

ACCESSING MAXIMO

1. MUST HAVE COMMON ACCESS CARD (CAC)
2. REQUEST MAXIMO ACCESS
3. ONCE APPROVED FOR S-4, TRAINING IS MANDATORY
4. TRAINING CONDUCTED: CLASSROOM/VIA TEAM/ONSITE

MAXIMO ISC

PHONE: 760-763-9890/9891

GENERAL EMAIL BOX:

USMCMAX_SUPPORT@USMC.MIL

PWD FACILITIES

BLDG 2291

CAMP PENDLETON, CA. 92055

PHONE 760-725-4683

FAX 760-763-0342

EMERGENCY MAINTENANCE

760-725-4324

24 HOURS A DAY

PUBLIC WORKS FACILITIES OPERATIONS BRANCH



CUSTOMER SERVICE
760-725-4683

VERSION 12
02.08.2023

FACILITIES OPERATIONS OFFICER

MAJ ANDREW B. FERNANDO
760-725-3139



HOW TO ACCESS FAC OPS SUPPORT

ALL SUPPORT STARTS WITH A
SERVICE REQUEST WHICH MUST BE
SUBMITTED IN USMCmax

SERVICE REQUEST REQUIREMENTS

ROUTINE

- A. CLEAR DESCRIPTION OF ISSUE
- B. LOCATION, ROOM #
- C. POC INFO, PHONE & EMAIL ADDRESS

EMERGENCY WORK*

- A. REPORT EMERGENCIES TO CAMP SERVICE, AREA S-4 OR BEQ MANAGER WHO WILL SUBMIT A SERVICE REQUEST

*EMERGENCY- DEFINED AS ANY FACILITY OR ASSET THAT REQUIRES IMMEDIATE ACTION TO PREVENT THE LOSS OF LIFE, INJURY OF PERSONNEL, OR DAMAGE TO ENVIRONMENT OR GOVERNMENT PROPERTY

AREA S-4

HEADQUARTERS-AREAS: 11, 13, 15-18, 27
760-725-5462
TIM SOBOLESKI (AFM)

12/14-AREA: 760-725-5450
SSGT MADISON, CHRISTOPHER (AFM)

20/21-AREA CAMP SRVS: 760-725-2203
GREG BROOKS (AFM)

22-AREA: 760-846-3486
JOE HAMMETT (AFM)

23-AREA MCAS: 760-725-4801
STEPHANIE TIMMONS (MAXIMO ISC)

24/25-AREAS: 760-725-6924
DAVID STOCKS (AFM)

26-AREA: 760-725-3517
JOE HAMMETT (AFM)

31-AREA EDSON RANGE: 760-725-2945
JONATHAN MONTALVO (AFM)

31-AREA MCTSSA: 760-725-2923
JONATHAN MONTALVO (AFM)

31-AREA ACU-5: 760-763-0667
JONATHAN MONTALVO (AFM)

32-AREA: 760-725-8825
DAVID STOCKS (AFM)

33-AREA CAMP SERVICES: 760-725-8812
JOE HAMMETT (AFM)

41-AREA MAINTENANCE: 760-725-2480
JONATHAN MONTALVO (AFM)

43-AREA CAMP SERVICE: 760-725-9903
STEVE THOMPSON (AFM)

51/52-AREA MAINTENANCE: 760-725-7892
JAY (ALFRED) JAENICHEN (AFM)

53-AREA CAMP SERVICES: 760-725-7686
STEVE THOMPSON (AFM)

61-64 AREAS: TO BE DETERMINED (AFM)

62-AREA 760-763-8818

63-AREA 760-725-7138

64-AREA 760-725-7009

FACILITIES SERVICES

PWD MAINTENANCE & REPAIR FUNDING THRESHOLDS

- M1 REPAIR = UP TO \$500K
- R1 CONSTRUCTION = UP TO 100K

*PROJECTS THAT EXCEED THE FUNDING

THRESHOLD SHALL BE SUBMITTED TO THE PWD

• GENERAL SUPPORT

PMD PROVIDES EMERGENCY MAINTENANCE, URGENT MAINTENANCE AND CORRECTIVE MAINTENANCE M1/R1 WORK FOR THE FOLLOWING TRADES

- BUILDING TRADES
- ELECTRICAL
- GLASS
- HEAVY EQUIPMENT
- HVAC
- PAINT
- PEST CONTROL
- PLUMBING\PIPEFITTING
- MASON
- METAL
- ROOF
- LOCK SHOP

1. **KEY CUTTING WEDNESDAY** FROM 0730-0930
2. PRINT COPY OF WORK ORDER(S)
3. BRING PRINTED WORK ORDER(S) TO LOCK SHOP BLDG 2296 AND LOCKSMITH WILL CUT KEYS

**VAULT COMBINATION CHANGES

PWD CHANGES COMBINATIONS TO ALL VAULTS THAT ARE PART OF THE FACILITY'S PERMANENT INFRASTRUCTURE ALL OTHER SAFE AND VAULT ISSUES ARE THE UNIT'S RESPONSIBILITY. **PWD DOES NOT WORK ON PORTABLE SAFES!**

• SIGN SHOP SERVICES

- PWD TRAFFIC CONTROL AND REGULATION SIGNAGE WILL CONFORM TO EITHER THE FEDERAL MANUAL FOR UNIFORM TRAFFIC CONTROL OR THE CALIFORNIA DEPARTMENT OF TRANSPORTATION.
- * BUILDING IDENTIFICATION SIGNAGE WILL CONFORM WITH THE BASE EXTERIOR ARCHITECTURE PLAN

• QUALITY ASSURANCE BRANCH

PROVIDES NEW/REMODELED FACILITY ACCEPTANCE INSPECTIONS, MANAGES ALL WARRANTY WORK, ELEVATORS PROVIDES SERVICE CONTRACT SURVEILLANCE AND MANAGES ALL ICE SUBMISSIONS.
760 725-0403

• RECYCLING CENTER FACILITIES

22-AREA

BUILDING 22054T PHONE: 760-725-4892/4982

FAX: 763-2492

HOURS OF OPERATION: M-THU 0700-1600,
FRIDAY 0700-1500

13-AREA

BUILDING 13193 PHONE: 760-725-2830

HOURS OF OPERATION; M-THU 0900-1400

52-AREA

BUILDING 520189, 760-763-1650

HOURS OF OPERATION: M-THU 0900-1400

- TO REQUEST TRASH DUMPSTERS/CARDBOARD SUBMIT A WORKORDER IN USMCMAX OR CALL PWD CUSTOMER SERVICE

• PWD UTILITIES BRANCH

- ENERGY
- WATER
- HIGH VOLTAGE
- CHEMIST
- UNITY/I-HUB
- CROSS CONNECTION
- WASTEWATER**

****REPORT ALL SEWAGE SPILLS OR MANHOLE OVERFLOW IMMEDIATELY TO UNITY 725-4324**

FAC OPS BRANCH

PROVIDES SUPPORT ON ALL M1/R1 PROJECTS THAT ARE SUPPORTED THROUGH FACILITIES SUPPORT CONTRACTS (FSC)

- HVAC
- FIRE ALARMS
- GREASE TRAPS
- ELEVATORS
- TOP FIVE

• PWD SELF HELP 760-725-4149

REQUIRES SERVICE REQUEST SUBMITTED THROUGH S-4 SELF, HELP PROVIDES DO IT YOURSELF PRODUCTS

- LIGHT BULBS
- CEILING TILES
- TOWELS BARS
- PAINT
- SHOWER HEADS
- AERATORS
- SMOKE DETECTORS
- BATTERIES

LIAISON OFFICE -UNDERGROUND

LOCATORS/UTILITY OUTAGES

Sharon Clark - 760-763-2030

• ENVIRONMENTAL OFFICE 760-763-5941

- OIL/WATER SEPARATORS
- ROAD GRADING APPROVAL
- HAZ MAT OFFICE,
760-725-3084
- ASBESTOS/LEAD TESTING
- LANDFILL OPERATIONS
760-725-5687
0800-1530 M-F LAS PULGAS
0800-1500 T-W SAN ONOFRE

• SITE APPROVAL PUBLIC WORKS

DIVISION 760-725-5641

- SUBMIT A USMCMAX SERVICE REQUEST WITH "PED" SHEET (PRELIMINARY ENVIRONMENTAL DATA) WILL BE FORWARDED TO PWD FOR ACTION.

• PROPANE GAS FOR FACILITIES

- SUBMIT A USMCMAX SERVICE REQUEST TO PWD CUSTOMER SERVICE.

OTHER SUPPORTING AGENCIES

- **AC/S LOGISTICS** - 760-725-3172
 - INTERIOR CAGE DOORS, GATES MODULAR OFFICES
 - PORTA JOHNS 760-725-4711

- **BASE PROPERTY** - 760-725-0744

- WASHER/DRYER
- ROOM FURNISHINGS/MATTRESSES
- STAND ALONE WATER FOUNTAINS

- **BASE FOOD SERVICE** - 760-725-3113

- MESSHALL EQUIP REPAIRS

- **BASE MOTORS LOAD TESTING**

- 760-725-4728
- CRANES

- **BASE TELEPHONE** - 760-725-7997

- **ENVIRONMENTAL SECURITY** - 725-4375

- FREON REMOVAL, ASBESTOS, SAFES

- **KEY CARD READER MACHINE** - 760-763-0591

- **VENDING SERVICES** - 760-725-5428

- **ALARMS**

- IDS (INTRUSION SYSTEM)
760-725-0818

- **AREA FIRE INSPECTORS** - 760-725-4321

- **GAME WARDEN** - 760-725-3360

- **FACILITIES SUPPORT CONTRACTS**

- 760-725-4626

- **COX CABLE** - 760-599-6063

- **DIG ALERT** - 1-800-422-4133

- **PMO TRAFFIC SECTION** 760-725-5927/5001

- **MCAS TROUBLE DESK** - 760-725-9803

- **RANGE OPERATIONS** - 760-763-7490