

Legal Custody Ward Child – DEERS Enrollment/Reenrollment

To enroll/reenroll a Legal Custody Ward Child in DEERS, the following documents are required:

1. Approved Dependency Determination from DFAS (DD 1172 and DD 27-88)
2. Original or Certified copy of Court Order granting Legal Guardianship/Custody to the sponsor that stipulates the child will be in the care and custody of the Sponsor for no less than twelve (12) consecutive months
3. Child's Birth Certificate (Original copy with file number) ~OR~ Consular Report of Birth Abroad (DS Form FS-240)
4. Child's Social Security Card (original, not laminated) if available (Social Security Account Number can be presented to DEERS as soon as acquired)
5. Sponsor - Two (2) forms of valid unexpired identification, one form **MUST** be a photo ID.
6. The sponsor **MUST** provide over 50% support to the child and the child **MUST** reside in the military sponsor's household.

All documents must be original or a true certified copy. ID cards are issued for a period of four years or less. For Marines, please ensure you visit the IPAC to update your dependent information prior to visiting the Quantico DEERS/ID Card Center. Service members from other branches of service are also reminded to notify their personnel office of the change in their child's status.

Each branch of service may have varying requirements for Legal Custody Ward Children. Please contact the appropriate branch of service regarding the Dependency Determination process. The Army does not require a Dependency Determination. Our center may not be able to initially enroll a Legal Custody Ward Child due to Cross-Servicing regulations. Here is a list of each branch of service's point of contact for Dependency Determination to receive specific guidance:

AIR FORCE	(201) 565-2089	MARINE CORPS	(703)784-9529
ARMY	(888)276-9472	NAVY	(901)874-4862
COAST GUARD	(202)493-1928		

For reenrollment, the sponsor must have the Recertification of the Dependency Determination from DFAS. Recertification is required every four (4) years. The sponsor may submit the application for Recertification of the Dependency Determination within 90 days of expiration. For renewal of child's ID, please bring one (1) form of valid unexpired identification.

Note: Children under the age of 10 are not required to be issued an ID card. (Exceptions are if the sponsor is a Single Parent, Dual Military Couple, or child resides outside the sponsor's home.)

Note: Children who are under age 21 who are married or joined active military service are not eligible for benefits under their sponsor parent.