

2018 General Las Flores Ranch House Rules
Resource Enforcement and Compliance

1. **Customer Information:** **The LFRH is no longer available for use by the general public.** The Camp Pendleton (CPEN) Las Flores Ranch House (LFRH) Access Permit (LAP) entitles the holder to use or camp within the LFRH premises on specific dates providing the permit holder follows all the requirements, rules and regulations. Resource Enforcement and Compliance (REC) employees are available to answer your questions and provide assistance during your stay. The Wardens Office Building (WOB) is located within Building 2648 and our main number is 760-725-3360. The REC is open Friday - Monday from 9:00am to 5:00pm. We hope you have a great LFRH experience. Some of the important LAP rules are:

2. **Area, Seasons, Dates, and Times.**

<u>AREA</u>	<u>SEASON</u>	<u>USE DATES</u>	<u>TIMES</u>
Las Flores Ranch House	Jan-Dec	Fri-Wed	0900/1700

3. **Notes:** Dates, times and days may change at the last minute due to training requirements, weather, fire danger ratings, force protection and/or anti-terrorism measures, or other concerns beyond our control. Changes can occur within the recreational programs immediately and throughout the year. Check with the WOB for the latest information.

a. **Permit Suspensions and Revocations.** The CPEN REC reserves the right to suspend and revoke access or issued permits for failing to abide by any rules, regulations, or violations of LAP/CAP ethics.

b. **Responsibility.** You, your party, group, or event attendees are responsible to know and abide by all CPEN rules and regulations, state and federal laws and be respectful to others while on CPEN.

c. **Filling out LAP Form.** Second and third party sub-leasing, off-base contracts or other kinds of payments off-base are not authorized. The DoD customer shall provide exact information as to what the event will consist of when submitting the form for approval.

4. **General Information:** DoD employees must be 21 years of age to obtain a LAP. LAP holders are responsible for all people in their party, event, or group. The military, DOD employees, and retirees are allowed permit privileges at the LFRH on a Not-To-Interfere basis. Military or unit events, tours, or minimal use visits (a few people on-site for less than an hour), or other approved events are exempt from a use fee, except the general public may purchase an annual individual camping permit and camp with a self-contained RV when the site is available for use.

a. Most use permits are issued for a one-four days of use only, although the site can be used the day prior to an event and the day after an event for setting-up and breaking down purposes.

b. Fees may be imposed to anyone, group, or event, who causes damage to, or destroys any part of the grounds, vegetation, structures, buildings or out-buildings, the site is not left in a clean and safe condition, or from using the area without authorization.

REC Rules and Application Form To Reserve The Las Flores Ranch House

- c. The LFRH is normally used during scheduled REC office times from 9:00am to 5:00pm, unless other arrangements are made in advance.
- d. Overnight stay(s) can be authorized for multiple scheduled dates and not to exceed three nights and four days between Friday through Wednesday. An extension beyond the above timeframes may be granted on a case by case basis and dependent upon availability.
- e. Parking near, around, or use of the ranch house is not authorized.
- f. Use of the barn will require separate approval.
- g. Children under the age of 12 will be immediately accompanied by their parents, or responsible adult, group/event leader. Children ages 12-17 must be immediately supervised by a responsible adult.
- h. Events such as weddings, receptions, parties, numerous horse activities or similar events cannot reserve or use the Las Flores site.
- i. You must bring everything with you and take everything with you when you leave. There are normally no on-site stores, restrooms, trash cans, dumpsters, or other amenities. You may need generator(s) to support your specific function.
- j. Approved camping must be in self-contained recreational vehicle, camper, trailer, converted van, or other similar vehicle that provide sleeping, kitchen, bathroom and other basic living accommodations.
- k. Tent camping can be authorized, but additional requirements may be needed prior to final approval being granted (read above and below).
- l. Proof of valid insurance and registration is required for all vehicles on CPEN and also for any vehicles entering areas controlled by/for REC use. There is no staging of any equipment, vehicles, trailers, or RV's immediately around the LFRH, or off LFRH property. Certain restrictions may apply due to the weather or other conditions or situations not covered here.
- m. All personnel applying for use or a permit will be required to sign a Release of Liability and Assumption of Risk Form. Additionally, you will be completely responsible for all members of your group/event and know these rules and regulations. The permit holder (or their designee) is required to provide a valid cell phone number and be available 24 hours a day throughout the duration of the event.
- n. LAPS are for the person or group to whom the permit or permission is granted and is not transferable. The LAP entitles the bearer to enter and use the specific area only at the designated times and dates.
- o. Permit(s) or paperwork must be prominently displayed, as directed.
- p. No off-roading type activity is not allowed anywhere on CPEN, to include the LFRH area. Dirt type motorcycles are not allowed as a part of this program. Non-motorized bicycles are authorized. Certain types

REC Rules and Application Form To Reserve The Las Flores Ranch House

of military vehicles or equipment may not be authorized on-site due to the cultural sensitivities of this site.

q. The REC and Cultural Resource, CPEN, the Marine Corps and the federal government assumes no risk or liability for any equipment damage, vehicle damage, or injury to persons which may occur. The LAP is issued to you for the sole use of the property in its 'as is/known' and current state and the REC offers nothing more than the temporary use of the land, or barn structure to the permittee.

r. Recreation aerial drones are not allowed within the LAP program.

5. **Requesting Reservation and Use.** The LFRH is used on a not-to-interfere/first-come, first-served basis. The requestor follows the below guidance:

a. Camp Pendleton Commands and Organizations complete an e-mail with an attached application form (pdf), or drops off written notification to reserve specific dates, type of use, and number of users, to the REC. Units and organizations may request to use the LFRH area NLT 30 days in advance of use-date(s). The REC will confirm use to the requestor. No fees apply for these approved events.

b. Small numbers of people from military units, schools, or individuals that are from Camp Pendleton can access the LFRH area for short periods of time if it is available during normal hours. Call the WOB at (760) 725-3360 for the latest and most updated information, or to confirm availability for use on the day you want to see the property.

c. The REC, working in conjunction with the Cultural Resources Section are the only entities that can grant recreational access and have accurate, correct up-to-date information regarding the time, date and availability of use of the LFRH. Military Police at entrance gates; Units or Commands, or other support or administrative offices do not have this information and cannot reserve this area without the express approval of the REC and, or Cultural Resources.

d. Authorized users should be aware that the LFRH area might be restricted or closed at any time due to military training or other reasons as listed in section 3 above. All users are required to call in advance to verify the status of this area.

6. **Early Arrivals:** You are not allowed to access any of the REC locations prior to the times and dates designated. Early arrivals are discouraged and violators can lose their use-privileges.

a. There are rest stops on I-5 located to the south and north of Pulgas road you can use until it is time for you to enter the LFRH if you are arriving from off-base.

b. Do not stage your vehicle(s) on I-5, the Pulgas road I-5 off-ramps or on Pulgas road either off or on CPEN, on Stuart Mesa Road, or other nearby roads. This violates the California Vehicle Code and creates road hazards. Users can enter the Base at the correct times and proceed

REC Rules and Application Form To Reserve The Las Flores Ranch House

straight to the LFRH. Please be considerate of others and follow the established rules and regulations.

7. **Length of Stay and Quiet Time.** Day-use and camping is normally restricted to Fridays, weekends, holidays, and on occasion, Monday through Wednesday, and is not permitted on Thursday unless authorized in advance by the REC. Camping is normally authorized from 4:30p.m. on Fridays until 9:00am Monday morning at the LFRH for campers who have purchased a regular camping permit for Red or Cockleburr beach without any additional cost to the permit holder. Quiet time is from 10:00pm to 7:00am. The regular CAP-RED/Cockleburr beach campers may be restricted from using the LFRH if other events are scheduled.

8. **Tent Camping:** Tent camping can be authorized at the LFRH. Tents will be self-supporting without tent stakes being used. Tents are for overnight type-use only and cannot be used long-term unless otherwise approved. Tents should not be placed which restrict access to others, emergency equipment or personnel. Tent campers shall have an RV(s) with bathroom and kitchen access available for use.

9. **Motor Vehicles:** Motorcycles, mini-bikes, all-terrain vehicles or any other type of off-road vehicles are expressly prohibited while using REC programs. Properly registered motorcycles can be used for access or egress to or from the site. Vehicle traffic of any type is only authorized on primary access roads to and from your designated location. Vehicles may be prohibited due to damp or wet road conditions. Lock all vehicles when not in use. Do not drive or park vehicles in high dry grass or weeds due to fire hazards. Do not block any roads.

a. One additional vehicle per family is permitted for those members of your party that may arrive late, or need to leave at different times from your location. There is additional parking for extra vehicles located next to the entrance as you enter the property.

b. You may be required by the Military/Base Police to physically meet members of your party (that do not have base access and are driving separately) at one of the designated gate entrances before they will be allowed access to the base. Please plan accordingly.

10. **Access:** Entry to anywhere on CPEN is only allowed through established entry and egress gates manned by the Military Police.

a. Vehicles are not allowed on the loose sandy beaches, off established roadways and areas not authorized.

b. Red Beach may, or may not be available during the same time or dates as the LFRH. Call or check with the WOB first for clarification or authorization. Access and egress to Red Beach is only authorized through the Las Flores Creek underpass dirt road off the west side of Stuart Mesa Road just south of the Las Flores Ranch House property. Read the Red Beach Camping Rules for further camping information.

11. **Vehicle Parking/Access:** There is no vehicle access or parking near/around the LFRH structure, bathrooms, or pump house unless approved. There are no assigned parking spaces at the LFRH. The CPEN

REC Rules and Application Form To Reserve The Las Flores Ranch House

Fire Department requires enough space for easy access on established roads and movement between vehicles, RV's, trailers and tents during emergencies. Allow enough space between you and your neighbor and do not block established access ways other people have created. Allow enough space so if your neighbor has to leave early they can leave without impacting your recreational experience. Park at least 10 feet away from existing plants, trees, or structures.

12. **Cultural Resources**: Digging, metal detecting, artifact collection, or disturbance of cultural items is NOT authorized. Do not write or permanently mark on, or deface any structure or items at the LFRH. Failure to abide by these rules will be considered a violation of the Archaeological Resources Protection Act (16 U.S.C. 470aa-mm) and/or the Native American Graves Protection and Repatriation Act (25 U.S.C. 3001 et seq.) and may be subject to civil or criminal penalties. You are required to report any type of 'find' to Cultural Resources or REC if artifacts or other cultural items are discovered. Disturbance/removal of vegetation is prohibited.

13. **Protected, Threatened and Endangered Wildlife**: These species may nest, forage or move along the CPEN's coastline. Birds are extremely sensitive to disturbance. Occasionally, birds nest in close proximity to recreational areas. Please keep a wide safety buffer of at least 150 yards away from these (or any) species or signage. Children and pets should be kept further away due to their noise and the potential disturbances they can make. People should not be in close proximity or congregate near these protected areas because birds may not return to that area if threatened.

14. **Pets**: Pets should be left at home when possible. Only domesticated licensed dogs (not more than two), caged parakeets or small songbirds are allowed within your RV or camper if you do bring a pet. Immediately clean up after your pet. Pets must be caged or leashed if outside.

15. **Fires**: Small fires must be kept contained within a BBQ or hibachi type device and kept elevated off the ground. It is illegal to collect firewood on CPEN. Cooking fires should be kept away from staged vehicles and equipment and you should be mindful of sparks and smoke direction. Your smoke can enter someone else's immediate area and can ruin their stay. Your cooking stove/BBQ/fire is your responsibility. Clean everything up during your stay and before you leave. You must possess and have available one fire extinguisher if you have a fire.

16. **Support Equipment and Porta-Johns**: Group events and tent camping (other than self-contained vehicles described above) will require support equipment and porta-johns on-site. The permittee shall contact Essential Support Services (877-377-4624) which provides services on Camp Pendleton. Their recommendations on the number of porta-johns or support items (such as sinks, trash cans...) required are dependent upon the number of people within your group. Porta-johns shall be on site one day prior to your event start-date through the last day to avoid cancellation of your event. Contact the base MCCA Destination Experiences for other support equipment (such as: tables, chairs, catering...) at 760-470-8108. The LAP holder pays all costs for porta-johns or other support equipment. Be advised that most support equipment

REC Rules and Application Form To Reserve The Las Flores Ranch House

cannot be collected from the site on Sunday's which may require you to reserve an additional day.

17. **Trash:** Do not place trash in trash containers provided for walk-ins. You must keep your area/site clean and remove all your trash when you depart. There is zero tolerance for littering. Sometimes coastal winds can get quite intense. Make sure everything within your area is secured so it does not blow away. You are responsible to keep your site/area clean. Remember, others will be using this area after you leave.

18. **Alcoholic Beverages and Ethical Behavior:** The Las Flores site and events shall be alcohol free and no alcohol will be brought onto the property using a LAP permit, unless authorized. Public drunkenness, drug use, loud music, verbal exchanges, shouting, displays of intoxication or non-ethical behavior are prohibited. Driving Under the Influence (DUI) of drugs or alcohol on CPEN is illegal. Please make sure you keep everyone in your group quiet and in compliance of established rules & laws.

19. **Firearms:** Firearms or other weapons of any kind, including: B.B., pellet, rifles and pistols; bows and arrows; dirks; daggers; long knives; swords, and explosives (fireworks) are expressly prohibited.

20. **Ordinance Material:** Ordinance material (shells, cartridges, etc.) found in the area WILL NOT BE disturbed or handled for any reason. Report any found military ordinance or equipment to the WOB or the Military Police as soon as possible.

21. **Camp Pendleton Emergency Telephone Numbers:** Call one of the below numbers in the case of an emergency. State your emergency, your exact location, your name, and your telephone number. Do not hang-up until told to do so.

- a. REC Section/Game Wardens (760) 725-3360 (9:00am to 5pm)
- b. LAP Use/Camping Problems (760) 725-3360 (9:00am to 5pm)
- c. Military Police (760) 725-3888 (after hour emergencies)
- d. Base Fire Dept. (760) 725-4321 or 4214

22. **Further Information:** Our office is here to assist you Friday through Monday from 9:00am to 5:00pm except on Thanksgiving; Christmas, New Year's, and select holidays. Please use the below address if you wish to communicate with us in writing:

Environmental Security
Attn: Chief Game Warden
Resource Enforcement and Compliance
P.O. Box 555008
Camp Pendleton, CA 92055-5008

REC Rules and Application Form To Reserve The Las Flores Ranch House

The Las Flores Ranch House (LFRH) property sits on a fifty acre site with approximately 20 acres is useable land. This unique area is centrally located on Camp Pendleton by the coast.

The LFRH may be reserved by Marine Corps, DOD, military units, and active duty personnel free of charge (upon approval). Off-base organizations and others cannot reserve this site. Specific rules and regulations exist to minimize potential abuse and to make sure the customer requesting the LFRH site is aware of the basic requirements. The LFRH is normally available on Friday, Saturday and Sunday (if approved, Monday-Wednesday). Only the immediate individual of a military unit or organization can reserve this site with the approval of the unit XO, CO, Director, or the Chief CLEO.

Please provide the specific names, dates, Points of Contact; and other information; to include a list of all activities that will take place on-site, below. No open fires, firearms or fireworks allowed. Please fill-in each line item and print legibly: Second and third party sub-leasing's, off-base contracting are not authorized.

Rank and Name of Person Requesting Use: _____

Name of the Military Unit or Organization: _____

Unit, Command, CO/XO/Director approval is required for this Event? Who Granted Approval _____

Address of Unit or Organization: _____

Name & Number for Scheduling Point of Contact: _____

Name & Number On-Site Event Point of Contact: _____

E-Mail Address of Responsible Person(s) POC: _____

Dates of Scheduled Event: _____

Dates to Set-up and Break-down Equipment: Before?: _____, After?: _____

How Many People Total Will Attend Event: _____

How Many People for a Multiple-Day Event: Day-1____; Day-2____; Day-3____; Day-4____; Day-5____; Day-6____.

NO weddings, receptions parties, or alcohol. Circle the Functions or Activities You Will Have on-Site: 1. Family Unit or Business or Training Day; 2. BBQ or Cooking; 3. Camping with Tents, Trailers, RV's; 4. Catering; 5. Band; 6. Rock Climbing Platforms, bounce ball and air-filled children playing type devices.

List Other Types of Activities Not Mentioned: _____

Do You Request To Use the Barn? No: _____, Yes: _____ (may require additional approvals)

Explain Type of Barn Use: _____

You/Group/Organization is Responsible for on-Site Porta-potties/sinks to be delivered 1-day prior to event. Initial _____

You/Group/Organization is Responsible for clean-up/trash removal NLT 1-day after your scheduled event. Initial _____

Must confirm use of the property 30-days prior to use and reconfirm one week prior to use or before event. Int. _____

Are there any areas of concern that the REC needs to be aware of? _____

I have read and understand the REC LFRH rules and regulations and take full responsibility on behalf of myself, unit or organization and agree that everyone will meet all requirements as stipulated therein:

Print: _____, Sign: _____ Date: _____