



SAFETY GRAM
MCI-WEST SAFETY PRESS

FIRE SAFETY

Tips for the workplace:



**HAVE CLEAR AND
ACCESSIBLE ESCAPE
ROUTES**



**MAINTAIN FIRE
EXTINGUISHERS AND
INSPECT MONTHLY**



**HAVE WORKING SMOKE
DETECTORS AND A
REGULARLY TESTED
FIRE ALARM**



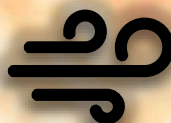
**ENSURE ALL EXITS ARE
MARKED AND
UNOBSTRUCTED**



**HAVE ASSIGNED AND
TRAINED FIRE WARDENS
FOR EACH FACILITY**



**CHECK FOR DAMAGED OR
OVERLOADED OUTLETS,
CORDS AND CABLES**



**KEEP WORKSPACES
WELL VENTILATED**



**POST EMERGENCY
EVACUATION MAPS AND
CONDUCT FIRE DRILLS**