

## Ranch House Complex National Historic Site User Application Form

The Santa Margarita Ranch House property sits on a 21 acre site with approximately several acres of useable land. This unique area is centrally located in the southern/middle part of Camp Pendleton by Basilone road and Vandegrift Boulevard.

The Las Flores Ranch House property sits on a fifty acre site with approximately 20 acres of useable land. This unique area is centrally located on Camp Pendleton by the coast next to I-5, Pulgas road and Stuart Mesa road.

Please fill-in each line item and print legibly: Second and third party sub-leasing's, off-base contracting is not authorized.

Please check which site you wish to use: Santa Margarita Site \_\_\_\_\_ or the Las Flores Site \_\_\_\_\_

The Primary Sponsor (User): \_\_\_\_\_

Rank and Name of Person Requesting Use: \_\_\_\_\_

Name of the Military Unit or Organization: \_\_\_\_\_

Unit, Command, CO, XO, SgtMaj, MGSgt, Director Approval is Required To Use Property (circle one)

Name/Rank of Person Granting You Permission to Apply for Use: \_\_\_\_\_ Phone \_\_\_\_\_

Address of Unit or Organization: \_\_\_\_\_

Name & Number for Scheduling Point of Contact: \_\_\_\_\_

Name & Number On-Site Event Point of Contact: \_\_\_\_\_

E-Mail Address of Responsible Person(s) POC: \_\_\_\_\_

What Specific Area Are You Requesting Use: \_\_\_\_\_

Date(s) of Scheduled Event: \_\_\_\_\_

Dates/Times to Set-up -Break-down Equipment: Before?: \_\_\_\_\_, After?: \_\_\_\_\_

How Many People Total Will Attend Event: \_\_\_\_\_

Specifically list the Functions or Activities You Will Have on-Site: \_\_\_\_\_

List Any Other Types of Activities Not Mentioned: \_\_\_\_\_

You/Group/Organization is Responsible for on-Site Porta-potties/sinks to be delivered the day of event. Initial \_\_\_\_\_

You/Group/Organization is Responsible for clean-up/trash removal NLT after your scheduled event. Initial \_\_\_\_\_

You shall confirm use of the property 30-days prior to use or call to cancel your event ASAP . Initial \_\_\_\_\_

Are there any concerns that the REC needs to be aware of? \_\_\_\_\_

I have read and understand the specific rules and regulations and take full responsibility on behalf of myself, unit or organization and agree that everyone will meet all requirements as stipulated therein:

Print: \_\_\_\_\_, Sign: \_\_\_\_\_ Date: \_\_\_\_\_