



MCB Camp Pendleton, Labor-Management Forum
March 15, 2011

MEETING MINUTES

Member Attendees:

David John/Facilities Jay Smith/CHRO Richard Dobbins/PMO
Mark Campaigne/Logistics Anthony Reyes/NFFE 919 Michael Jacobson/AFGE 1881

Opening Remarks and Agenda

Mr. David John started the LM-Forum meeting and explained that he would be chairing the LM-Forum since Mr. Charles Molden couldn't attend. LtCol Mark Campaigne announced that he was attending the LM-Forum to take notes for Mr. Michael Kelley. Mr. John stated that a quorum was present and the Forum could commence. The Forum members accepted the LM-Forum minutes from February 15, 2011 as being accurate and complete. A copy of the agenda was distributed and presented to the Forum members. The following topics were presented:

- Update on LM assessment
- Sanitation of Bldg 22143
- Personal protective equipment
- New items discussed
- Agenda items for next meeting

Update on LM assessment

Mr. John discussed the current status of the LM assessment. He asked the Forum members if the LM assessment was being received by the target audience. The Forum members discussed the topic and highlighted the following:

- Mr. Anthony Reyes explained that some of the employees were confused on what the Forum was and were having difficulties understanding the LM-assessment. He also stated that some employees expressed difficulties in accessing the LM-assessment. Mr. Michael Jacobson expressed that his employees had no real problems with the LM-assessment, but he stated that he has less employees compared to Mr. Reyes.
- Mr. John suggested that using printed versions of the LM-assessment could alleviate some of the access problems. He also stated that directors and supervisors need to build momentum around the LM-assessment. Mr. John

suggested that the LM-assessment deadline be extended and that a strong campaign be conducted to get significant data. Mr. Jacobson also reminded the Forum members that this was only a baseline assessment and it was important to move forward with concluding the LM-assessment to meet other objectives.

- All Forum members agreed that BPO should provide current data from the LM-assessment and an update on the data should be provided in a week or so.

Sanitation of Bldg 22143

Mr. Jacobson discussed the sanitation issues in Bldg 22143 with the Forum members. Mr. Jacobson explained that there was an infestation of rodents in Bldg 22143. The Forum members discussed the issue and highlighted the following:

- Mr. Jacobson explained that employees have continued to find rodent urine and droppings in their work spaces. Mr. Jacobson said that Base Safety has been contacted, but no significant measures have been taken to remove the rodents. He also expressed concern for the health of the employees, due to the potential for Hantavirus exposure.
- Mr. John expressed that Mr. Michael Kelly should be informed and that Logistics should take the lead with support from Base Safety. Mr. John stated that this issue would remain on the Forum's agenda until resolved.

Personal Protective Equipment

Mr. Jacobson expressed to the Forum members his concerns with Personal Protective Equipment (PPE). The following was discussed among the Forum members:

- Mr. Jacobson told the Forum members that he added the PPE on the agenda because he wanted to address this ongoing issue and get some resolution. He expressed that the proper PPE is not being received by the employees in a timely manner. Mr. Reyes added that under the NFFE agreement the PPE is to be provided by management.
- Mr. John spoke to Mr. Jacobson's concerns. He explained that management was looking for a solution that would both be efficient and effective. Mr. John told the Forum members that it would be best to keep this issue on the agenda for the next meeting and allow Mr. Kelley to speak to this.

New Items Not on the Agenda

The Forum members discussed a new topic not listed on the agenda. The following was discussed:

- Mr. Jacobson raised the issue to the Forum members of what constitutes a work uniform and what is PPE. He wanted some clarification because at different facilities his members are required to follow different policies with regard to uniforms and PPE. The Forum members discussed whose responsibility it was to provide for work uniforms and PPE. Mr. John said that CHRO should research and answer this question. This would help bring some clarity as to the policies associated with work uniforms and PPE.

Conclusion and Follow-Ups

The Forum members concluded and discussed some follow-ups to current topics. The following was discussed:

- Mr. John restated that the Forum Charter requires that all agenda items for the Forum meeting be submitted ten days prior. These items will be submitted to Mr. Terry Hoeft. The items should contain the following: item name, facts surrounding the item, any discussions about the item and timeline about the item.

Mr. John asked if anyone had anything else to discuss, no one did. At this point the Forum meeting came to a conclusion.

Future Meeting Date

The next meeting for Forum members will be at 0900 to 1100 on 4/15/11 at the CHRO.