



UNITED STATES MARINE CORPS
MARINE CORPS BASE
BOX 555010
CAMP PENDLETON, CALIFORNIA 92055-5010

5890
SJA
20 OCT 08

BASEGRAM 36-08

FROM: COMMANDING OFFICER
TO: DISTRIBUTION LIST

SUBJ: PERSONNEL CLAIMS ACT

REF: (A) JAGINST 5890.1

1. COMPENSATION MAY BE RECOVERED UNDER THE PERSONNEL CLAIMS ACT (PCA), 31 U.S.C. §3721 FOR THE JULIET WILD FIRE INCIDENT ABOARD CAMP PENDLETON THAT MAY HAVE RESULTED IN PERSONAL PROPERTY DAMAGE; DESTRUCTION OR LOSS ABOARD BASE.

2. THE PCA ALLOWS A SERVICE MEMBER OR FEDERAL EMPLOYEE TO FILE A CLAIM AGAINST THE GOVERNMENT FOR PERSONAL PROPERTY WHICH IS LOST, DAMAGED OR DESTROYED INCIDENT TO SERVICE. THIS WOULD INCLUDE FIRE, FLOOD, OR ELECTRICAL/POWER DAMAGE TO PERSONAL BELONGINGS IN QUARTERS; FOR EXAMPLE, SPOILED FOOD DUE TO LOSS OF ELECTRICITY. IT WOULD ALSO COVER: DAMAGE TO FURNITURE DURING SHIPMENT OR STORAGE; THEFT; VANDALISM; OR NATURAL DISASTER DAMAGING PERSONAL PROPERTY ON BASE. THE PCA WILL NOT COVER ITEMS INCLUDING, BUT NOT LIMITED TO: GENERATORS PURCHASED DUE TO POWER LOSS; AIR FILTERS PURCHASED DUE TO FIRES; AND MEALS OR LODGING. DEPENDENTS MUST HAVE A POWER OF ATTORNEY (POA) AND VALID I.D. TO FILE ON THE MILITARY MEMBER'S BEHALF. POA'S MAY BE OBTAINED AT LEGAL ASSISTANCE BLDG 22161 (760-725-6580/5389).

3. IN ORDER TO FILE A CLAIM UNDER THE PERSONNEL CLAIMS ACT ONE MUST COMPLETE DD FORMS 1842 AND 1844, SPECIFIC CERTIFICATIONS/DECLARATIONS FOR YOUR SITUATION, AND A DIRECT DEPOSIT FORM. THESE FORMS CAN BE FOUND AT:
[HTTP://WWW.PENDLETON.USMC.MIL/BASE/SJA/CLAIMS.ASP.](http://www.pendleton.usmc.mil/base/sja/claims.asp)

4. TO FILE YOUR CLAIM AGAINST THE GOVERNMENT, YOU MUST SIGN A CERTIFICATION THAT YOU DO NOT HAVE ANY PRIVATE INSURANCE COVERING ANY OR ALL OF THE LOSS OR DAMAGE IN YOUR CLAIM AGAINST THE UNITED STATES. IF YOU HAVE PRIVATE INSURANCE COVERAGE FOR YOUR LOSS, YOU MUST FIRST FILE WITH THAT INSURER. IF YOUR LOSS IS LESS THAN YOUR INSURANCE DEDUCTIBLE, YOU MAY DECLARE THAT ON

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THE CLAIM FORMS, AND PLEASE BRING YOUR PROOF OF INSURANCE TO YOUR CLAIMS OFFICE. YOU ARE REQUIRED TO PROVIDE YOUR INSURANCE COMPANY'S NAME AND YOUR POLICY NUMBER. YOU ARE ALSO REQUIRED TO DECLARE IF YOU HAVE RECEIVED ASSISTANCE FROM ANOTHER AGENCY/ENTITY (E.G., NAVY MARINE CORPS RELIEF).

5. FURTHERMORE, RECEIPTS ARE REQUIRED, SO ANY SUPPORTING DOCUMENTS SUCH AS PHOTOGRAPHS, POLICE REPORTS, AFFIDAVITS, CERTIFICATIONS, ESTIMATES, EXPERT/REPAIR STATEMENTS, AND RECEIPTS ARE STRONGLY ENCOURAGED AND WILL HELP THE APPROVAL OF YOUR CLAIM. ALTERNATIVES TO ORIGINAL RECEIPTS INCLUDE PHOTOCOPIES, BANK STATEMENTS, CREDIT CARD STATEMENTS, OR THE RECEIPT(S) FOR THE ITEMS PURCHASED TO REPLACE THE DAMAGED/DESTROYED ITEMS.

6. ONCE THE FORMS ARE SIGNED AND COMPLETED THEY MUST BE SUBMITTED TO THE OFFICE OF THE STAFF JUDGE ADVOCATE, CIVIL LAW SECTION. THE CIVIL LAW SECTION IS LOCATED IN BLDG 1160, ROOM 243 (760-725-5154). OFFICE HOURS ARE FROM 0730 TO 1630 MONDAY THROUGH FRIDAY. IF YOU DO NOT HAVE INTERNET ACCESS, HARD COPIES OF THE FORMS MAY BE PICKED UP AT THE OFFICE LISTED ABOVE.

7. YOU MAY ALSO QUALIFY FOR TAD OR EVACUATION ORDERS COVERING MEALS AND/OR LODGING FOR THE TIME YOU WERE EVACUATED. IN ORDER TO BE REIMBURSED FOR YOUR TRAVEL AND LODGING COSTS AS WELL AS TO RECEIVE PAYMENT OF PER DIEM, COMPLETE THE FOLLOWING:

A. MARINES MUST REQUEST EVACUATION ORDERS FROM THE MARINE CORPS BASE MILITARY PERSONNEL OFFICE. ORDERS WILL BE ISSUED AT THE JOINT RECEPTION CENTER (JRC), BUILDING #130132. DEPENDENTS OF DEPLOYED MARINES SHOULD CONTACT THE JRC AT 725-5173/4553 FOR ASSISTANCE.

B. ONCE YOU RECEIVE YOUR EVACUATION ORDERS FROM THE JRC, GO TO IPAC CUSTOMER SERVICE BUILDING #14127 TO THE TAD SECTION TO FILL OUT A TRAVEL VOUCHER. POC AT THE IPAC IS WO ACOSTA AT 725-1096. ONE CLAIM WILL BE SUBMITTED FOR THE SERVICE MEMBER AND ANOTHER CLAIM WILL BE SUBMITTED FOR ALL FAMILY MEMBERS. THE CLAIM MUST INCLUDE:

(1) COPY OF EVACUATION ORDERS

(2) ALL LODGING RECEIPTS

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(3) IN ADDITION TO THE REQUIREMENTS ABOVE, BE PREPARED TO PROVIDE THE FOLLOWING INFORMATION FOR DEPENDENT CLAIMS:

(A) ALL DEPENDENTS NAMES AND AGES

(B) ACTUAL MILEAGE FROM RESIDENCE TO SAFE HAVEN

(C) NUMBER OF OWNERS/OPERATORS OF VEHICLES USED

(D) SPONSOR'S FULL NAME, RANK, AND SSN

(E) ELECTRONIC FUNDS TRANSFER FORM, BRING BANK ACCOUNTING INFO/ROUTING NUMBER

8. INFORMATION ON OTHER LEGAL MATTERS, SUCH AS CONSUMER, INSURANCE, OR LANDLORD-TENANT MATTERS, SHOULD CONTACT THE LEGAL ASSISTANCE OFFICE IN BLDG 22161 (760-725-6580/5389).

9. THIS BASEGRAM IS CANCELED ON 30 SEPTEMBER 2009.

DISTRIBUTION: A-3
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R. T. ROMERO
BY DIRECTION