD member who volunteers for a 12-month extension in the Operation Enduring Freedom or Operation New Dawn (formerly Iraqi Freedom) Area of Operations, subsequent to a 12-month or longer rotation is permitted transportation for an additional R&R leave period IAW OSD amendment to policy memo dated 19 December 2007.

b. Transportation for the R&R leave period is authorized only between the first deployed period termination and the voluntary extension start.

6. Non-DoD Services. Non-DoD Services should consult Service written material.

D. R & R Locations/Destinations. APP U lists authorized R&R locations/destinations.

1. R&R Location. A location must meet the requirements of DoDI 1327.06 and be designated by one of the authorities listed in par. U7300. ***Do not send designation requests to PDTATAC.***

2. R&R Destination. The authorized R&R destination, determined IAW DoDI 1327.06, is listed in APP U.

3. Alternate Destination

a. A traveler may select a destination different from the authorized destination in APP U and be reimbursed NTE the cost of GOV'T-provided transportation to the authorized destination.

b. Travel to and from the alternate destination is official travel, so available contract city-pair airfares may be available for use.

c. ***If the traveler travels to a more expensive alternate destination, city-pair airfares are not authorized to/from the alternate destination.***

4. Examples. The locations and transportation costs used in the following examples are for illustrative purposes only and may not reflect current costs.

a. Example 1

EXAMPLE 1	
The traveler's PDS is OCONUS Location A. The authorized destination is OCONUS Location B.	
There is no city-pair airfare between OCONUS Location A and OCONUS Location B. The round trip POLICY-CONSTRUCTED AIRFARE (APP A) between OCONUS Location A and OCONUS Location B (incorporating some city-pair airfare connections) is:	$1,200
CONUS Location C is the authorized CONUS destination. The round trip city-pair airfare between OCONUS Location A and CONUS Location C is:	$1,000
The traveler desires to utilize R&R to CONUS Location D. Round trip city-pair airfare between OCONUS Location A and CONUS Location D is:	$1,400
Round trip POLICY-CONSTRUCTED AIRFARE between OCONUS Location A and CONUS Location D is:	$1,600
Since transportation to CONUS Location D is more expensive than transportation to OCONUS Location B or CONUS Location C no city-pair airfare may be used to CONUS Location D.	
Since round trip transportation for OCONUS Location B is more expensive than round trip transportation for CONUS Location C, the round trip transportation for OCONUS Location B is used for cost comparison.	
The traveler's financial responsibility is $1,600 of which $1,200 is reimbursable.	

b. Example 2

EXAMPLE 2	
The traveler's PDS is OCONUS Location A. The authorized destination is OCONUS Location B.	
Round trip city-pair airfare between OCONUS Location A and OCONUS Location B is:	$980
CONUS Location C is the authorized CONUS destination. The round trip city-pair airfare between OCONUS Location A and CONUS Location C is:	$1,400
The traveler desires to utilize R&R to CONUS Location D. The round trip city-pair airfare between OCONUS Location A and CONUS Location D is:	$1,200
Since transportation to CONUS Location D is less expensive than transportation to CONUS Location C, the traveler is authorized the city-pair airfare to CONUS Location D ($1,200) ***NTE the $1,400 cost to CONUS Location C.***	

5. Location Designation/Re-designation

a. Designating Authorities. The following are designating authorities for R&R locations/destinations:

(1) DoD Services: PDUSD (P&R);

(2) NOAA: Director, NOAA Corps;

(3) PHS: Assistant Secretary for Health (ASH), Department of Health and Human Services;

(4) U.S. Coast Guard: Commandant (CG-122), U.S. Coast Guard.

b. Designation/Re-designation Requests. DoD Services must send designation requests through Combatant Command channels to PDUSD (P&R) IAW DoDI 1327.06.

E. Transportation

1. Limitations. R&R transportation is only for uniformed members and civilian employees. For civilian employee R&R travel see JTR, par. C7750.

2. Restrictions

a. A traveler taking an R&R trip may use:

(1) Military air transportation on a space required basis if reasonably available to the R&R/alternate destination, or

(2) Commercial air transportation if space-required military air transportation is not reasonably available, and

(3) May not use cruise or tour packages to and/or from the authorized destination.

b. Each Commander must determine "reasonable availability" after considering mission requirements, frequency and scheduling of flights, and other relevant circumstances (including those personal to the traveler) that affect scheduling.

*3. Procurement. Commercial air transportation must be IAW par. U2400.

4. Reimbursement. Reimbursement must not exceed the GOV'T-procured transportation cost between a traveler's PDS and the authorized destination as determined in par. U7300-D2.

5. Time Limitation

a. Standard Tour: The traveler must have served more than 90 days in the R&R location prior to taking the 1st R&R leave.

b. Contingency Tour: The traveler must have served at least 60 days in the R&R location prior to taking R&R leave. ***NOTE: Each Combatant Commander is also authorized to waive the 60 consecutive day requirement. This authority may not be delegated below the General/flag officer level.***

c. Extended Tour: Traveler must have served 18 or more months in the R&R location prior to taking a 2nd R&R leave.

U7305 TRANSPORTATION FOR SR&R ABSENCE ICW TOUR EXTENSION

A. Authority. Under regulations prescribed by the Secretary Concerned, an eligible member may elect up to:

1. 15 days (for personnel completing an overseas tour of 12 or fewer months), or

2. 20 days (for personnel completing an overseas tour longer than 12 months)

of SR&R absence (DoDI 1327.06, Encl. 2, subsec. 6.f, (***http://www.dtic.mil/whs/directives/corres/pdf/132706p.pdf***).

B. Eligibility. A Uniformed Service member must meet the following DoDI 1327.06 requirements:

1. Be entitled to basic pay,

2. Have a specialty designated for SR&R purposes,

3. Complete a tour of duty at a designated OCONUS PDS,

4. Extend that tour for not less than a year, and

5. Does not elect a non-transportation option under 10 USC §705.

C. Transportation

1. Authorized Transportation. GOV'T funded round trip transportation is authorized between the OCONUS PDS and:

a. The nearest CONUS aerial POE (10 USC §705(b)), or

b. An alternate destination NTE the cost of round-trip transportation between the OCONUS PDS and the nearest CONUS aerial POE.

2. GOV'T/GOV'T Procured Transportation. Round trip GOV'T/GOV'T procured transportation is authorized and must be used, if available.

*3. Commercial Transportation. If GOV'T/GOV'T procured transportation is not available, the member must procure round trip commercial transportation via an available CTO (par. U2400).

4. Reimbursement. Transportation reimbursement:

a. Is authorized for:

(1) Transoceanic travel and overland air travel (par. U5116-D),

(2) Overland surface travel at actual cost, and

*(3) POC travel at actual cost (par. U4915-B).

b. Round trip transportation reimbursement to an alternate destination ***must not exceed*** the round trip transportation cost between the OCONUS PDS and the nearest CONUS aerial POE**.**

D. Per Diem. ***Per diem, meal tickets, and reimbursement for meals and lodging are not authorized for SR&R travel while en route to and from or while at the SR&R leave location.***

E. Contract City-Pair Airfares. Travel to and from the alternate location is official travel, and contract city-pair airfares may be used but only if the contract city-pair airfare to the alternate destination does not exceed the cost of the contract city-pair airfare to the nearest CONUS aerial POE.

F. Transportation Reimbursement Examples

NOTE: The locations and transportation costs used in the following examples are for illustrative purposes only and may not reflect current costs.

1. Example 1

Example 1	
Member's PDS is in an OCONUS location and the nearest CONUS aerial POE is Location A. Member wants to travel to Location B.	
City-pair airfare to Location A =	$1,200
City-pair airfare to Location B =	$1,400
POLICY-CONSTRUCTED AIRFARE to Location B =	$1,600
Since transportation to Location B is more expensive than transportation to Location A, city-pair airfare may not be used to Location B.	
The member's financial responsibility is $1,600 of which $1,200 is reimbursable.	

2. Example 2

Example 2	
Member's PDS is in an OCONUS location and the nearest CONUS air port is Location A. Member wants to travel to Location B.	
City-pair airfare to Location A =	$1,200
City-pair airfare to Location B =	$ 980
Since transportation to Location B is less expensive than transportation to Location A, the member is authorized city-pair airfare to Location B ($980) NTE the $1,200 cost to Location A.	

PART K: TRAVEL AND TRANSPORTATION TO RECEIVE A NON-FEDERALLY SPONSORED HONOR AWARD

U7325 GENERAL

A. Authority. GOV'T-funded travel and transportation allowances may be authorized for travel to receive an honor award sponsored by a non-Federal organization provided the award is closely related to the:

1. Traveler's official duties, and

2. Service/agency's functions and activities (55 Comp. Gen. 1332 (1976)).

*B. Authorization/Approval for Other Reasons. When attendance at the meeting/convention at which the award is given has been authorized/approved for another reason, no further order is required for the traveler to accept an award (37 USC §412).

U7326 PERSON ACCOMPANYING THE TRAVELER

Travel and transportation at GOV'T expense may be authorized for an individual to accompany the traveler receiving an honor award. The individual must be related by blood/affinity, or one whose close association with the traveler is the equivalent of a family relationship (APP E1, par. C-5).

U7327 ALLOWABLE EXPENSES

TDY transportation and per diem/AEA are payable.

U7328 REIMBURSEMENT RESTRICTION

There is no authority for a traveler authorized travel under this Part to accept reimbursement from a private organization for travel and other expenses.

U7329 REGISTRATION FEES

See APP R2, par. E.

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CHAPTER 7

*PART L: RETIRED MEMBER CALLED/ORDERED TO ACTIVE DUTY (WITH OR WITHOUT PAY)

*U7350 RETIRED MEMBER CALLED/ORDERED TO ACTIVE DUTY (WITH OR WITHOUT PAY)

A retired member called/ordered to active duty (with or without pay) is authorized RC member travel and transportation allowances in par. U7150.

This includes a member on TDRL, and a member in the Fleet Reserve/Fleet Marine Corps Reserve receiving retainer pay.

This does not include a member traveling ICW a periodic physical examination covered by par. U7250.

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PART M: MEMBER WHOSE ENLISTMENT IS VOIDED

U7375 GENERAL

A member, released or discharged from active duty due to a void enlistment, is authorized to travel from the place of release or discharge to the HOR or PLEAD, as the member elects.

U7376 IMPLEMENTING REGULATIONS

Each Service may issue regulations requiring a member, whose enlistment is voided, to use GOV'T or GOV'T-procured transportation and meal tickets for travel. When these regulations are not issued, the allowances in Ch 5, Part B are authorized as for a PCS.

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PART N: ABSENTEE, STRAGGLER, DESERTER, OR MEMBER WITHOUT FUNDS

U7400 ABSENTEE, STRAGGLER, DESERTER, OR MEMBER WITHOUT FUNDS

A. General

1. Application. Par. U7400-A applies to an absentee, straggler, deserter, or member without funds ***(with or without a prior order)*** who:

a. Surrenders at, or is apprehended and delivered to, a U.S. INSTALLATION other than the member's PDS; and

b. Is without funds to purchase transportation.

*2. Transportation and Meal Tickets. Necessary transportation and meal tickets (or the cash equivalent of meal tickets (par. U2030)) may be furnished for travel to the new PDS/another place directed by competent authority.

*3. Reimbursement. Reimbursement, up to the directed mode cost, (par. U3220-B) is not authorized.

B. Member Has a Prior Order

1. Transportation, and Meal Tickets. Transportation and meal tickets (or the cash equivalent of meal tickets) are furnished ICW the prior order.

2. Travel between Old and New PDS. Travel reimbursement between the old and new PDS is IAW Ch 5**.**

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PART O: MEMBER TRAVEL AND TRANSPORTATION INCIDENT TO DISCIPLINARY ACTION AND TRAVEL OF PRISONERS AND THEIR GUARDS

U7450 DISCIPLINARY ACTION

A. Transportation

1. General. When a member is ordered to travel for disciplinary action:

a. A GOV'T conveyance should be used, if available; or

b. If a GOV'T conveyance is not available, the member must be directed to use GOV'T-procured transportation;

c. If GOV'T-procured transportation is not available the member is reimbursed for the actual cost of personally procured common carrier transportation for the transportation mode used; or

d. If a POC is used for the ordered travel, the member is reimbursed only for the cost of gas and oil. ***Payment of mileage is not authorized.***

*2. Limitations. The provisions in par. U3220-B allowing reimbursement up to the directed mode cost does not apply.

*B. Meals. The member must be directed to use meal tickets, if available. If meal tickets are not available, a member who personally procures meals during actual travel is reimbursed for meal costs NTE the meal tickets values in par. U2030.

C. Per Diem. ***Payment of per diem, while traveling or while at the disciplinary action point, is not authorized.***

U7451 PRISONERS AND GUARDS

A. Travel and Transportation of Prisoners and Their Guards

1. Documents. All travel and transportation documents, including tickets, should:

(1) Be in the name of the member in charge "for" the prisoner(s);

(2) Be signed, when proper, by the member in charge; and

(3) Not be surrendered to the individual prisoner(s) for any reason.

2. Transportation

a. When a prisoner is moved on public transportation, the member-in-charge should obtain GOV'T-procured transportation for all members and prisoners named in the order.

b. Transportation in-kind and accommodations for prisoners and guards, including enclosed room accommodations, when required, should be IAW Service regulations.

3. Meals. If cooked meals and/or box lunches are not provided, the member in charge of the movement must secure meal tickets for the prisoner(s) in sufficient quantity to cover the travel involved.

4. Reimbursable Expenses. Reimbursable expenses (APP G) incurred ICW pars. U7451-A2, U7451-B and U7451-C are payable.

5. Reimbursement for Expenses Incurred by Guards on Behalf of a Prisoner, Absentee, Straggler, or Deserter between the Place of Initial Confinement and Initial Delivery to a U.S. INSTALLATION

a. Authorized Reimbursement

(1) A military guard is authorized reimbursement for transportation, lodging, and meals incurred on behalf of a/an prisoner, absentee, straggler, or deserter who has made no prior arrangements, and lacks funds to purchase necessary items.

(2) Transportation reimbursement is authorized for the actual amount of personal funds spent on behalf of the prisoner, absentee, straggler, or deserter.

b. Reimbursement Limitations. Total reimbursement for meals and lodging must not exceed per diem/actual expense allowances for a TDY member.

*B. Paroled Prisoners. A prisoner paroled from confinement is authorized transportation in kind to the HOR, or place authorized for residence. ***Par. U3220-B, allowing reimbursement NTE the directed transportation mode cost, does not apply.***

C. Prisoners on "Commandant's Parole"

1. Travel upon Release. A prisoner who is released from a disciplinary barracks on "Commandant's Parole", is furnished transportation in-kind and meal tickets to the HOR/other authorized destination.

2. Subsequent Travel. If practical and appropriate, a prisoner is furnished transportation in-kind and meal tickets, from the HOR/other authorized destination to the location concerned, and for return travel, for official travel required for:

a. A rehearing that is ordered following travel completion; or

b. Hospitalization, physical examination, discharge, or other purposes incident to the parole.

*3. Actual Transportation Costs and Occasional Meals. If it is impractical to furnish transportation in kind and meal tickets for any of the travel addressed in par. U7451-C, reimbursement is for actual transportation costs (with a NTE ceiling) IAW par. U3045, and for occasional meals (par. U4510).

D. Absentees, Stragglers, and Deserters Moved between U.S. INSTALLATIONS. See Ch 7, Part N.

PART P: TRANSPORTATION OF MEMBERS DISCHARGED FROM SERVICE UNDER OTHER THAN HONORABLE CONDITIONS

U7500 GENERAL

A. Authorized Transportation. For travel under pars. U7501 through U7504, a member may be provided:

1. In-kind transportation by the least expensive common carrier transportation mode available, or

2. The GOV'T's cost of that transportation.

*B. Reimbursement Limitation. Par. U3220-B, allowing reimbursement up to the directed mode cost, does ***not*** apply.

U7501 NO CONFINEMENT INVOLVED

A member, who has not been confined, is authorized transportation allowances in par. U7500 from the place of separation to the HOR/PLEAD, as the member elects. See par. U7504 for transportation to an alternate location.

U7502 UPON PAROLE OR RELEASE FROM A U.S. MILITARY CONFINEMENT FACILITY

A former member, discharged from a U.S. military confinement facility, is authorized, upon parole/final release, transportation allowances in par. U7500 (but no per diem), from the place of confinement to the:

1. HOR/PLEAD, as the member elects; or

2. Place authorized by the Service concerned for residence as a parolee.

See par. U7504 for transportation to an alternate location.

U7503 UPON PAROLE/RELEASE FROM AN OCONUS CONFINEMENT FACILITY

A former member, discharged OCONUS after confinement in a non-U.S. military confinement facility, is authorized transportation allowances in par. U7500 (but no per diem), from the:

1. Place of release from confinement, or

2. U.S. military facility nearest the place of confinement,

to the POD in the country (including a U.S. territory/possession) of the member's HOR/PLEAD, as the member elects.

U7504 TRANSPORTATION ALLOWANCES TO A PLACE OTHER THAN THE HOR/PLEAD

Transportation allowances in par. U7500 may be authorized from the place of separation, or point of parole/release from confinement facilities, to a place other than the member's HOR/PLEAD, when:

1. Authorized/approved by the commanding officer or other competent authority; and

2. The GOV'T transportation cost does not exceed the transportation cost to the member's HOR/PLEAD, as the member elects.

U7505 UPON PAROLE/RELEASE FROM CONUS CIVIL CONFINEMENT

A former member, discharged while in CONUS confinement by civil authorities (Federal, State, county, or local), is not authorized transportation.

U7506 CONVICTED PERSONNEL AWAITING COMPLETION OF APPELLATE REVIEW

A. Involuntary Leave

1. A member, placed on leave involuntarily while awaiting completion of appellate review of the court-martial sentence to a punitive discharge/dismissal from the Service, may be provided transportation in-kind (but no per diem) to the HOR/PLEAD, as the member elects.

2. The least expensive transportation mode available must be provided or the member may be paid an amount NTE the GOV'T's cost of that least expensive transportation.

3. See par. U7504 for transportation to an alternate location.

B. TDY Travel. The member is authorized TDY travel and transportation allowances (including per diem) if:

1. A rehearing is ordered following completion of travel, or

2. Official travel is ordered for hospitalization, physical examination, discharge, or other purposes of an official nature,

C. Member Restored to Duty. If the member is restored to duty, the member is authorized PCS allowances in Ch 5, Part B (including per diem), from the place to which transportation was authorized when placed on appellate leave, to the PDS.

D. Final Separation Travel. When the member travels at GOV'T expense to the HOR/PLEAD, or to some other place on a NTE basis, this travel is the final separation travel unless the member is restored to duty. See 63 Comp. Gen. 135 (1983).

PART Q: TRAVEL OF AN ESCORT OR AN ATTENDANT OF DEPENDENTS

U7550 DEFINITIONS OF TERMS USED IN THIS PART

A. Escort

1. Any person who, IAW a travel order (or ITA for a person not a member or a GOV'T employee), accompanies a dependent between authorized locations, when competent authority has authorized the dependent's travel, and the dependent is incapable of traveling alone.

2. The member's commanding officer or the AO may appoint an escort.

B. Attendant

1. Any person who, IAW a travel order (or ITA for a person not a member or a GOV'T employee), accompanies a dependent authorized to travel to or from a medical facility for required medical attention that is not available locally.

2. An "attendant" takes care of and waits upon the dependent patient in response to the patient's needs.

3. An attendant's duties may include traveling with the patient and attending to the patient's needs at the destination medical facility.

4. A competent medical authority appoints an attendant.

U7551 GENERAL

A. Authority. Escort/attendant travel is authorized only when the AO determines that dependent travel is necessary and that the dependent is incapable of traveling alone because of age, physical or mental incapacity, or other extraordinary circumstance.

B. Travel Order. A travel order (or ITA for a person not a member or a GOV'T employee) for an escort/attendant travel must cite par. U7551 as authority.

C. Travel of a Member's Escort/Attendant. For travel of a member's escort/attendant, see Ch 7, Part I.

D. Circumstances. This Part prescribes the travel and transportation allowances payable for a dependent's escort/ attendant. This travel may be authorized under the following circumstances, for:

1. 1-Year Period. Any person to escort a dependent(s) within the 1-year period after the member:

a. Dies,

b. Is declared missing,

c. Is injured (see par. U5241), or

d. Is otherwise unable to accompany the dependent.

2. Dependent Cannot Travel Alone. A person to travel as an escort/attendant for a dependent accompanying a member stationed OCONUS, when the authorized transportation is to/from a medical facility for required medical attention which is not available locally (see par. U5240-C) and the dependent cannot travel alone;

3. Non concurrent PCS Travel

a. A sole-parent member (but not another person), or either member of a member/member married couple (but not both), to escort dependent(s) not permitted by the Service concerned to travel concurrently with the member (or both members in the case of a member/member married couple) to the new PDS.

b. Round trip travel and transportation is authorized for the member to return for the dependent(s) after dependent travel to the new PDS is authorized.

c. GOV'T transportation must be used on a space-required basis when available. If not available, allowances are IAW par. U7552;

*d. ***Par. U3220-B, allowing reimbursement NTE the directed mode cost, does not apply.***

4. Unusual/Emergency Circumstances

a. A sole-parent member (but not another person), or either member of a member/member married couple (but not both), to escort dependent(s) authorized transportation under the unusual/emergency circumstances in pars. U5240 and U5900.

b. Round trip travel and transportation is authorized for the member between the OCONUS PDS and the dependent's destination.

c. GOV'T transportation must be used on a space-required basis as the directed mode when available. If not available, allowances are IAW par. U7552;

*d. ***Par. U3220-B, allowing reimbursement NTE the directed mode cost, does not apply.***

5. Evacuation. Any person to escort a dependent authorized transportation from the member's PDS incident to an evacuation under par. U6004-B (OCONUS) or U6050-A (CONUS), and who (the dependent) is later authorized return transportation to the member's PDS under par. U6004-I (OCONUS) or U6053-H (CONUS). For escort travel allowances ICW dependent evacuation travel, see par. U6004-H (OCONUS) or U6053-G (CONUS);

6. Medical Facility Transfer. A member to accompany a dependent as an escort/attendant when the dependent, requiring an escort/attendant to travel, transfers in a patient status in CONUS from one medical facility to another medical facility and return for required medical treatment not available locally (see par. U7961 in regard to travel for specialty care for TRICARE Prime patients);

7. Member's Burial Ceremony or Memorial Service. Any person authorized to accompany a dependent, authorized transportation to attend a member's burial ceremony or memorial service (see par. U5242) as an escort/ attendant;

8. Student Diagnosis/Evaluation

a. Any person authorized to accompany a student when travel is necessary because medical/educational authorities request a student diagnosis/evaluation under DoDI 1342.12.

b. See ***http://www.dtic.mil/whs/directives/corres/pdf/134212p.pdf*** for tuition-free handicapped DoDEA students (DoDI 1342.12), and one/both of the student's parents/guardians are present to participate in the diagnosis/evaluation (par. U5260-C) or to escort the student; or

9. Travel to a Repatriation Site. Any person to travel as an attendant to accompany a dependent authorized to travel to a repatriation site (see par. U5258) and the family member cannot travel alone.

U7552 MEMBER AS AN ESCORT/ATTENDANT OF A DEPENDENT(S)

A member escort/attendant under this Part is authorized TDY travel and transportation allowances.

U7553 CIVILIAN EMPLOYEE AS AN ESCORT/ATTENDANT OF A DEPENDENT(S)

A U.S. GOV'T civilian employee escort/attendant, traveling under par. U7551-1, U7551-2, U7551-5, U7551-7, or U7551-8, is authorized the TDY travel and transportation allowances in regulations issued by the agency/department that is funding the travel. See JTR, par. C7100, or par. C7105.

U7554 ANOTHER PERSON AS AN ESCORT/ATTENDANT OF A DEPENDENT(S)

1. A person other than a Uniformed Service member or U.S. GOV'T civilian employee, designated to travel as an escort/attendant for a dependent, should be issued an ITA.

2. This individual is authorized the same transportation and travel allowances as a DoD civilian employee.

3. See APP E for ITA information.

U7555 FUNDS ADVANCE FOR AN ESCORT/ATTENDANT FOR A DEPENDENT(S)

The travel and transportation allowances authorized for an escort/attendant for a dependent may be paid in advance.

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CHAPTER 7

PART R: RESERVED

INFORMATION ON
TRANSPORTATION OF DECEASED MEMBERS/DEPENDENTS REMAINS
IS MOVED TO CHAPTER 5, PART R

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PART S: RESERVED

***For uniformed member travel expenses not payable by the GOV'T, see pars. U1000-D, U1000-E1, and U1000-E2.**

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PART T: FUNDED ENVIRONMENTAL AND MORALE LEAVE (FEML) TRANSPORTATION

U7660 FUNDED ENVIRONMENTAL AND MORALE LEAVE (FEML) TRANSPORTATION

A. Policy. FEML policy is established in DoDI 1327.06 (Leave and Liberty Procedures), subsection 1.j.(8), ***http://www.dtic.mil/whs/directives/corres/pdf/132706p.pdf***. This policy has been adopted for and applies to all Uniformed Service members.

B. Eligibility

NOTE: Once a member/dependent meets FEML eligibility, unless otherwise prohibited in par. U7660, the member/dependent is authorized FEML and it is not discretionary.

1. Traveler. A traveler is eligible for FEML if stationed at an authorized FEML PDS for 24 or more consecutive months (to include a 12 -month tour extended for an additional consecutive 12 months).

NOTE: When a traveler on a 12-month without-dependent tour to a FEML area extends for a consecutive second 12 month tour, the traveler is only eligible for one funded leave transportation program, the COT (member only), RAT (civilian employee only), or the FEML leave transportation program, but not both.

2. Dependent. The dependent of a traveler serving an accompanied tour at the FEML PDS is eligible for FEML if:

a. Command-sponsored (member only)/authorized (DoD civilian employee), and

b. Residing with the traveler at the FEML PDS. A dependent student attending school away from the PDS (e.g., in the CONUS) resides with the traveler for FEML eligibility.

C. Dependent Travel

1. A dependent may travel independently of the member and may travel even if the member does not.

2. Student dependent travel from the school to the designated FEML location or an alternate destination to join the family while on FEML may be authorized. The GOV'T-funded transportation cost from the school to the designated FEML destination or to an alternate location must not exceed the GOV'T's cost had the dependent traveled from the OCONUS PDS to the designated FEML destination.

D. Number of FEML Trips

1. The number of FEML trips an eligible traveler/dependent may take depends on the member 's tour length, as shown in the table below:

Tour Length	Number of FEML Trips Authorized
a. At least 24 months, but less than 36 months	1
Tour ***extended*** at least 12 months	1 additional
b. At least 36 months	2
Tour ***extended*** for any length of time	0 additional

b. No more than 2 FEML trips are authorized for any overseas tour including extensions to that tour.

c. Uniformed Member: A member taking IPCOT assignments is authorized additional FEML trips based on the above table. For example, if the member's tour was 36 months, two FEML trips were authorized during that 36 month tour. If the member then serves a 36 month IPCOT, the member would be eligible for two FEML trips during that second 36 month tour.

E. Time Limitation. FEML travel:

1. Should not be performed within 6 months of the beginning or the end of the 24 or 36 month tour.

2. Should not be performed within 3 months of the beginning or the end of a 12 month extension to a 24 month/less than 36 month tour.

3. By an eligible traveler/dependent must be performed prior to the FEML tour completion (adopted from CBCA 1067-TRAV, 26 June 2008).

F. Waiver Authority. A major command is authorized, on a case-by-case basis, to waive the six month or three month rule when appropriate. A major command is ordinarily commanded by a 4 star (3 star for Marine Corps) flag officer.

G. FEML Combined with other Travel. ***FEML may be taken ICW any other funded leave transportation program or official travel.***

H. FEML Locations/Destinations. See APP S for a list of authorized FEML locations/destinations.

1. FEML Location. To qualify, a location must meet the requirements of DoDI 1327.06 and be designated by an authority listed in par. U7660-H5.

2. FEML Destination. The authorized FEML destination, determined IAW DoDI 1327.06, is listed in APP S.

3. Alternate Destination(s). A traveler may select destination(s) different from the authorized destination in APP S and be reimbursed NTE the cost of GOV'T-provided transportation to the authorized destination. Travel to/from the alternate destination(s) is official travel, and contract city-pair airfares ***may*** be available for use. ***If a traveler travels to more expensive alternate destination(s), city-pair airfares are not authorized to any of the alternate destination(s).***

4. Examples. The locations and transportation costs used in the following examples are for illustrative purposes only and may not reflect current costs.

a. Example 1

Example 1	
A traveler's PDS is in Bahrain and the authorized destination is Frankfurt, Germany.	
There is no city-pair airfare between Bahrain and Frankfurt, Germany.	
The POLICY-CONSTRUCTED AIRFARE (APP A1) (incorporating some city-pair airfare connections) is $1,200.	
The traveler desires to utilize FEML to Boston, MA.	
Round trip city-pair airfare to/from Boston:	$1,400
Round trip POLICY-CONSTRUCTED AIRFARE to/from Boston:	$1,600
Since transportation to/from Boston, MA, is more expensive than transportation to/from Frankfurt, Germany, no city-pair airfare may be used to/from Boston. The traveler's financial responsibility is $1,600 of which $1,200 is reimbursable.	

b. Example 2

Example 2	
A traveler 's PDS is in Brazil and the authorized destination is Miami, FL.	
The traveler desires to utilize FEML to St. Louis, MO.	
Round trip city-pair airfare between Brazil and Miami is:	$980
Round trip city-pair airfare from Brazil to St. Louis is:	$840
Since transportation to/from St. Louis, MO, is less expensive than transportation to/from Miami, FL, the traveler is authorized city-pair airfare to/from St. Louis ($840) NTE the $980 cost to/from Miami.	

5. Location Designation/Recertification

a. Designating Authorities. The following are designating authorities for FEML locations/destinations:

(1) DoD Services: DASD (MPP) IAW DoDI 1327.06;

(2) NOAA: Director, NOAA Corps;

(3) PHS: Assistant Secretary for Health (ASH), Department of Health and Human Services; and

(4) U.S. Coast Guard: Commandant (CG-12), U.S. Coast Guard.

b. Designation/Recertification Requests. Designation/recertification requests (for DoD Services) must be sent through Combatant Command channels to DASD (MPP) IAW DoDI 1327.06.

I. Transportation

1. Traveler/Dependent. The traveler and dependent may travel together or independently.

2. Restrictions. A traveler/dependent(s) taking a FEML trip:

a. Must use military air transportation on a space available basis if reasonably available to the authorized/ alternate destination, or

b. May use commercial air transportation if military air transportation is not reasonably available, and

c. May not use cruise or tour packages to/from the authorized destination.

NOTE: A commander must determine "reasonable availability" after considering mission requirements, frequency and scheduling of flights, and other relevant circumstances (including those personal to the member) that affect scheduling FEML.

*3. Procurement. Commercial air transportation must be IAW par. U2400.

4. Reimbursement

*a. Transportation and expenses (i.e., ground transportation) between the traveler's PDS and the authorized air terminal may be reimbursed (par. U4925).

b. Reimbursement is NTE the GOV'T-procured transportation cost between a traveler's PDS and the authorized destination plus the ground transportation cost (par. U7660-I4a).

5. Transportation Funded by a Host Government. If a host government provides funded transportation that is comparable to FEML to an eligible traveler, an FEML trip may not also be provided.

J. Per Diem. ***Per diem, meal tickets, and reimbursement for meals and lodging are not authorized for FEML travel while en route to and from or while at the FEML leave location.***

K. Dual Allowances. A traveler/dependent may not receive dual allowances. Therefore, the traveler's spouse (or other dependent), serving at the PDS as a traveler of the same or another U.S. GOV'T agency, is eligible for FEML travel as the traveler's dependent ***provided*** the other agency does not provide comparable allowances.

Example: A member/employee is married to a member/employee. They have two children. The member/employee are each eligible for one FEML trip. The entire family unit may travel on its collective one FEML trip, or the member/employee may take separate FEML trips and each child may accompany one parent, but not both.

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PART U: TRAVEL AND TRANSPORTATION EXPENSE REIMBURSEMENT WHEN ACCOMPANYING A MEMBER OF CONGRESS AND/OR CONGRESSIONAL STAFF

U7750 GENERAL

A. Application. This Part applies to uniformed members accompanying a member of Congress, congressional staff employee and funeral support under the authority in 31 USC §1108(g). DoD components should refer to the below DoD issuances for guidance. Non-DoD Services should consult Service issuances.

1. DoDD 4515.12, DoD Support for Travel of Members and Employees of Congress; and

2. DoDI 4515.19 DoD Support for Congressional Funerals.

B. Reimbursement. An armed forces member accompanying a Member of Congress/congressional employee on official travel under the authority in 31 USC §1108(g) is authorized reimbursement for travel and transportation expenses for such travel. Reimbursement includes:

1. Transportation accommodations cost on the same class of service used by a Member of Congress/ congressional staff employee(s) that the armed forces member is accompanying, and

2. Per diem/AEA NTE the rate prescribed for a Member of Congress/congressional staff employee(s) that the armed forces member is accompanying;

*provided the armed forces member's travel is in support of congressional travel authorized/approved by SECDEF or the Secretary Concerned (par. U3520-C8).

U7751 DEFINITIONS OF TERMS

A. Member of Congress. For this Part, "Member of Congress" means a Member of the U.S. Senate or the House of Representatives, a Delegate to the U.S. House of Representatives, and the Resident Commissioner from Puerto Rico.

B. Congressional Staff Employee. For this Part, "Congressional staff employee" means an employee of a Member of Congress or an employee of Congress, committee of Congress, or congressional agency.

C. Secretary Concerned. For this Part, "Secretary Concerned" includes SECDEF for DoD Services and the Secretary of Homeland Security for the Coast Guard (when not operating as part of the Navy).

U7752 TRANSPORTATION, PER DIEM, AND AEA RATES

When travel is authorized under 31 USC §1108(g), transportation service class, per diem, or AEA rates are prescribed by the Chairman (Leadership) directing the travel and requesting DoD support. The Chairman (Leadership) authorizes/approves a specified per diem rate/AEA without regard to any established per diem schedule.

U7755 OTHER THAN ECONOMY/COACH CLASS APPROVAL CODES

*Approval codes required on documentation for 'other than economy/coach' Congressional travel are first class (FC), and business class (BC) (par. U3520-C8).

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PART V: MEMBERS AUTHORIZED TO TRAIN FOR, ATTEND, AND PARTICIPATE IN ARMED FORCES, NATIONAL, AND INTERNATIONAL AMATEUR SPORTS COMPETITIONS

U7800 GENERAL

This Part applies to Armed Forces members who are authorized to train for, attend, and/or participate in Armed Forces, national and international sports competition IAW:

*****1. 10 USC §717, 37 USC §420, ***and***:

*****2. DoDI 1330.04 (***http://www.dtic.mil/whs/directives/corres/pdf/133004p.pdf***) for DoD members (and Coast Guard when operating as a service of the Navy), ***or***

3. COMDTINST 1710.13 (series) for Coast Guard members.

U7801 POLICY

A. General. An Armed Forces member may be permitted to train for, attend, and participate in the Pan American Games, Olympic Games, and other international competitions in amateur sports (to include qualifying and preparatory events) when authorized under par. U7800.

B. Authorization/Approval. Participation in the Pan American Games, Olympic Games, and activities of Conseil International du Sport Militaire (CISM) and Interallied Confederation of Reserve Officers (CIOR) is authorized/ approved by the Secretary of State.

C. Participation. Participation in other international competitions is contingent upon a Secretary of State determination that U.S. interests are served by participating in each such event.

U7803 ALLOWANCES

An Armed Forces member, who is authorized to attend, train for, and/or participate in the competitions in par. U7801, is authorized TDY travel and transportation allowances.

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CHAPTER 7

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CHAPTER 7

PART X: RESERVED

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PART Y: TRAVEL ALLOWANCES TO SPECIALTY CARE OVER 100 MILES

U7960 TRAVEL TO SPECIALTY CARE OVER 100 MILES

A. General. Travel to specialty care over 100 miles applies in the following special circumstances:

1. TRICARE Prime Enrollee

a. Conditions. The patient must be a TRICARE Prime enrollee referred by the primary care manager (PCM) for medically necessary non-emergency specialty care more than 100 miles from the PCM's office.

b. Mileage Determination. The Military Treatment Facility (MTF), at which the TRICARE Prime member is enrolled, or the Lead Agent (if the TRICARE Prime member is enrolled with a civilian PCM) determines if the specialty care is more than 100 miles from the PCM.

c. Reimbursement

(1) The patient must be reimbursed for reasonable travel expenses if the conditions in par. U7960-A1a are met.

*(2) Transportation expenses are reimbursed for the official distance from the patient's residence city to the specialty care provider's city (par. U2650).

d. Subsequent Specialty Referrals. This also applies to subsequent specialty referrals authorized by the PCM or Health Care Finder.

e. Policy. This is based on policy from OASD/Health Affairs, TRICARE Management Activity memo of 22 June 2001.

2. Retired Member with a Combat-Related Disability

a. Conditions. The patient must be a retired member with a combat-related disability, who is not a TRICARE Prime enrollee, referred by a primary care provider for follow-on specialty care, services and supplies, for that particular disability, more than 100 miles from the primary care provider's office.

b. Mileage Determination. The TRICARE Regional Office located in the region where the retiree resides determines if the specialty care is more than 100 miles from the primary care provider's office.

c. Reimbursement

(1) The patient must be reimbursed for reasonable travel expenses if the conditions in par. U7960-A2a are met.

*(2) Transportation expenses are reimbursed for the official distance from the patient's residence city to the specialty care provider's city (par. U2650).

d. Subsequent Specialty Referrals. This also applies to subsequent specialty referrals authorized by a primary care provider.

e. Policy. This is based on policy from OASD/Health Affairs, TRICARE Management Activity/Health Plan Operations memo of 14 July 2009; and USD (P&R) memo of 31 August 2009.

B. Applicability

1. Authorized. Travel under this Part may be provided to a:

a. Covered beneficiary enrolled in TRICARE Prime; and/or

b. Retired member/dependents (IAW par. U7960-A) if the retiree/dependents are TRICARE Prime enrollee(s); and/or

c. Retired member ***with a combat-related disability***, who is not a TRICARE Prime enrollee.

2. Not Authorized. The following are not authorized travel under this Part:

a. Active duty members (par. U7252); and

b. Dependents overseas authorized travel under par. U5240-C.

C. Transportation

1. General. A patient, referred by the PCM for specialty care at a location over 100 miles away from the PCM's office, may have transportation to the appropriate specialist authorized/approved.

a. GOV'T Transportation Used. When practicable, GOV'T transportation should be used.

b. GOV'T Transportation Not Used. When GOV'T transportation is not available, or is not practicable, patients may be transported by one of the following modes:

(1) GOV'T-procured commercial transportation, and/or

*(2) Personally procured commercial transportation (par. U2400), and/or

(3) POC.

2. Reimbursement

a. Personally Procured Commercial Transportation Used. Reimbursement:

(1) Is authorized for the actual cost of the transportation used,

(2) Must not exceed the GOV'T's cost if GOV'T/GOV'T-procured transportation is available, and

(3) Is authorized for actual expenses incurred for the round-trip transportation cost between:

(a) Home and terminal, and

(b) Terminal and the specialty care provider facility, and

(c) The specialty care provider facility and lodging (for all trips the patient must make between these two places). The transportation mode used should be the least costly mode available that adequately meets the patient's needs.

b. POC Used. Reimbursement:

(1) Is authorized for the actual expense incurred (gas; oil; highway, bridge, and tunnel tolls; parking fees; and other necessary expenses incurred incident to such travel) for the patient's round-trip travel between the transportation terminal, specialty care provider facility, and lodging.

(2) Must not exceed the GOV'T's cost if GOV'T/GOV'T-procured transportation is available.

c. GOV'T-Procured Transportation Used. Reimbursement is authorized for actual expenses incurred for the round-trip transportation cost between:

(1) Home and terminal, and

(2) Terminal and the specialty care provider facility, and

(3) The specialty care provider facility and lodging (for all trips the patient must make between these two places).

3. Reimbursement Limitation. Reimbursement may not be on a commuted basis, such as a mileage allowance for transportation cost ***(B-202964, 23 February 1982).***

D. Lodging and Meals

1. Authorized Reimbursement. Reimbursement NTE the locality per diem rate for the location concerned is authorized for the actual cost of the patient's:

a. Lodging (including tax, tips, and service charges), and

b. Meals (including tax and tips, but not including alcoholic beverages).

2. Reimbursement Limitations. The amount paid for meals and lodging may not be reimbursed in excess of the maximum amount allowed for M&IE and lodging, respectively, authorized in the specialty care provider (medical or dental) facility location per diem rate.

3. Lodging Tax

a. CONUS and Non-foreign OCONUS Locations (APP A). Lodging tax is:

(1) Not included in the locality per diem lodging ceiling.

(2) A reimbursable expense (APP G) except when 'MALT-Plus' for POC travel is paid.

b. Foreign OCONUS Locations (APP A). Lodging tax is:

(1) Included in the locality per diem lodging ceiling.

(2) Not a reimbursable expense (APP G).

E. Reimbursable Expenses. Reimbursement is not authorized for expenses not specifically authorized in par. U7960-D. ***Other expenses in APP G are not authorized.***

F. Administrative Provisions

1. An order authorizing/approving patient transportation to a specialist for medical care must cite par. U7960 as authority.

2. A written statement by a competent medical official (military or civilian, as available) that travel is to a specialty care provider facility IAW 10 USC §1074 must support the order.

U7961 ATTENDANT'S TRAVEL FOR SPECIALTY CARE OVER 100 MILES

A. General. If a patient meets the par. U7960-A travel requirements, round trip travel and transportation expenses are authorized for one necessary attendant.

B. Requirement. The attendant must be a parent, guardian, or another adult (at least age 21 years) member of the patient's family.

C. Travel and Transportation Allowances. Allowances are authorized, as stated, for the following persons as an attendant:

1. Uniformed Member as an Attendant. A uniformed member who is a family member, and is ordered to be an attendant, is authorized TDY allowances while acting as an attendant.

2. A Civilian Employee as an Attendant. A U.S. GOV'T civilian employee who is a family member and is assigned an attendant is authorized the TDY travel and transportation allowances in regulations issued by the agency/department funding the travel.

3. Another Person as an Attendant

a. A person other than a uniformed member or U.S. GOV'T civilian employee, who is at least age 21 years and a family member, who is designated to travel as an attendant, is issued an ITA or included in the patient's order and identified as an attendant.

b. This person is authorized reimbursement of reasonable travel expenses as in pars. U7960-C and U7960-D.

D. Reimbursement Limitation. The patient and attendant cannot both be reimbursed for the same travel expense (e.g., both cannot claim and be paid for gas costs when traveling by POC).

E. Beneficiary Questions Regarding Non-Medical Attendant Allowance. A beneficiary with questions about the non-medical attendant allowance should contact the local military treatment facility or regional director travel representative on Beneficiary Counseling and Assistance Coordination (BCAC) for assistance.

CHAPTER 8

COST-OF-LIVING ALLOWANCE FOR MEMBERS ASSIGNED TO CONUS HIGH-COST AREAS (CONUS COLA)
37 USC §403b

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CHAPTER 8

COST-OF-LIVING ALLOWANCE FOR MEMBERS ASSIGNED TO CONUS HIGH-COST AREAS (CONUS COLA) 37 USC §403b

U8000 DEFINITION OF TERMS AS USED IN THIS CHAPTER

A. High Cost Area. An area is a high cost area for a fiscal year for Ch 8's purposes if the uniformed services' cost of living for that area for the 'base period' exceeds the average CONUS cost of living for such "base period" by at least the threshold percentage. The term "base period," with respect to a fiscal year, means the 12-month period ending on 30 June of the year in which such fiscal year begins. ***SECDEF, in consultation with the other Administering Secretaries, establishes the threshold percentage, except that the threshold percentage may not, by statute law, be less than 8 percent.*** The Administering Secretaries must prescribe a higher threshold percentage to be applied for a fiscal year when it is necessary to do so to ensure the total amount of CONUS COLA payments, made to Uniformed Services' members under this Part for such fiscal year, does not exceed the total amount available to all Uniformed Services for that fiscal year for paying CONUS COLA.

B. Member with Dependents. The term "member with dependents" as used in Ch 8 means a member who is authorized BAH (or would be authorized BAH if GOV'T QTRS were not occupied) at the with-dependent rate. ***The term does not include a member authorized BAH at the with-dependent rate solely on the basis of paying child support.***

C. Member without Dependents. The term "member without dependents" as used in Ch 8 means;

1. A member authorized BAH (or would be authorized BAH if GOV'T QTRS were not occupied) at the without-dependent rate, and

2. A member authorized BAH at the with-dependent rate solely on the basis of paying child support.

D. Primary Dependent. The term "primary dependent" with respect to a member, means:

1. The member's spouse; or

2. For an unmarried member, a dependent (APP A1 except items 1, 8, 9, 10 and 12).

E. Unaccompanied Status. The term "unaccompanied status" as used in Ch 8 means any portion of a member's assignment to an OCONUS PDS during which dependents reside in, or during which all dependents return to, a CONUS location to establish a permanent residence.

U8002 ELIGIBLE MEMBERS

The following members are eligible to receive a CONUS COLA under the law (37 USC §403b) and Ch 8. A member:

1. Assigned to a CONUS high cost area.

2. In an unaccompanied status OCONUS, if the member's primary dependent resides in a CONUS high cost area.

3. Assigned to CONUS duty, if the Secretarial Process determines under the conditions in par. U8016-B or U8016-C that:

   a. The member's primary dependent must reside in a CONUS high cost area by reason of the member's PDS or other circumstances; and

b. It would be inequitable for the member's eligibility for the allowance to be determined on the basis of the member's PDS.

For CONUS COLA purposes, a ship's or afloat staff's home port (not to be confused with PDS for non-sea duty organizations) to which a member is assigned is the member's PDS. Unless already drawing CONUS COLA for a dependent at another location, a member assigned to a ship or afloat staff, regardless of BAH eligibility is eligible for CONUS COLA if otherwise qualified.

U8004 RATE PAYABLE

A. General

*1. CONUS COLA must be paid to a member assigned to a PDS in a CONUS high cost area.

*2. For a member with dependents whose dependents, under the circumstances in par. U8016, do not reside with the member at the PDS location CONUS COLA must be paid based on the primary dependent's location.

B. Both Husband and Wife Are Members. When both husband and wife are members, each is authorized a CONUS COLA. This authority exists whether or not the husband and wife maintain a joint residence or separate residences. In no case may a spouse, who also is a member on active duty, be a dependent for CONUS COLA purposes. When a member-married-to-member couple maintains a joint residence and a dependent other than the member spouse is involved, CONUS COLA is paid to one spouse at the with-dependent rate and to the other at the without-dependent rate.

C. Member Assigned to a Ship or Afloat Staff. For CONUS COLA, the home port of the ship or afloat staff to which a member is assigned is the member's PDS. Ordinarily CONUS COLA based on the rate for the old home port stops on the day before the home port change effective date and CONUS COLA based on the rate for the new home port begins on the home port change effective date. However, if a member without dependents is undergoing a home port change and the ship or afloat staff is delayed at the old home port after the home port change effective date (i.e., does not depart from the old home port before/on the home port change effective date) and QTRS on board the ship are not available (e.g., ship dry docked) a member without dependents is authorized CONUS COLA based on the old home port until the day the member moves back aboard the ship.

D. Accessions. A new member ordered to active duty is authorized CONUS COLA at the rate prescribed for a member:

1. Without dependents - the rate is based on the duty location to which assigned. The rate changes on the member's arrival day at each duty location until the member arrives at the initial PDS; or,

2. With dependents - the member can elect the with-dependent rate for the PDS or the primary dependent's location. If the primary dependent's location rate is selected, the rate is based on the primary dependent's location until the day before the member's arrival day at the member's initial PDS.

CONUS COLA is reduced by the number of travel days authorized under par. U5160 for direct travel from the PLEAD to the first PDS based on law.

E. Member in a Leave Status. The CONUS COLA rate paid to the member is not affected by any leave status.

F. Member Processing for Separation or Retirement. CONUS COLA is paid during separation or retirement processing:

1. Based on the last PDS rate; or

2. Based on the primary dependent's location immediately prior to separation processing if previously authorized that rate rather than the PDS rate; or

3. Based on the CONUS separation/retirement processing station if the member separates in CONUS from an OCONUS PDS.

U8006 CONUS COLA NOT PAYABLE

CONUS COLA is not payable in the following cases. For:

1. The number of travel days authorized ICW a PCS (par. U5160); or

2. An RC member, for any active duty time when the order to active duty is for less than 140 days. For exceptions, par. U8038.

U8008 CONCURRENT PAYMENT OF OCONUS COLA AND CONUS COLA

A member assigned to an OCONUS PDS may be paid an appropriate OCONUS COLA at the without-dependent rate (Ch 9), and a CONUS COLA at the with-dependent rate applicable for the CONUS high cost area at which the primary dependent resides. ***This may occur only if there is no command-sponsored dependent residing OCONUS with the member.*** If, after a member departs, the member is authorized an OCONUS COLA extension on behalf of a dependent at an OCONUS place of residence IAW par. U9105-B, the member may be paid the OCONUS COLA at the with-dependent rate, and a CONUS COLA at the without-dependent rate based on the new PDS, through the day authority for OCONUS COLA terminates. OCONUS COLA terminates the day before the dependent leaves the OCONUS place of residence (par. U9130-A). On the following day, the member may be paid CONUS COLA at the with-dependent rate for the CONUS PDS.

U8010 MEMBER PAYING CHILD SUPPORT

A member authorized:

1. BAH at the with-dependent rate based solely on child support payment; or

2. BAH-DIFF solely because the member is paying child support,

is authorized CONUS COLA at the without-dependent rate.

U8012 CONUS COLA AT WITH DEPENDENT RATE FOR A MEMBER WITH PHYSICAL CUSTODY OF CHILDREN

Generally, a divorced or legally separated member who is not identified in the divorce decree or legal separation agreement as the full-time legal custodial parent of a child or children of the marriage is not authorized CONUS COLA at the with-dependent rate. However, a member parent who has physical custody, but not legal custody, of at least one child is authorized CONUS COLA at the with-dependent rate when the following conditions are met:

1. The member must be authorized BAH, and

2. Physical custody must be for a minimum of 90 consecutive days (a break, or breaks if for 5 days or less, are not considered an interruption of the 90-day period).

NOTES:

1. If the divorce or separation involves two service members, it is possible for both service members to be authorized CONUS COLA at the with-dependent rate. This is the case when each member-parent has physical custody of one or more children at the same time (Ch 10 - BAH).

2. In a case in which the child or children are in the physical custody of a member paying child support for more than 90 consecutive days (excluding a break or breaks for 5 or fewer days), the member is not receiving BAH at the with-dependent rate solely because of child support payment (69 Comp. Gen 407, (1990)).

U8014 CONUS COLA WHEN ORDERED ON A PCS

Except as otherwise provided in pars. U8014 and U8016, CONUS COLA authority at the rate prescribed for a particular PDS begins on the day the member reports to that PDS at which there is a rate prescribed. Similarly, except as otherwise provided in par. U8014, CONUS COLA at the rate paid at the member's old PDS continues through the day before the day the member reports at the new PDS ICW a PCS transfer, but authority for the allowance is reduced by the number of days authorized under par. U5160 for PCS travel. Except as in par. U8022, a member departing from a PDS:

1. OCONUS incident to a PCS to a CONUS PDS named in the order, is authorized CONUS COLA applicable to the new PDS starting on the member's reporting date at the new PDS; or

2. Incident to a PCS to a new CONUS PDS with TDY en route at a location to which the member commutes from the permanent QTRS that will be occupied at the new PDS, is authorized the CONUS COLA rate applicable to the new PDS on the day after per diem has been stopped under the circumstances in par. U5120-D.

U8016 SECRETARIAL WAIVER WHEN THE PRIMARY DEPENDENT DOES NOT RESIDE AT THE CONUS PDS LOCATION

A. General

1. A member is authorized only one CONUS COLA.

2. Ordinarily CONUS COLA is paid based on the member's PDS or a ship's or afloat unit's home port. However, the Service may determine that a member's assignment to a PDS or the circumstances of that assignment requires the dependent to reside separately and authorize/approve payment of CONUS COLA based on the dependent's location through the Secretarial Process.

3. If the Secretarial Process determines that it is necessary for the primary dependent to maintain a permanent CONUS residence at other than the member's CONUS PDS location, the member may request and be authorized CONUS COLA at the rate for the primary dependent's permanent CONUS residence location instead of for the member's CONUS PDS.

B. Examples of CONUS COLA Location Rate Changes Routinely Authorized/Approved

When the member is:

1. Assigned to a PDS in an area at which sufficient housing does not exist;

2. Assigned to unusually arduous sea duty and the primary dependent resides at, or relocates to, a CONUS designated place;

3. Assigned, or in receipt of a PCS order, to a ship entering overhaul involving a home port change and the primary dependent is not relocated incident to the home port change;

4. In receipt of a PCS order to a unit with a promulgated home port change and the primary dependent relocates to the announced home port (or CONUS designated place, if appropriate) before the home port change effective date;

5. Disadvantaged as a result of reassignment for reasons of improving mission capability and unit readiness, in receipt of a PCS order between PDSs located in the same proximity, and disallowed HHG transportation (par. U5355). The Secretarial Process must issue a determination that a decision to implement this policy is in the interest of correcting an inequity incurred due to the individual's movement for the purposes of improving mission capability and unit readiness;

6. Assigned to ITDY, or TDY pending further orders;

7. Assigned to a Professional Military Education or training course that is scheduled for a duration of NTE one year; or

8. Directed (with dependent) to reside in GOV'T QTRS in a high cost area which is not the PDS.

C. Other Circumstances. In addition to the specific cases above, the Secretarial Process may determine that circumstances or conditions require the primary dependent to reside at a separate location and it would be inequitable for the member to receive CONUS COLA based on the PDS. ***A personal election of either a member or primary dependent is not a consideration.***

D. Rates Applicable. ***NOTE: In par. U8016-D, the 'travel day deduction' refers to reducing the COLA by the number of member travel days authorized for direct travel between the old and new PDSs under par. U5160.*** The rate, applicable to the primary dependent's permanent residence location, starts on the date the primary dependent arrives at the new residence location or the date the member reports to the new PDS ICW the transfer, whichever is later. CONUS COLA authority based on the rate payable for the primary dependent's old permanent residence location, or the member's old PDS, continues through the day before the day the rate applicable for the new permanent residence location begins, less the travel day deduction. If the primary dependent does not relocate, authority for the CONUS COLA based on the rate payable for the primary dependent's permanent residence location, or the member's old PDS, continues, less the travel day deduction. When the primary dependent's permanent residence is at a location that has a different rate than the old PDS, and the member's authority was based on the rate payable for the old PDS, the rate applicable to the primary dependent's permanent residence location begins on the member's reporting day to the new PDS. The old PDS rate continues through the day before the day the rate applicable for the primary dependent's permanent residence location begins, less the travel day deduction.

U8018 ACQUIRED DEPENDENT

A. General Rules. When a member acquires a primary dependent (by marriage, birth, adoption, etc.), a CONUS COLA is paid based on the:

1. PDS if the member is assigned at a CONUS PDS. Under par. U8016, a member assigned at a CONUS PDS may request a CONUS COLA based on the dependent's location through the Secretarial Process, or

2. Dependent's location if the member is assigned at an OCONUS PDS and the dependent does not reside at or near the OCONUS PDS.

B. Dependent Visits/Moves to the PDS. A dependent may visit the member at the PDS without changes to the CONUS COLA allowance. However, when the visit exceeds 90 days, it is no longer a visit but is permanent residence change. The CONUS COLA is changed to be based on the member's PDS location. If the dependent subsequently departs the PDS area after the COLA allowance is changed, the CONUS COLA previously authorized for the dependent's location is reinstated as of the departure date.

C. Decision Logic Table

CHANGES WHEN A MEMBER ACQUIRES A DEPENDENT				
Table U8-1				
RULE	**Member Assigned**	**Dependents Located**	**Dependent Located at or Near the PDS**	**Then**
1	OCONUS	In CONUS	No	Start CONUS COLA at the with-dependent rate based on the dependent's location, as of the date acquired.
2	In CONUS	In CONUS	Yes	Change CONUS COLA to the with-dependent rate based on the PDS as of the date acquired.
3			No	Change CONUS COLA to the with-dependent rate based on the member's PDS, unless the member requests and receives a Secretarial waiver to pay based on the dependent's location, as of the date acquired.

U8020 THE GOV'T DEFERS DEPENDENT TRAVEL

A. General. When the GOV'T defers dependent's travel at the GOV'T's expense to a member's new OCONUS PDS pending housing availability, CONUS COLA continues to be paid at the old PDS rate until the day before the member arrives at the new OCONUS PDS. If the dependent's residence is located at the member's old CONUS PDS, CONUS COLA for that PDS continues. If the dependent does not reside at the member's old CONUS PDS or the dependent relocates, start CONUS COLA based on the dependent's residence location. When the GOV'T defers a dependent's travel at the GOV'T's expense to a member's new CONUS PDS pending housing availability, CONUS COLA may continue to be paid at the old PDS rate until the day before the member arrives at the new CONUS PDS. If the dependent's residence is located at the member's old CONUS PDS, CONUS COLA for that PDS continues. If the dependent does not reside at the member's old CONUS PDS or the dependent relocates, start CONUS COLA based on the dependent's residence location. In cases in which the Secretarial Process previously authorized a CONUS COLA based on the dependent's location, that rate continues. Obtaining housing is the decision key for authority for dependent travel to the PDS.

B. Dependent Travel Authorized to CONUS PDS. CONUS COLA payment based on the primary dependent's location or old PDS continues for up to 60 days after dependent travel is authorized. If the 60-day time period expires, and the dependent has not arrived at the member's PDS, and an extension to the 60-day period or a waiver has not been granted through the Secretarial Process, the CONUS COLA for the dependent's location terminates and the member is authorized a CONUS COLA for the PDS location.

C. Decision Logic Table

1. Table U8-2

CHANGES WHEN THE GOV'T DELAYS DEPENDENT'S TRAVEL TO AN OCONUS PDS				
Table U8-2				
RULE	**Expected Travel Delay**	**Dependent Relocated at GOV'T Expense**	**Dependent Arrives within 60 Days of Travel Authority**	**Then**
1	More Than 60 Days but Less Than 20 Weeks	No	Yes	Upon the member's departure, continue CONUS COLA based on the old PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel. Upon the member's arrival date, start CONUS COLA for the authorized dependent's location.
				Stop CONUS COLA the day before the primary dependent's arrives at the new PDS
2			No	Upon the member's departure, continue CONUS COLA based on the old PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel. Upon the member's arrival date, start CONUS COLA for the authorized dependent's location.
				Stop CONUS COLA as of day 61.
3	20 or More Weeks	No	Yes	Upon the member's departure, continue CONUS COLA based on the old PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel. Upon the member's arrival date, start CONUS COLA for the authorized dependent's location.
				Stop CONUS COLA the day before the primary dependent arrives at the new PDS.
4			No	Upon the member's departure, continue CONUS COLA based on the old PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel. Upon the member's arrival date, start CONUS COLA for the authorized dependent's location.
				Stop CONUS COLA as of day 61.
5		Yes	Yes	Change the CONUS COLA based on old PDS to CONUS COLA based on the designated location on the date the primary dependent arrives at the designated location, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel.
				Stop the CONUS COLA based on the dependent's location on the day before the primary dependent arrives at the member's PDS.
6			No	Change the CONUS COLA based on old PDS to CONUS COLA based on the designated location on the date the primary dependent arrives at the designated location, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel
				Stop CONUS COLA as of day 61.

2. Table U8-3

CHANGES WHEN THE GOV'T DELAYS DEPENDENT'S TRAVEL TO A CONUS PDS					
Table U8-3					
RULE	**Expected Travel Delay**	**Dependent Relocated at GOV'T Expense**	**Dependent Arrives within 60 Days of Travel Authority**	**COLA for Dep's Location Authorized/ Approved by Secretarial Process?**	**Then**
1	The Old PDS is in the U.S. and Expected Delay is Less Than 20 Weeks	No	Yes	Yes	Upon the member's departure, continue CONUS COLA based on the old PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel. Upon the member's arrival date, start CONUS COLA for the authorized dependent's location.
					Stop CONUS COLA based on the dependent's location as of day before the primary dependent arrives at the new PDS.
					Start CONUS COLA based on the new PDS as of the primary dependent's arrival date at the member's PDS.
2			No		Upon the member's departure, continue CONUS COLA based on the old PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel. Upon the member's arrival date, start CONUS COLA for the authorized dependent's location.
					Stop CONUS COLA based on the dependent's location as of day 61 after the date travel is authorized to begin.
					Start CONUS COLA based on the new PDS as of day 61.
3			N/A	No	Upon the member's departure, continue CONUS COLA based on the old PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel.
					Start CONUS COLA based on new PDS on the mbr's arrival date.

Table Continued on Next Page……..

Table U8-3
(continued from previous page)

RULE	Expected Travel Delay	Dependent Relocated at GOV'T Expense	Dependent Arrives within 60 Days of Travel Authority	COLA for Dep's Location Authorized/ Approved by Secretarial Process?	Then
4	The Old PDS is in the U.S. and Expected Delay is 20 or More Weeks Or the Old PDS is Outside the U.S.	No	Yes	Yes	Upon the member's departure, continue CONUS COLA based on the old PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel. Upon the member's arrival date, start CONUS COLA for the authorized dependent's location.
					Stop CONUS COLA based on the old PDS as of day before the primary dependent arrives at the new PDS.
					Start CONUS COLA based on the new PDS as of the primary dependent's arrival date at the member's PDS.
5			No		Upon the member's departure, continue CONUS COLA based on the old PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel. Upon the member's arrival date, start CONUS COLA for the authorized dependent's location.
					Stop CONUS COLA based on the old PDS as of day 61 after the date travel is authorized to begin.
					Start CONUS COLA based on the PDS as of day 61.
6			N/A	No	Upon the member's departure, continue CONUS COLA based on the old PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel.
					Start CONUS COLA based on new PDS as of the mbr's arrival date.
7		Yes	Yes	Yes	Change the CONUS COLA based on old PDS to CONUS COLA based on the designated location on the date the primary dependent arrives at the designated location, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel.
					Stop CONUS COLA based on the dependent's location on the day before the primary dependent arrives at the member's PDS.
					Start CONUS COLA for the member's PDS on the primary dependent's arrival date at the member's PDS.

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Table U8-3 (continued from previous page)					
RULE	**Expected Travel Delay**	**Dependent Relocated at GOV'T Expense**	**Dependent Arrives within 60 Days of Travel Authority**	**COLA for Dep's Location Authorized/ Approved by Secretarial Process?**	**Then**
8			No		Change the CONUS COLA based on old PDS to CONUS COLA based on the designated location on the date the primary dependent arrives at the designated location, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel.
					Stop CONUS COLA as of day 61 after travel is authorized to begin.
					Change the CONUS COLA from being based on the dependent's location to being based on the new PDS as of day 61.
9			N/A	No	Upon the member's departure, continue CONUS COLA based on the old PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel.
					Start COLA based on the new PDS as the member's arrival date.

U8022 MEMBER SERVES IN AN OCONUS UNACCOMPANIED STATUS

A. General. When the primary dependent establishes a residence or resides in CONUS incident to a member's transfer in an unaccompanied status to an OCONUS PDS, or while the member is assigned in an unaccompanied status at an OCONUS PDS, CONUS COLA authority in specific circumstances is as indicated in the following items. In instances of multiple dependent locations, CONUS COLA authority is based on the primary dependent's residence location. When the primary dependent:

1. Retains a permanent residence in the CONUS incident to the member's transfer in an unaccompanied status, CONUS COLA continues at the old PDS rate and, if the permanent residence is in an area having a rate different than that of the old PDS, the rate applicable to the primary dependent's residence location begins on the day the member reports to the new PDS. CONUS COLA must be reduced by the number of days authorized for the member's direct PCS travel under par. U5160.

2. Relocates in the CONUS incident to the member's transfer in an unaccompanied status from a PDS in CONUS, CONUS COLA authority begins at the rate applicable to the CONUS location where the primary dependent establishes a permanent residence when the primary dependent arrives at the new residence location, or when the member reports to the new PDS ICW the transfer, whichever is later. CONUS COLA authority based on the old PDS rate continues through the day before the day the rate applicable for the new permanent residence location begins, but must be reduced by the number of days authorized for the member's direct PCS travel under par. U5160.

3. Resides in the CONUS while the member serves in an unaccompanied status, and the member is required to perform TDY incident to a transfer to a PDS in CONUS, CONUS COLA authority at the rate applicable to the primary dependent's permanent residence location continues through the day before the day the member reports at the new PDS, reduced by the number of days authorized under par. U5160 for the member's direct PCS travel. CONUS COLA authority at the rate prescribed for the new PDS begins on the day the member reports at that station.

4. Establishes a residence in the CONUS incident to the member's transfer from an accompanied status at an OCONUS PDS to an unaccompanied status, CONUS COLA authority at the rate applicable to the primary dependent's permanent residence location begins when the primary dependent arrives at the new residence location, provided all dependents have departed the OCONUS location. When CONUS COLA payment begins before the member completes PCS travel, payment must be reduced by the number of days authorized under par. U5160 for direct PCS travel.

B. Decision Logic Tables

MEMBER WITH DEPENDENTS SERVES AN UNACCOMPANIED TOUR			
Table U8-4			
RULE	**If member**	**And**	**Then pay CONUS COLA reduced by the number of travel days authorized under par. U5160 for the member's PCS travel**
1	is assigned to an unaccompanied tour at an OCONUS PDS	dependents retain their permanent residence in the CONUS	If the primary dependent remains at member's old PDS continue to pay CONUS COLA, based on old PDS.
			If the primary dependent is at a CONUS location other than the old PDS and the member is receiving CONUS COLA based on a Secretarial waiver then continue the CONUS COLA previously paid.
			If the primary dependent is at a CONUS location other than the old PDS and other than a location for which the member had a Secretarial waiver, start CONUS COLA based on the primary dependent's location the day member arrives at new PDS.
2		dependents relocate their permanent residence from the CONUS to another location in the CONUS at GOV'T expense	If the primary dependent travels in advance of the member, start CONUS COLA based on the dependent's location the day the primary dependent arrives at the new residence location (the CONUS COLA rate based on the old PDS continues through the day before the dependent's arrival day.)
			If dependents travel with the member, start CONUS COLA based on the dependents' location the day the primary dependent arrives at the new residence location and stop the old CONUS COLA rate the day before the dependent's arrival day.
			If dependents travel after the member, continue CONUS COLA based on the member's old PDS through the day prior to the primary dependent's arrival at the new residence location. Start CONUS COLA based on the dependent's location on the day the primary dependent arrives at the new residence location.

Table U8-4
(continued from previous page)

RULE	If member	And	Then pay CONUS COLA reduced by the number of travel days authorized under par. U5160 for the member's PCS travel
3		dependents relocate their permanent residence from OCONUS to the CONUS at GOV'T expense	If dependents travel in advance of the member, start CONUS COLA based on the dependent's location the day the primary dependent arrives at the new residence location.
			If dependents travel with the member, start CONUS COLA based on the dependent's location the day the primary dependent arrives at the new residence location.
			If dependents travel after the member, start CONUS COLA based on the dependent's location on the day the primary dependent arrives at the new residence location.
4		dependents relocate their permanent residence from the CONUS to an OCONUS location at GOV'T expense	If dependents travel in advance of the member or with the member, continue CONUS COLA based on the member's old PDS through the day prior to the member's arrival at the new PDS.
			If dependents travel after the member, continue CONUS COLA based on the old PDS through the day prior to the primary dependent's arrival.
5		dependents relocate their residence while the member is serving an unaccompanied tour at personal expense	The rate for the location in rules 1-4 through the day before the day the primary dependent arrives at the new permanent residence location. There is no authority for CONUS COLA at the rate applicable to the new permanent residence location unless authorized through the Secretarial Process.
6	is assigned to an unaccompanied tour at an OCONUS PDS and the member is required to perform a TDY inside or outside CONUS, incident to a transfer to another unaccompanied tour	dependents continue to reside at same location	The primary dependent's permanent residence location.
7	is assigned to an unaccompanied tour at an OCONUS PDS and the member is required to perform a TDY incident to a transfer in the U.S.		The primary dependent's permanent residence location through the day before the day the member reports to the new PDS. Authority for CONUS COLA at the rate for the new PDS begins on the day the member reports at that PDS.
8	is assigned to an unaccompanied OCONUS assignment or unusually arduous sea duty	dependents are not OCONUS	Is the old PDS rate if the dependents do not relocate otherwise, the dependent's location rate.

U8024 EARLY RETURN OF DEPENDENTS

A. Early Return at GOV'T Expense. When all of a member's dependents are returned from an OCONUS PDS at GOV'T expense not ICW a PCS, regardless of the reason for the return, the member is authorized CONUS COLA based on the primary dependent's permanent residence location starting on the arrival day at that location.

B. Early Return at Personal Expense. When all of a member's dependents are returned early from an OCONUS PDS at personal expense, the member is not authorized CONUS COLA based on the primary dependent's permanent residence.

C. Decision Logic Table

CHANGES INCIDENT TO EARLY RETURN OF DEPENDENTS		
Table U8-5		
RULE	Dependents Returned from OCONUS PDS	Then
1	Return is at GOV'T expense	Start CONUS COLA based on the primary dependent's location on the primary dependent's arrival date.
2	Return is ***not*** at GOV'T expense	No authority to pay CONUS COLA.

U8026 DEPENDENT TRAVEL - ADVANCE AND DELAYED

A. General. When a PCS order has been issued, the member's family may perform PCS travel at a different time than the member.

1. Example of Advance Travel. A member receives a PCS order in July for reassignment to Norfolk with a November reporting date. The member's family moves to Norfolk in August to get settled before school starts in September.

2. Example of Delayed Travel. A member stationed in Chicago receives a PCS order in January to report in April. The member's family remains in Chicago until the school year ends in June.

B. CONUS COLA Based on Dependent's Location or Old PDS. Unless otherwise authorized/approved, a member's CONUS COLA is based on the PDS. A member may be authorized a CONUS COLA based on the dependent's permanent residence location, or the old PDS, if authorized/approved through the Secretarial Process. Examples of separation situations that are ***routinely*** authorized/approved at a lower level than the Service Secretary include:

1. The member is assigned to a PDS in an area in which sufficient housing does not exist;

2. The member is assigned to unusually arduous sea duty and the dependent resides at or relocates to a designated place in the CONUS.

3. The member is assigned or is in receipt of a PCS order to a ship entering overhaul involving a home port change and the dependent is not relocated incident to the home port change;

4. The member is in receipt of a PCS order to a unit with a promulgated home port change and the dependent relocates to the announced home port (or designated place in the CONUS if appropriate) before the home port change effective date;

5. The member is disadvantaged as a result of reassignment for reasons of improving mission capability and readiness of the unit, in receipt of a PCS order between PDSs located in the same proximity, and disallowed

HHG transportation (par. U5355). The Secretarial Process must issue a determination that a decision to implement this policy is in the interest of correcting an inequity incurred due to movement of the individual for purposes of improving mission capability and unit readiness.;

6. The member is assigned to indeterminate TDY, or TDY pending further orders; or

7. The member is assigned to a Professional Military Education or a training course that is scheduled for a period of one year or less.

C. Secretarial Determination. In addition to the example situations in par. U8026-B1 through U8026-B7 above, the Secretary Concerned may determine that a member's assignment to a PDS or the circumstances of that assignment requires the dependent to reside separately and approve payment of CONUS COLA based on the dependent's location or the old PDS through the Secretarial Process. This decision may be kept at a higher level than those situations in pars. U8026-B1 through U8026-B7. ***A personal election of either a member or dependent for residing separately is not a consideration.***

D. Rates Applicable

1. If the dependent relocates, the rate applicable to the dependent's location starts on the date the primary dependent arrives at the new residence location.

2. If the dependent does not relocate, CONUS COLA is based on the primary dependent's location and continues until the primary dependent departs the authorized/approved location.

E. Decision Logic Tables

1. Table U8-6

CHANGES WHEN A DEPENDENT TRAVELS IN ADVANCE OF THE MEMBER				
Table U8-6				
RULE	**Dependent Performs PCS Travel in Advance of the Member**	**New PDS Location**	**COLA for Dependent's Location Authorized/ Approved by Secretarial Process?**	**Then**
1	Old PDS In CONUS	New PDS In CONUS	Yes	Stop CONUS COLA based on the old PDS the day before the primary dependent arrives and start CONUS COLA based on the primary dependent's location on the arrival date, or date specified by the authorizing/approving document, whichever is later. CONUS COLA must be reduced by the number of travel days authorized under par. U5160 for member's PCS travel.
2			No	Continue CONUS COLA based on current PDS until member arrives at new PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel. Start CONUS COLA based on new PDS the day the member arrives at the new PDS.
3		New OCONUS PDS	Yes	Continue CONUS COLA based on current PDS until member arrives at new PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel. Start OCONUS COLA based on the dependent's location on the arrival date, or date specified by the authorizing/approving document, whichever is later.
4			No	Continue CONUS COLA based on current PDS until member arrives at new PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel.
5	Old OCONUS PDS	New PDS In CONUS	Yes	Start CONUS COLA based on the primary dependent's location on the arrival date, or date specified by the authorizing/approving document, whichever is later. CONUS COLA must be reduced by the number of travel days authorized under par. U5160 for the member's PCS travel.
6			No	Start CONUS COLA based on new PDS the day the member arrives at the new PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel.
7		New OCONUS PDS	Yes/No	Table U10E-9.

2. Table U8-7

CHANGES WHEN A DEPENDENT TRAVELS AFTER THE MEMBER				
Table U8-7				
RULE	**Dependent Performs PCS Travel after the Member**	**New PDS Location**	**COLA for Dependent's Location Authorized/ Approved by Secretarial Process?**	**Then**
1	Old PDS In CONUS	New PDS In CONUS	Yes	Continue CONUS COLA based on the higher of the old PDS or the primary dependent's location, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel. As of the primary dependent's departure date, change CONUS COLA to be based on the new PDS if member has arrived.
2			No	Continue CONUS COLA based on current PDS until the member arrives at new PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel. Start CONUS COLA based on new PDS the day the member arrives at the new PDS.
3		New OCONUS PDS	Yes	Continue CONUS COLA based on the higher of the old PDS or the primary dependent's location, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel. Stop CONUS COLA on the day before the primary dependent departs.
4			No	Continue CONUS COLA based on current PDS until member arrives at new PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel.

U8028 MEMBER IN A MISSING STATUS

A. Member without Dependents. For a member without dependents carried in a missing status whose PDS is in the U.S., pay CONUS COLA based on the PDS location.

B. Member with Dependents. A member with dependents continues to receive the CONUS COLA to which authorized upon entering the missing status. If the dependent relocate, pay CONUS COLA appropriate for the dependent's location.

U8030 MEMBER IN CONFINEMENT

A member in confinement who is authorized allowances is authorized CONUS COLA if paid before confinement. If a member with dependents is transferred to a confinement facility, then the CONUS COLA is based on the dependent's location.

U8032 MEMBER IN NON-PAY STATUS

CONUS COLA authority may be continued for the same period and under the same conditions as authority to BAH when a member is in a non-pay status (par. U10420). Payment is made directly to the dependent and not to the member, when the member's BAH is paid directly to dependent.

U8034 AUTHORITY WHEN THE MEMBER IS HOSPITALIZED

For the purpose of CONUS COLA authority, the hospital to which a member is transferred is the member's PDS when it is determined prolonged hospitalization is required and an appropriate order, associated with the prolonged hospitalization determination, is issued. Par. U8034 applies if a member is transferred from any PDS to a hospital in CONUS for observation and treatment.

U8036 CONUS COLA INCIDENT TO EVACUATION OF MEMBER'S PDS

A. Member with Dependents

1. CONUS COLA Continuation at the Member's PDS. A member, whose dependent is evacuated and who was authorized CONUS COLA at the with-dependent rate prescribed for the member's PDS on the date of such evacuation, is authorized to continue to be paid such allowances while the member's PDS remains unchanged, unless the Secretarial Process issues a determination, under the provisions in par. U8016-B or U8016-C, that it is necessary for the dependent to maintain a permanent residence in an area other than the one in which the PDS is located. When such a determination is issued, authority for CONUS COLA at the with-dependent rate, based on the location of the designated place for the primary dependent, begins on the day after the day on which per diem at the designated place (authorized in par. U6054-E) terminates.

2. CONUS COLA at a Designated Place. When a member's command sponsored dependent is residing at a designated place in the CONUS incident to an evacuation from an OCONUS location, the member is authorized CONUS COLA at the with-dependent rate beginning on the day after the day on which per diem at the designated place (authorized in par. U6005-E) terminates. The rate applicable is based on the location of the designated place for the primary dependent.

B. Member without Dependents. A member without dependents, who was authorized CONUS COLA at the PDS on the date an evacuation is ordered, continues to be authorized CONUS COLA until the day before the day the member reports at the new PDS.

U8038 RC MEMBER

A. General. An RC member is not authorized a CONUS COLA except when the call to active duty is:

1. For a period of 140 or more days, or

2. In support of a contingency.

B. Location Rate

1. Called/Ordered to Active Duty for 140 or More Days. An RC member called/ordered to active duty for 140 or more days, is authorized CONUS COLA for the location of the place of primary residence beginning on the first active duty day. If the member is authorized PCS HHG transportation to the PDS, the initial rate terminates on the day before the day the member reports at the duty location prescribed in the active duty order. CONUS COLA authority at the rate prescribed for the PDS location begins on the day the member reports at that location. The member's CONUS COLA authority is reduced by the number of travel days allowed under par. U5160 for direct travel from the PLEAD to the active duty location and return.

2. Called/Ordered to Active Duty for a Contingency. A member called/ordered to active duty in support of a contingency operation is authorized CONUS COLA based on the primary residence beginning on the first active duty day. This rate is authorized even for duty of fewer than 140 days. This rate continues for the duration of the tour unless the member is authorized PCS HHG transportation in which case the PDS rate would apply on the day the member reports to the PDS. The member's CONUS COLA authority is reduced by the number of travel days allowed under par. U5160 for direct travel from the PLEAD to the active duty location and return.

C. Decision Logic Table

RC MEMBER				
Table U8-8				
RULE	**If member is (*NOTES* 1 and 2)**	**PCS HHG Transport Authorized**	**Duty in Support of Contingency Operation**	**Then**
1	Called/Ordered to Active Duty for 140 or More Days	Yes	No	Start CONUS COLA based on the primary residence at the time called/ ordered to active duty beginning on first active duty day through the day before arrival day at PDS. CONUS COLA for the PDS location begins on the day member reports to PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel.
2			Yes	Start CONUS COLA based on the primary residence at the time called/ ordered to active duty beginning on first active duty day through the day before arrival day at PDS, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel. CONUS COLA for the PDS location begins on the day member reports to PDS.
3		No	No	Start CONUS COLA based on the primary residence at the time called/ ordered to active duty beginning on first active duty day, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel.
4			Yes	Start CONUS COLA based on the primary residence at the time called/ ordered to active duty beginning on first active duty day, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel.
5	Called/Ordered to Active Duty for Less than 140 Days	No	No	No authority to pay CONUS COLA.
6			Yes	Start CONUS COLA based on the primary residence at the time called/ ordered to active duty beginning on first active duty day, reduced by the number of travel days authorized under par. U5160 for the member's PCS travel.

NOTES:

1. A DoD or USCG retired member ordered to active duty is authorized the same CONUS COLA as an RC member.

2. If an RC member receives an order modification or amendment extending the assignment, the prospective (new) active duty period determines authorities. If the prospective new period is 140 or more days and PCS HHG are not authorized, CONUS COLA based on the primary residence continues or would start on the modification date. If the prospective period is 140 or more days and PCS HHG are authorized, the CONUS COLA based on the primary residence(if currently authorized) would stop the day before the modification/ amendment and CONUS COLA for the PDS would begin on the modification date or CONUS COLA based on the PDS would continue.

CHAPTER 9

STATION ALLOWANCES (OCONUS COLA AND TLA)

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B. Allowances Payable
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PART A: DEFINITIONS

U9000 DEFINITION OF TERMS AS USED IN CHAPTER 9

A. Member with Dependents. In Ch 9, a member who:

1. Is authorized to have dependents reside at/in the member's OCONUS PDS vicinity, and whose dependents do so reside, or

2. Is joined by or who acquires dependents while serving outside CONUS, provided the dependents are command-sponsored. The requirement to be command-sponsored does not apply to a member whose PDS is in a non-foreign OCONUS areas if the dependents who join or are acquired by the member are bona fide residents of the respective non-foreign OCONUS area, or are officers or employees of the U.S. stationed in the non-foreign OCONUS area, as the case may be, or

3. On the PCS order effective date had a member spouse who was later released from active duty, or separated/ retired from the Service, and remained in the vicinity of the first member's former PDS.

NOTE: A member is authorized COLA for all command-sponsored dependents (including a Federal employee spouse/child who is eligible for a post allowance in his or her own right).

B. Member without Dependents. In Chapter 9, a member without dependents means a member:

1. Who has no dependents, or

2. Whose dependents do not reside at/ in the PDS vicinity, or

3. Who is not a "member-with-dependents" under par. U9000-A, during the remainder of a tour in which dependents join or are acquired by the member, or

4. Who has non-command-sponsored dependents residing at/in the PDS vicinity, or

*5. Who does not have legal custody and control of the dependents (B-131142, 3 June 1957). ***NOTE: For COLA/TLA purposes a member paying child support is a member without dependents unless the member has command-sponsored dependents at the PDS other than the dependents on whose behalf the member is paying child support.***

NOTE: A member assigned to an unaccompanied tour or unusually arduous sea duty whose dependent remains at the member's old OCONUS PDS or is at a designated place at an OCONUS location IAW par. U5222-D1 is a member without dependents at the member's unaccompanied/unusually arduous PDS for station allowance purposes and is eligible for station allowances at the with-dependents rate for the dependent location. See par. U5222-D1d if a foreign-born spouse is returned to a foreign country and par. U5222-F3 when a dependent is at a designated place. Other than a dependent described in par. U5222-D1 or U5222-F3, a dependent must be command-sponsored for the member to receive station allowances based on the dependent's presence.

C. Station Allowances

1. COLA authorized in Part B, and

2. TLA authorized in Part C.

D. Vicinity. In Ch 9, the country, state (when in Alaska or Hawai'i), or U.S. territory or possession within which the member's PDS is located. When a member resides with the dependent and commutes to the PDS, the dependent is deemed to be residing at/in the PDS vicinity even if at a place in an adjacent country or state. If the member's new PDS is in the same country, state (when in Alaska or Hawai'i), or U.S. territory or possession as the designated place, if the member is required to maintain two separate households (i.e., the member cannot commute daily from the dependent location to the PDS) a second station allowance may be authorized/approved through the Secretarial Process. In this case, the dependent is not at/in the "vicinity" of the member's PDS even though located in the same country, state or U.S. territory or possession. Except as provided in par. U9130-A1, temporary absences of a dependent from the member's residence, including absences of a dependent child attending school in another OCONUS location, do not affect COLA if the member maintains family-type QTRS/housing during the absence.

E. GOV'T Dining Facility/Mess and GOV'T QTRS

1. GOV'T Meals. In addition to GOV'T Dining Facility/Mess as defined in APP A, GOV'T dining facility/ mess, for COLA purposes, also includes a facility providing meals to Uniformed Service members, with or without charge, under agreement with the GOV'T.

2. GOV'T QTRS. In addition to GOV'T QTRS as defined in APP A, GOV'T QTRS include individual QTRS furnished with or without charge under agreement with the GOV'T.

*F. Command-sponsored Dependent. See DoDI 1315.18, Procedures for Military Personnel Assignments, for DoD Services and/or Service regulations for dependent command sponsorship criteria. See par. U1010-B13.

PART B: COST-OF-LIVING ALLOWANCE (COLA)

U9100 COLA

*A. Purpose. COLA is authorized to assist a member in maintaining the purchasing power of the discretionary portion of spendable income while assigned to an OCONUS PDS. COLA is derived by comparing the OCONUS cost-of-living with the CONUS cost-of-living. ***An allowance to cover official entertainment expenses is not authorized by 37 USC §405 and is not included in JFTR.***

B. Allowances Payable. The COLA index for each OCONUS location is shown in APP J. COLA rates are based on the member's PDS except when the ship's home port is the PDS for COLA purposes, par. U9200; when a dependent resides at a location other than the PDS ICW an unaccompanied assignment, par. U9205; or when a dependent is evacuated, par. U9215.

C. COLA Calculation. COLA is prescribed as a daily rate. It is computed by using the member's annual income (as determined by the member's grade, years of service, and dependency status) to identify the member's annual spendable income (as determined by the number of command sponsored dependents) which, when multiplied by the authorized COLA index determines the annual COLA. For detail computation steps, APP J.

D. COLA Unique Expenses. In some OCONUS locations members incur expenses for items that are not incurred in CONUS. Under the procedures in APP J, Part II, reimbursement may be authorized for specific locations and specific types of expenses.

U9105 COLA START/STOP

A. Start. COLA generally starts on the day a member reports to a new PDS or the day a dependent arrives prior to the sponsor, as specified in par. U9220. COLA starts on the day after the member's reporting day if, on the reporting day, a member is authorized 'MALT-Plus' per diem.

B. Stop. COLA stops:

1. The day before the member departs in compliance with a PCS order, or

2. The day before the home port change effective date (from OCONUS) of the ship or unit to which the member is assigned (item 3 below for the exception),

Unless:

1. An extension is authorized through the Secretarial Process under par. U9220,

2. COLA is authorized during a PCS between PDSs in close proximity under par. U9110, or

3. Member without Dependent Undergoing a Home Port Change. Ordinarily COLA based on the rate for the old home port stops on the day before the home port change effective date and COLA based on the rate for the new home port begins on the home port change effective date. However, if a member without dependent is undergoing a home port change and the ship delays at the old home port after the home port change effective date (i.e., does not depart from the old home port before/on the home port change effective date) and QTRS on board the ship are not available (e.g., ship dry docked) a member without dependent is authorized COLA based on the old home port until the day the member moves back aboard the ship.

U9110 COLA INCIDENT TO PCS BETWEEN PDSs IN CLOSE PROXIMITY

When a member is ordered on a PCS between PDSs located in close proximity (with no intervening PDS) and, at the new PDS, the member continues to commute from the residence occupied while at the old PDS, COLA continues for the time between the member's detachment from the old PDS and reporting to the new PDS, unless otherwise prohibited. A member ordered on PCS with TDY en route is paid COLA during that period. If the COLA rate

differs between the old and new PDSs, the rate for the old PDS is paid through the day before the member reports to the new PDS.

U9115 COLA FOR A MEMBER WITHOUT DEPENDENT

A. Reduced COLA. A reduced COLA is paid to a member when both GOV'T QTRS and a GOV'T dining facility/mess are available. It is a reduced percentage rate (rounded to the closest penny) of the COLA rate computed IAW APP J for a member with 0 dependents living in private sector housing. The rate for Reduced COLA is:

1 October 2011	63%

B. GOV'T Dining Facility/Mess Availability

***NOTE 1*: For COLA purposes – If the member purchases meals, or receives meals at no cost at a GOV'T dining facility/mess (par. U9000-E and APP A1), then a GOV'T dining facility/mess is available. Payment of BAS is independent of the reality of the GOV'T dining facility/mess being available.**

***NOTE 2*: The decision on COLA authority for a member with 0 dependents vs. the Reduced COLA rate in items 2 and 3 below is predicated on whether or not the dining facility/mess is actually available to the member and whether or not the member is expected to purchase food for preparation in the GOV'T living QTRS/ barracks/dormitory (barracks)/shipboard QTRS based on the meal preparation facilities in the GOV'T QTRS. If the commander authorizing COLA expects the member to cook and consume meals in the GOV'T QTRS, then COLA for a member with 0 dependents is authorized. However, if the member continues, or is expected to continue, to eat the majority of meals in the GOV'T dining facility/mess because meal preparation in the GOV'T QTRS is not expected, the Reduced COLA rate is authorized, regardless of whether or not BAS is paid to the member. A member, who routinely eats 2 or more meals a day in the dining facility/mess whether or not receiving BAS, should be receiving the Reduced COLA rate.**

1. Member with GOV'T QTRS and GOV'T Dining Facility/Mess Available. A member who has GOV'T QTRS available at the PDS (including aboard a ship) and a GOV'T dining facility/mess available, is authorized the Reduced COLA rate. ***The presence of a non-command-sponsored dependent at or near the PDS is not a reason for a member to receive COLA at the 0-dependent rate.*** In that situation, the member is still only authorized Reduced COLA rate.

2. Member with GOV'T QTRS Available but without a GOV'T Dining Facility/Mess Available. A member who has GOV'T QTRS available but who does not have a GOV'T dining facility/mess available for 3 meals a day at the PDS is authorized COLA at the rate specified in APP J for a member with 0 dependents.

3. Member with GOV'T QTRS Available but for Whom GOV'T Dining Facility/Mess Use is Impractical. A member who has GOV'T QTRS available, but whose commanding officer, or the commanding officer's designee, furnishes a statement that GOV'T dining facility/mess use is impractical, is authorized the COLA computed as indicated in APP J for a member with 0 dependents.

4. Enlisted Member Authorized to Mess Separately. An enlisted member for whom GOV'T QTRS are not available and who is authorized to mess separately (i.e., away from a GOV'T dining facility/mess), is authorized COLA computed as indicated in APP J for a member with 0 dependents.

5. Member-Married-to-Member Couple Maintaining a Joint Residence. A member, who is authorized to mess separately and who maintains a joint residence with the spouse who also is a member, is authorized COLA computed as indicated in APP J for a member with 0 dependents (par. U9210).

6. Member Authorized to Occupy Other Than GOV'T QTRS. A member in grade E-7 or higher, who has no dependent, has elected to not occupy GOV'T QTRS, and who is occupying private sector housing is authorized the COLA computed as indicated in APP J for a member with 0 dependents.

7. Member without Dependent Who Elects Not to Occupy Inadequate GOV'T QTRS. A member in grade E-6, who has no dependent, has elected to not occupy ***inadequate*** GOV'T QTRS, and who is occupying private sector housing is authorized the COLA computed as indicated in APP J for a member with 0 dependents.

8. Member Who Has No Dependent and Is Assigned to a Ship. A member who:

a. Has no dependent,

b. Is assigned to permanent duty aboard a ship,

c. Is in grade E-6 or above and elects not to occupy assigned shipboard GOV'T QTRS, or in the grade of E-4 or E-5 and is authorized to not occupy assigned shipboard GOV'T QTRS, and

d. Occupies private sector housing,

is authorized COLA computed as indicated in APP J for a member with 0 dependents.

9. Both Spouses below Grade E-6 Assigned to Sea Duty. Each member of a member-married-to-member military couple (both below grade E-6) is authorized COLA as specified in APP J for a member with 0 dependents if the spouses:

a. Have no other dependent,

b. Are assigned to permanent duty aboard ship(s),

c. Elect to not occupy assigned shipboard QTRS, and

d. Occupy a private sector housing.

10. Member in Confinement. A member without dependent is not authorized COLA while in a confinement status serving a sentence as a result of disciplinary action.

C. Leave Periods. If a member without dependent takes leave in CONUS, COLA continues for the first 30 days and stops as of day 31. If COLA is stopped, it starts again the day the member returns to the PDS from leave. If a member without dependent takes OCONUS leave, COLA continues during the entire leave period.

U9120 NON-COMMAND-SPONSORED DEPENDENT IN PDS VICINITY

A member, who is serving an unaccompanied tour at an OCONUS PDS, but is accompanied or joined by a non-command sponsored dependent, is not authorized with-dependent COLA even if the dependent's presence leads the member to choose not to use an available GOV'T dining facility/mess. The member is authorized COLA the same as any other member without dependent under par. U9115-A under the same conditions. If the member changes the tour election and agrees to serve the accompanied tour, with-dependent COLA under par. U9130 starts on the date the dependent is command-sponsored.

U9125 FRACTIONAL COLA FOR A MEMBER-WITHOUT-DEPENDENT

A member without dependent:

1. On duty at a PDS where a GOV'T dining facility/mess is available (member is receiving the Reduced COLA rate), and

2. Whose duty, as distinguished from a travel status, requires the member's absence from the PDS (including a ship or other unit having an assigned home port (as opposed to an assigned permanent duty station) outside CONUS) during one or more meals,

is authorized a pro rata share of the without-dependent COLA for each meal not furnished in a GOV'T mess in addition to the reduced COLA authorized in par. U9115-A1. The commanding officer, or an officer designated by the commanding officer for that purpose, must validate that the meals are not furnished. The amount payable is obtained by applying the percentages indicated in the following table for the meals involved to the daily COLA rates computed IAW APP J for a member with 0 dependents for the PDS, or in the case of a member assigned to a ship or other unit having an assigned OCONUS home port, the COLA for the place where the meals are taken.

1 October 2011	
Meal Involved	Applicable Percentage
Morning	7%
Noon	15%
Evening	15%

U9130 COLA FOR A MEMBER WITH DEPENDENT

A. General. A member with dependent is authorized COLA based on the number of command-sponsored dependents at the PDS (par. U9210 for authority for member-married-to-member couples) regardless of GOV'T dining facility/mess availability (including aboard ship), except:

1. For any day in excess of 30 consecutive calendar days that a member accompanied by ***all*** dependents is on leave in CONUS;

2. When any dependent returns to CONUS for a temporary period in excess of 30 consecutive calendar days, the COLA payment beginning on the 31st day that a dependent is in CONUS is reduced to the rate specified in APP J for the number of dependents remaining at the PDS;

3. When a dependent departs the PDS vicinity and returns to CONUS to attend school, the payment is reduced as of the day following the departure day to the rate specified in APP J for the number of dependents remaining at the PDS; or

4. When one or more (but not all) dependents depart the PDS vicinity and early/advance-return to CONUS, the OCONUS COLA payment is reduced as of the day following the dependents' departure to the rate specified in APP J, for the number of dependents remaining. If all the dependents early/advance-return to CONUS, the member becomes a member without dependent and the OCONUS COLA at the with-dependent rate terminates the day before the dependents depart the member's PDS. See pars. U8024 and U8026 for CONUS COLA payment when all the dependents early/advance return at GOV'T expense.

5. When in a confinement status as a result of disciplinary action, the member is authorized COLA for dependents only at the rate specified in APP J for the number of dependents who continue to reside in the PDS vicinity.

B. Home Port Change. If a member:

1. Is currently assigned to a ship or other fleet unit with an announced home port change, or

2. Is in receipt of a PCS order to a ship or other fleet unit with an announced home port change, and

3. The dependent is authorized to travel to the new home port,

the new home port is the member's PDS for COLA purposes (65 Comp. Gen. 888 (1986)).

C. PCS Order Amendment Changes the PDS. When, before joining dependents who have arrived at or in the vicinity of a new PDS OCONUS and on whose behalf COLA has been authorized, a member receives a PCS order amendment naming a different PDS, COLA at the original PDS rate ends on the dependent's departure day for the newly designated PDS. COLA at the initial PDS can extend beyond 60 days after the amended order effective date only if specifically authorized/approved through the Secretarial Process. COLA at the new PDS rate based on the number of command sponsored dependents begins on the dependent's arrival day.

U9135 GEOGRAPHIC COLA LOCATIONS

*****The PDS geographic location governs the COLA index payable unless otherwise specified. Geographic locations are determined as outlined in APP J1, par. A.

U9140 COLA REPORT SUBMISSION

For COLA report submission, APP M.

U9145 COLA FOR AN RC MEMBER

Effective for an RC member called/ordered/entering active duty on/after 6 January 2006.
NOTE: New rules apply for an RC member called/ordered to active duty for more than 30 days and who began to serve on active duty on/after 6 January 2006. If the active duty began prior to 6 January 2006, the new rules do not apply even if the member's continuous service extends beyond 6 January 2006. A member whose service was extended on/after 6 January 2006, through an amended or modified order, and serves more than 30 days from the extension order, is authorized allowances under the new rules effective the date of the extension.

A. General. An RC member, called/ordered from an OCONUS residence to active duty/ADT, is authorized COLA in the circumstances described in pars. U9145-B and U9145-C. When a member is authorized COLA at the with-dependent rate for the PLEAD, there is no command-sponsorship requirement. The member must reside permanently in the area concerned at the time called/ordered to active duty (55 Comp. Gen. 135 (1975)).

B. Called/Ordered to Active Duty for More Than 30 Days. An RC member called/ordered to active duty (TDY or PCS) from an OCONUS location for 31 or more days is authorized COLA for the primary OCONUS residence location at the time called/ ordered to active duty beginning on the first active duty day. This rate continues for the tour duration except as noted below.

1. Called/Ordered to Active Duty-for-Training for 140 or More Days. The initial rate terminates on the day before the day the member reports at the duty location prescribed in the active duty order. Authority for COLA for the PDS location begins on the day the member reports at that location. A member called/ordered to ADT from a CONUS location for 140 or more days at one location is authorized COLA in the same manner as a member already on active duty.

2. Called/Ordered to Active-Duty-for-Other-Than-Training for More Than 180 Days With PCS Allowances. Except as provided in par. U9145-B3, the initial primary OCONUS residence location rate terminates on the day before the member reports at the PDS duty location prescribed in the active duty order. PDS location COLA authority begins on the day the member reports at that location (e.g., Member reports on 30 June. Primary OCONUS residence location COLA is paid for 29 June and new PDS COLA commences on 30 June). A member called/ordered to active duty-for-other-than-training from a CONUS location for more than 180 days at one OCONUS PDS location is authorized COLA as of the day the member reports at that location (e.g., member departs CONUS home on 29 September and reports to the OCONUS PDS on 30 September. COLA for the OCONUS PDS begins on 30 September).

3. Called/Ordered to Active-Duty-for-Other-Than-Training for More Than 180 Days but Not Authorized HHG Transportation. Except when HHG transportation is authorized, an RC member called/ordered to active-duty-for-other-than-training for more than 180 days at one location, away from the member's OCONUS principal place of residence (at the time called/ordered to active duty) is:

a. Assigned to duty at that residence, and

b. Paid COLA at that location rate.

HHG transportation under a TDY order IAW Ch 4, Part H, does not affect this authority. COLA authority begins on the first active duty day.

C. Called/Ordered to Active Duty for Less than 31 Days. An RC member called/ordered to active duty from an OCONUS location for less than 31 days is authorized COLA if the call/order to active duty is:

1. In support of a contingency operation (APP A1, "CONTINGENCY OPERATION"); or

2. Whenever there is no per diem authority.

The member is authorized COLA at the rate prescribed for the member's principal place of residence location at the time called/ordered to active duty (55 Comp. Gen. 135 (1975)).

SECTION 1: GENERAL

U9150 GENERAL

A. Purpose. TLA is provided to partially reimburse a member for the more than normal expenses incurred while occupying temporary lodgings:

1. Upon initial arrival (reporting) at an OCONUS PDS (includes reporting for TDY at an activity within the new OCONUS PDS limits (B-208740, 31 January 1983)) and waiting for a GOV'T QTRS assignment, or while completing arrangements for other private sector housing when GOV'T QTRS are not available;

2. When based on the OCONUS TLA Authority's written guidance, the appropriate official determines that for reasons beyond the member's control (does not include a ship entering any type of maintenance availability), it is necessary for a member, once established in permanent GOV'T QTRS/private sector housing/ privatized housing or waiting to reoccupy the vacated permanent GOV'T QTRS/private sector housing/privatized housing;

3. While seeking permanent GOV'T QTRS/private sector housing following a TDY period when a member-without-dependents vacated permanent GOV'T QTRS/private sector housing before a TDY assignment of 90 or more days (59 Comp. Gen. 486 (1980));

4. While house-hunting after the member arrives at the new PDS and reports for duty ICW a PCS;

5. Immediately preceding PCS departure from an OCONUS PDS (includes reporting for TDY at a location within the old OCONUS PDS limits (B-208740, 31 January 1983) after GOV'T QTRS/private sector housing is vacated ICW a PCS order; or

6. During a member's hospitalization period while en route between PDSs when dependents are required to use OCONUS temporary lodgings during the hospitalization period.

***NOTE 1*: A member who retires/separates, stays in the PDS area, and then moves at a later date, or moves to an OCONUS HOR/HOS location selected by the member, is not eligible for TLA.**

****NOTE 2*: TLA is not intended, and must not be allowed to be used, for the personal enrichment of a member by providing TLA for other than the purpose intended. Disciplinary action addressed in par. U1035applies when TLA is provided for inappropriate reasons.**

***NOTE 3*: See par. U9220 regarding authorizing/approving TLA ICW dependents' advance arrival and/or delayed travel.**

***NOTE 4*: A member may be paid COLA, BAH and/or OHA, if applicable, when paid TLA.**

B. Implementation

1. In a country/area in which only one Service is represented, the senior commander (OCONUS TLA Authority) must issue written TLA guidance for the country/area.

2. In countries/areas where more than one Service is represented, the senior commander/designee (i.e., the OCONUS TLA Authority) must issue written guidance for all Services in the country/area. The OCONUS TLA Authority may delegate authority as determined appropriate to judiciously administer TLA.

3. A copy of the written material, and changes to/re-issuances of the written material implementing this authority, must be provided to the Per Diem, Travel and Transportation Allowance Committee by:

a. Mail: Per Diem, Travel and Transportation Allowance Committee
ATTN: Policy & Regulations Branch
4800 Mark Center Drive

Suite 04J25-01
Alexandria, VA 22350-9000, or

b. FAX: (571) 372-1301

*for review IAW DoDD 5154.29 before implementation. This written material must be coordinated in the country/area with the Uniformed Services present there, must be consistent with par. U9150, and must be designed to uniformly authorize TLA to each member of each Uniformed Service.

C. OCONUS TLA Authority Responsibilities

1. TLA Determination

a. The OCONUS TLA Authority causes the determination to be made whether or not it is necessary for the member and/or dependent(s) to occupy temporary lodgings when the first arrive at, or immediately before they leave, an OCONUS PDS.

b. If temporary lodgings occupancy is necessary, the requirements in par. U9150-C1e(1) through (8) must be met before TLA payment.

c. If GOV'T QTRS are not available, the member should be prepared to provide written certification to support any voucher documentation submitted if required by finance regulations.

*d. When GOV'T QTRS are available and other lodgings are used, lodging reimbursement is limited to the GOV'T QTRS' cost IAW Ch 2, Part H.

e. It is the OCONUS TLA Authority's responsibility to ensure that the member is advised:

(1) Upon arrival, of the responsibility to aggressively seek permanent GOV'T QTRS/private sector housing (not applicable when it is known that the member is to be assigned GOV'T QTRS), and to follow up and review (at intervals of 15 or fewer days as determined by the TLA Authority) the member's progress in obtaining permanent GOV'T QTRS/private sector housing;

(2) Upon arrival, of the requirement to register with an official and to keep that official periodically informed (at intervals of 15 or fewer days as determined by the TLA Authority) of progress in obtaining permanent GOV'T QTRS/private sector housing. ***NOTE: The member does not have to report progress in obtaining permanent private sector housing when it is known that the member is to be assigned to GOV'T QTRS.***;

(3) Of the responsibility to furnish a statement to the official described above in par. U9150-C1e(2) indicating TLA commencement and/or termination;

(4) Of any limit on the number of authorized TLA days (for arrival or departure) and of any written justification requirement for a TLA extension to the maximum number of days in pars. U9160 and U9170;

(5) Of the requirement to relocate to other permanent GOV'T QTRS/private sector housing or to reoccupy the GOV'T QTRS/private sector housing formerly occupied, as soon as practical if the conditions in par. U9150-A2 apply;

(6) That TLA payment depends on the expenses incurred at the temporary lodgings (excluding lodging expenses when staying with friends or relatives) and of the need to obtain and keep receipts for lodging expenses to support TLA payment;

(7) Of the list of recommended temporary lodgings and provided encouragement to use these recommended facilities; and

(8) That lodging expenses are not allowed while staying with friends/relatives.

If, using written guidance of the OCONUS TLA Authority, a determination is made that the member has not complied with the TLA requirements or has failed to submit acceptable reasons for noncompliance, TLA payment or further TLA authority must be denied.

2. Determining Additional TLA Periods

a. In addition to the responsibilities in par. U9150-B1, before authorizing/approving additional TLA periods upon initial arrival (par. U9160-G), delayed departure (par. U9170-C), or early permanent GOV'T QTRS/private sector housing termination (par. U9170-D), the OCONUS TLA Authority's written guidance is used to determine whether or not an undue financial hardship can result if an additional TLA period is not authorized/approved.

b. Personal inconvenience to a member/dependent(s) is never a determining factor.

c. Applications for additional TLA periods must establish the need for continuance.

d. In the written guidance regarding making the continuation determination, the OCONUS TLA Authority must direct consideration of the daily amount of:

(1) TLA the member has received or will receive;

(2) Current and estimated expenses for temporary lodgings occupancy;

(3) Housing allowance for a member who has one or more command-sponsored dependents in the OCONUS PDS vicinity, on whose behalf the member is authorized TLA, and for those with no dependents;

NOTE: Housing allowance is not a consideration when paid for a dependent(s) at a place other than the member's PDS, or at the with-dependent rate to a member receiving TLA for the member only.

(4) FSH.

e. If a member is not expected to incur any excess costs or suffer undue financial hardship, the OCONUS TLA Authority's written guidance should require disapproval of any additional TLA period.

3. Economical TLA Administration

a. TLA costs should be minimized by effective OCONUS TLA Authority guidance and management attention at all levels to:

(1) Preclude the need for TLA,

(2) Shorten the authorized period, and

(3) Reduce the amount payable.

b. The following duties should be emphasized in the OCONUS TLA Authority's written guidance to help the member locate permanent QTRS. The guidance should ensure that:

(1) Existing GOV'T transient facilities are used to the fullest possible extent by a member and/or dependents upon PDS arrival and/or departure by usage policy that makes the GOV'T transient facilities more available to a member in a TLA status and/or dependents;

(2) Leased QTRS furnished and equipped for housekeeping for temporary occupancy by families upon arrival/departure are used when practical;

(3) Contact with the local private sector permanent housing market is maintained and incoming families are furnished with reliable, realistic, and current information concerning private sector permanent housing location, availability, description, and cost;

(4) Use of temporary lodgings, with facilities for preparing and consuming meals, is promoted;

(5) The member is aware of GOV'T-owned furniture, maintained for temporary loan to arriving and departing families to occupy permanent GOV'T QTRS and/or private sector housing before the HHG arrive and continue occupancy after the HHG have been picked up for shipment before the member and/or dependents depart;

(6) Permanent GOV'T QTRS are/private sector housing is occupied as soon as possible upon arrival and not vacated sooner than necessary upon departure, and cause TLA termination on the day before the date permanent GOV'T QTRS/private sector housing could reasonably be occupied, when permanent GOV'T QTRS are/private sector housing is not occupied;

(7) That requirements for dependent travel authorities contain advice to the member about appropriate items for inclusion UB (e.g., blankets, linens, kitchen utensils, dishes, and tableware); and

(8) An up-to-date list of approved temporary lodgings is maintained, and that lodging inspections are provided at appropriate intervals.

U9155 GENERAL TLA PAYMENT CONDITIONS

A. TLA Authority. TLA may be authorized when the TLA Authority determines it is necessary that a member and/or dependents occupy temporary lodgings at personal expense.

B. Non-Occupancy. Non-occupancy of accommodations during a portion of the authorized TLA period does not prevent authorized reimbursement for other days during the TLA period.

C. TLA Periods. An initial TLA period and an additional authorized TLA period do not have to be continuous.

D. Unaccompanied Tour. A member serving an unaccompanied tour is not authorized TLA when an available GOV'T dining facility/mess is not used and/or available GOV'T QTRS are not occupied because a non-command-sponsored dependent is in the PDS vicinity.

E. Multiple Allowances. TLA may be paid, in addition to TQSE or TQSA for a civilian employee, (see JTR, Ch 5, Part H) as long as TLA and TQSE/TQSA payments cover different expenses. ***Duplicate payment for the same expenses is not authorized.*** The couple may not each receive PCS travel and transportation allowance payments for the same purpose or expense (54 Comp. Gen. 892 (1975)).

U9157 ADVANCE PAYMENT

An advance may be paid for the number of authorized TLA days, after authority is provided based on the appropriate directive(s) issued under par. U9150.

SECTION 2: INITIAL ASSIGNMENT

U9160 INITIAL ASSIGNMENT

A. General

1. TLA authority for an OCONUS PDS assignment requiring a residence change ordinarily should not exceed 60 days. A period in addition to 60 days may be authorized/approved for the specific reasons in par. U9160-I. The initial 60-day period begins on the same date as COLA. TLA days do not have to be consecutive (e.g., TDY, hospitalization, or leave taken away from the PDS).

2. At the end of the first 15 or fewer day TLA period specified in par. U9150-C1e(1), or the longer period authorized under extenuating circumstances, the OCONUS TLA Authority's guidance should address review of the member's situation to determine the progress in obtaining permanent housing.

3. If the member's efforts appear deficient, the member must be reminded of responsibilities in the matter. Unexcused failure to comply with the diligent search requirement should result in TLA termination (not applicable when it is known the member is awaiting assignment to GOV'T QTRS).

4. The member's absence from the PDS due to TDY, maneuvers, being aboard ship, sickness, hospitalization, serious illness of dependents, or other acceptable reasons, excuses the member's failure to aggressively seek permanent housing during the absence, illness, etc., and postpones the date for submitting information required by par. U9150-C1. This applies when evaluating the member's progress toward obtaining permanent GOV'T QTRS /private sector housing and in determining TLA authorization/approval during each succeeding period.

5. TLA accrual provisions (par. U9185-E) are applied in computing TLA upon arrival.

B. TLA Start when Authorized 'MALT-Plus' Flat Per Diem. When 'MALT-Plus' flat per diem is payable on the reporting day to a new PDS, TLA for the member/dependent(s) is not authorized for that day.

C. TLA Start when Authorized Per Diem (Chapter 4, Part B)

1. Reporting Day to PDS. When a member and/or dependents occupy temporary lodgings on the reporting day to the new PDS, the member may be authorized TLA for the member and/or dependents.

2. Period while Awaiting the Ship's Arrival

a. When a member is in a per diem status at the OCONUS home port awaiting arrival of the ship to which assigned, TLA on the member's behalf is not payable during the waiting period beginning the arrival day at the home port and extending through the day before the actual reporting day aboard the ship as the member is in a TDY status awaiting the ship's arrival and eligible for per diem. ***NOTE: This is because the ship is the member's PDS for personal travel and until reporting to the ship, the member has not reached the new PDS.***

b. Except on the reporting day to the ship (par. U9160-C1), lodging costs for lodging jointly occupied by the member and dependents are apportioned 50% for the member and 50% for dependents (regardless of the number of family members) when a member in a per diem status is receiving TLA for dependents while at the home port.

c. On the actual reporting day aboard the ship, the lodging cost for lodging jointly occupied by the member and dependent is not divided between the member and the dependent; the entire lodging cost (100%) is included as a TLA expense.

d. The number of dependents occupying temporary lodgings in the PDS area, or the home port when the new PDS is a ship, determines the TLA rate payable on behalf of dependents for days when a member is authorized per diem.

*3. TDY/Deployment Period while Away from New PDS. A member receiving TLA who is ordered on TDY after arrival at a new PDS, or who is ordered on deployment from the home port or permanent duty location of the ship, staff or afloat unit, may continue to receive TLA on the member's behalf and may include the member's share of the temporary lodging cost as a TLA expense when, because of the member's military assignment, those temporary lodging must be retained at the new PDS or the home port or permanent duty location of the ship, staff, or afloat unit (59 Comp. Gen. 58 (1979)). The member's order must be annotated with, or have attached to it, certification that retaining the TLA lodging was because of military necessity and not because of the member's personal choice/convenience.

D. TLA when a Member Arrives before a Dependent. When a member arrives at an OCONUS PDS before a dependent, the member may be authorized TLA if the conditions in par. U9155-A are met. Upon the dependent's arrival, TLA also may be authorized/approved for the member and/or dependent for the period the member/ dependent is/are required to use temporary lodgings. If the dependent arrives after the initial 60-day period in par. U9160-A expires, an additional TLA period may be authorized under par. U9160-G whether or not TLA was paid during the initial 60-day period.

E. Dependent Arrives at or in the OCONUS PDS Vicinity before the Member. When a dependent arrives at or in the OCONUS PDS vicinity in advance of a member following Secretarial authority for/approval of advance dependent arrival under par. U10412, the dependent's TLA start date is the day TLA is authorized for the member provided the dependents are command-sponsored as indicated in par. U9000-A2.

*F. Home Port Change. The new home port is the member's PDS for TLA purposes (65 Comp. Gen. 888 (1986)) if a member is:

1. Currently assigned to a ship or other fleet unit with an announced home port change, or

*2. In receipt of a PCS order to a ship or other fleet unit with an announced home port change,

and the dependent is authorized to travel to the new home port.

G. Dependent's Delayed Departure Authorized/Approved by the Secretarial Process. When a dependent departs the OCONUS PDS vicinity after the member, following Secretarial Process authorization/approval under par. U10412 of the delayed travel, TLA for the dependent is authorized under the same conditions as applicable to a member.

H. TLA during Hospitalization Period. A member receiving TLA, who is hospitalized after arrival at a new PDS, may continue to receive TLA on the member's behalf. When, despite the member's hospitalization, TLA lodging must be retained at the new PDS, the member's share of temporary lodging cost is included as a TLA expense. The member's order must be annotated, or have attached to it, certification that retaining the TLA lodging was because of military necessity (i.e., the member's hospitalization) and not because of the member's personal choice/convenience.

I. Additional TLA Period. The OCONUS TLA Authority's authorizing/approving official(s) (par. U9150) may authorize/approve a period in addition to the initial 60-day maximum which may follow immediately after the initial period or begin at some later date after expiration of the initial 60-day period. The additional period may be authorized/approved when any of the following reasons exist and the reason(s) is/are determined to be beyond the member's/dependents' control:

1. Non-arrival of HHG;

2. Delay in availability of/assignment to GOV'T QTRS due to Service requirements;

3. Acts of God, fire, flood, earthquake, riot, civil unrest, or other disturbances that make normally available or anticipated GOV'T QTRS or private sector housing temporarily or permanently uninhabitable or unavailable.

4. Withdrawal of private sector housing from the market by a landlord;

5. The member is unable to secure private sector housing that the housing officer considers suitable to the member's needs, in an acceptable location, and comparable to and within the price range of housing currently being used by other members in the area. ***NOTE: This does NOT mean the housing lease cost cannot exceed the OHA ceiling; it can.***; or

6. The member is/dependent(s) are hospitalized or the member's duties require the member to be away from the PDS (home port, if attached to a ship) resulting in curtailment of opportunities to arrange for permanent GOV'T QTRS /private sector housing. The additional TLA period is authorized/approved in increments of 15 or fewer days.

J. TLA Stop. Unless TLA is terminated sooner for one of the reasons in par. U9150-C1e or elsewhere in this Part, TLA authority upon initial arrival stops on the day before the day a member occupies permanent GOV'T QTRS or private sector housing. With the exception of the extra lodging charges allowable (see pars. U9185-A2, U9185-C and U9185-D), no expenses incurred on the permanent GOV'T QTRS /private sector housing occupancy day are allowable in computing TLA. ***NOTE: In any case, TLA must stop the day HHG are delivered.***

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SECTION 3: TLA UNDER SPECIAL CONDITIONS

U9165 TLA UNDER SPECIAL CONDITIONS

A. Member Must Vacate Established Permanent GOV'T QTRS /Private Sector Housing/Privatized housing in the PDS Vicinity

1. The TLA period for situations in par. U9150-A2, is for the entire period the member is required to use temporary lodgings if authorized/approved by the OCONUS TLA Authority.

2. TLA begins the day temporary lodgings are first used and ends on the day before the day permanent GOV'T QTRS are/private sector housing/privatized housing is reoccupied or when the OCONUS TLA Authority determines TLA is no longer justified.

3. TLA computation does not include any expenses incurred before the TLA period begins or after it ends, except for extra lodging charges authorized in par. U9185-A2, U9185-C, or U9185-D.

4. TLA is to be terminated if the OCONUS TLA Authority determines that TLA is no longer necessary (i.e., no excess costs, or the member fails to accept adequate permanent GOV'T QTRS or the member stops diligently searching for permanent private sector housing.

*B. Deployment Period while Away from PDS. A member receiving TLA who is ordered on deployment from the home port of the ship, staff or afloat unit, is authorized to continue to receive TLA on the member's behalf and may include the member's share of temporary lodging cost when, because of the member's assignment, the temporary lodging must be retained at the home port or permanent duty location of the ship, staff, or afloat unit (59 Comp. Gen. 58 (1979)). The member's order must be annotated with, or have attached to it, certification that retaining the TLA lodging was because of military necessity and not because of the member's personal choice/convenience.

C. TLA when Tour Is Converted. A member whose tour is converted to an accompanied tour may be eligible for TLA for the member and command-sponsored dependents who were dependents on the PCS order effective date to the OCONUS PDS if par. U9150-C conditions are met. The member must make every reasonable effort to find suitable permanent GOV'T QTRS /private sector housing for the dependents before they arrive. TLA may be authorized/approved for the member and dependents only if the member, for reasons beyond the member's control, is unable to find suitable permanent GOV'T QTRS /private sector housing for the dependents before they arrive.

D. Member Acquires Dependent(s). A member serving an OCONUS tour who had no dependents on arrival but who acquires dependents during that tour is not eligible for TLA for those dependents upon arrival at the PDS because the member was without dependents on the effective date of the PCS order (B-186628, 17 September 1976). A member may be authorized TLA for the member, when eligible, and/or for dependents acquired while serving at an OCONUS PDS if the dependents are command-sponsored at the PDS from which departing.

E. PCS Order Cancelled/Revoked. When the member's PCS order is cancelled/ revoked after the member occupies temporary lodgings, the member may receive TLA reimbursement up to the maximum number of days allowable.

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SECTION 4: TLA UPON DEPARTURE

U9170 TLA UPON DEPARTURE

A. General

1. The TLA period upon departure should not exceed the last 10 days before the day the member departs the PDS in compliance with a PCS order, except when:

a. One or more dependents remain in the old PDS vicinity IAW par. U9205-B1or U9220. TLA must not exceed the last 10 days preceding the day the last dependent departs, without regard to the effective date of the PCS order from that PDS;

b. A longer TLA period is authorized due to delayed departure (par. U9170-C) or early termination of permanent GOV'T QTRS/private sector housing (par. U9170-D);

c. The member/dependent(s) is hospitalized or the member's duties require the member to be away from the PDS (home port, if attached to a ship).

2. The PCS order effective date is defined in APP A.

3. The TLA accrual provisions (par. U9185-E) apply in computing TLA upon departure.

4. Expenses incurred on the departure day are not considered except that TLA for the preceding day may be increased under par. U9185-A2, U9185-C, or U9185-D as a result of lodging costs imposed for the temporary lodging vacating day.

B. Dependents Depart before the Member. When dependents depart an OCONUS PDS before the member, TLA may be authorized for the member and dependents when the conditions in par. U9155-A are met. TLA incident to the dependents' departure must not exceed the last 10 days before the last dependent departs, and must not begin earlier than the issue date of the PCS order, or official alert notice. Upon departure of the member at a later date, TLA may again be authorized/approved for the member as in par. U9170-A.

C. Delayed Departure. When the period authorized by par. U9170-A has begun and actual departure is delayed through no fault of the member or dependents (to include dependents' delay due to the member's death, see par. U10424), TLA may be authorized/approved by the authorizing/approving official (see par. U9150), in increments of 10 or fewer days, for the entire period that temporary lodging must be used.

D. Early Permanent Housing Termination. When, for reasons beyond the control of the member and/or dependents, permanent GOV'T QTRS/private sector housing must be relinquished more than 10 days before the estimated departure date, the authorizing/approving official (see par. U9150) may authorize/approve TLA beginning the day the permanent GOV'T QTRS/private sector housing is relinquished for reasons such as the following:

1. The transportation officer determines it necessary to ship HHG, after considering anticipated leave, necessary travel time, HHG shipping transit times, compliance with requirements of local packing/crating/ shipping agencies, meeting shipping schedules, and other requirements related to HHG shipments;

2. Expiration/termination of lease/rental agreement occurs after a member has the PCS order or alert notice;

3. The landlord withdraws private sector housing from the market;

4. The authorizing/approving official (see par. U9150) determines that an Act of God, fire, flood, earthquake, riot, civil unrest, or other disturbance makes occupancy of permanent GOV'T QTRS/private sector housing inadvisable;

5. The member is required by lease, custom, or law to vacate private sector housing in advance of the leases expiration to permit inspection, finalization of utility bills and deposits, redecoration, and/or adjudication of damage claims;

6. The lease, custom, or law requires that private sector housing be surrendered at a fix date more than 10 days before the scheduled departure;

7. Housing authorities require the member to vacate permanent GOV'T QTRS for the GOV'T's convenience to permit its readying for, and/or assignment to, another member;

8. The OCONUS TLA Authority determines that permanent GOV'T QTRS/private sector housing must be relinquished under circumstances/reasons other than those stated in pars. U9170-D1, U9170-D2, U9170-D3, U9170-D4, U9170-D5, U9170-D6, and U9170-D7.

The principles in par. U9150-C2 must be applied in determining the need for TLA. TLA is authorized/approved only for the number of days needed to prevent undue financial hardship to the member during the period involved, as determined by the OCONUS TLA Authority.

E. Member Detaches from a Ship Away from Home Port. When a member detaches on a PCS from an OCONUS home ported ship while the ship is away from its home port and returns to the home port, the member may be authorized TLA on the member's behalf unless authorized per diem. If the member is authorized per diem at the home port, no TLA authority exists for the member and only the dependents occupying temporary lodging at the home port are considered in determining the rate payable under par. U9185-A.

*F. Period of TDY/Deployment while Away from the Old PDS. A member receiving TLA preceding PCS departure, who is ordered on TDY away from the PDS, or who is ordered on deployment from the home port or permanent duty location of the ship, staff, or afloat unit, may continue to receive TLA on the member's behalf. The member's temporary lodging cost share is to be included as a TLA expense when, because of the member's military assignment, temporary lodging must be retained at the old PDS or the home port or permanent duty location of the ship, staff, or afloat unit (59 Comp. Gen. 58 (1979)). The member's order must be annotated with, or have attached to it, certification that retaining the TLA lodging was because of military necessity and not because of the member's personal choice/convenience.

G. TLA before PCS Order Issuance

1. A member may be authorized TLA before a PCS order is issued based on a written statement from the PCS AO, or the designated representative, that the member was advised before the PCS order was issued that such an order would be issued. The member must be prepared to provide this statement if finance procedures require that the voucher be supported by the statement.

2. The length of time between when the PCS order is issued and the member receives written advice that the order is to be issued may not exceed the relatively short period between the time when a PCS order determination is made and the date when the order is actually issued.

*3. General information concerning order issuance before the determination is made to actually issue the order, such as the date of eventual release from active duty, expiration of term of service, retirement eligibility, expected rotation from OCONUS duty, etc., is not advice that the order is to be issued (52 Comp. Gen. 769 (1973)).

H. TLA during a Hospitalization Period. A member who is receiving TLA before PCS departure, and who is hospitalized, may continue to receive TLA on the member's behalf and may include the member's share of the temporary lodging cost as a TLA expense when because of the hospitalization, temporary lodging must be retained at the old PDS. The member's order must be annotated with, or have attached to it, certification that retaining the TLA lodging was because of the hospitalization and not because of the member's personal choice/ convenience.

SECTION 5: MISCELLANEOUS CONDITIONS

U9175 LEAVE/PERMISSIVE TRAVEL EFFECT ON TLA

A. Leave or Permissive Travel in the PDS Vicinity. TLA may be paid for any day a member is on leave or permissive travel in the PDS vicinity, after reporting for duty, while seeking private sector housing or awaiting GOV'T QTRS assignment. The provision enables a member to complete PCS travel and be placed on leave so that station allowance eligibility is established (by reporting in to the new PDS).

B. Leave or Permissive Travel Away from the PDS Vicinity. TLA is not payable for any day a member is on leave or permissive travel away from the PDS vicinity, unless one or more dependents remain(s) in the PDS vicinity to continue to seek private sector housing or while awaiting GOV'T QTRS assignment. In that case, the number of dependents who continue to occupy temporary lodgings determines the rate payable. In either case, postponement of TLA pending return is not authorized. This provision helps ensure that TLA is paid only ICW the PDS. See par. U9150-A4.

U9180 OLD AND NEW PDS IN CLOSE PROXIMITY OR IN THE SAME COUNTRY

A. General. Except as provided in par. U9180-B, the face that a member's old and new PDSs are in close proximity to each other or in the same country does not change the TLA authority.

B. New PDS within Commuting Distance. When a member's new PDS is within commuting distance of the GOV'T QTRS/private sector housing occupied while at the old PDS, the member may not be authorized TLA unless the member's commanding officer approves temporary lodgings occupancy based on a change of residence being necessary for reasons beyond the member's control.

U9182 TLA FOR AN RC MEMBER

An RC member called/ordered to:

1. Active duty for other than training for more than 180 days or

2. ADT for 140 or more days

*and authorized PCS HHG transportation is authorized TLA in the same manner as prescribed in this Ch. When a member is authorized TLA at the with-dependent rate for the PLEAD, there are no command-sponsorship requirements. The member must reside permanently in the area concerned at the time called/ordered to active duty (55 Comp. Gen. 135 (1975)). HHG transportation under a TDY order IAW Ch 4, Part H, does not affect this authorization. COLA authorization begins on the first active duty day.

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SECTION 6: RATES PAYABLE, COMPUTATION PROCEDURES AND EXAMPLES

U9185 RATES PAYABLE, COMPUTATION PROCEDURES AND EXAMPLES

A. General

1. Determining the Number of Persons Occupying Temporary Lodgings. In determining the number of persons in the family occupying temporary lodgings, the member is not counted for any day when the member is not authorized TLA in the member's own behalf. See pars. U9160-B and U9160-C.

2. Extra Room Charge Payment. Except as provided in pars. U9185-C and U9185-D, when the member and/or dependents check into/out of temporary lodgings at a time of day which results in the payment of room charges for the calendar day before checking-in or for the checking-out calendar day, the rates of 65%, 100%, 35%, and 25% shown in par. U9185-E are 97.5%, 150%, 52.5%, and 37.5%, respectively, for the calendar day of checking-in or the calendar day preceding the checking-out day, but for lodging only. M&IE remains at the ordinary percentages.

3. TLA Authorized on the Reporting Day

a. Reimburse the traveler/dependent(s) 75% of the new OCONUS PDS per diem M&IE rate (par. U5113) when the PCS is performed by common carrier or transportation-in-kind if the TLA and reporting day are the same. See pars. U5105-C, U5105-D, U5201-A1a, and U5201-A1b. The reporting day lodging expense is reimbursed as TLA (par. U9150-C). See par. U9185-H, TLA computation Example 8.

b. TLA is not payable on the reporting day when MALT PLUS is payable, par. U9160-B.

*B. Temporary Lodging Not Available at PDS. When GOV'T/commercial temporary lodgings are not available at the PDS and the member must obtain GOV'T/commercial temporary lodgings at a nearby place, the maximum daily TLA amount is determined by multiplying the accommodations location per diem rate by the percentage in par. U9185-E if the accommodations per diem rate is higher than that for the PDS. Otherwise, the PDS locality per diem rate is used. Finance regulations might require that payments made under par. U9185-B be supported by a statement of the member's commanding officer/or designee, that the accommodations used were the nearest suitable accommodations available to the member's PDS.

C. Temporary Lodgings Furnished by a GOV'T Contractor. When a GOV'T contractor furnishes temporary lodgings, TLA is computed under par. U9185-E. When the member and/or dependents check into/out of GOV'T contractor temporary lodgings at a time of day that results in the payment of a lodging charge for the calendar day before checking-in or the checking-out calendar day, the daily amount of TLA for the check-in calendar day or the calendar day preceding the check-out day is to be increased by the extra amount of QTRS charge paid.

D. Temporary Lodging Occupied in Facilities under GOV'T Jurisdiction. When temporary lodgings are occupied in guest houses, exchange hotels, temporary lodgings facilities, or transient facilities such as visiting officer's QTRS, under GOV'T jurisdiction (operated with appropriated or non-appropriated funds), TLA is computed per par. U9185-E. When the member and/or dependents check into/out of this type of QTRS at a time of day which results in the payment of a rental/service charge for the calendar day before checking-in or for the checking-out calendar day, the daily TLA amount for the check-in calendar day or the calendar day preceding the check-out day is increased by the amount of the extra rental/service charge paid.

E. General TLA Computation. Except when more than one TLA rate applies within the computation period as in par. U9185-A or U9185-B, and except as in pars. U9185-F, and U9185-G, TLA computations are made in increments of 15 or fewer days when TLA ceases to exist before the end of a (15 or fewer days) period. Computations are as follows:

*__Step 1__: Determine the Daily M&IE and Lodging Ceiling. Multiply the percentage in the following table by the applicable locality per diem M&IE and lodging rates.

Number of Eligible Persons Occupying Temporary Lodging	Percentage Applicable
Member or 1 dependent	65%
Member and 1 dependent, or 2 dependents only	100%
For each additional dependent age 12 and over, add	35%
For each additional dependent under age 12, add	25%

a. Use the above applicable percentage for both lodging and M&IE unless:

1. A TLA – Special has been authorized for lodging. See par. U9195.

2. Temporary lodgings are not available at the PDS. See par. U9185-B.

3. Permanent GOV'T QTRS are being renovated, or lack a stove and/or refrigerator. See par. U9185-F.

4. Temporary QTRS contain cooking facilities. See par. U9185-G.

5. A member, authorized a temporary lodging cost at the new PDS under par. U9160-C3 as a TLA expense during a TDY/deployment period, is included in the number of persons occupying the temporary lodgings for lodging but not M&IE. Determine the member's share of the meal allowance by dividing the M&IE amount determined in this step by the number of persons in the member's family, including the member, occupying the temporary lodgings. Deduct the member's share from the M&IE.

b. When computing the applicable percentage for a:

1. Member and family including the member's spouse and dependent children, the applicable percentage is 100% for the member and spouse, 35% for each dependent age 12 and over, and 25% for each dependent under age 12. See example #7;

2. Family without the spouse, add the applicable percentage for the member and 1 (the oldest) dependent, plus the applicable percentage for each additional dependent. For example, the applicable percentage for a member with two dependents, one age 12 or older and one under age 12 is 125% (member plus dependent age 12 or older is 100%, plus dependent under 12 is 25%).;

3. Member-married-to-member couple on active duty, with dependents occupying temporary lodging, claim the dependents for TLA reimbursement IAW the percentage factors in par. U9185-E, as shown in Examples 5 and 6.

c. Exception occurs when temporary lodgings are not available at the PDS, while renovating GOV'T QTRS, or when permanent QTRS lack a stove and/or refrigerator. See par. U9185-F.

__Step 2__: Determine the Payable Lodging Cost

a. Compare the actual daily lodging cost, including lodging tax or value added tax (VAT) certificate cost, International Transaction (Currency Conversion) Fees charged by the GTCC, and other lodging cost authorized IAW par. U9160-C3, with the Step 1 lodging cost ceiling. Select the lesser amount.

b. Lodging vendor receipts, invoices, or statements are required for lodging expense verification. See par. U2510; and par. U9157 for TLA advances.

c. If the member is in a TDY status (regardless of the per diem amount received), reduce the lodging expense by the lodging cost used to determine the member's per diem rate.

d. When staying with friends/relatives, lodging cost is not allowed and is always zero.

Step 3: Determine Daily TLA Amount. Add the Step 2 result to the Step 1 M&IE rate. This is the daily TLA amount. For TLA computation examples see pars. U91850-H and U9195 (TLA – Special).

F. TLA while GOV'T QTRS Are Being Renovated, or if GOV'T QTRS Lack/Private Sector Housing Lacks a Stove and/or Refrigerator

1. The member may be authorized TLA to cover restaurant meals cost, when a member and/or dependents:

a. Occupy GOV'T QTRS while the kitchen is being renovated, or

b. Occupy GOV'T QTRS/private sector housing during utility loss, or

c. Initially occupy permanent GOV'T QTRS/private sector housing without a stove and/or refrigerator and meals cannot be prepared.

2. Determine TLA by multiplying the par. U9185-E, Step 1 percentage times the total meals amount in the locality M&IE per diem rate.

G. Temporary QTRS Contain Facilities for Preparing and Consuming Meals

1. When temporary lodgings have facilities and space for preparing and eating meals, the daily TLA rate is computed using par. U9185-E, except that the M&IE amount is reduced by one-half.

2. The reduced (one-half) M&IE amount based on cooking facilities does not apply when lodging is provided by a friend/relative, or to the first and last days of TLA.

3. The presence of a cook stove, work area (table, counter, etc.), refrigerator, sink, water, table, chairs, and cooking and eating utensils (i.e., all of the foregoing items) is evidence of adequate cooking and eating facilities.

4. When the member shows, to the satisfaction of the official designated in the local TLA regulations (see par. U9150) that the facilities for preparing and consuming meals are inadequate or for other reasons may not be used for all or part of the period involved, the member may be authorized TLA per par. U9185-E, without the M&IE reduction. The member's explanation for facilities non-use, endorsed by the OCONUS TLA Authority's designated official supports TLA payment under these circumstances.

5. To facilitate TLA administration, the OCONUS TLA Authority's designated official should ensure that a current list of available accommodations is maintained and make available to incoming and departing personnel.

H. TLA Computation Examples. The following TLA computation examples are provided to assist in ensuring TLA computation uniformity among all of the Uniformed Services.

EXAMPLE 1
NOTE: Per diem rates used in this example may not be current, and are for illustrative purposes only.
*A member, with command-sponsored spouse, is assigned to an OCONUS location. The locality per diem rate is $150 ($76/ $74). The member and spouse arrive at the OCONUS location (the new PDS) on 1 April by POC and move into temporary lodgings the same day. The temporary accommodations do not have facilities for preparing and eating meals. The actual lodging expense is $114/night, including lodging tax.
4/2 – The member is advised upon reporting to aggressively seek permanent GOV'T QTRS/private sector housing, keep an accurate lodging expense record (including lodging receipts), and register with and inform the OCONUS TLA Authority of progress in obtaining permanent QTRS/housing at least every 10 days.
4/11 – The member submits a lodging expense report of $1,140 ($114/day including lodging tax) for 4/2 thru 4/10. The member's progress in obtaining permanent QTRS/housing is reviewed, and the member complied with the JFTR and OCONUS TLA Authority requirements. TLA is extended for another 10-day period.
4/21 – The member submits a lodging expense report of $1,140 ($114/day including lodging tax) for 4/11 thru 4/20. The member was TDY and received per diem on 4/15 thru 4/18. Lodging costs at the PDS for 4/15, 4/16, and 4/17 were authorized for the member as a TLA expense under par. U9160-C3. The member moves into permanent QTRS on 4/21. TLA is authorized only for the number of days the member actually remained in TLA accommodations.
TLA Computation for 1 April. Since 'MALT-Plus' per diem was paid on 1 April (OCONUS location arrival date) for the member and spouse, TLA is not payable for 1 April IAW par. U9185-A3.

TLA COMPUTATION FOR 2-10 APRIL	
1. Determine the maximum rates (applicable percentage x locality rate). M&IE Lodging	 100% x $74 = $74 100% x $76 = $76
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser.	$114 vs. $76 $76
3. Add the Step 1 M&IE to the selected Step 2 lodging amount. Pay $150/day.	$74 + $76 = $150 $150/day x 4 days = $600
TLA COMPUTATION FOR 11-14 APRIL	
1. Determine the maximum rates (applicable percentage x locality rate). M&IE Lodging	 100% x $74 = $74 100% x $76 = $76
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser.	$114 vs. $76 $76
3. Add the Step 1 M&IE to the selected Step 2 lodging amount. Pay $150/day.	$74 + $76 = $150 $150/day x 9 days = $1,350
TLA COMPUTATION FOR 15-17 APRIL	
1. Determine the maximum rates (applicable percentage x locality rate). M&IE Lodging	 100% x $74 = $74 100% x $76 = $76
2. Determine the member's share of the M&IE. Divide the Step 1 M&IE result by the number of occupants (including the member), then subtract that amount from the Step 1 result.	$74 divided by 2 = $37 $74 - $37 = $37
3. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser.	$114 vs. $76 $76
4. Add the Step 2 M&IE to the selected Step 3 lodging amount. Pay $113/day.	$37 + $76 = $113 $113/day x 3 days = $339
TLA COMPUTATION FOR 18-20 APRIL	
1. Determine the maximum rates (applicable percentage x locality rate). M&IE Lodging	 100% x $74 = $74 100% x $76 = $76
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser.	$114 vs. $76 $76
3. Add the Step 1 M&IE to the selected Step 2 lodging amount. Pay $150/day.	$74 + $76 = $150 $150/day x 3 days = $450

EXAMPLE 2	
***NOTE*: Per diem rates used in this example may not be current, and are for illustrative purposes only.**	
*A member, with spouse, is assigned to a ship with an OCONUS home port. The locality per diem rate is $132 ($66/ $66). The member and spouse arrive at the OCONUS home port 10/1 while the ship is away. They occupy temporary GOV'T QTRS. The temporary accommodation does not have facilities for preparing and eating meals. The actual lodging expense is $98 per night, including lodging tax. On 10/6 the ship returns to the OCONUS home port and the member reports aboard for duty at 1900 that day. The ship remains in port until 11/7. The member moves into permanent QTRS on 10/11.	
10/2 – The member is advised upon reporting to aggressively seek permanent QTRS/housing, keep an accurate lodging expense record (including lodging receipts), and register with and inform the OCONUS TLA Authority of progress in obtaining permanent QTRS/housing at least every 10 days.	
10/6 – The member submits a lodging expense report of $490 ($98/day) for the member and spouse from 10/1 thru 10/5. The member submits a lodging expense report of $490 ($98 per day) from 10/6 thru 10/10. The member has complied with the JFTR and command OCONUS TLA Authority requirements. TLA is extended for another 10-day period.	
TLA COMPUTATION FOR 1-5 OCTOBER	
1. Determine the maximum rates (applicable percentage x locality rate). M&IE Lodging	 65% x $66 = $42.90 65% x $66 = $42.90
2. Determine the lodging cost. Divide the allowable daily lodging cost (including lodging tax) by 2, because the member is in a per diem status. See par. U9160-C.	$98 divided by 2 = $49
3. Compare the actual daily lodging cost in Step 2 (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser.	$49 vs. $42.90 $42.90
4. Add the Step 1 M&IE to the selected Step 3 lodging amount. Pay $85.80/day.	$42.90 + $42.90 = $85.80 $85.80/day x 5 days = $429
TLA COMPUTATION FOR 6-10 OCTOBER	
1. Determine the maximum rates (applicable percentage x locality rate). M&IE Lodging	 100% x $66 = $66 100% x $66 = $66
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser.	$98 vs. $66 $66
3. Add the Step 1 M&IE to the selected Step 2 lodging amount. Pay $132/day.	$66 + $66 = $132 $132/day x 5 days= $660

EXAMPLE 3	
***NOTE*: Per diem rates used in this example may not be current, and are for illustrative purposes only.**	
*A member and 3 dependents (spouse, and two children under age 12) occupy temporary lodgings containing facilities for preparing and consuming meals. The locality per diem rate is $150 ($76/ $74). The lodging expense is $138 per night, including lodging tax.	
TLA Computation when Temporary Lodgings Contain Facilities for Preparing and Consuming Meals	
1. Determine the maximum rates (applicable percentage x locality rate). M&IE Lodging	 150% x $74 = $111 150% x $76 = $114
2. Reduce the Step 1 M&IE by one-half due to cooking facilities.	$111 x 50% = $55.50
3. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser.	$138 vs. $114 $114
4. Add the Step 2 M&IE to the selected Step 3 lodging amount. Pay $169.50/day.	$55.50 + $114 = $169.50 Pay $169.50 for each day

EXAMPLE 4		
***NOTE*: Per diem rates used in this example may not be current, and are for illustrative purposes only.**		
*Member-married-to-member couple, each is without dependents, is assigned to the same OCONUS PDS. They arrived at the new OCONUS PDS on 1 April by POC and move into the same temporary lodging on the same day. Preparation and cooking facilities are not available in the temporary lodging. The locality per diem rate is $150 ($76/ $74). The actual lodging expense is $114/night, including lodging tax.		
4/2 – The members are advised upon reporting to aggressively seek permanent QTRS/housing, keep an accurate lodging expense record (including lodging receipts), and register with and keep the OCONUS TLA Authority informed of progress in obtaining permanent QTRS/housing at least every 10 days.		
4/11 – Each member submits a separate lodging expense report of $570 ($114÷2/day, including tax = $57) for shared temporary lodging. Moved into permanent QTRS on 4/21. TLA is authorized from 4/11 to 4/20 (10 days).		
TLA Computation for a Member-married-to-member Couple in the Same Temporary Lodging		
Temporary Lodging without facilities for Preparing and Consuming Meals		
(A member IAW 37 USC §421 may not be paid allowances on behalf of a dependent for any period during which that dependent is entitled to basic pay IAW 37 USC §204.)		
1. Determine the maximum rates (applicable percentage x locality rate). M&IE Lodging	Member 1 65% x $74 = $48.10 65% x $76 = $49.40	Member 2 65% x $74 = $48.10 65% x $76 = $49.40
2a. Member 1, multiply the Step 1 M&IE times 100% since preparation and cooking facilities are not available. 2b. Member 2, multiply the Step 1 M&IE times 100% since preparation and cooking facilities are not available.	$48.10 x 100% = $48.10 (2a)	$48.10 x 100% = $48.10 (2b)
3. Compare actual daily lodging cost (including lodging tax) to Step 1 maximum lodging rate. Use the lesser.	$49.40 vs. $57.00 $49.40	$49.40 vs. $57.00 $49.40
4. Add the Step 1 M&IE to the Step 3 lodging amount. Pay each member $97.50/day.	$48.10 + $49.40 = $97.50 $97.50 x 10 = $975.00	$48.10 + $49.40 = $97.50 $97.50 x 10 = $975.00

EXAMPLE 5		
***NOTE*: Per diem rates used in this example may not be current, and are for illustrative purposes only.**		
*A member without dependents married to another member claiming two dependents (for housing allowance purposes), one age 12 or older and one under age 12, are assigned to the same OCONUS location. They arrived at the new OCONUS PDS on 1 April by POC and move into the same temporary lodging on the same day. Preparation and cooking facilities are available in the temporary lodging. The locality per diem rate is $160 ($86/ $74).		
4/2 – The members are advised upon reporting to aggressively seek permanent QTRS/housing, keep an accurate lodging expense record (including lodging receipts), and register with and keep the OCONUS TLA Authority informed of progress in obtaining permanent QTRS/housing at least every 10 days.		
4/11 – Each member submits a separate lodging expense report of $850 ($170 per day including lodging tax divided in half, $85) for shared temporary lodging. They moved into permanent QTRS on 4/21. TLA is authorized from 4/11 to 4/20 (10 days).		
TLA COMPUTATION FOR A MEMBER-MARRIED-TO-MEMBER COUPLE WITH DEPENDENTS IN SEPARATE TEMPORARY LODGINGS		
Preparation and Cooking Facilities are Available for Each Member		
(A member IAW 37 USC §421 may not be paid allowances on behalf of a dependent for any period during which that dependent is entitled to basic pay IAW 37 USC §204.)		
1. Determine the maximum rates (applicable percentage x locality rate). M&IE Lodging	Member 1 with one dependent 100% x $74 = $74 100% x $86 = $86	Member 2 with one dependent 100% x $74 = $74 100% x $86 = $86
2. Member with one dependent, multiply the Step 1 M&IE times 50% since preparation and cooking facilities are available.	$74 x 50% = $37	74 x 50% = $37
3. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser.	$85 vs. $86 $85	$85 vs. $86 $85
4. Add the Step 2 M&IE to the selected Step 3 lodging amount. Pay each member $122 per day.	$37 + $85 = $122 $122 x 10 = $1,220	$37 + $85 = $122 $122 x 10 = $1,220

EXAMPLE 6		
***NOTE*: Per diem rates used in this example may not be current, and are for illustrative purposes only.**		
*A member-married-to-member couple with four dependents, two children age 12 or older and two dependents under age 12, are assigned to the same OCONUS location. They arrived at the new OCONUS PDS on 1 April by POC and move into the same temporary lodging on the same day. Preparation and cooking facilities are not available in the temporary lodging. The locality per diem rate is $200 ($125/ $75).		
4/2 – The members are advised upon reporting to aggressively seek permanent QTRS/housing, keep an accurate lodging expense record (including lodging receipts), and register with and keep the OCONUS TLA Authority informed of progress in obtaining permanent QTRS/housing at least every 10 days.		
4/11 – Each member submits a separate lodging expense report of $1,200 ($120/day including tax) for shared temporary lodging. They move into permanent QTRS on 4/21. TLA is authorized from 4/11 to 4/20 (10 days).		
1. Determine the maximum rates (applicable percentage x locality rate). M&IE Lodging Total	Member 1 w/2 dependents over 12 135% x $75 = $101.25 135% x $125 = $168.75 $101.25 + $168.75= $270	Member 2 w/2 dependents under 12 125% x $75 = $93.75 125% x $125 = $156.25 $93.75 + $156.25 = $250
2a. Member 1 with 2 dependents age 12 or older. Multiply the Step 1 M&IE times 100% since preparation and cooking facilities are not available.	$101.25 x 100% = 101.25	
2b. Member 2 with 2 dependents under age 12. Multiply the Step 1 M&IE times 100% since preparation and cooking facilities are not available.		$93.75 x 100% = $93.75
3. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser.	$168.75 vs. $120 $120	$156.25 vs. $120 $120
4. Add the Step 1 M&IE to the selected Step 3 lodging amount.	$101.25 + $120 = 221.25	$93.75 + $120 = $213.75
5. Pay the lesser of Step 1 and Step 4.	$221.25	$213.75
6. Multiply the Step 5 amount by the number of authorized TLA days (10).	$221.25/day x 10 days = $2,212.50	$213.75/day x 10 days = $2,137.50
7. Total Amount Paid to Each Member	$2,212.50	$2,137.50

EXAMPLE 7	
***NOTE*: Per diem rates used in this example may not be current, and are for illustrative purposes only.**	
*A member with a spouse, two children age 12 or older and two children under age 12 is assigned to an OCONUS location. They arrive at the new OCONUS PDS on 1 April by POC and use two rooms for temporary lodging on the same day. Preparation and cooking facilities are not available in the temporary lodging. The locality per diem rate is $200 ($125/ $75). The actual lodging expense is $120 per room per night, including lodging tax.	
4/2 – The member is advised upon reporting to aggressively seek permanent QTRS/housing, keep an accurate lodging expense record (including lodging receipts), and register with and keep the OCONUS TLA Authority informed of progress in obtaining permanent QTRS/housing at least every 10 days.	
4/11 – The member submits a lodging expense report of $2,400 ($120/room per day including tax) for two rooms. They move into permanent QTRS on 4/21. TLA is authorized from 4/11 to 4/20 (10 days).	
TLA COMPUTATION INVOLVING MULTIPLE DEPENDENTS (par. U9185-H, *NOTE 2*)	
(When computing the correct total percentage for a member and family – spouse, dependent children—allow 100% for member/spouse, add 35% for each dependent over 12 and 25% for each dependent under 12).	
1. Determine the maximum rates (applicable percentage x locality rate). Member & spouse 100% plus 2 dependents age 12 or older (35% + 35%) 70% plus 2 dependents under age 12 (25% + 25%) 50% = 220%) M&IE Lodging Total	 220% x $75 = $165 220% x $125 = $275 $165 + $275= $440
2. Multiply the Step 1 M&IE times 100% since preparation and cooking facilities are not available.	$165 x 100% = $165
3. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser.	$275 vs. $240 $240
4. Add the Step 2 M&IE to the selected Step 3 lodging amount.	$165 + $240 = $405
5. Pay the lesser of Step 1 and Step 4.	$405
6. Multiply the Step 5 amount by the number of authorized TLA days (10).	$405/day x 10 days = $4,050
7. Total Amount Paid	$4,050

EXAMPLE 8		
NOTE: Per diem rates used in this example may not be current, and are for illustrative purposes only.		
*A member, spouse, and one child under 12 are PCS'd from CONUS to the new OCONUS PDS, travel by transoceanic transportation (i.e., commercial air, ship, etc.). They arrive at the new OCONUS PDS and concurrently the OCONUS TLA Approving Official authorizes TLA for 10 days starting on the PCS reporting date. Preparation and cooking facilities are not available in the temporary lodging. The locality per diem rate is $377 ($250/ $127).		
The member is advised upon reporting to aggressively seek permanent QTRS/housing, keep an accurate lodging expense record (including lodging receipts), and register with and keep the OCONUS TLA Authority informed of progress in obtaining permanent QTRS/housing at least every 10 days.		
The member submits a lodging expense report of $2,250 ($225/day including lodging tax) for 10 days of TLA lodging. They moved into permanent QTRS on Day 11.		
TLA COMPUTATION WHEN THE PCS REPORTING DATE AND AUTHORIZED TLA ARE ON THE SAME DAY		
This example is for travel performed by common carrier or transportation-in-kind.		
PCS M&IE paid (par. U5113) =		$285.75
TLA paid for 10 days of TLA (par. U9185-A3)	$225 + $7,413.75 =	$7,638.75
When computing the first day, pay the PCS M&IE based on the OCONUS PDS location and lodging under the TLA program		
DAY 1 PCS travel day M&IE		
Member	Full Rate	$127.00
Spouse	$127 x 75%	$95.25
Child under 12	$127 x 50%	+ $63.50
TOTAL		$285.75
TLA (lodging only)		
Member, spouse, and dependent (under 12)	$250 x 125% = $312.50 (limited to $225)	$225.00
DAYS 2 – 10		
Step 1	M&IE ($127 x 125%) = Lodging ($250 x 125%) = Total =	$158.75 + $312.50 $471.25
Step 2	Compare the actual lodging cost including tax ($225) against Step 1 ($312.50), pay the lesser amount	$225.00
Step 3	Add M&IE and lodging ($158.75 + $225) =	$383.75
Step 4	Compare steps 1 and 3 totals. Pay the lesser amount. $383.75/day x 9 days =	$3,453.75

EXAMPLE 9	
NOTE: Per diem rates used in this example may not be current, and are for illustrative purposes only.	
*A member and spouse occupy temporary lodgings. Preparation and cooking facilities are not available in the temporary lodging. The locality per diem rate is $268 ($152/ $116). The lodging expense is $145, including lodging tax and the international transaction (currency conversion) fee charged by the GTCC is $25.	
TLA Computation with Currency Conversion Fees Included	
1. Determine the maximum rates (applicable percentage x locality rate). M&IE Lodging International Transaction (currency conversion) Fee	 100% x $116= $116 100% x $152 = $152 $25 ÷ 5 = $5
2. Compare the actual daily lodging cost (including lodging tax and currency conversion fee) ($145 + $5 = $150) to the Step 1 maximum lodging rate. Use the lesser.	$150 vs. $152 $150
3. Add the Step 1 M&IE to the selected Step 2 lodging amount. Pay $266/day.	$116 + $150 = $266 $266/day x 5 days = $1,330

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SECTION 7: TLA SPECIAL

U9195 TLA-SPECIAL

TLA-Special requests for a higher lodging percentage factor under special/unusual circumstances may be authorized, only in advance of the dates required, by a determination issued by the PDTATAC, Chief.

A. General. The percentage factors (65%, 100%, 35%, and 25%) authorized in par. U9185-E generally are adequate for TLA reimbursement given that TLA is not intended to cover 100% of the costs. However, these percentages, when applied to the locality per diem rate lodging ceiling, may be insufficient for a particular time period because lodging costs are anticipated to escalate due to a forthcoming special event. Examples of one-time special events that may warrant a TLA-Special include:

1. Missile launch,
2. Summit meeting,
3. Strikes,
4. World's Fairs,
5. Conventions, or
6. Natural or man-made disaster (including the disaster aftermath) or
7. Other similar events.

TLA's purpose is to partially reimburse a member for the more than normal expenses incurred while occupying temporary lodgings and is not intended, and must not be allowed to be used, for a member's personal enrichment.

*B. Requirements. ***Commands must send requests before the fact (i.e., before the days on which the higher rate is needed)*** and must include the event dates (the dates for which a TLA-Special is required), hotel prices before and anticipated during the event stated in U.S. currency from at least 5 to 7 different hotels located in the affected area, the number of authorized travelers and dependents' ages, locations affected, recommended lodging amount(s), and documentation indicating the forthcoming special event occurrence (47 Comp. Gen. 127 (1967) & B-161396, 3 May 1976).

C. Submission Process. Three submission options are available to member's command to request TLA-Special authority in advance of the requested dates.

1. Email: From the command by email to ***tla.specials@dtmo.pentagon.mil***
2. Mail:

   Per Diem, Travel and Transportation Allowance Committee
   ATTN: Policy & Regulations Branch
   4800 Mark Center Drive
   Suite 04J25-01
   Alexandria, VA 22350-9000 or,

3. FAX: From the command to (571) 372-1301.

D. Limitations. TLA-Special cannot be approved after the days on which the higher TLA rate is needed have passed regardless of the circumstances. ***No action is taken on a TLA-Special request received after the dates for which the TLA-Special rate is needed.***

1. A member who retires/separates, stays in the PDS area, and then moves at a later date is not eligible for TLA-Special. See par. U9150, ***NOTE 1***.

2. TLA-Special is not paid on behalf of a member who is in a TDY per diem status at the OCONUS home port awaiting arrival of the ship to which assigned. See par. U9160-C2. TLA-Special may be authorized for the accompanying dependents if authorized by the PDTATAC Chief.

3. TLA-Special is terminated the day after the date a member voluntary refuses adequate GOV'T QTRS for personal convenience or reasons (e.g., building or purchasing a home).

E. TLA Examples. The percentages (see par. U9185-E, Step 1) for the M&IE portion of TLA remain at the locality per diem level in all the examples.

NOTE: Locality per diem rates used in the examples may not be the rates currently in effect and are for illustration purposes only.

TLA-SPECIAL EXAMPLE 1

A member, spouse, and 2 children under age 12 are due to arrive and occupy temporary lodging that does not contain facilities for preparing and consuming meals. The family occupies temporary lodging 1-20 September before moving into a permanent dwelling 21 September. The room rates are anticipated to escalate for some part (or all) of the family's anticipated TLA period due to a national convention.

The lodging expense is $650 per night for 1-5 September and $300 per night for 6-20 September. The locality per diem rate is $269 ($186/ $83).

PDTATAC was advised by the command BEFORE the TLA expenses were encountered about the lodging cost increase.

TLA-SPECIAL COMPUTATION FOR 1-5 SEPTEMBER	
PDTATAC issued a determination that the lodging factor would be 150% for one person and 75% for each additional dependent for 25 August – 5 September.	
1. Determine maximum rates (given percent x locality rate). M&IE (150% is the 'normal' summary percentage for the four people) Lodging (this is 150% + 75% + 75% + 75%)	 150% x $83 = $124.50 375% x $186 = $697.50
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser amount, $650 vs. $697.50.	$650.00
3. Add thee Step 1 M&IE to the selected Step 2 lodging amount, $124.50 + $650 = $774.50. Pay $774.50/day.	$774.50/day x 5 days = $3,872.50
TLA-SPECIAL COMPUTATION FOR 6-20 SEPTEMBER	
1. Determine the maximum rates (given percent x locality rate). M&IE Lodging	 150% x $83 = $124.50 150% x $186 = $279.0
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser amount of $300 vs. $279.	$279.00
3. Add the Step 1 M&IE to the selected Step 2 lodging amount, $124.50 + $279.00 = $403.50. Pay $403.50/day.	$403.50/day x 15 days = $6,052.50

TLA-SPECIAL EXAMPLE 2

A member with 3 dependents (spouse, 2 children (1 under and above 12)) asks the receiving command to request TLA-Special for 5 days because the lodging rate has increased beyond the locality lodging per diem rate due to an international sporting event. The member uses 2 temporary commercial lodging rooms to accommodate the family size.

The commercial lodging rate is $200/night (including tax) for each room which does not contain facilities for preparing and consuming meals. The locality per diem rate is $269 ($186/ $83).

PDTATAC was advised by the command BEFORE the TLA expenses were encountered about the lodging cost increase.

TLA-SPECIAL COMPUTATION WHEN MULTIPLE ROOMS ARE USED	
PDTATAC issued a determination that the lodging factor would be 150% for one person and 75% for each additional dependent.	
1. Determine maximum rates (given percent x locality rate). M&IE Lodging	 160% x $83 = $132.80 375% x $186 = $622.5
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser amount of $400 vs. $622.50.	$400
3. Add Step M&IE to selected Step 2 lodging amount, $132.80 + 400 = $532.80. Pay $532.80/day.	$532.80/day x 5 days = $2,664

TLA-SPECIAL EXAMPLE 3

A member married to member couple, each under a PCS order to the same OCONUS PDS, asks the receiving command(s) to request TLA-Special for 5 days because the lodging rate has increased beyond the locality lodging per diem rate due to a national holiday. The members shared temporary commercial lodging facilities.

The commercial lodging rate is $200/night (including tax) which does not contain facilities for preparing and consuming meals. Each member's lodging cost is $100, half the room rate. The locality per diem rate is $180 ($125/ $55).

PDTATAC was advised by the command BEFORE the TLA expenses were encountered about the lodging cost increase.

TLA-SPECIAL COMPUTATION FOR A MEMBER MARRIED TO MEMBER COUPLE W/O DEPENDENTS SHARING TEMPORARY LODGING FACILITIES		
PDTATAC issued a determination that TLA-Special is not authorized for 100% of temporary lodging rate of $100 because a member w/o dependent is limited to 65% of the lodging.		
	MEMBER 1	**MEMBER 2**
1. Determine maximum rates (given percent x locality rate). M&IE Lodging	 65% x $55 = $35.75 65% x $100 = $65	 65% x $55 = $35.75 65% x $100 = $65
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser amount for each member of $65 vs. $100.	$65	$65
3. Add the Step 1 M&IE to the selected Step 2 lodging amount, $35.75 + $65 = $100.75. Pay $100.75/day.	$100.75/day x 5 days = $503.75	$100.75/day x 5 days = $503.75

TLA-SPECIAL EXAMPLE 4

A member without dependents departing the OCONUS PDS asks the receiving command to request TLA-Special for five days because lodging rates are expected to increase beyond the locality lodging per diem rate due to a national holiday.

The temporary commercial lodging rate is $225/night (including tax) which does not contain facilities for preparing and consuming meals. The locality per diem rate is $270 ($195/ $75).

PDTATAC was advised by the command BEFORE the TLA expenses were encountered about the lodging cost increase.

TLA-Special lodging per diem reimbursement is limited to $146.25/night for five days based on 65% of the temporary ceiling lodging rate of $225.

TLA-SPECIAL COMPUTATION FOR A MEMBER W/O DEPENDENT	
PDTATAC issued a determination that TLA-Special is not authorized for 100% of temporary lodging rate of $177 because a member w/o dependent is limited to 65% of the lodging.	
1. Determine maximum rates (given percent x locality rate). M&IE Lodging	 65% x $75 = $48.75 65% x $225 = $146.25
2. Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser amount of $225 vs. $146.25.	$146.25
3. Add the Step 1 M&IE to the selected Step 2 lodging amount, $48.75 + $146.25 = $195. Pay $195/day.	$195/day x 5 days = $975

PART D: MISCELLANEOUS CONDITIONS AFFECTING ALLOWANCE PAYMENTS

U9200 MEMBER ASSIGNED TO SHIPS OR FLEET UNITS

A. Delayed Travel. Secretarial authorization/approval of housing allowance continuation for delayed dependents' travel from an OCONUS PDS under par. U10412 also authorizes COLA continuation for the same time period without separate action. TLA for dependents may be authorized/approved IAW par. U9170. ***Par. U9220 applies whether the member's new PDS is in CONUS or OCONUS.***

B. Member Assigned to Duty Aboard a Two-crew Submarine (SSBN). The ship's home port is the member's PDS for station allowances.

1. When a Member Reports to the Home Port before Reporting on Board. When a member is assigned to a two-crew nuclear submarine (SSBN) and reports to the ship's home port before reporting aboard because the ship is deployed, the member is authorized station allowances IAW pars. U2200-C3 and U4102-I (57 Comp. Gen. 178 (1977)).

2. Member without Dependents Ordered to TDY at Home Port. Par. U9200-B2 applies only to COLA (53 Comp. Gen. 535 (1974)). COLA is authorized for a member without dependents assigned to a two-crew nuclear submarine (SSBN) after reporting on board, while the member is performing TDY ashore, for training and rehabilitation for periods of more than 15 days at the ship's OCONUS home port.

C. Fractional COLA for Member-without-Dependents. A member without dependents assigned to duty aboard a ship or other fleet unit having an assigned OCONUS home port, is authorized a fractional COLA as prescribed in par. U9125, when the member is not in a travel status but whose duty requires the member to be absent from the PDS during one or more meals (54 Comp. Gen. 333 (1974)).

U9205 MEMBER SERVING AN UNACCOMPANIED TOUR OR ON UNUSUALLY ARDUOUS SEA DUTY

A. General. A member with dependents is authorized station allowances at the with-dependents rate based on the dependents' OCONUS location when the dependents relocate ICW the PCS, or based on the old PDS when they do not relocate, if authorized by the same level of Secretarial approval as required for approval of their travel. Station allowances payment for the dependents' location begins on the day dependents arrive at that location.

1. Unaccompanied Tour. A member with dependents serving an unaccompanied tour who leaves dependents at the current location or moves them under the conditions in:

a. Par. U5222-C4b to a designated place in a non-foreign OCONUS area, or

b. Par U5222-C4c to an OCONUS location at which the PCS order states the member is scheduled to serve an accompanied tour immediately after completing the unaccompanied tour, and

2. Unusually Arduous Sea Duty. A member with dependents, assigned to unusually arduous sea duty, who moves dependents under:

a. Par. U5222-D1b to a designated place in a non-foreign OCONUS area, or

b. Par. U5222-D1c to an OCONUS location at which the PCS order states the member is scheduled to serve an accompanied tour immediately after completing the unusually arduous sea tour, or

c. Par. U5222-D1d to an OCONUS location justified under unusual conditions or circumstances.

B. Member Serves an Unaccompanied Tour/on Unusually Arduous Sea Duty at the First PDS. When a member serves an unaccompanied tour/on unusually arduous sea duty at the first PDS, station allowances are authorized for the dependents location if the dependents are approved to reside there through the Secretarial Process (par. U5222-D1).

C. Reassignment from an Unaccompanied Tour/Unusually Arduous Sea Duty to Another Unaccompanied Tour/Unusually Arduous Sea Duty

1. Dependents Continue to Remain at the Member's Prior OCONUS PDS or Previously Designated Place. A member transferred between unaccompanied tours and/or unusually arduous sea duty assignments, with dependents who do not move and are authorized station allowances, continues to be authorized station allowances during the second tour.

2. Dependents Move from Member's Prior PDS to a Designated Place or from a Designated Place to Another Designated Place. If dependents choose to relocate ICW a member's transfer between consecutive unaccompanied tours/unusually arduous sea duty PCS assignments, station allowances are authorized for the new designated place under the same conditions and approval authorities as listed in par. U9205-B.

D. Member's PDS Declared an Unaccompanied Tour Area. When dependents are residing at/in the member's PDS vicinity (home port for unusually arduous sea duty) at the time the PDS is declared to be an area in which dependents may not reside, station allowances are authorized under par. U9205-B if the dependents move to a designated place, or under par. U9215 if their initial move from the PDS was under evacuation conditions.

E. Entry Permission Withdrawn while Dependents Are en Route. If dependents are en route to a member's OCONUS PDS, or to a designated place to which transportation at GOV'T expense has been authorized, and the new PDS (home port for unusually arduous sea duty) is declared an unaccompanied tour area or a further PCS order or order amendment is issued assigning the member to another unaccompanied tour area/unusually arduous sea duty assignment, station allowances are authorized based on the place to which dependents are diverted, starting on the dependents' arrival date there and stopping on their departure date. A statement from the member's commanding officer, or an officer designated by the commanding officer for that purpose, should support that the dependents were notified that permission to complete their travel had been withdrawn and that the dependents were directed to proceed to a specified place to await further instructions.

F. Subsequent Reassignment to an Accompanied Tour Area. Upon subsequent PCS to an accompanied tour area PDS to which transportation of dependents is authorized (par. U5222-D4), COLA and TLA under par. U9205 terminates as provided in par. U9105-B.

G. Payment of Allowances to Member at Unaccompanied Tour/Unusually Arduous Sea Duty Station. During the period a member is authorized station allowances for dependents under par. U9205, the member is also authorized COLA, and TLA, if any, prescribed for a member without dependents at the new PDS.

H. Dependents Relocate from a Designated Place at Personal Expense. If dependents relocate from a designated place (APP A) at personal expense, stop station allowances based on the old location the day before the dependents departed. ***Station allowances are not authorized at another OCONUS location to which the dependents relocate at personal expense since this location is not a designated place.***

U9210 STATION ALLOWANCES WHEN BOTH HUSBAND AND WIFE ARE MEMBERS

A. When Separate Households are Maintained. When both husband and wife are members and separate households are maintained at/in the vicinity of their OCONUS PDS or PDSs, each is individually authorized station allowances as a member with- or without-dependents, as applicable, based on whether the member concerned has a dependent at or in the vicinity of the OCONUS PDS.

B. COLA when a Joint Household Is Maintained. When both spouses are members and a joint household is maintained at/in the vicinity of their OCONUS PDS(s), only one member is authorized to receive COLA at a rate based on the number of dependent(s) present, if any. The other member is authorized to receive COLA at the 0-dependent rate. For COLA for member-married-to-member E-5 and below serving on sea duty, par. U9115-B9. ***In no case is a spouse, who also is a member on active duty, a dependent for allowance purposes.***

U9215 COLA INCIDENT TO EVACUATION OF THE MEMBER'S PDS

***NOTE:* TLA is not payable incident to an evacuation.**

A. A Member with Command-sponsored Dependents

1. Cost-of-Living Allowance. COLA at the with-dependents rate is terminated (Par. U9105-B) effective on the dependents' departure date incident to the evacuation. Thereafter, until return of the dependents to the member's PDS, the member is without dependents for COLA.

2. COLA at Designated Place. A member is authorized COLA at the with-dependents rate for the designated place location beginning the day after per diem terminates (Par. U9105-B) when dependents are evacuated from OCONUS or CONUS and they reside at an authorized/approved OCONUS designated place.

B. A Member with Non-command Sponsored Dependents. Station allowances are not payable for non-command sponsored dependents.

U9220 STATION ALLOWANCES WHEN DEPENDENTS TRAVEL BEFORE (IN ADVANCE OF) OR AFTER (DELAYED) THE MEMBER TRAVELS

A. Advance Travel. When dependents are command-sponsored and authorized to travel before the member and arrive at the new OCONUS PDS before the member, Secretarial (by either the Secretary Concerned or the Secretarial Process at Service discretion) authorization/approval of housing allowance changes based on the advance arrival at the OCONUS PDS can be made under par. U10412. If advance travel of dependents has been authorized/approved by the selected process, COLA payment is also authorized/approved, without separate action based on the number of dependents at the new PDS. TLA for dependents may be authorized/approved under the same conditions for initial assignment under par. U9160.

B. Delayed Travel. When dependents are authorized (or required) to travel after the member and arrive at the new OCONUS PDS after the member, Secretarial (by either the Secretary Concerned or the Secretarial Process at Service discretion) authorization/approval of housing allowance continuation based on delayed dependents' travel from an (the old) OCONUS PDS under par. U10412 also authorizes continuation of COLA for the same time period without separate action. TLA for dependents may be authorized/approved IAW par. U9170-D. ***Par. U9220 applies whether the member's new PDS is in CONUS or OCONUS.***

C. Assigned to GOV'T QTRS. When dependents are assigned to GOV'T QTRS ICW advance arrival at a member's OCONUS PDS or during delayed departure from a member's OCONUS PDS, a Secretarial decision (by either the Secretary Concerned or the Secretarial Process at Service discretion) to pay/continue station allowances payment is made at the same approval level as designated for housing allowance approvals. When dependents are residing in GOV'T QTRS, no specific housing allowance authorization/approval is required since a housing allowance in such case is not authorized.

****NOTE 1*: Prior to a change to 37 USC §405 authorized by the FY06 NDAA, station allowances for a member's dependents located at an OCONUS location could be authorized only for a member assigned at an OCONUS PDS. The FY06 NDAA changed 37 USC §405 by adding a new section (e) titled "Payment of allowances based on overseas location of dependents." The new section permits Secretarial authorization/approval for station allowances payment based on dependents' OCONUS location, even if the member is assigned inside CONUS.***

***NOTE 2*: A member may be authorized dual COLA at the with-dependent rate based on the dependent's location and the without-dependent rate at the member's PDS if dependents are command sponsored and authorized/ approved for advance or delayed travel thru the Secretarial (by either the Secretary Concerned or the Secretarial Process at Service discretion) process pars. U9105-A, U9130-A, U9205-G, U10412-B and U10412-C).**

U9225 STATION ALLOWANCES FOR FOREIGN-BORN DEPENDENTS EARLY RETURNED

*A member, whose foreign-born dependents are authorized early return travel to the native country under par. U5900, is authorized station allowances at the with-dependents rate based on the dependents' OCONUS location. Station allowances payment on behalf of the dependents' location begins on the day dependents arrive at that location. DoDI 1315.18, Procedures for Military Personnel Assignments, par. E4.7.

CHAPTER 10

HOUSING ALLOWANCES

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PART A: GENERAL INFORMATION

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A. Sharer. For OHA/FSH O purposes, a member who resides with one or more:

1. Members authorized an OHA/FSH O; and/or

2. Federal civilian employees, including dependents, authorized a living QTRS allowance or COLA (in non foreign OCONUS locations); and/or

3. Other persons, excluding the member's dependents, who contribute money toward the payment of rent, mortgage and/or utilities.

B. Owner Owned Multiple Occupancy Dwelling. A member/owner owned duplex, triplex or other type of multiple occupancy dwelling that is designed for separate private sector housing units for more than one household. The units within the dwellings ordinarily have separate addresses and/or entrances. For OHA/FSH O purposes the member and dependent occupy a single separate unit within the dwelling and the other units are rented out.

C. Vicinity. When a member resides with the dependent and commutes daily to the PDS, the dependent resides in the PDS vicinity regardless of distance even if at a place in an adjacent country or state. A dependent is residing in the PDS vicinity if residing in the same country, state (when in Alaska or Hawai'i), or U.S. territory or possession within which the member's PDS is located. However, if the member has to maintain separate households, a dependent is not residing in the PDS vicinity for FSH purposes if maintaining two households is authorized/ approved through the Secretarial Process. A commander may submit a request for determination through channels to the appropriate office listed below:

1. Army. Through appropriate command channels to: HQDA (DAPE-PRC), 300 Army Pentagon, Washington, DC 20310-0300;

2. Navy. Through appropriate command channels to: Chief of Naval Personnel (N-130C), 701 S. Courthouse Road, Building 12, Room 3R180, Arlington, VA 22204-2472;

3. Marine Corps. Through appropriate command channels to: Headquarters U.S. Marine Corps, Manpower and Reserve Affairs (MPO), 3280 Russell Road, Quantico, VA 22134-5143;

4. Air Force. Through appropriate command channels to: HQ USAF/A1PA, 1500 W. Perimeter Rd, Suite 4790, Joint Base Andrews NAF Washington, MD 20762-6604;

5. Coast Guard. Directly to: Commandant (CG-1222), U.S. Coast Guard, 2100 2nd Street SW STOP 7801, Washington, DC 20593-7801;

6. NOAA Corps. Directly to: Director, Commissioned Personnel Center, NOAA Corps (Attn: Military Advisory Panel Member), PDTATAC (CPC1), 8403 Colesville Road, Suite 500, Silver Spring, MD 20910-6333; or

*7. U.S. Public Health Service. Directly to: Director, Division of Commissioned Corps Personnel and Readiness (Attn: PDTATAC MAP Member), 1101 Wootton Parkway, Plaza Level, Suite 100, Rockville, MD 20852-1061.

D. GOV'T QTRS. GOV'T QTRS include:

1. U.S. GOV'T owned or leased sleeping accommodations or family type housing;

2. Lodging or other QTRS obtained by U.S. GOV'T contract;

3. Dormitories or similar facilities operated by cost plus a fixed fee contract;

4. Sleeping or housing facilities furnished by a foreign government on the GOV'T's behalf; and

5. QTRS in a state owned National Guard camp.

For BAH, GOV'T QTRS do not include transient facilities such as Temporary Lodging Facilities, guest houses, hostess houses, and hotel type accommodations built and/or operated by non appropriated fund activities, or privatized housing.

E. Privatized Housing

1. GOV'T QTRS that have been converted to privatized housing are, by definition (APP A1), no longer GOV'T QTRS.

2. The Service Secretary determines which privatized housing is suitable for use as military family housing.

3. Each member occupying privatized housing is authorized a housing allowance in the same manner as a member not assigned to GOV'T QTRS.

4. Par. U10010-C explains Navy Barracks Privatization Test.

F. Rental Charge. A charge made on account of occupancy. It does not include service charges for linens, cleaning, maintenance, etc.

G. Housing Allowance. Housing allowance includes:

1. Basic Allowance for Housing (BAH) (pars. U10004 and U10006);

2. Overseas Housing Allowance (OHA) (pars. U10020 – U10032);

3. Family Separation Housing (FSH) (par. U10016);

4. Basic Allowance for Housing Differential (BAH-Diff) (par. U10008);

5. Partial Basic Allowance for Housing (Partial BAH) (par. U10010);

6. Transit Rate (BAH-T) (par. U10012); and

7. RC Rate (BAH-RC) (par. U10014).

H. Primary Residence. See definition of Primary Residence/Home in APP A.

U10002 HOUSING ALLOWANCE

A. General. Effective 1 January 1998, in general, a member on active duty entitled to basic pay is authorized a housing allowance based on the member's grade, dependency status, and location. Rates are prescribed depending on the member's grade and whether or not the member has a dependent. The location determines the rate, and whether the allowance is BAH or OHA. The BAH rate is based on median housing costs and is paid independently of a member's actual housing costs. It is paid for housing in the U.S. OHA is a cost-reimbursement based allowance. The authority depends on other elements that factor in such as sharers, utilities, and owner vs. renter. OHA is paid for housing outside the U.S. The member is reimbursed actual rental costs NTE the maximum OHA rate for each locality and grade. The maximum OHA rates are established based on members' actual rental costs in those locations. FSH-B follows the BAH logic and FSH-O follows the OHA logic. Except for a partial housing allowance (par. U10010) or BAH-Diff (par. U10008), a housing allowance is not paid to a member assigned to adequate GOV'T QTRS (Ch 10, Part D).

B. Rates. The Housing Allowance rates are divided into seven categories: BAH, OHA, FSH, BAH-Partial, BAH-Diff, BAH-Transit, and BAH-RC.

1. BAH Rates

a. The PDTATAC determines adequate housing costs in a MHA for all Uniformed Services' members authorized BAH. The determination for housing allowances is based upon the costs of adequate rental housing for civilians with comparable income levels in the same area.

b. An adjustment in the BAH rates as a result of PDTATAC housing costs redetermination-in an MHA takes effect with the pay raise each year.

c. A MHA is defined geographically by Zip Code(s) within the U.S. Major military population areas are further identified by a combination of a 2-digit code for the state and a 3-digit numerical designation within the state. For small military population areas, Zip Codes are aggregated into areas of similar housing cost and designated as County Cost Groups.

2. OHA Rates

a. The PDTATAC determines adequate housing costs in a locality for all Uniformed Services' members authorized OHA by location.

b. OHA rate ceilings are calculated based on data provided by OCONUS commanders and actual rent data derived from pay systems.

c. The PDS geographic location governs the OHA rate payable unless otherwise specified. Geographic locations are determined as outlined in APP K1, par. A.

3. FSH Rates

a. The FSH-B rate is the same as the without-dependent BAH rate for the same location.

b. FSH-O is computed under the same rules and conditions as without-dependent OHA for the same location.

4. BAH Partial Rates. The BAH partial rate is the difference in basic pay between the 1980 and 1981 reallocated pay raises and what those basic pay rates would have been had the raise not been reallocated. The rate is fixed from those years and does not change.

5. BAH Diff Rates. The BAH Diff rate is defined as the difference in Basic Allowance for Quarters (BAQ) with dependents and BAQ without dependents for the member's grade as of 31 December 1997, increased each year by the average pay raise percentage.

6. BAH Transit Rates. The BAH Transit rate varies depending on old PDS location and the housing allowance type received. Unless a location-specific rate is payable, the default Transit rate is the amount of BAQ on 31 December 1997 incremented by the average housing allowance increase each year.

7. BAH RC Rates. The BAH-RC rate for a period of active duty for a non-contingency of 30 or fewer days is the BAQ amount on 31 December 1997 incremented by the average housing allowance increase each year.

C. GOV'T QTRS. A housing allowance (except partial BAH or BAH-Diff) is not authorized to a member who is assigned to GOV'T QTRS appropriate to the member's grade, rank, or rating and adequate for the member and dependents, if with dependents (Part D for GOV'T QTRS).

D. Dependency Determinations. For Army, Navy and Air Force determinations of dependency and relationships for secondary dependents and doubtful primary dependents are made by the Defense Finance and Accounting

Service (DFAS). CMC-MPP-1 makes dependency and relationship determinations for secondary dependents and doubtful primary dependents for Marines. For non-DoD Services, Service regulations. The Secretary Concerned or persons designated by the Secretary make determinations for primary dependents. The designee may re-delegate this authority (Part B for dependents).

E. Housing Allowance Start and Stop Dates. Tables U10A-1, U10A-2, and U10A-3.

1. Start. Unless specifically authorized elsewhere in this Chapter, PDS housing allowance eligibility starts on the member's reporting day to a new PDS. OHA ***eligibility*** starts on the day after the member's reporting day if, on the reporting day, a member is authorized MALT PLUS per diem. OHA starts on the day the member obtains private sector housing. The authorized document for OHA is DD Form 2367 (APP K).

2. Stop. Unless an extension is authorized/approved under par. U10402-B, or the PCS is a close proximity move as described in pars. U10400-B or U10402-B, OHA and FSH-O authority stops:

a. On the day the member's OHA lease terminates, or

b. On the day before the member departs in compliance with a PCS order, or

c. On the day before the home port change effective date (from OCONUS) of the ship or unit to which a member is assigned (par. U10002-E3 below for exception), or

d. Upon assignment to GOV'T QTRS.

3. Member without Dependents Undergoing a Home Port Change. Ordinarily the housing allowance based on the rate for the old home port stops on the day before the home port change effective date and a housing allowance based on the new home port rate begins on the home port change effective date. However, if a member without dependents is undergoing a home port change and the ship delays at the old home port after the home port change effective date (i.e., does not depart from the old home port before/on the home port change effective date) and QTRS on board the ship are not available (e.g., ship dry docked) a member without dependents is authorized a housing allowance based on the old home port until the day the member moves back aboard the ship.

DATE TO START BAH OR OHA—MEMBER WITH DEPENDENTS		
Table U10A-1		
Rule	**If a member:**	**then BAH or OHA at the with-dependent rate begins on the date:** [1]
1	enlists, or is called to EAD	of enlistment or entry on active duty, if the member is not assigned GOV'T QTRS for the member and dependents on that date.
2	is appointed to commissioned/warrant officer status	active duty pay begins, if the member is not assigned GOV'T QTRS for the member and dependents on that date.
3	occupies GOV'T QTRS with dependents and QTRS assignment is terminated or member and dependents physically depart PDS pursuant to a PCS order	of QTRS assignment termination or PCS departure date, unless dependents continue to occupy the QTRS. If definite QTRS assignment was not required, then BAH or OHA begins the date QTRS are vacated.
4	occupies GOV'T QTRS with dependents and the QTRS are declared inadequate	on which designation of inadequacy of QTRS is effective, if the member and dependents continue to occupy such QTRS.
5	acquires a dependent (marriage, birth, adoption, etc.) [2]	the dependent is acquired, if the member is not assigned GOV'T QTRS for member and dependent(s) on that date **3/**. Table U10E-3.
6	acquires a dependent while in an unauthorized absence status	the member is returned to a pay status after apprehension or surrender, if member is not assigned GOV'T QTRS for the member and dependents on that date. [4]
7	claims dependent parent	determined/approved by authority shown in Table U10B-1 or U10B-2.
8	claims doubtful dependent	

[1] Payment of OHA requires a lease agreement or a verifiable purchase price.

[2] Includes dependent acquired while member is on authorized leave.

[3]

a. Applies to sole dependent of officer or enlisted member.

b. Applies to any dependent on whose behalf a member is authorized increased BAH or OHA.

c. BAH or OHA starts with date of member's marriage even though the marriage occurs on same day as divorce from another member.

d. When blood parents of an illegitimate child marry, the child becomes a legitimate dependent for BAH or OHA purposes.

[4] If there has been any change in the status of dependents on whose behalf BAH or OHA existed on the date an unauthorized absence commenced, a member must reestablish the right to BAH or OHA.

DATE TO STOP HOUSING ALLOWANCES - CHANGES IN DEPENDENCY STATUS		
Table U10A-2		
Rule	**If the sole dependent:**	**then stop with-dependent housing allowance at midnight of the day:**
1	Dies	of death.
2	is divorced [1]	of the final decree of divorce. [1]
3	is a spouse in a voidable (not void) marriage which is dissolved by final annulment decree	before date of the decree. No BAH or OHA payment may be made on or after date of the decree, regardless of credits accrued and not paid. BAH or OHA paid before the date of decree may be retained. [2]
4	is a spouse in an invalid (void) marriage	before discovery marriage invalidity. No housing allowance payment may be made on or after date of discovery, regardless of credits accrued and not paid. Retention of BAH or OHA paid before that time depends on validation under DoDFMR, Vol. 7A, section 5005.
5	becomes of age (except a child who is incapable of self-support because of mental or physical incapacity)	before the child's 21st birthday (or 23rd birthday if a full-time student). [4]
6	marries (regardless of age, or mental or physical incapacity)	of the child's marriage. This applies even though even though the child's marriage is to a Service member who is also authorized BAH or OHA on child's behalf for that date.
7	is adopted by a third party by interlocutory order or decree which has effected a changed legal relationship	before date of adoption. [3]
8	is adopted by a third party and a final order or decree has been entered	before date of adoption.
9	enters military service	before day of entry into service.
10	is one who must be "in fact" dependent on member, and such dependency ceases	before date dependency ceases.

[1] Applies also when an affinitive relationship between a member and stepchild ceases because of divorce from the child's parent.

[2] Applies also when affinitive relationship between a member and stepchild ceases because of annulment of marriage.

*[3] A case involving an Army or Air Force member must be sent to DFAS-IN or DFAS-DE respectively, for determination as to whether or not an order of decree effected a changed legal relationship. A case involving Navy must be sent to DFAS-CL and a Marine Corps case is sent to Commandant of the Marine Corps, respectively. A case involving a USPHS member must be sent to: Director, Division of Commissioned Corps Personnel and Readiness: Attn: DEERS Determination.

[4] See par. U10108 regarding dependents over age 21.

DATE TO STOP BAH OR OHA - OTHER THAN DEPENDENCY STATUS CHANGES		
Table U10A-3		
Rule	A	B
	If a member:	then stop BAH or OHA at 2400 hours of the day:
1	is furnished GOV'T QTRS at the PDS, adequate for the member and dependents	before the day QTRS are assigned (or before the day occupancy begins, if definite assignment was not made). [1]
2	is furnished QTRS (cash or in kind) on behalf of the U.S., adequate for the member and dependents	before the day QTRS are furnished.
3	and dependents occupy inadequate GOV'T QTRS which are rehabilitated and designated as adequate GOV'T QTRS	before the effective date of re-designation as adequate GOV'T QTRS.
4	is absent without leave	Table U10E-2.
5	is discharged or released from active duty	of discharge or release.
6	is retired	before the retirement effective date.
7	Dies	of death.

[1] When dependents are prevented from occupying the assigned QTRS because of an order from a competent authority, BAH or OHA continues until transportation is arranged for HHG and is available for the dependents (if prompt application is made), plus the normal travel time for dependents to reach the member's station via a direct route.

U10004 BAH RATE PROTECTION

The monthly BAH amount actually paid a member (i.e., BAH Rate Protection) must not be reduced as a result of changes in housing costs in the MHA, changes in the national monthly housing cost, or a member's promotion. If the member is demoted, or loses authority for BAH, then the member's BAH rate protection at the current amount ceases on the date the member's eligibility to BAH for a given MHA terminates. The current BAH rate at the current duty location becomes the member's new protected BAH rate.

U10006 BAH ADVANCES

A. Authority. Effective April 20, 1999, when allowed by Service regulations, a member's commanding officer, the commanding officer's designated representative, or another designated official may authorize an advance BAH payment to pay advance rent, security deposits, and/or initial expenses incident to occupying other than GOV'T housing. The advance may be made at any time during a member's tour at the station concerned. It also may be authorized when a member has relocated housing incident to a PCS order. Ordinarily, the advance should not be disbursed more than 3 working days before the date payment under the lease or rental agreement must be made. Officers listed herein may authorize disbursement, in extenuating circumstances, more than 3 working days before the date payment must be made. The member must request the advance payment within 30 days after incurring the expense(s). Housing expenses must be documented to include copies of the lease, utility company statement and any other pertinent documentation available. Expenses identified by a member to be used in the purchase of any real estate or living accommodations must not be considered as a basis for authorizing or determining the amount of the advance.

B. Amount. The advance amount is determined based on the member's current prescribed BAH rate. The member's ability to repay the advance, considering other advances of pay which may have been made and any recurring pay deductions, must be considered in determining the advance amount. ***The BAH advance must not exceed a total of 3 months BAH expected to be accrued by the member.***

C. Liquidation. Advance liquidation should be at a rate of not less than equal monthly installments of one-twelfth of the amount advanced, per month for the next 12 months. Collection action should begin on the first day of the month after the advance payment has been made. When justified by the member and authorized by the member's commanding officer, the commanding officer's designated representative, or another service-designated official, the collection action beginning may be postponed for up to 3 months after the advance is made. Repayment may be spread over a period of more than 1 year, but NTE 24 months or the member's scheduled tour at the station concerned, whichever is shorter. Action must be taken immediately to recoup in a lump sum any advance made under par. U10006, that has been returned to the member by the landlord, upon receipt of information that the member has vacated the housing for which the advance was made. Any balance of an advance not returned by the landlord may be liquidated in monthly installments, if desired by the member, for a period over the balance of the months remaining on the existing loan repayment schedule.

D. Administrative Instructions. Each Service must prepare regulations for advance BAH payment administration to include the preparation and disposition of vouchers and supporting papers.

E. Special Circumstances. The Secretary Concerned or the Secretary's designee may authorize an advance BAH payment in circumstances and conditions other than those under par. U10006-A. Service regulations must prescribe liquidation procedures for advances made under par. U10006-E.

U10008 BAH DIFFERENTIAL (BAH-DIFF)

A. General. BAH-DIFF is the difference between the with- and without-dependents BAQ rates as of 31 December 1997 increased by the average pay raise percentage each year.

B. BAH Payable Amount Limitation for a Member Authorized BAH Solely on the Basis of the Member's Child Support Payment

1. If a member is assigned to single-type GOV'T QTRS or a single-type housing facility under a Uniformed Service's jurisdiction and is authorized BAH solely by reason of the member's adequate child support payment, the member is authorized only BAH-DIFF. ***A member is not authorized BAH-DIFF if the child support payment is less than the member's applicable pay grade BAH-DIFF amount.***

2. A member not assigned to GOV'T QTRS, who is authorized BAH or OHA on behalf of a dependent solely on the basis of child support payment, is authorized a with dependent housing allowance (either BAH or OHA).

3. A member is not authorized BAH or OHA solely on the basis of the member's child support payment when the child/children is/are in another active duty member's custody (including a former spouse), who is assigned to GOV'T owned/leased family-type QTRS (does not include privatized housing) or is in receipt of a with dependent housing allowance or on behalf of the child/children (pars. U10120, U10122, U10124, U10126 and U10206).

U10010 PARTIAL HOUSING ALLOWANCE (BAH-Partial)

A. Partial Rates. A member without dependents who is assigned to single-type QTRS or is on field or sea duty, and is not authorized to receive a BAH or OHA, is authorized BAH-Partial.

B. Conditions

1. A member without dependents assigned to single-type adequate GOV'T QTRS at the permanent station and authorized BAH-Partial who is subsequently sick in a hospital (no PCS involved), continues to be authorized BAH-Partial while hospitalized.

2. Except as provided in pars. U10400-D and U10400-E, a member without dependents in grade E-6 or below who is offered an assignment of adequate GOV'T QTRS, or is assigned GOV'T QTRS but elects not to occupy such QTRS and resides in private QTRS at own expense, is considered to be assigned to GOV'T QTRS and not authorized BAH or OHA. Therefore, such member is authorized BAH-Partial.

3. BAH-Partial is not authorized during proceed time, leave en route, or travel time on PCS unless the member is assigned to single-type GOV'T QTRS and not authorized BAH or OHA.

4. A member, married to another member, who has no dependents other than the spouse is authorized BAH-Partial when assigned to single-type GOV'T QTRS and is not authorized BAH or OHA at the full rate. However, such a member assigned to family-type GOV'T QTRS is not authorized BAH-Partial.

5. A member occupying single-type GOV'T QTRS whose dependents reside in family-type GOV'T QTRS, is not authorized BAH or OHA at the full rate and therefore, is authorized BAH-Partial, provided the family QTRS are not assigned under the member's eligibility.

6. A single member without dependents is not authorized BAH-Partial when assigned to family-type GOV'T QTRS.

7. A member without dependents confined in a guardhouse, brig, or correctional barracks who was assigned to single-type, GOV'T QTRS before confinement and remains assigned to such QTRS during confinement is authorized BAH-Partial unless forfeiture of allowances was directed.

8. A member without dependents who is restrained in a status of arrest in assigned single-type GOV'T QTRS, and therefore not authorized BAH or OHA, is authorized BAH-Partial unless forfeiture of allowances was directed.

9. A member without dependents permanently assigned to a hospital for treatment and assigned QTRS in the hospital is authorized BAH-Partial.

10. A member married to another member, if neither member has other dependents, who is assigned to sea duty and occupies GOV'T family QTRS assigned to the spouse when the ship is in port, is a member without dependents assigned to QTRS on the ship and is not authorized BAH or OHA but is authorized BAH-Partial.

11. A member without dependents who is ordered PCS to confinement in a guard-house, brig, correctional barracks, or to additional training in a retraining or rehabilitation facility, is assigned to certain QTRS therein and is not authorized BAH or OHA. Such member is Authorized BAH-Partial unless forfeiture of allowances was directed.

12. A member without dependents assigned to single-type GOV'T QTRS between PDSs and not authorized BAH or OHA is authorized BAH-Partial.

13. A member without dependents is not authorized BAH-Partial when assigned to GOV'T single-type QTRS (including GOV'T-leased QTRS) that exceed the minimum standards of single QTRS for the member's grade. This limitation does not apply to members on medical hold or holdover personnel receiving outpatient medical treatment who have been designated as requiring a live-in non-medical attendant. The Service determines the housing standards for these personnel based on medical condition, treatment, non-medical attendant, and other relevant factors.

14. A member paying child support and receiving BAH-DIFF is not a member without dependents and therefore is not authorized BAH-Partial.

C. Navy Barracks Privatization Test. Under the authority in 10 USC §2881a, the Navy is conducting a limited test of barracks privatization. ***The privatized barracks are defined as GOV'T QTRS for the purposes of the test.*** For a member occupying the privatized barracks, a special BAH-Partial rate equal to a percentage of the PDS locality BAH without-dependents rate for the member's grade is established. The following locations and rates apply.

1. San Diego starting 1 October 2006 a special BAH-Partial rate equal to 34% for double occupancy of the QTRS and 68% for single occupancy.

2. Hampton Roads, VA, area which includes both the Hampton/Newport News and the Norfolk/ Portsmouth MHAs starting in 1 April 2007 a special BAH-Partial rate equal to 66% for occupancy of existing Unaccompanied Housing and 74% for occupancy of new construction privatized housing (two-bedroom, two-bath market style).

U10012 TRANSIT HOUSING ALLOWANCE (BAH-T)

A Transit housing allowance rate is a temporary housing allowance paid while a member is in a travel or leave status between PDSs, provided the member is not assigned GOV'T QTRS. The Transit rate continues during proceed time and authorized delays en route, including TDY en route (par. U10416).

U10014 RC RATE (BAH-RC)

BAH-RC rates are established by the SECDEF and are determined and set forth in par. U10002-B1. The BAH-RC Rate is the housing allowance authorized for an RC member called or ordered to active duty for 30 or fewer days except for an RC member called to active duty for a contingency. An RC member called to active duty for a contingency is authorized the BAH/OHA rate even for tours of 30 or fewer days (par. U10428).

U10016 FAMILY SEPARATION HOUSING (FSH)

The Family Separation Housing (FSH) allowance is payable to a member-with-dependents for added housing expenses resulting from separation from the dependents when a member is assigned to an OCONUS PDS (par. U10414), or incident to an assignment in the CONUS when dependent travel is delayed or restricted (pars. U5222-N and U10406).

Effective 13 March 2012
U10018 TEMPORARY BAH INCREASE

A. General. The SECDEF may prescribe a temporary increase in BAH rates in an area declared as a major disaster area by the President, or at an INSTALLATION experiencing a sudden increase in the number of members assigned. Payment of the higher BAH is only effective for a MHA or zip code within a County Cost Group. ***This authority expires 31 December 2012.***

B. Eligibility. A temporary increase in BAH rates results in members assigned to the same Zip Code being eligible for two different BAH rates, depending on the member's certification of higher costs. To receive the higher BAH rate, a member must certify to the Secretary Concerned that the member has incurred higher housing costs in an MHA by reason of a major disaster, or sudden increase of military personnel assigned to an INSTALLATION. The law requires that the member certify that higher costs have been incurred.

C. Member Certification. Once an MHA area is approved for an increased BAH rate, a member eligible for an increased allowance must document housing cost. The certification must be in a form acceptable to the approval authority. The member's certification must show rent, or mortgage expense in the case of homeowners, utility expenses and insurance costs (renters or homeowners).

D. Approval. The approval authority is at a level specified through the Secretarial Process. If the total housing expense (rent or mortgage, utility expenses and insurance costs) from the member's certification is:

1. Less than the existing BAH rate, no increase is authorized. In this situation, the existing allowance fully covers the documented expenses, even though the member may be paying more after the disaster/influx of military personnel than before.

2. Higher than the existing BAH rate, then the member is authorized the increased rate effective the latter of the approval date of the MHA for an increased rate or the date the member started incurring the increased expenses.

E. Termination. The increased allowance is paid through the day before the next regular rate change effective date for the area at which time the new regular BAH rate applies. ***There is no rate protection of temporary increased rates.*** The following examples reflect how changes during the temporary rate increase period affect the BAH paid. If a member receiving a temporary BAH rate increase:

1. Is Promoted. The member must certify that housing costs exceed the regular BAH rate for the higher grade, otherwise change to the regular BAH rate for the higher grade.

2. Is Demoted. The member must certify that housing costs exceed the regular BAH rate for the lower grade, otherwise change to the regular BAH rate for the lower grade.

3. Has a Dependency Change. The member must recertify housing costs for purposes of comparing applicable rates.

F. Locations. Any locations that a temporary BAH rate increase is approved are listed below:

1. ***No Locations at this Time***

U10020 OHA - GENERAL

NOTES:

1. The OHA program is designed to help offset housing expenses for a member and/or dependent at the assigned overseas location. The reported housing must be the actual residence that the member occupies and from which the member commutes to and from work on a daily basis. If a member is assigned on an unaccompanied tour or has a Secretarial waiver and is authorized OHA for a dependent who lives separately, the reported housing must be the actual residence that the member's dependent occupies.

2. OHA is not intended, and must not be allowed to be used, for the personal enrichment of a member by including costs incurred for procuring/adapting a residence to accommodate renters or for vacation purposes.

3. OHA is intended to assist in paying for private sector leased/owned housing for a member and/or a member's dependent.

4. Disciplinary action addressed in par. U1035 applies when housing allowances are used for other than the purpose intended.

A. Purpose. OHA is authorized to assist a member in defraying the housing costs incurred incident to assignment to a PDS outside the U.S. Every member authorized to live in private sector leased/owned housing is authorized OHA, provided an Individual Overseas Housing Allowance (OHA) Report (DD Form 2367) is completed by the member and approved by the senior officer of the Uniformed Services in the country concerned, or the individuals or offices designated for that purpose by the senior officer. APP M3 for responsibilities of the Overseas Command/ Commander, Senior Officer and Country Allowance Coordinator. There are two housing allowance types paid under the OHA:

1. An up-front, lump sum MIHA for those who qualify (par. U10026 and APP N for rules and information), and

2. A monthly OHA including a utility/recurring maintenance allowance.

The location MIHA is based on the average "move in" costs for members. The monthly OHA is the rent, up to the rental allowance at a PDS, plus the utility/recurring maintenance allowance.

B. OHA and 'MALT Plus'. OHA is not payable on the arrival day when 'MALT Plus' per diem is paid.

C. Allowances Payable. The amount of OHA payable is determined as shown in APP K, unless a special determination jointly issued by the Secretary Concerned and the PDTATAC Chair authorizes a different rate due to special circumstances. OHA rates are based on a member's PDS except as indicated in Part E or par. U10400-B or U10402-B.

D. OHA Calculation. OHA is calculated by comparing the member's monthly rent to the prescribed locality rental allowance, selecting the lesser of the two, and then adding the appropriate utility/recurring maintenance allowance. MIHA is paid at the start of the OHA. For detail computation procedures, APP K.

U10022 OHA DETERMINING MONTHLY RENT

A. General. Monthly rent is the amount paid per month by a member for possession and use of private sector housing. (The term "private sector housing" includes a mobile home or boat.) The rent stated in the lease or as otherwise agreed to by the landlord and the tenant in a written document must be used in computing the OHA. The cost of a separate lease for parking at/in the vicinity of the private sector housing also should be added to the member's dwelling lease amount in determining the member's total rental amount. ***The cost of parking at the place of duty is not included in rent.*** The following rules apply for determining rent.

1. A recurring condominium or homeowner association fee, paid by the member, is prorated to a monthly charge and incorporated into the member's rent.

2. See par. U10022-C for a member-owned dwelling place.

3. A sharer's monthly rent is determined by dividing the total monthly rent by the number of sharers occupying the dwelling.

4. ***In an arrangement by which a member pays rent in advance and the landlord agrees to reimburse the member all or substantially all of the rental money at the end of the lease agreement, the amount of rent used in computing a member's OHA is zero.***

5. Re-compute OHA if/when the rent changes.

B. Sharers. ***NOTE*** below. A sharer is authorized up to the maximum rental allowance set for a member-without-dependents unless accompanied by one or more dependents. A sharer accompanied by dependent(s) is authorized up to the maximum rental allowance set for a member with dependents. Compute the OHA to which each sharer is authorized by adding the:

1. Sharer's prorated share of the rent paid or the maximum rental established for the sharer's grade and locality, whichever is less, plus

2. Prorated monthly Utility/Recurring Maintenance Allowance.

A member authorized MIHA "Miscellaneous" (par. U10026 and APP N for specific rules) receives a full rather than prorated allowance. ***Only one sharer may claim reimbursement for any individual rent or security-related expense.***

NOTE: A renter living in a completely separate unit of an owner-owned multiplex dwelling as described in par. U10022-C4 is not a "sharer", and OHA is determined as if the renter occupied an unattached unit.

C. Private Sector Housing Owned

1. Divide the actual purchase price (not an appraised value, the actual purchase price) of the private sector housing by 120 to derive the monthly "rent" for a member-owned private sector dwelling. ***Settlement costs, fees for title search, other legal and related costs are not included in determining the actual purchase price. NOTE: For a member in the Azores who purchased a home on/after 1 January 1999, divide the purchase price by 24.***

2. The amount of any personal installment type loans and real estate equity loans obtained for renovating, or repairing the current dwelling place are added to the actual purchase price before determining the rent.

a. Definitions:

(1) Renovating: Restoring to a previous condition, as by remodeling.

(2) Repairing: Restoring to sound condition after damage or injury. Fixing, setting right, renewing or refreshing.

b. ***A loan used to furnish or decorate the home (including such things as addition of a Jacuzzi or pool to a home purchased without such an amenity) or a loan for personal reasons, or credit card or line of credit loan must not be used.***

c. To determine the monthly OHA rental equivalency when adding a loan described in par. U10022-C2a, add the loan amount to the original verifiable purchase price, divide the new total by 120 (24 for the Azores), and the new 'rental equivalency' ***starts from the loan start date***.

d. The Service concerned must adjudicate loans for purposes not specified above. The request with all documentation should be submitted by the member's command to:

(1) Army. Through appropriate command channels to: HQDA (DAPE-PRC), 300 Army Pentagon, Washington, DC 20310-0300;

(2) Navy. Through appropriate command channels to: Chief of Naval Personnel (N-130C), 701 S. Courthouse Road, Building 12, Room 3R180, Arlington, VA 22204-2472;

(3) Marine Corps. Through appropriate command channels to: Headquarters U.S. Marine Corps, Manpower and Reserve Affairs (MPO), 3280 Russell Road, Quantico, VA 22134-5143;

(4) Air Force. Through appropriate command channels to: HQ USAF/A1PA,1500 W. Perimeter Rd, Suite 4790, Joint Base Andrews NAF Washington, MD 20762-6604;

(5) Coast Guard. Directly to: Commandant (CG-1222), U.S. Coast Guard, 2100 2nd Street SW STOP 7801, Washington, DC 20593-7801;

(6) NOAA Corps. Directly to: Director, Commissioned Personnel Center, NOAA Corps (Attn: Military Advisory Panel Member), PDTATAC (CPC1), 8403 Colesville Road, Suite 500, Silver Spring, MD 20910-6333; or

*(7) U.S. Public Health Service. Directly to: Director, Division of Commissioned Corps Personnel and Readiness, (Attn: PDTATAC MAP Member), 1101 Wootton Parkway, Plaza Level, Suite 100, Rockville, MD 20852-1061.

3. If a member (or the member's dependent) inherits a dwelling or residence or otherwise receives it without purchasing it, the dwelling or residence purchase price is $0. In this case, the member is authorized to receive the utility/recurring maintenance allowance.

NOTE: If a member obtains a mortgage on the inherited dwelling or residence specifically i.e., for home improvements or takes out a loan to pay inheritance taxes on the residence or dwelling, the mortgage or loan cost may be used as an OHA housing cost.

4. If the dwelling is a member-owned multiplex unit, the allowance claimed is based on the multiplex unit's square footage percentage occupied by the member and dependent, times the same percent of the purchase price divided by 120. If the member and dependent live in 1,200 square feet (40%) of a 3,000 total square feet multiplex unit, and the total purchase price of the multiplex unit is $300,000, divide the multiplex unit actual

purchase price by 120 to derive the monthly 'rent' for the multiplex unit which is $2,500. $1,000 (40% of $2,500) may be claimed for OHA. Renters of other units within the multiplex unit are not 'sharers'.

5. If the member-owned dwelling place is a mobile home or boat, the monthly lot rental or berthing fee paid is added to this amount.

D. Maximum Rental Allowance. Use the Overseas Housing Allowance Query to obtain the maximum amount of monthly rent considered in computing the amount of OHA payable.

U10024 OHA UTILITY/RECURRING MAINTENANCE ALLOWANCE

A. Monthly Allowance

1. The utility/recurring maintenance allowance for each OHA locality is found in the OHA locality tables and is based on member (with-dependent) reported expenses of members who pay all or a majority of their utilities,

2. Covers the utility costs for 80 percent of the members assigned to an area,

3. Is paid to sharers (par. U10000-A) on a pro rated amount of the net allowance,

4. Is paid to a member 'without dependent' (who ***is not*** a sharer) at 75 percent of the 'with-dependent' rate, and

5. Is eliminated or paid on a percentage basis if all, or part, of the utilities are included in rent.

B. Rent Includes All, No, or Some Utilities

1. When rent does not include utilities or the member is a homeowner, the member is authorized the utility/ recurring maintenance allowance in par. U10024-A above.

2. When rent includes all utilities, a member is not authorized the utility/recurring maintenance allowance. However, the appropriate utility/recurring maintenance allowance in par. U10024-A above is added to the member's rental allowance when computing the OHA.

3. When rent includes some utilities, a member is not authorized all of the utility/recurring maintenance allowance in par. U10024-A. The locality ***climate code*** and the ***utility point score*** determine the utility/ recurring maintenance allowance amount percentage the member is authorized. However, the amount to which the member is not authorized is to be added to the appropriate rental allowance ceiling when computing OHA.

a. Climate Codes. Locality climate codes are indicated on each OHA locality table. The three climate codes include:

(1) Code 1 (Cold) - long-term mean temperature of 45 degrees F or colder,

(2) Code 2 (Moderate) - neither Code 1 nor Code 3, and

(3) Code 3 (Hot) - long-term average of 69 degrees F or warmer, except when long-term average for one or more months of the year drops to 45 degrees F or colder. In such instances, a climate code of 2 is assigned.

b. Climate Code Utility Points. Use the table below to determine the correct climate code and then credit the member with appropriate points for each utility/service that is not included in the rent. The final number is the member's total utility point score.

Climate Code Utility Points APP K OHA Locality Tables			
	3	**2**	**1**
	Hot	**Moderate**	**Cold**
Electricity	3	3	3
Heating	1	2	3
Air Conditioning	3	2	1
Water	1	1	1
Trash Disposal	1	1	1

c. Utility Point Percentage. After determining the total ***utility point score*** use the table below to determine the correct percentage of the utility/recurring maintenance allowance to be paid.

Utility/Recurring Maintenance Allowance Payment Percentage	
0	0
1-2	25
3-4	65
5-9	100

U10026 MOVE-IN HOUSING ALLOWANCE (MIHA)

A. General. MIHA exists to defray the move-in costs associated with occupying private sector leased/owned housing covered under the OHA program. ***MIHA is not payable to a member occupying GOV'T or GOV'T-leased housing. MIHA does not cover move-out costs.*** In most cases, a member authorized OHA is authorized MIHA. DD Form 2556 (MIHA Claim (May 1999)) must accompany MIHA/Rent and/or MIHA/Security-related expenses. Instructions for completing this form are found in APP N. Various surveys are sent to members in private sector leased housing to document utility and move-in expenses. They are discussed in APP N.

B. Rules and Information

1. To be authorized a MIHA, a member must be eligible for OHA.

2. An eligible member is authorized MIHA for one dwelling during a tour at a PDS unless a GOV'T-funded local move occurs and the member occupies another dwelling covered by OHA.

3. There is no MIHA when a:

a. local move would otherwise initiate a second or subsequent MIHA payment request unless that move is GOV'T funded;

b. member complies with a PCS order but remains in the same dwelling place (includes an RC member called/ordered to active duty who is authorized OHA based on the primary residence at the time called/ ordered to active duty); or

c. member moves from GOV'T QTRS to private sector housing under par. U5355-A5 (Separation) or par. U5355-A6 (Retirement).

4. The three MIHA payment types are:

a. MIHA/Miscellaneous. MIHA/Miscellaneous reflects average expenditures made and reported by members to make their dwellings habitable. See APP K3 to determine reportable/non-reportable MIHA Miscellaneous expenses and the Overseas Housing Allowance Query to determine the amount payable. ***Only one payment is authorized at a PDS unless par. U10026-B2 applies***.

b. MIHA/Rent. ***Homeowners are ineligible.*** MIHA/Rent totally covers reasonable rent-related expenses. These are fixed, one-time, nonrefundable charges levied on behalf of the landlord, or a foreign GOV'T that the member must pay before/upon occupying a dwelling. ***Expenses deferred until lease termination are not MIHA/Rent.*** Examples are real estate agents' fees, redecoration fees if paid up-front, and/or one-time lease tax. Advance rental payments, refundable deposits, and/or recurring costs are not covered. All unreasonable expenditures, as determined by the authorizing/approving official, must be disallowed (APP N, par. C).

c. MIHA/Security. MIHA/Security covers reasonable security-related expenses for a member assigned to an area in which dwellings must be modified to minimize terrorist and/or criminal threat. See APP N, par. D for qualifying areas and additional rules.

5. Each member authorized OHA receives MIHA/Miscellaneous. To receive MIHA/Miscellaneous, the member must have the Service-designated official complete Block 11 of DD Form 2367. Additionally, a member with qualifying rent, or security related expenses, must complete and submit DD Form 2556. Each member classified as a sharer and authorized MIHA is authorized the full MIHA/Miscellaneous allowance. However, for MIHA/Rent and MIHA/Security, only one sharer may claim the individual expense. See APP N, pars. C and D.

6. Acceptable claims for MIHA/Rent and/or MIHA/Security must include proper documentation and all receipts for expenditures of $75 or more.

U10028 OHA ADVANCE PAYMENT

See APP K2 for detailed information on areas with rental advance protection under OHA.

A. Authority

1. Advance Rent – General. Rental payments should be made on a month-to-month basis whenever possible. This avoids the need for rental advances.

2. Advance Rent of Less than 4 Months, Security Deposits, and/or Initial Expenses. The Senior Officer in-country or the Senior Officer's designated representative, may authorize an advance OHA payment to pay advance rent (par. U10028-A3), security deposits, and/or MIHA-related expenses incident to occupying private sector housing. ***Personal preference is not grounds for authorizing advance rent payment.*** Advance OHA is not authorized for lease arrangements in which the member lives rent free after making a one-time payment to the landlord with the anticipation that the rental amount is to be either completely or substantially refunded at lease termination. The advance may be made at any time during the member's tour. It also may be authorized when a member has located housing incident to a PCS order.

3. Advance Rent of 4 or More Months. Rental advances of 4 or more months (but not for period longer than a year) may be made only for the locations authorized by PDTATAC APP K4. Requests for a rental advance of 4 or more months are considered for approval if the requirement for the advance rent exists due to:

a. Law,

b. Local custom for everyone, including local nationals, or

c. Economic (i.e., market) conditions preclude availability of secure housing, as confirmed by the U.S. Embassy.

Requests to add authorized locations at which rental advances of 4 or more months may be paid must be submitted to PDTATAC. Requests must be forwarded through the Country Senior Officer/Command in APP M and the Combatant Commander to the Per Diem, Travel and Transportation Allowance Committee by:

a. Mail: Per Diem, Travel and Transportation Allowance Committee
ATTN: SPP/Allowances Branch
4800 Mark Center Drive
Suite 04J25-01
Alexandria, VA 22350-9000, or

b. FAX: (571) 372-1301.

NOTE: Once a location is authorized by PDTATAC and listed in APP K4 as a country currently designated as authorized for rental advances, the Senior Officer in country or designee may authorize individual requests.

B. Amount. The amount to be advanced must be determined on the basis of housing expenses, including advance rent and a security deposit, and the authorized OHA. Housing expenses must be documented. The member's ability to repay the advance must be considered in determining the advance amount. While the amount to be advanced should not exceed the estimated OHA total for 1 year, a larger amount may be authorized if needed to cover anticipated housing expenses. In no case may the advance payment exceed the:

1. Anticipated housing expenses, or

2. OHA accruable for the member's tour at that PDS,

whichever is less. ***Expenses identified by a member for purchase of real estate or living accommodations must not be considered.***

C. Liquidation

1. Repayment within 12 Months. Liquidating monthly installments should be at a rate of one-twelfth of the amount advanced for the next 12 months. Collection action should begin on the first day of the month after payment of the advance.

2. Postpone Collection Start. When justified by the member and authorized by an official designated by the Service concerned, the collection start may be postponed for up to 3 months after the advance. Repayment may be spread over a period of more than 1 year, but NTE the member's tour at the PDS.

3. Advance Rent Repayment Postponement until the Member Vacates Housing. An official designated by the Service concerned may postpone repayment of advance rent until the member vacates the housing for which the advance rent was paid. Repayment period may be postponed if earlier repayment during the member's tour would create an excessive economic burden.

4. Security Deposit Repayment Postponement until the Member Vacates Housing. An official designated by the Service concerned may postpone repayment of the entire amount of a security deposit of $500 or more until the member vacates the housing for which the security deposit was paid. Repayment period may be postponed if earlier repayment during the member's tour would create an excessive economic burden.

5. Recouping Lump Sum Returned by Landlord. Action to recoup in a lump sum any advance made under par, U10028 that has been returned to the member by the landlord must be taken immediately upon receipt of information that the member has vacated the housing for which the advance was made. Any balance of an advance not returned by the landlord may be liquidated in monthly installments, if desired by the member, for a period over the balance of the months remaining on the member's existing loan repayment schedule.

6. Currency Fluctuation Effects. The Service concerned absorbs any loss due to currency fluctuations when liquidating advance security deposits. The member must pay to the Service any gains due to currency fluctuations. These currency protection procedures for security deposits apply without regard to the provisions for protection of rent advances in par. U10028-D.

7. Pay System Reporting of Monthly Rent. In countries in which rate protection for advance rent has not been implemented, per par. U10028-D, the monthly rent entered in the respective pay system should be entered in dollars when a member has taken an advance for rent.

D. Advance Rent Currency Rate Protection. Rate protection may be provided for certain countries that have undergone a significant currency fluctuation. Protection is accomplished by comparing the OHA rate with the exchange rate in effect at the time the member received the advance with the greater of:

1. The rental allowance in effect at the time of the advance, or

2. Any higher rental allowance implemented during the repayment period of the advance.

Currency rate protection for additional advances is calculated using the exchange rate in effect at the time the new advance is paid. In countries in which rate protection for advance rent has been implemented, monthly rents for an advance rent are processed in dollars. Service regulations for currency fluctuation loss/gain procedures.

U10030 OHA COMPUTATION DATA

OCONUS commanders, or their designated representatives, must periodically furnish data required for authorizing, changing and terminating OHA for each OCONUS locality within their jurisdictions as required by APP M, or PDTATAC.

U10032 A MEMBER OCCUPYING A GOV'T TRAILER OR RENTAL GUARANTEE HOUSING AND OHA

Unless provided in APP K, no housing allowance is payable to a member occupying housing constructed under the Rental Guarantee Housing Program as authorized in Sec. 302 of the Act of 14 July 1952 (66 Stat. 622) or GOV'T owned trailers purchased under Sec. 408 of the Act of 1 September 1954 (68 Stat. 1126), or any other statute.

PART B: DEPENDENCY

U10100 DETERMINATIONS AND FRAUDULENT CLAIMS

A. Determinations. In determining relationship or dependency for housing allowance eligibility, the appropriate officials must apply the rules in Table U10B-1 or U10B-2. All determinations of dependency and relationships are made by:

1. Service Secretary or designee for primary dependents (the designee may re-delegate) or

   a. Army and Air Force determinations are made by the offices in Table U10B-1.

   b. Navy and Marine Corps determinations are made by the offices in Table U10B-2.

2. Defense Finance and Accounting Service (DFAS) for secondary dependents and doubtful primary dependents for Army, Navy and Air Force, or

   a. CMC-MRP-1 for Marines,

   b. According to Service regulations for non DoD Services.

B. Dependency Approval. Dependency must be determined before a housing allowance is authorized. After initial approval, the Services must maintain adequate levels of internal audit to assure the legality, propriety, and correctness of all housing allowance payments. See individual Service regulations for procedures.

C. Dependents' Status Certification. Upon arrival at a new PDS, each member who is authorized a housing allowance for dependents must recertify to the Secretary Concerned indicating the status of each dependent to support a housing allowance on the dependents' behalf. If a member fails to provide the certification in a timely manner, the housing allowance on dependents' behalf is stopped at the end of the month in which the certification is due. A housing allowance at the appropriate partial or without dependent rate is paid unless the member is not authorized to that allowance for some other reason. A housing allowance at the with-dependent rate is authorized effective the date the member provides proper certification. The higher rate is not retroactive unless the member's commander certifies that the failure to recertify timely was for reasons beyond the member's control.

D. RC Member. After initial certification, an RC member must recertify dependency status at least every third year from the previous certification or upon a dependency status change.

E. Dependency Re-determinations. Annual re-determination of dependency is required for a member who claims a housing allowance for:

1. Parents, parents in law, stepparents, parents by adoption, or in loco parentis,

2. Students 21 and 22 years of age,

3. Incapacitated children over age 21, or

4. Ward of a court.

F. Fraudulent Claims. Any member who submits a claim for housing allowance which contains false statements is subject to court-martial or criminal prosecution. In addition, fraudulent acceptance of benefits may cause a civilian recipient to be subject to criminal prosecution. The law provides for severe penalties of imprisonment and a fine. For military personnel, it may include a punitive separation, total forfeitures, and confinement.

U10102 DEPENDENTS

A. Lawful Spouse and Legitimate, Unmarried, Minor Children. A member's lawful spouse and legitimate, unmarried, minor children are always dependents for housing allowance purposes except under the situations in par. U10102-B below and in pars. U10106 and U10202.

B. No Authority on Dependent's Behalf. A member is not authorized a housing allowance for:

1. A minor child who is entitled to basic pay as a member on active duty in a Uniformed Service. This includes a minor child attending one of the Military Service academies at which QTRS are furnished by the U.S.

2. A spouse who is on active duty in a U.S. Uniformed Service and entitled to basic pay and allowances. See Ch 10, Part C, and Table U10C-1 for a guide to housing allowances when both spouses are in the Military Service and entitled to basic pay and allowances.

3. A dependent for whom the member has been absolved of the requirement to provide support; for example, desertion without cause.

4. A dependent whose whereabouts is unknown and whose absence or whereabouts remains unexplained.

5. A former spouse to whom the member is paying alimony.

6. A dependent who occupies GOV'T QTRS as a permanent residence without payment of a rental charge. See par. U10126 for exception.

7. A child/children for whom the member pays child support, if the child/children is/are in another active duty member's custody (including a former spouse) who is assigned to GOV'T owned/leased family QTRS (does not include privatized housing) or is in receipt of a with dependent housing allowance on behalf of the child/children. See pars. U10120, U10122, U10124, U10126 and U10206.

C. Dependent Spouse in Foreign Service. A member is authorized a housing allowance for a spouse in military service of a government other than the U.S. This applies even though the spouse is furnished a residence or paid a monetary allowance in lieu of a residence by that government.

U10104 MEMBER'S MARRIAGE STATUS DETERMINATION

A. Determination. Any case in which the validity of a member's marriage is questioned is a case of doubtful relationship.

B. Remarriage within Prohibited Period Following Divorce. Under the laws of some states, a marriage is not dissolved until a specified period has elapsed after a divorce decree is granted. Remarriage is prohibited within the specified period. In all states that grant an interlocutory decree before granting a final divorce decree, remarriage may not occur before the final decree is granted.

C. Marriage by Proxy. Proxy marriages are valid if performed in a jurisdiction which recognizes common law marriages and has no statute or judicial determination prohibiting proxy marriages.

D. Marriage by Telephone. A marriage by telephone is recognized only if a statute or court decision authorizes or recognizes telephone marriages in the jurisdiction in which the marriage was performed.

E. Common Law Marriages. Under laws of certain states, a common law marriage may be entered into by persons who do not obtain a license to marry or go through certain other formalities. Common law marriages entered into in those states are valid if they are contracted IAW state law.

F. Foreign Nation Divorce. A foreign nation divorce may or may not be recognized as valid in the U.S. depending on several factors. These factors include place(s) of residence of the parties involved, whether they appeared in

person to obtain the divorce, and applicable state laws. Any claim involving remarriage of a member following a foreign nation divorce and any claim by or on behalf of the spouse from whom the member has obtained a foreign nation divorce are cases of doubtful relationship. A claim based on a member's marriage to a person who has obtained a foreign nation divorce is also a doubtful case.

G. Purported Marriage

1. Void Marriage. If a member's marriage is void (because of a pre existing marriage of the spouse, for example) the member has no lawful spouse and is not authorized a housing allowance at the with dependent rate as a result of the purported marriage. When marriage invalidity is discovered, no further housing allowance payments at the with dependent rate may be made for any period. See Table U10A-2, rule 4. The member may retain payments already received if they are validated under DoDFMR, Volume 7A, Chapter 50, Section 5006 for DoD Services or Service written material for non DoD Services. When validity of a marriage is questionable, submit the case to the office shown in par. U10104-G3 for a determination on the marriage validity and, if necessary, validation of payments already made.

2. Annulled Marriage. If a member's marriage is annulled by court decree, no further housing allowance payments may be made for any period. See Table U10A-2, rule 3. The member may retain payments received before the effective date of the decree. Since validation under DoDFMR, Volume 7a, Section 5005 for DoD Services or Service written material for non DoD Services is required for retention of such payments in some annulment cases (based on legal factors), submit all annulment cases to the office shown in par. U10014-G3 for review and, if necessary, validation of payments made.

3. Determination and Validations. Submit requests for determination on validity of a marriage (doubtful cases) or for validation of payments to the appropriate address shown below:

a. Army:
DFAS-IN/JMTCB
8899 E. 56th Street
Indianapolis, IN 46249-0855

b. Navy:
DFAS-IN
Office of General Counsel, Mil & Civ Pay
8899 E.56th Street
Indianapolis, IN 46249-0160

c. Air Force:
DFAS-IN/JFLTBA
8899 E. 56th Street
Indianapolis, IN 46249-1200

d. Marine Corps:
Commandant of the Marine Corps (MFP-1)
3280 Russell Road
Quantico, VA 22134-5143

e. Coast Guard:
Commanding Officer (LGL)
Coast Guard Pay and Personnel Center
Federal Building
444 S.E. Quincy Street
Topeka, KS 66683-3591

f. NOAA Corps
Director, Commissioned Personnel Center
8403 Colesville Road, Suite 500
Silver Spring, MD 20910-6333

g. U.S. Public Health Service Commissioned Corps
Office of Commissioned Corps Support Services
Attention: Compensation Branch
5600 Fishers Lane, Room 4-50
Rockville, MD 20857-0001

H. Child of Legally Invalid Marriage. An unmarried minor child of an invalid marriage, or a marriage annulled as void or voidable, is a dependent for housing allowance purposes.

U10106 DEPENDENT SUPPORT

A. Proof of Support. The statutory purpose of a housing allowance on behalf of a dependent is to at least partially reimburse a member for the expense of providing a private sector residence for the dependents when GOV'T QTRS are not furnished, and not to pay a housing allowance for a dependent as a bonus merely for the technical status of being married or a parent. Proof of support of a lawful spouse or unmarried, minor, legitimate child of a member is generally not required. However, when evidence (e.g., special investigation reports; record reviews; fraud, waste and abuse complaints; sworn testimony of individuals; statement by member) or complaints from dependents of nonsupport or inadequate support are received, proof of adequate support as stated in par. U10106-E is required.

B. Nonsupport. A member who fails to support a dependent on whose behalf a housing allowance is received is not authorized a housing allowance on that dependent's behalf. Recoup for nonsupport or inadequate support periods. Unless a nonsupport or inadequate support period was caused by Service mission requirements (e.g., remote assignment, deployed, limited access to administrative support and/or financial networks, etc.), or outside agencies' actions (such as financial institutions, postal service, etc.) over which the member has no control, as determined by Service regulations, the subsequent arrears support payment does not authorize a member a housing allowance for the dependent for the nonsupport or inadequate support period. If a member is not authorized a housing allowance for dependents under pars. U10106-C through U10106-I, consider without dependents or BAH-Partial IAW par. U10400, U10428 or U10010. ***NOTE: A member does not avoid the legal responsibility to comply with a court order for support by forfeiting a housing allowance.***

C. Legal Separation Agreement or Court Decree, Judgment or Order Silent on Support, Not Stating Support Amount, or Absolving Member of Support Responsibility. A legal separation agreement, court decree, judgment, or order that is silent on dependent support, does not state the dependent support amount, or absolves the member of dependent support responsibility does not of itself affect a member's housing allowance. This is true regardless of the jurisdiction in which the decree, agreement or order was issued or of the dependent's domicile. The member is authorized a housing allowance on behalf of a dependent if the member contributes to the dependent's support in an amount that is not less than the applicable BAH-DIFF rate.

D. Legal Separation Agreement or Court Order Stating Support Amount. If there is a court order or legal separation agreement stating the support amount, a member must contribute to the dependent's support the amount specified therein, but in no case may the support payments be less than the applicable BAH-DIFF rate.

1. When a member is divorced from a nonmember, and they share joint legal custody of a child, and the ex-spouse is awarded primary physical custody, then the member is a non-custodial parent for housing allowance purposes. If the member's court-ordered child support is less than the applicable BAH-DIFF rate, and the member is not residing in, or assigned to, GOV'T QTRS, the member is only authorized a housing allowance at the without-dependents rate. However, a member who pays additional support to the ex-spouse having primary custody of the child(ren) so that the total child support provided is equal to or more than the BAH-DIFF rate, and who is not assigned to GOV'T QTRS, is authorized a housing allowance at the with-dependents rate.

2. When a member has temporary custody of a child and they reside in a private sector residence, the cost of maintaining the residence is not a factor in determining authority for the with-dependents housing allowance rate and may not be used instead of, or in addition to, child support to qualify for increased allowances. The dependent child must reside with the member on a non-temporary basis (e.g., for a period of more than 90 consecutive days) for the member to qualify for the with-dependents housing allowance rate for the temporary period. The cost of maintaining a home may not be added to the child support amount to qualify for the increased allowances.

E. Adequate Support. If the support requirements are not established by court order or legal separation agreement, a member must provide a support amount that is not less than the BAH-DIFF rate applicable to the member's grade. The support amount required to retain or receive a housing allowance for a dependent does not necessarily mean that such amount is adequate to meet the Service Concerned policy as to what constitutes adequate support in the absence of a legal separation agreement or court order.

F. Increase in Support Required by Increase in BAH-DIFF Rates. Whenever there is an increase in BAH-DIFF rates, the minimum required support for housing allowance purposes increases to the new rate. A member receiving a housing allowance on behalf of a dependent must increase the amount of support, when applicable, within 60 days of the increase to continue receiving the housing allowance on the dependent's behalf.

G. Settlement Agreement

1. Property settlements made under a court order or written agreement are not support for housing allowance purposes.

2. Payments made under a settlement in place of support are support for the period expressly provided in the written agreement or court order.

3. A lump-sum settlement in place of support made under written agreement or court order is support for the period the lump sum would reasonably cover the dependent's support.

H. Interlocutory Decree of Divorce. If an interlocutory decree of divorce does not provide for support to the spouse, the member is not authorized a housing allowance for the spouse after the date of the decree unless proof of support is furnished.

I. Doubtful Cases. Submit any doubtful cases involving support for determination to the offices listed in par. U10104-G3.

U10108 SECONDARY DEPENDENTS

An incapacitated child over age 21, a ward of the court, or an unmarried child over age 21 and under age 23 (full time in college), requires an in fact dependency IAW Service regulations. The child must be dependent upon the member for over one-half of the child's support. This means:

1. The child's income, not counting the member's contributions, must be less than one-half of the child's living expenses, and

2. The member's contribution must be more than one-half of the child's monthly living expenses.

U10110 DEPENDENT CHILD ADOPTED BY A THIRD PARTY

A member is not authorized a housing allowance for a child after the child is adopted by a third party and final adoption order or decree has been entered. Authority for a housing allowance continues after an interlocutory decree has been entered if the decree does not change the legal relationship between the child and the member, and the member supports the child.

U10112 DEPENDENT CONFINED IN PENAL OR CORRECTIONAL INSTITUTION

A. Housing Allowance Payable. Confinement of a member's spouse or unmarried minor child in a penal or correctional institution does not affect member's authority for a housing allowance on the dependent's behalf, unless:

1. The member refuses to support the dependent.

2. The member has been absolved from supporting the dependent.

3. The period of confinement may extend beyond 5 years.

4. The case is otherwise doubtful.

B. Doubtful Cases. Submit cases involving a sentence extending beyond 5 years, and doubtful cases to the addresses shown in par. U10104-G3. Do not pay a housing allowance on behalf of the dependent pending decision.

U10114 DEPENDENT PARENT

A. Determination Basis. A parent's dependency is determined based on an affidavit submitted by the parent, and any other evidence required under applicable regulations. The applicable authority in par. U10104-G3 makes the dependency determination. A legal guardian may complete the form for a mentally incompetent parent.

B. Dependency Requirement. A member is authorized a housing allowance on behalf of a parent if the parent is dependent upon the member for over one-half of their support. This means:

1. The parents' income, not counting the member's contribution, must be less than one-half of their monthly living expenses, and

2. The member's contribution must be more than one-half of the parent's monthly living expenses.

C. Change in Dependent Status. A member is authorized a housing allowance for any active duty period during which the parent dependency is shown to exist, whether the dependency arose before or after the member entered service. If dependency arises due to changed circumstances, and the facts show the member has started to contribute over one-half of the parents' support, a housing allowance is authorized from the date the contribution began.

D. Stepparent. A stepparent/stepchild relationship ends upon divorce from the blood parent, but not necessarily upon the blood parent's death. A housing allowance for a stepparent may be established after the blood parent's death.

U10116 DEPENDENCY DETERMINATION FACTORS FOR PARENTS

A. Family Unit Rule. In determining a parent's dependency, the total income and expenses of the family unit of which the parent is a member must be considered. Ordinarily, the member's contribution to the expenses of the unit must exceed one-half of the unit's total expenses before any one person in the unit can be considered dependent on the member. For example, a mother cannot be considered dependent if she is a member of a family unit in which her husband is supporting himself but is not providing sufficiently for the mother's individual needs.

B. Equity and Good Conscience. When application of the family unit rule results in manifest injustice, any other available evidence of dependency is considered, and determination made according to principles of equity and good conscience.

C. Charity. Contributions made to parents by charitable organizations are counted as part of the parent's income.

D. Charitable Institution. A parent's residence in a charitable institution, public or private, is not a bar to authority if the member claims a housing allowance for the parent and other required conditions are met.

E. Social Security, Unemployment Compensation, and Pensions. Payments made to the parent from the Social Security Administration, unemployment compensation, and financial assistance from governmental agencies, are counted as part of the parent's income. Pensions received by the parent are also considered income.

F. Capital Assets. Unliquidated capital assets are not income, and parents are not required to deplete their capital assets to establish dependency on a member for housing allowance purposes. However, proceeds derived from the liquidation of capital assets are income. Amounts placed in reserve for depreciation of property held for income ordinarily are available for a parent's current living expenses, and are therefore, income.

G. Rate of Return Rule. In determining dependency of parents who possess uninvested capital, compute the income return on the basis of 5.25 percent per annum.

U10118 ADOPTED, ILLEGITIMATE AND STEPCHILD(REN)

*A. General. Adopted children, illegitimate children, and stepchild(ren) are primary dependents. As a result, a dependency determination is no longer required for these dependents.

B. Proof of Parentage. A member who claims a housing allowance for an adopted child, stepchild, or a child born out of wedlock (parents are not married to each other at the time of the child's birth) must provide proof of parentage as follows:

1. For an adopted child, document showing the member is the child's legal parent.

2. For a stepchild, a marriage license showing the member is married to the child's legal parent and documentation showing that the member's spouse is the child's parent.

3. For a child born out of wedlock, a birth certificate with the member's name cited is required. If the member's name is not stated on the birth certificate, or a court-order, obtain a signed statement of parentage from the member. If the illegitimate child(ren) is (are) not in the custody of the member parent, the case is treated IAW the rules for BAH-DIFF. The same rules apply when applicable to a member-mother not having custody. See par. U10008.

C. Support Requirements. The member-parent may claim a dependent child(ren), adopted child(ren), illegitimate child(ren), and stepchild(ren) for housing allowance purposes. Proof of dependent support is ordinarily not required. The provisions of U10106-A are applied. The member is authorized a housing allowance if the member contributes to the dependent(s)' support and that support is not less than the applicable BAH-DIFF. This includes a member authorized BAH-DIFF and a member assigned to single type GOV'T QTRS when the child(ren) is/are in the physical custody of another person.

U10120 CHILD(REN) LIVING WITH FORMER SPOUSE REMARRIED TO ANOTHER SERVICE MEMBER

A. Child in GOV'T QTRS. When a member's child resides in GOV'T QTRS not assigned to the divorced member parent, that member is not authorized a housing allowance for the child.

B. Child Not in GOV'T QTRS. A housing allowance may not be paid for a child to both the stepparent and the natural parent at the same time. The natural parent has priority to a housing allowance for that child if providing adequate support.

***NOTE*: Pars. U10206, U10120, U10122 and U10124 when former or estranged spouse is also a member.**

U10122 CHILD(REN) LIVING WITH FORMER SPOUSE – MEMBER REMARRIES

See par. U10402-A2 does not apply in the case of a member who is required to support a child in the custody of a former spouse when the member remarries and is assigned to or occupies family GOV'T QTRS. The member is not

authorized a housing allowance for the child living with the former spouse. See par. U10208 when upon remarriage, the member marries a member.

U10124 CHILD(REN) LIVING WITH FORMER SPOUSE OR ESTRANGED SPOUSE WHO IS A MEMBER ASSIGNED FAMILY GOV'T QTRS

When the member parent having custody of the child(ren) is assigned to, or occupies, adequate family-type GOV'T QTRS with the child(ren) while receiving child support, the member parent paying child support is not authorized a housing allowance for the child(ren).

U10126 CHILD(REN) LIVING WITH FORMER OR ESTRANGED SPOUSE IN FAMILY GOV'T QTRS VISITS MEMBER

When a child(ren) who normally reside(s) in family GOV'T QTRS with a member's former or estranged spouse (custodial parent) visits the member in a private sector residence for more than 90 days, the visit is considered non-temporary and the member is authorized a housing allowance for the child(ren) from the first day of the visit. If the visit is 90 days or less, a housing allowance for the child(ren) is not payable for any part of the visit.

WHO DETERMINES HOUSING ALLOWANCE DEPENDENCY RELATIONSHIP FOR ARMY AND AIR FORCE MEMBERS

Table U10B-1

RULE	A	B	C	D	E	F	G	H	I	J
	If the dependent claimed is	And marriage is	and is under age 21	and is	And certified court adoption papers are	and the child has income from source other than member	and is incapable of self support	then determination is made by: Army disbursing officer or designee	then determination is made by: USAF FSO or designee	then a claim must be submitted through channels for determination, or submission to DOHA for decision
1	spouse	lawful						X /**7**	X	
2	spouse	legally questionable /**1**							X /**8**	X
3	unmarried child		yes	legitimate, or legitimated by marriage of blood parents				X /**3, 7**	X /**3**	
4	unmarried child		yes	Adopted/**2**	Available /**3**	no				
5	unmarried child		yes	Adopted/**2**	Available /**3**	yes			X /**3, 8**	X /**6**
6	unmarried child		yes	Adopted/**2**	not available /**4**				X /**3, 8**	
7	unmarried child		yes	Stepchild /**3,7**		no		X /**3, 8**	X /**3**	
8	unmarried child					yes			X /**3, 8**	X /**5**
9	unmarried child		yes	illegitimate child of member or legitimated by affidavit or court order					X /**8**	X
10	unmarried child		no				yes/**2**			
11			no	under age 23 and full-time student				X/**9**	X	
12	married child	Terminated by divorce, annulment, or death of spouse	yes						X /**8**	X
13	parent, including in loco parentis /**2**									

NOTES:

1. Includes common law spouse; those married by proxy or telephone or within a prohibited period following divorce, or a divorce granted by a foreign country; and purported marriages.

2. Must be in fact dependent on Service member for substantial portion of support.

3. Applies also if the child is in custody of someone other than Service member (divorced spouse, parent, etc.).

4. If this is interlocutory decree of adoption, case must be submitted to DFAS-IN for determination.

5. In case of an Army member, the claim must be sent to DFAS-IN only when determination cannot be made by disbursing officer under AR 37-104-3, Chapter 2, Part 3 or is not covered by note 8.

6. This includes an illegitimate child of the spouse, when the member is not the blood parent. See par. U10118.

7. In the cas e of an Army RC member, the initial determination for dependents listed in rules 1, 3, 4, and 7 can be made by the RC unit commander or servicing Military Personnel Officer.

8. Claim is sent to DFAS-IN/JFLTBA.

9. Student determinations are made by the Personnel Officer.

WHO DETERMINES DEPENDENCY RELATIONSHIP FOR NAVY AND MARINE CORPS MEMBERS

Table U10B-2

RULE	A	B	C				D	E	F				
			and member is a						then determination is made by				
	If the dependent claimed is	and	USN officer	USMC Officer	USN enlisted member	USMC enlisted mbrs	and	and	DFAS Cleveland	USMC Commandant	Commanding Officer of a battalion squadron/separate detached command	Disbursing Officer	Claim must be submitted through channels for determination or submission to DOHA for decision/2.
1	any person who can qualify as a dependent		X		X							X	
2	a spouse	marriage is unquestionably legal	X		X							X	
3				X		X	neither member has been previously married	marriage contracted with various states/ territories by legal/civil / religious ceremony			X /1		
4		marriage is of doubtful legality (par. U10104)				X				X			
5			X	X	X				X				X
6	unmarried legitimate child	child is under age 21	X		X							X /2	
7				X	X						X /4		
8			X		X		dep child is of present or former spouse/3				X /4	X	
9	a combination of any of the deps in rules 2 - 8	child is under age 21	X	X	X	X					X /4	X	
10	an unmarried child	child is age 21 or older/5	X		X				X				X
11				X		X				X			
12	an unmarried stepchild or adopted child	child's dependency relationship is not doubtful	X		X							X	
13				X							X		
14						X					X		
15				X		X				X			
16	an unmarried illegitimate child		X		X							X	
17						X				X		X	
18				X							X		
19	a parent (incl in loco parentis)		X		X				X				
21				X		X				X			

NOTES:

1. This same rule applies when either member or spouse has been previously married, if the previous marriage was dissolved by death, final decree of divorce, or by annulment (not prohibiting remarriage).

2. Submit doubtful cases through channels to the DOHA.

3. The child's birth date must be after the date of the marriage concerned.

4. Submit questionable cases to the Commandant of the Marine Corps.

5. Student determinations are made at the local Personnel Support Detachment (PSD) or by the Personnel Officer for Navy and Commandant of the Marine Corps (CMC (MFP-1) for the Marine Corps.

PART C: MEMBER TO MEMBER

U10200 GENERAL

Per 37 USC §421, a dependent who is on active duty in a U.S. Uniformed Service and entitled to basic pay cannot be a dependent for housing allowance purposes. See Table U10C-1 for housing allowances when both spouses are entitled to basic pay. See par. U10400-E4 for member to member couples on sea duty.

U10202 BAH/OHA WHEN BOTH HUSBAND AND WIFE ARE MEMBERS AND SEPARATE HOUSEHOLDS ARE MAINTAINED

When both husband and wife are members and separate households are maintained at or in the vicinity of their PDS or PDSs, each is individually authorized BAH/OHA. Only one member may receive BAH/OHA at the with-dependent rate. ***In no case may a spouse who also is a member in receipt of basic pay be a dependent for allowance purposes in this Part (37 USC §421).***

U10204 OTHER DEPENDENTS

*A. Child(ren) from Previous Relationships and Dependent Parents. When one or both members are authorized housing allowances for a child(ren) from a previous relationship or on behalf of a dependent parent(s), and the members marry and are stationed in the same area, all children and dependent parents of either member are one (or the same) class of dependents. Therefore, only one housing allowance at the with-dependent rate (including BAH-DIFF) is payable. Any child(ren) born of their marriage, or adopted by them, is within the same class of dependents for housing allowances purposes. However, if the member elects to stop receiving a housing allowance at the with dependents rate, then the other member may claim the children for housing allowance purposes. A relationship determination is required, but ordinarily a dependency determination is not. In all instances of a member having a spouse on active duty, full details must be given showing the spouse's full name, social security number, duty station, and branch of Service. This does not apply to two members living together but not married. These members are each authorized a housing allowance based on each member's dependents.

B. Dependents of Marriage. When two members, with no other dependents, are married to each other, they may elect which member receives a housing allowance for their adopted children or children born of their marriage. Both members must agree to the election. If the members cannot agree, the senior member is authorized a housing allowance for their children. Such elections may not be applied retroactively. The members may subsequently elect to transfer BAH authorization from one member to the other. Changes are effective as of the election date.

C. Members Assigned to Different Locations. Effective 15 April 2003, when married members are assigned to different locations, pursuant to competent military orders, the authorization for a housing allowance at the with-dependent rate or to GOV'T-furnished QTRS should be determined separately, without regard to the general rule that all children and parents of the members are dependents of the same class for housing allowances. Each member is required to have physical custody of a dependent if both members are claiming a housing allowance authorization at the with-dependent rate.

*D. Dependent Parents. When one of two members married to each other is receiving a housing allowance at the with-dependent rate, the class of dependents includes either member's parents and only one member is authorized a housing allowance at the with-dependent rate or BAH-DIFF for the one class of dependents when the members are assigned to the same or adjacent bases.

U10206 DEPENDENT SUPPORT

*A. Divorce or Legal Separation. In addition to par.U10106 , the following rules apply when the divorced or separated parents are both members and the divorce or separation occurred, or the decree or agreement was amended after 30 June 1992. These rules apply only when neither member is assigned to family-type GOV'T QTRS, unless otherwise specified.

1. Unless the members agree to the contrary, the custodial parent is authorized a housing allowance for the child(ren) regardless of the child support amount received by that member. In addition to the court order, a separate notarized agreement between the members must be provided for the non-custodial member to receive a housing allowance for the child(ren).

2. When each member has legal and physical custody of one or more of the children of the marriage, each member is authorized a housing allowance for the children in their individual custody, regardless of child support payments from one member to the other.

3. When the child(ren) of the marriage are in a third party's custody, only one member is authorized a housing allowance for the children, even if both members are paying sufficient child support to qualify for the housing allowance. The senior member is authorized a housing allowance for the child(ren) when the two members do not agree on which person claims the authorization. If the members are of equal rank, date of rank determines which one receives a housing allowance for the child(ren).

4. In joint legal custody cases, when physical custody changes from one parent to another, each parent is authorized a housing allowance for the child(ren) during those periods the child(ren) are actually in that parent's physical custody.

5. When a non-custodial member pays child support to the custodial parent who also has another dependent who makes the member eligible for a housing allowance, there is a presumption that the custodial parent's authorization is based on the dependent(s) other than the child(ren) of the marriage. The housing allowance authorization for the custodial and non-custodial parents is determined individually.

*6. When the dependents are no longer in one class, the housing allowance authorization for the custodial and non-custodial parents is determined individually. For example, if the non-custodial parent pays child support to a non-active duty parent for a child(ren) from a previous marriage or non-marriage relationship, the non-custodial parent may qualify for a housing allowance based solely on the basis of the member's child support for the child(ren). See par. U10008.

B. Children Living with a Former or Estranged Spouse. Also see pars. U10120, U10122, U10124, and U10126 for housing allowances when the married members either separate or divorce and children are involved.

C. Voluntary Support Payments. Voluntary support payments must not be considered to determine housing allowance authorization unless there is a mutual agreement between the member parents that the custodial member parent accepts the support payments.

U10208 CHILD(REN) LIVING WITH FORMER SPOUSE – MEMBER REMARRIES ANOTHER MEMBER

A. When Not Authorized a Housing Allowance. Par. U10402-A2 does not apply in the case of a member who is required to support a child in the custody of a former spouse when the member remarries another member and is assigned to or occupies GOV'T family QTRS. The member is not authorized a housing allowance for the child living with the former spouse.

B. When Authorized a Housing Allowance. If a member:

1. Is required to support a child in the custody of a former spouse; and

2. Is married to another member with children born of this marriage, and

3. Lived in family-type GOV'T QTRS with member spouse and children, and

4. Is assigned PCS to a different PDS outside commuting distance, and

5. Current spouse (who is also a member) and children remain in GOV'T QTRS, and

6. GOV'T QTRS' assignment is in or transferred to the remaining member's name,

then the member is authorized a housing allowance for the child(ren) for whom the member is paying child support (59 Comp. Gen. 681 (1980)). This is based on the rule that a member's housing allowance is determined independently of the uniformed spouse when the members are separated by orders and do not reside in the same household.

BAH OR OHA AT PERMANENT STATIONS FOR SPOUSES IN A UNIFORMED SERVICE FAMILY-TYPE QTRS NOT ASSIGNED (*NOTES 1-5* and *NOTE 14*)

Table U10C-1

RULE	A	B	C	D		E		F	
	When member A has depns other than spouse	and member B has depns other than spouse	and member acquires a child/ children (*NOTE 7*)	and single type GOV'T QTRS are assigned to (*NOTE 8*)		then member A is authorized BAH or OHA as a member		and member B is authorized BAH or OHA as a member	
				Member A	Member B	with depn	without dependent (*NOTES 10 & 12*)	with depn	without dependent (*NOTES 10 & 12*)
1	No	No	No				X		X
2	No	No	No	X	X				
3	No	No	No	X					X
4	No	No	No		X		X		
5	No	No	Yes			X /**9**			X
6	No	No	Yes	X	X	X /**9**			
7	No	No	Yes	X		X /**9**			X
8	No	No	Yes		X	X /**9**			
9	Yes	No	No			X /**11**			X
10	Yes	No	No	X	X	X /**11**			
11	Yes	No	No	X		X /**11**			X
12	Yes	No	No		X	X /**11**			
13	Yes	No	Yes			X			X
14	Yes	No	Yes	X	X	X			
15	Yes	No	Yes	X		X			X
16	Yes	No	Yes		X	X			
17	Yes	Yes	No			X /**13**			X
18	Yes	Yes	No	X	X	X		X	
19	Yes	Yes	No	X		X		X	
20	Yes	Yes	No		X	X		X	
21	Yes	Yes	Yes			X /**13**			X
22	Yes	Yes	Yes	X	X	X		X	
23	Yes	Yes	Yes	X		X		X	
24	Yes	Yes	Yes		X	X		X	

NOTES:

1. When family-type QTRS are jointly occupied by the members, neither member is authorized BAH or OHA, even though the dependents do not reside in the QTRS, unless the dependents are prevented by a military order from occupying QTRS.

2. When husband-wife members are stationed at the same or adjacent military INSTALLATIONS, each member is usually authorized BAH or OHA at the appropriate rate when family-type QTRS are not assigned, notwithstanding the availability of adequate single QTRS for either or both members.

3. Members are considered to be stationed at the same or adjacent bases or shore INSTALLATIONS when they are not precluded by distance from living together, or they actually commute on a regular basis, regardless of distance.

4. When husband-wife members have no other dependents and are precluded by distance from living together, each is usually treated as a member without dependents for BAH or OHA. See Table U10E-1.

5. When husband-wife members, who are both authorized BAH or OHA at the same or adjacent military installation, are separated geographically by competent orders and one member remains assigned to the old duty station, that member ordinarily is authorized BAH or OHA continuation notwithstanding the availability of adequate single QTRS for assignment to either member.

6. RESERVED

7. Refer to par. U10202.

8. If either column in column D is blank, that member is not assigned to single-type GOV'T QTRS.

9. For purposes of this table, the members have agreed that member A is to receive BAH or OHA at the with-dependent rate. See par. U10202.

10. See Table U10E-1 for BAH or OHA authorization when a member is on field or sea duty.

11. When the dependents listed in column A, rules 9 through 12, are children from a prior marriage or illegitimate children of member A, the members may elect for member B to receive BAH or OHA for stepchildren IAW par. U10118-B, and for member A to receive without-dependent BAH or OHA rate when not occupying single QTRS.

12. When one member enters a non-pay status, the other member may claim the member not entitled to pay and allowances as a dependent and be authorized to draw BAH or OHA at the with-dependent rate for the duration of the non-pay status if otherwise authorized. For exception, see par. U10112.

13. Members must elect which one is to receive the with-dependent BAH or OHA rate. If they cannot agree as to the election, the senior member receives the with-dependent rate. ***Elections cannot be retroactive.***

14. When one or both dependents in columns A and B are dependent parents of the members, both members may not receive with-dependent BAH or OHA, if otherwise authorized. Also, when married members no longer share a common residence due to competent military orders, their authorization for increased allowances or to GOV'T-furnished QTRS should be determined separately, without regard to the general rule that all dependents of members are members of the same class for the purpose of determining housing allowance authorizations. Refer to pars. U10106 and U10206 for BAH or OHA for divorced or legally separated members.

PART D: GOV'T QTRS

U10300 GENERAL

A housing allowance, other than BAH-Partial or BAH-Diff, is not authorized for a member who is assigned to GOV'T QTRS appropriate to the member's grade, rank, or rating and adequate for the member and dependents, if with dependents. BAH-DIFF (U10008) or BAH-Partial (U10010) may only be authorized if the member is assigned to single-type GOV'T QTRS or a single-type housing facility under a Uniformed Service's jurisdiction and not authorized BAH or OHA.

U10302 RESPONSIBILITY FOR ASSIGNMENT OR ASSIGNMENT TERMINATION

A. Assignment to GOV'T QTRS. The Commander responsible for the GOV'T QTRS has the authority to assign and terminate those QTRS. The commander also determines when QTRS are "adequate" and "suitable" for assignment based on appropriate directives. GOV'T QTRS or housing facilities under the Uniformed Services' control are considered to be assigned, suitable, and adequate whenever occupied by a member at the PDS without rental charges payment. This includes QTRS furnished a member without charge:

1. By an organization or institution on behalf of the U.S.

2. By a foreign government for the member's official use.

3. When jointly assigned to one or more members without dependents.

NOTE 1: A member is still considered to be assigned to GOV'T QTRS when the member voluntarily vacates assigned QTRS without the installation commander's approval. A member in pay grade E-7 and above, without dependents, may elect not to occupy assigned QTRS unless denied permission by the Secretary concerned (par. U10400).

NOTE 2: Effective 15 April 2003, a member married to another member who is stationed at the same or adjacent installations that enable both members to reside in GOV'T family QTRS assigned to one of the members, are both considered to be assigned GOV'T QTRS. However, if there is a separation agreement, pending divorce, or martial discord that requires one member to obtain alternative non-GOV'T housing, the member not occupying family QTRS must obtain a non-assignment statement from the installation housing officer to be authorized a housing allowance.

B. QTRS Assignment Date for Housing Allowance. A housing allowance continues to accrue through the day before the date a member is assigned GOV'T QTRS or begins to occupy GOV'T QTRS at the PDS.

C. QTRS Termination Date for Housing Allowance. Housing Allowance accrues from the date the assignment to GOV'T QTRS is terminated or the date that QTRS are vacated as indicated in Tables U10A-1, U10C-1, U10E-1, and U10E-2.

U10304 RENTAL QTRS AT A SERVICE ACADEMY

A member is authorized BAH while renting QTRS in a hotel on the grounds of a Service Academy.

U10306 GOV'T QTRS ASSIGNED OR OCCUPIED

A. GOV'T QTRS Adequacy. The Commander responsible for the GOV'T QTRS determines their adequacy and appropriateness for assignment.

B. QTRS Not Designated as Family-Type QTRS. A member who is neither assigned to nor occupies GOV'T QTRS is authorized a housing allowance for dependents even though the dependents occupy GOV'T QTRS not designated as family-type QTRS. Examples of such QTRS are:

1. Dormitory QTRS occupied by a member's child at a school for dependents of military personnel.

2. A hospital room occupied by a dependent under the Dependents' Medical Care Act (PL 84-569, 70 Stat 250). However, a member is not authorized a housing allowance when a sole dependent is hospitalized in a GOV'T or civilian hospital under the Dependents' Medical Care Act and the member is assigned to and occupies GOV'T QTRS (even though private QTRS are maintained and occasionally occupied).

3. Off base housing, non-GOV'T QTRS, occupied by member's civilian spouse incident to employment overseas with DODEA as a schoolteacher. ***NOTE: The member must be separated from the spouse by competent orders.***

C. QTRS Furnished on Behalf of the U.S. A member is not authorized a housing allowance for dependents if the member and dependents are furnished adequate family-type QTRS for the U.S. without rental charge. Examples of such family-type QTRS are:

1. QTRS furnished a member in an official capacity by a foreign government.

2. QTRS furnished by a state, county, municipal, or privately owned hospital to an officer serving on active duty as an intern or resident physician.

3. QTRS furnished by a college, university, or research facility as part of a fellowship, scholarship, or grant.

D. QTRS Occupied by Dependents. A member furnished single-type QTRS is not authorized a housing allowance for:

1. A spouse who is a sole dependent and who is furnished QTRS-in-kind as a civilian employee at a GOV'T hospital.

2. A spouse who is a sole dependent and who is furnished GOV'T QTRS while serving with the American Red Cross overseas.

3. A sole dependent who is a student nurse in training at a GOV'T hospital. However, a housing allowance is payable on behalf of a dependent who is a student nurse in training at a civilian hospital.

4. A civilian spouse who is a sole dependent and who is furnished GOV'T QTRS while assigned overseas with DODEA as a schoolteacher.

5. Dependents evacuated from a danger area, who occupy GOV'T housing facilities at a safe haven. See par. U10306-G for an exception when the member must continue to pay for private-sector housing.

6. Any dependent(s), if one or more of the member's dependents occupy the QTRS with the member on a permanent basis (i.e., for more than 90 days) unless other dependents are precluded by a competent order from residing with the member.

E. Rental QTRS (Other Than Inadequate QTRS). A member and dependents who occupy the following facilities on a rental basis are authorized a housing allowance. See par. U10000-E for a definition of the rental charge.

1. Any housing facilities, including trailers, under the GOV'T's jurisdiction other than GOV'T QTRS constructed or designated for occupancy without charge. The member may sublease such QTRS to a temporary subleasee with or without charge and neither the sublessor nor a uniformed member subleasee lose the right to a housing allowance.

2. A hotel on the grounds of a Service Academy.

3. QTRS furnished a member ICW service in a capacity other than that of a member.

F. QTRS at Safe Haven Temporarily Occupied by Dependents. A member is authorized a housing allowance for dependents when:

1. The member's dependent(s) occupies GOV'T-provided housing at a safe haven area after emergency evacuation from private-sector housing at the PDS; and

2. Due to conditions beyond the member's control, member is required to continue rent payment for the private-sector housing to keep the furnishings and belongings in the private-sector housing and to have housing available upon the dependents' return.

This authority continues until such time as a dependent(s) is authorized to return to member's PDS or the dependent(s) arrives at a designated place as contemplated by par. U5240-A.

G. Lease on Private-sector Rental/Leased QTRS. Effective 8 December 1997, when a member makes a local move from private-sector rented/leased housing to GOV'T housing, a housing allowance is not payable for the remainder of the lease on the private-sector housing even though the member is required to honor the lease.

H. Limitation on QTRS Occupied by Member. When adequate QTRS are not furnished for a member's dependents, the member may not occupy, either at the permanent or TDY station, GOV'T QTRS which exceed the minimum standards for the member's grade without dependents without affecting the authority for BAH or OHA unless:

1. These QTRS are the only QTRS available, and

2. The QTRS are not suitable for joint occupancy; or

3. If suitable for joint occupancy, the QTRS are jointly occupied with other members permanently assigned to the PDS.

NOTE: The above limitation does not apply to members on medical hold or holdover personnel receiving outpatient medical treatment who have been designated as requiring a live-in non-medical attendant. The Service determines the housing standards for these personnel based on medical condition, treatment, non-medical attendant, and other relevant factors.

*I. QTRS Occupied during Special Duty Assignment. Effective 20 April 1999, a member not accompanied by dependents and serving in a foreign OCONUS location in a duty assignment having official or diplomatic responsibilities involving officials of foreign governments, may be assigned to QTRS that exceed the minimum standards for the member's grade without dependents, without affecting the member's authorization for BAH or OHA. The local Commander or major unit commander is the appropriate authority to decide whether an assignment entails "official or diplomatic" responsibilities involving officials of foreign governments. However, such QTRS must not be available on a continuing basis for single occupancy, if they are adequate for assignment as family housing to members of similar grade (DOHA Claims Case No. 9804021, 15 May 1998).

J. Additional Room Assigned to Chaplain. Assignment of an additional room to a chaplain for spiritual purposes does not affect the member's authority for BAH or OHA. The room must be used for official duties and not as living QTRS.

U10308 QTRS DESIGNATED AS INADEQUATE

A. Housing Allowance Authority. A member with dependents may be assigned QTRS designated as inadequate on a rental basis without loss of BAH or OHA. This does not apply to bachelor officer QTRS, visiting officer QTRS, guest houses, and similar type facilities, or to assigned QTRS undergoing ordinary repairs. An order stating that QTRS were inadequate while repairs were being made cannot serve to authorize BAH or OHA during the period involved.

B. Effect of Subleasing Inadequate QTRS. The member may share the QTRS with others or permit occupancy by others while on leave. The member may also sublet the QTRS on a rental basis without loss of BAH or OHA, the amount of rent being immaterial.

*C. Rental Charge for Inadequate (Sub-standard) QTRS. The authority controlling the inadequate (sub-standard) QTRS establishes the procedures for collecting rent from the member at the QTRS' fair rental value. The rental charge for the QTRS must be the QTRS' fair rental value, NTE 75% of the member's with-dependents BAH or OHA rate per 10 USC §2830. The rental charge is independent of the amount and type of BAH or OHA being paid to the member. See par. U10308-G for assignment of inadequate QTRS to member-married-to-member couples.

D. Effective Date of BAH/OHA and Rental Charge. BAH or OHA and rental charge begin on the date of the member's assignment to such QTRS or on the date the determination of inadequacy is effective, whichever is later.

E. Computation of BAH/OHA and Rental Charge. BAH or OHA and the rental charge are computed on a 30-day month basis and prorated at one thirtieth of the monthly rate for each day inadequate QTRS are assigned. BAH or OHA is not paid for, nor is rent charged, for the 31st day of a month. Pay 3 days' BAH or OHA and charge 3 days' rent when inadequate QTRS are assigned on the 28th of February. ***Rent is not charged for the day the assignment is terminated; however, BAH or OHA accrues for the termination day.***

F. Inadequate QTRS Re-designated Adequate. Rental charges and BAH or OHA cease on the date rehabilitated inadequate QTRS are re-designated as adequate GOV'T QTRS. If a member's assignment was continued during the rehabilitation period, the adequacy re-designation is effective as of the first day of the month following the month in which the rehabilitation was completed.

G. Husband and Wife Each Authorized BAH/OHA. When a husband and wife are both members who jointly occupy inadequate family QTRS on a rental basis, use Table U10C-1 to determine their respective BAH or OHA rates. The rental charge for the QTRS must be the assigned inadequate family-type QTRS' fair rental value, but must never exceed 75% of the with-dependents BAH or OHA rate which would be payable to a member of the same grade and rank as the member under whose eligibility the QTRS are assigned. The BAH or OHA paid to the respective members does not affect the rent amount charged, even if a member is receiving BAH or OHA at the with-dependents rate. BAH or OHA is collected IAW Service procedures. For inter-Service marriages, the rental charge is collected IAW the procedures of the Service furnishing the QTRS.

PART E: ASSIGNMENT SITUATIONS

SECTION 1: MEMBER WITHOUT DEPENDENTS

U10400 MEMBER WITHOUT DEPENDENTS

A. General. A member without dependents, who is entitled to basic pay, is authorized BAH or OHA as set forth in Table U10E-1. Par. U10416 for a member in transit.

B. Location Rate. Ordinarily a housing allowance is paid based on the member's PDS or the home port for a member assigned to a ship or afloat unit. Effective 1 July 2001, the Service instead may pay a housing allowance based on the old PDS rate in a situation involving a low/no cost move. The Secretary Concerned or the Secretarial Process, at Service discretion, determines if it is inequitable to pay a housing allowance based on the new PDS. When a member is ordered on a PCS between PDSs located in proximity and, at the new PDS, the member continues to commute from the residence occupied while at the old PDS, the housing allowance continues for the time between the member's detachment from the old PDS and reporting to the new PDS, unless otherwise prohibited in this Chapter. If a member is reassigned under the conditions of a low-cost or no-cost PCS and not authorized a HHG move, the housing allowance is based on the old PDS if:

1. Requested by the member, and

2. The Service selected decision process determines that it would be inequitable to base the member's allowances on the housing cost in the new PDS area to which the member is assigned.

C. Member in Grade E-7 or above not on Sea Duty. A member without dependents in grade E-7 and above may elect at any time not to occupy GOV'T QTRS at the PDS and is authorized BAH or OHA unless the Secretary Concerned or designee has determined that the member's exercise of this option would adversely affect a training mission, military discipline, or readiness.

D. Member in Grade E-6 not on Sea Duty. Effective on or after 1 July 1996, a member without dependents in grade E-6 assigned to GOV'T QTRS that do not meet the minimum adequacy standards established by DOD for a member in such grade, or to a housing facility under the jurisdiction of a Uniformed Service that does not meet such standards, may elect not to occupy such QTRS or facility and instead to receive BAH or OHA. The Secretary Concerned, or the designee, may deny BAH or OHA on determining that the member's exercise of this option would adversely affect a training mission, military discipline, or readiness.

E. Member on Sea Duty. In the case of a member assigned for permanent duty to a ship, GOV'T QTRS (see APP A, GOV'T QTRS) ordinarily are available aboard that ship. The Secretary Concerned may determine that a ship or class of ships is inadequate for berthing a member in home port, in which case the ship or class of ships is not available as GOV'T QTRS for housing allowance determination purposes. When QTRS aboard a ship, deemed adequate for berthing, become temporarily unavailable due to maintenance or damage, GOV'T QTRS are no longer available onboard the ship. The Service Concerned may promulgate amplifying guidance on payment of housing/ lodging allowances or alternate berthing procedures for ships that become temporarily unavailable for berthing.

1. A member without dependents in grade E-6 or above assigned to permanent sea duty aboard a ship may elect not to occupy assigned shipboard GOV'T QTRS and receive BAH or OHA.

2. A member without dependents in grade E-5 assigned to permanent sea duty aboard a ship cannot elect to not occupy assigned shipboard GOV'T QTRS and receive BAH or OHA. Under Service regulations, the Secretary Concerned may authorize BAH or OHA to a member without dependents who is serving in grade E-5 and is assigned to sea duty. In prescribing regulations under par. U10400-E2, the Secretary Concerned must consider GOV'T QTRS availability for a member serving in grade E-5.

3. A member without dependents in grade E-4 assigned to permanent sea duty aboard a ship cannot elect to not occupy assigned shipboard GOV'T QTRS and receive BAH or OHA. On or after 31 October 2002, under

Service regulations, the Secretary Concerned may authorize BAH or OHA to a member without dependents who is serving in grade E-4 and is assigned to sea duty. In prescribing regulations under par. U10400-E3, the Secretary Concerned must consider GOV'T QTRS availability for a member serving in grade E-4.

4. Two Uniformed Service members married to each other, without dependents, in grade E-5 and/or below and each is simultaneously assigned to permanent sea duty, on or after 1 October 2003, are each authorized BAH or OHA at the without-dependent rate applicable for their appropriate grades. ***Service regulations do not affect this authority***.

BAH AND OHA MEMBER WITHOUT DEPENDENTS, ENTITLED TO BASIC PAY

Table U10E-1

RULE	If a member is	then BAH or OHA accrues	BAH or OHA does not accrue
1	assigned to a PDS	if GOV'T QTRS or housing facilities are not assigned (***NOTES 1 & 2***)	if the member is assigned or occupies GOV'T QTRS suitable and adequate for the member's grade (***NOTE 3***).
2		while on a short period of special alert duty during which the member is furnished sleeping accommodations at the PDS at which GOV'T QTRS are not available for assignment.	
3		while on a short training periods during which, due to military necessity, the member is furnished sleeping accommodations at the PDS at which GOV'T QTRS are not available for assignment.	
4	ordered to report for TDY ICW the fitting out or conversion of a ship, then to permanent duty aboard the same ship when placed in commission	if the member is not assigned to GOV'T QTRS at the old PDS or aboard ship (new PDS). Par. U10416 to determine which rate is payable.	if the member is assigned to GOV'T QTRS at the old PDS or aboard ship (new PDS).
5	on sea duty	if member is grade E-6 or above and elects on or after 1 July 1996 not to occupy available QTRS (***NOTE 5***)	if member is grade E-5 or below (***NOTE 5***).
6	on field duty, PCS not involved (***NOTE 7***)	if receiving BAH or OHA at the PDS	if assigned or occupying GOV'T QTRS at the PDS.
7	assigned PCS to a unit on field duty	if the commander certifies that the member was required to procure QTRS at personal expense at the initial field duty site	for the initial field duty in progress at time of PCS, unless the member is required to procure QTRS at personal expense at field duty site.
8	on excess leave		for any period of time.
9	on authorized leave, accrued, advanced, or ICW release from active duty or discharge (PCS not involved)	if receiving BAH or OHA at the PDS or assigned QTRS are terminated incident to separation (***NOTE 1***)	if assigned QTRS at the PDS.
10	sick in hospital, or on sick leave from a hospital (PCS not involved)	if receiving BAH or OHA at the PDS, (***NOTE 1***)	if assigned QTRS at the PDS.
11	being treated at hospital TDY en route PCS; or assigned PCS direct to hospital for treatment	If not assigned QTRS	if assigned QTRS in the hospital.
12	on TDY (PCS not involved), including such duty on transport or under a permissive travel authorization (***NOTES 2 & 6***)	If receiving BAH or OHA at the PDS	if assigned QTRS at the PDS.
13	in travel status on PCS, including non-travel status under a permissive travel	if member is not assigned GOV'T QTRS while at the old or new PDS.	if member is assigned GOV'T QTRS while at the old or new PDS.

Table U10E-1			
RULE	**If a member is**	**then BAH or OHA accrues**	**BAH or OHA does not accrue**
	authorization, TDY en route, leave en route and proceed time; or is assigned PCS and is on authorized leave or duty at the old or new PDS	Par. U10416 to determine which rate is payable.	
14	assigned PCS and is on authorized leave or duty at the old or new PDS	if the member is not assigned GOV'T QTRS while at the old or new PDS.	for the GOV'T QTRS occupancy period not incident to a PCS. ***NOTE: OHA cannot be paid if there is no rent expense.***
15	initially assigned to active duty and is TDY at other than indoctrination or basic training location pending receipt of an order designating a PDS to which the member is to report upon TDY completion	when GOV'T QTRS are not available for assignment and per diem is not payable.	
16	in the accession pipeline	between initial TDY and initial PDS (***NOTE 7***). An RC member is authorized BAH based on the primary residence location at the time called/ordered to active duty while attending accession training. Par. U10416.	
17	ordered home or to a place other than a military organization awaiting another order ICW Physical Evaluation Board proceedings	on and after the departure day from the hospital or old PDS through the discharge day, or day prior to retirement effective date.	
18	training for, attending or participating in Pan Am or Olympic games, or other international amateur sports competition	if not furnished QTRS by the GOV'T or by an agency sponsoring the member's participation	if furnished QTRS by the GOV'T, or by an agency sponsoring participation.
19	a medical officer on active duty in an intern or resident physician status at a state, county, municipal, or private hospital	if not furnished QTRS without charge by the hospital	if furnished QTRS without charge by the hospital. Such QTRS are considered furnished on behalf of the U.S.
20	a student training on a fellowship, scholarship or grant	if not furnished QTRS by the college, university, or research facility	if furnished QTRS by the college, university, or research facility. Such QTRS are considered furnished on behalf of the U.S.
21	a Nurse Corps officer or Nurse Corps candidate attending a course of instruction or affiliating with a state, county, municipal, or private hospital	if the member is not furnished QTRS without charge	if furnished QTRS without charge by the hospital. Such QTRS are considered furnished on behalf of the U.S.
22	in confinement in a guardhouse, brig or correctional barracks pursuant to a court-martial (does not include pretrial confinement/pretrial restraint other than confinement or an adjudged sentence of restriction alone, (***NOTE 8***)	if the sentence is set aside or disapproved and the member is otherwise authorized to receive BAH	while confined pursuant to a court-martial and the sentence is effective or approved (***NOTE 9***), or, when the member was not receiving BAH or OHA on the day before the day of confinement and GOV'T QTRS assignment was not terminated before or during confinement. Uniformed Service procedures must prescribe how and by whom GOV'T QTRS termination must be certified.

NOTES:

1. When not assigned to GOV'T QTRS at the PDS, BAH or OHA accrues while in a duty or authorized leave status not incident to PCS. BAH or OHA is not forfeited if temporary GOV'T QTRS are occupied.

2. A member away from PDS may occupy GOV'T QTRS designated for a member without dependents at the member's TDY station without affecting the member's authority to receive BAH or OHA or to be assigned to QTRS, if any, at the member's PDS. Under such circumstances, a member may not occupy GOV'T QTRS that exceed the minimum prescribed Service standards for a member of that grade without dependents, unless the only QTRS available:

(a) Exceed the minimum standards, and

(b) Are made available for joint occupancy with other members.

***NOTE**: The above limitation does not apply to members on medical hold or holdover personnel receiving outpatient medical treatment who have been designated as requiring a live-in non-medical attendant. The Service determines the housing standards for these personnel based on medical condition, treatment, non-medical attendant, and other relevant factors.*

3. GOV'T QTRS in fact occupied without payment of rental charges are deemed assigned as appropriate and adequate QTRS.

4. BAH/OHA accrues from the reporting date through the day before the date the ship is placed in full commission, reduced commission, or in service not in commission, whichever occurs first. Par. U10400 and Service regulations for a member on sea duty.

5. A member in grade E-6 or above is authorized to receive BAH after reporting to a deployed ship or afloat unit. A member TDY to the ship or afloat unit is also authorized BAH/OHA after reporting to the deployed ship or afloat unit if in receipt of BAH/OHA at the PDS before beginning TDY. A member in grade E-4 or E-5, without a dependent, assigned to sea duty may be authorized BAH/OHA if appropriate considering the availability of QTRS for E-4s and E-5s. Effective 1 October 2003, member-married-to-member couples in grades E-5 and/or below are authorized BAH/OHA at the without-dependent rate applicable for their appropriate grades. Service regulations do not affect this last authority. Par. U10400-E for requirements.

6. For a member below grade E-7, authority does not exist during TDY if QTRS are assigned or furnished at the PDS, even though the QTRS are vacated at the beginning of the TDY.

7. Par. U10416 for transit rules.

8. Neither pretrial confinement/pretrial restraint (which is not punishment) other than confinement nor an adjudged court-martial sentence that includes restriction alone (which is not confinement) affects a member's BAH authority. This rule does not address a member's authority for a housing allowance when the member is confined by civil or foreign authorities. Par. U10420.

*9. Confinement imposed pursuant to a court-martial sentence begins to run from the date the sentence is adjudged. (10 USC §857(a), (b)).

SECTION 2: MEMBER WITH DEPENDENT

U10402 MEMBER WITH DEPENDENT

A. When Authorized BAH or OHA. Except for a member paying child support and assigned to GOV'T QTRS a member with dependent, who is entitled to basic pay, is authorized BAH or OHA at the rate prescribed for a member with dependent when:

1. Adequate GOV'T QTRS are not furnished for the member and dependent without a rental charge payment.

2. Adequate GOV'T QTRS are not furnished for the member's dependent, or all of the member's dependents are prevented by competent authority from occupying such QTRS, even though QTRS are assigned for the member's occupancy. This does not apply to the provisions of par. U10122.

3. A dependent is not en route or does not accompany the member to the PDS, or the vicinity thereof, so as to preclude assignment of family QTRS. Under such circumstances, the mere availability of QTRS which could have been assigned does not negate the right of a member to the BAH or OHA for a dependent. See Tables U10E-6, U10E-12, U10E-13, and U10E-14 for the location to be used in determining the member's BAH or OHA authorization.

4. Effective 2 February 2005, a single or divorced member who maintains legal and physical custody of a child(ren) before receipt of a PCS authorization/order to an unaccompanied tour may continue to be paid BAH at the with-dependent rate, for last PDS, or designated place for certain periods if the requirements of par. U10402-A are met. The divorce decree must be specific on the time period(s) the member has legal and physical custody. BAH at the with-dependent rate is authorized only for the time period the member would have the custody of the child(ren) if not serving on the unaccompanied tour. The member must, for military necessity, place the child(ren) in the physical custody of a relative or care giver designated by the member, to be authorized BAH or OHA at the with-dependent rate.

NOTE: A member, who is a member with dependent for housing purposes solely because the member is paying child support, is not authorized a housing allowance other than BAH-Diff if the member is assigned GOV'T QTRS; or to sea duty unless in a grade above E-3 and, is authorized to, and elects to not occupy assigned unaccompanied GOV'T QTRS.

B. Location Rate. Ordinarily a housing allowance is paid based on the member's PDS, or the home port for a member assigned to a ship or afloat unit. However, the Service may determine that a member's assignment to a PDS or the circumstances of that assignment requires the dependent to reside separately. The Secretary Concerned or the Secretarial Process, at Service discretion, may authorize/approve a housing allowance based on the dependent's location or old PDS.

1. Low/No Cost Moves. A Service may pay BAH or OHA based on the old PDS rate in situations involving low/no cost moves and for situations in which the member and dependent are residing separately. The Secretarial Process determines if it is inequitable to pay BAH or OHA based on the new PDS. When a member is ordered on a PCS between PDSs located in proximity and, at the new PDS, the member continues to commute from the residence occupied while at the old PDS, OHA or BAH continues for the time between the member's detachment from the old PDS and reporting to the new PDS, unless otherwise prohibited in this Chapter. A member ordered on PCS with TDY en route is authorized OHA or BAH during that period, see par. U10416. If a member is reassigned under the conditions of a low-cost or no-cost PCS and not authorized a HHG move, OHA or BAH is based on the rate for the old PDS if:

   a. Requested by the member, and

   b. The Secretarial Process determines that it would be inequitable to base the allowance on the housing cost in the new PDS area to which the member is reassigned.

2. Unaccompanied/Dependent Restricted OCONUS Assignments

a. Effective 1 July 2001, BAH or OHA is based on the old PDS in a situation in which the member is making a PCS to a dependent restricted/unaccompanied OCONUS assignment and the dependent remains at the member's old PDS. See Table U10E-6, rules 1 and 2.

b. If the dependent of a member, assigned to an unaccompanied tour, moves to a designated place, the member is authorized BAH/OHA based on the dependent's location. ***Payment based on the old PDS is not authorized.***

3. Member Assigned to Duty Aboard a Ship or Other Afloat Unit. A member with dependent assigned to duty aboard a ship or other afloat unit is authorized a with-dependent allowance when supported by a statement of the member's commanding officer, or an officer designated by the commanding officer for that purpose, that the dependent has established a residence at or in the home port vicinity. The applicable with-dependent allowance is payable in such cases even though the member is being quartered in kind aboard ship or with the member's afloat unit. The rate payable is the rate applicable to the ship's or afloat unit's home port.

4. Home Port Changes. Change the housing allowance to the new home port rate on the home port change effective date prescribed by the Service, if a member:

a. Is currently assigned to a ship or other afloat unit with an announced home port change, or

b. Is in receipt of a PCS authorization/order to a ship or other afloat unit with an announced home port change, and

c. The dependent is authorized travel to the new home port.

5. Examples of Location Rate Changes Routinely Authorized/Approved: The member is:

a. Assigned to a PDS in an area at which sufficient housing quantities do not exist;

b. Assigned to unusually arduous sea duty and the dependents reside at or relocate to a designated place in the U.S.;

c. Assigned or is in receipt of a PCS authorization/order to a ship entering overhaul involving a home port change and dependents are not relocated incident to the home port change;

d. In receipt of a PCS authorization/order to a unit with a promulgated change of home port and dependents relocate to the announced home port (or designated place in the U.S. if appropriate) before the effective date of the home port change;

e. Disadvantaged as a result of reassignment for reasons of improving mission capability and readiness of the unit, in receipt of a PCS authorization/order between PDSs located in the same proximity, and disallowed HHG movement. See par. U5355. The Secretarial Process must issue a determination that a decision to implement this policy is in the interest of correcting an inequity incurred due to movement of the individual for purposes of improving mission capability and unit readiness;

f. Assigned to ITDY, or TDY pending further orders; or

g. Assigned to a Professional Military Education (PME) or training course that is scheduled for a duration of one year or less.

6. Other Circumstances. The Secretary Concerned may determine that circumstances, not listed in pars. U10402-B5a through U10402-B5g, require the dependent(s) to reside separately and authorize/approve a housing allowance payment based on either the dependent's location or the old PDS. The Secretary Concerned may determine an additional reason for a BAH waiver is acceptable and the Secretarial Process may then be used to authorize/approve individual cases based on that determination.

7. Multiple Dependent Locations. In instances of multiple dependent locations, the member must designate the dependents' primary residence. The housing allowance rate is based on this primary residence.

*C. During Leave, Travel Status, Separation, and Other Situations. See Table U10E-2 and par. U10416.

BAH OR OHA, MEMBER WITH DEPENDENTS ENTITLED TO BASIC PAY

Table U10E-2

RULE	If member is	and is authorized BAH or OHA at the PDS	then BAH or OHA authorization
1	in a duty status or on authorized leave status not incident to PCS (includes accrued, advanced, or convalescent leave) (***NOTE 1***)	Yes	continues.
2		No	does not exist.
3	on excess leave	Yes	does not exist except for payment to dependents as provided in par. U10422-C for a member in grade E-4 (4 or fewer years), and more junior (***NOTE 2***).
4	in a duty, travel or leave status incident to PCS (includes TDY en route) (***NOTES 1*** and ***3***)		exists unless permanent GOV'T QTRS are assigned or occupied. See par.U10416 to determine rate.
5	on TDY, not incident to PCS (***NOTES 1*** and ***3***)	yes	continues as long as the PDS remains unchanged, except as restricted by par. U10306-I.
6		no	does not exist.
7	AWOL, not excused as unavoidable		does not exist except for payment to dependents as provided in par. U10422-A for a member in grade E-4 (4 or fewer years), and more junior.
8	absent due to disease (as distinguished from injury) from alcohol or drugs, causing loss of pay	yes	continues.
9		no	does not exist. However, if QTRS assignment at the PDS is terminated during an absence, BAH or OHA accrues on and after the termination date.
10	home on PCS awaiting further orders ICW physical evaluation board proceedings		continues until the member's retirement or discharge.

***NOTES*:**

1. The phrase, "incident to PCS," refers to whether or not the member is en route to a new PDS under a PCS authorization/order.

2. BAH or OHA does not accrue during excess leave if the member is not to continue in service after leave expires. Example: A member released from the disciplinary barracks on commandant's parole, and placed in excess leave status until the sentence is ordered to be executed.

3. Includes such status under a permissive travel authorization.

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SECTION 3: ACQUIRED DEPENDENTS

U10404 ACQUIRED DEPENDENTS

A. General Rules

1. When a member acquires a dependent (marriage, birth, adoption, etc.), a with-dependent housing allowance is authorized based on the:

a. CONUS PDS to which the member is assigned. A member assigned at a CONUS PDS may request through the Secretarial Process, a housing allowance based on the dependent's residence location.

b. Dependent's location if the member is assigned at an OCONUS PDS and the dependent does not reside at or near the OCONUS PDS. If the dependent does reside at or near the OCONUS PDS, the housing allowance is based on the OCONUS PDS.

2. FSH Eligibility. Effective the date the dependent is acquired:

a. If the dependent does reside in the OCONUS PDS vicinity, then an FSH is not authorized and the member is only authorized the with-dependent housing allowance based on the OCONUS PDS.

b. If single-type GOV'T QTRS are not available for a member assigned to an OCONUS PDS, and the dependent does not reside in the PDS vicinity, then FSH is also authorized.

c. If a member assigned to an OCONUS PDS is residing in private sector quarters, and single-type GOV'T QTRS are available at the member's OCONUS PDS, FSH is not authorized.

d. Dependents may visit the member at an OCONUS PDS without changes to allowances. However, when the visit exceeds 90 consecutive days, it is no longer a visit but a change of the dependents' permanent residence. The with-dependent allowance is changed to be based on the PDS location and FSH, if being paid, stops. If dependents subsequently depart the PDS area after with-dependent allowances are changed and FSH stopped, the with-dependent allowance and FSH previously authorized are reinstated as of the dependent's departure date.

e. FSH is not authorized for a member assigned to a CONUS PDS unless the member is assigned to a PDS to which dependent travel is delayed or restricted. Par. U5222-N.

B. Decision Logic Table

CHANGES WHEN A MEMBER ACQUIRES DEPENDENTS

Table U10E-3

RULE	Member Assigned	Dependents Located	Dependents Located At or Near the PDS	GOV'T QTRS Available for the Member	Then
1	Outside CONUS	In CONUS, Alaska, or Hawai'i (BAH Area)	Yes	Yes	Start BAH at the with-dependent rate based on the PDS as of the date acquired
2				No	Stop BAH at the without-dependent rate as of the day before acquired Start BAH at the with-dependent rate based on the PDS as of the date acquired
3			No	Yes	Start BAH at the with-dependent rate based on the dependent's location as of the date acquired
4				No	Stop the without-dependent allowance as of the day before acquired Start BAH at the with-dependent rate based on the dependent's location as of the date acquired Start FSH-B or FSH-O based on the PDS as of the date acquired
5		Outside CONUS, Alaska or Hawai'i (OHA Area)	Yes	Yes	Start OHA based on the PDS as of the date acquired
6				No	Start OHA at the with-dependent rate based on the PDS as of the date acquired Stop the without-dependent allowance as of the day before acquired
7			No	Yes	Start OHA at the with-dependent rate based on the dependent's location as of the date acquired
8				No	Start OHA at the with-dependent rate based on the dependent's location as of the date acquired Stop the without-dependent allowance as of the day before acquired Start FSH-B or FSH-O based on the PDS as of the date acquired
9	In CONUS	In CONUS, Alaska, or Hawai'i (BAH Area)	Yes	Yes	Start BAH at the with-dependent rate based on the PDS as of the date acquired
10				No	Stop BAH at the without-dependent rate as of the day before acquired Start BAH at the with-dependent rate based on the PDS as of the date acquired
11			No	Yes	Start BAH at the with-dependent rate based on the PDS as of the date acquired (***NOTE 1***)
12				No	Stop the without-dependent allowance as of the day before acquired Start BAH at the with-dependent rate based on the PDS as of the date acquired (***NOTE 1***)

Table U10E-3					
RULE	**Member Assigned**	**Dependents Located**	**Dependents Located At or Near the PDS**	**GOV'T QTRS Available for the Member**	**Then**
13	In CONUS	Outside CONUS, Alaska or Hawai'i (OHA Area)	Yes	Yes	Start BAH based on the PDS as of the date acquired
14				No	Start BAH at the with-dependent rate based on the PDS as of the date acquired Stop the without-dependent allowance as of the day before acquired
15			No	Yes	Start BAH at the with-dependent rate based on the PDS as of the date acquired (***NOTE 1***)
16				No	Start BAH at the with-dependent rate based on the PDS as of the date acquired (***NOTE 1***) Stop the without-dependent allowance as of the day before acquired

NOTE:

1. In unusual circumstances, the member may request BAH/OHA be based on the dependent location through the Secretarial Process.

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SECTION 4: THE GOVERNMENT DEFERS DEPENDENT TRAVEL

U10406 THE GOVERNMENT DEFERS DEPENDENT TRAVEL

A. General Rules

1. When the Gov't defers dependents' travel at Gov't expense to a member's new CONUS/OCONUS PDS pending housing availability, a with-dependent housing allowance continues to be paid at the old PDS rate, or at the dependent location rate if the dependents relocated there at Gov't expense. In a case in which the Secretarial Process previously authorized a housing allowance based on the dependent location, that rate continues.

2. FSH-O/FSH-B for the member's location starts when the member obtains private sector housing.

3. The payment of the with-dependents allowance and FSH-O/FSH-B continues for 60 days after dependent travel is authorized. If the 60-day time period expires, dependents have not arrived at the member's PDS, and an extension to the 60-day period has not been granted through the Secretarial Process, the member is only authorized a with-dependents allowance at the PDS location with-dependent rate. ***A housing allowance is not authorized for the dependent location.***

4. Table U10E-5 applies when an area within CONUS has been declared a concurrent dependent travel application area. See par. U5222-N.

B. Decision Logic Tables

CHANGES WHEN GOV'T DEFERS DEPENDENTS' TRAVELTO AN OCONUS DUTY STATION

Table U10E-4

RULE	Expected Travel Delay	Dependents Relocated at Gov't Expense	Dependents Arrive Within 60 Days of Travel Authorization	Then
1	More Than 60 Days But Less Than 20 Weeks	No	Yes	Upon the member's departure, continue with-dependents allowance based on the old PDS Start FSH-O/FSH-B as of the date private sector housing is acquired at the new PDS Stop FSH as of the day before dependent arrival Stop the with-dependents allowance based on the old PDS as of day before dependent arrival Start OHA (BAH in Alaska/Hawai'i) with-dependents rate as of dependents' arrival date
2			No	Upon member's departure, continue the with-dependents allowance based on the old PDS Start FSH-O/FSH-B as of date private sector housing is acquired at the new PDS Stop FSH as of day 61 after the date travel is authorized to begin Change the with-dependents allowance from based on the old PDS to based on the new PDS as of day 61
3	20 or More Weeks	No	Yes	Upon member's departure, continue the with-dependents allowance based on the old PDS Start FSH-O/FSH-B as of the date private sector housing is acquired at the new PDS Stop FSH as of day before dependent arrival Stop the with-dependents allowance based on the old PDS as of day before dependent arrival Start OHA (or BAH in Alaska or Hawai'i) at the with-dependents rate as of dependents' arrival date at the member's PDS
4			No	Upon member's departure, continue the with-dependents allowance based on the old PDS Start FSH-O/FSH-B as of date private sector housing is acquired at the PDS Stop FSH-O/FSH-B as of day 61 after travel is authorized to begin Change the with-dependents allowance from based on the old PDS to based on the new PDS as of day 61
5	Yes		Yes	Change the with-dependents allowance based on old PDS to a with-dependents allowance based on the designated location on the date dependents arrive at the designated location Start FSH-O/FSH-B on the date private sector housing is acquired at PDS Stop FSH as of day before dependent arrival Stop the with-dependents allowance based on dependents location on day before dependent arrival at the member's PDS Start OHA (or BAH in Alaska or Hawai'i) at the with-dependents rate for the member's PDS on the dependents' arrival date at the member's PDS
6			No	Change the with-dependents allowance based on old PDS to a with-dependents allowance based on the designated location on the date dependents arrive at the designated location Start FSH-O/FSH-B on the date private sector housing is acquired at the new PDS Stop FSH-O/FSH-B as of day 61 after travel is authorized to begin Change the with-dependents allowance from based on the old PDS to based on the new PDS as of day 61

CHANGES WHEN GOV'T DEFERS DEPENDENTS' TRAVEL TO A CONUS DUTY STATION

Table U10E-5

RULE	Expected Travel Delay	Dependents Relocated at Gov't Expense	Dependents Arrive Within 60 Days of Travel Authorization	Then
1	The Old PDS is in the United States and Expected Delay is Less Than 20 Weeks	No	Yes	Upon member's departure, continue the with-dependents allowance based on the old PDS Start FSH-B as of the date private sector housing is acquired at the new PDS Stop FSH as of the day before dependent arrival Stop with-dependents allowance based on the old PDS as of day before dependent arrival Start BAH at the with-dependents rate as of dependents' arrival date at the member's PDS
2			No	Upon member's departure, continue the with-dependents allowance based on the old PDS Start FSH-B as of date private sector housing is acquired at the new PDS Stop FSH as of day 61 after the date travel is authorized to begin Change the with-dependents allowance from being based on the old PDS to being based on the new PDS as of day 61
3	The Old PDS is in the United States and Expected Delay is 20 or More Weeks Or the Old PDS is Outside the United States	No	Yes	Upon member's departure, continue the with-dependents allowance based on the old PDS Start FSH-B as of the date private sector housing is acquired at the new PDS Stop FSH as of day before dependent arrival Stop the with-dependents allowance based on the old PDS as of day before dependent arrival Start BAH at the with-dependents rate as of dependents' arrival date at the member's PDS
4			No	Upon member's departure, continue the with-dependents allowance based on the old PDS Start FSH-B as of date private sector housing is acquired at the PDS Stop FSH-B as of day 61 after travel is authorized to begin Change the with-dependents allowance from being based on the old PDS to being based on the new PDS as of day 61
5		Yes	Yes	Change with-dependents allowance based on old PDS to a with-dependents allowance based on the designated location on the date dependents arrive at the designated location Start /FSH-B on the date private sector housing is acquired at PDS Stop FSH as of day before dependent arrival Stop with-dependents allowance based on dependents location on the day before dependent arrival at the member's PDS Start BAH at the with-dependents rate for the member's PDS on the dependents' arrival date at the member's PDS
6			No	Change the with-dependents allowance based on old PDS to a with-dependents allowance based on the designated location on the date dependents arrive at the designated location Start FSH-B on the date private sector housing is acquired at the new PDS Stop FSH-B as of day 61 after travel is authorized to begin Change the with-dependents allowance from being based on the dependents' location to being based on the new PDS as of day 61

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SECTION 5: MEMBER WITH-DEPENDENTS SERVES AN UNACCOMPANIED/DEPENDENT RESTRICTED OR UNUSUALLY ARDUOUS SEA DUTY TOUR

U10408 MEMBER WITH A DEPENDENT SERVES AN UNACCOMPANIED/DEPENDENT RESTRICTED OR UNUSUALLY ARDUOUS SEA DUTY TOUR

A. General Rules

1. A member with a dependent who serves an unaccompanied/dependent restricted tour (see DoDI 1315.18) OCONUS or unusually arduous sea duty outside the U.S. is authorized a dependent's location-based with-dependent housing allowance, or an old PDS-based with-dependent housing allowance if the dependent remained in the residence shared with the member before PCS, did not relocate, and is not in GOV'T QTRS. See Table U10E-6 for specific situation-based rate information.

2. If single-type GOV'T QTRS are not available for assignment to the member at the OCONUS PDS, and the dependent does not reside at or near the PDS, then FSH-O/FSH-B is also authorized. ***A member assigned to unusually arduous sea duty is not authorized FSH since GOV'T QTRS are available for assignment.***

3. A dependent may visit the member at the PDS for up to 90 consecutive days without affecting the with-dependent allowance or FSH. ***NOTE: If the visit exceeds 90 days, the dependent is residing at the PDS and the dependent-location housing allowance and FSH stop. In this event, the member is authorized a PDS-based with-dependent allowance.***

4. If the dependent subsequently departs the PDS after day 90 to establish a residence elsewhere, FSH, if otherwise payable, and the with-dependent allowance previously authorized are reinstated as of the departure day.

5. When a member serves an unaccompanied/dependent restricted tour at the first (i.e., the initial PDS when coming on active duty) PDS, payment of a with-dependent housing allowance is based on one of the locations described in par. U5222-D1 if the dependent has been authorized/approved to reside at one of the locations described in par. U5222-D1.

6. A member transferred between unaccompanied/dependent restricted tours, whose dependent does not move, continues to be authorized a with-dependent rate based on the dependent's location.

7. A member transferred between unaccompanied/dependent restricted tours whose dependent moves from the member's prior PDS (PDS before the member was assigned on the first unaccompanied/dependent restricted tour) to a designated place, or from a designated place to another designated place if the move is authorized/approved under par. U5222-F1, is authorized a with-dependent rate based on the dependent's new location.

8. If the dependent relocates from a designated place at personal expense to any other OHA location that is not in the vicinity of the member's PDS, start OHA based on the new location effective the date private sector housing is obtained once the required documentation is provided. Stop the with-dependent allowance based on the designated place from which the dependent departed effective the day before dependent departed that location if an OHA area or the day before the dependent arrive at the new location if departing a BAH area.

9. When a member serves an unaccompanied/dependent restricted tour or is assigned to unusually arduous sea duty, the housing allowance for the dependent's location may be authorized/approved to be effective on the date of the lease.

10. If the dependent relocates at personal expense from a designated place in a BAH area to a different location in a BAH area that is not at or near the member's PDS, continue BAH based on the previously authorized location (either old PDS or dependent location before the move). If the dependent relocates from a designated

place in an OHA area to a location in a BAH area, start BAH based on the new location on the dependent's arrival date and stop the OHA the day prior to dependent's departure.

***NOTE*: If all of a member's dependents arrive at a member's OCONUS PDS and stay beyond 90 days, the member is not authorized OHA simply because the dependents are present. To be paid OHA the member must provide the required documentation (a completed and approved OHA report (DD Form 2367)) for private sector leased/owned housing. For BAH, see Table U10E-3.**

B. Decision Logic Tables

MEMBER WITH A DEPENDENT SERVES AN UNACCOMPANIED/DEPENDENT RESTRICTED OR UNUSUALLY ARDUOUS SEA DUTY TOUR

Table U10E-6			
RULE	**If a member**	**and**	**then (*NOTE 1*)**
1	is assigned to an unaccompanied/dependent restricted tour at an OCONUS PDS or unusually arduous sea duty outside the U.S.	the dependent retains the permanent residence in the U.S.	If the dependent remains at the member's old PDS, continue to pay old PDS-based BAH.
			If the dependent is at a U.S. location other than the old PDS and the member is receiving BAH based on a Secretarial waiver, continue the BAH previously being paid.
			If the dependent is at a U.S. location other than the old PDS and other than a location for which the member had a Secretarial waiver, stop old PDS-based BAH the day before the member's departure. Pay BAH Transit starting on the member's departure day until the day prior to the member's report day at the new PDS. Start BAH based on the dependent's location the day the member arrives at the new PDS.
2	is assigned to an unaccompanied/dependent restricted tour at an OCONUS PDS or unusually arduous sea duty outside the U.S.	the dependent retains the permanent residence outside the U.S.	If the dependent remains at the member's old PDS, continue to pay old PDS-based OHA.
			If the dependent is at an OCONUS location other than the old PDS and the member is receiving OHA based on a Secretarial waiver, continue the OHA previously paid.
			If the dependent is at an OCONUS location other than the old PDS and other than a location for which the member had a Secretarial waiver, stop OHA the day before the member's departure. Pay BAH Transit starting on the member's departure day until the day prior to the member's report day at the new PDS. Start OHA based on the dependent's location the day the member arrives at the new PDS.

Table U10E-6

RULE	If a member	and	then (*NOTE 1*)
3	is assigned to an unaccompanied/dependent restricted tour at an OCONUS PDS or unusually arduous sea duty outside the U.S.	the dependent relocates the permanent residence from the U.S. to another location in the U.S. at GOV'T expense	If the dependent travels with the member, start dependent's location-based BAH the day one or more dependents arrive at the new residence location and stop BAH Transit the day before the dependent's arrival day.
			If the dependent travels after the member, stop old PDS-based BAH the day prior to the member's departure. Start BAH Transit on the member's departure day and pay it through the day prior to the member's report day at the new PDS. Start the member's old PDS BAH rate the day the member reports to the new PDS and continue it until the day prior to the dependents' arrival at the new residence location. Start dependent's location-based BAH on the day one or more dependents arrive at the new residence location.
4	is assigned to an unaccompanied/dependent restricted tour at an OCONUS PDS or unusually arduous sea duty outside the U.S.	the dependent relocates the permanent residence at GOV'T expense from Outside the U.S. to the U.S.	If the dependent travels in advance of the member, start dependent's location-based BAH the day one or more dependents arrive at the new residence location. Old PDS-based OHA or BAH Transit continues through the day before the dependent's arrival day.
			If the dependent travels with the member, stop OHA the day prior to member's departure. Start BAH Transit the day the member departs the old PDS through the day prior to the dependent's arrival at the new location. Start dependent's location-based BAH the day one or more dependents arrive at the new residence location.
			If the dependent travels after the member, stop old PDS-based OHA the day prior to the member's departure. Start BAH Transit on the member's departure day and continue it through the day prior to the member's report day at the new PDS. Start old PDS-based OHA the day the member reports to the new PDS and continue it until the day prior to the dependent's departure. Start dependent's location-based BAH on the day one or more dependents arrive at the new residence location.

Table U10E-6			
RULE	**If a member**	**and**	**then (*NOTE 1*)**
5	is assigned to an unaccompanied/dependent restricted tour at an OCONUS PDS or unusually arduous sea duty outside the U.S.	the dependent relocates the permanent residence at GOV'T expense from outside the U.S. to another location outside the U.S.	If the dependent travels in advance of the member, start the dependent's location-based OHA the day the dependent incurs permanent lodging costs at the new residence. Old PDS-based OHA or BAH Transit continues through the day before the day dependent's location OHA begins.
			If the dependent travels with the member, stop member's old PDS-based OHA the day prior to the member's departure. Start BAH Transit the day the member departs the old PDS. Start dependent's location-based OHA the day the dependent incurs permanent lodging costs at the new residence location and stop BAH Transit the day before the day dependent's location OHA begins.
			If the dependent travels after the member, stop old PDS-based OHA the day prior to the member's departure. Start BAH Transit on the member's departure day and continue it through the day prior to the member's report day at the new PDS. Start old PDS-based OHA the day the member reports to the new PDS and continue it until the day prior to dependent's departure. Start OHA based on the dependent's location on the day the dependent starts incurring permanent lodging costs at the new residence location.

Table U10E-6

RULE	If a member	and	then (*NOTE 1*)
6	is assigned to an unaccompanied/dependent restricted tour at an OCONUS PDS or unusually arduous sea duty outside the U.S.	the dependent relocates the permanent residence at GOV'T expense from outside the U.S. to another location outside the U.S.	If the dependent travel in advance of the member, start dependent's location-based OHA the day the dependent incurs permanent lodging costs at the new residence location. Old PDS-based BAH or BAH Transit continues through the day before the day dependent's location OHA begins.
			If the dependent travels with the member, old PDS-based BAH the day prior to member's departure. Start BAH Transit the day the member departs the old PDS. Start dependent's location-based OHA the day the dependent incurs permanent lodging costs at the new residence location and stop BAH Transit the day before the day dependent's location-based OHA begins.
			*If the dependent travels after the member, stop old PDS-based BAH the day prior to the member's departure. Start BAH Transit on the member's departure day and continue it through the day prior to the member's report day at the new PDS. Start old PDS-based BAH the day the member reports to the new PDS. Start dependent's location-based OHA on the day the dependent starts incurring permanent lodging costs at the new residence location and stop the old PDS BAH rate the day before the day dependent's location-based OHA begins.
7	is assigned to an unaccompanied/dependent restricted tour at an OCONUS PDS or unusually arduous sea duty outside the U.S.	the dependent relocates the residence at personal expense while the member is serving an unaccompanied/ dependent restricted tour	Pay the rate for the location in rules 1 or 2 through the day before one or more dependents arrive at the new permanent residence location if the dependent moves to an OHA area. OHA authority at the rate applicable to the new permanent residence location begins on the day one or more dependents arrive at that location.
			If the dependent relocates between BAH locations, continue BAH based on the rate for the previously authorized location (either old PDS or dependent location) before the move).
			If the dependent relocates from a designated place outside the U.S. (OHA area) to a U.S. location, discontinue previously authorized location-based OHA the day prior to the dependent's departure. Start new permanent residence location-based BAH on the day one or more dependents arrive at that location.

Table U10E-6			
RULE	**If a member**	**and**	**then (*NOTE 1*)**
8	is assigned to an unaccompanied/dependent restricted tour at a PDS outside CONUS and the member is required to perform TDY anywhere in the world, incident to a transfer to another unaccompanied/dependent restricted tour	the dependent continues to reside at the same location	Continue to pay the dependent's permanent residence location-based housing allowance.
9	is assigned to an unaccompanied/dependent restricted tour at an OCONUS PDS and the member is required to perform a TDY incident to a transfer to the U. S.	the dependent continues to reside at the same location	Continue to pay a dependent's permanent residence location-based housing allowance through the day before the day the member reports to the new PDS. BAH or OHA authority at the new PDS-based rate begins on the day the member reports at that PDS.
10	is assigned to unusually arduous sea duty in the U.S.	the dependent is not residing with the member at the unit's U.S. home port	Pay BAH at the unit's U.S. home port-based rate unless the member requests through the Secretarial waiver process BAH/OHA at the old PDS-based rate (if the dependent remained in the residence shared with the member before PCS) or dependent's location.

NOTES:

1. A housing allowance must not be paid if a member is assigned adequate family-type GOV'T QTRS at the PDS. Do not start the housing allowance until the member terminates the family-type GOV'T QTRS assignment.

CHANGES WHEN A MEMBER WITH A DEPENDENTS SERVES AN UNACCOMPANIED/DEPENDENT RESTRICTED TOUR AND DEPENDENTS VISIT

Table U10E-7

RULE	Member on an Unaccompanied/Dependent Restricted Assignment	GOV'T QTRS Available	Dependents Visit for More Than 90 Days	Then
1	In Alaska or Hawai'i (BAH Area)	Yes	No	No Action Required.
2			Yes	Stop the with-dependent allowance based on dependent location on day 90. Start with-dependent PDS-based allowance on day 91. If the dependent departs the PDS after day 91, to take up residence elsewhere, reinstate the dependent location-based with-dependent allowance as of the departure day.
3		No	No	Start PDS-based FSH as of the date private sector housing is acquired at the PDS.
4			Yes	Stop the dependent location-based with-dependent allowance on day 90. Stop FSH-B on day 90. Start with-dependent PDS-based BAH on day 91. If the dependent departs the PDS after day 91, to take up residence elsewhere, reinstate the dependent location-based with-dependent allowance and FSH-B as of the departure day.
5	Outside U.S., (OHA Area)	Yes	No	No Action Required.
6			Yes	Stop the dependent location-based with-dependent allowance on day 90. Start PDS-based with-dependent OHA on day 91. If the dependent departs the PDS after day 91, to take up residence elsewhere, reinstate the location-based with-dependent allowance as of the departure day.
7		No	No	Start PDS-based FSH-O on the date private sector housing is acquired.
8			Yes	Stop the dependent location-based with-dependent allowance on day 90. Stop FSH-O on day 90. Start PDS-based with-dependent OHA as of day 90. If the dependent departs the PDS after day 91, to take up residence elsewhere, reinstate dependent location-based with-dependent allowance and FSH-O as of the departure day.

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SECTION 6: EARLY RETURN OF DEPENDENTS

U10410 EARLY RETURN OF DEPENDENTS

*A. At GOV'T Expense

1. When all of a member's dependents are returned from an OCONUS PDS at GOV'T expense not due to a PCS, regardless of the reason for the return, the member is authorized a housing allowance at the with-dependent rate based on the dependents' permanent residence location effective on the arrival day. If the dependents' location is in an OHA area, start OHA on the date private sector housing is acquired.

*2. OHA, or BAH in Alaska or Hawai'i, at the with-dependent rate for the member's OCONUS PDS stops on the day prior to the day dependent permanent residence location rate starts . If the member resides in private sector housing after the dependents' departure, and single-type GOV'T QTRS are not available (as determined by the appropriate housing authority), FSH-O/FSH-B for the member's PDS location is authorized effective on the day the dependent permanent residence location rate begins. If the member is assigned GOV'T QTRS (i.e., GOV'T QTRS are made available to the member) following dependents' departure, no housing allowance is payable for the member's PDS.

*B. At Personal Expense. When all of a member's dependents are returned early from an OCONUS PDS at personal expense, the member is not authorized a second housing allowance and the with-dependent rate housing allowance based on the member's PDS continues without change (unless there is an OHA-related paperwork change). If the member vacates family-type GOV'T QTRS that were occupied by the dependents before their departure, the member is authorized a with-dependent rate allowance for the member's PDS (for OHA - starting with the paperwork date).

*C. Decision Logic Table

CHANGES INCIDENT TO EARLY RETURN OF DEPENDENTS

Table U10E-8

RULE	Dependents Returned from OCONUS PDS	Member Assigned Family GOV'T QTRS at OCONUS PDS	Then
1	Return Is at GOV'T Expense	Yes	*If the dependents' location is in a BAH area, start with-dependent BAH based on dependent residence location as of the dependent's arrival date there. If the dependents' location is in an OHA area, start OHA on the date private sector housing is acquired for the dependents (as noted on the relevant paperwork). When the member terminates GOV'T family-type QTRS assignment, start FSH effective on the termination date or the date private sector housing for the member is acquired (based on the paperwork for OHA), whichever is later, if single type GOV'T QTRS are not available (i.e., not offered).
2		No	*If the dependents' location is in a BAH area, start with-dependent BAH based on dependent residence location as of dependent's arrival date there. If the dependents' location is in an OHA area, start OHA on the date private sector housing is acquired (based on the paperwork). Stop the with-dependent rate based on the PDS on the day before the dependent location allowance rate starts. Start FSH-O/FSH-B the day dependent's location allowance starts if single-type GOV'T QTRS are not available (i.e., are not offered).
3	Return Is Not at GOV'T Expense	Yes	*No housing changes required. When the member terminates GOV'TQTRS assignment: If in a BAH area, start with-dependent BAH based on the PDS as of the termination date. If in an OHA area, start with-dependent OHA based on the PDS as of the date (based on the paperwork) private sector housing is acquired or the termination date, whichever is later.
4		No	No housing changes required.

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SECTION 7: DEPENDENT TRAVEL – ADVANCE AND DELAYED

U10412 DEPENDENT TRAVEL - ADVANCE AND DELAYED

A. General. When a PCS order has been issued, the member's family may perform PCS travel at a different time than the member.

1. Example of Advance Travel. A member stationed in England receives a PCS authorization/order in July for reassignment to Norfolk with a November reporting date. The member's family returns in August to get settled before school starts in September.

2. Example of Delayed Travel. A member stationed in Chicago receives a PCS authorization/order in January to report to Japan in April. The member's family remains in Chicago until the school year ends in June.

B. Housing Allowance Based on Dependents' Location or Old PDS. Unless otherwise authorized/approved, a member's housing allowance is based on the PDS. A member may be authorized a housing allowance based on the location at which the dependents maintain a permanent residence, or the old PDS, if authorized/approved through the Secretarial Process. Examples of separation situations that are ***routinely*** authorized/approved at a lower level than the Service Secretary include:

1. The member is assigned to a PDS in an area in which sufficient housing quantities do not exist;

2. The member is assigned to unusually arduous sea duty and the dependents reside at or relocate to a designated place in the U. S.;

3. The member is assigned or is in receipt of a PCS authorization/order to a ship entering overhaul involving a home port change and dependents are not relocated incident to the home port change;

4. The member is in receipt of a PCS authorization/order to a unit with a promulgated change of home port and dependents relocate to the announced home port (or designated place in the U. S. if appropriate) before the effective date of the home port change;

5. The member is disadvantaged as a result of reassignment for reasons of improving mission capability and readiness of the unit, in receipt of a PCS authorization/order between PDSs located in the same proximity, and disallowed HHG transportation. See par. U5355. The Secretarial Process must issue a determination that a decision to implement this policy is in the interest of correcting an inequity incurred due to movement of the individual for purposes of improving mission capability and unit readiness.;

6. The member is assigned to indeterminate TDY, or TDY pending further orders; or

7. The member is assigned to a Professional Military Education (PME) or a training course that is scheduled for a duration of one year or less.

C. Secretarial Determinations. The Secretary Concerned may determine that circumstances, not listed in pars. U10412-B1 through U10412-B7, require the dependents to reside separately and authorize/approve a housing allowance payment based either on the dependent's location or the old PDS. The Secretary Concerned may determine an additional reason for a BAH waiver is acceptable and the Secretarial Process may then be used to authorize/approve individual cases based on that determination.

D. Rates Applicable

1. If dependents relocate, the rate applicable to the dependents' new residence location is effective on the date one or more dependents arrive there.

2. If the dependents do not relocate, the with-dependent allowance is based on the higher of the rates for the dependents' location or the member's old PDS and continues until the dependents depart the authorized/ approved location.

3. A member is generally authorized a Transit Housing Allowance while on leave and travel between PDSs. However, in situations in which the Secretary Concerned has authorized/approved an advance or delayed travel situation, the authorized/approved with-dependent allowance rate applies. In delayed travel situations, when the dependents depart the authorized/approved location, the allowance changes to the new PDS if the member has already arrived there, or changes to the Transit Housing Allowance if the member is still in transit. See par. U10416 for the Transit rate.

E. Decision Logic Tables

CHANGES WHEN DEPENDENTS TRAVEL IN ADVANCE OF THE MEMBER

Table U10E-9

RULE	Deps Perform PCS Travel in Advance of the Member	New PDS Location	Assigned Gov't Qtrs at the Old PDS	Has HA for Deps Location Been Auth/App by Sec Process?	Then
1	Old PDS In U.S. (BAH Area)	New PDS In U.S (BAH Area)	Yes	Yes	Start BAH at the with-dependent rate based on the dependent's location on the arrival date, or the date Gov't quarters assignment is terminated, or effective date specified by the authorizing/ approving document, whichever is later.
2				No	Do not start BAH.
3			No	Yes	Start BAH at the with-dependent rate based on the dependent's location on the arrival date or effective date specified by the authorizing/approving document, whichever is later.
					Stop BAH based on the current PDS as of the day before BAH starts based on dependent's location.
4				No	Continue BAH based on current PDS until member's departure.
5		New PDS Outside U.S. (OHA Area)	Yes	Yes	Start OHA at the with-dependent rate based on the dependent's location on the date they obtain private sector housing at the new PDS, or the date Gov't quarters assignment is terminated, or effective date specified by the authorizing/approving document, whichever is later.
6				No	Do not start OHA.
7			No	Yes	Start OHA at the with-dependent rate based on the dependent's location on the date they obtain private sector housing or effective date specified by the authorizing/approving document, whichever is later.
					Stop BAH based on the current PDS as of the day before OHA starts based on the dependents' location.
8				No	Continue BAH based on current PDS until member's departure.
9	Old PDS Outside U.S (OHA Area)	New PDS In U.S (BAH Area)	Yes	Yes	Start BAH at the with-dependent rate based on the dependent's location on the arrival date, or the date Gov't quarters assignment is terminated, or effective date specified by the authorizing/approving document, whichever is later.
10				No	Do not start BAH.
11			No	Yes	Start BAH at the with-dependent rate based on the dependent's location on the arrival date or effective date specified by the authorizing/approving document, whichever is later.
					Stop OHA based on the current PDS as of the day before BAH starts based on dependent's location.
12				No	Continue OHA based on current PDS until member's departure.
13		New PDS Outside U.S (OHA Area)	Yes	Yes	Start OHA at the with-dependent rate based on the dependent's location on the date they obtain private sector housing at the new PDS, or the date Gov't quarters assignment is terminated, or effective date specified by the authorizing/approving document, whichever is later.

Table U10E-9					
RULE	**Deps Perform PCS Travel in Advance of the Member**	**New PDS Location**	**Assigned Gov't Qtrs at the Old PDS**	**Has HA for Deps Location Been Auth/App by Sec Process?**	**Then**
14				**No**	**Do not start OHA.**
15			No	Yes	Start OHA at the with-dependents rate based on the dependent's location on the date they obtain private sector housing or effective date specified by the authorizing/approving document, whichever is later.
					Stop OHA based on the current PDS as of the day before OHA starts based on the dependents location.
16				No	Continue OHA based on current PDS until member's departure.

CHANGES WHEN DEPENDENTS TRAVEL AFTER THE MEMBER

Table U10E-10

RULE	Deps Perform PCS Travel after the Member	New PDS Location	Assigned Gov't Qtrs at the Old PDS	Has HA for Deps Location Been Auth/App by Secr Process?	Then
1	Old PDS In U.S. (BAH Area)	New PDS In U.S. (BAH Area)	Yes	Yes	Start BAH based on the higher of the old PDS or the dependent's location rates on the date Gov't quarters assignment is terminated or the effective date specified by the authorizing/approving document, whichever is later. As of dependents departure date, change to allowance based on new PDS if member has arrived or Transit allowance if still in transit.
2				No	Start BAH based on the new PDS rate when Gov't quarters assignment is terminated if member has arrived or Transit allowance if still in transit.
3			No	Yes	Continue BAH based on the higher of the old PDS or dependent's location rates as of the member's departure date from the old PDS, or the effective date specified by the authorizing/approving document, whichever is later. As of dependents departure date, change to allowance based on new PDS if member has arrived or Transit allowance if still in transit.
4				No	Stop BAH as of the day before the member's departure.
5		New PDS Outside U.S (OHA Area)	Yes	Yes	Start BAH based on the higher of the old PDS or the dependent's location rates on the date Gov't quarters assignment is terminated or the effective date specified by the authorizing/approving document, whichever is later. As of dependents departure date, change to allowance based on new PDS if member has arrived or Transit allowance if still in transit.
6				No	Start OHA based on the new PDS rate when Gov't quarters assignment is terminated if member has arrived or Transit allowance if still in transit.
7			No	Yes	Start BAH based on the higher of the old PDS or the dependent's location rates as of the member's departure date from the old PDS, or the effective date specified by the authorizing/approving document, whichever is later. As of dependents departure date, change to allowance based on new PDS if member has arrived or Transit allowance if still in-transit.
8				No	Stop BAH as of the day before the member's departure.
9	Old PDS Outside U.S (OHA Area)	New PDS In U.S (BAH Area)	Yes	Yes	If dependents move to the new PDS after Gov't quarters are terminated, start BAH based on new PDS if member has arrived or Transit allowance if still in transit.
10					If dependents move to private-sector housing after Gov't quarters are terminated, start OHA based on the old PDS on the date quarters are terminated, or the date private sector housing is obtained, or the effective date specified by the authorizing/approving document, whichever is later. As of dependents departure date, change to BAH based on new PDS if member has arrived or Transit allowance if still in transit.
11				No	Start BAH based on the new PDS rate when Gov't quarters assignment is terminated if member has arrived or Transit allowance if still in transit.

Table U10E-10

RULE	Deps Perform PCS Travel after the Member	New PDS Location	Assigned Gov't Qtrs at the Old PDS	Has HA for Deps Location Been Auth/App by Secr Process?	Then
12			No	Yes	Continue OHA based on the old PDS as of the member's departure date from the old PDS, or the effective date specified by the authorizing/approving document, whichever is later.
					As of dependents departure date, change to BAH based on new PDS if member has arrived or Transit allowance if still in transit.
13				No	Stop OHA as of the day before the member's departure.
14	Old PDS Outside U.S (OHA Area)	New PDS Outside U.S. (OHA Area)	Yes	Yes	If dependents move to the new PDS after Gov't quarters are terminated, start OHA based on new PDS if member has arrived or Transit allowance if still in transit.
15					If dependents move to private sector housing after Gov't quarters are terminated, start OHA based on the old PDS on the date quarters are terminated, or the date private sector housing is obtained, or the effective date specified by the authorizing/approving document, whichever is later. As of dependents departure date, change to OHA based on new PDS if member has arrived or Transit allowance if still in transit.
16				No	Start OHA based on the new PDS rate when Gov't quarters assignment is terminated if member has arrived or Transit allowance if still in transit.
17			No	Yes	Continue OHA based on the old PDS as of the member's departure date from the old PDS, or the effective date specified by the authorizing/approving document, whichever is later.
					As of dependents departure date, change to OHA based on new PDS if member has arrived or Transit allowance if still in transit.
18				No	Stop OHA as of the day before the member's departure.

SECTION 8: FAMILY SEPARATION HOUSING (FSH) ALLOWANCE

U10414 FAMILY SEPARATION HOUSING (FSH) ALLOWANCE

A. General. The FSH allowance is based upon a separation resulting from military orders and not the personal choice of the member and/or dependents. It is payable to a member with dependents for added housing expenses resulting from separation from the dependents when a member is assigned to an OCONUS PDS, or to a PDS in CONUS to which concurrent travel has been denied. General conditions are:

1. Dependent transportation to the PDS is not authorized at GOV'T expense under 37 USC §406;

2. Dependents do not reside in the PDS vicinity; and

3. GOV'T QTRS are not available for assignment to the member.

B. Rates Payable. There are two types of FSH as described in pars. U10414 –B1 and U10414-B2. FSH-B is payable in a monthly amount ***equal to*** the without-dependent BAH rate applicable to the member's grade and PDS. FSH-O is payable in a monthly amount ***up to*** the without-dependent OHA rate applicable to the member's grade and PDS.

1. FSH – BAH Based Location (FSH-B) is payable for assignments at PDSs in Alaska and Hawai'i or to a CONUS PDS to which concurrent travel has been denied and is based on the PDS location. Payment starts upon submission of proof that GOV'T QTRS are not available and the member has obtained private-sector housing.

2. FSH – OHA Based Location (FSH-O) is payable for assignments at PDSs outside the U.S. and is based on the location of the PDS. Payment is under the same conditions as for OHA for a member without dependents. OHA rules for determining monthly rent (par. U10022), utility/recurring maintenance allowance (par. U10024), MIHA (par. U10026), and advances (par. U10028) apply to FSH-O.

C. When Not Payable. A member may not be paid FSH-O/FSH-B when the:

1. Member's only dependent is entitled to active duty basic pay;

*2. Member has no dependents other than a dependent for whom the member is paying child support but of whom the member does not have legal custody and control. This situation is fundamentally different from a member who has a spouse and/or children. The member with spouse/children is authorized transportation of dependents under 37 USC §406, just not to the PDS because of the nature of the tour or the PDS location. The member who has a dependent solely by reason of child support is not eligible for any transportation of that dependent under 37 USC §406, because the member does not have custody and control. The ineligibility for transportation as opposed to a tour/location denial precludes payment of FSH;

3. Member is assigned to a CONUS PDS other than a PDS in CONUS to which concurrent travel has been denied; or

4. Member elects not to occupy available assigned GOV'T QTRS and resides in a private-sector residence for personal convenience.

D. Temporary Social Visits by Dependents

1. FSH-O/FSH-B continues uninterrupted while the member's dependents visit at or near the member's PDS, but for no longer than 90 continuous days. Facts clearly must show that the dependents merely are visiting (not changing residence) and that the visit is temporary and not intended to exceed 90 days.

2. If, for unforeseen reasons (due to illness or other emergency), a bona fide social visit extends beyond 90 days, FSH-O/FSH-B stops at the end of the 90-day period. FSH-O/FSH-B is again authorized on the day that the dependents depart from the PDS.

3. If one or more (but not all) dependents visit for longer than 90 days and the member is authorized a with-dependent housing allowance on behalf of the dependents who are not visiting the member or do not reside in the member's PDS vicinity, then the member is authorized FSH-O/FSH-B.

4. For consistent action on FSH changes with other housing allowances see par. U10408.

E. Dependents Reside in the Member's PDS Vicinity. FSH-O/FSH-B is not authorized if all of the member's dependents reside in the PDS vicinity. If some (but not all) of the dependents voluntarily reside near the PDS, FSH-O/FSH-B continues. See par. U10000-C for definition of vicinity.

F. FSH in Situations Other Than an Unaccompanied/Dependent Restricted Tour. FSH may be paid in situations other than an unaccompanied/dependent restricted tour. For situations and start stop rules see:

1. Acquired dependents. See par. U10404.

2. GOV'T-caused delays. See par. U10406.

3. Early return of dependents. See par. U10410.

4. Evacuation. See par. U10426.

5. Concurrent Dependent Travel Denied in CONUS. See par. U5222-N.

G. Decision Logic Table

CONDITIONS AFFECTING FSH AUTHORITY		
Table U10E-11		
RULE	**When an eligible member**	**Then FSH**
1	Arrives at PDS outside the CONUS	Starts when private sector housing is acquired.
2	Departs upon reassignment from an OCONUS PDS	Continues through the day before the date the member departs PCS (*Eff: 29 Dec 06*)
3	No longer has eligible dependent	Continues through the day before the date member no longer has an eligible dependent
4	Is assigned GOV'T QTRS	Continues through the day before the day GOV'T QTRS become available for assignment
5	Enters a non-pay status for any reason, except as provided in **1/**	Continues through the day before the date member enters non-pay status
6	Is on TDY away from member's PDS, including TDY within the U.S.	Continues for 60 or fewer days without certificate from member
7	Is hospitalized at or away from PDS, including hospitalization within the U.S.	
8	Is on authorized leave (accrued or advance) at, or away from, PDS, including leave within the U.S.	
9	Is in military confinement or otherwise restricted by military authority	
10	Continues in status covered by rules 6 through 9 for more than 60 days	Continues **2/**

NOTES:

1. See par. U10422.

2. Payment must be supported by member's certification that the member maintained private sector housing at the PDS.

SECTION 9: MEMBER IN TRANSIT

U10416 MEMBER IN TRANSIT

A. General. A Transit housing allowance (BAH-T) is a temporary housing allowance paid while a member is in a travel or leave status between PDSs, provided the member is not assigned GOV'T QTRS. BAH-T continues during proceed time and authorized delays en route, including TDY en route. ***NOTE: If the member performs TDY en route at:***

1. The new PDS or

2. A location near, but outside the limits of, the new PDS and per diem stops IAW par. U5120-D

BAH for the new PDS begins the day of arrival in a "TDY" status at the new PDS in par. U10416-A1 or the day per diem stops in the case of par. U10416-A2.

B. Old PDS in the U.S. A member's old PDS is the PDS for BAH purposes from the day the member departs the old PDS through the day before the member reports to the new PDS in compliance with a PCS order (if the member had been residing in GOV'T QTRS at the old PDS, the member is authorized BAH as of the GOV'T QTRS termination date). Tables U10E-12, U10E-16 and U10E-17 for further guidance.

C. Old PDS outside the U.S. When a member's old PDS is outside the U.S., the member is authorized OHA (if not assigned GOV'T QTRS) through the day before departing the OCONUS PDS. The day the member departs OHA is no longer authorized and the member is authorized BAH-T if the member is not receiving a with-dependent housing allowance for dependents residing separately. If the member is being paid a with-dependent rate BAH for dependents residing separately, that BAH rate continues until the member arrives at the new PDS. If the member is being paid a with-dependent rate OHA for dependents residing separately, that OHA rate continues provided the dependents remain at the OCONUS location. If the dependents also perform PCS travel, BAH-T applies.

D. New Accession

1. Definition. A member in the accession pipeline includes a:

a. Member who is undergoing initial entry training, to include an RC member;

b. Student (includes ROTC and OCS) without prior Military Service; ***NOTE*** below.

c. Service academy graduate upon graduation, until arrival at the first PDS. ***NOTE*** below.

The member remains in the accession pipeline until:

a. the member arrives at a PDS, including a training location of 20 or more weeks; or

b. an RC member completes entry-level training or arrives at a PDS, whichever occurs first.

2. Member without a Dependent. A member without a dependent in the accession pipeline is authorized BAH-T when in a travel, leave en route or proceed time status while transferring from the initial entry training location, between training locations and to the first PDS. For BAH authorization only (not locality rate), the training sites are defined as a PDS except for an RC member without a dependent. A member without a dependent is not authorized BAH (except BAH-Partial) while at the training locations since GOV'T QTRS are assigned at the PDS. Effective 1 February 2008, an RC member without a dependent attending accession training is authorized BAH based on the primary residence location at the time called/ordered to active duty if the member maintains a residence and continues to be responsible for rent, or owns the residence.

NOTE: A Service academy and ROTC graduate without a dependent, who remains on active duty at the graduation/ commissioning location following graduation and commissioning before proceeding to another

duty station and is not assigned GOV'T QTRS, is authorized a housing allowance at the without-dependent rate for the graduation/commissioning location through the day prior to departure en route to the training location. If the officer acquires a dependent, the officer's housing allowance with-dependent rate becomes based on the dependent location effective the date the dependent is acquired.

3. Member with a Dependent The BAH rate for a new accession with a dependent is based on the dependent's location if the location is inside the U.S. If dependent is located outside the U.S., BAH is based on the training site location.

E. Retirement or Separation

1. From a U.S. PDS. A member's old PDS is the PDS for BAH purposes from the day the member departs the old PDS through the separation or retirement date (if the member had been residing in GOV'T QTRS at the old PDS, the member is authorized BAH on GOV'T QTRS termination date provided the member is still on active duty). See Table U10E-12 for further guidance.

2. From a PDS outside the U.S.

a. Remains outside the U.S. A member at a PDS outside the U.S., who is processing for retirement or separation or on leave after processing, and who intends to establish a residence in an OHA based area after retirement or separation, is eligible for a housing allowance (OHA):

(1) If the member continues to occupy private sector leased/owned housing at or in the PDS vicinity OHA continues until the date of separation or retirement.

(2) If the member occupies private sector leased/owned housing after vacating GOV'T QTRS or moves to different private sector housing in the same country, OHA starts on the day the member obtains private sector housing and stops on the date of separation/retirement. In this case, OHA is based on the PDS rate.

(3) If a member at an OCONUS PDS moves to a different country, which is an OHA area, to establish a residence after separation/retirement, the member is eligible for a housing allowance based on the residence location. OHA starts on the day the member obtains private sector housing and stops on the date of separation/retirement. However, if the member is being paid a with-dependent rate OHA for dependents residing separately, that OHA rate continues provided the dependents remain at the OCONUS location.

To be paid OHA under any of the circumstances in par. U10416-E2 above, the member must provide a lease and an Individual Overseas Housing Allowance (OHA) Report (DD Form 2367) that is completed and approved.

b. Returns to a U.S. Processing Station. A member separating/retiring at a PDS outside the U.S. who returns to the U.S. for retirement or separation processing is authorized OHA (if not assigned GOV'T QTRS) through the day before departing the OCONUS PDS. The day the member departs, OHA is no longer authorized and the member is authorized the BAH rate for the retirement/ separation processing location if the member is not receiving a with-dependent housing allowance for dependents residing separately. If the member is being paid a with-dependent BAH rate for dependents residing separately, that BAH rate continues until the member separates or retires. ***NOTE: NOAA's Marine and Aviation Operations and Commissioned Personnel Centers are processing stations for NOAA.***

c. Returns to the U.S. after Completing Separation or Retirement Processing Overseas. A member retiring/ separating at a PDS outside the U.S. who returns to the U.S. after completing retirement/separation processing at the overseas PDS, and who does not have a processing location within the U.S. is authorized OHA (if not assigned GOV'T QTRS) through the day before departing the OCONUS PDS. The day the member departs, OHA is no longer authorized and the member is authorized the BAH rate for the leave address provided as part of the final processing if the member is not receiving a with-dependent housing

allowance for dependents residing separately. If the member is being paid a with-dependent rate BAH for dependents residing separately, that BAH rate continues until the member separates or retires.

F. Decision Logic Table

MEMBER IN TRANSIT

Table U10E-12			
RULE	**If the member**	**and**	**then (*NOTES 1 and 2*)**
1	is en route PCS	from a PDS in the U.S.	*Continue old PDS-based BAH through the day before the day the member reports to the new PDS, to include TDY en route. New PDS-based BAH or OHA authority begins on the day the member reports to the new PDS.
2		*from a PDS outside the U.S.	*Start the Transit rate beginning the day the member departs an OHA area through the day before the day the member reports to the new PDS, to include TDY en route. New PDS-based BAH or OHA authority begins on the day the member reports to the new PDS.
3	is en route PCS but was not paid BAH or OHA at the old PDS because GOV'T QTRS were assigned	from a PDS in the U.S.	Start the old PDS-based BAH beginning the day the member terminates GOV'T QTRS and the new PDS rate the day the member reports to the new PDS.
4		from a PDS outside the U.S.	Start the Transit rate the day the member departs the old PDS through the day before the member reports to the new PDS. Start new PDS-based BAH rate beginning the day the member reports to the new PDS.
5	new accession – newly inducted, enlisted, reenlisted, or an officer candidate	the member has dependents located in the U.S.	Start dependent location-based BAH beginning the date of enlistment, entry on active duty or date active duty pay begins through the day before the day the member reports to the first PDS (including a training location for 20 or more weeks). Start the PDS rate beginning the day the member reports to the first PDS.
6		the member has dependents located outside the U.S.	Start training location-based BAH beginning the date of enlistment, entry on active duty or date active duty pay begins through the day before the day the member reports to the first PDS (including a training location for 20 or more weeks). Start the PDS rate beginning the day the member reports to the first PDS.
7	is a new accession in the pipeline in a travel, leave en route or proceed time status while transferring from the initial training location, between training locations and to the first PDS	the member has no dependent	Start the Transit rate when the member is in a travel status between duty/training stations and start the new PDS-based BAH rate the day the member reports to the new PDS (including a training location for 20 or more weeks). For an RC member, pay BAH based on the primary residence location at the time called/ ordered to active duty for the accession training duration if the member maintains a residence and continues to be responsible for rent, or owns the residence.
8		the member is with dependents	For dependents located in the U.S., continue dependent location-based BAH through the day before the day the member reports to the new PDS. The first PDS BAH rate begins the day the member reports to the first PDS. For dependents located outside the U.S., continue training site location-based BAH through the day before the day the member reports to the new PDS. The first PDS rate begins the day the member reports to the first PDS.

Table U10E-12			
RULE	**If the member**	**and**	**then (*NOTES 1 and 2*)**
9	New accession – Academy or ROTC graduate remaining at the graduation/ commission location awaiting follow-on training and not assigned GOV'T QTRS	the member has no dependents	Pay graduation/commission location-based BAH through the day prior to departure en route to the training location. The Transit rate applies thereafter. Rule 7 above.
10	is in leave status away from PDS awaiting final discharge from a PDS in the U.S.		Continue old PDS-based BAH through the date of discharge.
11	is processing for separation or retirement	from a PDS in the U.S.	Continue old PDS-based BAH through the date of separation or day before effective date of retirement.
12		from a PDS outside the U.S. with a processing location in the U.S.	Start retirement/separation processing location-based BAH beginning the day the member departs the PDS through the date of separation or day before effective date of retirement. If the member is being paid a dependent location-based BAH, continue that BAH rate through separation/retirement date.
13	is processing for separation or retirement	from a PDS outside the U.S. and returns to U.S. after processing OCONUS	Start BAH based on the leave address provided as part of the final out-processing beginning the day the member departs the PDS through the date of separation or day before effective date of retirement. If the member is being paid a dependent location-based BAH, continue that BAH rate through separation/retirement date.
14		from a PDS outside the U.S. and remains at PDS outside U.S.	Continue OHA based on the PDS outside the U.S. provided the member continues to occupy private sector leased/ owned housing.
15		from a PDS outside the U.S. and member remains OCONUS but moves to a different country	Stop OHA based on the PDS when the member stops paying rent or when the member departs the PDS area and start OHA based on the OCONUS location the member moves to establish a residence on the day the member obtains private sector housing. Continue OHA through the date of separation or day before effective date of retirement. If the member is being paid a dependent location-based OHA, continue that OHA rate through separation/retirement date provided the dependents remain at the OCONUS location.
16	is participating in the Educational Leave Program Relating to Continuing Public and Community Services		Start designated unit of assignment-based BAH/OHA during scheduled school breaks or leave periods (only when the member is authorized BAH/OHA).
17	in receipt of an appropriate authorization/order associated with a prolonged hospitalization determination	the member was transferred from any PDS to a hospital in the U.S. for observation or treatment	Start (for a member authorized BAH) hospital location-based BAH.

NOTES:

1. The member is not authorized BAH/OHA if assigned GOV'T QTRS adequate for the member and dependent (if applicable). Start BAH/OHA effective the date of QTRS termination, if applicable.

2. If the member has a Secretarial waiver to pay previous PDS-based BAH, or the dependent's location-based BAH, then continue that rate until the member arrives at the new PDS. If a Secretarial waiver is for an OHA location, continue the OHA rate if the dependent remains at the OHA location.

SECTION 10: UNUSUAL MEMBER STATUS

U10418 MEMBER IN A MISSING STATUS

A. Member without Dependent. A member without a dependent carried in a missing status is authorized without-dependent BAH. Pay PDS location-based without-dependent BAH for a member whose PDS is in the U.S. If the member had a Secretarial waiver to receive former PDS-based BAH due to a low-cost or no-cost PCS (par. U10400-B), that Secretarial waiver-based BAH rate continues. Pay HOR location-based without-dependent BAH for a member whose PDS is outside the U.S. If both the member's HOR and PDS are outside the U.S. then pay the without-dependent BAH-Transit rate. See DoDFMR, Vol. 7A, par. 340302.

B. Member with Dependent. A member with dependent continues to receive the housing allowance to which authorized upon entering the missing status. If the dependent relocates, pay the dependent's location-based with-dependent housing allowance.

U10420 MEMBER IN CONFINEMENT

When a member who is serving a court-martial sentence to confinement is transferred to a confinement facility, then the BAH/OHA rate is based on the dependent's location if the member is authorized a housing allowance (other than partial BAH) while confined. See DoDFMR, Vol. 7A, Chapter 1. For FSH, see JFTR, Table U10E-11, rule 9. For a member without dependent who is sentenced to confinement pursuant to a court-martial, see Table U10E-1, rule 22 and pars. U10010-B7 and U10010-B8 for BAH-partial rules. ***Table U10E-11, rule 9, Table U10E-1, rule 22 and pars. U10010-B7 and U10010-B8 do not apply to a member in civil or foreign confinement.*** A member is not authorized a housing allowance unless authorized basic pay and all rules concerning whether a member in civil or foreign confinement (including pre-trial) is authorized basic pay are covered in DoDFMR, Vol. 7A, Chapter 1.

U10422 HOUSING ALLOWANCE FOR A MEMBER IN A NONPAY STATUS

A. Unauthorized Absence. For a period NTE 2 months from the first day of absence, a housing allowance at the rate being credited a member in grades E-1, E-2, E-3, and E-4 (4 or fewer years' service) at the time absence commenced may be paid to a dependent on whose behalf BAH or OHA was claimed prior to commencement of the absence, if all of the following conditions exist:

1. The member has been in an unauthorized absence status for more than 29 consecutive days.

2. The dependent applies for BAH or OHA payment and the application is received by appropriate authority within 3 months after the date absence commenced. In the case of a dependent living outside the U.S. and claiming OHA, a copy of the current lease agreement must be included. Housing expenses must be incurred for OHA payment.

3. If the Service Concerned fails to provide timely notice to a dependent of the right to apply for BAH/OHA, a waiver of the 3-month stipulation in par. U10422-A2, may be granted on a case-by-case basis by the authority specified in par. U10422-B1. If such a waiver is granted, payment may only be made on those applications received within 2 months after the dependent is properly notified of the right to submit such an application.

4. No positive information has been received that the dependent is residing with or has joined the member at the place of absence.

5. If a member is assigned GOV'T family-type QTRS (adequate or inadequate), no BAH or OHA payment may be made. BAH or OHA payment may not be made directly to the member on a dependent's behalf. Payment must be made only to the dependent.

B. Pretrial Confinement in a Foreign Country. For a member in pretrial confinement in a foreign country, BAH or OHA payment is authorized as follows:

1. An enlisted member in grade E-1, E-2, E-3, or E-4 (4 or fewer years' service). Payment is authorized for a period NTE 2 months under the conditions stated in par. U10422-A. For any subsequent months there must be showing of hardship on the dependent and authorization/approval on a case-by-case basis as

a. Army:
Director, DFAS-PMTA/IN
8899 East 56th Street
Indianapolis, IN 46249-2301

*b. Navy:
Chief of Naval Personnel (N-130C)
701 S. Courthouse Road
Building 12, Room 3R180
Arlington, VA 22204-2472

c. Air Force:
HQ USAF/A1PA
1500 W. Perimeter Road
Suite 4790
Joint Base Andrews NAF Washington, MD 20762-6604

d. Marine Corps:
Commandant of the Marine Corps (MRP-1)
3280 Russell Road
Quantico, VA 22134-5143

e. Coast Guard:
Commandant (CG-1222)
U.S. Coast Guard
2100 2nd Street, SW, STOP 7801
Washington, DC 20593-7801

2. An enlisted member in grade E-4 (over 4 years' service) or above (cases in which there has been a showing of hardship on the dependent). The approval authority for the initial and any subsequent payments is as in par. U10422-A1. No payment may be made without the approval of such authority on a case-by-case basis. Payments are subject to the conditions stated in par. U10422-B1a. See Service regulations for procedures on processing claims.

C. Excess Leave. BAH or OHA may continue to be paid to a member in grade E-4 (4 or fewer years of service) or below, with dependents, for a period NTE 2 months during which an excess-leave status exists unless it is anticipated that member will not return to duty, for example, appellate leave. The 2-month period is computed from the first day of excess leave.

SECTION 11: HOUSING ALLOWANCE FOLLOWING MEMBER'S DEATH

U10424 HOUSING ALLOWANCE FOLLOWING A MEMBER'S DEATH

A. General. BAH or OHA continuation, or payment, to the surviving dependents of an ARMED FORCES (APP A) member who dies while on active duty is authorized for 365 days. It is paid to dependents of an ARMED FORCES member who dies in the line of duty when on the date of the member's death the dependents:

1. Do not occupy GOV'T QTRS.

2. Are occupying GOV'T QTRS on a rental basis.

3. Vacate GOV'T QTRS within 365 days of the member's death.

B. Not Payable. The housing allowance is not payable to:

1. A dependent who killed the member, unless there is evidence which clearly absolves the dependent of any felonious intent.

2. A surviving dependent of an RC member if that member dies while on inactive duty.

C. Payment Priority. Payments to surviving dependents are made in the following order:

1. Current spouse,

2. If there is no current spouse, the housing allowance is divided equally among the dependents on whose behalf the deceased member was receiving a with-dependent housing allowance.

D. Payment Amount and Method

1. General. The housing allowance is paid in the same amount and in the same manner as the deceased member would have been paid. The housing allowance may be paid quarterly as an advance payment but must be reconciled. Housing allowance payments to the dependents are not subject to collection of any debts owed by the deceased member to the United States. If the deceased member's spouse is also a member see par. U10424-E.

2. Examples

a. A member dies on 16 March 2006, and the member's dependents do not occupy GOV'T family-type QTRS. Pay a housing allowance to the dependents from 17 March 2006 through 16 March 2007, a total of 365 calendar days.

b. A member dies on 5 January 2007, and dependents vacate GOV'T QTRS on 12 February 2007. Pay a housing allowance to the dependents at the appropriate monthly rate for 12 February 2007 through 5 January 2008, which is the 365th calendar day after the date of the member's death. Had the member died 5 January of a leap year, the housing allowance termination date would be 4 January of the following year.

*E. Payment to a Deceased Member's Spouse Who is also a Member (Surviving Member Spouse) (37 USC §403(l)). The allowance in par. U10424-A may be paid to a deceased member's spouse even though the spouse is also a uniformed service member entitled to basic pay. For a member who dies on or after 1 October 2006, the allowance is paid to the surviving member spouse in addition to any other pay and allowances to which the surviving member spouse is authorized as a member. Pars. U10424-A, U10424-B, U10424-C and U10424-D apply.

TRANSITION RULE: New payment rules for surviving member spouses are effective 1 October 2006. Payment is authorized under the new authority for that portion of the 365 day period following the date of the member's death that occurs on/or after 1 October 2006. The payment rules in par. U10424-E1 below apply to these payments;

however, since payments under prior rules may have been made in advance and in some cases dependency of children for housing allowance purposes automatically changed to the surviving spouse, claims for retroactive periods must be individually submitted to and adjudicated by each Service.

1. Payment Rules. The following rules apply:

a. Dual housing allowance payments are authorized for a surviving member spouse.

b. When dependents other than a surviving member spouse are involved, the housing allowances are paid in the same manner that was provided for prior to the member's death. If the surviving member spouse was drawing the without dependent housing allowance on the member's date of death, that rate would continue for 365 days. On day 366, the surviving member spouse's housing allowance could change to the with-dependent rate.

c. If the family vacates GOV'T QTRS, the surviving member spouse is paid the housing allowance that would have been paid to the deceased member as well as the housing allowance to which the surviving member spouse is authorized. In this case, the surviving member spouse may determine on whose behalf the with- and without-dependents housing allowances are paid (i.e., which member 'claims' the dependents for housing allowance purposes).

d. If the deceased member was receiving a with-dependent rate housing allowance solely for dependents who may not be claimed by the surviving member spouse, the surviving member spouse is only authorized housing allowance continuation at the without-dependent rate. The remainder, the difference between the with- and without-dependent rates, is divided equally among the dependents on whose behalf the deceased member was receiving the with-dependent rate. For example, this rule would apply the deceased member and surviving member spouse who lived in separate locations and each received a with-dependent housing allowance for children from previous marriages, but claimed no children from the current marriage. Each would have been drawing a with-dependent housing allowance.

2. Examples

a. A member dies on 1 April 2007 while stationed OCONUS. The surviving member spouse is stationed at Location A in CONUS and receiving without-dependent rate BAH. The couple had no other dependents. Continue the surviving member spouse's BAH at the without-dependent rate for Location A. Also pay the surviving member a without-dependent Location A BAH at the rate the deceased member would have received from 2 April 2007 through 31 March 2008 (2008 is a leap year). If 2008 had not been a leap year, the housing allowance termination would be 1 April 2008.

b. A member dies on 3 May 2007. The deceased member was drawing BAH at the with-dependent rate. The surviving member spouse was drawing BAH at the without-dependent rate. The couple had children from the current marriage. The surviving member spouse continues to receive BAH at the without-dependent rate and also receives a with-dependent rate BAH that the deceased member would have received from 4 May 2007 through 2 May 2008 (2008 is a leap year). On 3 May 2008 the surviving member spouse begins receiving BAH at the with-dependent rate.

c. A member dies on 3 May 2007. The deceased member was drawing without-dependent rate BAH. The surviving member spouse was drawing the with-dependent rate BAH. The surviving member spouse continues to receive the with-dependent BAH and also receives a without-dependent BAH that the deceased member would have received from 4 May 2007 through 2 May 2008 (2008 is a leap year).

d. A member dies on 30 January 2007. The deceased member was drawing with-dependent BAH for payment of child support for children from a previous marriage. The deceased member was married to another service member and there were no children of that marriage. The surviving member spouse was drawing without-dependent BAH. The surviving member spouse continues to receive the without-dependent BAH and also receives a without-dependent rate BAH that the deceased member would have received from 31 January 2007 through 30 January 2008. The remainder of the deceased member's BAH

(the difference between the with-and-without-dependent BAH rates) is divided equally among the dependents on whose behalf the deceased member was receiving the with-dependent BAH.

e. A member dies on 15 January 2007. The deceased member was not in receipt of BAH at the time of death because the deceased member was living in family-type GOV'T QTRS with the surviving member spouse and children. The surviving member spouse and children vacate GOV'T QTRS on 1 March 2007. The surviving member spouse elects to receive without-dependent BAH and also receives a with-dependent BAH that the deceased member would have received from 1 March 2007 through 15 January 2008. On 16 January 2008 the surviving member spouse begins receiving only with-dependent rate BAH.

f. A member dies on 15 June 2006. The deceased member was drawing with-dependent BAH. The deceased member was married to another service member and there were children from that marriage. The surviving member spouse was receiving without dependent BAH but began receiving a single with-dependent BAH for the children on 16 June 2006 under policies in effect at the time. Under the new payment rules, on 1 October 2006 change the surviving member spouse's BAH to the without dependent BAH and also pay the with-dependent rate BAH that the deceased member would have received from 1 October 2006 through 15 June 2007. On 16 June 2007 the surviving member spouse begins receiving only the with-dependent BAH.

F. Decision Logic Table

RATE DEFINING LOCATION

Table U10E-13

RULE	If a member with dependents	and	then the payable housing allowance rate the dependents receive is that which is prescribed for the
1	dies on active duty while assigned to a U. S. PDS		deceased member's PDS regardless of the location at which the dependents choose to reside (unless the dependents are in receipt of a Secretarial waiver).
2	dies on active duty while assigned to a PDS outside the U. S.		location at which the dependents reside or choose to reside in the U. S. If the dependents stay overseas, the housing allowance is based on the OHA rate (and documented cost) for the location at which the dependents reside and then reverts to BAH at the U.S. location at which the dependents later decide to reside, on the date one or more dependents arrive at the U.S. location at which they choose to reside or the date all dependents have departed the PDS location, whichever is later. Authority exists for 365 days after the member's death.
3	dies on active duty	dependents reside in GOV'T QTRS	dependent location the day the GOV'T housing facilities were vacated and that rate continues for 365 days less the number of days the GOV'T housing facilities were occupied following the date of the member's death. If GOV'T housing was outside the U.S., pay the housing allowance based on the location at which the dependents choose to reside.

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SECTION 12: EVACUATION OF A MEMBER'S PDS

U10426 EVACUATION OF A MEMBER'S PDS

A. Member with Dependents

1. OCONUS PDS - Command Sponsored (for COLA purposes) Dependents

a. A member, whose command sponsored dependents are evacuated and who was authorized a with-dependent housing allowance on the evacuation date, continues to be paid such allowance while the member's PDS remains unchanged and the member continues to maintain private sector housing, as long as the command-sponsored dependents are receiving evacuation allowances.

b. If dependents' return to the PDS is not authorized/approved, they are directed to select a designated place and continue to receive evacuation allowances until they establish a permanent residence. A member is authorized a with-dependents allowance based on the designated place location beginning the day after evacuation allowance per diem terminates and OHA/BAH based on the OCONUS PDS stops on the day before.

c. If GOV'T QTRS are not available for the member at an OCONUS PDS, start FSH based on the PDS on the same day as the with-dependent allowance based on the designated place starts.

2. OCONUS PDS - Non-Command Sponsored Dependents

a. If the evacuation occurs less than 90 days after dependents arrived at the member's OCONUS PDS and the member is still being paid a with-dependent allowance based on the dependent's permanent residence (designated place) location and FSH-O/FSH-B based on the OCONUS PDS rate; no changes in housing allowances are required.

b. If the evacuation occurs 90 or more days after dependents arrived at the member's OCONUS PDS and the member is now being paid a with-dependent allowance based on the OCONUS PDS, see par. U10408, reinstate OHA/BAH based on the dependents' prior permanent residence (designated place) location on the dependents' departure day from the PDS. Reinstate FSH on the same day if GOV'T quarters are not available for the member, and stop the OHA/BAH based on the OCONUS PDS on the day before.

3. CONUS PDS

a. A member, whose dependents are evacuated and who was authorized a with-dependent BAH on the evacuation date, continues to be paid such allowance while the member's PDS remains unchanged and the member continues to maintain private sector housing, as long as the dependents are receiving evacuation allowances.

b. If return of dependents to the PDS is not authorized/approved, they are directed to select a designated place and continue to receive evacuation per diem until they establish a permanent residence. A member is authorized a with-dependents allowance based on the designated place location beginning the day after evacuation allowances terminate and BAH based on the PDS stops the day before.

B. Member without Dependents. A member without a dependent, who was authorized OHA/BAH at the PDS on the date an evacuation is ordered or authorized and who continues to maintain a private sector residence, continues to be authorized such allowances even though the member temporarily may be required to occupy GOV'T quarters for all or any portion of the period involved, or be sent TDY. When the commanding officer believes the member will not be permitted to return to the private sector housing in the foreseeable future, the commander must encourage the member to terminate the private sector housing at the earliest practical date and terminate OHA/BAH concurrent with the private sector housing termination.

C. Decision Logic Tables

CHANGES INCIDENT TO AN EVACUATION FROM AN OCONUS PDS

Table U10E-14

RULE	Dependents Evacuated from PDS	Member Assigned Quarters at the PDS	Dependents Authorized to Return to the PDS	Then
1	Dependents Are Command Sponsored for OCONUS COLA	Yes	Yes	No housing actions required.
2			No	Start with-dependent allowance based on the dependent-designated place as of day following termination of evacuation allowances.
3		No	Yes	No housing allowance actions required.
4			No	Start with-dependent allowance based on the dependent-designated place as of day following termination of evacuation allowances.
				Stop with-dependent allowance based on the PDS as of day prior to the day the allowance based on the designated place starts.
				Start FSH-O/FSH-B on the day the allowance based on the designated place starts.
5	Dependents Are ***Not*** Command Sponsored for OCONUS COLA	Yes	N/A	If a with-dependent allowance is being paid based on the dependent's designated place (visit 90 days or less), no action required.
6				If the with-dependent allowance has been changed to be based on the PDS (visit more than 90 days): a. Start a with-dependent allowance based on dependent's designated place on the day the dependents depart the PDS. b. Stop with-dependent allowance based on the PDS as of day prior to the day dependents depart the PDS.
7		No		If a with-dependents allowance is being paid based on the dependent's designated place (visit 90 days or less), no action required.
8				If the with-dependents allowance has been changed to be based on the PDS (visit more than 90 days): a. Start a with-dependent allowance based on dependent's designated place on the day the dependents depart the PDS. b. Stop with-dependent allowance based on the PDS as of day prior to the day dependents depart the PDS. c. Start FSH based on the PDS on the date the dependents depart the PDS if GOV'T quarters are not available for the member.

CHANGES INCIDENT TO AN EVACUATION FROM A CONUS PDS

Table U10E-15

RULE	Dependents Evacuated from PDS	Member Assigned Quarters at the PDS	Dependents Authorized to Return to the PDS	Then
1	Yes	Yes	Yes	No housing actions required.
2			No	Start with-dependent allowance based on the dependents' designated place as of day following evacuation allowances termination.
3		No	Yes	No housing allowance actions required.
4			No	Start with-dependents allowance based on the dependents' designated place as of day following termination of evacuation allowances.
				Stop with-dependents BAH based on the PDS as of day prior to the day the allowance based on the designated place starts.

SECTION 13: RESERVE COMPONENTS

U10428 RESERVE COMPONENTS

A. Order Duration

1. Active Duty Tour Begins before 6 January 2006. An RC member called/ordered to active duty for 139 or fewer days is authorized the RC rate (BAH-RC) for the active duty period, ***except for contingency operations as provided in par. U10428-B***. A member called/ordered to active duty for 140 or more days is authorized BAH/OHA. However, if an RC member is initially on a tour of 139 or fewer days and receives an order modification or assignment extension:

a. Before 6 January 2006 and the prospective (new) period of active duty is 140 or more days then BAH/OHA would start on the modification date.

b. On or after 6 January 2006 and the prospective (new) active duty period is 31 or more days then BAH/OHA would start on the modification date.

Do not add periods of active duty previously served to obtain the 140/31 day requirement (Tables U10E-16 and U10E-17 and par. U10428-D).

2. Active Duty Tour Begins 6 January 2006 or Later. An RC member called/ordered to active duty for 30 or fewer days is authorized the RC rate (BAH-RC), except for contingency operations as provided in par. U10428-B. Effective 6 January 2006, a member called/ordered to active duty for more than 30 days, except a member without-dependent during initial entry training, is authorized BAH/OHA. An RC member initially on a tour of 30 or fewer days who receives an order modification or assignment extension with a prospective (new) active duty period of more than 30 days receives BAH/OHA on the modification date. ***Do not add periods of active duty previously served to obtain the more than 30-day requirement*** (Tables U10E-16 and U10E-17 and par. U10428-D).

NOTE: Par. U10416-D for the rate for a member in accession pipeline travel.

B. Contingency Operations. An RC member called/ordered to active duty in support of a contingency operation is authorized BAH/OHA for the duration of the tour. If the RC member receives a PCS order authorizing HHG transportation, BAH/OHA is based on the new PDS. However, if the member is called or ordered to active duty and a PCS order is not issued, BAH/OHA rate is based (paid) on the primary residence location at the time called/ordered to active duty.

C. Member Married to Member. Unless par. U10428-B above applies, an RC member married to another member on active duty, without dependents, not assigned to GOV'T QTRS, is authorized the Reserve rate at the without-dependents rate, when called to active duty for fewer than 30 days. For such an RC member on active duty for more than 30 days, each member is authorized BAH/OHA at the without-dependent rate. If such a member has dependents, BAH/OHA is paid as for an active duty member.

D. Location Rate – Called to Active Duty/ADT on/after 6 January 2006

1. Called/Ordered to Active Duty for More Than 30 Days on/after 6 January 2006. An RC member called/ordered to active duty for more than 30 days, except a member without dependents during initial entry training, is authorized primary residence-based BAH/OHA beginning on the first active duty day. This rate continues for the tour duration except as noted below.

a. Called/Ordered to ADT for 140 or More Days. Except as provided in par. U10428-D2 the initial rate terminates on the day before the day the member reports at the duty location prescribed in the active duty order. Authority for PDS location-based BAH/OHA begins on the day the member reports at that location. A member called/ordered to ADT for 140 or more days at one location is authorized BAH/OHA in the same manner as a member already on active duty.

b. Called/Ordered to ADT for 140 or More Days but Not Authorized HHG Transportation. If the member is not authorized HHG transportation because duty is not performed for 140 or more days at one location or there is a Secretarial waiver for the school IAW par. U2146-B, the member continues to receive BAH/OHA based on the member's primary residence (at the time called/ordered to active duty).

c. Called/Ordered to Active-Duty-for-Other-Than-Training for More Than 180 Days. Except as provided in par. U10428-D2, the initial rate terminates on the day before the day the member reports at the duty location prescribed in the active duty order. Authority for PDS location BAH/OHA begins on the day the member reports at that location. A member called/ordered to active-duty-for-other-than-training for more than 180 days at one location is authorized BAH/OHA in the same manner as a member already on active duty.

d. Called/Ordered to Active-Duty-for-Other-Than-Training for More Than 180 Days but Not Authorized HHG Transportation. An RC member called/ordered to active-duty-for-other-than-training for more than 180 days:

(1) At one or more locations outside the local commuting distance of the member's primary residence location, (at the time called/ordered to active duty) and the duty is not for more than 180 consecutive days at one location, or

(2) At a location other than the member's primary residence location (at the time called/ordered to active duty) but authorized TDY allowances IAW par. U7150-F2b(2), or

(3) At a location to which the member commutes from the member's primary residence (at the time called/ordered to active duty), or

(4) At an OCONUS location for a prospective period of less than 12 months,

and not authorized PCS HHG transportation IAW Ch 5, Part D, continues to receive primary residence-based BAH/OHA.

HHG transportation under a TDY order IAW Chapter 4, Part H, does not affect this housing allowance authority. Par. U10414 for a possible FSH allowance if the RC member is assigned PCS OCONUS.

2. Called/Ordered to Active Duty for a Contingency. A member called/ordered to active duty in support of a contingency operation is authorized primary residence-based BAH/OHA beginning on the first active duty day. This rate is authorized even for duty of fewer than 31 days. This rate continues for the duration of the tour unless the member is authorized PCS HHG transportation in which case the PDS rate would apply on the day the member reports to the PDS.

E. Location Rate – Called to Active Duty/ADT Before 6 January 2006

1. Called/Ordered to Active Duty for 139 or Fewer Days before 6 January 2006. An RC member called/ordered to active duty (for other than a contingency) for 139 or fewer days is authorized BAH-RC beginning on the first active duty day and the rate continues for the tour duration unless the duty is in support of a contingency operation (par. U10428-E3) or an extension changes the rate (par. U10428-A1).

2. Called/Ordered to Active Duty for 140 or More Days before 6 January 2006. An RC member, called/ordered to active duty (for other than a contingency) for 140 or more days, is authorized BAH/OHA for the location from which called/ordered to active duty beginning on the first active duty day. This rate continues for the tour duration except as noted below.

a. Called/Ordered to ADT for 140 or More Days. The initial rate terminates on the day before the day the member reports at the duty location prescribed in the active duty order. Authority for PDS location-based BAH/OHA begins on the day the member reports at the duty location. A member called/ordered to ADT,

for 140 or more days at one location, is authorized BAH/OHA in the same manner as a member already on active duty. Before 6 January 2006, the PDS for BAH purposes for a member of the Army National Guard, the Air National Guard, or an RC of any of the Uniformed Services on active duty for training was the place at which the training duty is performed.

b. Called/Ordered to Active-Duty-for-Other-Than-Training for 140 or More Days but Fewer Than 181 Days and Not Authorized PCS HHG Transportation. Except as provided in par. U10428-E2c, the initial rate terminates on the day before the day the member reports at the duty location prescribed in the active duty order. Authority for PDS location-based BAH/OHA begins on the day the member reports at that location. Before 6 January 2006, the PDS for BAH purposes for an RC member ordered to active duty (other than training and for whom no PCS order was issued) was the member's monthly drill/training location. The PDS for an RC member who has no monthly drill/training station (i.e., some individual mobilization augmentees, a Standby RC member, a retired RC member, and an IRR) was the place from which called/ordered to active duty.

c. Called/Ordered to Active-Duty-for-Other-Than-Training for More Than 180 Days. Except as provided in par. U10428-E2d, the initial rate terminates on the day before the day the member reports at the duty location prescribed in the active duty order. Authority for PDS location-based BAH/OHA begins on the day the member reports at that location. A member called/ordered to active-duty-for-other-than-training for more than 180 days at one location is authorized BAH/OHA in the same manner as a member already on active duty.

d. Called/Ordered to Active-Duty-for-Other-Than-Training for More Than 180 Days but Not Authorized PCS HHG Transportation. Except when PCS HHG transportation is authorized, an RC member called/ordered to active-duty-for-other-than-training for more than 180 days at one location, away from the member's primary residence (at the time called/ordered to active duty) receives BAH/OHA as prescribed in par. U10428-E2b.

HHG transportation under a TDY order IAW Ch 4, Part H, does not affect this authority. BAH/OHA authority begins on the day the member is authorized a housing allowance.

3. Called/Ordered to Active Duty for a Contingency. A member called/ordered to active duty in support of a contingency operation is authorized primary residence-based BAH/OHA beginning on the first active duty day. This rate is authorized even for duty of fewer than 140 days. This rate continues for the duration of the tour unless the member is authorized PCS HHG transportation in which case the duty location rate would apply on the day the member reports to the PDS. A member without dependents on duty in support of a contingency is authorized primary residence-based BAH/OHA if the member continues to pay rent or owns a residence at the primary place of residence even if the member is assigned or occupies GOV'T QTRS suitable and adequate for the member's grade at the duty location provided a PCS order has not been issued.

F. Decision Logic Tables

RESERVE COMPONENT MEMBER
Called/Ordered to AD/ADT on or after 6 January 2006

Table U10E-16

RULE	If member is (*NOTES 1* and *2*)	PCS HHG Transport Authorized	Duty in Support of Contingency Operation	Then (*NOTE 3*)
1	Called/Ordered to Active Duty for Training for More Than 30 But Fewer Than 140 Days	No	No	Start primary residence-based BAH/OHA at the time called/ ordered to active duty for training beginning on first active duty day.
2	Called/Ordered to Active Duty for Other Than Training for More Than 30 But for 180 or Fewer Days	No	No	Start primary residence-based BAH/OHA at the time called/ ordered to active duty beginning on first active duty day.
3	Called/Ordered to Active Duty for Training for 140 or More Days or Other Than Training for More Than 180 Days	Yes	No	Start primary residence-based BAH/OHA at the time called/ ordered to active duty/active duty for training beginning on first active duty day through the day before arrival day at PDS. PDS location-based BAH/OHA begins on the day the member reports to PDS (***NOTE 4***).
4		Yes	Yes	Start primary residence-based BAH/OHA at the time called/ ordered to active duty/active duty for training beginning on first active duty day through the day before arrival day at PDS. PDS location-based BAH/OHA begins on the day member reports to PDS (***NOTE 4***).
5		No	No	Start primary residence-based BAH/OHA at the time called/ ordered to active duty beginning on first active duty day.
6		No	Yes	Start primary residence-based BAH/OHA at the time called/ordered to active duty beginning on first active duty day.
7	Called/Ordered to Active Duty for 30 or fewer Days	No	No	Start BAH-RC beginning on first active duty day.
8		No	Yes	Start primary residence-based BAH/OHA at time called/ ordered to active duty beginning on first active duty day.
9	Injured or physically disabled while on active duty/inactive duty training, authorized incapacitation pay (including BAH/OHA) under DoDD 1241.01 (***NOTE 5***)			Start primary residence-based BAH/OHA beginning on the date the member becomes entitled to incapacitation pay (***NOTE 6***).

NOTES:

1. A DoD retired member ordered to active duty is authorized the same housing allowances as an R C member.

2. If the RC member receives an order modification or amendment extending the assignment, the prospective (new) active duty period determines authority. If the prospective new period is more than 30 days, BAH-RC would stop the day before the amendment/modification and primary residence-based BAH/OHA would start on the modification date. If the prospective period is 140 or more days for training or over 180 days and PCS HHG are authorized, the BAH-RC or primary residence-based BAH/OHA would stop the day before the modification/amendment and PDS-based BAH/OHA would begin on the modification date.

3. A lease agreement or verifiable purchase price is required before OHA payment.

4. OHA/BAH is not authorized for a member assigned adequate (to member's grade and dependency status) GOV'T QTRS at the PDS.

5. The condition must be a result of an injury, illness, or disease incurred or aggravated In line of duty while performing:

a. Active duty;

b. Inactive-duty training (other than work or study ICW a correspondence course of an armed force or attendance in an inactive status at an education institution under the sponsorship of an armed force or the Public Health Service).

*6. BAH/OHA for an eligible RC member may not be paid for more than 6 months except when, in the interest of fairness and equity, the Secretary Concerned or the Secretary's designated representative extends incapacitation pay. 37 USC §204(g) and (h), DoDD 1241.01 and DoDI 1241.2 for offsets.

RESERVE COMPONENT MEMBER
Called/Ordered to AD/ADT before 6 January 2006

Table U10E-17

RULE	If member is (*NOTES 1 and 2*)	PCS HHG Transport Authorized	Duty in Support of Contingency Operation	Member Assigned Single GOV'T QTRS at Duty Location	Then (*NOTES 3, 4 and 5*)
1	Called/Ordered to Active Duty for Fewer Than 140 Days before 6 January 2006	No	No	Yes	No Housing Allowances for member without dependents – other than Partial BAH except BAH-RC beginning on first active duty day through day before arrival at duty location.
2					BAH-RC for member with dependents beginning on first active duty day.
3		No	Yes		Primary residence-based BAH/OHA at time called/ ordered to active duty for member with dependent beginning on first active duty day. l Primary residence-based BAH/OHA at time called/ordered to active duty for member without dependent if the member continues to maintain a primary residence either owned by the member or for which the member is responsible for rental payments.
4		No	No	No	BAH-RC beginning on first active duty day.
5	Called/Ordered to Active Duty for Training for 140 or More Days or Other Than Training for More Than 180 Days before 6 January 2006	Yes	No	No	Primary residence-based BAH/OHA at the time called/ordered to active duty/active duty for training beginning on first active duty day through the day before arrival day at duty location. PDS location-based BAH/OHA begins on the day member reports to duty location.
6				Yes	No Housing Allowances for member without dependent– other than Partial BAH except BAH/OHA based on the primary residence at the time called/ ordered to active duty/active duty for training beginning on first active duty day through day before arrival at duty location.
7					Primary residence-based BAH/OHA at the time called/ordered to active duty/active duty for training for member with dependents beginning on first active duty day through the day before arrival day at duty location. PDS location-based BAH/OHA begins on the day member reports to duty location if QTRS are not adequate for dependents.

Table U10E-17

RULE	If member is (*NOTES 1 and 2*)	PCS HHG Transport Authorized	Duty in Support of Contingency Operation	Member Assigned Single GOV'T QTRS at Duty Location	Then (*NOTES 3, 4 and 5*)
8		Yes	Yes	Yes	No Housing Allowances for member without dependent– other than Partial BAH except BAH/OHA based on the primary residence at the time called/ ordered to active duty/active duty for training beginning on first active duty day through day before arrival at duty location.
9	Called/Ordered to Active Duty for Training for 140 or More Days or Other Than Training for More Than 180 Days	Yes	Yes	Yes	BAH/OHA based on the primary residence at the time called/ordered to active duty/active duty for training for member with dependents beginning on first active duty day through the day before arrival day at duty location. BAH/OHA for the PDS location begins on the day member reports to duty location if QTRS are not adequate for dependents.
10		No	No	Yes	No Housing Allowances for member without dependents – other than Partial BAH except BAH/ OHA based on the primary residence at the time called/ordered to active duty beginning on first active duty day through day before arrival at duty location.
11					BAH/OHA based on the primary residence at the time called/ordered to active duty for member with dependents beginning on first active duty day beginning on first active duty day through the day before arrival day at duty location. BAH/OHA for the PDS location begins on the day member reports to the duty location if QTRS are not adequate for dependents.
12		No	Yes		BAH/OHA based on the primary residence at time called/ordered to active duty for member with dependents beginning on first active duty day. BAH/OHA based on the primary residence at the time called/ordered to active duty for member without dependents if member continues to maintain a primary residence either owned by the member or for which the member is responsible for rental payments.
13		No	No	No	BAH/OHA based on the primary residence at the time called/ordered to active duty beginning on first active duty day through the day before arrival day at duty location. BAH/OHA for the PDS location begins on the day member reports to the duty location if QTRS are not adequate for dependents.
14	Injured or physically disabled while on active duty/inactive duty training, authorized incapacitation pay (including BAH/OHA) under DoDD 1241.01 (***NOTE 6***)	No	No	No	BAH/OHA based on the member's primary residence beginning on the date the member becomes entitled to incapacitation pay (***NOTE 7***).

NOTES:

1. A DoD retired member ordered to active duty is authorized the same housing allowances as an RC member.

2. An RC member who is called or ordered to active duty for more than 30 days and begins serving on active duty on or after 6 January 2006, to include a member whose service is extended on or after 6 January 2006, through an amended or modified order, and the member serves more than 30 days from the date the order is extended. Examples:

Example 1: Member lives in Dallas, receives an order dated 15 November 2005 to begin active duty on 3 January 2006 for 45 days at Atlanta – member is subject to the old rules and gets BAH-RC.

Example 2: The same member in example 2 receives an order extending the active duty period by 15 days. Extension order is dated 20 January 2006 – still subject to old rules through 19 January but changes to new rules on 20 January (BAH-RC through 19 January 2006, Dallas based BAH starting 20 January 2006.

Example 3: Member lives in Dallas, receives an order dated 15 November 2005 to begin active duty for 50 days on 8 January 2006 in Naples, Italy – the member is under the new rules since active duty begins on or after 6 January 2006, also using the policy of basing the housing allowance on the location at which housing expenses are borne (member's primary residence), the member receives Dallas BAH starting 8 January 2006.

3. OHA payment requires a lease agreement or verifiable purchase price.

4. A member whose only dependents are those for which the member is paying child support is authorized BAH-DIFF if assigned GOV'T QTRS at the duty location (par. U10030) or BAH/OHA with-dependent rate if not assigned GOV'T QTRS.

5. Before 6 January 2006, the PDS for BAH purposes for a member of the Army National Guard, the Air National Guard, or an RC of any of the Uniformed Services on active duty for training was the training duty location. Before 6 January 2006, the PDS for BAH purposes for an RC member ordered to active duty for other than training and for whom no PCS order was issued was the member's monthly drill/training location. The PDS for an RC member who has no monthly drill/training station (i.e., some individual mobilization augmentees, a Standby RC member, a retired RC member and IRRR) is the place from which called/ordered to active duty.

6. The condition must be a result of an injury, illness, or disease incurred or aggravated in line of duty while performing:

a. Active duty;

b. Inactive-duty training (other than work or study ICW a correspondence course of an armed force or attendance in an inactive status at an education institution under the sponsorship of an armed force or the Public Health Service).

*7. Authority for a BAH/OHA rate for an eligible RC member may not be paid for more than 6 months except when, in the interest of fairness and equity, the Secretary Concerned or the Secretary's designated representative extends incapacitation pay. 37 USC §204(g) and (h), DoDD 1241.01 and DoDI 1241.2 for offsets).

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