



MARINE CORPS INSTALLATIONS WEST FACT SHEET

REMOTE ENROLLMENT AND REGISTRATION FOR MILITARY CHILDREN

Frequently Asked Questions (FAQs)

- What is the purpose of remote enrollment policies?

Typically, military families transferring on official military Permanent Change of Station (PCS) orders are not eligible to register in courses, enroll in specialized academic programs, or submit their children's names for consideration in random lotteries for charter or magnet school entry until they are physically located within district boundaries.

Allowing families to remotely register and enroll their children in school at the same time as their peers, regardless of their current location, eases the stress of transition on the family and ensures equal access to courses and programs that allow continuity of educational progress.

- What is the current status of the remote enrollment statute in California and Arizona?

The Arizona and California legislatures have now passed legislation with respective Governor approval, allowing for remote enrollment of military students.

- Arizona's policy, which amended section 15-823.01 Title 15 Chapter 8 Article 2 of the Arizona Revised Statutes, was approved and is **effective 24 March 2017**.
- California's revised policy amended section 48204.3 of California Education Code. It was approved on 11 September 2017. A previous effort in California yielded a policy that applied to only districts containing a military installation within its boundaries, thus affected only about one-third of the military children in the state. **Effective 1 January 2018**, all districts within the state will be required to accept remote enrollment of military children with a copy of orders sending them to an installation in the state.

- Can I enroll or register my child remotely, prior to the time that a school or district conducts general enrollment, registration and lotteries?

No. This statute only requires districts to allow for remote enrollment, registration, and program application at the time that the process is open to the general student population.

- How do I take advantage of the policy for my child?

Military families that receive military orders transferring them to an installation within the states of California or Arizona should contact their anticipated school district and let them know that they are requesting remote enrollment and/or registration. The family is responsible for providing a copy of official military orders, most up-to-date transcripts, and copy of housing wait list, lease, or mortgage (if applicable). The installation school liaison at the receiving installation will be able to assist families in obtaining proper district points of contact. The worldwide School Liaison directory can be accessed at www.dodea.edu/partnership/schoolliaisonofficers.cfm.

- Can I utilize this policy after we arrive?

Remote enrollment is essentially a policy temporarily waiving proof of residency requirements. Once you arrive at your new duty station, you are able to utilize the provision until you have acquired housing (within 10 days), at which time you will be required to provide proof of residency, in accordance with your zoned district's policy.

If you do not have a permanent residence within 10 days of arrival, you will likely need to provide your temporary address and/or proof of military housing wait list status. It is advised to contact your anticipated school district of residence to inquire about local residency policies regarding enrollment and registration upon arrival.

- Who should I contact if I have questions about the remote enrollment policy in California?

For questions about remote enrollment and registration, you should contact the School Liaison at your incoming installation. The School Liaison will be able to advise you regarding the policy and direct you to the appropriate district and school offices. The worldwide School Liaison directory can be accessed at www.dodea.edu/partnership/schoolliaisonofficers.cfm.



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Frequently Asked Questions (FAQs) - Continued

- Does this law allow me to choose the specific district and school that I want my child to attend, regardless of where we live?

No. This provision does not supersede policies regarding intra- or inter-district transfers. The school district has the authority to determine the specific school assignment based on your anticipated area of residence. If a family chooses to enroll their student in a district that is outside of their anticipated residential zone and is unable to provide proof of residence placing him/her within the appropriate school or district zone within 10 days of the arrival date as listed on official military documentation, they will need to return to their home school or district and follow procedures for applying for school choice or inter-district transfer.

- What happens if we anticipate living in one area and enrolling in a school, registering for courses and/or applying for programs in that area, but then obtaining final housing arrangements elsewhere?

Families will need to make every effort to accurately identify the district and school that will be within the zone of their ultimate housing area/community, otherwise a military student may be required to change schools upon arrival at the new duty station. Current law requires families to provide proof of residence within 10 days after arrival at the new duty station.

- What happens if a district will not allow me to remotely enroll or register?

Contact the School Liaison at your incoming duty station so that they may clarify the policy and communicate with the district on your behalf, if needed. The worldwide School Liaison directory can be accessed at www.dodea.edu/partnership/schoolliaisonofficers.cfm.

- Are schools required to allow for enrollment and/or registration online?

Districts require parents to provide their students' records such as high school transcripts prior to registration (or pre-registration) in courses. This provision does not require districts to create new online systems; however, the district must provide a means for electronic communication such as email, online processes, and/or fax to allow families to provide required documents.

- Does this statute give my child priority placement over other students?

No, the provision requiring districts to allow for remote enrollment is intended to help ease some of the challenges faced by military pupils, not offer an advantage or priority over other students. This provision is intended to allow for the opportunity for families of active duty service members to enroll their children in school, register for courses, and apply for specialized programs, not require districts to enroll a student in a particular program that may be impacted (over capacity) or have pre-requisites that aren't met.