



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS WEST-MARINE CORPS BASE
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MCIWEST-MCB
CAMPENO 5100.2A
SAFETY
31 DEC 2019

MCIWEST-MCB CAMPEN ORDER 5100.2A

From: Commanding General
To: Distribution List

Subj: MARINE CORPS BASE, CAMP PENDLETON (MCB CAMPEN)
SAFETY AWARDS PROGRAM

Ref: (a) SECNAVINST 5100.15, Secretary of the Navy Awards for
Achievement in Safety Ashore
(b) NAVMC DIR 5100.8, Marine Corps Occupational Safety
and Health (OSH) Program Manual (Short Title:
MARCOR OSH Program Manual)
(c) MCO 5100.29, Marine Corps Safety Program
(d) MCO 5100.8, Marine Corps Occupational Safety and
Health (OSH) Policy Order

1. Situation. References (a) through (d) establish the Marine Corps
Safety Awards Program and the Navy's Award for Achievement in Safety
Ashore Program.

2. Cancellation. MCIWEST-MCB CAMPENO 5100.2.

3. Mission. To establish the Marine Corps Ground Safety Awards
Program for commands aboard Marine Corps Base, Camp Pendleton
(MCB CamPen) and to recognize the outstanding safety performance of
subordinate units and safety personnel.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. MCB CamPen Safety Awards Program
provides recognition of commands and personnel for significant
contributions and accomplishments made in the field of safety and
mishap prevention.

(2) Concept of Operations. Commanders will emphasize the
importance of recognizing commands and individual military and
civilian personnel for their contributions and accomplishments made
in the field of safety and mishap prevention. This Order provides
criteria and submission requirements for MCB CamPen Safety Awards.

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is unlimited.

b. Commanding General's Installation Safety Award

(1) Installation Safety Excellence Award (Command/Unit). This award will be presented annually on a fiscal year basis to the command that has established an outstanding comprehensive safety program for the fiscal year. This award will include a Certificate of Commendation signed by the Commanding General (CG), Marine Corps Installations West-Marine Corps Base, Camp Pendleton (MCIWEST-MCB CAMPEN) and will also receive a permanent trophy that is to be retained by the command.

(2) Eligibility. All commands, activities, and tenants aboard MCB CamPen.

(3) Award Criteria. To be considered for this award, a safety program must be established and maintained, and will be judged on the awards criteria listed below.

(a) The command safety department is organized at the staff level with personnel as described in reference (c).

(b) The command Safety Officer is trained and assigned in writing.

(c) The command has received a rating of "MISSION CAPABLE" on their most recent Commanding General's Inspection Program (CGIP), Occupational Safety and Health (OSH) inspection, and a satisfactory on their most recent Explosive Safety Inspection (ESI).

(d) The percentage of mishaps throughout the fiscal year has shown a significant reduction rate.

(e) The command has been the recipient of a current fiscal year quarterly safety award from the Installation Commander.

c. Command Quarterly Safety Award (Command/Unit). This award will be presented quarterly on a fiscal year basis to the command that has established an outstanding comprehensive safety program for the quarter. This award will include, a Certificate of Appreciation signed by the CG MCIWEST-MCB CAMPEN and will also receive a traveling quarterly trophy.

(1) Eligibility. All commands, activities, and tenants aboard MCB CamPen.

(2) Award Criteria. To be considered for this award, a safety program must be established and maintained, and will be judged on the awards criteria listed below.

(a) The command safety department/office is organized at the staff level with personnel as described in reference (d).

(b) The command Safety Officer is trained and assigned in writing.

(c) The command has received a rating of "MISSION CAPABLE" on its most recent CGIP, OSH inspection, or a satisfactory on their most recent ESI.

(d) The percentage of mishaps throughout the previous quarters has shown a significant reduction rate.

d. Individual Safety Excellence Award. This award presented annually to one Service Member and one civilian who have made the most significant contribution to the MCB CamPen Safety Program. This award will include a Certificate of Commendation signed by the CG MCIWEST-MCB CAMPEN, and will also receive a permanent trophy or pen set that is to be retained by the recipient.

(1) Eligibility. All active duty Service Members and civilian safety personnel.

(2) Award Criteria. Nominations will be in narrative style limited to one page, and submitted through the chain of command. The narrative will describe the contributions or noteworthy accomplishments the individual made to the MCB CamPen Safety Program in the previous fiscal year.

e. Individual Quarterly Safety Excellence Award. This award is presented quarterly to one Service Member and one civilian who have made the most significant contribution to the MCB CamPen Safety Program. This award will include a Certificate of Appreciation signed by the CG MCIWEST-MCB CAMPEN, and will also receive a permanent trophy that is to be retained by the recipient.

(1) Eligibility. All active duty Service Members and civilian personnel.

(2) Award Criteria. Nominations will be in narrative style limited to one page and submitted through the chain of command. The narrative will describe the contributions or noteworthy accomplishments the individual made to the MCB CamPen Safety Program in the previous quarter.

(a) Subordinate Element Missions

1. Comply with the intent of the content in this Order.

2. Commanders shall ensure that award submissions meet the criteria established in this Order.

(b) Coordinating Instructions

1. For quarterly awards, forward the award nominations to the Base Safety Center no later than the 15th day of the following month after the quarter has ended.

2. For annual awards, forward the award nominations to the Base Safety Center Deputy Director no later than the 15th day of October after the fiscal year has ended.

5. Administration and Logistics. Director of Safety and Standardization (DOSS), MCB Campen will establish a standing Safety Awards Committee that will be representative of all areas of the award criteria.

a. The committee shall be comprised of:

- (1) Deputy DOSS.
- (2) Ground Safety Manager.
- (3) Mishaps Section.
- (4) Inspections and Compliance Section.
- (5) Off-Duty Recreation Coordinator.
- (6) Explosives Safety Officer.

b. The Safety Awards Committee shall review nominations and select recipients for the quarterly and fiscal year awards based on the award criteria.

c. The DOSS will review the recommendations of the committee and approve or disapprove the committee's recommendations. The winners of the Quarterly Safety Awards shall be considered for end of year awards unless the DOSS identifies a special individual or command for consideration.

d. The DOSS will make the final decision on the individual and unit award winners by utilizing the guidelines set forth in this Order.

e. CG MCIWEST-MCB CAMPEN will present safety awards at a command award ceremony.

f. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of the MCIWEST-MCB CAMPEN directives can be found at:
https://eis.usmc.mil/sites/mciw_mpwr/MCIWMCBADJ/default.aspx.

6. Command and Signal

a. Command. This Order is applicable to all commands, organizations, units and activities aboard MCB CamPen.

b. Signal. This Order is effective the date signed.



I. R. CLARK
Chief of Staff

DISTRIBUTION: A-4
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