

# Requirements Request

Date

Requested by:

Command

Phone Number

Email Address

Fax Number

**Description** (purpose and need to include proposed site if known)

550 words MAX

**Mission**

700 words MAX

**Justification**

700 words MAX

**Impact**

550 words MAX

Cost Estimate (if known)

**Instructions for submitting request:**1. Save copy of this request to your PC.2. Email the "saved" request to Deana Sherrill or Randall McCrumb at:  
[deana.l.sherrill@usmc.mil](mailto:deana.l.sherrill@usmc.mil);[randall.mccrumb@usmc.mil](mailto:randall.mccrumb@usmc.mil)