



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATION WEST-MARINE CORPS BASE
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10110
G-4
27 APR 2020

COMMANDING GENERAL'S POLICY LETTER 4-20

From: COMMANDING GENERAL
To: DISTRIBUTION LIST

Subj: TEMPORARY MESS HALL PRIVILEGES FOR MISSION ESSENTIAL
CIVILIAN PERSONNEL TO DINE AT GARRISON MESS HALLS DURING
CONTINGENCY OPERATIONS FOR CORONAVIRUS 2019 (COVID-19)

Ref: (a) MCO 10110.14, Marine Corps Food Service and Subsistence
Program
(b) Projected FY20 SIK Authorization (Direct Site)
(c) Food Service Charges at Appropriated Fund Dining
Facilities and the Military Academies Effective
1 January 2020
(d) Assistant SecDef for M&RA Memorandum of 24 March 2020

1. Situation. Reference (a) establishes the Marine Corps Food Service and Subsistence Program. Reference (b) is the Fiscal Year 2020 Subsistence In-Kind Funding and Reimbursable Authority policy. Reference (c) established the Calendar Year 2020 Garrison Mess Hall Meal Rates. Reference (d) reiterates the installation commander's authority to grant temporary privileges for mission essential civilian personnel to dine at installation garrison mess halls during emergency conditions.

2. Mission. Marine Corps Installations West-Marine Corps Base, Camp Pendleton (MCIWEST-MCB CAMPEN) extends temporary privileges to allow mission essential civilian personnel access to the garrison mess hall in support of COVID-19 contingency operations.

3. Execution

a. Commander's Intent and Concept of Operations.

(1) Commanders Intent. Allow mission essential civilian personnel temporary access to dine at garrison mess halls during COVID-19 contingency operations under the provisions of references (a) through (d).

(2) Concept of Operations. Adhering to this Policy Letter will ensure that resources are properly used to maximize and enhance the quality of our mess halls in support of our enlisted personnel.

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(a) Appropriate credentials/proof of eligibility must be shown to access the mess hall.

1. Common Access Card.
2. Defense Biometric Identification System Card.
3. Department of Defense Emergency Personnel (Fire/Police/ Medical) in uniform and with appropriate credential.

(b) Patrons must pay for each meal using cash, credit card or debit card.

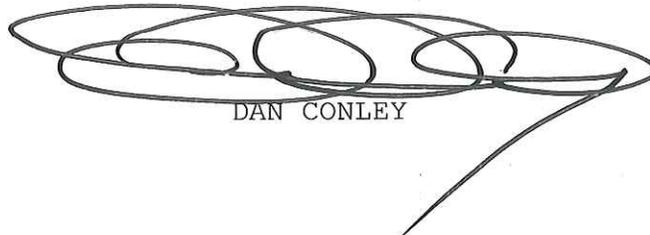
(c) Assistant Chief of Staff G-4. Put in place the necessary procedures to comply with this policy letter and references (a) through (d).

4. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of MCIWEST-MCB CAMPEN directives can be found at: https://eis.usmc.mil/sites/mciw_mpwr/MCIWMCBADJ/default.aspx.

5. Command and Signal

a. Command. This Policy Letter is applicable to all commands, organizations, units, and activities under the command of MCIWEST-MCB CAMPEN.

b. Signal. This Letter is effective the date signed.



DAN CONLEY

DISTRIBUTION: A-1
A-2

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